

Requested by Councilmember Henry

CITY OF HOMER
HOMER, ALASKA

ORDINANCE 89-23 (S)

AN ORDINANCE OF THE HOMER CITY COUNCIL REVISING THE METHOD OF APPOINTMENT OF THE ACTING CITY MANAGER BY DELETING SECTION 1.41.030(L) OF THE CITY CODE RELATING TO DUTIES AND RESPONSIBILITIES OF THE FINANCE DIRECTOR AND ADDING SECTION 1.20.010 (b) OF THE CITY CODE TO REQUIRE THE CITY MANAGER TO ANNUALLY APPOINT AN ACTING CITY MANAGER SUBJECT TO THE CITY COUNCIL CONFIRMATION.

WHEREAS, the Acting City Manager position is currently shown as a function of the Finance Department Director, as is set forth in Homer City Code 1.41.030; and

WHEREAS, an ordinance placement of the function does not allow a timely incumbent change for reasons of management style or occurrences like new employee in the position, and so on; and

WHEREAS, the person assuming the Acting City Manager function is directly responsible to the City Council when performing that function, as well as responsible to the City Manager for other functions;

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. Section 1.41.030 of the Homer City Code, Director--Duties and responsibilities is hereby amended as follows:

1.41.030 Director--Duties and responsibilities. The Director of Finance shall:

- a. Administer the Department of Finance;
- b. Formulate, recommend and administer City financial policies and procedures;
- c. Ensure accountability for, and act as the custodian of, all municipal funds, and keep an itemized record of money received, invested and disbursed;
- d. Administer all City insurance programs and policies;
- e. Prepare all necessary financial reports;
- f. Prepare operating, maintenance and capital budgets for presentation by the City Manager to the City Council;
- g. Provide administrative, financial and data processing support to other City Departments;
- h. Administer all City property leases and rentals;
- i. Provide for an internal audit program;
- j. Provide for centralized procurement support to other City Departments;

- k. Provide program management and coordination to the administrative and economic development programs;
 - [l. Assume the duties and responsibilities of the City Manager in his absence;]
 - 1. Provide other services, perform other duties, and carry out special projects as directed by the City Manager.
 - [m.]

Section 2. Section 1.20.010 of the Homer City Code, Appointment is hereby amended as follows:

1.20.010 Appointment. (a) The City Manager shall be appointed by the City Council as provided for under the Statutes of the State of Alaska.[and/or under the provisions of the City Charter.]

(b) The city manager shall annually appoint, subject to city council confirmation, an acting city manager who shall assume the duties and powers of the city manager in his absence. The city council may revoke the confirmation at any time.

CITY OF HOMER

John P. Calhoun
JOHN P. CALHOUN, MAYOR

DATE: Oct 24, 1989

ATTEST:

Patt J. Whalin
PATT J. WHALIN, CITY CLERK

REVIEWED & APPROVED AS TO FORM AND CONTENT:

Phil C. Shealy
PHIL C. SHEALY, CITY MANAGER

Gordan J Tans
GORDAN TANS, CITY ATTORNEY

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