Chapter 1.14 Notice of Meetings

Sections:

1.14.010 Purpose and application.
1.14.020 Notice--Regular meetings.
1.14.030 Notice--Special meetings.
1.14.040 Alternate notice--Special meetings.
1.14.050 Notice--Emergency and urgent meetings.
1.14.060 Notice--Adjourned meetings.
1.14.070 Notice--Worksessions.

1.14.010 Purpose and application. It is the purpose of this chapter to set out standards for notice of meetings of public bodies of the City that exceed those required by AS 44.62.310. The provisions of this chapter apply unless more stringent requirements of an ordinance or law are specifically applicable to a particular body. It is the intent of the City Council that notice given of the meetings of public bodies always meet the minimum requirements of the state statute but that a reasonable effort should be made to exceed the minimum statutory requirements. This chapter applies to notice of meetings of the City Council and all commissions, boards, committees, subcommittees, task forces and any sub-unit of the foregoing public bodies of the City, whether meeting in a formal or informal meeting. The failure to give the notice provided for under this chapter does not invalidate or otherwise affect any action or decision of a public body of the City; however, this sentence does not change the consequences of failing to give the minimum notice required under state statute. Notice will ordinarily be given by the City Clerk. The presiding officer or the person or persons calling a meeting are responsible for notifying the City Clerk of meetings in sufficient time for the Clerk to publish notice in a newspaper of general circulation in the City. (Ord. 89-1(A) Section 2(part), 1989).

1.14.020 Notice--Regular meetings. Notice of regular meetings of a public body of the City may be given by the adoption by the City Council of an ordinance or resolution setting out the days of each month and the time and place of the regular meetings of the body. In addition to, or instead of, notice given by ordinance or resolution, notice of a regular meeting may be given by publication once in a newspaper of a general circulation not less than three days before the date of the meeting. (Ord. 89-1(A) Section 2(part), 1989).

1.14.030 Notice--Special meetings. Notice of special meetings of any public body of the City may be given by publication once in a newspaper of general circulation at least three days before the date of the meeting or as provided in Section 1.14.040. (Ord. 89-1 (A) Section 2 (part), 1989).

1.14.040 Alternate notice--Special meetings. Instead of the published notice provided for under Section 1.14.030, notice may be given by:
a. Broadcast by local radio at least twice a day for three consecutive days before the day of the meeting or for two consecutive days before the day of the meeting plus the day of the meeting. (Ord. 89-1 (A) Section 2 (part), 1989).

1.14.050 Notice--Emergency and urgent meetings. If the presiding officer or the members of a body calling a special meeting determine that an emergency exists or that a situation requiring action or consideration by the body is required before the notice provided for under Section 1.14.030 of this chapter can be given, the standards of Section 1.14.030 may be relaxed, but notice of the meeting should be broadcast as soon as possible and be repeated at least two additional times before the meeting. (Ord. 89-1 (A) Section 2 (part), 1989).

1.14.060 Notice--Adjourned meetings. If a public body of the City is unable to complete the work on its agenda at a regular or special meeting, it may adjourn the meeting to another time or day prior to the next regular meeting of the body for the sole purpose of completing the work on its agenda. The day and time to which to adjourn shall be fixed by the adoption of a motion at or prior to adjournment of the regular or special meeting. At the adjourned meeting the body shall take up its work at the point where it was interrupted in the order of business. No further notice of the adjourned meeting is required but it is recommended that if time permits notice of the adjourned meeting be broadcast by local radio as soon as possible and be repeated two additional times before the meeting.

(Ord. 92-42 Section 1, 1992).

1.14.070 Notice--Worksessions. A worksession is a special meeting of a public body of the City called to enable the body to devote special time and effort to one or more enumerated subjects. The body may discuss and consider suggestions concerning the subject of the session, and take public input if it so desires, but it shall take no formal action. A worksession may be called by presiding officer of the body, or by a majority of the body. Because no formal action may be taken at a worksession, the standards of 1.14.030 may be relaxed, but notice of the session should be broadcast as soon as possible and be repeated at least two additional times before the worksession. (Ord. 92-42 Section 2, 1992).

Source URL (retrieved on *2013-06-19 22:15*):
http://www.cityofhomer-ak.gov/cityclerk/chapter-114-notice-meetings