Resolution 14-020 Creating a Public Safety Building Review Committee and Establishing the Scope of Work and Parameters

Resolution ID: 14-020
Resolution Status: Adopted
Resolution Effective Date: Mon Jan 13th, 2014
Resolution Summary:
A Resolution of the Homer City Council Creating a Public Safety Building Review Committee and Establishing the Scope of Work and Parameters Under Which the Committee Will Conduct Its Work. City Manager/Public Works Director.

CITY OF HOMER

HOMER, ALASKA

City Manager/

Public Works Director

RESOLUTION 14-020

A RESOLUTION OF THE HOMER CITY COUNCIL CREATING A PUBLIC SAFETY BUILDING REVIEW COMMITTEE AND ESTABLISHING THE SCOPE OF WORK AND PARAMETERS UNDER WHICH THE COMMITTEE WILL CONDUCT ITS WORK.

WHEREAS, The City has solicited GC/CM proposals from qualified firms or teams to conduct preliminary engineering, design, site evaluation, and cost estimating for the proposed new Homer Public Safety Building; and

WHEREAS, Proposals are due on January 21, 2014; and

WHEREAS, It would be beneficial to establish a Public Safety Building Review Committee (PSBRC) to assist the City with numerous functions including review and evaluation of the proposals, similar to the committees the Council has established for construction projects on other public buildings.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby establishes the Public Safety Building Review Committee (PSBRC).

BE IT FURTHER RESOLVED that the Committee membership shall be the Mayor or one member of the City Council, the Police Chief or their designee, the Fire Chief or their designee, a member of the public, preferably with construction or project management experience, and a member of the business community.

BE IT FURTHER RESOLVED that primary staff support shall be provided by Carey Meyer and Dan Nelsen and secondary support shall be provided as needed and requested by the City Manager, the Finance Director, and the City Planner.

BE IT FURTHER RESOLVED the Scope of Work shall include:

Review and rate GC/CM proposals and make a recommendation to the Council
Review the proposed contract and provide input on the scope of work and deliverables
Review work products and participate in regular briefing with the contractor
Make recommendations and provide direction to staff and the contractors as the project proceeds
Make recommendations to Council as to how to proceed as various benchmarks are achieved.

BE IT FURTHER RESOLVED that the Committee shall establish its own work schedule and shall be disbanded when the initial scope of work is complete and the Council appropriation is expended. The Council may extend the life of the Committee and expand its scope of work if the project proceeds beyond this initial phase and additional project revenues are secured.

BE IT FURTHER RESOLVED that the City Clerk is authorized to advertise for parties interested in serving as the public and business community representatives.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 13th day of January, 2014.

CITY OF HOMER

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MARY E. WYTHE, MAYOR

ATTEST:

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JO JOHNSON, MMC, CITY CLERK

Fiscal Note: Staff time and advertising costs.

Resolution Files Resolution 14-020

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