Chapter 4.10 Candidacy Declaration

Sections:

4.10.010 Declaration of Candidacy.
4.10.020 Candidate Qualifications.
4.10.030 Correction, amendments and withdrawal of declarations of candidacy.
4.10.040 Review of candidate qualifications.
4.10.050 Prohibitions.
4.10.060 Notice of vacancies.

4.10.010 Declaration of Candidacy a. Time. The period for filing declarations of candidacy shall be August 1st through August 15th. Should August 15th fall on a Saturday or Sunday, then candidates shall have until Monday following to file their declarations as provided in the rules of counting time; definitions.
b. Notice. At least one week preceding the candidate filing period, the City Clerk shall publish a notice announcing that candidacy declarations are available, naming offices and the terms that are open on the next regular election day. The notice shall include:
1. Candidate qualifications.
2. Time for filing declarations.
3. Where to file declarations.
c. Declaration. The City Clerk shall provide a form for declaration purposes which will include candidate's name, residence address, mailing address and telephone number. A statement of City residence, voter qualifications and the name of the office and the date of the election to which he declares himself a candidate; the term of office; and a statement of acceptance of the office if elected and an acknowledgment of compliance with the State of Alaska Campaign Disclosure Law. The declaration will be signed and dated by the candidate and sealed by a notary. The candidate's name shall be printed as specified on the declaration for candidacy (See ballot form in Section 4.15.100 for prohibitions). (Ord. 99-13 2, 1999; Ord. 95-1(S) (part), 1995; Ord. 84-17 1, 1984; Ord. 82-6 7, 1982).

4.10.020 Candidate Qualifications. a. Must be a qualified voter as noted in HCC 4.05.010.
b. Must meet the eligibility requirement of HCC 1.24.020. (Ord. 99-13 2, 1999; Ord. 95-1(S)(part), 1995).

4.10.030 Correction, amendments and withdrawal of declarations of candidacy. Any candidate may withdraw his nomination at any time during the period for filing declarations by appropriate written notice to the City Clerk. However, after the last filing date for candidacy declarations has closed, no declaration may be corrected, amended or withdrawn. (Ord. 95-1(S) (part), 1995; Ord. 84-17 1, 1984; Ord. 82-6 7, 1982).

38 (Homer 10/99)

4.10.040 – 4.10.060

4.10.040 Review of candidate qualifications. The Clerk shall determine whether each candidate for municipal office is qualified as provided by law. At any time before the election the Clerk may disqualify any candidate whom the clerk finds is not qualified and immediately notify that candidate by certified mail. A candidate who is disqualified may request a hearing before the clerk within five days of receiving the notice. The hearing shall be held no later than five days after the request unless the candidate agrees in writing to a later date. (Ord. 95-1(S) (part), 1995).

4.10.050 Prohibitions. a. A person may not serve simultaneously as Mayor, Councilmember, Commissioner or member of the Library Advisory Board.
b. No elected municipal official may hold any other municipal office, or municipal employment or elected position in the state or federal government while in office.
c. A person elected or appointed to the office of city mayor or city council member may not be a candidate for another elected city office or for another term for the same city office, except as follows:
1. A person holding such city office may be a candidate for election to the same or a different city office during the last year of the person's term of office; and

2. A person who resigned from the office of city mayor or city council may be a candidate for the same city office only during or after the last year of the term from which the person resigned; and 3. At any time a person may be a candidate for the office of city mayor while simultaneously serving as a city council member, but if elected such person must resign the office of city council prior to assuming the office of mayor. (Ord. 95-1(S)(part), 1995); Ord. 07-36(S)(A)(S) §1, (part), 2007).

4.10.060 Notice of vacancies. Procedure to be followed as outlined in HCC § 1.24.050. (Ord. 95-1(S) (part), 1995).

38-1

(Homer 12/07)

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