

Public Arts Committee

February 8, 2012
Wednesday



Worksession 4:00 P.M.
Special Meeting 5:00 P.M.

City Hall
Cowles Council Chambers
491 E. Pioneer Avenue
Homer, Alaska

Produced and Distributed by the City Clerk's Office - 2/1/2012 - rk



**NOTICE OF MEETING
WORKSESSION MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**
- 4. STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS**
- 5. PENDING BUSINESS**
- 6. NEW BUSINESS**
 - A. Walk Through of City Hall to Inspect New and Remodeled Areas
 - B. Review and Discussion on Public Art Placement Recommendations to City Council
 - C. Regular Agenda Business items
- 7. INFORMATIONAL ITEMS**
- 8. COMMENTS OF THE AUDIENCE**
- 9. COMMENTS OF THE CITY STAFF**
- 10. COMMENTS OF THE CHAIR**
- 11. COMMENTS OF THE COMMITTEE**
- 12. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, FEBRUARY 8, 2012 AT 5:00 P.M.** in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska.

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603-7624
(907) 235-3130

(907) 235-8121
Extension: 2227
Extension: 2224

Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

To: Public Arts Committee
From: Renee Krause, CMC, Deputy City Clerk I
RE: Worksession Report
Date: February 2, 2012

Worksession

Well we are finally done, almost, there are still some minor finishing issues to be completed but before everyone starts placing artwork the Committee has to perform a walk through to determine the best location to recommend placement of the city owned artwork for public viewing.

Previously artwork donated or given to the city was just placed wherever there was room on a shelf or wall or crammed into a cabinet with other pieces. There were some that were not viewable by the public and in an effort to provide the public with the opportunity to view all the wonderful pieces that have been collected over the years the City Administration would like to encourage the committee participation.

I have provided copies of the artwork that has been "catalogued" in City Hall and the last known location. Most of the artwork is still within that department but is not hung at this time. Some pieces are temporarily housed in the Clerk's Storage rooms downstairs until the furniture is placed and the committee has reviewed the public locations that would be appropriate for their display.

The 1% for the Art Selection Committee chose four different pieces and recommended locations or determined that the artists recommendations included in the proposals would be sufficient. The locations were as follows:

1. Mooserun Metalsmiths – Glacier – Council Chambers
2. Keith Appel – Five Bull Cans - Front Upstairs Lobby
3. Tierra Tile – Fireweed Mosaic Tile – Landing wall in Stairwell
4. Compass Rose – Front Reception Counter (new counter top)

As you will have seen the Glacier is already installed and lighting is being looked into, the new counter with the Compass Rose is in place; the Fireweed mosaic is scheduled for installation in February/March and Mr. Appel has been contacted regarding delivery of his piece. There is no date at this time for installation.

RECOMMENDATION

Perform walkthrough of city hall with listing and denote on list where piece should be displayed and or grouping of pieces. Then entertain group discussion on recommendations during worksession.

Documented by: Gaye Wolfe, Trina Fellows & Drew on November 9, 2007

City Hall

Lobby – Don Henry – on loan:

Dragon – metal sculpture- bolts, screws, washers.

Man – metal

End table – metal

End table pet – metal

Airplane propeller – metal

Fish - metal

Bird of Prey on stand – metal

Lobby – Russian sister city. Wood – birds- 1996 Cle11nob

Small conference room – Russian Sister City small oil? Painting of a volcano 12x16

Anna Marie office – Diana Tillian – watercolor –1981- trees.

Hall – Diana Tillman – Octopus Ink – Moonlight 24x30.

Diana Tillman – Octopus Ink – Tree with Crows

Lobby & Hall- Japan – Techno –Homer Sister City-Carved fish- Homers Silver anniversary. March 31, 1989.

Wood & clothe paddle- geisha.

Warrior Metal Hamlet-

Stitched & embroidered Girl dancing

Wood Monument with written caricatures.

4-wall hangings- 1 large cloth wall hanging- painted picture of warriors. 2 scarves with oriental writing - framed. 1 framed needlework tapestry picture – countryside scene.

1 written document (Good by here & Hello Homer) needs to be Reframed and Registered.

Council chambers

Wall – Painting by Diane Tillian – pre-earthquake – horses in snowstorm.

Painting by Sherry on Greer 1992 – Brother Asia

7-original political drawings by Mike O'Meara

2-original volcano painting.

Large overlay of Homer painted by sister city students –(Teshio Adachi)1995.

Photo- by Alan Parks – people – City of Homer

Cabinet:

Top Shelf-

Wooden golf clubs--score card-orange golf ball-- Fan-- cloth headband-fan--plate on stand.

2nd Shelf

Picture City of Homer delegates-Visit to Sister City Teshio, Japan 2007. Sister City Emblem- Wooden box - 3 books. Musical instrument - Samai Sword - Gold Leaf Fan- Wooden Shoes -Wooden carved Owl - Book

3rd Shelf

50th annicersary award. Painting 1996 fall landscape land and Mountain.

Small wood plaque 1998 -- small banner on a stick. Ceramic vase- one carved burl base. I wood hammer & stand. Vase aqua color with flag-dried leaf-bamboo arrangement. Printed poster-small 2 kids & dog. Book Peace through people. Large brown bowl-Large Golden shrine enclosed in glass case.

4th Shelf

Picture Jack Cushin -- Official paperwork-Map-Thailand-Rotary Club-Lather & Grass cup- Wooden Spoon- Kamchatka brochure & money- gold & black swan with small cups hanging from sides.

