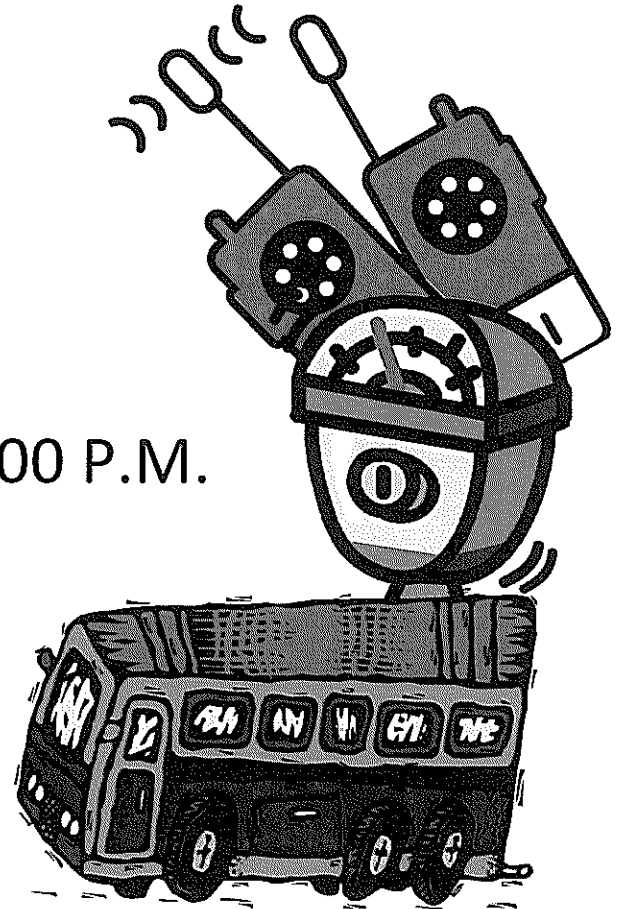
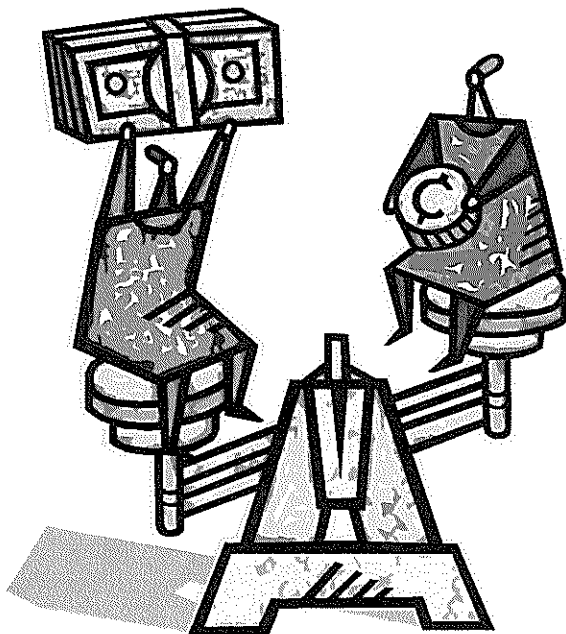




City Council
August 8, 2011
Monday

Special Meeting 4:00 P.M.
Committee of the Whole 5:00 P.M.
Regular Meeting 6:00 P.M.



Cowles Council Chambers
City Hall
491 E. Pioneer Avenue
Homer, Alaska



2011 AUGUST

Monday 8th	CITY COUNCIL Special Meeting 4:00 p.m., Committee of the Whole 5:00 p.m., and Regular Meeting 6:00 p.m.
Tuesday 9th	ECONOMIC DEVELOPMENT ADVISORY COMMISSION Regular Meeting 6:00 p.m.
Wednesday 10th	KACHEMAK DRIVE PATH COMMITTEE 5:30 p.m.
Thursday 11th	PUBLIC ARTS COMMITTEE Regular Meeting 5:00 p.m.
Tuesday 16th	TRANSPORTATION ADVISORY COMMITTEE 5:30 p.m.
Wednesday 17th	PLANNING COMMISSION Worksession 5:30 p.m. and Regular Meeting 7:00 p.m.
Thursday 18th	PARKS AND RECREATION ADVISORY COMMISSION Regular Meeting 5:30
	PORT AND HARBOR IMPROVEMENT COMMITTEE 5:15 p.m. (City Hall West Campus Conference Room)
Monday 8th	CITY COUNCIL Committee of the Whole 5:00 p.m. and Regular Meeting 6:00 p.m.

Regular Meeting Schedule

City Council 2nd and 4th Mondays 6:00 p.m.
Library Advisory Board 1st Tuesday 5:00 p.m.
Economic Development Advisory Commission 2nd Tuesday 6:00 p.m.
Parks and Recreation Advisory Commission 3rd Thursday (except December) 5:30 p.m.
Planning Commission 1st and 3rd Wednesday 7:00 p.m.
Port and Harbor Advisory Commission 4th Wednesday 5:00 p.m.
Transportation Advisory Committee Quarterly 3rd Tuesday 5:30 p.m.
Public Arts Committee Quarterly 3rd Thursday 5:00 p.m.
Lease Committee Quarterly 2nd Thursday 3:00 p.m.
Permanent Fund Committee Quarterly 2nd Thursday 5:15 p.m.

MAYOR AND CITY COUNCILMEMBERS AND TERMS

JAMES C. HORNADAY, MAYOR - 12
BARBARA HOWARD, COUNCILMEMBER - 11
DAVID LEWIS, COUNCILMEMBER - 11
FRANCIE ROBERTS, COUNCILMEMBER - 12
KEVIN HOGAN, COUNCILMEMBER - 12
MARY E. (BETH) WYTHE, COUNCILMEMBER - 13
BRYAN ZAK, COUNCILMEMBER - 13
City Manager, Walt Wrede
City Attorney, Thomas Klinkner

<http://www.cityofhomer-ak.gov/cityclerk> for home page access, Clerk's email address is: clerk@ci.homer.ak.us Clerk's office phone number: direct line 235-3130, other number 435-3106.

HOMER CITY COUNCIL/SPECIAL MEETING
491 E PIONEER AVENUE
HOMER, ALASKA

AUGUST 8, 2011
MONDAY, AT 4:00 P.M.
COWLES COUNCIL CHAMBERS

**MEETING NOTICE
SPECIAL MEETING AGENDA**

1. CALL TO ORDER, 4:00 P.M.

Councilmember Roberts has requested telephonic participation if possible, or excusal if necessary.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. NEW BUSINESS

A. Memorandum 11-115, Request For Executive Session Pursuant To As §44.62.310(C)(1 & 5), Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Government Unit And Attorney/Client Privilege. (Briefing On Dietzman Case By Attorney Frank Koziol) Page 7

5. COMMENTS OF THE AUDIENCE

6. COMMENTS OF THE CITY ATTORNEY

7. COMMENTS OF THE CITY CLERK

8. COMMENTS OF THE CITY MANAGER

9. COMMENTS OF THE MAYOR

10. COMMENTS OF THE CITY COUNCIL

11. ADJOURNMENT NO LATER THAN 4:50 p.m. Next Committee of the Whole is scheduled for Monday, August 22, 2011 at 5:00 p.m. Next Regular Meeting is Monday, August 22, 2011 at 6:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers.

Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM 11-115

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK

DATE: AUGUST 3, 2011

SUBJECT: REQUEST FOR EXECUTIVE SESSION PURSUANT TO AS §44.62.310(C)(1 & 5), MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE GOVERNMENT UNIT AND ATTORNEY/CLIENT PRIVILEGE. (BRIEFING ON DIETZMAN CASE BY ATTORNEY FRANK KOZIOL)

Pursuant to Council's Operating Manual – "Any Councilmember, the Mayor or City Manager may place consideration of an executive session on the agenda..."

City Manager Wrede requested an Executive Session regarding "Briefing on Deitzman Case" for the Special Meeting of August 8, 2011. This has been publicly and internally noticed since that time.

Attorney Koziol will be participating via teleconference.

RECOMMENDATION:

Approve the request for Executive Session and conduct immediately in the Break Room.

HOMER CITY COUNCIL/COMMITTEE OF THE WHOLE
491 E. PIONEER AVENUE
HOMER, ALASKA

AUGUST 8, 2011
MONDAY, AT 5:00 P.M.
COWLES COUNCIL CHAMBERS

**MEETING NOTICE
COMMITTEE OF THE WHOLE
AGENDA**

1. CALL TO ORDER, 5:00 P.M.

Councilmember Roberts has requested telephonic participation if possible, or excusal if necessary.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

3. Budget Process

Page 11

4. Budget Priorities for 2012

5. REGULAR MEETING AGENDA

6. COMMENTS OF THE AUDIENCE

7. ADJOURNMENT NO LATER THAN 5:50 P.M. NEXT REGULAR MEETING IS SCHEDULED FOR MONDAY, AUGUST 22, 2011 AT 6:00 P.M. THE NEXT COMMITTEE OF THE WHOLE IS SCHEDULED FOR MONDAY, AUGUST 22, 2011 AT 5:00 P.M. All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

CITY OF HOMER

2012 PROPOSED BUDGET DEVELOPMENT SCHEDULE

DATE	TIME	EVENT
7/25/2011	6:00 PM	Budget Schedule to Council
8/5/2011		Submit to departments, budget work sheets including salary and fringe benefit costs.
8/8/2011	5:00 PM	During Committee of the Whole, Council to discuss budget priorities for the coming year.
8/8/2011	6:00 PM	Regular Meeting-Public Hearing, Council to seek public input on budget priorities for the coming year.
8/15/2011		Complete budget work sheets, including narratives, and justifications to finance.
8/22/2011	5:00 PM	During Committee of the Whole, Council to discuss Revenue Sources for General Fund.
8/31/2011		Compile data and return copy to departments for review.
9/9/2011	Week of	City Manager & Finance Director review budget requests with Department Heads.
9/12/2011		Preliminary budget assumptions to council.
9/26/2011		City Manager submits Draft Proposed Budget to Council.
10/10/2011	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour.
10/10/2011	6:00 PM	Regular Meeting - Public Hearing.
10/24/2011	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
10/24/2011	6:00 PM	Regular Meeting-Budget Ordinance and Resolutions Introduced.
11/28/2011	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
11/28/2011	6:00 PM	Regular Meeting - Public Hearing.
12/12/2011	6:00 PM	Regular Meeting - Public Hearing & Adoption of Proposed Budget.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
AGENDA APPROVAL

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA

AUGUST 8, 2011
MONDAY, AT 6:00 P.M.
COWLES COUNCIL CHAMBERS

**MEETING NOTICE
REGULAR MEETING
AGENDA**

Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Councilmember Roberts has requested telephonic participation if possible, or excusal if necessary.

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special and Regular Meeting minutes of July 25, 2011.
City Clerk. Recommend adoption. Page 17

6. VISITORS

- A. **Homer Chamber of Commerce**, Monte Davis, Executive Director, 10 minutes.
B. **Enstar Natural Gas Company**, John Sims, 15 minutes.

7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

- A. Borough Report
B. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission
5. Port and Harbor Advisory Commission

8. PUBLIC HEARING(S)

- A. Budget Priorities for 2012
- B. **Ordinance 11-30**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 10.04.110, Violation-Penalty; Regarding the Payment of Citations for Parking Violations in the Harbor Area. City Clerk. Recommended dates: Introduction July 25, 2011, Public Hearing and Second Reading August 8, 2011. Page 41

Memorandum 11-098 from City Clerk as backup. Page 45

- C. **Ordinance 11-31**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2012 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Library Director. Page 49

Memorandum 11-099 from Library Director as backup. Page 53

- D. **Ordinance 11-32**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.34.010, Purpose; Homer City Code 21.24.020, Permitted Uses; and Homer City Code 21.34.030, Conditional Uses; Regarding the Purpose and Uses Permitted in the Conservation Zoning District. Planning. Recommended dates: Introduction July 25, 2011, Public Hearing and Second Reading August 8, 2011. Page 59

Memorandum 11-103 from City Planner as backup. Page 63

9. ORDINANCE(S)

- A. **Ordinance 11-33**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 8.12.300 to Include Exemptions for Public Transportation Companies Serving More Than 15 Passengers. Roberts/Lewis. Recommended dates: Introduction August 8, 2011, Public Hearing and Second Reading August 22, 2011. Page 83

Letter from Sally Oberstein as backup Page 87

- B. **Ordinance 11-34**, An Ordinance Of The City Council Of Homer, Alaska Amending The
Fy 2011 Operating Budget By Appropriating \$21,798.25 From The Port And Harbor
Reserves For Parking Improvements At The Coast Guard Parking Area Adjacent To The
Pioneer Dock. P&H Director / City Manager Page 89

Memorandum 11-112 from Port and Harbor Director as backup Page 93

- C. **Ordinance 11-35**, An Ordinance Amending the FY 2011 Operating Budget by
Appropriating \$24,000 from the General Fund Reserves to Acquire New Narrow Band
Radios for the Public Works Department. PW Director / City Manager. Page 101

Memorandum 11-113 from Public Works Superintendent as backup Page 105

10. CITY MANAGER'S REPORT

- A. City Manager's Report Page 109

- B. Bid Report Page 171

11. CITY ATTORNEY REPORT

12. COMMITTEE REPORT

- A. Public Arts Committee
B. Transportation Advisory Committee
C. Permanent Fund Committee
D. Lease Committee
E. City Hall Renovation and Expansion Task Force

13. PENDING BUSINESS

14. NEW BUSINESS

15. RESOLUTIONS

- A. **Resolution 11-81**, A Resolution Of The City Council Of Homer, Alaska Adopting The
City Of Homer Hazard Mitigation Plan And Approving Its Inclusion As An Annex To
The Kenai Peninsula Borough Multi-Jurisdictional Hazard Mitigation Plan. Fire Chief
/ City Manager Page 173

Memorandum 11-144 from Fire Chief as backup Page 175

16. **COMMENTS OF THE AUDIENCE**
17. **COMMENTS OF THE CITY ATTORNEY**
18. **COMMENTS OF THE CITY CLERK**
19. **COMMENTS OF THE CITY MANAGER**
20. **COMMENTS OF THE MAYOR**
21. **COMMENTS OF THE CITY COUNCIL**
22. **ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR MONDAY, AUGUST 22, 2011 AT 6:00 P.M. THE NEXT COMMITTEE OF THE WHOLE IS SCHEDULED FOR MONDAY, AUGUST 22, 2011 AT 5:00 P.M.** All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

**PUBLIC COMMENTS UPON MATTERS
ALREADY ON THE AGENDA**

RECONSIDERATION

CONSENT AGENDA

Session 11-23 a Regular Meeting of the Homer City Council was called to order on June 27, 2011 at 6:00 p.m. by Mayor James C. Hornaday, at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: HOWARD, LEWIS, ROBERTS, WYTHE, ZAK

ABSENT: HOGAN

STAFF: CITY MANAGER WREDE
DEPUTY CITY CLERK JACOBSEN
CITY ATTORNEY KLINKNER
HARBORMASTER HAWKINS
PERSONNEL DIRECTOR PETERSEN

Councilmember Hogan requested excusal.

Mayor Hornaday ruled in favor of excusing Councilmember Hogan. There was no objection expressed by Council.

Department Heads may be called upon from time to time to participate via teleconference.

AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The agenda was amended to include the following changes: **CONSENT AGENDA - Memorandum 11-108** memo number change to 11-110 from City Attorney re: backup to Memorandum 11-097 Appointments to the Planning Commission and Port and Harbor Improvement Committee and **RESOLUTIONS - Memorandum 11-103** memo number change to 11-111 re: backup to Resolution 11-076 Amending Parks and Recreation Advisory Commission Bylaws for Monthly Meetings.

The agenda as amended was approved by consensus of the Council.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

Bill Steyer, Head Coach of the Homer High School Track and Field Program and Cross Country Running Program, appreciates and supports the resolution urging the Borough and State to renovate the Homer High School track and field venue. He explained that the track is a quarter century old and has had no major renovation since its construction. The track is crumbling to pieces. There are pot holes, sink holes, large cracks, and there are few visible lane lines or visible markers. The field venues such as long jump and triple jump are unsafe due to heaving, and there is not enough sand in the landing pits. The situation for the last two and a half years is that the track is so degraded that it is no longer sanctioned for official track meets. The school district has confirmed that it is the most degraded high school facility in the Borough. In his experience traveling to different competitions around the state he feels it is probably the most degraded in the state. Many community members find such neglect unacceptable. Not only is he here

representing the school running programs but also the numerous user groups that use the track and have an interest in a safe and modern facility. Other high school sports venues and P.E. classes use the track for conditioning. Other groups include a community running group, the Relay for Life, a staging area for the Spit Run and the Run for Leo, as well as adults, children, and visitors who frequent the track to exercise. A modern track facility will increase recreational and economic benefits to the community. He remembers a time when Homer High School Track held regional track meets, bringing in several hundred people, and having economic benefits to the community. He thanked the Council for acknowledging the high school track is a very important community asset. He hopes this formal effort and designation will help demonstrate to the Borough and State that Homer community is becoming impatient and a renovation is long overdue.

Lance Williamson also supports the track improvements. He has been involved with the running program at the middle school and high school. When he got involved and saw the condition of the track and the equipment, he could better understand the lack of enthusiasm for the program. It takes commitment to turn a situation like this around. Mr. Steyer has put in a lot of time and resources to get it turned back around and become competitive again with other schools. The kids are taking pride at competing and winning at various meets. The decision has been made to stick with the program and it is going to take support from the community as well as the Borough. We really need to do something at this point or the program won't go ahead.

Cassidy Soistman, a sophomore at Homer High and member of the track and field team, commented that she went to the State Championships the year, so she has been on a good State level track. She realizes it is unfair to the Homer athletes to have to train on this track that is probably the worst one in our region, if not in Alaska. It would be a lot easier if they didn't have to travel for every meet and miss so much school, and it would make it easier for their family members to see them compete. It would be really cool if they could get a new track and jumping venue. She is mainly a jumper and when you land in the pit it hurts because there is not much sand. It would be nice to have blocks that can be seen. She thanked Council for listening and helping to get a new track.

Mayor Hornaday thanked them for their comments and encouraged they share them with at the Borough level as well.

RECONSIDERATION

CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular Meeting minutes of June 27, 2011. City Clerk. Recommend adoption.
- B. **Memorandum 11-097**, from Mayor, Re: Appointments of Shelly Erickson and Jennifer Sonneborn to the Advisory Planning Commission, Appointments of Bob Howard and Robert Hartley to the Port and Harbor Improvement Committee.

Memorandum 11-108 from City Attorney as backup.

HOWARD/WYTHE SO MOVED FOR APPROVAL OF THE CONSENT AGENDA AS READ.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS

- A. **Buccaneer Alaska Operations, LLC**, Cook Inlet Exploratory Drilling Program, Mark Landt, 15 minutes.

Mark Landt showed a power point overview of the Cook Inlet Exploratory Drilling Program.

- B. **Tsunami Warning System**, Sam Albanese, National Weather Service and Eric Mohrmann, Kenai Peninsula Borough Office of Emergency Management, 20 minutes.

Sam Albanese of the Weather Service Office in Anchorage explained the tsunami warning process and dissemination of the warnings:

- The Tsunami Warning Center in Palmer monitors for seismic events that can generate tsunamis. When an event is detected, the Tsunami Warning Center issues the warning.
- The Forecast Office in Anchorage is responsible to disseminate the warning. It is done via NOAA weather radio and the Emergency Alert System (EAS).
- The State Emergency Coordination Center and Tsunami Warning Center will directly call communities in immediate threat.
- The Forecast office uses the All of Alaska code that ties in with radio stations participating in the EAS system. Those stations have equipment in their studio that will pick up the signal, interrupt the broadcast, make the tone alert, and broadcast the specific warning message which states the areas affected and warning time frame. It is only broadcast one time and the radio or TV station would have to intervene and continue to broadcast the warning message.
- NOAA weather radio broadcasts the warning message and station identification on a continuous basis.

Mr. Albanese explained several years ago a warning was issued that did not get to the targeted community due to problems with Anchorage's infrastructure, which is why they use the all of Alaska Code instead of the geographically specific code. The state has worked with many communities to upgrade the siren systems. The old systems required manual activation, the new ones have the option to do an automated activation and that is the problem they have been running into. The Kenai Peninsula Borough has elected to use the automatic activation, so when the All of Alaska code is activated, it triggers the sirens. It is up to the Borough and its communities to decide to change to manual activation, not something the Weather Service can control.

Police Chief Robl explained that the recommendation is to go away from the automated notification system and use a regional activation system that would be managed by Homer's dispatchers. Seldovia City Manager Tim Dillon commented that Homer and Seldovia are connected at the hip when it comes to this. Seldovia has been involved in all the discussions and at this stage supports this notion. We can't keep going doing what we are doing now and this is the direction we need to go for the future.

In response to Council questions Mr. Albanese explained during the June 23rd event the warning was initially sent out to Sand Point and Dutch Harbor. The issue was due to a mix up with the instructions and personnel on duty struggled to get it on NOAA weather radio. The instructions have since been cleaned up and they continue to do proficiency training so that it will not happen again. He reiterated that the weather service broadcast is a one time interrupt, adding that people with NOAA weather radios or marine vhf would hear the repeated message. The EAS has a limit of two minutes for a recorded broadcast.

Eric Mohrmann, Director of the Kenai Peninsula Borough Office of Emergency Management, explained that the EAS triggers the automated system. An issue of taking this off the EAS automatic system is that activation of the system will be reliant on the telephone system which goes uses the internet for Seldovia, Port Graham and Nanwalek and there will be no back up. Installing a back up entails replacement of all 14 radios, upgrades of voice chips, the transmitter utilized would have to be from the police department or fire department dispatch, proper coding available on the radio to activate the siren systems, and ensure the radio could reach Seldovia, Port Graham and Nanwalek, or install some type of repeater or alternative solution if there is to be any redundancy on the system. He recommends redundancy explaining that Seward recently lost phone service, including their sirens, for several hours last week due to a broken fiber optic cable in Anchorage. He believes the Borough stands ready to do what the City decides they would like to do, provided that funding can be made available. Should the City choose their proposed route, standard operating guidelines will likely need to be developed, and that infrastructure issues are addressed.

Police Chief Robl and Seldovia City Manager Dillon commented about both cities' preference to opt out of the system and go back to local activation through the City of Homer dispatchers, the system that has been used effectively for the last 25 years. Based on location Homer and Seldovia's biggest threat will be a sharp local event, and dispatchers are already trained to respond. Mr. Dillon expressed concern that the villages in Port Graham and Nanwalek need to be considered also because they will be more directly affected than Homer and Seldovia in the event of a tsunami.

In closing Mr. Albanese agreed that local activation will improve things. He added that when doing education and outreach about locally generated tsunamis they explain that the Tsunami Warning Center and the Weather Service will probably not get a warning out in a sufficient time. The ground shaking violently is your signal to head for high ground. Mr. Dillon added that in looking at our hazard mitigation plans and preparing for things we hope don't happen, look at the modeling and make sure it is accurate. Seldovia is finding that there are some real flaws in the information they are receiving.

ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

A. Borough Report

Bill Smith, Kenai Peninsula Borough Assemblymember, thanked Bill Steyer for his leadership and energy in working on the track issue. It is something the Borough should be paying more attention to and there is some work in progress on it by looking into cost and funding from the State. He reported that the Assembly proposed to ask the voters if they want to add a tenth of a percent on to the sales tax for funding economic development, shifting the burden from property tax to sales tax. Currently the Borough spends \$450,000 a year for economic development and it is coming out of property tax. It will help maintain the balance in the low mil rates we currently have. It will provide more opportunity as it will bring in more money for economic development. A Second class Borough can provide for economic development on a non area wide basis. Doing it on an area wide basis requires agreements with the cities. There are some avenues to make that happen and will be considered at a later time. One tenth of a percent is the smallest increment that was practical to apply and projected to bring in about \$900,000 per year.

Mako Haggerty, Kenai Peninsula Borough Assemblymember, commented that he intends to follow up on the tsunami warning system. As far as he is concerned the system is broken. He agrees that Port Graham and Nanwalek are more vulnerable than we are in the bay and they need to be part of the discussion so their concerns can be addressed as well. He commented when the tests of the system happens on the spit the volume will flatten you in the parking lot, then when you regain yourself the last thing heard is "This test was brought to you by the Kenai Peninsula Borough". It can be a little embarrassing at times. He thinks the whole system needs to be addressed, including the tests. We have to improve it so we get updates of what is happening during the event. Mr. Smith encouraged that we don't get distracted by the cost of redundancy to the system. If it isn't at the local level, there will be the same level of reliability.

In response to questioning about the gas line, Mr. Smith commented that he hopes the Governor is properly embarrassed by thinking the Homer Electric line from Soldotna to Nikiski was a Homer project, and also properly embarrassed to think the sea gull poop washer out on the dock was a justifiable expenditure when our gas line was not. We are just going to keep working on it, hope that reason will prevail, and we will get this done. There are other avenues that are being explored.

B. Mayor's Proclamation – Community Health Center Week August 7 – 13, 2011

C. Commissions/Board Reports:

1. Library Advisory Board

Eileen Faulkner, Library Advisory Board Chair, stated the Board supports the possible Public Works mid year request for any additional funding for mowing some of the library's natural areas this year. Her experience has been that the one thing reduced in attempts to save money is the support for maintenance, as is the case with the library. Letters of concern have been provided to address the history and current situation. Funding for landscaping and grounds was eliminated to meet building costs. Unscreened topsoil used for landscaped areas and the decision to go completely natural have contributed to today's situation. The tall grass at the two Heath Street exits interferes with the line of site for drivers. Alders are growing all over the property

and beside the building. If left unchecked those alders will continue to grow and possibly ruin the foundation, and they also lead to hiding areas. During the design phase gardens were placed around the building but the weeds from the natural areas have taken over the flower gardens. The Friends of the Library and grant funds have allowed a contractor to be hired and the expensive and exhaustive efforts have led to most gardens being available like they are today. However if we continue to allow the natural area to grow, the efforts will be for not. Since the mowing a few weeks ago, areas have been re-discovered. People are using benches that they never knew existed. Last week she watched an adult and three children explore around one of the drainage pond areas, something that couldn't be done before. There are walking stones on the ground that invite walking to the corner garden to sit on the flat rocks of that garden. People couldn't get to that before. She asked the LAB members to ask family and friends if they wanted mowed or unmowed. The consensus is mowed. She has asked for another heavily advertised war on weeds to focus on the garden to the left for August so it can be determined what is in the garden. The landscaping chair will be working with City personnel, the Friends, and anyone else interested during winter months to come up with a complete plan for March of next year. Unfortunately it will probably require more funding for Public Works. Ms. Faulkner, Library Director Dixon, and City Manager Wrede met at the library and determined it would be best to continue mowing the areas that were just mowed. There will still be a lot of natural areas. The mowing would only be required every two or three weeks and the LAB is urgently requesting the possible mid-year funding request be approved.

