



City of Homer
Finance
491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-8121
Fax (907) 235-3140
E-mail Finance@ci.homer.ak.us
Web Site www.ci.homer.ak.us

Memorandum 07-103

Date: June 20, 2007

To: Mayor and City Council

Thru: Walt Wrede, City Manager

From: Regina Harville, Finance Director

Re: Proposed 2007 Budget Schedule

Please find the proposed Budget Development Schedule for FY2008.

Recommendation:

Staff Recommends Council approval for the proposed Budget Development Schedule for FY2008.



Where the Land Ends and the Sea Begins

**CITY OF HOMER
2008 PROPOSED BUDGET DEVELOPMENT SCHEDULE**

DATE	TIME	EVENT
6/25/2007	7:00 PM	Budget Schedule to Council
7/16/2007		Departments submit personnel requirements to City Manager & Finance Director for review and approval
7/23/2007	4:00 PM	During Committee of the Whole, Council to discuss budget priorities for the coming year
7/23/2007	7:00 PM	Regular Meeting-Public Hearing, Council to seek public input on budget priorities for the coming year.
8/6/2007		Submit to departments, budget work sheets including salary and fringe benefit costs.
8/20/2007		Complete budget work sheets, including narratives, and justifications to finance.
9/6/2007		Compile data and return copy to department for review.
9/10/2007	Week of	City Manager & Finance Director review budget requests with Department Heads.
9/10/2007		Preliminary budget assumptions to council.
9/24/2007		City Manager submits Draft Proposed Budget to Council.
10/8/2007	4:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
10/22/2007	4:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
10/22/2007	7:00 PM	Regular Meeting-Budget Ordinance Introduced and Public Hearing
11/26/2007	4:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
12/3/2007	7:00 PM	Regular Meeting - Budget Ordinance Public Hearing & Adoption of Proposed Budget