**NOTICE OF MEETING
SPECIAL MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. APPROVAL OF MINUTES** (Meeting Minutes are approved during regular meetings only)
 - A. Meeting Minutes for Regular Meeting of November 10, 2011 Page 11
- 6. VISITORS**
- 7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS**
 - A. Staff Report 12-01 dated February 2, 2012– Renee Krause Page 15
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Review of the Revised 2012 Strategic Plan Page 17
 - B. Gateways Project – Baycrest Hill Status Update Page 19
 1. Emails Regarding Project
- 10. NEW BUSINESS**
 - A. Budget 2012 – Amendments Page 45
 - B. Review and Approve 2012 Homer Map Advertisement Page 49
 - C. Recommendation to City Council Re: Placement of City Owned Artwork in City Hall
- 11. INFORMATIONAL ITEMS**
 - A. Resolution 11-109(S), Establishing the 2012 Regular Meeting Schedule Page 55
- 12. COMMENTS OF THE AUDIENCE**
- 13. COMMENTS OF THE CITY STAFF**
- 14. COMMENTS OF THE COUNCILMEMBER (If one is assigned)**
- 15. COMMENTS OF THE CHAIR**
- 16. COMMENTS OF THE COMMITTEE**
- 17. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, MAY 17, 2012 AT 5:00 P.M.** in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska.

Session 11-05 A Regular Meeting of the Public Arts Committee was called to order at 5:05 P.M. on November 10, 2011 by Vice Chair Gaye Wolfe in Cowles Council Chambers located at City Hall, 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMITTEEMEMBERS FELLOWS, APLIN, MILLER AND WOLFE

ABSENT: COMMITTEE MEMBER NEWBY (EXCUSED)

STAFF: DEPUTY CITY CLERK KRAUSE

AGENDA APPROVAL

MILLER/APLIN – MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no comments.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF MINUTES (*Minutes are only approved during regular meeting.*)

A. Meeting Minutes for August 11, 2011 Regular Meeting

MILLER/APLIN - MOVED TO APPROVE THE MINUTES.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

There were no visitors scheduled.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

A. Staff Report

Ms. Krause offered apologies for the lack of page numbers explaining that they had received a new copier and there was still some tweaking needed with the settings.

Ms. Krause included in her report the following:

- Updates to Robert's Rules there is a new edition available
- The Budget request is still included but there are two more council meetings with the budget

- on the agenda so Council can still make changes.
- Update on the remaining monies that were believed to be left from the Triangle Park project.

There was no further discussion.

B. Committee Member Report – Mural Art – Gaye Wolfe

Vice Chair Wolfe reported on her experience working on a mural and learning some of the processes that is involved during a two day visit to the City of Seward in response to an invitation that was extended to the Public Arts Committee. She reported that she was very grateful to be allowed the experience. The project was repainting the Mount Marathon Mural which was originally done on wood and had deteriorated. The now paint on aluminum. She commented that the group really has their act together. She commented that the City of Seward actually has a Downtown and a building that is large enough to facilitate their efforts. Ms. Wolfe noted that there is a separate Mural Society devoted to concept, selections, display, etc. The murals reflect the history of the area, environment, and state. They work from grants and fundraising efforts. She reiterated that it was a wonderful experience and she has learned a lot. Ms. Wolfe commented that she did have many pictures too.

There was no further discussion.

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

A. Gateways

1. Baycrest Hill Overlook – Getting Started: What Needs to Be Addresses and Who Will Be Responsible
 - a. Who are the "Stakeholders" for this project?
 - b. Make a Plan – What is the Purpose or Intent of this project?
 - c. Scheduling a Public Information Meeting
 - d. Developing a Theme for the Area
 - e. Getting Support – Government, Public and Private
 - i. Hold an Open House Event
 - ii. Create and Distribute a Survey
 - f. Funding Options and Avenues
 - g. Implementing the Plan

Vice Chair Wolfe opened discussion on the Baycrest Hill Project by stating that they needed to establish a committee to work on this project.

Ms. Aplin volunteered to be on this committee and it was noted that Ms. Newby had requested to be appointed to this committee.

Comments on forming this committee was to alleviate the problems with obtaining a quorum. The rules conducting a committee meeting are a bit less than required of this standing committee.

Ms. Aplin reported that there were several interested persons who should be invited to participate in this project including the State DOT which actually owns the Right of Way. The Chamber of Commerce, the Kachemak Bay Research Reserve, the National Parks and State Parks would also be involved along with the Garden Club should be extended an opportunity to provide input on the project.

Ms. Krause stated that the notice of the meetings is still required and if an agenda can be forwarded to the Clerk's office to distribute would be very helpful.

MILLER/WOLFE - MOVED TO CREATE A SUB-COMMITTEE TO ADDRESS THE BAYCREST HILL OVERLOOK PROJECT AND APPOINT MARIANNE APLIN AND ANGIE NEWBY AS MEMBERS OF THE COMMITTEE.

It was noted that the committee would contact various entities and persons who may have any interest in collaborating on the project. Ms. Aplin did state that the priority would be to obtain the funding in the amount of \$6,000 to start this project. She then proceeded to give a brief outline on the various steps that will be required in response to a few questions posed by the committee. Ms. Aplin will get with staff to arrange a meeting date when appropriate.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Ms. Aplin will touch base with Ms. Newby upon her return and will let staff know the date, time, place and agenda items.

There was a brief encouragement from staff to contact council members on funding for this project.

There was no further discussion.

B. Strategic Plan 2012

1. Revisions and Priorities

Vice Chair Wolfe opened discussion on the Strategic Plan noting that they must update this document.

Discussion opened on creating an Annual Calendar, keeping all items as is with the exception of striking the following:

1. Poopdeck Trail Signs
2. Special Considerations document

Additional items to add or revise:

1. Change 2012 to 2013 Strategic Plan.
2. Have a booth at the Shorebird Festival, Wooden Boat Festival, Nutcracker Faire and other large public events.