2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission

Robert Archibald, Parks and Recreation Advisory Commissioner advised that Park Day will be held on August 20th at Jack Gist Park. There will be a clean up at the park and games set up. They are going to build a sand box out there and will be looking for volunteers with wheelbarrows and strong backs. The Commission has formed a Karen Hornaday Park Special Committee to deal with issues and be a go between with the playground improvement group and Public Works. The Kachemak Drive Path Committee will be bringing forward a recommendation in dealing with a sensitive area on that drive. The Demonstration Forest Management Plan, run by the Soil and Water Conservation District, was up for re-issue. The date has passed but he confirmed that all letters of support would be filed even if filed after the dead line. The Commission agreed by consensus to send a letter to DNR. They recently had a member resign so they are looking for a new Commissioner.

5. Port and Harbor Advisory Commission

D. Newspaper Article: Alaska Plans Large-Scale Disaster Drill, from Mayor Hornaday

PUBLIC HEARING(S)

- A. **Ordinance 11-28**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Coastal Impact Assistance Program Grant of \$65,351.11 Through the Kenai Peninsula Borough for the Beluga Slough Trail Reconstruction Project and

Authorizing the City Manager to Execute the Appropriate Documents. City Manager.
Introduction June 27, 2011, Public Hearing and Second Reading July 25, 2011.

Mayor Hornaday opened the public hearing. There were no public comments and the public hearing was closed.

Mayor Hornaday called for a motion for the adoption of Ordinance 11-28 by reading of title for second and final reading.

LEWIS/ROBERTS SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- B. **Ordinance 11-29(A)**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code, Chapter 1.74 Parks and Recreation Advisory Commission, Section 1.74.030 Proceedings of the Commission, Amending the Monthly Meeting Frequency to Monthly Meetings with the Exception of the Month of December. City Clerk/Parks and Recreation Advisory Commission. Introduction June 27, 2011, Public Hearing and Second Reading July 25, 2011.

Memorandum 11-090 from Parks and Recreation Advisory Commission as backup.

Mayor Hornaday opened the public hearing.

Robert Archibald, Parks and Recreation Commissioner, commented in favor of this Ordinance. He explained that this new group is working well together and it is hard to keep the continuity with their random schedule.

Mayor Hornaday called for a motion for the adoption of Ordinance 11-29(A) by reading of title for second and final reading.

LEWIS/WYTHE SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

ORDINANCE(S)

- A. **Ordinance 11-30**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 10.04.110, Violation-Penalty; Regarding the Payment of Citations for

Parking Violations in the Harbor Area. City Clerk. Recommended dates: Introduction July 25, 2011, Public Hearing and Second Reading August 8, 2011.

Memorandum 11-098 from City Clerk as backup.

Mayor Hornaday called for a motion for the adoption of Ordinance 11-30 for introduction and first reading by reading of title only.

HOWARD/WYTHE SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

- B. **Ordinance 11-31**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2012 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Library Director.

Memorandum 11-099 from Library Director as backup.

Mayor Hornaday called for a motion for the adoption of Ordinance 11-31 for introduction and first reading by reading of title only.

LEWIS/WYTHE SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- C. **Ordinance 11-32**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.34.010, Purpose; Homer City Code 21.24.020, Permitted Uses; and Homer City Code 21.34.030, Conditional Uses; Regarding the Purpose and Uses Permitted in the Conservation Zoning District. Planning. Recommended dates: Introduction July 25, 2011, Public Hearing and Second Reading August 8, 2011.

Memorandum 11-103 from City Planner as backup.

Mayor Hornaday called for a motion for the adoption of Ordinance 11-32 for introduction and first reading by reading of title only.

ROBERTS/LEWIS SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

CITY MANAGER'S REPORT

A. City Manager's Report

1. Coastal Animal Care Contract: Coastal Animal Care is currently under contract to operate the Homer Animal Shelter. I have received several questions about this contract over the past months, including some from the Council during the last budget approval process. This contract expires on December 31, 2011. The current contract contains an option for two additional years if continuing on is mutually acceptable to both the contractor and the City. The contractor has submitted a letter expressing her interest in exercising the option for another two years. The City has not yet responded except to acknowledge receipt of the letter. I bring this to your attention now because the administration will soon have to decide if it will recommend a contract extension to the Council. This will also be a topic of discussion in the upcoming budget.
2. Health Insurance: Andrea and I attended the first meeting of the Borough sponsored health insurance roundtable on June 29. A summary of the meeting prepared by Borough staff is attached. The City of Homer was recognized for its management of the self insurance plan, the quality of the plan, and its efforts to contain costs. The next meeting is scheduled for early in August.
3. More Staff Changes in Administration Department: There are about to be several additional significant personnel changes in the Administration Department. Steve Bambakitis, the City IT / Systems Manager has accepted a position in Oregon and is moving there for family reasons. His last day will be August 14. Steve has been with the City for over 10 years and has done an excellent job upgrading, operating, and maintaining the City's computer and phone systems. He will be greatly missed and difficult to replace. We started advertising for this position on Monday the 18th. Anne Marie Holen, the City Special Projects Coordinator has decided to retire effective November 1st. Anne Marie has also been with the City for approximately 10 years and she has been extremely productive in a number of areas; not the least of which is grant writing and capital project development and funding. She will also be greatly missed. The services she provided will likely become even more important in this time of reduced budgets and limited capital funding from the federal government. I have been thinking about this position and options for reorganization, but at this point in time, I would recommend that we fill the position.
4. City Hall Construction: Construction is proceeding on schedule. The foundation has been poured and the remodel of the existing building has begun in earnest. This past week the Public Works Department moved the Mayor's office over to the old school building. Finance Department staff members have moved into the Mayor's old office so that remodeling in the Finance department section can proceed.
5. Construction Projects: Attached is a project status report from the Public Works Director. As you can see, construction activity is really ramping up during this construction season. Construction is about to begin on the Kachemak Drive Phase II Water and Sewer Project. Demolition of the old water treatment plant has been completed as has construction of the trail by the Homer Middle School and the access road adjacent to the new water treatment plant. Construction on the new water and sewer lines and the bridge over Woodard Creek at

the intersection of Soundview and Bartlett Street is underway. The City is also pushing to make progress on some of the other big projects that it has received funding for including the Deep Water Dock and Spit Trail Extension.

6. Old Intermediate School: We are still working with the two groups who submitted proposals to lease the building to work out some of the details of their proposals. In the meantime, Councilmember Lewis has sponsored a resolution that would authorize a short term lease for the Boys and Girls Club so that they can remain in the building at least until December of this year. This would coincide with the period that City staff are expected to remain there until they move back into City Hall. The school year is coming up fast and a decision on the Boys and Girls Club is needed quickly.
7. Library Landscaping: Carey, Ann Dixon, and I are scheduled to meet with members of the LAB this week to talk about landscaping at the library. There are two main issues on the agenda. First, as you know, the Friends of the Homer Public Library have contributed time and money toward improving and maintaining the gardens. This money is limited and may not continue next year. Second, there seems to be a growing consensus that we should abandon the natural look (A LEED certification issue) and start mowing more of the grounds. Both of these issues could require more time and resources from the City; especially if City crews have to spend additional time maintaining flower gardens there. Recall that the Parks maintenance staff took some hits in the last budget. They are already stretched very thin. More summer staff and an increase in the mowing contract could be on the horizon. Expect a report on this topic and perhaps a recommendation/request from the LAB at a future meeting.
8. Employee Committee: An Employee Committee has been formed and its first meeting will be on August 4th. Andrea Peterson, Regina Mauras, and I will provide staff support and get the Committee the budget and benefit information it needs. My intent is to provide information and facilitation functions only and I will not attempt to guide the employees in any particular direction. The Committee members have been told that their charge will be to disseminate information and solicit input from co-workers and to represent all City employees. They have also been told that they will have direct access to and a dialog with the Council.
9. Training Dates: At a recent meeting, during the discussion about the records retention ordinance, it was suggested that a training session for Council (and maybe for Commissions too) about public records and especially the use of e-mail would be a good idea. I discussed this topic with Holly and she could put something together quickly if the Council is ready to proceed. A target date for this training would be very helpful. Feedback from the Council would be very helpful.
10. Port Maintenance: We have been discussing the idea of moving the port and harbor maintenance function back under the supervision of the Port and Harbor Director for the past few years. This is where that function used to be until about 2000 when it was moved to Public Works. I think now is the time to make the move for a variety of reasons; not least of which is significant changes in personnel and staffing expected within the next few months. Public Works has done an excellent job correcting the deficiencies in the port and harbor maintenance program that it inherited. The Port and Harbor Director is prepared to take this program and move it to the next level. I believe we can make this move without adding redundancy or increased costs. We are only talking about routine day to day maintenance. Capital improvements or major repairs will still require involvement by Public Works. I am hoping this will increase efficiency and teamwork at the Port and Harbor and relieve some of

the pressure on Public Works which is understaffed. A transition plan is being prepared and we hope to implement on January 1.

11. Spit Run: At the most recent meeting, Councilmember Hogan asked if the City expended any funds in support of the Spit Run. The Spit Run was not sponsored by the City and little or no public funds were expended. The Community Recreation Program used some of its advertising budget to advertise its program along with other businesses and organizations. Advertising helped to support the run. The Public Works and Fire Departments provided some cones to direct traffic and assist with safety. The Police Department had an increased presence during the race to insure public safety. However, all of this was done with normal shifts. There was no increased staffing or overtime related to the run.
12. More Derelict Vessels to be Removed: The Port and Harbor Director and the City Attorney continue their excellent work on ridding the harbor of derelict vessels. This makes mooring space available for working boats that will create jobs and revenue. The City has reached an agreement with the owner of one vessel to remove it from the harbor and has signed a deal with a recycle company to cut up and remove two other old vessels that have not moved for well over a decade.
13. More Metal Recycling: You will recall that last year the City leased part of the chip pad to Peninsula Scrap for a large recycling project. The target was primarily old vehicles but other metal, including at least two large vessels were included. This was one of the biggest recycling efforts the Peninsula had ever seen and it was very successful. The Borough and the City were both partners and over 6,000 junked vehicles were shipped out. The City just entered into another short term lease with the same company to continue the effort this summer and fall. The City negotiated reduced rent and tariff fees in exchange for the contractor removing and recycling two derelict vessels from the harbor.
14. Baycrest Ski Trails / Diamond Creek Properties Land Use Plan: Several years ago, the City accepted title to two large parcels that were once owned by the University of Alaska. The parcels were obtained with Forest Legacy Funds and private donations. The transaction was spearheaded by the Kachemak Heritage Land Trust with support from the State Department of Natural Resources. A significant portion of the Baycrest Ski Trail system is located on these parcels and the area has historically been used for recreation and conservation purposes. The City Council approved an ordinance designating this as park land and recently approved a conservation easement for the property. Under the deed and the terms of the transaction, the land can only be used for conservation, recreation, and forestry projects. In the past, the need for a resource inventory and management plan has been discussed. The advantages of doing this include better management and development decisions and the fact that not all proposed activities there would have to be reviewed and approved by DNR under the terms of the conservation easement. Some activities can be preapproved if you have a plan. The Homer Soil and Water Conservation District recently received a NRCS grant to conduct this work. They plan to begin work soon and will be working closely with the Planning and Parks and Recreation Commissions and the general public.
15. Tsunami Warning System: Sam Albanese of the National Weather Service and Eric Morhman of the Kenai Peninsula Borough OEM will be visitors at the meeting. Sam will be talking about what went wrong during the last tsunami warning and what the role is of the National Weather Service. Eric will be talking about the recent meetings we have had discussing how to improve the warning system. The most recent was held on July 18th. The discussions are centered on how to avoid false alarms, how to make the alarms more specific to local threats, and how to fix problems with the voice messages. A number of cities,

including Homer, are considering going back to local activation of the alert system, and opting out of the current automated system wide activation. This agenda contains a resolution authorizing the City to opt-out.

16. Natural Gas Pipeline: I have received lots of comments and advice recently from a variety of sources about how the City should proceed with the effort to get a transmission pipe constructed from Anchor Point to Homer now that the Governor has vetoed the project. There are several approaches to look at which including further work with the administration and alternative financing. Community support for this project appears to remain strong but I want to discuss the next steps with the Council with before I spend too much time and effort on this. I would suggest that the pipeline be scheduled as a workshop or Committee of the Whole topic as soon as possible. The Governor's staff will begin working on his budget proposal for next year very soon and it is important that we have a strategy in place. Linda Anderson will be at this Committee of the Whole meeting and the topic could be discussed with here also.

City Manager Wrede reported about items not in his written report.

There is construction under way on the old wooden dock inside the Pioneer Dock. Petro Marine is moving fuel lines off the wooden dock to the Pioneer Dock. They have been working towards this for the last 10 years as it will increase safety and efficiency. Right now they are working on phase 1 which is pushing the lines below the pedestrian walk way. For phase 2 they are looking for the best way to trench a new line through the ferry staging area. It is challenging to work within the timeframes of the ferry schedule. He will keep the Council updated on the progress.

Parking in Old Town in front of Two Sisters and on Bunnell continues to be a problem. Code says that no parking is allowed on the street, but there are not many alternatives in that area. The City doesn't want to stifle the businesses down there, and there is access to two trail heads and Bishops Beach. The City is considering allowing parking on one side of the street and seeing how that will work out.

The Soundview/Woodard Creek project is taking longer than expected. There were some delays and unexpected issues, but it is expected to be drivable next week. His understanding is the cement for the pilings has to cure for at least seven days before the bridge can be set on top of it.

Councilmember Wythe commented on items 12 and 13 about recycling and getting rid of the derelict vessels from the harbor. She is happy to see that moving forward.

Councilmember Howard suggested regarding item 9, that the public records training dates be mid to late October. She also questioned what notice is being given to the Soundview area residents and City Manager Wrede responded that they probably are not communicating as they well as they should but will work to do better. He hopes property owners are listening tonight.

- B. Games Report
1. Alaska Marine Conservation Council
 2. Alaska State Elks Association

CITY ATTORNEY REPORT

COMMITTEE REPORT

- A. Public Arts Committee
- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. City Hall Renovation and Expansion Task Force

PENDING BUSINESS

NEW BUSINESS

- A. **Memorandum 11-100**, From City Clerk Re: 2012 Proposed Budget Schedule.

Mayor Hornaday called for a motion for the approval of the recommendations in 11-100.

HOWARD/WYTHE SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried

- B. **Memorandum 11-101**, From City Clerk Re: Travel Authorization for Councilmember Zak's Attendance at Alaska Municipal League Summer Legislative Meeting in Sitka, Alaska, August 10 - 12, 2011.

Mayor Hornaday called for a motion for the approval of the recommendations in Memorandum 11-101.

HOWARD/WYTHE SO MOVED.

There was brief discussion that there is money in the subsistence budget that is generally used for hotel and food.

Councilmember Wythe commented she does not support the motion. She explained that during last years budget there was discussion about whether or not we were going to attend all the conferences and she doesn't believe it was unintentional not to budget the funds to participate in these conferences. We decided to use the funds last year toward the lobbyist and other things. She feels like it was not the intention to have people at these conferences every time this year.

Councilmember Lewis expressed he is not supporting the motion. He noted that with the election in the fall, they should use the remaining funds should any new individuals come on board for

attendance at the Newly Elected Officials training. He feels that is very beneficial training for the new Councilmembers.

VOTE: YES: ZAK

NO: LEWIS, ROBERTS, WYTHER, HOWARD

Motion failed.

Mayor Hornaday called for a 5 minute break at 7:39 p.m. The meeting resumed at 7:44 p.m.

RESOLUTIONS

- A. **Resolution 11-070**, A Resolution of the City Council of Homer, Alaska, Extending the Contract for General Counsel Legal Services with the Firm of Birch, Horton, Bittner, Inc. for the Period of August 1, 2011 through July 31, 2012 in the Amount of \$11,000.00 per Month and Authorizing the Mayor to Execute the Contract. City Clerk.

Mayor Hornaday called for a motion for the adoption of Resolution 11-070 by reading of title only.

WYTHER/LEWIS SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- B. **Resolution 11-071**, A Resolution of the City Council of Homer, Alaska, Removing Lot 44C, Rocky Point Subdivision (Kenai Peninsula Borough Tax Parcel No. 179-330-04), from the Preliminary Assessment Roll for the Kachemak Drive Phase Two Water and Sewer Local Improvement District. City Clerk.

Memorandum 11-102 from City Clerk as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-071 by reading of title only.

WYTHER/LEWIS SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- C. **Resolution 11-072**, A Resolution of the City Council of Homer, Alaska, Approving the Amendments to the Cooperative Participation Agreement and Bylaws of the Alaska Municipal League Joint Insurance Association, Inc. Effective July 1, 2011. City Manager.

Mayor Hornaday called for a motion for the adoption of Resolution 11-072 by reading of title only.

WYTHE/LEWIS SO MOVED.

City Manager Wrede commented explained that this resolution is no longer needed. Staff found out that there are no changes made to the bylaws this year and AML said this resolution is moot.

VOTE: NO: LEWIS, ROBERTS, WYTHE, ZAK, HOWARD

Motion failed.

- D. **Resolution 11-073**, A Resolution of the Homer City Council Urging the Kenai Peninsula Borough School District to Repair and Upgrade the Track at Homer High School. Roberts.

Mayor Hornaday called for a motion for the adoption of Resolution 11-073 by reading of title only.

ROBERTS/WYTHE MOVED FOR THE ADOPTION OF RESOLUTION 11-073.

There was brief discussion whether it's the School District or the Borough who does maintenance on the yards and facility.

LEWIS/ROBERTS MOVED TO AMEND TO ADD THE KENAI PENINSULA BOROUGH TO THE TITLE AND THE NOW THEREFORE BE IT RESOLVED SO IT READS DISTRICT AND KENAI PENINSULA BOROUGH.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

There was no further discussion on the main motion as amended.

VOTE: (Main motion as amended) NON OBJECTION: UNANIMOUS CONSENT

Motion carried

- E. **Resolution 11-074**, A Resolution of the City Council of Homer, Alaska, Amending the Fee Schedule for Port and Harbor Long Term Parking Fines. City Clerk/Port and Harbor Advisory Commission.
Memorandum 11-104 from City Clerk as backup.

Memorandum 11-109 from Port and Harbor Director as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-074 by reading of title only.

WYTHE/ROBERTS SO MOVED.

Councilmember Roberts raised concern that if someone parks in the day use lots and accrues the fines, they can just stay there because it doesn't matter after reaching the maximum fine.

City Attorney Klinkner recommended an amendment on line 42 after the words \$25.00 per calendar day, insert, provided that the fine for overtime parking in long term parking area will be limited to, and so forth.

ROBERTS/LEWIS SO MOVED THE AMENDMENT.

There was no discussion.

NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

There was brief discussion that if there is a vehicle parked in the day use area for over 7 days, the vehicle could be eligible for towing.

Councilmember Howard noted that her understanding is the Port and Harbor Advisory Commission has said this is a work in progress and will see what issues or problems arise. She said it seems that this is working with the annual permits and paid parking by the ramps is a nice thing.

VOTE: (Main motion as amended): UNANIMOUS CONSENT.

Motion carried.

- F. **Resolution 11-075**, A Resolution of the City Council of Homer, Alaska, Amending the Port of Homer Terminal Tariff No. 600 to Provide for Long Term Parking Violation Fines. City Clerk/Port and Harbor Advisory Commission.

Memorandum 11-104 from City Clerk as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-075 by reading of title only.

WYTHE/LEWIS SO MOVED.

It was noted that the same reference to long term parking fines needs to be included in this resolution as well.

WYTHE/LEWIS MOVED TO INSERT THE LANGUAGE TO CAUSE THIS TO MATCH PREVIOUS RESOLUTION.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

There was no further discussion on the main motion as amended.

VOTE: (Main motion as amended): NON OBJECTION: UNANIMOUS CONSENT.

Motion carried

- G. **Resolution 11-076**, A Resolution of the City Council of Homer, Alaska, Amending the Parks and Recreation Advisory Commission Bylaws to Establish Monthly Meetings with the Exception of December. City Clerk/Parks and Recreation Advisory Commission.

Memorandum 11-103 from Parks and Recreation Advisory Commission as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-076 by reading of title only.

WYTHE/LEWIS SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- H. **Resolution 11-077**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Issue a Request for Proposals Related to Health Care Insurance Benefit Broker and Consulting Services. City Manager/Personnel Director.

Memorandum 11-105 from Personnel Director as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-077 by reading of title only.

WYTHE/HOWARD SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- I. **Resolution 11-078**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Enter Into a Short Term Lease With the Boys and Girls Club to Extend its Occupancy of the Lower Level of the Old Intermediate School Until January 31, 2012. Lewis.

Mayor Hornaday called for a motion for the adoption of Resolution 11-078 by reading of title only.

LEWIS/WYTHE SO MOVED.

WYTHE/ROBERTS MOVED TO AMEND THE DATE TO DECEMBER 31, 2011

Councilmember Wythe noted that this will follow the anticipated schedule for the City Administration to be out of the building.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

There was no further discussion of the main motion as amended.

VOTE: (Main motion as amended) NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- J. **Resolution 11-079**, A Resolution of the City Council of Homer, Alaska, Authorizing the City of Homer to "Opt-Out" of the Automated, System Wide Tsunami Warning Activation Program. City Manager.

Memorandum 11-106 from City Manager as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-079 by reading of title only.

HOWARD/WYTHE SO MOVED.

Councilmember Wythe expressed the need for assurance that we are not disenfranchising the villages of Port Graham and Nanwalek by making this choice without having talked to them.

HOWARD/WYTHE MOVED TO AMEND THE TITLE AND NOW THEREFORE THAT AFTER WARNING ACTIVATION PROGRAM ADD AND REPLACE IT WITH THE MANUAL SYSTEM OPERATED THROUGH THE CITY OF HOMER POLICE DEPARTMENT.

Councilmember Howard wants to clarify so that in the future it is clear what their intention was.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

City Manager Wrede said he thinks Port Graham and Nanwalek are dispatched through Soldotna, but will confirm that.

Question was raised whether or not to postpone until they have clarification regarding the villages.

City Manager Wrede believes it is okay for Council to move forward and express their intent tonight. There is still work to be done on this, including back up redundancy issues, phone line issues, and addressing the villages as well. There is a meeting scheduled for Thursday with all the City Managers and the Borough Office of Emergency Management. He will be sure to bring this issue up and will report back. Council can address any issues with another resolution if needed.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- K. **Resolution 11-080**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Enter into Lease Negotiations with Alaskan Coastal Freight, LLC for a Lease on Lot 11, Homer Spit Subdivision No. 5. City Manager.

Memorandum 11-107 from City Manager as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-080 by reading of title only.

WYTHER/LEWIS SO MOVED.

There was discussion regarding zoning relating to the conexas that are being proposed for use. Neither City Manager Wrede nor Harbormaster Hawkins recalled any zoning issues being brought up during the Lease Committee review but assured Council that it will be considered in the negotiation process.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- L. **Resolution 11-081**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Enter Into Lease Negotiations with Fortune Sea, LLC for a Lease on Lot 19, Homer Spit Subdivision No. 5. City Manager.

Memorandum 11-108 from City Manager as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 11-081 by reading of title only.

WYTHE/LEWIS SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

COMMENTS OF THE AUDIENCE

Merlin Cordes, city resident and local realtor, posed a situation to Council. Suppose in 1997 someone purchases a home at 499 Meadow Drive and the zoning is rural residential. It's a nice, quiet part of town with nice woods around it. In 2000 their land is annexed. Not knowing governing changes that went on with annexation, they wanted to add onto the house for a growing family. In 2003 they went to the city for a permit and found they couldn't add on. They had to get non-conforming because the zoning has changed to general commercial 1. They pay the \$200 fee and plan to get a CUP in 2004. With great plans to build an addition to their house for the growing family, the birth of a handicapped child consumed the money for the addition. In 2008 they are ready for the addition again, but in 2008 the City passed an ordinance taking away the nonconforming use and they can't add on to the house. Because of the growing family and the house being too small, they had to find a home to rent. Now they are renting a house and still make payments on a house that they could have sold in 2009. It couldn't sell because the potential buyers couldn't get a mortgage due to the GC1 zoning. The family still owns the home. With continuing mortgage payment, insurance, taxes, and other expenses totaling over \$7000, this family of 4 who a year ago could have taken proceeds to move into a bigger home are stuffed into a two bedroom home they rent. He suggested everyone at the table have nice 3 or 4 bedroom homes and asked them to think about what they have done to this family, stuffed into a two bedroom home. He asked if they would accept this if it were their child or grandchild because of a stroke of a pen for a zoning change. He asked them to think about it when they crawl into bed tonight. What is happening is criminal. He brought it to Council's attention 14 months ago. He helped get signatures 50 signatures on a petition for a zoning change and it got dropped. He would like each of them to live in a two bedroom home with four children until they make changes in the zoning jail they have put these people in. If any of them, their daughter, or their grandchildren were in the situation, he is positive they wouldn't have taken 14 months to act on it. They would be jumping up and down screaming at Council. To pull the carpet out from under people and allow this to happen in Homer is pathetic. He will come back more often if that is what's necessary. It isn't just this family in this situation.

Mayor Hornaday said he discussed this briefly with the City Attorney. City Attorney Klinkner said he has been working with the Planning Department on the drafting of a new zoning district that would apply to this area. One element of the zoning district will be an attempt to address this issue.

Mr. Cordes responded that he is glad they are finally addressing it, but it is been 14 months. They are approaching \$10,000 already taken out of their pocket. They can't sell it until the zoning changes. Now we have to wait and wait some more. How long do we have to wait and keep them stuffed in a box before we can act?

COMMENTS OF THE CITY ATTORNEY

City Attorney Klinkner thanked the Council for renewing their contract. The City's business is appreciated and he appreciated the feedback from the earlier session.

COMMENTS OF THE CITY CLERK

Deputy City Clerk Jacobsen announced that Candidacy filing period for the October 4th election will be opening 8:00 a.m. August 1st through 5:00 p.m. August 15th. Forms are available on line and at the City Clerk's office.

COMMENTS OF THE CITY MANAGER

City Manager Wrede had no comments.

COMMENTS OF THE MAYOR

Mayor Hornaday had no comments.

COMMENTS OF THE CITY COUNCIL

Mayor Pro Tempore Wythe and Councilmember Lewis had no comment.

Councilmember Roberts thanked the Public Works Director for the tour of the new City Hall renovation, it is really coming along. She feels like it could be happening before the New Year.

Councilmember Zak reiterated an earlier statement about the Tsunami Warning System; if the ground starts to shake, get up to higher ground. That's your first warning. If it continues to shake for 5 or 10 more seconds, then hurry up.

Commissioner Howard commented that tonight they completed the formation of the Port and Harbor Improvement Revenue Bonding Project Committee and asked the Clerk prepare a notice for the first meeting to be held mid August.

