

# Office of the City Clerk

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## MEMORANDUM

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**TO:** LEASE COMMITTEE  
ECONOMIC DEVELOPMENT ADVISORY COMMISSION

**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

**DATE:** May 13, 2011

**SUBJECT:** REQUEST FOR EXECUTIVE SESSION PURSUANT TO AS §44.62.310(C)(3),  
MATTERS WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCES ARE  
REQUIRED TO BE CONFIDENTIAL

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Pursuant to the Procurement Manual Section 3.16.110(D) Proposals, tabulations, and evaluations thereof shall be open to public inspection only after contract award.

### **Recommendation**

Approve the request for Executive Session and conduct immediately in Council Chambers.