MILLER/APLIN – MOVED TO MORPH THE 2011 STRATEGIC PLAN INTO THE 2012 STRATEGIC PLAN HAVING STAFF MAKE THE CHANGES AS DISCUSSED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There was no further discussion.

NEW BUSINESS

- A. Review and Approve the Draft Resolution 11- A Resolution of the City Council of Homer, Alaska, Establishing the 2012 Regular Meeting Schedule

Vice Chair Wolfe opened discussion on the Resolution.

MILLER/APLIN - MOVED TO MAKE THE MEETING SCHEDULE FOR 2012 AS FEBRUARY 9, MAY 17, AUGUST 9 AND NOVEMBER 15, 2012 TO ACCOMMODATE COMMITTEE MEMBERS SCHEDULES.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There was no further discussion.

INFORMATIONAL ITEMS

- A. ASCOA Governor's Award for the Arts and Humanities
- B. ASCOA Communique – October 4, 2011 Issue
- C. Resolution 2007-05, City of Seward, Alaska Historic Preservation Commission Requesting Designation as Mural Capital of Alaska
- D. Americans for the Arts, www.artsusa.org
- E. Memorandum 11-128 Members Appointed to the 1% for the Arts Selection Committee

There were no comments on the informational items.

COMMENTS OF THE AUDIENCE

There was no audience present.

COMMENTS OF THE COUNCILMEMBER *(If one is assigned)*

None.

COMMENTS OF THE CITY STAFF

None.

COMMENTS OF THE CHAIR

Vice Chair Wolfe commented on the college issuing an RFP for artwork for the new building. She announced that she was on the selection committee.

COMMENTS OF THE COMMITTEE

Committee Member Aplin thanked Staff for the help. She additionally asked about having a member of the Homer Council on the Arts on the committee. A brief discussion on the member limits ensued.

Ms. Miller gave a brief report on the response to the RFP issued for art on City Hall Project.

ADJOURN

There being no further business to come before the Committee, Vice Chair Wolfe adjourned the meeting at 6:00 p.m. The next Regular Meeting is scheduled for Thursday, February 9, 2012 at 5:00 p.m., City Hall, Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: _____

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603-7624
(907) 235-3130

(907) 235-8121
Extension: 2227
Extension: 2224

Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

To: Public Arts Committee
From: Renee Krause, CMC, Deputy City Clerk I
RE: Staff Report 12-01
Date: February 2, 2012

Happy New Year! I hope that this finds everyone off to a great new year. Well there are a number of things to address and I hope everyone is excited about the new renovated and expanded City Hall as we are who work in the building.

Status Updates

The Council approved the 2012 Budget and there were very few changes. The PAC Budget request was amended by \$2000 so it will require the Committee to review and amend their budget for 2012. This is under New Business.

City Council appropriated the \$6,000,000 for Cruise Ship and Uplands Improvements and I will keep this in my radar and let the Committee know when the RFP will be advertised for Public Restrooms in Downtown area and in the Harbor. I will contact the Harbormaster and City Manager regarding these projects regarding the potential for inclusion of Public Arts since they should fit the criteria for the 1% for the Arts Program.

I have included the Review of the 2012 Strategic Plan under Pending Business because since our budget request was approved we have some money to spend on some projects. These projects should be added to our Strategic Plan and discussion will be required on implementing those projects.

The Homer News submitted the request for advertising on the Map, there is a \$50.00 increase from the allocated amount in the budget. The cost this year is \$350.00. This item is on the agenda under new business for approval.

New Considerations

I am looking forward to getting some new projects completed this year and although it may seem early we are already into February so that brings up something else to consider and have as an agenda item for discussion and that is having monthly meetings or bi-monthly meetings. This committee has a lot to accomplish and worksession are great but action cannot be taken at worksessions, just discussions. The next meeting is in May and changes to a meeting schedule will have to be on the agenda twice and then a resolution must be sent to Council for approval. This may take the whole year unless special meetings are established. This is something to think about.

Public Arts Committee Strategic Plan for 2012

Mission Statement:

The Public Arts Committee exists to identify and actively encourage the development and sustainability of arts in the city.

Implementation of Mission Statement

- To be actively involved in the arts community, encourage public art, and advocate for Homer as an arts community.
- Work to include art in public and private spaces within the City of Homer.
- Work to further develop the look and feel of an arts community.
- Utilize the arts as an economic development tool.
- Advocate and partner with the Chamber of Commerce, Local Businesses, Private Clubs, State Agencies and others through beautification, signage, etc.
- Advocate for projects that involve public and private partnerships.
- Keep current on what is happening in the City by attendance and membership to other city related functions and meetings.
- Make regular quarterly reports to Council to increase visibility and communication.
- To work with city staff and the city manager to increase awareness within all departments to include public art when planning all city upgrades, renovations and new projects.

Goals and Objectives for 2012:

- Educate the Council and public about the mission and projects of public arts.
- Understand the budget process and timelines.
- Coordinate with Parks Maintenance Personnel to modify landscaping at the mural wall on Pioneer Ave.
- Create an annual calendar, to help the Committee keep up with the wheels of city government, including items such as when to make annual budget requests.
- Create listing of what the Committee would like to be aware of - such as budget meetings, worksessions, CIP recommendations, Projects.
- Have the 2013 Strategic Plan in place by the end of November of current year.
- Participate in Street Faire, Shorebird Festival, Wooden Boat Festival, Nutcracker Faire and other large public events.
- Advocate and establish a budget line item within the administration budget.
- Have budget request ready to submit to the City Manager by September 30th.
- Promote art in signage.