ADJOURNMENT

There being no further business to come before the Council, Mayor Hornaday adjourned the meeting at 8:12 p.m. The next Regular meeting is scheduled for August 8, 2011 at 6:00 p.m. The next Committee of the Whole is scheduled for Monday August 8, 2011 at 5:00 p.m. All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Melissa Jacobsen, CMC, Deputy City Clerk

Approved: _____

VISITORS

ANNOUNCEMENTS
PRESENTATIONS
BOROUGH REPORT
COMMISSION REPORTS

PUBLIC HEARING(S)

**CITY OF HOMER
PUBLIC HEARING NOTICE
CITY COUNCIL MEETING**

Ordinance 11-30, 11-31, 11-32 and 2012 Budget Priorities

A public hearing is scheduled for **Monday, August 8, 2011** during a Regular City Council Meeting. The meeting begins at 6:00 p.m. in the Homer City Hall Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Ordinance 11-30, 11-31, 11-32 internet address: <http://www.cityofhomer-ak.gov>

Ordinance 11-30, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 10.04.110, Violation-Penalty; Regarding the Payment of Citations for Parking Violations in the Harbor Area. City Clerk.

Ordinance 11-31, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2012 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Library Director.

Ordinance 11-32, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.34.010, Purpose; Homer City Code 21.24.020, Permitted Uses; and Homer City Code 21.34.030, Conditional Uses; Regarding the Purpose and Uses Permitted in the Conservation Zoning District. Planning.

2012 Budget

All interested persons are welcomed to attend and give testimony. Written testimony received by the Clerk's Office prior to the meeting will be provided to Council.

** Copies of proposed Ordinances, in entirety, are available for review at Homer City Clerk's Office. Copies of the proposed Ordinances are available for review at City Hall, the Homer Public Library, the City of Homer Kiosks at City Clerk's Office, Captain's Coffee, Harbormaster's Office, Redden Marine and the City's homepage- <http://clerk.ci.homer.ak.us>. Contact the Clerk's Office at City Hall if you have any questions. 235-3130, Email: clerk@ci.homer.ak.us or fax 235-3143.


Melissa Jacobsen, CMC, Deputy City Clerk

Publish: Homer Tribune August 3, 2011

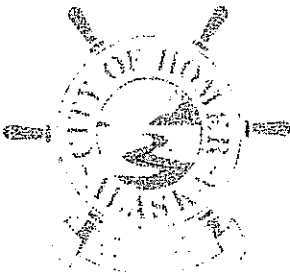
CLERK'S AFFIDAVIT OF POSTING

I, Renee Krause, CMC, Deputy City Clerk I for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for Ordinance 11-30, Amending the Homer City Code 10.04.110, Violation –Penalty; Regarding the payment of Citations for parking Violations in the Harbor Area; Ordinance 11-31, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY2012 in the Amount of \$6,500.00 with a Local Match of \$7,000.00 for Books and Library Materials and Ordinance 11-32, Amending Homer City Code 21.34.010, Purpose; Homer City Code 21.24.020, Permitted Uses; and Homer City Code 21.24.030, Conditional Uses; Regarding the Purpose and Uses Permitted in the Conservation Zoning District at the City of Homer kiosks located at City Clerk's Office, Captain's Coffee Roasting Co., Harbormaster's Office, and Redden Marine Supply of Homer, on July 28, 2011 and that the City Clerk posted same on City of Homer Homepage on July 28, 2011.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer this 29th day of July, 2011.



Renee Krause, CMC, Deputy City Clerk I



ORDINANCE REFERENCE SHEET
2011 ORDINANCE
ORDINANCE 11-30

An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 10.04.110, Violation—Penalty; Regarding the Payment of Citations for Parking Violations in the Harbor Area.

Sponsor: City Clerk

1. City Council Regular Meeting July 25, 2011 Introduction
 - a. Memorandum 11-098 from City Clerk as backup
 - b. Ordinance 11-15
2. City Council Regular Meeting August 8, 2011 Public Hearing and Second Reading

CITY OF HOMER
HOMER, ALASKA

City Clerk

ORDINANCE 11-30

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING HOMER CITY CODE 10.04.110, VIOLATION--PENALTY;
REGARDING THE PAYMENT OF CITATIONS FOR PARKING
VIOLATIONS IN THE HARBOR AREA.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 10.04.110, Violation--Penalty, is amended to read as follows:

10.04.110 Violation--Penalty. a. Except as provided in (b) of this section, any violation of the provisions contained in this title or regulations adopted pursuant to this title shall be unlawful and punishable as provided in Section 1.16.010 of this Code.

b. A violation of HCC 10.04.100(b) is amenable to disposition without court appearance upon payment of a fine in the amount of \$25.00. The person cited for the violation may mail or personally deliver to the City Finance Department ~~clerk of court~~ the amount of the fine plus any surcharge required to be imposed by AS 29.25.074, together with a copy of the citation signed by the person indicating the person's waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. The payment of a fine under this subsection shall be treated as a judgment of conviction. The fine paid is complete satisfaction for the offense. If a person cited for a violation of HCC 10.04.100(b) appears in court to contest the citation and is found guilty, the maximum sentence which may be imposed is the scheduled fine amount plus any surcharge required to be imposed by AS 29.25.074.

Section 2. This Ordinance is of a permanent and general character and shall be included in the City Code.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of _____ 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

[**Bold and underlined added.** Deleted language stricken through.]

46 YES:
47 NO:
48 ABSTAIN:
49 ABSENT:
50
51 First Reading:
52 Public Hearing:
53 Second Reading:
54 Effective Date:
55
56 Reviewed and approved as to form:
57
58
59
60 Walt E. Wrede, City Manager
61
62 Date: _____
63
64

Thomas F. Klinkner, City Attorney

Date: _____

[**Bold and underlined added.** Deleted language stricken through.]

Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM 11-098

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL

FROM: JO JOHNSON, CMC, CITY CLERK

DATE: JULY 18, 2011

SUBJECT: PAYMENT OF CITATIONS FOR PARKING VIOLATIONS IN THE
HARBOR AREA

At the regular city council meeting of May 9, 2011 Council adopted Ordinance 11-15 defining parking in the harbor area and penalties. The ordinance indicated fines were to be paid to the clerk of court, rather than the Finance Department.

Ordinance 11-30 makes the correction that citations are to be paid at the City Finance Department.

RECOMMENDATION:

Introduce Ordinance 11-30 to correct the location where citations are paid.

CITY OF HOMER
HOMER, ALASKA

City Manager/
Port and Harbor Director

ORDINANCE 11-15

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING HOMER CITY CODE 10.04.100, VEHICLES AND OTHER
WHEELED CONVEYANCES; AND HOMER CITY CODE 10.04.110,
VIOLATION--PENALTY; REGARDING THE REGULATION OF PARKING
IN THE HARBOR AREA.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 10.04.100, Vehicles and other wheeled conveyances, is amended to read as follows:

10.04.100 Vehicles and other wheeled conveyances. a. The harbormaster may designate restricted parking areas in the harbor area. In a restricted parking area, the harbormaster may:

(1) Establish time limits for parking;

(2) Designate areas for paid parking, and establish fees for paid parking there; and

(3) Designate areas for permit parking, and establish the fees and qualifications for obtaining a permit.

"Restricted parking" areas pertain to the parking of any vehicle or trailer, private or commercial.

b. The harbormaster shall notify the public of time limits in restricted parking areas, fees required to park in restricted parking areas, and permit requirements for parking in restricted parking areas by the placement of official traffic control devices. No person may stop, stand or park a vehicle in violation of such an official traffic control device. Every day in which such a violation continues shall constitute a separate offense.

c. No person other than an employee of the City or other person acting on City business shall drive a vehicle upon the inside gravel slope of the Small Boat Harbor except in case of emergency. Parking or leaving boats, trailers and/or other vehicles and equipment related thereto by the public shall be limited to specific areas designated for such use.

d. Hauling out boats on skids is prohibited unless approved in advance by the harbormaster.

Section 2. Homer City Code 10.04.110, Violation--Penalty, is amended to read as follows:

10.04.110 Violation--Penalty. a. Except as provided in (b) of this section, any violation of the provisions contained in this title or regulations adopted pursuant to this title shall be unlawful and punishable as provided in Section 1.16.010 of this Code.

b. A violation of HCC 10.04.100(b) is amenable to disposition without court appearance upon payment of a fine in the amount of \$25.00. The person cited for the violation may mail or personally deliver to the clerk of court the amount of the fine plus any surcharge required to be imposed by AS 29.25.074, together with a copy of the citation signed by the person indicating

the person's waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. The payment of a fine under this subsection shall be treated as a judgment of conviction. The fine paid is complete satisfaction for the offense. If a person cited for a violation of HCC 10.04.100(b) appears in court to contest the citation and is found guilty, the maximum sentence which may be imposed is the scheduled fine amount plus any surcharge required to be imposed by AS 29.25.074.

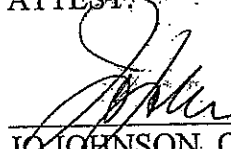
Section 3. This Ordinance is of a permanent and general character and shall be included in the City Code.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 9th day of May, 2011.

CITY OF HOMER


JAMES C. HORNADAY, MAYOR

ATTEST:


JO JOHNSON, CMC, CITY CLERK

YES: 5

NO: 0

ABSTAIN: 0

ABSENT: 1


First Reading: 4/25/11

Public Hearing: 5/10/11

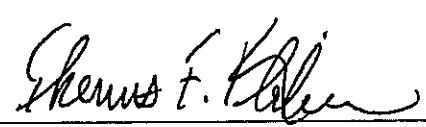
Second Reading: 5/10/11

Effective Date: 5/10/11

Reviewed and approved as to form:


Walt E. Wrede, City Manager

Date: 5/13/11


Thomas F. Klinkner, City Attorney

Date: 5-17-11

ORDINANCE REFERENCE SHEET
2011 ORDINANCE
ORDINANCE 11-31

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2012 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Library Director

1. City Council Regular Meeting July 25, 2011 Introduction
 - a. Memorandum 11-099 from Library Director as backup
 - b. Notification and Alaska Public Library Assistance Grant Agreement FY 2012
2. City Council Regular Meeting August 8, 2011 Public Hearing and Second Reading

CITY OF HOMER
HOMER, ALASKA

City Manager/
Library Director

ORDINANCE 11-31

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, ACCEPTING AND APPROPRIATING A STATE OF ALASKA PUBLIC LIBRARY ASSISTANCE GRANT FOR FY 2012 IN THE AMOUNT OF \$6,500.00, WITH A LOCAL MATCH OF \$7,000.00 FOR BOOKS AND LIBRARY MATERIALS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The City submitted an application for the Alaska Public Library Assistance Grant for books and library materials; and

WHEREAS, The State awarded the grant in the amount of \$6,500.00, requiring a local match of \$7,000.00.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby accepts and appropriates a State of Alaska Public Library Assistance Grant in the amount of \$6,500.00 with a local match of \$7,000.00 for books and library materials as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
Revenue:		
100-030-4507	State of Alaska Public Library Assistance Grant	\$6,500.00
Expenditure:		
100-146	Books and Library Materials	
	Local Match	\$7,000.00

Section 2. The City Manager is authorized to execute the appropriate documents.

Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be codified.

ENACTED BY THE HOMER CITY COUNCIL this ____ day of _____, 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

47 ATTEST:

48

49

50

51 JO JOHNSON, CMC, CITY CLERK

52

53

54 YES:

55 NO:

56 ABSENT:

57 ABSTAIN:

58

59 First Reading:

60 Public Hearing:

61 Second reading:

62 Effective Date:

63

64 Reviewed and approved as to form:

65

66

67 Walt Wrede, City Manager

68

69 Date: _____

70

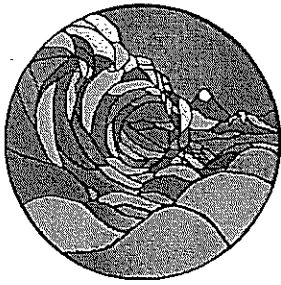
71

72

73

Thomas F. Klinkner, City Attorney

Date: _____



Homer Public Library
500 Hazel Avenue
Homer, Alaska 99603

ph: 907-235-3180 • fax: 907-235-3136 • <http://library.ci.homer.ak.us>

Memorandum 11-099

TO: Mayor and Council
THROUGH: Walt Wrede, City Manager
FROM: Ann Dixon, Library Director
DATE: July 18, 2011
SUBJECT: Alaska Public Library Assistance Grant Award and Budget Revision

Each year the Homer Public Library applies for the Alaska Public Library Assistance Grant, a matching grant funded by the State of Alaska. As in past years, we were awarded the grant. When we applied for the grant, the amount offered and requested was \$7,000. However, the State Library, which administers the grant, has reduced that amount to \$6,500 because not enough money was appropriated to fully fund the grants. In that case, each grant to qualifying libraries is reduced proportionally.

The Homer Public Library is obligated to match at the original amount of \$7,000. The funds are intended to be spent on books and library materials. Our current book budget will meet the \$7,000 requirement.

I have revised the budget, as requested by the Alaska State Library. The agreement is ready to be approved and signed. It must be received by the State Library by September 1 in order to receive this year's award.

RECOMMENDATION: Approve Ordinance 11-31 accepting the Alaska Public Library Assistance Grant and authorizing the Library Director and the City Manager to execute the Grant Agreement.

STATE OF ALASKA

SEAN PARNELL, GOVERNOR

**DEPARTMENT OF EDUCATION &
EARLY DEVELOPMENT**ALASKA STATE LIBRARY
LIBRARY DEVELOPMENT
344 W. THIRD, SUITE 125
ANCHORAGE, ALASKA 99501-2337
PHONE (907) 269-6570**DIVISION OF LIBRARIES, ARCHIVES & MUSEUMS**

Linda S. Thibodeau, Director

June 28, 2011

Ann Dixon
Homer Public Library
500 Hazel Avenue
Homer, AK 99603

Dear Ann,

The total Public Library Assistance grant for FY2012 for the Homer Public Library will be \$6,500. Although the State Library has reduced the grant, your library may NOT reduce the amount of local match, \$7,000.

The reason that we will not be able to fund grant requests at \$7,000 is that the grant line in the State Library's budget has not been fully funded for some years. Since the money appropriated is not sufficient to fully fund the grants, regulations require that we: "reduce each grant proportionally."

In order to receive your grant check as soon as possible, please:

- **Return the enclosed grant agreement and budget revision as soon as you can.** Two different people (the librarian and the appropriate legal authority) must sign the grant agreement, since it is a legal document committing your library to certain obligations in return for receiving the public library assistance grant. Once we have your agreement and budget revision, we will start mailing out grant checks.
- **Please review your original grant budget and revise that budget to show how you plan to spend the lower amount of the grant.** For libraries without branches, show how you plan to spend \$6,500, rather than the \$7,000 you requested on the grant application. We have included a copy of the budget from your original grant application and a budget revision form. This budget revision form should be submitted with your grant agreement.
- **As you fill out the budget revision form, please remember that the library MUST spend at least \$3,500 on the Collection (Library Materials). Of this \$3,500, each library may include UP TO a total of \$500 for Electronic Materials and Online Services. We have broadened the definition of Electronic Materials and Online Services to include: Internet Service Provider (ISP) fees, OCLC license fees, and database access or purchase fees.**

Post-It® Fax Note	7671	Date	7/14/11	# of pages	4
To	Jo Johnson	From	Ann Dixon		
Co./Dept.	City Clerk	Co.	Library		
Phone #		Phone #	435-3150		
Fax #	235-3143	Fax #			

Alaska Public Library Assistance Grant Agreement FY2012

This agreement made and entered into this twenty-eighth day of June 2011, by and between the **Alaska State Library**, hereafter referred to as the Grantor; and the **Homer Public Library**, hereafter referred to as the Grantee.

Whereas, the State of Alaska has appropriated funds for public library assistance; and whereas, the application of the Grantee for a grant for public library assistance has been approved. NOW THEREFORE, for and in consideration of the mutual covenants herein contained the parties hereto agree as follows:

The Grantor will agree to:

1. Furnish funds in the amount of **\$6,500**.
2. Provide advisory services in furtherance of the grant project.

The Grantee will agree to:

1. Expend local funds of at least **\$7,000** for project purposes. Funds may be expended only for public library purposes and must be clearly attributable to public library services and operations.
2. Provide at least the following services free to residents of the municipality or community:
 - Establish and maintain a collection of books and other materials for loan;
 - Provide access to interlibrary loans;
 - Provide reading or other educational programs for children; and
 - Provide reference information.
3. Abide by the conditions set forth in its application and approved by the Grantor, including:
 - The number and timing of open hours;
 - The existing and ongoing educational requirements for the library director.
4. Expend at least **\$3,500** on library materials and online services for each outlet.
5. Have trained staff on duty in the library during the scheduled open hours.
6. Submit a Final Grant and Technology Report and Public Library Annual Report by September 1, 2012.
7. Maintain accurate records for auditing purposes.
8. Return any grant funds unexpended or unencumbered by June 30, 2012, and all funds for which there is no proper accounting.
9. Repay any portion of grant funds that have not actually been matched by local funds over the course of the grant period.
10. Receive prior approval from the Grantor for any line item change that exceeds 10% of the line item, except that no prior approval is required for:
 - Line item changes of less than \$100; or
 - Line item changes that add funds to library materials and online services.

The source of funding for this agreement is as follows:

State Sources

\$6,500

By accepting this award or agreement, the grantee may become subject to the audit requirements of State of Alaska Administrative code 2 AAC 45.010. As a result, the grantee may be required to provide for an audit and to permit independent auditors to have access to their records and financial statements. The grantee should consult with an independent auditor for assistance in determining audit requirements for each fiscal year.

The undersigned understands and agrees to the conditions of this agreement.

Both Signatures Are Required.

For the Library

For the Legal Entity

Signature

Signature

Title

Date

Title

Date

**PLEASE MAKE A PHOTOCOPY OF THE SIGNED AGREEMENT FOR YOUR RECORDS
RETURN BY SEPTEMBER 1, 2011 TO: GRANTS ADMINISTRATOR, ALASKA STATE LIBRARY,
344 WEST THIRD AVENUE, SUITE 125, ANCHORAGE, AK 99501**

PUBLIC LIBRARY ASSISTANCE GRANT FY2012

Budget Revision

Budget Summary	Local Funds for Project	Grant Funds Requested	Total Project Budget
a. Personnel			
1. Salaries and Wages (Actual funds)	367,905		367,905
2. Value of volunteer labor		Not applicable	
3. Benefits	178,641		178,641
b. Collection (Library Materials)			
1. Books	20,000	6,500	26,500
2. Subscriptions	8,994		8,994
3. Audiovisuals	6,420		6,420
4. Online Services & Internet Service Provider (ISP Fees) (Expenditures up to \$500 total)	500		500
5. Microforms, Computer Software for Patron Use, Games and Toys	0		0
c. Other Expenditures			
1. Building Operations	71,246		71,246
2. Furniture, Equipment, & Computers	6,190		6,190
3. Travel	6,787		6,787
4. Supplies	7,790		7,790
5. Online Services & Internet Service Provider/ISP Fees (Expenditures beyond \$500 total)	18,345		18,345
6. Services	11,874		11,874
7. All Other Unreported Expenditures.	4,540		4,540
d. Total	709,232		715,732

As Amended for Library Name: Homer Public Library

Signature _____

Date _____



Approved: _____

Date _____

For the Alaska State Library

Instructions:

1. The Alaska State Library must approve any change of more than 10% to any budget line on your original grant application. Please show the entire revised budget in the budget summary above.
2. Changes of less than \$100 to any line item or any change that adds funds to amounts budgeted for library materials (lines B1 through B5) do NOT need to be approved by the State Library, even if the change is more than 10%.
3. The librarian should sign this form, then fax it to 907-269-6580 or mail it to Alaska State Library, 344 West Third Avenue, Suite 125, Anchorage, AK 99501 or send a scanned copy to: Patience.Frederiksen@alaska.gov
4. The grants administrator at the Alaska State Library will sign this form and fax or mail it back to you.
5. Keep the signed copy of this budget revision with your original grant application.
6. Call 1-800-776-6566 if you have questions.

Eligible 5/6/11

FY2012 ALASKA PUBLIC LIBRARY ASSISTANCE GRANT APPLICATION

RECEIVED

DUE: April 1, 2011

MAR 31 2011

1. Library Name: Homer Public Library
2. Address: 500 Hazel Avenue **ALASKA STATE LIBRARY**
- City: Homer Zip: 99603
3. Contact Person: Helen Hill Dan Diston 4. Phone No: 907-435-3151
5. Fax No: 907-235-3136 6. E-mail: hhill@ci.homer.ak.us
7. Check Mailing Address: _____

8. Schedule of Hours Library Will Be Open (Note any seasonal library schedule changes you expect this year):

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total Hours Per Week	Weeks Open Per Year
Closed To	10:00 to 6:00	10:00 To 8:00	10:00 To 6:00	10:00 to 8:00	10:00 to 6:00	10:00 to 6:00	52	52

9. If the library will be open fewer than 52 weeks, which weeks will your library be closed?

10. Number of branch libraries and/or bookmobiles: 0 Please fill out the enclosed Branch Library Addendum Page or Bookmobile Addendum Page and attach to the grant application. Currently applies just to Anchorage, Barrow, Fairbanks, Juneau, Kotzebue, and Naknek.

11. Budget Summary:

	Local Funds for Match	Public Library Assistance Grant Funds Requested	Total Project Budget
a. Personnel			
1. Salaries and Wages	367,905		367,905
2. Fair Value Rate for Volunteer Labor (#12 below)		Not Applicable	
3. Benefits	178,641		178,641
b. Collection (Library Materials)			
1. Books	20,000	7,000	27,000
2. Subscriptions	8,994		8,994
3. Audiovisuals	6,420		6,420
4. Online Services, and Internet Service Provider (ISP) Fees (Expenditures up to \$500 total)	500		500
5. Microforms, Computer Software for Patron Use, Games and Toys	0		0
c. Other Expenditures			
1. Building Operations	71,246		71,246
2. Furniture, Equipment, & Computers	6,190		6,190
3. Travel	6,787		6,787
4. Supplies	7,790		7,790
5. Online Services and Internet Service Provider (ISP) Fees (Expenditures beyond \$500 total)	18,345		18,345
6. Services	11,874		11,874
7. All Other Unreported Expenditures	4,540		4,540
d. Total	709,232		716,232

Note: If Local Funds for Match column totals \$7,000 or more, you should request \$7,000 in Grant Funds Requested column.

ORDINANCE REFERENCE SHEET
2011 ORDINANCE
ORDINANCE 11-32

An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.34.010, Purpose; Homer City Code 21.24.020, Permitted Uses; and Homer City Code 21.34.030, Conditional Uses; Regarding the Purpose and Uses Permitted in the Conservation Zoning District.

Sponsor: Planning

1. City Council Regular Meeting July 25, 2011 Introduction
 - a. Memorandum 11-103 from City Planner as backup
 - b. Staff Reports PL 11-71, 11-60, 11-45, and 11-28 with Draft Ordinance 11-xx and Planning Commission meeting minutes of June 1 and 15, April 20, and March 2, 2011
2. City Council Regular Meeting August 8, 2011 Public Hearing and Second Reading

CITY OF HOMER
HOMER, ALASKA

Planning

ORDINANCE 11-32

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING HOMER CITY CODE 21.34.010, PURPOSE; HOMER CITY CODE 21.24.020, PERMITTED USES; AND HOMER CITY CODE 21.34.030, CONDITIONAL USES; REGARDING THE PURPOSE AND USES PERMITTED IN THE CONSERVATION ZONING DISTRICT.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 21.34.010, Purpose, is amended to read as follows:

21.34.010 Purpose. The purposes of the conservation district **is applied to sensitive** are primarily to identify, protect and enhance those public lands that **are** have been identified by state or federal agencies or the City of Homer as habitat critical to the maintenance of fish and wildlife resources, **protect important watershed areas, or serve other key environmental functions. Private lands meeting the same criteria also may be included in the district with the consent of the owner. These lands are to be maintained in an undisturbed and natural state, except for** and secondarily including parks **with passive** whose recreation activities and facilities are passive in nature, (e.g., those activities that include wildlife viewing, nature walks, educational and interpretive uses) and other uses that do not change the character of the land or disrupt fish and wildlife. **Passive recreation activities are secondary to habitat protection and enhancement.**

Section 2. Homer City Code 21.34.020, Permitted uses, is amended to read as follows:

21.34.020 Permitted uses. The following uses are permitted outright in the conservation district:

- a. Fish and wildlife habitat protection and enhancement,; and
- b. Marine-life and wildlife sanctuary or preserve.

Section 3. Homer City Code 21.34.030, Conditional uses, is amended to read as follows:

21.34.030 Conditional uses. The following uses are conditionally permitted in the conservation district when authorized by conditional use permit issued in accordance with HCC Chapter 21.71:

- a. Pedestrian trails, including boardwalks and viewing platforms,; and
- b. Educational and interpretive displays and signs,; and
- c. **Public utility facilities and structures that cannot be reasonably located in another district.**
- d. Parking lots incidental to a permitted or conditionally permitted use,; and

[**Bold and underlined added.** Deleted language stricken through.]

ed. Other conservation uses that will enhance the conservation district, approved by the Planning Commission, provided, however, a finding of no adverse impact to the integrity of the fish and wildlife resources and habitat must be found.

Section 4. This Ordinance is of a permanent and general character and shall be included in the City Code.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of _____ 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

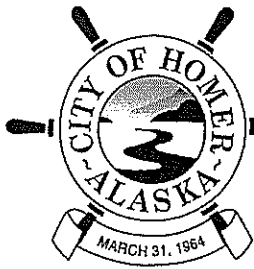
Walt E. Wrede, City Manager

Thomas F. Klinkner, City Attorney

Date: _____

Date: _____

[**Bold and underlined added.** Deleted language stricken through.]



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-3106
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.ci.homer.ak.us

MEMORANDUM 11-103

TO: Mayor Hornaday and Homer City Council
THRU: Walt Wrede, City Manager
FROM: Rick Abboud, City Planner
DATE: July 13, 2011
SUBJ: Draft Ordinance 11-XX, Conservation District

Introduction

The Planning Commission is forwarding the Draft Ordinance 11-XX for review. The HAPC has had the ordinance on 4 regular meeting agendas and associated work sessions. Much of the information regarding the ordinance is found in Staff Report 11-28. The ordinance is in response to the newly adopted Comprehensive Plan and allows opportunities for individuals to apply for private land to be designated as Conservation District, while leaving the opportunity for public utilities, such as a pump station, to reside in the district.

