

Memorandum 11-019 Re: Travel Authorization for Councilmember Hogan to Travel to Washington, D.C. on a Lobbying Trip

Memorandum ID: 11-019
Memorandum Status: No Status

M E M O R A N D U M 11-019

TO: HOMER CITY COUNCIL

FROM: JO JOHNSON, CMC, CITY CLERK

DATE: FEBRUARY 8, 2011

SUBJECT: TRAVEL AUTHORIZATION FOR COUNCILMEMBER HOGAN TO TRAVEL TO WASHINGTON, D.C. ON A LOBBYING TRIP FOR THE CITY OF HOMER FEBRUARY 16 – 18, 2011.

Councilmember Kevin Hogan has requested travel to Washington, D.C. to lobby for the City during the week of February 16 – 18, 2011.

Councilmember Hogan is conducting personal business in the D.C. area, therefore, has paid for his flight out of pocket. He would like to visit Legislators while in Washington, D.C. on behalf of the City and requests per diem and hotel expenses. He plans to stay for two nights.

Room rates are approximately \$200 per night and per diem is \$58 per day, for three meals.

Council should approve travel for Council when representing the City.

RECOMMENDATION:

Travel approval is needed for Councilmember Hogan to represent the City while in Washington, D.C.

Fiscal Note: Two nights - Hotel \$400 and Meals \$116. Council has budgeted \$2,000 for Subsistence, Acct. No. 100.100.5237.

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