Public Arts Committee Strategic Plan for 2012

Outreach

- Advocate for public art by writing and publishing a point of view piece in the newspaper once a year.
- Work with media sources to have public art articles in the newspaper.
- Continue to advertise in the Homer News visitor map.
- Include information about public art on the Public Arts Committee page of the city website.(The Committee will make recommendations to staff on page content)
- Investigate bulk email or social networking.
- Have an informational booth at local events where large crowds gather.

Opportunities

- Grants
- “Gateways to Homer” signage –Baycrest, Homer Airport, Ferry/End of the Road,
- Partner with Chamber of Commerce on neighborhood economic zones
- Art Walk Brochure created and produced in house by updating existing brochure created for Street Faire
- Trails – Poetry and Art

Committee Responsibilities

- Have a work list and stick to it.
- Hold work sessions as needed, and quarterly meetings within the time allotted.
- Hold special meetings when needed.
- Include other community members by inviting them to work sessions
- Have good follow through.
- Come to meetings prepared: read the packet ahead of time, make motions as needed

Committee Members:

- ❖ Advocate art to other organizations, bring awareness and encourage art
- ❖ Tell staff when you will miss a meeting.
- ❖ Solicit and invite prospective new members to attend a meeting.

Chair:

- ❖ Work in concert with staff on the agenda.
- ❖ Delegate assignments to committee members.
- ❖ Conduct efficient, productive meetings within established time.

Renee Krause

From: Angie Newby <angienewby@alaska.com>
Sent: Monday, January 30, 2012 1:01 PM
To: Renee Krause; Marianne_Aplin@fws.gov
Subject: FW: Our Town-grant prospect for Baycrest

Got this from Derotha as I am also working on the HoPP project. thought it could also apply to Baycrest with all our partners...

Angie Newby, CCIM, CRS
Homer Real Estate
1529 Ocean Dr
Homer, AK 99603-0997
Direct - (907) 235-5294
Sell - (907) 299-1514
Fax-(907) 235-5223
angienewby@alaska.com
<http://www.homerrealestate.com>

-----Original Message-----

From: Derotha Ferraro [<mailto:dbf@sphosp.org>]
Sent: Monday, January 30, 2012 11:13 AM
To: 'Miranda Weiss'
Cc: 'Angie Newby'
Subject: Our Town

<http://www.nea.gov/grants/apply/OurTown/index.html>

Miranda,
This is a grant for "placemaking". It can be used for public art.
I can't remember the hopp design - is there a piece that could be the
"public art" piece?
These grants are for \$25,000, \$50,000 and \$100,000.
Let's chat at the meeting.
d=

Renee Krause

From: angienewby@alaska.com on behalf of Angie Newby <angienewby@alaska.com>
Sent: Wednesday, December 28, 2011 3:32 PM
To: Marianne_Aplin@fws.gov
Cc: Renee Krause
Subject: RE: DOT & Seaton contacts

Great. Did you hear anything about possible funding for the planning stage?

Louie also gave me the project director for the Anchor Point to Homer hwy job that is on the Governor's budget... the Sterling Highway rehabilitation project MP 157-MP 169. He can be reached at (907) 269-0585 or chris.post@alaska.gov so I will get on the stick and give him a call.

I personally had a bad experience with Dannikin on a property we were selling on east end rd. Do you mind contacting her?

Angie Newby, CCIM, CRS

Homer Real Estate
1529 Ocean Dr
Homer, AK 99603-0997
Direct - (907) 235-5294
Sell - (907) 299-1514
Fax-(907) 235-5223
angienewby@alaska.com
<http://www.homerrealestate.com>

From: Marianne_Aplin@fws.gov [mailto:Marianne_Aplin@fws.gov]
Sent: Wednesday, December 28, 2011 11:51 AM
To: angienewby@alaska.com
Cc: RKrause@ci.homer.ak.us
Subject: DOT & Seaton contacts

Louie in Rep Seaton's office gave me these contact numbers - I left a msg for Jocelyn. Louie wants us to cc their office and keep them informed on any communication so they can assist if possible.

Jocelyn Bilon, Area Planner 269-0508
Dannikin Simpson, Right of Way Coord 269-0687

Marianne Aplin

Renee Krause

From: Marianne_Aplin@fws.gov
Sent: Thursday, December 29, 2011 11:30 AM
To: angienewby@alaska.com
Cc: angienewby@alaska.com; Renee Krause
Subject: RE: DOT & Seaton contacts

I left a msg for Dannikin and will talk with her today if I can.

Marianne Aplin
Manager, Alaska Islands & Ocean Visitor Center
USFWS, Alaska Maritime National Wildlife Refuge
95 Sterling Hwy #1
Homer, Alaska 99603

907-226-4619
www.IslandsAndOcean.org
www.facebook/IslandsAndOcean
www.alaskamaritime.fws.gov

Angie Newby <angienewby@alaska.com>
Sent by: angienewby@alaska.com

To Marianne_Aplin@fws.gov
cc RKrause@ci.homer.ak.us
Subject RE: DOT & Seaton contacts

12/28/2011 03:32 PM

Please respond to
angienewby@alaska.com

Great. Did you hear anything about possible funding for the planning stage?

Louie also gave me the project director for the Anchor Point to Homer hwy job that is on the Governor's budget... the Sterling Highway rehabilitation project MP 157-MP 169. He can be reached at (907) 269-0585 or chris.post@alaska.gov so I will get on the stick and give him a call.

I personally had a bad experience with Dannikin on a property we were selling on east end rd. Do you mind contacting her?

