

Session 14-01 a Regular Meeting of the City Manager Selection Committee was called to order on October 8, 2014 at 5:39 p.m. by Chair Francie Roberts at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

|          |                    |   |
|----------|--------------------|---|
| PRESENT: | COMMITTEE MEMBERS: | FRANCIE ROBERTS, GUS VAN DYKE,<br>BRYAN ZAK   |
|          | ABSENT:            | BETH WYTHE (excused)                          |
|          | STAFF:             | HR COORDINATOR BROWNING<br>CITY CLERK JOHNSON |

### **APPROVAL OF AGENDA**

Chair Roberts called for a motion to approve the agenda.

ZAK/VAN DYKE – SO MOVED.

There was no discussion.

The agenda was approved by unanimous consent.

### **PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**

There were no public comments.

### **RECONSIDERATION**

### **APPROVAL OF MINUTES**

### **VISITORS**

### **STAFF REPORTS**

### **PUBLIC HEARING**

### **PENDING BUSINESS**

### **NEW BUSINESS**

A. Election of Chair and Vice Chair

Francie Roberts was nominated as Chair.

Bryan Zak was nominated as Vice Chair and declined the nomination.  
Gus Van Dyke was nominated as Vice Chair.

Francie Roberts accepted the Chair position and Gus Van Dyke accepted the Vice Chair position.

There was no objection from the Committee.

B. Potential Impact of Home Rule on Recruitment of City Manager

The Committee deferred discussion until the final results of the October 7<sup>th</sup> election are received. The subject will return to the next agenda if Proposition #1 passes.

C. Appropriate Overlap for Interim Manager

The Committee decided a three month minimum to a six month maximum overlap for an Interim Manager would be appropriate. The Committee discussed the pros and cons of hiring an internal applicant as Interim Manager. The applicant for the position could be tested for the City Manager's job, but if they were not hired for the position it could create "bad blood". An internal person could act as Interim Manager and pass the knowledge off to the new City Manager.

D. Interim Manager - Alaska Municipal League

The Committee reviewed the list of interim managers as provided by the Alaska Municipal League. For the next meeting the discussion will be Interim Manager – Alaska Municipal League or an internal employee. The Committee requested that Walt attend the next committee meeting to discuss Interim Manager prospects in Executive Session.

E. Review and Discussion of Applicants for City Manager Position/Interim City Manager

1. Memorandum from City Clerk, Re: Executive Session for Applicant Review Process

Chair Roberts called for a motion to adjourn to Executive Session for Applicant Review Process.

ZAK/VAN DYKE – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Roberts called for a motion to include Andrea Browning or Jo Johnson, or both in the Executive Session.

ZAK/VAN DYKE – SO MOVED TO INCLUDE BOTH.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Roberts called for a motion to adjourn to Executive Session.

ZAK/VAN DYKE – SO MOVED.

There was no discussion.

VOTE: YES. ZAK, ROBERTS, VAN DYKE

Motion carried.

The Committee adjourned to Executive Session at 5:57 p.m. and reconvened the meeting at 6:28 p.m.

Vice Chair Van Dyke stated the Committee met in Executive Session and reviewed the twelve applicants to date and made a short list and will continue on from there.

### **INFORMATIONAL MATERIALS**

#### **COMMENTS OF THE AUDIENCE**

There was no audience.

#### **COMMENTS OF THE CITY STAFF**

There were no comments of City staff.

#### **COMMENTS OF THE COMMITTEE MEMBERS**

There were no comments of the Committee Members.

**ADJOURNMENT**

There being no further business to come before the Committee, Chair Roberts adjourned the meeting at 6:29 p.m. The next regular meeting is scheduled for Wednesday, October 22, 2014 at 5:30 p.m. in the Homer City Hall Conference Room, 491 E. Pioneer Avenue, Homer, Alaska.

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JO JOHNSON, MMC, CITY CLERK

Approved: \_\_\_\_\_