Staff recommendation:

Adopt Ordinance 11-32

Attachments

1. Draft Ordinance 11-XX
2. Staff Reports 11-28, 45, 60, 71 and associated minutes.



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-8121
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.ci.homer.ak.us

STAFF REPORT PL 11-71

TO: Homer Advisory Planning Commission
FROM: Rick Abboud, City Planner
MEETING: June 15, 2011
SUBJECT: Draft Ordinance amending Chapter 21.34 Conservation District

GENERAL INFORMATION:

After review at the June 1st Regular Meeting the HAPC recommended the ordinance be presented for a public hearing.

STAFF COMMENTS/RECOMMENDATIONS:

Planning Commission to receive public comments and forward to the City Council for approval.

ATTACHMENTS

1. 5.10.11 Attorney Review Draft Ordinance

CITY OF HOMER
HOMER, ALASKA

Planning

ORDINANCE 11-

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING HOMER CITY CODE 21.34.010, PURPOSE; HOMER CITY
CODE 21.24.020, PERMITTED USES; AND HOMER CITY CODE 21.34.030,
CONDITIONAL USES; REGARDING THE PURPOSE AND USES
PERMITTED IN THE CONSERVATION ZONING DISTRICT.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 21.34.010, Purpose, is amended to read as follows:

21.34.010 Purpose. The purposes of the conservation district **is applied to sensitive** are primarily to identify, protect and enhance those public lands that **are** have been identified by state or federal agencies or the City of Homer as habitat critical to the maintenance of fish and wildlife resources, **protect important watershed areas, or serve other key environmental functions. Private lands meeting the same criteria also may be included in the district with the consent of the owner. These lands are to be maintained in an undisturbed and natural state, except for** and secondarily including parks **with passive** whose recreation activities and facilities are passive in nature, (e.g., those activities that include wildlife viewing, nature walks, educational and interpretive uses) and other uses that do not change the character of the land or disrupt fish and wildlife. **Passive recreation activities are secondary to habitat protection and enhancement.**

Section 2. Homer City Code 21.34.020, Permitted uses, is amended to read as follows:

21.34.020 Permitted uses. The following uses are permitted outright in the conservation district:

- a. Fish and wildlife habitat protection and enhancement, ~~and~~
- b. Marine-life and wildlife sanctuary or preserve.

Section 3. Homer City Code 21.34.030, Conditional uses, is amended to read as follows:

21.34.030 Conditional uses. The following uses are conditionally permitted in the conservation district when authorized by conditional use permit issued in accordance with HCC Chapter 21.71:

- a. Pedestrian trails, including boardwalks and viewing platforms, ~~and~~
- b. Educational and interpretive displays and signs, ~~and~~

[**Bold and underlined added.** Deleted language stricken through.]

P:\PACKETS\PCPacket 2011\Ordinance\Conservation\CONS ordinance att edit 5.10.11.DOCX

c. **Public utility facilities and structures that cannot be reasonably located in another district.**

d. Parking lots incidental to a permitted or conditionally permitted use; and
ed. Other conservation uses that will enhance the conservation district, approved by the Planning Commission, provided, however, a finding of no adverse impact to the integrity of the fish and wildlife resources and habitat must be found.

Section 4. This Ordinance is of a permanent and general character and shall be included in the City Code.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of _____ 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Walt E. Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____

[Bold and underlined added. Deleted language stricken through.]

P:\PACKETS\PCPacket 2011\Ordinance\Conservation\CONS ordinance att edit 5.10.11.DOCX

MINSCH/HIGHLAND MOVED TO ADD CONDITION FOUR THAT THE APPLICANT IS REQUIRED TO MAKE EVERY ATTEMPT TO BRING THIS NEW ADDITION INTO HARMONY, SCALE, AND BULK WITH APPROPRIATE DESIGN FEATURES.

There was brief discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

There was no further discussion on the main motion as amended.

VOTE (Main motion as amended): YES: BOS, MINSCH, HIGHLAND, DRUHOT, VENUTI, DOLMA

Motion carried

C. Staff Report PL 11-71, Draft Ordinance 11-xx, Conservation District

City Planner Abboud reviewed the staff report.

Chair Minsch opened the public hearing. There were no public comments and the public hearing was closed.

There was no further Commission discussion with staff.

BOS/HIGHLAND MOVED TO FORWARD THE DRAFT CONSERVATION DISTRICT ORDINANCE TO THE CITY COUNCIL FOR PUBLIC HEARING AND ADOPTION.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PLAT CONSIDERATION

A. Staff Report PL 11-67, Oscar Munson No. 25 Goode Replat Preliminary Plat
CANCELED

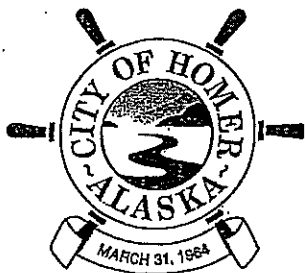
PENDING BUSINESS

A. Staff Report PL 11-68, Draft Ordinance 11-xx Sign Code Amendments

Chair Minsch advised that the Commission discussed the sign code amendments in the worksession and staff will be bringing it back at another meeting.

B. Staff Report PL 11-69, Bylaws Change to Amend the Meeting Time

HIGHLAND/BOS MOVED TO APPROVE THE DRAFT RESOLUTION AMENDING THE PLANNING COMMISSION BYLAWS TO CHANGE THE REGULAR MEETING TIME TO START AT 6:30 P.M. AND



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-8121
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.ci.homer.ak.us

STAFF REPORT PL 11-60

TO: Homer Advisory Planning Commission
FROM: Rick Abboud, City Planner
MEETING: May 18, 2011, *June 1, 2011*
SUBJECT: Draft Ordinance amending Chapter 21.34 Conservation District
Postponed

GENERAL INFORMATION:

Staff has incorporated changes and had the attorney review and amend the draft ordinance. Changes include a different positioning relating to public land and private lands with consent of owner, the elimination of the reference of public utilities in the purpose statement and the dimension limits found in the conditional use of public utility facility and structures that cannot be reasonably located in another district.

STAFF COMMENTS/RECOMMENDATIONS:

Planning Commission discuss the draft ordinance, review the amendments and recommend public hearing on June 1st.

ATTACHMENTS

1. 5.10.11 Attorney Review Draft Ordinance

CITY OF HOMER
HOMER, ALASKA

Planning

ORDINANCE 11-

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING HOMER CITY CODE 21.34.010, PURPOSE; HOMER CITY
CODE 21.24.020, PERMITTED USES; AND HOMER CITY CODE 21.34.030,
CONDITIONAL USES; REGARDING THE PURPOSE AND USES
PERMITTED IN THE CONSERVATION ZONING DISTRICT.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 21.34.010, Purpose, is amended to read as follows:

21.34.010 Purpose. The purposes of the conservation district **is applied to sensitive** are primarily to identify, protect and enhance those public lands that **are** have been identified by state or federal agencies or the City of Homer as habitat critical to the maintenance of fish and wildlife resources, **protect important watershed areas, or serve other key environmental functions. Private lands meeting the same criteria also may be included in the district with the consent of the owner. These lands are to be maintained in an undisturbed and natural state, except for** and secondarily including parks **with passive** whose recreation activities and facilities are passive in nature, (e.g., those activities that include wildlife viewing, nature walks, educational and interpretive uses) and other uses that do not change the character of the land or disrupt fish and wildlife. **Passive recreation activities are secondary to habitat protection and enhancement.**

Section 2. Homer City Code 21.34.020, Permitted uses, is amended to read as follows:

21.34.020 Permitted uses. The following uses are permitted outright in the conservation district:

- a. Fish and wildlife habitat protection and enhancement, ~~and~~
- b. Marine-life and wildlife sanctuary or preserve.

Section 3. Homer City Code 21.34.030, Conditional uses, is amended to read as follows:

21.34.030 Conditional uses. The following uses are conditionally permitted in the conservation district when authorized by conditional use permit issued in accordance with HCC Chapter 21.71:

- a. Pedestrian trails, including boardwalks and viewing platforms, ~~and~~
- b. Educational and interpretive displays and signs, ~~and~~

[**Bold and underlined added.** Deleted language stricken through.]

P:\PACKETS\FCPacket 2011\Ordinance\Conservation\CONS ordinance att edit 5.10.11.DOCX

c. Public utility facilities and structures that cannot be reasonably located in another district.

d. Parking lots incidental to a permitted or conditionally permitted use; and
ed. Other conservation uses that will enhance the conservation district, approved by the Planning Commission, provided, however, a finding of no adverse impact to the integrity of the fish and wildlife resources and habitat must be found.

Section 4. This Ordinance is of a permanent and general character and shall be included in the City Code.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of _____ 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Walt E. Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____

[Bold and underlined added. Deleted language stricken through.]

P:\PACKETS\PCPacket 2011\Ordinance\Conservation\CONS ordinance att edit 5.10.11.DOCX

Commissioner Dolma noted that the analysis under item h in the staff report refers to "Fire Marshal certification for all existing and proposed buildings" contradicts staff recommendation 1.

BOS/HIGHLAND MOVED TO ADOPT STAFF REPORT PL 11-58, CUP 11-10, A REQUEST FOR A CONDITIONAL USE PERMIT AT 5155 KACHEMAK DRIVE, NORTHERN ENTERPRISES BOATYARD, FOR MORE THAN ONE BUILDING CONTAINING A PERMITTED PRINCIPAL USE ON A LOT, AND MORE THAN 8,000 SF OF BUILDING AREA, WITH STAFF RECOMMENDATIONS AND FINDINGS.

Commissioner Bos expressed his agreement with the testimony that the activity at the boatyard is vital to the community and with the staff recommendations it will be a better product than what was there originally.

There was brief discussion regarding the NOI in recommendation two. It was noted that the applicant hired a firm and they plan to file the NOI at which time the DEC will hold the firm and the boatyard accountable for what happens around the new building, and it will satisfy the item g in the staff report. City Planner Abboud commented that the NOI will ensure verification that the site is current with DEC storm water pollution prevention standards. The NOI is a plan that will be reviewed. Homer City Code has no direction on the issue other than the project must meet state and federal regulations.

VOTE: YES: BOS, MINSCH, HIGHLAND, DRUHOT, VENUTI, DOLMA

Motion carried.

PLAT CONSIDERATION

No plats were scheduled for consideration.

PENDING BUSINESS

A. Staff Report PL 11-60, Draft Ordinance 11-xx, Conservation District

City Planner Abboud reviewed the staff report.

HIGHLAND/VENUTI MOVED TO DISCUSS, MAKE RECOMMENDATIONS, AND SCHEDULE THE DRAFT CONSERVATION DISTRICT ORDINANCE FOR PUBLIC HEARING.

There was brief discussion in support of moving the draft ordinance to public hearing.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Chair Minsch noted that they missed the amendment that Commissioner Dolma pointed out.

MINSCH/DRUHOT MOVED TO RECONSIDER CUP 11-10, 5155 KACHEMAK DRIVE.

There was no discussion.



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-8121
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.ci.homer.ak.us

STAFF REPORT PL 11-45

TO: Homer Advisory Planning Commission
FROM: Rick Abboud, City Planner
MEETING: April 20, 2011
SUBJECT: Draft Ordinance amending Chapter 21.34 Conservation District

GENERAL INFORMATION:

Staff has incorporated suggested changes and had the attorney review and amend the draft ordinance. Changes include incorporation of a new purpose statement and a description of public utility facilities and structures including the height limit and (after consulting the Public Works Director) a maximum building area of 3000 square feet.

STAFF COMMENTS/RECOMMENDATIONS:

Planning Commission discuss the draft ordinance, review the amendments and recommend public hearing on May 4th.

ATTACHMENTS

1. March 24, 2011 Attorney Review Draft Ordinance

CITY OF HOMER
HOMER, ALASKA

Planning

ORDINANCE 11-

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING HOMER CITY CODE 21.34.010, PURPOSE; HOMER CITY
CODE 21.24.020, PERMITTED USES; AND HOMER CITY CODE 21.34.030,
CONDITIONAL USES; REGARDING THE PURPOSE AND USES
PERMITTED IN THE CONSERVATION ZONING DISTRICT.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 21.34.010, Purpose, is amended to read as follows:

21.34.010 Purpose. The purposes of the conservation district **is applied to sensitive** are primarily to identify, protect and enhance these public **lands, and private** lands **subject to the consent of the owner,** that **are** have been identified by state or federal agencies or the City of Homer as habitat critical to the maintenance of fish and wildlife resources, **protect important watershed areas, or serve other key environmental functions.** These lands are to be **maintained in an undisturbed and natural state, except for enhancement projects and necessary public utility facilities and structures that cannot be reasonably located in another district. Acceptable uses in this district include undeveloped open space, and** secondarily including parks **with passive** whose recreation activities and facilities are passive in nature, (e.g., those activities that include wildlife viewing, nature walks, educational and interpretive uses) and other uses that do not change the character of the land or disrupt fish and wildlife. **Passive recreation activities are secondary to habitat protection and enhancement.**

Section 2. Homer City Code 21.34.020, Permitted uses, is amended to read as follows:

21.34.020 Permitted uses. The following uses are permitted outright in the conservation district:

- a. Fish and wildlife habitat protection and enhancement, ~~and~~
- b. Marine-life and wildlife sanctuary or preserve.

Section 3. Homer City Code 21.34.030, Conditional uses, is amended to read as follows:

21.34.030 Conditional uses. The following uses are conditionally permitted in the conservation district when authorized by conditional use permit issued in accordance with HCC Chapter 21.71:

- a. Pedestrian trails, including boardwalks and viewing platforms, ~~and~~
- b. Educational and interpretive displays and signs, ~~and~~

[**Bold and underlined added.** Deleted language stricken through.]

44 c. Public utility facilities and structures that cannot be reasonably located in another
45 district, and that have a maximum height of 35 feet and a maximum building area of 3000
46 square feet.

47 d. Parking lots incidental to a permitted or conditionally permitted use; and
48 ed. Other conservation uses that will enhance the conservation district, approved by the
49 Planning Commission, provided, however, a finding of no adverse impact to the integrity of the
50 fish and wildlife resources and habitat must be found.

51
52 Section 4. This Ordinance is of a permanent and general character and shall be included
53 in the City Code.

54
55 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of
56 _____ 2011.

57
58 CITY OF HOMER

59
60
61 _____
62 JAMES C. HORNADAY, MAYOR
63

64 ATTEST:

65
66
67 _____
68 JO JOHNSON, CMC, CITY CLERK
69

70 YES:

71 NO:

72 ABSTAIN:

73 ABSENT:

74
75 First Reading:

76 Public Hearing:

77 Second Reading:

78 Effective Date:

79
80 Reviewed and approved as to form:

81
82
83 _____
84 Walt E. Wrede, City Manager

85 Date: _____

Thomas F. Klinkner, City Attorney

Date: _____

[**Bold and underlined added.** Deleted language stricken through.]

C. Staff Report PL 11-45, Draft Ordinance Amending Chapter 21.34, Conservation District

Chair Minsch acknowledged that the Commission discussed the draft ordinance regarding the conservation district during the worksession and this will come back to them from staff.

NEW BUSINESS

A. Staff Report PL 11-44 Replacement and/or Expansion of Nonconforming Residential Structures

City Planner Abboud reviewed the staff report.

Chair Minsch commented that it is important to remember that nonconforming applies to commercial uses as well as residential uses.

The Commission reviewed the questions raised in the staff report. Some Commissioners supported not allowing residential nonconforming structures to be replaced or rebuilt and others felt it should be allowed within a time frame. Agreement was expressed not to continue to allow mobile homes.

Point was raised that if a person buys a home and the City says that the mobile homes in the area are nonconforming, the person has an expectation that through zoning their area will grow to improve the surroundings, but a mobile home could be just as important to someone as a stick house. In considering the bigger picture if someone conducting a business and gets caught up in the nonconforming, it affects their livelihood. You get an emotional spin on this in looking at words like family, residence, homes, but it clouds the non conforming issue. The purpose is to look at what the most good for the most people.

The Commission took a break at 9:16 p.m. The meeting resumed at 9:19 p.m.

VENUTI/DOLMA MOVED THAT WE NOT CHANGE OUR CODE WHICH DOES NOT ALLOW FOR RECONSTRUCTION OF A NON CONFORMITY IF THE STRUCTURE IS DAMAGED IN EXCESS OF 50% OF THE STRUCTURES PRE DAMAGED VALUE.

Comment was made when looking at this for the good of the whole City and how we continue to improve. If you throw out nonconformities, you might as well throw out zoning.

VOTE: YES: MINSCH, VENUTI, DOLMA
NO: HIGHLAND, DRUHOT

Motion failed.

DOLMA/VENUTI MOVED THAT NON CONFORMING RESIDENTIAL STRUCTURES SHALL NOT BE ALLOWED TO EXPAND OR BE ALLOWED AS A SECOND PERMITTED STRUCTURE.

There was no discussion.

VOTE: YES: DRUHOT, MINSCH, DOLMA, HIGHLAND, VENUTI



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-8121
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.ci.homer.ak.us

STAFF REPORT PL 11-28

TO: Homer Advisory Planning Commission
THROUGH: Rick Abboud, City Planner
FROM: Julie Engebretsen, Planning Technician
MEETING: March 2, 2011
SUBJECT: Draft Ordinance amending Chapter 21.34 Conservation District

GENERAL INFORMATION

Staff has prepared a draft ordinance to amend the conservation district code. The changes are recommended by the Comprehensive Plan, and also include a few issues staff has identified. This is not a map amendment; only the zoning text will change. Zoning map changes will come at a future meeting, probably after any text changes have been approved by the City Council.

Homer's current conservation lands are typically areas that have formal conservation easements, such as the Exxon Valdez Oil Spill (EVOS) properties on the Spit and Beluga Slough, and sensitive lands such as the Bridge Creek Reservoir. State owned lands at Overlook Park near Bluff Point, are also zoned Conservation. In the future, the Comprehensive Plan also shows changing the Homer Airport Critical Habitat Area (CHA) from General Commercial 2, to Conservation.

Staff has been thinking about this conservation ordinance, because it is related to the East End Mixed Use District. The mapping changes (EEMU and Homer Airport CHA) are a big change and it would be nice to be able to present them to the public reasonably close together. Then the public can see the whole picture for this region of Homer. There are properties owned by nonprofits and private individuals that may prefer to have Conservation zoning (over the adjacent residential districts). Amending the conservation zone text to follow the recommendations of the comprehensive plan is a first step.

There are a few changes recommended in the ordinance. Changes include amending the purpose statement, and conditional uses.

Purpose Statement

The current purpose of the district is to enhance and protect public lands. The result is that so far Homer has not zoned any privately held lands as conservation, even if there are conservation easements on the land. Examples include Moose Habitat Inc, and the Kachemak Heritage Land Trust (KHLT). Both organizations own property near or adjacent to the Homer Airport CHA. The comprehensive plan recommends allowing private property to be zoned conservation, and that is reflected in the draft ordinance.

A note on conservation easements –

A conservation easement does not necessarily mean no development on a parcel. An easement might include an area set aside for development, such as a future home site or agricultural activity. Staff does not recommend that the presence of an easement is all that is required for inclusion in a conservation zone. In the future, any changes to Conservation zoning need to be individually studied, as all rezones are.

There are two purpose statements proposed in the ordinance. Staff requests the Commission pick one, (and make any other desired changes)

Option A. A completely new statement mainly drawn from the Comprehensive Plan.

Option B. Keep the current statement with a few amendments.

Conditional Uses

Currently, the City of Homer potable water pump station on the reservoir is zoned conservation. It is reasonable to expect future changes at the pump station over time. Currently the pump house is a nonconforming use, and cannot be expanded, both due to the nonconforming code and because the Bridge Creek Watershed Protection District does not allow expansion of nonconformities. The reservoir and pump house infrastructure are of major importance. Future changes could be handled via 21.34.030 (d), other uses, or the Commission could amend the ordinance to allow public utility facility and structures as a conditional use. Staff recommends allowing public utility facilities and structures as a conditional use, as is shown in the draft ordinance.

Staff recognizes that other utilities uses, such as cell phone towers etc, may not be appropriate. Therefore language has been added to state: **e. Public utility facilities and structures, limited to uses and structures not more appropriate in a non-conservation zoned area.** (The City Attorney will review the ordinance prior and the exact wording will probably change). If the Commission does not like the concept of allowing limited public facilities, or has other suggestions, please discuss at the meeting!

STAFF COMMENTS/RECOMMENDATIONS:

Planning Commission discuss the draft ordinance and make amendments. Please choose which purpose statement you prefer. Staff will forward the amended ordinance for attorney review. The Commission will see the ordinance again prior to public hearing.

ATTACHMENTS

1. March 2, 2011 Draft Ordinance

March 2nd, 2011 Draft Ordinance

Chapter 21.34

CO CONSERVATION DISTRICT

Sections:

21.34.010 Purpose.

21.34.020 Permitted uses.

21.34.030 Conditional uses.

21.34.040 Dimensional requirements.

21.34.050 Site development standards.

Option A Purpose Statement:

New purpose statement, based on the 2008 Comprehensive Plan, with mention of public utilities (more on that at the end of the staff report)...

The conservation district is applied to sensitive public and in some instances private lands that are critical to the maintenance of fish and wildlife resources, serve important watershed protection areas, or serve other key environmental functions. These lands are to be maintained in an undisturbed and natural state, except for enhancement projects or limited public utility facilities and structures that provide significant public benefit and cannot be reasonably located in another location. Private landowners may agree to have this designation on their property. Acceptable uses in this district include undeveloped open space, parks with passive recreation activities and facilities (e.g., wildlife viewing, nature walks, educational and interpretive uses) and other uses that do not change the character of the land or disrupt fish and wildlife. Passive recreation activities are secondary to habitat protection and enhancement.

Option B: Old purpose statement with a few changes

21.34.010 Purpose. The purposes of the conservation district are primarily to identify, protect and enhance those public-lands that have been identified by state or federal agencies or the City of Homer as habitat critical to the maintenance of fish and wildlife resources, watershed protection areas, and secondarily including parks whose recreation activities and facilities are passive in nature, e.g., those activities that include wildlife viewing, nature walks, educational and interpretive uses and other uses that do not change the character of the land or disrupt fish and wildlife.

21.34.020 Permitted uses. The following uses are permitted outright in the conservation district:

a. Fish and wildlife habitat protection and enhancement; and

b. Marine-life and wildlife sanctuary or preserve

21.34.030 Conditional uses. The following uses are conditionally permitted in the conservation district when authorized by conditional use permit issued in accordance with HCC Chapter 21.71:

- a. Pedestrian trails, including boardwalks and viewing platforms; and
- b. Educational and interpretive displays and signs; and
- c. Parking lots incidental to a permitted or conditionally permitted use; and
- d. Other conservation uses that will enhance the conservation district, approved by the Planning Commission, provided, however, a finding of no adverse impact to the integrity of the fish and wildlife resources and habitat must be found.
- e. Public utility facilities and structures, limited to uses and structures not more appropriate in a non-conservation zoned area.

21.34.040 Dimensional requirements.

- a. Lot width: Lot width is unrestricted.
- b. Lot area: Lot area is unrestricted.

21.34.050 Site development standards. All development in this district shall comply with the level one site development standards contained in HCC § 21.50.020.

Question was raised whether this amendment to nonconforming uses was made as a result of the 2008 technical re-write of Title 21 or if the Commission had been advised of the amendment and supported it. Chair Minsch commented that she is uncomfortable amending this without more information.

KRANICH/HIGHLAND MOVED TO POSTPONE ACTION UNTIL BROUGHT BACK BY STAFF.

Chair Minsch asked if staff could do some research and said she would be willing to help review minute and look through stuff.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- C. Staff Report PL 11-28, Draft Ordinance Amending HCC Chapter 21.34, Conservation District

DOLMA/HIGHLAND MOVED TO BRING STAFF REPORT 11-28 TO THE NEXT WORKSESSION.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

INFORMATIONAL MATERIALS

- A. City Manager's Report

COMMENTS OF THE AUDIENCE

Members of the audience may address the Commission on any subject. (3 minute time limit)

There were no audience comments.

COMMENTS OF STAFF

City Planner Abboud commented that he appreciated the discussion on the GC1. They rooted out some of the issues and made some clearer findings to forward to City Council.

Deputy City Clerk commented that if the issue was just to produce findings there may be other ways to bring something back after adoption rather than staff soliciting Commissioners for reconsideration. The Clerk's office staff can help with that when there are questions.

COMMENTS OF THE COMMISSION

Commissioner Venuti welcomed Chair Minsch back.

Commissioner Dolma, Highland, Kranich, and Druhot had no comments.

ORDINANCE(S)

ORDINANCE REFERENCE SHEET
2011 ORDINANCE
ORDINANCE 11-33

An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 8.12.300, State School Bus Operations-Exemption, to Exempt Vehicle Designed to Transport 16 or More Person and Their Operators from the Requirements of Homer City Code Chapter 8.12.

Sponsor: Roberts

1. City Council Regular Meeting August 8, 2011 Introduction
 - a. Letter from Sally Oberstein as backup

CITY OF HOMER
HOMER, ALASKA

Roberts

ORDINANCE 11-33

AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
ALASKA, AMENDING HOMER CITY CODE 8.12.300, STATE
SCHOOL BUS OPERATIONS—EXEMPTIONS, TO EXEMPT
VEHICLES DESIGNED TO TRANSPORT 16 OR MORE
PERSONS AND THEIR OPERATORS FROM THE
REQUIREMENTS OF HOMER CITY CODE CHAPTER 8.12.

THE CITY OF HOMER ORDAINS:

Section 1. HCC 8.12.300, State school bus operations--exemptions, is amended to read
as follows:

8.12.300 State school bus operations--Exemptions. A vehicle that is designed to
transport 16 or more persons, including the driver, is exempt from the requirements of this
chapter. A chauffeur's license is not required to operate a vehicle that is designed to
transport 16 or more persons, including the driver. a. Any person, firm or corporation
owning or leasing and operating school bus equipment under a valid existing school bus contract
with the state shall be exempt from the provisions of this chapter for the duration of such
contract. This exemption shall include transportation to and from sports events and other extra-
curricular, school-related activities.

b. Chauffeur's license: Any school bus operator who has a valid and subsisting operator's
license from the state and is currently operating under the requirements of the state shall not be
required to obtain a chauffeur's license under Sections 8.12.200--8.12.230 of this code. Any such
operator, or the school bus contractor by whom he or she is employed, shall furnish a copy of the
current operator's license for each operator to be so exempted to the Homer Police Department.
This exemption shall be in force when verification of the existence of such a current school bus
operator's license satisfactory to the Chief of Police is obtained and the exemption shall continue
in effect only so long as the operator holds a current and valid school bus operator's license. Any
suspension or revocation of such license shall automatically and concurrently terminate the
exemption under this section.

c. ~~Vehicle permit/inspection of vehicles:~~ Any school bus which is inspected by the
Alaska State Troopers in accordance with contract requirements within the state is exempt from
the inspection requirements of this section. The owner/contractor shall furnish evidence of
current vehicle inspection by the Alaska State Troopers to the Homer Police Department for each
school bus to be operated within the City. Failure to provide satisfactory evidence of inspection
shall terminate the exemption provided in this subsection.