Angie Newby, CCIM, CRS

Homer Real Estate
1529 Ocean Dr
Homer, AK 99603-0997
Direct - (907) 235-5294
Sell - (907) 299-1514
Fax-(907) 235-5223
angienewby@alaska.com
<http://www.homerrealestate.com>

From: Marianne_Aplin@fws.gov [mailto:Marianne_Aplin@fws.gov]
Sent: Wednesday, December 28, 2011 11:51 AM
To: angienewby@alaska.com
Cc: RKrause@ci.homer.ak.us
Subject: DOT & Seaton contacts

Louie in Rep Seaton's office gave me these contact numbers - I left a msg for Jocelyn. Louie wants us to cc their office and keep them informed on any communication so they can assist if possible.

Jocelyn Biloan, Area Planner 269-0508
Dannikin Simpson, Right of Way Coord 269-0687

Marianne Aplin



Tourist Information Kiosk Program

Kiosk Minimum Requirements - *checklist*

- ___ 1. The applicant is a government entity, chamber of commerce, convention bureau, visitors bureau, business association, or similar organization.
- ___ 2. The Kiosk may be placed at the proposed location in a manner consistent with the standards set out in the documents described in 17 AAC 60.915(b); and
- ___ 3. The requested Kiosk location is no longer able to accommodate the otherwise approvable demand of the public for additional signs at the location.
- ___ 4. Tourist activities advertised in Kiosk comply with all applicable laws and are open to the traveling public.
- ___ 5. Necessary business licenses are current and maintained.
- ___ 6. Tourist activities are less than 25 miles from the Kiosk, but gas & restaurants are less than 3 miles.
- ___ 7. Signs at the Kiosk location are so numerous or are about to become so numerous that the existing signs plus pending applications, if approved, would confuse the traveling public or present an unreasonable threat to public safety.

Kiosks may be denied for reasons not covered in this checklist. Applicants should not incur any expense until the completed Kiosk permit has been delivered.

Kiosk Application Process	
Application + Fee (non refundable) Submitted to DOT	\$100
DOT Review of the Application	✓
Permit Preparation by DOT	✓
Applicant Signature & Fees Paid	\$400 – New \$300 renewal
Final Signatures by DOT	✓
Final Letter-Issuing Document	✓
Manufacture & Install Kiosk	Paid by Owner

The Kiosk may be installed **only** after the application process is complete.

The Applicant must pay all costs associated with the Kiosk including Permit fees and installation.

TOURIST INFORMATION KIOSK APPLICATION FORM

Note: Please read the attached regulations carefully to determine eligibility and the obligations and responsibilities associated with the program.

Name of Organization: _____ Business Phone: _____

Name of Applicant: _____ Title: _____

Mailing Address: _____ City: _____ Zip: _____

Physical Address: _____ Milepost: _____

Legal Description/Tax ID No.: _____ Business Lic. No.: _____

Please list the tourist-oriented activities, recreational and cultural interest areas, and general services to be included in the kiosk:

1.	10.
2.	11.
3.	12.
4.	13.
5.	14.
6.	15.
7.	16.
8.	17.
9.	18.

If more space is needed, please provide list on separate sheet.

REQUESTED KIOSK LOCATION: _____

Speed Limit: _____

If there are existing signs at this intersection, please list:

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

IMPORTANT!

Please provide on a separate sheet a detailed site layout drawing.

- Depict: all official traffic signs and devices within 800 feet of intersection/location
- Depict: proposed kiosk location
- Depict: location and access into turnout area
- Depict: all roads by name and other pertinent landmarks

Please provide on a separate sheet a detailed drawing and design specifications for the proposed kiosk.

- Depict: proposed location of the kiosk within the turnout area
- Depict: height, width, depth, slope of roof, etc.
- Depict: proposed construction materials
- Depict: composite sketch of finished kiosk

Use the space below to attach photographs of: 1) the turnout area; 2) the proposed location for the kiosk; 3) the view of the main highway turn-off from a distance of 500 feet in each direction (mark an arrow on the pavement depicting your turn-off).

Applicant's Certification:

I certify that the above and foregoing statements are true and correct and that I will inform the Alaska Department of Transportation and Public Facilities of any changes to the above indicated information that may affect the availability of the service provided. I further certify that all services are available, without restriction, to the general public, and I will not discriminate or deny such services of public accommodations based upon race, religion, color, age, sex, national origin, or disability, which is prohibited by law and that I have read and understood the Tourist Oriented Directional Signing (TODS) policy and application.

I understand that the use of illegal signs to promote the business is cause for denial of this application. I certify that there are no illegal signs advertising this area.

Date

Applicant's Signature

Please mail your application and non-refundable \$100 application fee to to:

Chief Right of Way Agent
Alaska Department of Transportation & Public Facilities
P.O. Box 196900
Anchorage, AK 99519-6900
Phone: 1-907-269-0700 or 1-800-770-5263



STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

RECEIVED _____

**APPLICATION / RENEWAL
FOR ENCROACHMENT PERMIT
(General)**

See attached instructions and other information, including applicable regulations.

