

City Manager's Office



The City Manager is appointed by the City Council and acts as the executive and administrative officer of the City. As such, the City Manager is responsible for implementation of Council's policies, as well as managing the affairs of all City departments. The City Manager keeps Council informed on fiscal matters, and makes recommendations on the future needs of the City. The City Manager provides an annual Manager's Report, and is additionally tasked with preparation and submittal of the annual budget to City Council.

Staff within the Department of Administration include:

- City Manager
- Administrative Assistant
- Economic Development Coordinator
- Human Resources
- Information Technology

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