Memorandum 11-111 Amend Bylaws to Change Parks and Recreation Advisory Commission Meeting Schedule

Memorandum ID: 11-111
Memorandum Status: Backup

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MEMORANDUM 11-111
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TO: MAYOR HORNADAY AND CITY COUNCIL
FROM: PARKS AND RECREATION ADVISORY COMMISSION
DATE: July 19, 2011
RE: AMENDING BYLAWS TO CHANGE THE MEETING SCHEDULE
_____
Background
The Parks and Recreation Advisory Commission discussed amending the frequency of their meetings at the March and the June regular meetings. Following are the excerpts from those meetings.

Excerpt from the Regular Meeting on March 17, 2011:

NEW BUSINESS

D. Request to Consider Changing the Frequency of the Regular Commission Meetings

Chair Bremicker outlined the reason for the previous changes to the meeting time and schedule and asked what the majority of the commission felt on changing the time.

The Commissioners discussed the budgetary constraints and having special meetings in order to accomplish their heavy agendas. The current meeting schedule is not favorable to accomplishing their agenda in a timely manner. Subcommittees are a great way to accomplish some tasks but the time to form a Committee, getting members, etc. Sub-committees still must work on the recommendations that are submitted to the Commission and then the Commission submits to the Council. It was agreed that this all takes time. Staff noted that the frequency of the meetings was originally changed to comply with Council request at the time and since there was a number of meetings that the Commission did not have a quorum but the time and expense to create the agendas and packets was still expended by staff it was agreeable. If the Commission agrees that regular monthly meetings at 5:30 p.m. it will have to still be approved by Council.

BRANN/HARRALD – MOVED TO START THE PROCESS TO CHANGE THE BYLAWS TO MEET MONTHLY YEAR ROUND.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Excerpt from the Regular Meeting on May 19, 2011:

PENDING BUSINESS

A. Changing the Frequency of the Regular Meetings

Chair Bremicker summarized the memorandum for the record. Clarification was made regarding the need to make a decision on it at this meeting since they were running short of time. Ms. Krause explained that this item was on the agenda and discussed during the March regular meeting and this is the second review and hearing on changing the meeting frequency to monthly year round. It was noted that it could be postponed to the June meeting.

The Commission agreed to postpone this item to the June meeting.

Excerpt from the Regular Meeting on June 16, 2011:

PENDING BUSINESS

A. Changing the Frequency of the Regular Meetings

Chair Bremicker introduced the agenda item and provided a summary history of the changes and request to revert back to monthly meetings.

CUMMING/HARRALD – MOVED TO RESUME REGULARLY SCHEDULED MONTHLY MEETINGS WITH THE EXCEPTION OF DECEMBER THERE WOULD BE NO MEETING AND THESE MEETINGS WILL BE ON THE THIRD THURSDAY OF THE MONTH.

Commissioner Cumming reminded the Commissioners present on the previous discussions and that they have so many things to address and not meeting monthly they will fall behind. She pointed out further the value of meeting monthly year round. This will have to go before Council for approval. Commissioner Harrald brought attention to unexcused absences. Chair Bremicker explained absences and the removal from the Commission. Commissioner Harrald stated that this was off topic and apologized to the Commissioners present. There was no further discussion or comments.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Related Resolutions**Memorandum - Related Resolutions:** Resolution 11-076 Amending the Parks and Recreation Advisory Commission Bylaws to Establish Monthly Meetings Except December

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