New Application (\$100 fee) Renewal/Change of Owner (\$100 fee) Other _____

Please Print or Type

<input type="checkbox"/> Governmental Agency		<input type="checkbox"/> Business		<input type="checkbox"/> Private	
Applicant Name:				Phone:	
E-mail Address:					
Business / Organization Name:				Phone:	
E-mail Address:		Business License #:			
Mailing Address (include City and Zip Code): <input type="checkbox"/> Business <input type="checkbox"/> Private					
Physical Address (include City and Zip Code):					
Legal description of adjoining property (attach separate sheet if necessary):					
Assessor's tax identification number for adjoining property:					
Do you own the property adjoining the right-of-way? <input type="checkbox"/> Own <input type="checkbox"/> Lease (if lease, provide name & complete mailing address of landowner in this box.)					
Location of the Proposed Permit Area (road name, milepost, nearest cross street, etc.):					
Proposed use of the right-of-way (Describe here. Attach site plan showing location of improvements and attach at least three photographs. See attached instructions.):					
Are the improvements proposed or existing?		<input type="checkbox"/> Proposed		<input type="checkbox"/> Existing	
Are any permanent structures located completely in the right-of-way?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any water and sewer facilities?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is there a tank of any size in the right-of-way? Please give volume & contents.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Size of Proposed Permit area (minimum 1,000 square feet):			How many feet from the edge of the pavement will the proposed improvement be located?		

Applicant's Certification

I certify that I have read the instructions and that all the above information and all attachments I have provided are true and correct. The undersigned agrees and understands that an Encroachment Permit can be denied or a bond required for nonpayment of prior or present permit fees, and that, if permitted, the work will be done in accordance with DOT&PF rules and regulations, and is subject to final inspection and approval.

Applicant Signature: _____ Date: _____

INSTRUCTIONS AND OTHER INFORMATION

Thank you for your interest in the Right-of-Way (ROW) Encroachment Permit Program. An encroachment may be installed within a highway ROW if authorized by the Alaska Department of Transportation & Public Facilities (DOT&PF) through an Encroachment Permit. A permit is valid for a term of no more than five years and is revocable. A permit is subject to applicable state, federal, and municipal laws.

Encroachment Permits at No Cost for Government Agencies Not Acting in a Business Capacity

17 AAC 10.011(a) allows Encroachment Permits at no cost for local, State, and Federal agencies that are not acting in a business capacity. Permitted uses include flags of states or nations, decorative banners, and signs, without logos or names of sponsors, that are intended to inform motorists that they are entering a municipality, community, or state. The agency requesting a permit under this provision must sign an indemnification clause in the permit to hold DOT&PF harmless. DOT&PF may deny a permit if it would cause a safety risk for the traveling public

Encroachment Permits for Owners or Lessees of Land Contiguous to Right-of-Way (Including Government Agencies Acting in a Business Capacity)

17 AAC 10.011(b) – (c) allow Encroachment Permits for owners or lessees of land contiguous to the ROW, including government agencies acting in a business capacity. An Encroachment Permit may be issued for any lawful use, **with six exceptions**:

1. any permanent structure located partially or completely in the ROW;
2. a new water and sewer facility that is not permitted under a utilities permit (17 AAC 15);
3. a tank of any size;
4. fueling facilities;
5. a use that is not in the State's best interest; and
6. a land use on a ROW that allows development on contiguous land that would not otherwise be possible without the use of the ROW.

Encroachment Permits for Commemorative Plaques, Historical or Interpretive Markers, and Informational Signs

An Encroachment Permit may be issued at no cost to a government agency for the installation in highway rest stops or pullouts of commemorative plaques, historical or interpretive markers, and informational signs. The plaques, markers, and signs may be permitted only if they cannot be read from the highway.

NOTE: For (1) a Beautification Encroachment Permit or (2) an Encroachment Permit for Advertising on Bus Benches, Bus Shelters, and Adjacent Trash Receptacles, use the applicable application form for those permits.

Request for Encroachment Permit

A request for an Encroachment Permit must include a **\$100 nonrefundable processing fee**, a complete application and the following information:

(1) A Detailed Site Layout / Site Plan (*attach a separate sheet*):

- ❖ Show the business location, parking, access into the business, and location of the building where business is conducted.
- ❖ Show how far each proposed or existing improvement will be located from the edge of traveled way.
- ❖ Show all the existing major attributes of the area such as vegetation, utilities, bike-paths, road advisory signs, etc.
- ❖ Show all the roads by name and show other pertinent landmarks.

NOTE: If the Regional Chief ROW Agent believes it is necessary, DOT&PF may require the applicant to furnish drawings stamped by a professional engineer registered in Alaska.

(2) Required Photographs (*there should be a minimum of three photographs*):

Attach photographs of the location of each proposed or existing improvement. Photos should show the view of the main highway turn-off to the business. They should show the slope, typically taken from a distance of 100 feet in each direction and one photo taken from the centerline of the highway toward the proposed or existing improvement's location. These photos will be used in determining if additional slope limit information is required to determine the clear zone. Mark an arrow on the photo depicting your turn-off and indicate the location of each proposed or existing improvement.

If the applicant is a business, it shall possess no illegal signs, driveways, or other unpermitted ROW activities or improvements. No signs will be permitted within the permit area. Storage of flammable, explosive, or hazardous material is prohibited within the permit area.

Fee Determination

The Permittee must pay fair market value or a \$100 annual fee for the use of the land, whichever amount is greater. The Permittee is responsible for costs incurred for hiring a State certified appraiser for the preparation of a Narrative Appraisal Report, if an appraisal is required.

Public Notice

Public notice is required if DOT&PF determines it to be in the best interest of the State. DOT&PF has the discretion to require notice if the issuance of the permit may be controversial, or if public notice would be beneficial to the adjudication process. The Permittee is responsible for the cost of this notice.

Change of Owner

If the permitted encroachment changes ownership, the new owner needs to attach a copy of the existing permit and provide proof of ownership of adjoining property and rights under the permit.

Definitions

"Clear zone" is the total roadside border area, starting at the edge of the traveled way, that should be maintained free and clear of any obstructions to the traveling public. The desired width of the clear zone is dependent upon the traffic volumes, speeds and the roadside geometry.