Section 2. This Ordinance is of a permanent and general character and shall be included
in the City Code.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of
_____ 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

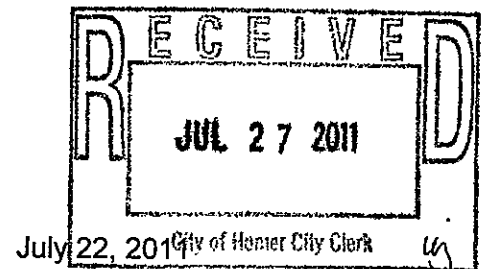
Walt E. Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____

Sally Oberstein
556 Hidden Way
Homer, Alaska 99603
235-2228



Dear Homer City Council Members,

I own the Homer Trolley with my 15-year old son, Alex Knudtson and am writing to request consideration for exception from Chapter 8.12 Public Transportation.

Currently, school buses are exempt from City of Homer safety requirements as shown below in City Code Chapter 8.12.300 because they are currently operating under the requirements of the state. I am asking for the same exemption, for the same reasons.

For the purpose of public safety, I understand the City Codes under this Chapter as they apply to smaller vehicles and taxicabs that do not comply with State of Alaska and U.S. Department of Transportation safety requirements.

The State of Alaska and United States Department of Transportation differentiate between commercial passenger vehicles carrying fewer than or more than 15 passengers.

- Drivers of commercial vehicles carrying more than 15 passengers are required by the State of Alaska to hold Commercial Driver's License while drivers of vehicles carrying 15 or less are not.
- Drivers of commercial vehicles carrying more than 15 passengers are required by the State of Alaska to hold a Class A endorsement for passengers while drivers of vehicles carrying 15 or less are not.
- Drivers of commercial vehicles carrying more than 15 passengers are required by the State of Alaska to be fingerprinted and background-checked while driver of vehicles carrying 15 or less are not.
- Drivers of commercial vehicles carrying more than 15 passengers are required by the State of Alaska to carry a current Medical Examiner's Certificate while drivers of vehicles carrying 15 or less passengers are not.
- Drivers of commercial vehicles carrying more than 15 passengers are required by the US Department of Transportation to be members of a random testing pool for drugs and alcohol while drivers of vehicles carrying 15 or less passengers are not.
- Commercial vehicles that carry more than 15 passengers are required to be registered with the U.S. Department of Transportation and display their DOT numbers on the outside of their vehicles while vehicles carrying 15 or less are not.
- Commercial vehicles that carry more than 15 passengers are required by the US Department of Transportation to pass a vehicle safety inspection while vehicles carrying 15 or less are not.

Drivers for the Homer Trolley are all State of Alaska and U.S. Department of Transportation compliant with Commercial Driver's licenses, fingerprinting, background checks, passenger endorsements, medical examinations, written testing, driving tests, and random drug testing. Our vehicle is compliant with insurance, DOT registration and safety inspections. I have recently learned that according to the City of Homer, each of my drivers are *noncompliant* and they are required to get further medical examinations, finger-printing and chauffeur's licenses to become compliant. In addition, according to City code, all "Public Transportation" vehicles are required to be inspected by the City of Homer.

School buses and drivers are exempt as follows:

8.12.300 State school bus operations--Exemptions. a. Any person, firm or corporation owning or leasing and operating school bus equipment under a valid existing school bus contract with the state shall be exempt from the provisions of this chapter for the duration of such contract. This exemption shall include transportation to and from sports events and other extra-curricular, school-related activities.

b. Chauffeur's license: Any school bus operator who has a valid and subsisting operator's license from the state and is currently operating under the requirements of the state shall not be required to obtain a chauffeur's license under Sections 8.12.200--8.12.230 of this code. Any such operator, or the school bus contractor by whom he or she is employed, shall furnish a copy of the current operator's license for each operator to be so exempted to the Homer Police Department. This exemption shall be in force when verification of the existence of such a current school bus operator's license satisfactory to the Chief of Police is obtained and the exemption shall continue in effect only so long as the operator holds a current and valid school bus operator's license. Any suspension or revocation of such license shall automatically and concurrently terminate the exemption under this section.

c. Vehicle permit/inspection of vehicles: Any school bus which is inspected by the Alaska State Troopers in accordance with contract requirements within the state is exempt from the inspection requirements of this section. The owner/contractor shall furnish evidence of current vehicle inspection by the Alaska State Troopers to the Homer Police Department for each school bus to be operated within the City. Failure to provide satisfactory evidence of inspection shall terminate the exemption provided in this subsection. (Ord. 96-05(A) §10, 1996; Ord. 86-15 §1, 1986).

Even though buses and drivers for First Student carry tourists and cruise ship passengers for non-school related activities, they are exempt as stated in the provisions of chapter 8.12.300. Their drivers are not required to hold a chauffeur's license if they can show their current valid school bus operator's license. As stated in chapter 8.12.300 of our city code, because school bus drivers already meet the City of Homer's required safety standards and are State of Alaska compliant, they are exempt from licensing, inspections, medical exams and fingerprinting requirements of Chapter 8.12 Public Transportation.

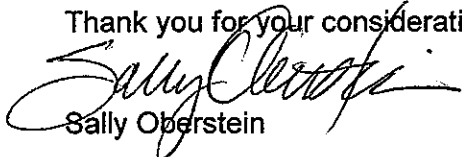
Because the Homer Trolley can carry more than 15 passengers, each of our drivers holds a commercial driver's license (CDL) with a Class A endorsement for passengers issued by the State of Alaska after written testing for commercial vehicles and for carrying passengers, driving tests, background checks and medical examinations. Two of my drivers are currently work for First Student and one of them works for Forsythe, an Anchorage School district school bus contractor. Each of these drivers holds a current valid school bus operator's license.

Because of the size of the Homer Trolley, the United States Department of Transportation requires that we be registered with them, which includes a certified vehicle safety inspection and membership in a random drug testing pool – exactly like school bus drivers.

Safety is our first priority. All Homer Trolley drivers carry their CDL licenses and proof of medical examinations on them at all times. All necessary registration, insurance, Department of Transportation and inspection information is carried on the trolley at all times. DOT registration numbers are displayed on the trolley as required by federal law.

When this Chapter of our City Code was written, public transportation may not have been in our vision for Homer's future. I believe this is likely an oversight by the City and would like to see our codes kept current and reflective of our forward thinking with regards to public transportation.

Thank you for your consideration,



Sally Oberstein

ORDINANCE REFERENCE SHEET
2011 ORDINANCE
ORDINANCE 11-34

An Ordinance of the City Council of Homer, Alaska, Amending the FY 2011 Operating Budget by Appropriating \$21,798.25 from the Port and Harbor Reserves for Parking and Access Improvements at the Coast Guard Parking Area on Lot 45-A Adjacent to the Pioneer Dock.

Sponsor: City Manager/Port and Harbor Director

1. City Council Regular Meeting August 8, 2011 Introduction
 - a. Memorandum 11-112 from Port and Harbor Director as backup

City Manager/ Port and
Harbor Director

AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
ALASKA AMENDING THE FY 2011 OPERATING BUDGET
BY APPROPRIATING \$21,798.25 FROM THE PORT AND
HARBOR RESERVES FOR PARKING AND ACCESS
IMPROVEMENTS AT THE COAST GUARD PARKING AREA
ON LOT 45-A ADJACENT TO THE PIONEER DOCK.

WHEREAS, Capital expenditures associated with the project include removing the existing fencing, importing fill to expand the parking area on Lot 45-A and into Lot 20; also occupied by USCG, and constructing an access road from the Lot 20 staging area directly to the trestle leading to the Hickory's berth.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 2011 Operating Budget is hereby amended by appropriating \$21,798.25 from the Port and Harbor Reserves for the purpose of constructing parking and access improvements at the Coast Guard parking area on Lot 45-A adjacent to the Pioneer Dock as follows:

Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
456-380	Parking and Access Improvements Lot 45-A, Coast Guard Parking	\$21,798.25

Section 2. This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

ENACTED by the Homer City Council this _____ day of _____, 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: _____

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Walt E. Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____




City of Homer

Port / Harbor

4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

MEMORANDUM 11-112

TO: HOMER CITY COUNCIL & WALT WREDE, CITY MANAGER
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER 
SUBJECT: PIONEER DOCK WEST TRESTLE APPROACH PARKING IMPROVEMENTS
DATE: AUGUST 1, 2011

Background

In the City of Homer's lease agreement with the U.S. Coast Guard dated July 29, 2003, Page 1, Item 1.C explains our commitment to provide the Coast Guard Cutter Hickory's crewmembers parking for 25 vehicles on the west trestle and in the reserved ferry parking area.

In May 2010, the City of Homer signed a new lease with the Alaska Marine Highway Service. Within the new lease, AMHS agreed to relinquish 15,540 sq. ft. of Lot 45A to the City. It was agreed that we would use this space and the improved area west of the trestle approach to create the required parking for the Coast Guard.

Staff requests an appropriation from the Port and Harbor Reserves for this parking improvement project. The appropriation will be used to remove the existing fence, build up a portion of Lot 20 using-dredged materials that will be capped with quality compactable materials, and install physical barriers between Lot 45A (AMHS's staging area) and the Coast Guard's parking area adjacent to the west trestle approach. The completion of this project will bring a successful close to the City's responsibilities concerning USCG Parking on Lot 45A of the Homer Spit.

Recommendation

Approve Ordinance 11-34 appropriating from the Port and Harbor Reserves in the estimated amount of \$21,798.25 for the Pioneer Dock West Trestle Approach Parking Improvements.

Attachments: USCG Lease Agreement July 29, 2003 – Pages 1-3 of 11
AMHS Lease Agreement May 2011 – Relinquished Parcel
Lot 45A Plat Map (includes relinquished parcel)
Diagram of Agreed Parking Improvements

2. Relinquished Parcel

The State relinquishes to the City a portion of Lot 45A previously included within the land subject to the 1992 MOA and Homer Ferry Terminal Land Use Permit (Relinquished Parcel). The Relinquished Parcel is excluded from the Lot 45A Premises and is not subject to this lease.

The Relinquished Parcel comprises that portion of Lot 45-A, Homer Spit No. 6, Velma's Addition Subdivision, according to a plat thereof, filed September 21, 1993 as Plat No. 93-49, Homer Recording District, Third Judicial District, State of Alaska, more particularly described as follows:

Beginning at the north corner of said Lot 45-A, also being a point on the mean high water line of Kachemak Bay as delineated on Alaska Tidelands Survey 612;

Thence, from said Point of Beginning S 35°46'43" W, 208.66 feet along the northwesterly boundary of said Lot 45-A to a point on the northerly right of way limit of Homer Spit Road;

Thence along the southerly boundary of Lot 45-A, also being the northerly right of way limit of Homer Spit Road, on a non-tangent curve concave to the southwest with a radius of 459.69 feet, a length of 85.78 feet, the chord of which bears S 75°09'52" W, 85.66 feet;

Thence N 35°46'43" E, 182.80 feet to a point on the mean high water line of Kachemak Bay as delineated on Alaska Tidelands Survey 612;

Thence along the mean high water line of Kachemak Bay, N 57°37'29" W, 80.14 feet more or less to the Point of Beginning;

Containing 15,540 square feet, more or less.

→ The Relinquished Parcel is depicted in attached Exhibit A

3. Consideration

a) The consideration for this lease includes the terms, conditions, and mutual covenants of the parties, the relinquishment of the State's interests in the Relinquished Parcel, the terms and conditions of the 1992 MOA, and other good

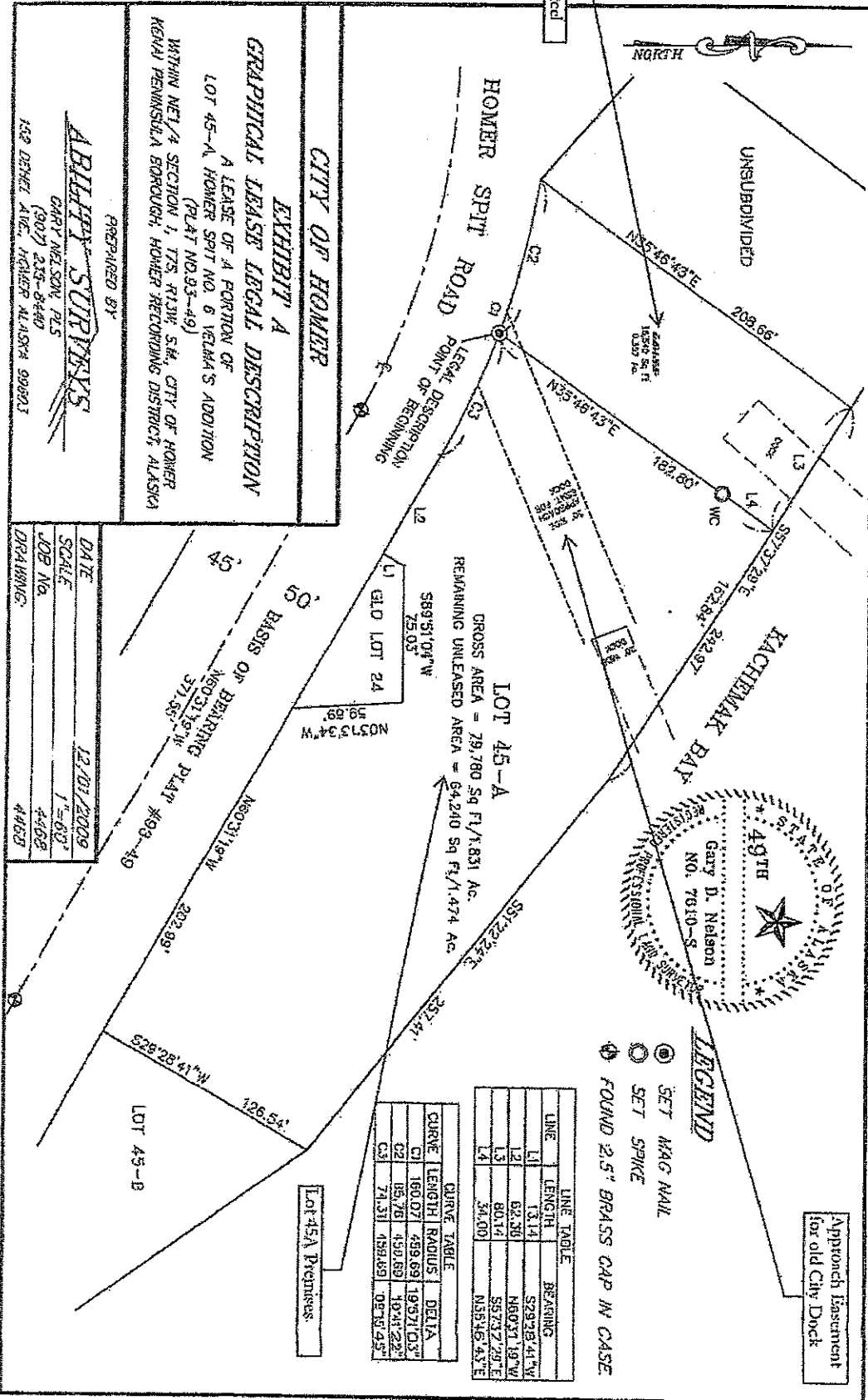
→ Homer Lease to Alaska Marine Highway System: Lot 45A and Lot 48
F:\506742\1312\00121708.DOC

Page 6 of 15



6 of 41
2010-001455-0

Lease: City of Homer-AMHS



U.S. GOVERNMENT
LEASE FOR REAL PROPERTY

DATE OF LEASE

7/29/03

LEASE NO.

DTCG89-03-L-J-DL-034

THIS LEASE, made and entered into this date by and between CITY OF HOMER
whose address is City Hall, 491 East Pioneer Avenue, Homer AK 99603-7624, and
whose interest in the property hereinafter described is that of FEE OWNER, hereinafter called the Lessor,
and the UNITED STATES OF AMERICA, hereinafter called the Government:

WITNESSETH: The parties hereto for the consideration hereinafter mentioned, covenant and agree as follows:

1. The Lessor hereby leases to the Government the following described premises:

- a. West Trestle portion of Pioneer Dock located at the northern side of the eastern terminus of the Homer Spit near the City of Homer, together with right of access thereto and all improvements, shore connections, and other appurtenances thereon (Collectively "Pioneer Dock"), and
- b. Metal warehouse, approximately 16,000 square feet of shore side storage space, and access from Homer Spit Road, labeled on Exhibit A, "Premises" as "Existing USCG Open Storage Area and Warehouse" ("Storage Space"), and
- c. Parking for up to 25 vehicles on West Trestle of dock and in the Ferry Reserve Area ("Parking"), together with right of access thereto.

The Pioneer Dock, Storage Space, and Parking described above collectively are referred to as "Premises" in this Lease. A map showing the location of the Premises is attached as Exhibit A hereto and incorporated herein by this reference. The Premises are to be used for mooring and supporting USCGC HICKORY or other Government vessel, storage for buoys and cutter equipment, and for parking.

ACCOUNTING DATA: 2/JJ/301/117/30/0/DLJ71117/2629 \$780.00 (Prorated FY03)

2. TO HAVE AND TO HOLD the said premises with their appurtenances for the term beginning on August 1, 2003 through September 30, 2003 ("Term"), subject to termination and option renewal rights as may be hereinafter set forth.
3. The Government shall pay the Lessor an annual rent of \$4,680.00 at the rate of \$390.00 per month in arrears for the term beginning on July 1, 2003 through September 30, 2003. For OPTION YEARS ONE through NINETEEN, the Government shall pay the Lessor an annual rent of \$16,080.00 at the rate of \$1,340.00 per month in arrears. \$4,680.00 of this \$16,080.00 total annual rent is as provided for in the Cooperative Agreement of May 2001. \$11,400.00 of the total annual rent is attributable to the maintenance and repair of the improvements as described in Exhibit D hereto and incorporated herein by this reference. Rent for a lesser period shall be prorated.
4. The Government may terminate this lease at any time by giving at least thirty (30) days notice in writing to the Lessor and no rental shall accrue after the effective date of termination. Said notice shall be computed commencing with the day after the date of mailing of the termination notice.
5. This lease may be renewed at the option of the Government, for the following terms and at the rental provided for in paragraph 3) above:
 - a. OPTION YEAR ONE: October 1, 2003 through September 30, 2004
 - b. OPTION YEAR TWO: October 1, 2004 through September 30, 2005
 - c. OPTION YEAR THREE: October 1, 2005 through September 30, 2006

- d. OPTION YEAR FOUR: October 1, 2006 through September 30, 2007
 - e. OPTION YEAR FIVE: October 1, 2007 through September 30, 2008
 - f. OPTION YEAR SIX: October 1, 2008 through September 30, 2009
 - g. OPTION YEAR SEVEN: October 1, 2009 through September 30, 2010
 - h. OPTION YEAR EIGHT: October 1, 2010 through September 30, 2011
 - i. OPTION YEAR NINE: October 1, 2011 through September 30, 2012
 - j. OPTION YEAR TEN: October 1, 2012 through September 30, 2013
 - k. OPTION YEAR ELEVEN: October 1, 2013 through September 30, 2014
 - l. OPTION YEAR TWELVE: October 1, 2014 through September 30, 2015
 - m. OPTION YEAR THIRTEEN: October 1, 2015 through September 30, 2016
 - n. OPTION YEAR FOURTEEN: October 1, 2016 through September 30, 2017
 - o. OPTION YEAR FIFTEEN: October 1, 2017 through September 30, 2018
 - p. OPTION YEAR SIXTEEN: October 1, 2018 through September 30, 2019
 - q. OPTION YEAR SEVENTEEN: October 1, 2019 through September 30, 2020
 - r. OPTION YEAR EIGHTEEN: October 1, 2020 through September 30, 2021
 - s. OPTION YEAR NINETEEN: October 1, 2021 through September 30, 2022
 - t. ^{5/10/21}OPTION TO EXTEND TERM OF LEASE: Government may extend the term of this Lease by providing written notice to the Lessor within thirty days (30) before Lease expires; provided that the Government shall give Lessor a preliminary written notice of its interest to extend at least sixth (60) days before the Lease expires. Said notice shall be computed commencing with the day after the date of mailing. The preliminary notice does not commit the Government to an extension. The exercise of the option shall be subject to the availability of appropriated funds for the next fiscal year.
 - u. The total duration of the Lease, including the exercise of any options under this clause, shall not exceed nineteen (19) years and three (3) months.
 - v. All terms and conditions of this Lease, including the amount of the rent, shall remain the same during any option renewal term.
 - w. Funds are not presently available for rent payments subsequent to September 30, 2003. The Government's obligation under this lease is contingent upon the availability of appropriated funds from which payment can be made. No legal liability on the part of the Government for any payment may arise until funds are made available for this lease.
6. The Lessor shall furnish to the Government, as part of the rental consideration, the following:
- a. Dedicated, undisturbed, unlimited use of the dock surface and adjacent berthing space at the West Trestle of Pioneer Dock. The West Trestle of Pioneer Dock shall meet the requirements detailed in Exhibit B, attached hereto and incorporated herein by this reference. After security fencing has been installed, the Government shall have the right, when required by elevated National or Homeland security or operational conditions, to close the dock security fencing to secure the West Trestle.
 - b. Full and unobstructed access to shore tie connections as described in Exhibit C, attached hereto and incorporated herein by this reference.
 - c. Metal Warehouse, approximately 16,000 square feet of open shore side storage space, and access from Homer

W.W. S.B.

Spit Road for exclusive use by the Government. The storage area and its access shall be lighted. The storage area shall provide electrical service for Government owned storage locker heat and light. The storage area shall be well drained and have a surface that is suitable for normal vehicular traffic. It is the Government's stated intention to modify this lease to delete this "Storage Space" after construction of new Cutter Support Building has been completed on Lots 20 and 43, as shown on Exhibit A.

- d. Parking consisting of parking space for up to 25 vehicles for exclusive use by the Government, together with right of access thereto. The parking areas and their access shall be lighted. The parking areas shall be well drained and have a surface that is suitable for normal vehicular traffic. Parking on dock is limited to government vehicles, government equipment, Commanding Officer and Executive Officer parking.
 - e. The Lessor shall maintain the Premises, including the pier, camels, building(s), and all equipment, fixtures, and appurtenances furnished by the Lessor under this lease, in good repair and tenantable condition. Provided however that, as is more specifically described in Exhibit D, Description of Alterations and Provision for Payment, paragraph 6a, Government will be responsible for maintenance of the winch system and floating bollards.
 - f. Lessor will notify the Government within thirty (30) days of any:
 - 1) Transfer of ownership of the Premises. In case of such transfer, unless the Government elects to terminate the lease without penalty, the new owner shall succeed to the Lessor's interests and perform duties of Lessor set out in the Lease.
 - 2) Change in payment mailing address or ACH information.
7. Lessor shall furnish to the Government, for payment separate from the annual rent described in Section 3 above, the alterations described in Exhibit D, on the terms and conditions described in Exhibit D, attached hereto and incorporated herein by this reference.
8. The following are attached and made a part hereof:
- a. Exhibit A, Premises (Drawing entitled Homer Dock Lease USCGC HICKORY MOORINGS HOMER ALASKA)
 - b. Exhibit B, Dock Requirements (As established by May 2001 Cooperative Agreement)
 - c. Exhibit C, Shore Tie Requirements (As established by May 2001 Cooperative Agreement)
 - d. The General Clauses (GSA Form 3517A); and
 - e. Representations and Certifications (GSA Form 3518)
 - f. Exhibit D, Description of Alterations and Provision for Payment.
9. Hold-Over. If Government shall hold-over after the expiration of the term of this Lease such tenancy shall be from month to month, terminable upon 30 days written notice given by either party at any time, subject to all the terms, covenants and conditions of this Lease, and shall not operate as a renewal or extension of this Lease.
10. Quiet Enjoyment, Restrictions, Easements
- Lessor covenants and agrees that Government, upon paying the rent and other charges herein provided for and observing and keeping the covenants, conditions and terms of this Lease on Government's part to be kept or performed, shall lawfully and quietly hold, occupy and enjoy the Premises during the term of this Lease without hindrance or molestation, subject, however, to the rights and reservations expressed in the U.S. or State patent to the Premises, the existing easements for roads, gas, electric, water, sewer and other utility lines, restrictions of record and to encroachments ascertained by physical inspection of the Premises.

ORDINANCE REFERENCE SHEET
2011 ORDINANCE
ORDINANCE 11-35

An Ordinance of the City Council of Homer, Alaska, Amending the FY 2011 Operating Budget by Appropriating \$24,510.24 from the Public Works Depreciation Reserves for the Acquisition of New "Narrow Band" Radios for the Public Works Department in order to meet FCC Requirements and Improve Public Safety and Emergency Response.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting August 8, 2011 Introduction
 - a. Memorandum 11-113 from Public Works Superintendent Jonker as backup
 - b. Estimate from Procom as backup

CITY OF HOMER
HOMER, ALASKA

City Manager/Public
Works Director

ORDINANCE 11-35

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
AMENDING THE FY 2011 OPERATING BUDGET BY
APPROPRIATING \$24,510.24 FROM THE PUBLIC WORKS
DEPRECIATION RESERVES FOR THE ACQUISITION OF NEW
"NARROW BAND" RADIOS FOR THE PUBLIC WORKS
DEPARTMENT IN ORDER TO MEET FCC REQUIREMENTS AND
IMPROVE PUBLIC SAFETY AND EMERGENCY RESPONSE.

WHEREAS, The Federal Communications Commission (FCC) has mandated that all two way
radios be operated on "narrow band" frequencies by January 1, 2013 and that radios not narrow band
capable must be taken out of service at that time; and

WHEREAS, The Kenai Peninsula Borough, Office of Emergency Management, has been
undertaking a borough-wide project to upgrade all two way radios at public safety departments in order to
meet the FCC mandate; and

WHEREAS, Public safety departments within the Borough, including the Homer Police
Department and the Homer Volunteer Fire Department, are scheduled to make the transition to new
narrow band radios on September 1, 2011, well in advance of the deadline; and

WHEREAS, If the Public Works Department does not convert in approximately the same time
frame, it will be unable to communicate with HVFD and HPD except by cell phone; a situation that is less
than ideal in emergency situations; and

WHEREAS, One of the hard lessons learned during Hurricane Katrina and other emergencies is
that it is of paramount importance that all emergency responders be able to communicate with each other
on the same radio frequencies and be able to do so when power lines, phone lines, and cell phone
communications are disrupted.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 2011 Operating Budget is hereby amended by appropriating \$24,510.24 from
the Public Works Depreciation Reserves for the acquisition of new "narrow band" radios for the Public
Works Department in order to meet FCC requirements and improve public safety and emergency
response as follows:

Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
156.395	PW Narrow Band Radios	\$24,510.24

Section 2. This is a budget amendment ordinance, is not permanent in nature, and shall not be
codified.