"Traveled way" is defined as the portion of the roadway for the movement of vehicles, exclusive of shoulders and auxiliary lanes such as those used for parking, turning, climbing or other purposes supplementary to through traffic movement.

Before any filling activities take place within the right of way, or on the property adjacent to the right of way affected by this application, please contact the U.S. Army Corps of Engineers (USACE) to see if any further authorization is necessary. Placement of fill material in waters of the U.S., including wetlands and streams, requires prior authorization in most cases. You can reach the USACE at - Anchorage: (907) 753-2712, Fax: (907) 753-5567 Toll Free 1-800-478-2712; Fairbanks: (907) 474-2166, Fax: (907) 474-2164; Juneau: (907) 790-4490, Fax: (907) 790-4499; Kenai: (907) 283-3519, Fax: (907) 283-3981. The website is <http://www.poa.usace.army.mil/reg>

Please mail or take your application to:

<p>Southeast Region Mailing Address:</p> <p>DOT&PF ROW 6860 Glacier Hwy Juneau AK 99801-7909</p> <p>Voice: (907) 465-4540 or 1-800-575-4540 Fax: (907) 465-3506 TDD: (907) 465-4410</p>	<p>Central Region Mailing Address:</p> <p>DOT&PF ROW PO Box 196900 Anchorage AK 99519-6900</p> <p>Voice: (907) 269-0700 or 1-800-770-5263 Fax: (907) 248-0828 TDD: (907) 269-0473</p>	<p>Northern Region Mailing Address:</p> <p>DOT&PF ROW 2301 Peger Road Fairbanks AK 99709-5316</p> <p>Voice: (907) 451-5400 or 1-800-475-2464 Fax: (907) 451-5411 TDD: (907) 451-2363</p>
<p>Southeast Region Physical Address:</p> <p>DOT&PF ROW 6860 Glacier Hwy Juneau AK 99801-7909</p>	<p>Central Region Physical Address:</p> <p>DOT&PF ROW 4111 Aviation Drive Anchorage AK 99502-1058</p>	<p>Northern Region Physical Address:</p> <p>DOT&PF ROW 2720 Picket Place Fairbanks AK 99709</p>

ADMINISTRATIVE CODE
Title 17 -- Chapter 10
Excerpts Relating to Encroachment Permits

17 AAC 10.010. ENCROACHMENTS. An encroachment may be installed within a highway right-of-way if the encroachment has been permitted by the department under this chapter.

17 AAC 10.011. TYPES OF ENCROACHMENTS AUTHORIZED. (a) The department may issue at no cost an encroachment permit for use of a highway right-of-way by a municipality, state agency, or federal agency, subject to any conditions imposed under 17 AAC 10.014, if the municipality or agency is not acting in a business capacity. The permit will be issued on a form that the department prescribes. Permitted uses include

(1) flags of states or nations;

(2) decorative banners; and

(3) signs, without logos or names of sponsors, that are intended to inform motorists that they are entering a municipality, community, or state.

(b) The department may issue an encroachment permit for the use of a highway right-of-way by a private person, or by a government agency acting in a business capacity, to an owner or lessee of land contiguous to the highway right-of-way where the owner or lessee's primary activity occurs, if the use complies with the requirements of 17 AAC 10.012, and the use is allowed under (c) of this section. The department may impose permit conditions under 17 AAC 10.014. An encroachment permit issued under this subsection is valid for a term of no more than five years for a specific use. The department may renew the permit for additional subsequent terms of no more than five years each. The permit will be issued on a form that the department prescribes. A permit applicant must pay a \$200 nonrefundable application fee. In addition, the permittee must pay economic rent established under 17 AAC 10.013, or \$100 annually, for the use of the land, whichever amount is greater. A permittee must pay a nonrefundable \$100 reapplication fee each time the permittee files a request to renew the permit. Upon renewal of the permit, the permittee must pay economic rent, as established under 17 AAC 10.013 as of the date of extension, or \$100 annually, whichever amount is greater. The department may revoke an encroachment permit before the end of its term, after notice issued to the permittee at least 30 days before the date of revocation. The issuance of a permit under AS 19.25, or this chapter does not entitle the permittee to a payment of just compensation or relocation benefits under AS 34.60, if a permit is revoked or a request for renewal is denied.

(c) An encroachment permit issued under (b) of this section allows any lawful use except the following:

(1) any permanent structure located partially or completely in the right-of-way;

(2) water and sewer facilities that the department has not permitted under 17 AAC 15;

(3) a tank of any size;

(4) fueling facilities;

(5) repealed 3/1/2002;

(6) a use not in the best interest of the state; and

(7) a land use on a highway right-of-way that allows development on contiguous land that would not otherwise be possible without the use of the highway right-of-way.

(d) The land area described in the encroachment permit may not be used to meet minimum requirements for a contiguous land use under applicable municipal land use standards or under regulations adopted by the Department of Environmental Conservation. The contiguous land use must meet those minimum requirements without regard to the land contained within the encroachment permit. The use of the land described in the encroachment permit must be an accessory use to the contiguous land use.

(e) After the completion of construction of a highway, the department may, subject to 17 AAC 10.014, issue at no cost an encroachment permit in the form of a beautification permit to a government agency, a municipality, an individual, or a non-profit organization to allow planting of trees, shrubs, grasses, or flowers, and any structures necessary to support the plants, that do not endanger motorists, bicyclists, or pedestrians within the highway right-of-way. A beautification permit will be issued on a form that the department prescribes. The department may attach to a beautification permit any condition that is necessary to protect the integrity and safety of a highway's design, and to protect the traveling public or the persons planting trees, shrubs, grasses, and flowers within the highway right-of-way. The department may remove trees, shrubs, grasses, or flowers planted in a highway right-of-way, or structures supporting the plants, under a beautification permit that become a hazard to the traveling public, interfere with a highway's maintenance or operation, interfere with construction on a highway, or threaten to damage a highway embankment.