ENACTED by the Homer City Council this _____ day of _____, 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Walt E. Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____



**CITY OF HOMER
PUBLIC WORKS DEPARTMENT**

Jan C. Jonker, Superintendent
3575 Heath St.
Homer, Alaska 99603

Telephone: (907)235-3170
Fax: (907)235-3145

EMAIL: jjonker@ci.homer.ak.us

MEMORANDUM 11-113

To: Walt Wrede, City Manager
From: Jan Jonker, Public Works Superintendent
Date: Wednesday, August 03, 2011
Subject: Public Works Radios Replacement
KPB Narrowband Project

Discussion

As you are aware the KPB is currently undertaking a borough wide project to upgrade all two-way radio systems to the FCC required "narrowband" frequencies. This project includes upgrades to the Homer Police and Homer Fire Department systems. The borough is picking up costs for public safety.

Public Works needs to be switched over by 1-1-2013 to be legal or will be required to turn off our radio system by then. However, the public safety agencies on the peninsula will be switching over to narrowband right after Labor Day and so will Homer PD & FD. After that time Public Works will no longer be able to communicate with HPD or the Fire Department via radio.

If we don't switch PW over now we will no longer have radio communications with HPD or HVFD and have to communicate with our on-call PW personnel via cell phone. This is less than ideal during emergency responses.

Recommendation

Approve the PW upgrade to the new narrowband system in conjunction with HPD & HVFD and as ProComm is contracted to perform this work for HPD & HVFD award this work to ProComm in the amount of \$24,510.24.

This includes the purchase of the needed upgrade equipment, programming and installation and miscellaneous materials that will be required to complete the upgrade.

Fiscal Note

This is an unbudgeted item. Funds for this work to be provided from the Public Works Department General Fund Depreciation Account No. 156.395.

**MOTOROLA**

Quote QU0000151992
 Effective: 01 JUL 2011
 Effective To: 30 AUG 2011

Bill-To:

HOMER, CITY OF
 491 E PIONEER AVE
 HOMER, AK 99603
 United States

Ultimate Destination:

CITY OF HOMER PUBLIC WORKS
 3575 HEATH ST
 HOMER, AK 99603
 United States

Attention:

Name: JAN JONKER
Phone: 907-235-3170

Sales Contact:

Name: Cheryl Kosse
Email: ckosse@procommak.com
Phone: 9072612600

Contract Number: WSCA
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	4	AAH38KDF9DU6AN	EX560XLS 136-174 1-5W 160CH LKP	\$822.00	\$534.30	\$2,137.20
1a	4	H129AZ	ADD: ANT HELICAL 150.8-162 MHZ	-	-	-
2	15	AAM50JQF9AA1AN	CM300 136-162, 25-45W, 32CH	\$595.00	\$595.00	\$8,925.00
3	1	RMN5068A	DESKTOP MIC	\$120.00	\$86.40	\$86.40
4	1	HKLN4056A	CDR700 DESKTOP RPTR HOUSING	\$666.00	\$532.80	\$532.80
5	2	AAM25KKC9AA1AN	CDM750 136-174 25-45W 4CH	\$650.00	\$468.00	\$936.00
5a	2	B65BX	OMIT STANDARD MOUNTING BRACKET	\$-4.00	\$-2.88	\$-5.76
5b	2	B71FA	OMIT MICROPHONE	\$-10.00	\$-7.20	\$-14.40
6	1	HLN3948B	BASIC INTERFACE RPTR CONTROLLER	\$254.00	\$203.20	\$203.20
7	1	HFD8465A	DUPLEXER 150-160MHZ	\$393.00	\$393.00	\$393.00
(Notes)RX 158.940 123.0 TX 153.905 123.0						
8	1	HKKN4002A	INTERNAL DUPLEXER CBL	\$53.00	\$42.40	\$42.40
9	1	RMN5068A	DESKTOP MIC	\$120.00	\$86.40	\$86.40
10	10688	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$1.00	\$10,688.00
(Notes)ASMBL,TUNE,PROGRAM REPEATER,PROGRAM RADIOS, DELIVER RADIOS,SWAP EXIST 14 MOBILES,BASE, REPEATER. LODGING,TRVL,PERDIEM.						

Total Quote in USD**\$24,010.24**

11-116 WSCA CONTRACT 02702.Motorola assumes that existing mobile , base and repeater coax and antennas will be reused. Trouble shooting and repair of any equipment or replacement of coax and antennas or other materials are not included in this proposal. Additional labor or materials not covered in this proposal will result in a change order.

PO Issued to Motorola must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola" as the Vendor

- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)

CITY MANAGER'S REPORT

MANAGERS REPORT

August 8, 2011

TO: MAYOR HORNADAY / HOMER CITY COUNCIL

FROM: WALT WREDE

UPDATES / FOLLOW-UP

1. Narrow Band Radios: This agenda contains an ordinance that would appropriate \$24,510.24 from the Public Works depreciation account to purchase "narrow band" radios for the department. The FCC has mandated that all two way radios be operated on narrow band frequencies by January 1, 2013. Radios that are not narrow band capable must be taken out of service at that time. The Borough Office of Emergency Management is providing funding and technical assistance to public safety departments throughout the Borough to assist in meeting this mandate. HPD and HVFD are participating but PW is not eligible. The conversion to narrow band communications is happening with the public safety agencies on September 1 of this year, less than a month from now. This is well in advance of the deadline. Unfortunately, once that occurs, PW will no longer be able to communicate with HPD and HVFD except by cell phone. This is not good for a variety of reasons. The Public Works Department would be one of the most important first responders we have in an emergency or disaster situation. The fact that they would be unable to communicate with HPD and HVFD is unacceptable. Cell phone service could be easily interrupted and so could the power and land lines. It is important to get new radios for PW ASAP. The department will have to convert anyway by January 1, 2013. That would make this an appropriation next year, in the FY 2012 budget. For public safety reasons, I believe we should do it now. ProComm has the contract to provide radios and product servicing to all of the public safety departments in the Borough for narrow band. In order to provide efficiency and insure interoperability, I recommend that purchase the equipment from the same company.
2. Health Insurance: The next meeting of the Borough Task Force on Health Care Costs is scheduled for August 15. The primary agenda item is getting into more of the details of various health insurance plans, beyond just the cost per employee. Andrea will attend this meeting. So far, the group has not progressed too far into the larger issue which is a discussion about what we might do collectively to help keep health care costs down for all.
3. Coast Guard Parking Improvements: This agenda contains an ordinance appropriating money from the P&H Reserves to make parking improvements at the Coast Guard staff parking area adjacent to the Pioneer Dock. These improvements are part of the broader agreement between the City, AMHS, and USCG to reduce potential conflicts between user groups on Lot 45 A and to maximize convenience and operating capacity for these two very important clients. The City's lease with the Coast Guard provides for 25 parking spaces. The old land use agreement with AMHS made all of Lot 45 A available for ferry staging and related activities. This has worked fine for a decade. The need for change from the status quo is driven primarily by the fact that

the ferry Tustemena is now home ported here and the ferry Matanuska is visiting frequently as well. This means more ferry traffic and a greater for staging at the ferry staging area. As a result AMHS wanted to build a warehouse on Lot 45-A, causing further congestion. You will recall that the agreement includes AMHS giving up any claim to use the Coast Guard parking area on Lot 45 A in exchange for a lease on Lot 48 to be used for the warehouse, staging, and long term employee parking (the new approved lease). AMHS agreed to pave the road to the warehouse. The City agreed to consolidate USCG parking and make a clear delineation between the parking area and the ferry staging area. The funds authorized by this ordinance would remove an existing fence, install barriers between the USCG parking area and the ferry staging area, move the parking area slightly to the west partially onto Lot 20 (also leased to the Coast Guard), construct an access ramp from Lot 20 to the trestle area, and bringing in fill material and compactable material to accomplish the above. This would complete the City's part of the agreement between the parties.

4. Library Landscaping: Based upon the letters you received from the LAB and the "Friends" and the general reaction I have received from the Council and the public, I have decided to go ahead and get an estimate from the mowing contractor on how much it would cost to expand the mowing on the library grounds for the remainder of this year. I will look for money in the existing budget to do that. Volunteer work parties will be assembled to work on weeds in the gardens and the alders. Depending upon where Council wants to go with this, additional funding for mowing and seasonal staff may have to be added for next year's budget.
5. Employee Committee: An Employee Committee has been formed and its first meeting will be on August 4th. Andrea Peterson, Regina Mauras, and I will provide staff support and get the Committee the budget and benefit information it needs. My intent is to provide information and facilitation functions only and I will not attempt to guide the employees in any particular direction. The Committee members have been told that their charge will be to disseminate information and solicit input from co-workers and to represent all City employees. They have also been told that they will have direct access to and a dialog with the Council.
6. Tsunami Warning System: Another meeting about the Tsunami warning system was held at the Borough EOC in Soldotna on July 28. Chief Robl attended in person and Chief Painter, Bryan Hawkins and I participated by teleconference. The meeting was purposely held after the City Council considered the 'Opt-Out "resolution. There were many things on the agenda and the meeting lasted approximately three hours. One of the main discussion points was how to move ahead now that Seward, Homer, and Seldovia have all "opted-out." On another front, Chief Painter is researching the possibility of the City establishing its own tsunami warning radio transmitter. This signal would be limited in geographic area and would be similar to the radio messages you can currently get about road conditions or the Whittier tunnel. So for example, when the tsunami warning siren went off, people would be told to tune into AM 88.8 or something like that instead of "tune in to your local radio station". This would allow us to provide locally relevant information and could solve the problem associated with the fact the local stations do not have staff on-site during the evening hours.

7. Old Wooden Dock: In the last report, I mentioned that Petro Marine is currently moving its fuel lines off of the Old Wooden Dock and onto the Pioneer Dock. This is something we have been working on since the Pioneer Dock was constructed. What I forgot to mention was probably the most important piece of the story. After the fuel lines are removed from the old dock, we hope to demolish it because it is a safety hazard and liability. Expect to see a proposal to do this coming your way sometime soon.
8. L.A.W Publications: Attached is a letter from Chief Robl to local businesses. Homer, Kenai, Soldotna, and Seward are all working with L.A.W. Publications which provides excellent educational material about the prevention of substance use and criminal activity. The organization is supported by donations from local businesses and professional organizations. They would like to introduce themselves in Homer and this is Marks's introductory letter.
9. Budget Process: Well, if you needed any more clues that summer is almost over, here is the clincher. The budget process has begun. The Finance Department is preparing the initial data and worksheets for the department heads to work on. As you know, this is a long and fun process. By the time Council approves the budget for next year, there will be snow on the ground and all of your Christmas presents will be wrapped!

ATTACHMENTS

1. May and June Department Statistics
2. Letter From Chief Robl to Local Businesses and Professional Establishments

City of Homer

Memorandum



To: Mayor and Council
From: Terry Felde *[Signature]*
Date: July 6, 2011
Re: Department Statistics

STATISTICAL REPORTS FOR MAY, 2011.

- Clerks
- Police
- Animal Shelter
- Fire
- Port & Harbor
- Public Works
- Library

City of Homer
491 E. Pioneer Ave
Homer, AK 99603

Phone: 907-235-8121 ext 2222
Fax: 907-235-3148
E-mail: tfelde@ci.homer.ak.us

May 2011 Clerk Statistics

Monthly Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
City Council													
City Council Meetings	8	6	9	6	6								35
Overtime - hours	12	8.5	17	8	9								54.5
Agendas Prepared	12	12	20	18	11								73
# of Pages in Packet	958	552	608	604	866								3588
# of Packets Distributed	54	54	54	54	54								270
# of Tentative Agendas Distributed	18	18	18	18	18								90
# of Action Agendas Distributed	38	38	38	38	38								190
Minutes	5	3	5	2	2								17
# of Minutes Distributed	95	57	95	38	38								323
Commissions/Boards/Committees etc.													
Planning Commission Meeting	2	1	2	2	2								9
Overtime - hours	4.5	2	4	6	6								22.5
# of Packets Distributed	6	6	6	6	6								30
# of Agendas Distributed	28	28	28	28	28								140
Minutes	2	1	2	2	2								9
# of Minutes Distributed	28	28	28	28	28								140
Economic Development Commission Meeting													
Overtime - hours	1	0	0	0	0								1
# of Pages in Packet	1.5	0	0	0	0								1.5
# of Packets Distributed	100	0	0	0	0								100
# of Agendas Distributed	13	0	0	0	0								13
Minutes	14	0	0	0	0								14
# of Minutes Distributed	1	0	0	0	0								1
	14	0	0	0	0								14
Port and Harbor Commission Meeting													
Overtime - hours	1	1	1	1	1								5
# of Pages in Packet	2.5	2	1	1.5	1.5								8.5
# of Packets Distributed	74	199	46	50	50								419
# of Agendas Distributed	10	10	10	10	10								50
Minutes	14	14	14	14	14								70
# of Minutes Distributed	1	1	1	1	1								5
	14	14	14	14	14								70
Parks and Recreation Commission Meeting													
Overtime - hours	1	1	1	1	1								5
# of Pages in Packet	0.5	3.25	3.25	3.25	2.75								13
# of Packets Distributed	104	28	276	8	92								508
# of Agendas Distributed	14	14	14	14	14								70
	14	14	14	14	14								70

-116-

2

May 2011 Clerk Statistics

Special Committees/Task Force Meetings												
Overtime - hours	1	2	3	2	1	1	1	1	1	1	1	9
# of Pages in Packet	48	75	60	54	41	278						7.25
# of Packets Distributed	30	30	20	10	10	100						278
# of Agendas Distributed	42	40	28	14	14	138						100
Minutes	2	3	1	1	1	8						138
# of Minutes Distributed	28	40	14	14	14	110						8
Records Requests												
# of Record Log Requests	13	12	17	12	9	63						17.00
Staff Time Processing Requests	5.5	6.5	1.50	2.50	1.00	\$246.50						
Revenue from Requests	\$88.50	\$62.50	\$37.75	\$48.50	\$9.25							
LIDs												
LID Reports	0	0	0	0	0	0						0
Phase I	0	0	0	0	0	0						0
Phase II	0	0	1	0	0	1						1
Phase III/Assessment District	0	0	0	0	0	0						0
Final Assessment Rolls	0	0	0	0	0	0						0
Neighborhood Meetings	0	0	0	1	1	2						0
License/Permits												
Liquor Licenses Processed	10	1	2	1	1	15						10
Gaming Permits Processed	7	1	1	0	1							
Legislative												
Ordinance	2	8	2	4	6	22						55
Resolution	14	10	13	10	8	73						
Memorandum	15	13	25	9	11							
Mayor												
Appointments	1	0	5	4	3	13						13
Certificates	1	0	5	4	3	13						10
Proclamations	2	1	0	4	3	6						
Recognition	1	1	2	1	1							
Advertisements												
Public Hearings	3	3	3	4	4	17						289
# of Public Hearings Distributed	51	51	51	68	68	19						21
Bids/RFPs	4	2	4	6	3	0						0
Meeting Notice	4	4	5	4	4	0						0
Elections	0	0	0	0	0	0						0
# of Elections Distributed	0	0	0	0	0	0						0

-118-

١٠٠

١٠٠



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM

DATE: June 22, 2011
TO: City Manager Wrede
FROM: Chief Mark Robl *[Signature]*
SUBJECT: Monthly Report, May 2011

Police Department

We were very busy in the month of May. Our officers made 69 arrests and issued 92 citations. We recorded 514 incidents. No significant events occurred. The monthly statistical report is attached for your review.

I attended the annual crime conference in Anchorage. I also attended meetings with AML, DOC and APSC.

We had a maritime security meeting at HVFD.

We had good weather for the Shorebird Festival this year. It went off without a hitch.

Memorial Day Weekend was very busy for us and our local troopers. It went well with no accidents or injuries

All police officers participated in firearms training.

We welcomed Steve Smith back after a lengthy illness, surgery and recovery. We are fully staffed in Patrol.

Dispatch had some new software installed and attended the accompanying training for Emergency Medical Dispatch ProQA. Dispatch also hosted an EMD -Q (Emergency Medical Dispatch Quality Assurance) training that most of our dispatchers were able to attend as well as employees from other PSAP's.

Jeri Trail started the Dispatch CTO program this month and is doing very well.

Homer Jail

Overall, the jail was moderately busy last month, but we did experience one very busy week. Our jail officers handled it well.

Our new Jail Officer, Steve Fuson started working for us. He is still in our FTO program and is doing well.

Animal Shelter

I am unaware of any significant events involving the shelter last month. I will forward the shelter manager's report to you when I receive it.



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

Following is a summary of reported activity for the Homer Police Department:

MAY	2011
Incidents	514
Arrests	69
Citations	92
Jail Bookings	72
Jail Days Served	96.5
Prisoners Transported to other DOC Facility	8

Mark H. Robl, Chief of Police

Monthly Incident Summary

Abandoned Vehicle	5	Information/Other	1
Agency Assist Inside Alaska (other than AST)	8	Intoxicated Pedestrian	4
Agency Assist/AST	5	Littering	2
Animal Related Offense/Complaint	15	Lost Property	12
Arrest Warrant Service	1	Minor Consume or Possess	1
Assault (Fourth Degree)	2	Minor Consume or Possess-Repeat Offender	1
Assault/Family/Strongarm	3	Motorist Assist	2
Assault/Non-Family/Gun	1	MVA - Damage	11
Assist Fire Department	3	MVA - Injury	1
ATV Complaint	2	Patrol Request	6
Burglary Attempt	2	Possess/Sell/Manufacture/Herion	1
Burglary/Force/Non-Residence	1	Possess/Use MJ (MICS VI)	2
Child Abuse	2	Probation Violation	3
Child Neglect	2	Protective Custody/Mental	2
City Ordinance (all others)	2	Provide Transport	1
Civil Problem/Assist/Standby	15	Public Appearance	4
Contrib/Delin of Minor	1	Public Assist	5
Criminal/Malic Mischief/Personal	6	Public Assist (counter traffic)	3
Criminal/Malic Mischief/Public	3	REDDI (Report Every Drunk Driver Immediately)	12
Death Invest/Unattended Death	1	Search Warrant Service	1
Distributing Child Pornography	1	Security Checks - All Others	31
Disturbance - Other	16	Security Checks - Bars	9
Domestic Dispute	4	Sex Abuse/Minor	1
Driving While Intoxicated (Felony)	1	Sex Offender Registration	2
Driving While Intoxicated/Warning Only	5	Suicide Attempt/Threat	2
Driving While Intoxicated-Alcohol	9	Suspicious Circumstances	38
Drove w/o License	1	Suspicious Vehicle	3
Drug Information	6	Taxicab Inspection/Fixit Tickets	36
Drug Investigation	1	Theft by Receiving	1
Drugs(all others)/Possess/Sell/Manufacture	2	Theft from Building	4
DV Writ Service	3	Theft from Vehicle	3
DWLS/R/C	5	Theft from Watercraft	1
Elude/Evade Officer	1	Theft from Yard	1
False Alarm	8	Theft of Bicycle	3
Field Interview	1	Threats	5
Fireworks Complaint	1	Traffic (Criminal-all others)	8
Found Property	13	Traffic (Non-Criminal-all others)	19
Fraudulent Use of an Access Device	2	Traffic Hazard	10
Fraudulent Use of Credit Card	1	Traffic Warning	63
Harassment	1	Trespass	3
Hit&Run/Leave Scene of Accident	4	VID	1
Impound (all)	1	Violate Camping Rules	1

Violation of Conditional Release	3
Warrant Arrest (FTA)	7
Weapons Offense	1
Welfare Check	16

Monthly Arrests Summary

Assault/Family/Other Weapon	1
Assault/Family/Strongarm	1
Consume/Possess Alcohol/18-21	1
Disorderly Conduct	1
Drivers License Violation	1
Driving While Intoxicated (Felony)	1
Driving While Intoxicated-Alcohol	9
Drove w/o License	1
Drugs(all others)/Possess/Sell/Manufacture	5
DWLS/R/C	7
Fail to Provide Proof of MV Insurance	8
Liquor Law Violations	1
Minor Consume or Possess-Repeat Offender	1
Possess/Use MJ (MICS VI)	2
Probation Violation	1
Protective Custody/Alcohol	1
Protective Custody/Mental	2
Refuse Chemical Test (BA or PBT)	2
Resisting Arrest	2
Theft II (charge only)	2
Traffic (Criminal-all others)	2
Violation of Conditional Release	10
Warrant Arrest (FTA)	6
Weapons Offense	1

Monthly Citation Summary

Total Count for Ticket Type A 1

Total Count for Ticket Type E 14

Total Count for Ticket Type P 29

Total Count for Ticket Type T 48

Type A = Animal Cite

Type P = Parking Cite

Type E = Equipment/Tobacco Cite

Type T = Moving/City Ordinance Cite

Type S = Court Summons

LT. DWIGHT KING
DEPARTMENT OF CORRECTIONS
4500 DIPLOMACY DRIVE #109
ANCHORAGE, AK 99508

MONTHLY CONTRACT JAIL REPORT CERTIFICATION

Month MAY, 20 11

Facility Reporting: Homer Community Jail

Total Number of Prisoners: 72

Total Number of Man-Days Served: 96.5

** Number of Prisoner Transports to another DOC Facility: 2

** Number of Prisoners Transported to another DOC Facility: 8

**I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND ACCURATE
ACCOUNTING OF THE SERVICES RENDERED.**

Certifying Officer: PAUL CLARK
(Printed Name)

Title: JAIL OFFICER

Paul Clark
(Signature)

**** Indicates transports made by Homer Community Jail Staff**

NOTE: This form must accompany the Monthly Booking Report.



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MONTH END ACTIVITY REPORT - ANIMAL SHELTER

TO: Chief Mark Robl *MR*
FROM: Coastal Animal Care
REPORTING PERIOD: MAY 2011

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
BOARDERS	0	2	0	4	1								7
CITATIONS ISSUED	0	0	2	5	1								8
COMPLAINTS	14	15	26	22	14								91
EUTHANIZED	7	9	7	6	7								36
IMPOUNDS	3	5	3	6	2								19
REPORTED BITES	0	0	0	0	1								1
REPORTED LOST	25	32	37	24	40								158
ROAD KILLED	0	1	2	2	1								6
TURN INS from inside city													
STRAYS	10	7	8	10	12								47
OWNER TURN IN	4	15	11	11	6								47
RETURN TO OWNER	3	7	5	6	4								25
ADOPTED	5	4	9	6	7								31
TURN INS from outside city													
STRAYS	0	5	0	2	6								13
OWNER TURN IN	5	0	5	5	5								20
RETURN TO OWNER	0	2	2	1	1								6
ADOPTED	9	18	7	6	5								45
QUARANTINE	0	0	0	0	0								0
MISC SVC (Non-City Res)	18	12	9	12	8								59
OTHER (explain)	0	10	2	0	4								16
TOTAL INCIDENTS	103	144	135	128	125								635

need a home field trips

Homer Volunteer Fire Department

604 east pioneer avenue
homer, alaska 99603
907/235-3155
fax 907/235-3157
fire@ci.homer.ak.us

TO: Walt Wrede, City Manager
FROM: Robert L. Painter, Fire Chief
DATE: June 23, 2011
SUBJ: May Activity Report

EMERGENCY SERVICE ACTIVITY

Emergency Calls	MAY	'06	'07	'08	'09	'10	'11
Fire		7	13	13	13	9	11
EMS		25	49	49	51	48	40
Total Responses		32	62	62	64	57	51

Calls To Date

	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11
Fire	29	43	48	67	45	55	33	59	37	39	42	40	31	26
EMS	129	137	125	141	114	168	156	175	162	223	233	239	181	172
Total	158	180	173	208	159	223	189	234	199	262	275	279	212	198

	2006	2007	2008	2009	2010	2011
Community Loss	\$281K	\$274K	\$513K	\$70K	\$165K	\$2,036K
Property Saved	\$544K	\$1,122K	\$1,858K	\$191K	\$275K	\$1,790K

MEMBER EFFORT in hours (Month/Year to Date)

	'07	'08	'09	'10	'11
	Mon/YTD	Mon/YTD	Mon/YTD	Mon/YTD	Mon/YTD
Alarm	361/1,818	369/2,289	539/1,796	326/1,204	264/1,182
Training	218/902	279/2,020	158/1,298	319/2,072	369/1,474
Prevention	23/109	47/116	0/121	3/94	10/71
Other	72/332	76/382	16/283	46/275	34/324
Total:	674/3,161	771/4,806	713/3,496	694/3,644	677/3,051

GENERAL COMMENTS

Several members attended a Confined Space Rescue course conducted by a contract instructor with over 20 years of experience in fire service instruction and rescue. The class was intended to bring our Confined Space Rescue team back on line following several years of being idle due to equipment issues. The Confined Space Rescue team works in conjunction with the Public Works Department to supplement their "in-house" rescue capability. Much of the training was conducted at the new Training Facility on the Homer Spit. The first rescue was for a dog which had entered the storm drain system and become lost. Working within the safety requirements of their training personnel were able to locate the dog and remove him from the system, much to the owners delight.

"The team that cares."

**HOMER VOLUNTEER FIRE DEPARTMENT
MONTHLY ACTIVITY REPORT
For Month of MAY 2011**

Type of Alarm & Location

Location Service/Alarm Type	Homer		Kachemak City		K.E.S.A.		Other	
	M	YTD	M	YTD	M	YTD	M	YTD
Emergency Medical	40	171	0	1	0	0	0	0
Fire, Structural		6		0		0		0
Fire, Wildlands	3	4		0		0		0
Fire, Vehicle		2		0		0		0
Rescue Services		1		0		0		0
Public Assist	8	13		0		0		0
Total Fire	11	26	0	0	0	0	0	0
Combined Fire/EMS	51	197	0	1	0	0	0	0

Fire Loss/Save by Location

Location	Fire Loss		Fire Save	
	Month	Year-to-Date	Month	Year-to-Date
Homer	0	\$2,035,500	0	\$1,790,000
Kachemak City	0	0	0	0
K.E.S.A.	0	0	0	0
Other	0	0	0	0
Totals	0	\$2,035,500	0	\$1,790,000

Department Training and Other Activities Conducted

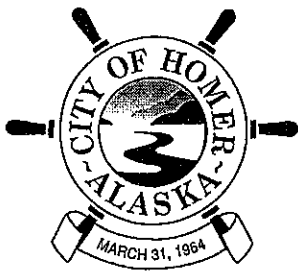
Activity/Class	Date	Members	Member Hours	Total Hours
Confined Space Rescue Class	5/2-8	9	31.0	279.0
EMS Tuesday Training	5/10	12	1.5	18.0
Fire Tuesday Training	5/17	8	1.5	12.0
Fire Tuesday Training	5/26	11	2.5	27.5
Fire Tuesday Training	5/31	13	2.5	32.5
Shift Change	May	12	2.5	30.0
Dept. Services	May	2	2.0	4.0

Public Education/Prevention Activities

Activity	Date	Attendees	Members Assisting	Member Hours	Total Hours
Training Trailer Dedication	5/21		4	2.5	10.0

Total Manhours of Combined Activities and Alarms

Activity	EMS Service	Fire Service	Combined Monthly	Combined Year-to-Date
Alarms	147.0	116.5	263.5	1,182.0
Training	157.5	211.5	369.0	1,474.0
Prevention			10.0	70.5
Other			34.0	324.0
Total Hours	304.5	328.0	676.5	3,050.5



City of Homer

Port / Harbor

4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail Port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

TO: Walt Wrede, City Manager

FROM: Bryan Hawkins, Port Director/Harbormaster

DATE: June 1, 2011

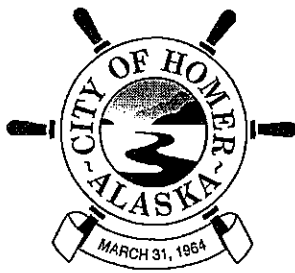
RE: Month End Report to City Manager for May 2011

Enclosed are the monthly statistical and performance report for April 2011, the May Staff Report, the two accumulative reports on the docks, and the ice/crane report through May 29, 2011.

Port & Harbor Monthly Statistical & Performance Report

For the Month of: **April 2011**

<u>Moorage Sales</u>	<u>2011</u>	<u>2010</u>	<u>Stall Wait List</u>		
Daily Transient	51	20	No. on list at Month's End	<u>2011</u>	<u>2010</u>
Monthly Transient	42	38	18' Stall	3	18
Semi-Annual Transient	17	12	20' Stall	1	1
Annual Transient	5	9	24' Stall	14	31
Annual Reserved	1	0	32' Stall	38	43
			40' Stall	19	36
			50' Stall	13	23
			75' Stall	5	8
<u>Grid Usage</u>			Total:	93	160
1 Unit = 1 Grid Tide Use	<u>2011</u>	<u>2010</u>			
Wood Grid	19	15			
Steel Grid	9	12			
			<u>Docking & Beach/Barge Use</u>		
<u>Services & Incidents</u>	<u>2011</u>	<u>2010</u>	1 Unit = 1 or 1/2 Day Use	<u>2011</u>	<u>2010</u>
Vessels Towed	1	5	Deep Water Dock	27	19
Vessels Moved	23	17	Pioneer Dock	35	29
Vessels Pumped	1	0	Beach Landings	5	5
Vessels Sunk	0	0	Barge Ramp	11	1
Vessel Accidents	0	0			
Vessel Impounds	0	0	<u>Wharfage (in short tons)</u>		
Equipment Impounds	0	0	In Tons, Converted from Lb./Gal.	<u>2011</u>	<u>2010</u>
Vehicle Impounds	0	0	Seafood	691	606
Property Damage	1	0	Cargo/Other	587	0
Pollution Incident	4	0	Fuel	26,516	40,983
Fires Reported/Assists	0	0			
EMT Assists	1	2	<u>Ice Sales (in tons)</u>	<u>2011</u>	<u>2010</u>
Police Assists	3	2	For the Month of April	249	439
Public Assists	35	7			
Thefts Reported	1	0	Year to Date Total	396	686
<u>Crane Hours</u>	<u>2011</u>	<u>2010</u>	<u>Difference between</u>		
	245.2	289.1	<u>2010 YTD and 2011 YTD:</u>	290 tons less	



City of Homer

Port / Harbor

4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail Port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

PORT & HARBOR STAFF REPORT

By Bryan Hawkins, Port Director/Harbormaster
Prepared for the May 25, 2011 Port & Harbor Commission Meeting

May 18, 2011

1. Administration

Staff met with:

- Homer Rotary Club – Homer Harbor power point presentation
- Alaska Clean Harbors Committee
- Western Alaska Area Maritime Security Committee – Teleconference meeting
- Staff Meeting
- Marine Exchange – Facility Security Plan Audit
- Ron Smith, Peninsula Scrap & Salvage – Concrete Pad Leasing
- Shaun McFarlane, URS Engineers – Deep Water Dock Load Limits
- Pier 1 Theatre – Walk-thru of Facility
- Steve Post, North Star Terminal & Stevedore – Long-shoring at the Deep Water Dock
- Jeffrey James, FEMA – FEMA Grant Review
- Steve Franklin, Seldovia Bay Ferry – Summer Operations of Kachemak Voyager
- Bill Sullivan, Dockside Two – Walk-thru of Facility
- Lease Committee Meeting

We welcome Cole Jacobsen who was hired on as a seasonal Harbor Assistant, and Peter Alfiche, the new summer Ice Plant Assistant. Both began early May.

A Notice of Intent to Impound has been issued to the owner of the derelict vessel the Albert. Impounding will commence May 23rd and auctioned off early June 2011.

2. Operations

A detailed operation report will not be available this month. Staff has been fervently busy with posting new signage, including pouring concrete for posts and designating out the new areas for long term/non-long term parking, as well as continuing their regular activities.

3. Other

- The Deep Water Dock Security Gate ITB closed Thursday, April 21st. After being reviewed by staff it was concluded that all bids exceeded the allotted budget. Staff is working on adjusting the scope of work laid out in the ITB and will be re-advertised shortly.

u:\\office\\staffreports\\2011\\May

[illegible]

Date From	Date To	Crane Hours (Weekly)	Crane YTD	Tons of Ice (Weekly)	YTD Ice
1/3/2011	1/9/2011	6.7	6.7	0 shut down for maintenance	
1/10/2011	1/16/2011	23.5	30.2	0 shut down for maintenance	
1/17/2011	1/23/2011	18.3	48.5	0 shut down for maintenance	
1/24/2011	1/30/2011	18	66.5	0 shut down for maintenance	
1/31/2011	2/6/2011	10.7	77.2	0 shut down for maintenance	
2/7/2011	2/13/2011	19.1	96.3	0 shut down for maintenance	
2/14/2011	2/20/2011	26.8	123.1	0 shut down for maintenance	
2/21/2011	2/27/2011	30.1	153.2	0 shut down for maintenance	
2/28/2011	3/6/2011	58.3	211.5	0 shut down for maintenance	
3/7/2011	3/13/2011	76.3	287.8	57	57
3/14/2011	3/20/2011	79.1	366.9	46	103
3/21/2011	3/27/2011	38	404.9	44	147
3/28/2011	4/3/2011	39.2	444.1	31	178
4/4/2011	4/10/2011	27.1	471.2	21	199
4/11/2011	4/17/2011	56.1	527.3	83	282
4/18/2011	4/24/2011	43.1	570.4	33	315
4/25/2011	5/1/2011	79.7	650.1	81	396
5/2/2011	5/8/2011	62.6	712.7	96	492
5/9/2011	5/15/2011	60.6	773.3	79	571
5/16/2011	5/22/2011	49.7	823	70	641
5/23/2011	5/29/2011	51.9	874.9	97	738
5/30/2011	6/5/2011				
6/6/2011	6/12/2011				
6/13/2011	6/19/2011				
6/20/2011	6/26/2011				
6/27/2011	7/3/2011				
7/4/2011	7/10/2011				
7/11/2011	7/17/2011				
7/18/2011	7/24/2011				
7/25/2011	7/31/2011				
8/1/2011	8/7/2011				
8/8/2011	8/14/2011				
8/15/2011	8/21/2011				
8/22/2011	8/28/2011				
8/29/2011	9/4/2011				
9/5/2011	9/11/2011				
9/12/2011	9/18/2011				
9/19/2011	9/25/2011				
9/26/2011	10/2/2011				
10/3/2011	10/9/2011				
10/10/2011	10/16/2011				
10/17/2011	10/23/2011				
10/24/2011	10/30/2011				
10/31/2011	11/6/2011				
11/7/2011	11/13/2011				
11/14/2011	11/20/2011				
11/21/2011	11/27/2011				
11/28/2011	12/4/2011			shut down for maintenance	
12/5/2011	12/11/2011			shut down for maintenance	
12/12/2011	12/18/2011			shut down for maintenance	
12/19/2011	12/25/2011			shut down for maintenance	
12/26/2011	1/1/2012			shut down for maintenance	

City of Homer - Public Works Department

Type	January	February	March	April	May	June
	Labor Hrs.	# WO's	Labor Hrs.	# WO's	Labor Hrs.	# WO's
Work Scheduled	1859	442	1952	376	1187	411
Repairs	354	111	448	84	563	94
Contract (billings)	9.5	18	1.5	15	5	14
Admin	0	9	131.5	9	163	7
PW Totals	2232	580	2533	484	1808	526
Current Backlog	0	34	43	37	65	0

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Type Work	LBR HRS	#WOS	LBR HRS	#WOS	Labor Hrs.	# WO's
Scheduled						
Repairs						
Contract (billings)						
Admin						
PW Totals	0	0	0	0	0	0
Current Backlog						

Previous Year's Totals (12 months)

Year to Date Totals	
Labor Hrs	11,570
Work Orders	2,836
Current Backlog WO's	68

	2008	2009	2010	2011
36,164	30,943	34,160.00	11,570	
6,553	5,785	7,372.00	2,836	
111	80	48	0	

Public Works Labor Hours by Department

HERC Facilities & Bldgs													Vehicles/Equip					Totals
HERC	Port	City Hall	Police Dept	Fire Dept	Public Lib	Phonch	Used Off	PM Bldg	PM Mccn	PM Smlar	City Hall	Port	Harbor	Police Dept	Fire Dept	PM Equip		
52.5	154	26	9	21	37	171	98	151	108	1173	14	0	55	24	25	103	2,219	
62	140	41	10	3	55	273	65	273	115	1218	19	0	35	32	3	71	2,413	
48.5	96	35	18	4	27	138	76	21	146	1016	15.5	0	149	2	29.5	81.3	1,901	
102	73.0	32.5	21	0	27.0	234.5	130.0	82.0	277.0	176.3	14.5	2	71.00	62.5	15.00	170.3	2,490	
32.5	62	29	11.3		19.5	348.67	103.5	14	832	687	12		48	11	15	106	2,331	
																	0	
																	0	
																	0	
																	0	
																	0	
																	0	
																	0	
																	0	
297	524	163	67	28	185	1,165	473	541	1,478	5,270	75	2	357	132	87	514	14,029	

	January	February	March	April	May	June	July	August	September	October	November	December	Total Hrs. EE
UTILITY Locals - WHRS	1	2		14	39.3								

Total Facilities Man Hours =
Total Parks Maint Hours =
Total Harbor Maint Hours =
Total Vehicle Maint. Hours =

8,294	(to date)
1,478	(to date)
1,638	(to date)
1,108	(to date)

	Total Hours - Vehicle & Equip. Maint.	1,108	{to date}
Vehicle Maintenance			
Oil Change	10		
Tire Rotation	10		
Battery Test	10		
Brake Pad Replacement	10		
Brake Fluid Flush	10		
Transmission Fluid Flush	10		
Engine Air Filter Replacement	10		
Cabin Air Filter Replacement	10		
Radiator Flush	10		
Water Pump Replacement	10		
Serpentine Belt Replacement	10		
Timing Belt Replacement	10		
Spark Plug Replacement	10		
Valve Adjustment	10		
Exhaust System Repair	10		
Muffler Replacement	10		
Catalytic Converter Replacement	10		
Oxygen Sensor Replacement	10		
Mass Air Flow Sensor Replacement	10		
Throttle Body Cleaning	10		
Idle Air Control Valve Replacement	10		
PCV Valve Replacement	10		
Camshaft Position Sensor Replacement	10		
Crankshaft Position Sensor Replacement	10		
Ignition Coil Replacement	10		
Distributor Cap Replacement	10		
Points Replacement	10		
Water Wipes	10		
Waxing	10		
Detailing	10		
Interior Cleaning	10		
Exterior Cleaning	10		
Window Tinting	10		
Headlight Restoration	10		
Bumper Repainting	10		
Body Panel Repainting	10		
Paintless Dent Removal	10		
Car Wash	10		
Hand Wash	10		
Automatic Car Wash	10		
Self-Service Car Wash	10		
Drive Thru Car Wash	10		
Mobile Car Wash	10		
Car Wash Membership	10		
Car Wash Gift Card	10		
Car Wash Voucher	10		
Car Wash Coupon	10		
Car Wash Discount	10		
Car Wash Special	10		
Car Wash Package	10		
Car Wash Add-on	10		
Car Wash Upgrade	10		
Car Wash Refund	10		
Car Wash Complaint	10		
Car Wash Feedback	10		
Car Wash Survey	10		
Car Wash Review	10		
Car Wash Rating	10		
Car Wash Award	10		
Car Wash Certificate	10		
Car Wash License	10		
Car Wash Permit	10		
Car Wash Insurance	10		
Car Wash Bond	10		
Car Wash Agreement	10		
Car Wash Contract	10		
Car Wash Invoice	10		
Car Wash Receipt	10		
Car Wash Ticket	10		
Car Wash Stamp	10		
Car Wash Seal	10		
Car Wash Label	10		
Car Wash Sign	10		
Car Wash Banner	10		
Car Wash Poster	10		
Car Wash Flyer	10		
Car Wash Brochure	10		
Car Wash Catalog	10		
Car Wash Booklet	10		
Car Wash Pamphlet	10		
Car Wash Leaflet	10		
Car Wash Card	10		
Car Wash Tag	10		
Car Wash Sticker	10		
Car Wash Decal	10		
Car Wash Magnet	10		
Car Wash Keychain	10		
Car Wash Pen	10		
Car Wash Pencil	10		
Car Wash Eraser	10		
Car Wash Sharpener	10		
Car Wash Compass	10		
Car Wash Protractor	10		
Car Wash Ruler	10		
Car Wash Calculator	10		
Car Wash Abacus	10		
Car Wash Slide Rule	10		
Car Wash Compasses	10		
Car Wash Dividers	10		
Car Wash Set Squares	10		
Car Wash Triangles	10		
Car Wash Circles	10		
Car Wash Rectangles	10		
Car Wash Squares	10		
Car Wash Diamonds	10		
Car Wash Pentagons	10		
Car Wash Hexagons	10		
Car Wash Heptagons	10		
Car Wash Octagons	10		
Car Wash Nonagons	10		
Car Wash Decagons	10		
Car Wash Hendecagons	10		
Car Wash Dodecagons	10		
Car Wash Tridecagons	10		
Car Wash Tetradecagons	10		
Car Wash Pentadecagons	1		

1. Assumed maintenance of Port Facilities 09/1999
2. Assumed maintenance of Airport Facility 7/1/00
3. Assumed maintenance of Homer Educational/Recreation Center (HERC) 7/1/00
4. Monthly hours may vary due to employee vacation time(s) and ongoing work in progress.
5. Did not break out Capital Projects - accurate information would come from time sheets.
6. Agreement between City of Homer and Kachemak Emergency Services ended 2003

Homer Public Library Statistical Summary for 2011


Today's Date:
04-Jun-11

	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Y.T.D. TOTALS
ACQUISITION													
Total Acq. Amt.	7320	6437	10289	9061	7795								40902
INTERMEDIARY ACQUIS.													
Acq. (Intermed.)	71	56	79	78	51								335
Acq. (Intermed.)	89	62	105	26	28								310
STAFF ROOM USE													
Books	175	200	206	166	159								906
CDs	460	493	507	404	351								2215
READING ROOM USE													
Books	20	15	17	19	18								89
ATTENDANCE													
Total (Attendance)	9826	9247	10894	10683	9416								50066
Attendance (Reading)	186	191	238	218	178								1011
Attendance (St.)	8	11	0	0	106								125
Attendance (St.)	3331	3303	3992	3768	4261								18655
Attendance (St.)	90	97	99	103	96								485
NEW ACQUISITION													
Books	28	27	34	26	27								142
Books	25	34	39	28	37								163
Books (Intermed.)	3	0	0	4	8								15
VOLUNTEER HOURS													
Person	108	86	75	127	82								478
Person	205.75	170.5	165	289.55	140								970.8
WATERWAYS ADDED													
Books	174	84	212	98	59								627
Audio	0	2	13	6	0								21
Video	20	12	39	6	35								112
Serials	0	1	0	1	1								3
Serials (Intermed.)	0	0	0	0	0								0
WATERWAYS ADDED													
Books	98	171	305	96	55								725
Audio	4	0	30	1	4								39
Video	0	21	9	4	4								38
Serials	0	1	0	0	0								1
Serials (Intermed.)	0	0	0	0	0								0
WATERWAYS ADDED													
Books	1541.50	1600.60	2159.10	2021.45	2992.04								10,314.69
Audio	0.00	0.00	0.00	0.00	0.00								0.00
Video	0.00	0.00	0.00	0.00	0.00								0.00
Serials	0.00	0.00	0.00	0.00	0.00								0.00
Serials (Intermed.)	0.00	0.00	0.00	0.00	0.00								0.00
TOTALS	1,541.50	1,600.60	2,159.10	2,021.45	17,992.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$25,314.69

City of Homer



Memorandum

To: Mayor and Council
From: Terry Felde 
Date: July 21, 2011
Re: Department Statistics

STATISTICAL REPORTS FOR JUNE, 2011.

- Clerks
- Police
- Animal Shelter
- Fire
- Port & Harbor
- Public Works
- Library

City of Homer
491 E. Pioneer Ave
Homer, AK 99603

Phone: 907-235-8121 ext 2222
Fax: 907-235-3148
E-mail: tfelde@ci.homer.ak.us

June 2011 Clerk Statistics

Monthly Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
City Council													
City Council Meetings	8	6	9	6	6	6							41
Overtime - hours	12	8.5	17	8	9	8							62.5
Agendas Prepared	12	12	20	18	11	12							85
# of Pages in Packet	958	552	608	604	866	630							4218
# of Packets Distributed	54	54	54	54	54	54							324
# of Tentative Agendas Distributed	18	18	18	18	18	18							108
# of Action Agendas Distributed	38	38	38	38	38	38							228
Minutes	5	3	5	2	2	3							20
# of Minutes Distributed	95	57	95	38	38	57							380
Commissions/Boards/Committees etc.													
Planning Commission Meeting	2	1	2	2	2	2							11
Overtime - hours	4.5	2	4	6	6	6							28.5
# of Packets Distributed	6	6	6	6	6	6							36
# of Agendas Distributed	28	28	28	28	28	28							168
Minutes	2	1	2	2	2	2							11
# of Minutes Distributed	28	28	28	28	28	28							168
Economic Development Commission Meeting	1	0	0	0	0	0							1
Overtime - hours	1.5	0	0	0	0	0							1.5
# of Pages in Packet	100	0	0	0	0	0							100
# of Packets Distributed	13	0	0	0	0	0							13
# of Agendas Distributed	14	0	0	0	0	0							14
Minutes	1	0	0	0	0	0							1
# of Minutes Distributed	14	0	0	0	0	0							14
Port and Harbor Commission Meeting	1	1	1	1	1	1							6
Overtime - hours	2.5	2	1	1.5	1.5	1							9.5
# of Pages in Packet	74	199	46	50	50	34							453
# of Packets Distributed	10	10	10	10	10	10							60
# of Agendas Distributed	14	14	14	14	14	14							84
Minutes	1	1	1	1	1	1							6
# of Minutes Distributed	14	14	14	14	14	14							84
Parks and Recreation Commission Meeting	1	1	1	1	1	1							6
Overtime - hours	0.5	3.25	3.25	3.25	2.75	3.25							16.25
# of Pages in Packet	104	28	276	8	92	44							552
# of Packets Distributed	14	14	14	14	14	14							84
# of Agendas Distributed	14	14	14	14	14	14							84

-144-

2

June 2011 Clerk Statistics

Special Committees/Task Force Meetings												
Overtime - hours	1	2	3	2	1	1	0					9
# of Pages in Packet	48	75	60	54	41	0						7.25
# of Packets Distributed	30	30	20	10	10	0						278
# of Agendas Distributed	42	40	28	14	14	0						100
Minutes	2	3	1	1	1	0						138
# of Minutes Distributed	28	40	14	14	14	0						8
												110
Records Requests												
# of Record Log Requests	13	12	17	12	9	7						70
Staff Time Processing Requests	5.5	6.5	1.50	2.50	1.00	0.50						17.50
Revenue from Requests	\$88.50	\$62.50	\$37.75	\$48.50	\$9.25	\$4.00						\$250.50
LIDs												
LID Reports	0	0	0	0	0	0						
Phase I	0	0	0	0	0	1						0
Phase II	0	0	1	0	0	0						1
Phase III/Assessment District	0	0	0	0	0	0						1
Final Assessment Rolls	0	0	0	0	0	0						0
Neighborhood Meetings	0	0	0	1	1	0						0
												2
License/Permits												
Liquor Licenses Processed	10	1	2	1	1	1						16
Gaming Permits Processed	7	1	1	0	1	0						10
Legislative												
Ordinance	2	8	2	4	6	7						29
Resolution	14	10	13	10	8	14						69
Memorandum	15	13	25	9	11	22						95
Mayor												
Appointments	1	0	5	4	3	6						19
Certificates	1	0	5	4	3	6						19
Proclamations	2	1	0	4	3	1						11
Recognition	1	1	2	1	1	0						6
Advertisements												
Public Hearings	3	3	3	4	4	3						20
# of Public Hearings Distributed	51	51	51	68	68	51						340
Bids/RFPs	4	2	4	6	3	0						19
Meeting Notice	4	4	5	4	4	5						26
Elections	0	0	0	0	0	0						0
# of Elections Distributed	0	0	0	0	0	0						0

-146-

4

June 2011 Clerk Statistics

[illegible]



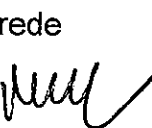
CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM

DATE: July 6, 2011
TO: City Manager Wrede
FROM: Chief Mark Robl 
SUBJECT: Monthly Report, June 2011

Police Department

It was another busy month for the Police Department. We recorded 519 incidents, made 45 arrests and issued 114 citations. No significant events were reported. The monthly statistical report is attached for your review.

Sgt Hutt and Sgt Shealy conducted several commercial vehicle inspections last month. Their work is in conjunction with our state inspection contract.

We did deal with a lot of traffic related complaints. Officers responded to 36 traffic complaints and issued 53 traffic warnings.

A destroyer from the USN visited Homer for three days. One crew member was arrested by federal personnel for attempted murder stemming from a case in the ship's home port of San Diego. There were no other incidents related to the ship's visit.

Lynn Haught has returned to full time dispatching after recuperating from a knee surgery. We are glad to have her back in the chair.

Homer Jail

The Jail was busy last month. We had to cover some large gaps in the Jail schedule with personnel on overtime. Now that our new Jail Officer is on his own shift our Jail scheduling problems should be going away.

No significant events occurred in the Jail. The monthly statistical report is attached for your review.

Animal Shelter

Shelter operations have been going well. Our ACO has been responding to a lot of animal related complaints. I will forward the ACO's monthly report to you when I receive it.



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

Following is a summary of reported activity for the Homer Police Department:

	JUNE	2011
Incidents		519
Arrests		45
Citations		114
Jail Bookings		58
Jail Days Served		74.5
Prisoners Transported to other DOC Facility		8

Mark H. Robl, Chief of Police

Monthly Incident Summary

Abandoned Vehicle	5	Harassment	2
Agency Assist Inside Alaska (other than AST)	9	Hit&Run/Leave Scene of Accident	8
Agency Assist Outside Alaska	1	Impound (all)	1
Agency Assist/AST	7	Information/Other	2
Amphetamine/Possess	1	Intoxicated Pedestrian	4
Animal Related Offense/Complaint	24	Lost Property	12
Arrest Warrant Service	3	MCA/Operate Vehicle	1
Assault (Fourth Degree)	2	Minor Consume or Possess	1
Assault/Intimidation (verbal)	1	Missing Adult	1
Assault/Non-Family/Other Weapon	1	Motorist Assist	2
Assist Fire Department	5	MVA - Damage	4
AST Service Call (not Agency Asst)	3	MVA - Injury	1
ATV Complaint	3	Patrol Request	3
Burglary Attempt	1	Probation Violation	2
Burglary/No Force/Residence	1	Protective Custody/Alcohol	3
City Ordinance (all others)	5	Protective Custody/Mental	3
Civil Problem/Assist/Standby	15	Public Assist	5
Commercial Vehicle Inspection	11	Public Assist (counter traffic)	2
Consume/Possess Alcohol/18-21	1	REDDI (Report Every Drunk Driver Immediately)	13
Criminal/Malic Mischief/Business	4	Search Warrant Service	2
Criminal/Malic Mischief/Personal	3	Security Checks - All Others	26
Criminal/Malic Mischief/Public	1	Security Checks - Bars	5
Death Invest/Unattended Death	1	Sex Abuse/Minor	1
Disturbance - Other	12	Sex Offender Registration	3
Domestic Dispute	6	Shoplifting	1
Driving While Intoxicated (Felony)	1	Suicide	1
Driving While Intoxicated/Warning Only	8	Suspicious Circumstances	43
Driving While Intoxicated-Alcohol	8	Taxicab Inspection/Fixit Tickets	25
Drove w/o License	1	Theft by Deception	1
Drug Information	3	Theft from Building	8
Drug Investigation	1	Theft from Vehicle	3
Drugs(all others)/Possess/Sell/Manufacture	1	Theft from Watercraft	1
DV Service Attempt	2	Theft from Yard	3
DV Writ Service	7	Theft of Bicycle	1
DWLS/R/C	3	Theft of Firearm	1
Emergency Message	1	Theft of Watercraft	1
False Alarm	5	Threats	4
Followup (specify related CF)	2	Traffic (Criminal-all others)	3
Found Property	14	Traffic (Non-Criminal-all others)	23
Fraudulent Use of an Access Device	1	Traffic Control	1
Fraud (other than Bad Checks)	2	Traffic Hazard	11
Fraudulent Use of Credit Card	1	Traffic Warning	53

Trespass	6
TRO Violation	3
Vehicle Tampering	1
VID	1
Violate Camping Rules	7
Violation of Conditional Release	1
Warrant Arrest (FTA)	7
Welfare Check	15

Monthly Arrests Summary

Amphetamine/Possess	1
Consume/Possess Alcohol/18-21	1
Driving While Intoxicated (Felony)	1
Driving While Intoxicated-Alcohol	8
Drove w/o License	1
Drugs(all others)/Possess/Sell/Manufacture	1
DWLS/R/C	4
Fail to Provide Proof of MV Insurance	3
MCA/Operate Vehicle	1
Minor Consume or Possess	1
Minor Consume or Possess-Repeat Offender	1
Possess/Use MJ (MICS VI)	1
Protective Custody/Alcohol	3
Protective Custody/Mental	3
Refuse Chemical Test (BA or PBT)	1
Traffic (Criminal-all others)	2
TRO Violation	2
Vehicle Tampering	1
Violation of Conditional Release	2
Warrant Arrest (FTA)	7

Monthly Citation Summary

Total Count for Ticket Type E 9

Total Count for Ticket Type P 76

Total Count for Ticket Type T 29

Type A = Animal Cite

Type P = Parking Cite

Type S = Court Summons

Type E = Equipment/Tobacco Cite

Type T = Moving/City Ordinance Cite

LT. DWIGHT KING
DEPARTMENT OF CORRECTIONS
4500 DIPLOMACY DRIVE #109
ANCHORAGE, AK 99508

MONTHLY CONTRACT JAIL REPORT CERTIFICATION

Month June, 20 11

Facility Reporting: Homer Community Jail

Total Number of Prisoners: 58

Total Number of Man-Days Served: 74.5


** Number of Prisoner Transports to another DOC Facility: 4

** Number of Prisoners Transported to another DOC Facility: 8

I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND ACCURATE ACCOUNTING OF THE SERVICES RENDERED.

Certifying Officer: RICK PITTA
(Printed Name)

Title: LTO


(Signature)

** Indicates transports made by Homer Community Jail Staff

NOTE: This form must accompany the Monthly Booking Report.




CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MONTH END ACTIVITY REPORT - ANIMAL SHELTER

TO: Chief Mark Robl 
FROM: Coastal Animal Care
REPORTING PERIOD: JUN 2011

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
BOARDERS	0	2	0	4	1	2							9
CITATIONS ISSUED	0	0	2	5	1	0							8
COMPLAINTS	14	15	26	22	14	15							106
EUTHANIZED	7	9	7	6	7	7							43
IMPOUNDS	3	5	3	6	2	5							24
REPORTED BITES	0	0	0	0	1	0							1
REPORTED LOST	25	32	37	24	40	48							206
ROAD KILLED	0	1	2	2	1	1							7
TURN INS from inside city													
STRAYS	10	7	8	10	12	9							56
OWNER TURN IN	4	15	11	11	6	7							54
RETURN TO OWNER	3	7	5	6	4	8							33
ADOPTED	5	4	9	6	7	4							35
TURN INS from outside city													
STRAYS	0	5	0	2	6	2							15
OWNER TURN IN	5	0	5	5	5	1							21
RETURN TO OWNER	0	2	2	1	1	0							6
ADOPTED	9	18	7	6	5	14							59
QUARANTINE	0	0	0	0	0	0							0
MISC SVC (Non-City Res)	18	12	9	12	8	9							68
OTHER (explain)	0	10	2	0	4	3							19
TOTAL INCIDENTS	103	144	135	128	125	135							770

need a home field trips

**Homer
Volunteer
Fire
Department**

604 east pioneer avenue
homer, alaska 99603
907/235-3155
fax 907/235-3157
fire@ci.homer.ak.us

TO: WALT WREDE, CITY MANAGER
FROM: ROBERT L. PAINTER, FIRE CHIEF
DATE: July 8, 2011
SUBJ: JUNE ACTIVITY REPORT

EMERGENCY SERVICE ACTIVITY

Emergency Calls	JUNE	'06	'07	'08	'09	'10	'11
Fire		5	12	7	7	8	10
EMS		51	59	53	52	53	38
Total Responses		56	71	60	59	61	48

Calls To Date

	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11
Fire	39	55	56	84	61	65	47	69	42	51	49	46	39	36
EMS	157	157	160	173	160	216	192	224	213	282	286	291	234	210
Total	196	212	216	257	221	281	239	293	255	333	335	337	273	246

	2006	2007	2008	2009	2010	2011
Community Loss	\$283K	\$290K	\$513K	\$70K	\$464K	\$2,041K
Property Saved	\$544K	\$1,122K	\$1,858K	\$191K	\$764K	\$1,995K

MEMBER EFFORT in hours (Month/Year to Date)

	'07	'08	'09	'10	'11
	Mon/YTD	Mon/YTD	Mon/YTD	Mon/YTD	Mon/YTD
Alarm	373/2,192	246/2,534	227/2,022	460/1,664	275/1,457
Training	271/1,173	180/2,200	123/1,421	95/2,167	92/1,566
Prevention	3/112	9/125	38/159	24/118	5/76
Other	66/398	52/434	41/323	25/300	64/388
Total	713/3,874	486/5,292	429/3,925	604/4,248	436/3,487

GENERAL COMMENTS:

Run numbers continue to decline, most significantly with EMS related calls (which typically make up over 80% of the total). This trend appears to be state wide with most services (at least those in Southcentral) reporting fewer or below average call volumes. Regardless of call volumes, preparedness and training continue with Weekly Drill for both fire and EMS providers. Reduced call numbers require that skill retention be maintained through scheduled training and hands-on practice as often as possible. Toward that goal the department is beginning preparation for the next Firefighter I Recruit training class slated to begin in September and a Fire Apparatus Driver/Pump Operators class in August to add more qualified Engineers to the department.

"The team that cares."

HOMER VOLUNTEER FIRE DEPARTMENT
MONTHLY ACTIVITY REPORT
For Month of JUNE 2011

Type of Alarm & Location

Location Service/Alarm Type	Homer		Kachemak City		K.E.S.A.		Other	
	M	YTD	M	YTD	M	YTD	M	YTD
Emergency Medical	38	209	0	1	0	0	0	0
Fire, Structural		6		0		0		0
Fire, Wildlands	3	7		0		0		0
Fire, Vehicle	2	4		0		0		0
Rescue Services	1	2		0		0		0
Public Assist	4	17		0		0		0
Total Fire	10	36	0	0	0	0	0	0
Combined Fire/EMS	48	245	0	1	0	0	0	0

Fire Loss/Save by Location

Location	Fire Loss		Fire Save	
	Month	Year-to-Date	Month	Year-to-Date
Homer	\$5,500	\$2,041,000	\$204,500	1,994,500
Kachemak City	0	0	0	0
K.E.S.A.	0	0	0	0
Other	0	0	0	0
Totals	\$5,500	\$2,041,000	\$204,500	\$1,994,500

Department Training and Other Activities Conducted

Activity/Class	Date	Members	Member Hours	Total Hours
EMS Tuesday Training	6/7	12	2.0	24.0
FIRE Tuesday Training	6/14	16	2.5	40.0
Annual Pump Testing	6/15	3	5.0	15.0
FIRE Tuesday Training	6/28	13	1.0	13.0
Shift Change/Rig Checks	June	15	4.0	60.0
Dept. Services	June	2	2.0	4.0

Public Education/Prevention Activities

Activity	Date	Attendees	Members Assisting	Member Hours	Total Hours
Amb. Standby @ Spit Run	6/25	200+	2	2.5	5.0

Total Manhours of Combined Activities and Alarms

Activity	EMS Service	Fire Service	Combined Monthly	Combined Year-to-Date
Alarms	175.8	99.4	275.2	1,457.2
Training	24.0	68.0	92.0	1,566.0
Prevention			5.0	75.5
Other			64.0	388.0
Total Hours	199.8	167.4	436.2	3,486.7



City of Homer

Port / Harbor

4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail Port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

TO: Walt Wrede, City Manager

FROM: Bryan Hawkins, Port Director/Harbormaster

DATE: July 1, 2011

RE: Month End Report to City Manager for June 2011

Enclosed are the monthly statistical and performance report for May 2011, the June Staff Report, the two accumulative reports on the docks, and the ice/crane report through June 26, 2011.

results in missing
begin/end reads



City of Homer

Port / Harbor

4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail Port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

PORT & HARBOR STAFF REPORT

By Bryan Hawkins, Port Director/Harbormaster
Prepared for the June 22, 2011 Port & Harbor Commission Meeting

June 15, 2011

1. Administration

- Staff met with:
 - Officer Kyle Kaker & Admin. Officer Greg Cazemier, U.S. Navy – Pre-visitation Meeting
 - Staff Meetings
 - Alaska Maritime Security Subcommittee Meeting
 - Science Collaborative – Presentation pm Dredged Materials Management
 - Kachemak Bay Water Trail Organization Meeting
 - Army Corps of Engineers – Site Visit Regarding Fall 2011 Dredging & Five Year Contract
 - Special Lease Committee Meeting
 - Dave Mogar – Research on Electrical Potentials that Led to the Corrosion of the R Float Piling
 - Marine Trades Committee – Discussion on 2011 Seattle Fish Expo and Homer's AAHPA Conference
- Harbor assistants are now fully staffed with the hiring of Aria Paxton.
- An appeal hearing was held May 20th regarding the derelict vessel the Albert. The purpose of the appeal was to determine whether the City of Homer had the authority to impound the Albert. It was concluded that the City does have the right and negotiations for the removal of the vessel are currently in process.

2. Operations

With the month of May and Memorial Day weekend behind us, the Port & Harbor has officially transitioned into the summer recreational season. There are approximately 800 vessels utilizing the harbor and the demand for small vessel transient moorage is at a premium.

The associated congestion and use of the harbor has kept the operations staff extremely busy. The public frequently benefits from a well trained staff that is competent, capable, and willing to respond. Public assists are rendered on a daily basis and range from battery jump starts, vessel tows, to EMS responses. Notable incidents include responses to a patient with compound fracture to his ulna, a patient suffering from a broken collar bone, one with hypothermia, another from a dog bite, and loss of consciousness due to diabetic complications.

- On May 20th, a boom truck lost its stability while positioning for a lift, and rolled over while fully extended onto the Petro Marine fuel float. Fortunately there were no injuries and the potential for fire and/or a major fuel release was avoided. It involved 27 labor hours from operations staff—mostly associated with ICS response and crowd control while damage control commenced. Repairs to the fuel float were successfully completed on June 10th and it has returned to service.
- On May 26th, two harbor officers avoided potential injury, property damage, and likely saved their lives by taking proper evasive maneuvers while operating their patrol skiff. The two officers had traveled outside of the harbor entrance and were awaiting an “exchange of tow” for an inbound disabled vessel. They were forced to dodge an outbound vessel traveling at a high rate of speed. The operator of this vessel did not see the patrol skiff and would’ve impacted them. Ultimately, a meeting was established with the vessel operator addressing several public safety concerns.
- Operations staff completed the installation of approximately 70 signs designating the recently passed parking ordinances.
- The seasonal parking enforcement officer began enforcement and patrolling the Port facility May 19th.

- The first round of parking citations and equipment impounds have been performed.
- New storage lots have been created on Lot 9 to accommodate commercial vehicles supporting the fish dock activities and on Lot 13 to accommodate commercial fishing vessel deck shelter storage.
- Harbor assistants have been tasked with Load and Launch Ramp fee collections since April 15th. Collections totaled \$27,000 at the end of May—up approximately \$5,000 from 2010. They also have been instrumental in the grounds keeping of the harbor—including the cleaning of the D/W/D prior to cruise ship landings.

3. Other

- The cruise ship Amsterdam made its first landing of the season on May 21st, followed by the M/S Silver Shadow on May 29th.
- The ITB on Dredged Materials closed May 26th at 2:00 p.m. with two successful bids totaling in the sale of 500 cubic yards. Both bids specified the use of the dredged materials were for off the Homer Spit.
- The U.S. Navy ship the Decator moored at the Deep Water Dock June 9 – 12th for shore leave.
- ATS Alaska has completed the installation of the new crane card access system on the Fish Dock. Transfer to the new system is being finalized and all ice and crane card users have been issued new access cards.
- Puffin Electric completed the installation of higher efficiency lighting in the Ice Plant June 14th.
- The I/T Intrepid, a cable-laying ship, is due to arrive in Homer June 22nd for a communication cable project over this summer.

Port & Harbor

Monthly Statistical & Performance Report

For the Month of: **May 2011**

<u>Moorage Sales</u>			<u>Stall Wait List</u>		
Daily Transient	<u>2011</u>	<u>2010</u>	No. on list at Month's End	<u>2011</u>	<u>2010</u>
Monthly Transient	117	116	18' Stall	0	26
Semi-Annual Transient	99	114	20' Stall	1	0
Annual Transient	17	33	24' Stall	20	25
Annual Reserved	5	3	32' Stall	52	43
	29	21	40' Stall	22	26
			50' Stall	14	18
			75' Stall	5	8
<u>Grid Usage</u>			Total:	114	146
1 Unit = 1 Grid Tide Use	<u>2011</u>	<u>2010</u>			
Wood Grid	23	26			
Steel Grid	9	17			
<u>Services & Incidents</u>			<u>Docking & Beach/Barge Use</u>		
Vessels Towed	<u>2011</u>	<u>2010</u>	1 Unit = 1 or 1/2 Day Use	<u>2011</u>	<u>2010</u>
Vessels Moved	3	2	Deep Water Dock	18	18
Vessels Pumped	33	18	Pioneer Dock	40	40
Vessels Sunk	1	0	Beach Landings	2	9
Vessel Accidents	0	0	Barge Ramp	15	3
Vessel Impounds	2	1			
Equipment Impounds	0	0	<u>Wharfage (in short tons)</u>		
Vehicle Impounds	0	0	In Tons, Converted from Lb./Gal.	<u>2011</u>	<u>2010</u>
Property Damage	0	0	Seafood	547*	811
Pollution Incident	1	0	Cargo/Other	71	35
Fires Reported/Assists	6	3	Fuel	32,218	31,091
EMT Assists	0	1			
Police Assists	4	1	<u>Crane Hours</u>		
Public Assists	4	4		<u>2011</u>	<u>2010</u>
Thefts Reported	29	5		224.8	260
	0	0			
<u>Parking Passes</u>			<u>Ice Sales</u>		
Long-term - Regular	<u>2011</u>	<u>2010</u>	For the Month of May	<u>2011</u>	<u>2010</u>
Long-term - RSV/TA Discount	12	n/a		342	452
Seasonal Pass	13	n/a	Year to Date Total	738	1,138
	6	n/a			
			<u>Difference between</u>		
			<u>2010 YTD and 2011 YTD:</u>		
				400 tons less	

Date From	Date To	Crane Hours (Weekly)	Crane YTD	Tons of Ice (Weekly)	YTD Ice
1/3/2011	1/9/2011	6.7	6.7	0 shut down for maintenance	
1/10/2011	1/16/2011	23.5	30.2	0 shut down for maintenance	
1/17/2011	1/23/2011	18.3	48.5	0 shut down for maintenance	
1/24/2011	1/30/2011	18	66.5	0 shut down for maintenance	
1/31/2011	2/6/2011	10.7	77.2	0 shut down for maintenance	
2/7/2011	2/13/2011	19.1	96.3	0 shut down for maintenance	
2/14/2011	2/20/2011	26.8	123.1	0 shut down for maintenance	
2/21/2011	2/27/2011	30.1	153.2	0 shut down for maintenance	
2/28/2011	3/6/2011	58.3	211.5	0 shut down for maintenance	
3/7/2011	3/13/2011	76.3	287.8	57	57
3/14/2011	3/20/2011	79.1	366.9	46	103
3/21/2011	3/27/2011	38	404.9	44	147
3/28/2011	4/3/2011	39.2	444.1	31	178
4/4/2011	4/10/2011	27.1	471.2	21	199
4/11/2011	4/17/2011	56.1	527.3	83	282
4/18/2011	4/24/2011	43.1	570.4	33	315
4/25/2011	5/1/2011	79.7	650.1	81	396
5/2/2011	5/8/2011	62.6	712.7	96	492
5/9/2011	5/15/2011	60.6	773.3	79	571
5/16/2011	5/22/2011	49.7	823	70	641
5/23/2011	5/29/2011	51.9	874.9	97	738
5/30/2011	6/5/2011	73.7	948.6	82	820
6/6/2011	6/12/2011	83	1031.6	77	897
6/13/2011	6/19/2011	91	1122.6	82	979
6/20/2011	6/26/2011	78.1	1200.7	101	1080
6/27/2011	7/3/2011				
7/4/2011	7/10/2011				
7/11/2011	7/17/2011				
7/18/2011	7/24/2011				
7/25/2011	7/31/2011				
8/1/2011	8/7/2011				
8/8/2011	8/14/2011				
8/15/2011	8/21/2011				
8/22/2011	8/28/2011				
8/29/2011	9/4/2011				
9/5/2011	9/11/2011				
9/12/2011	9/18/2011				
9/19/2011	9/25/2011				
9/26/2011	10/2/2011				
10/3/2011	10/9/2011				
10/10/2011	10/16/2011				
10/17/2011	10/23/2011				
10/24/2011	10/30/2011				
10/31/2011	11/6/2011				
11/7/2011	11/13/2011				
11/14/2011	11/20/2011				
11/21/2011	11/27/2011				
11/28/2011	12/4/2011			shut down for maintenance	
12/5/2011	12/11/2011			shut down for maintenance	
12/12/2011	12/18/2011			shut down for maintenance	
12/19/2011	12/25/2011			shut down for maintenance	
12/26/2011	1/1/2012			shut down for maintenance	

City of Homer, Public Works Department
Monthly Statistics - 2011

Type Work	January	February	March	April	May	June
Scheduled	1839	442	1952	376	1187	411
Repairs	364	111	448	84	583	94
Contract (billings)	9.5	18	1.5	15	5	14
Admin	0	9	131.5	9	163	7
PW Totals	2232	580	2533	484	1858	526
Current Backlog	0	34				

Type Work	July	August	September	October	November	December
Scheduled						
Repairs						
Contract (billings)						
Admin						
PW Totals	0	0	0	0	0	0
Current Backlog						

Year to Date Totals	14,014
Labor Hrs	3,402
Work Orders	79
Current Backlog	0

Previous Year's Totals (12 months)

1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Labor Hrs	19,547	21,754	31,834	31,929	33,456	34,805	35,116	36,526	33,222	36,164	30,943	34,180.00	14,014
Work Orders	3,024	3,158	5,015	5,543	6,036	6,438	6,573	6,852	6,761	6,553	5,785	7,372.00	3,402
Backlog	177	137	146	278	238	129	183	255	196	182	80	48	0

Public Works Labor Hours by Department

Month	Facilities & Bldgs.										Vehicles/Equip.								Totals
	HEAC	Appt	City Hall	Police Dept	Fire Dept	Public Lib	Perfor	Used Off	PW Bldg	Parks	PW Misc	At Shelter	City Hall	Perfor	Police Dept	Fire Dept	PW Equip.		
January	52.5	154	26	9	21	37	171	98	151	108	1173	14	0	55	24	25	103	2,219	
February	62	140	41	10	3	55	273	66	273	115	1218	19	0	35	32	3	71	2,413	
March	48.5	96	35	18	4	27	138	76	21	146	1016	15.5	0	149	2	29.5	81.3	1,901	
April	102	73.0	32.5	21	0	27.0	234.5	130.0	82.0	277.0	1176.3	14.5	2	71.00	62.5	15.00	170.3	2,480	
May	32.5	62	29	11.3		19.5	348.87	103.5	14	832	687	12		48	11	15	106	2,331	
June	84	39.75	52	14.5	9	50.5	285.5	116	154	790	509	12.5	0	62	38	107.5	83.75	2,407	
July																		4	
August																		0	
September																		0	
October																		0	
November																		0	
December																		0	
Totals	381	564	215	82	37	215	1,452	589	695	2,268	5,779	88	2	419	169	195	614	13,760	
																		42	

Total Facilities Maint Hours = 9,505 (to date)
Total Parks Maint Hours = 2,268 (to date)
Total Harbor Maint Hours = 2,040 (to date)
Total Vehicle Maint. Hours = 1,398 (to date)

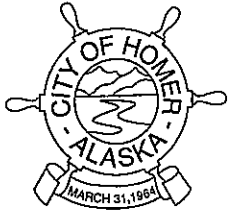
- ** Notes
1. Assumed maintenance of Port Facilities 09/1999
 2. Assumed maintenance of Airport Facility 7/1/00
 3. Assumed maintenance of Homer Educational/Recreation Center (HERC) 7/15/00
 4. Monthly hours may vary due to employee vacation time(s) and ongoing work in progress.
 5. Did not break out Capital Projects - accurate information would come from time sheets.
 6. Agreement between City of Homer and Kachemak Emergency Services ended 2009

Total Hours - Vehicle & Equip. Maint. 1,398 (to date)

Homer Public Library Statistical Summary for 2011

Date: 21-Jul-11

	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Y.T.D.
Total # of Items	7320	6437	10289	9061	7795	9404							50306
INTERLIBRARY LOANS													
Incoming (Borrowed)	71	56	79	78	51	50							385
Outgoing (Lent)	89	62	105	26	28	76							386
STUDY ROOM USE													
# of groups	175	200	206	166	159	146							1052
# of people	460	493	507	404	351	403							2618
MEETING ROOM USE													
# of groups	20	15	17	19	18	25							114
ATTENDANCE													
TOTAL (*Included)	9826	9247	10894	10683	9416	12112							62178
*Story Hour & Lapsit	186	191	238	218	178	243							1254
*School Classes	8	11	0	0	106	0							125
*Internet users	3331	3303	3992	3768	4261	5076							23731
*Programs	90	97	99	103	96	246							731
NEW CARDS ISSUED													
City	28	27	34	26	27	55							197
Borough	25	34	39	28	37	44							207
Transient (TEMP)	3	0	0	4	8	21							36
VOLUNTEER HOURS													
# of people	108	86	75	127	82	89							567
# of hours	205.75	170.5	165	289.55	140	212							1182.8
MATERIALS ADDED													
Books	174	84	212	98	59	308							935
Audio	0	2	13	6	0	25							46
Video	20	12	39	6	35	4							116
Serials	0	1	0	1	1	0							3
Electronic Resources	0	0	0	0	0	0							0
MATERIALS REMOVED													
Books	98	171	305	96	55	16							741
Audio	4	0	30	1	4	0							39
Video	0	21	9	4	4	4							42
Serials	0	1	0	0	0	0							1
Electronic Resources	0	0	0	0	0	0							0
REVENUES DEPOSITED													
Fines/Fees/Copies	1541.50	1600.60	2159.10	2021.45	2992.04	2691.40							13,006.09
Building Fund (151-)	0.00	0.00	0.00	0.00		0.00							0.00
Library Gifts (803-)	0.00	0.00	0.00	0.00		50.00							50.00
Grants	0.00	0.00	0.00	0.00	15000.00	0.00							15,000.00
TOTALS	1,541.50	1,600.60	2,159.10	2,021.45	17,992.04	2,741.40	0.00	0.00	0.00	0.00	0.00	0.00	\$28,056.09



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

August 2, 2011

To the City of Homer Business and Professional Establishments:

This is an introductory letter for Mr. John Handrick, representing L.A.W. Publications. He is working with the Homer Police Department with our continuing effort to minimize criminal activity and substance abuse, while improving safety education within the city. We are perpetually seeking resources to allow us to provide these services to our community.

You can assist in our efforts by giving Mr. Handrick, the L.A.W. Publication's representative, a few moments of your time to explain the program. He will outline how it will assist our agency, benefit the community, and explain how you can become a sponsor. Each sponsor will receive copies of the associated materials and a certificate of appreciation for your support in this effort.

We are also cooperating with the Seldovia Police Department on this project. We will be working to gather sponsors from our neighbors in Seldovia, Port Graham and Nanwalek. Our goal is to ensure that we are able to give all of the children in Kachemak Bay the information they need to make good choices.

I would like to thank you for taking the time to consider this project. Given the increasing violence and substance abuse throughout the state and within our community, we must remain vigilant and on the offensive as we strive to protect our children and the community as a whole. With your help, we will continue the struggle against substance abuse and the criminal activities that accompany it.

Should you have any questions, please feel free to contact me at the Homer Police Department.

Thank you for your support.

Respectfully,

Mark Robl
Chief of Police

Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM - REPORT

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK *MJ*
DATE: AUGUST 3, 2011
SUBJECT: CURRENT BID(S) AND REQUEST FOR PROPOSALS

REQUEST FOR PROPOSALS FOR INSURANCE BENEFIT BROKER AND CONSULTING SERVICES The City of Homer, Alaska, is soliciting proposals for an experienced and qualified Insurance Broker of Record to provide health benefits insurance and ancillary products consulting, marketing and placement services from reputable insurance carriers, finding the desired products at the most competitive price for a period of three (3) years.

CITY ATTORNEY REPORT

COMMITTEE REPORT(S)

PENDING BUSINESS

NEW BUSINESS

RESOLUTION(S)

CITY OF HOMER
HOMER, ALASKA

Fire Chief / City Manager

RESOLUTION 11-81

A RESOLUTION OF THE CITY COUNCIL OF HOMER,
ALASKA ADOPTING THE CITY OF HOMER HAZARD
MITIGATION PLAN, APPROVING ITS INCLUSION AS AN
ANNEX TO THE KENAI PENINSULA BOROUGH MULTI-
JURISDICTIONAL HAZARD MITIGATION PLAN, AND
ADOPTING THE KENAI PENINSULA BOROUGH MULTI-
JURISDICTIONAL HAZARD MITIGATION PLAN.

WHEREAS, The Federal Emergency Management Agency (FEMA) requires that all
states and local governments submit an approved Hazard Mitigation Plan in order to be eligible
for FEMA mitigation funding; and

WHEREAS, The City of Homer, in cooperation with the State of Alaska Division of
Homeland Security and Emergency Management (DHS&EM), updated its local hazard
mitigation plan as an annex to the Kenai Peninsula Borough Multi-Jurisdictional Hazard
Mitigation Plan which includes the Borough and other incorporated communities within the
Borough; and

WHEREAS, The Kenai Peninsula Borough and the incorporated communities within it,
including Homer, can now be eligible for FEMA mitigation grants administered by DHS&EM
by adopting the Kenai Peninsula Borough Multi-Jurisdictional Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED, That the Homer City Council hereby adopts
the City of Homer Hazard Mitigation Plan, approves its inclusion as an annex to the Kenai
Peninsula Borough Multi-Jurisdictional Hazard Mitigation Plan, and approves the Kenai
Peninsula Borough Multi-Jurisdictional Hazard Mitigation Plan.

PASSED AND APPROVED by the Homer City Council this 8th day of August, 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

Fiscal Note: NA

Memo 11-114

To: Walt Wrede, City Manager

From: Bob Painter, Fire Chief

CC:

Date: August 3, 2011

Re: All Hazard Mitigation Plan Adoption

As you know we recently updated the City of Homer All-Hazard Mitigation Plan and submitted it to the State and FEMA for approval. The plan has been approved but still needs to be finalized. The final step in this process is to formally accept and adopt the updated plan for the City of Homer and approve the plans inclusion into the Kenai Peninsula Borough's All-Hazard Mitigation Plan as and Annex and approve the Borough's Plan. The Borough's plan includes the Kenai Peninsula All-Hazard Mitigation Plan as well as all the other plans from the other municipalities within the Borough (including Homer's). This final step is necessary to enable the City of Homer to remain eligible for future funding of hazard mitigation projects we have identified in the plan when/if funding becomes available. As this plan is a dynamic document we are also required to update the plan at least every five years and to review the plan annually or immediately following a declared disaster. This is something we can accomplish in-house with minimal expense.

COMMENTS OF THE AUDIENCE
COMMENTS OF THE CITY ATTORNEY
COMMENTS OF THE CITY CLERK
COMMENTS OF THE CITY MANAGER
COMMENTS OF THE MAYOR
COMMENTS OF THE CITY COUNCIL
ADJOURNMENT