(f) The department may issue an encroachment permit on a form it prescribes, at no cost to a government agency for the installation in highway rest stops or pullouts of commemorative plaques, historical or interpretive markers, and informational signs. The plaques, markers, and signs may be permitted only if they cannot be read from the highway.

(g) The provisions of this section do not apply to driveway permits issued under 17 AAC 10.020, utility permits issued under 17 AAC 15, or the installation of mail boxes, including newspaper boxes, within a highway right-of-way.

(h) The department may issue under (b) of this section an encroachment permit for an existing structure or a portion of that structure or for existing water or sewer facilities for which the department has not issued a utility permit issued under 17 AAC 15, if

- (1) the encroachment does not present a risk to the health or safety of the public;
- (2) the construction of the encroachment occurred in good faith; and
- (3) the denial of the permit would create a hardship for the owner of the encroachment.

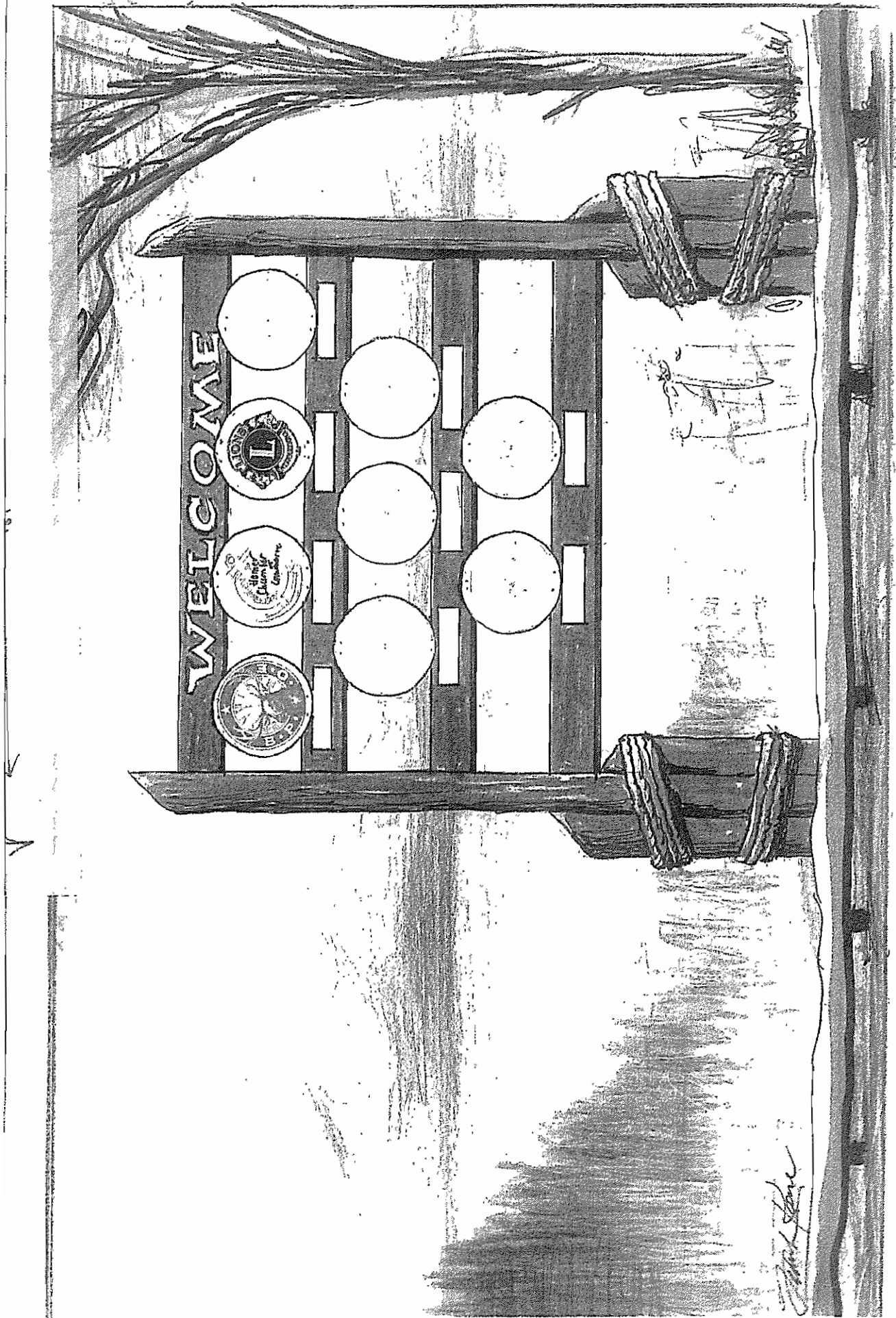
17 AAC 10.012. APPROVAL REQUIREMENTS FOR ENCROACHMENTS. The department will, in its discretion, grant an encroachment permit under 17 AAC 10.011, if the department determines that

- (1) the integrity and safety of the highway is not compromised;
- (2) the issuance of the permit will not cause a break in access control for the highway;
- (3) the land will not be necessary for a highway construction project during the initial term of the permit; and
- (4) issuing the permit is in the best interest of the state.

17 AAC 10.013. ESTABLISHING ECONOMIC RENT. For purposes of 17 AAC 10.011(b), the department will establish economic rent for a right-of-way held in fee simple by the use of commonly accepted real estate appraisal techniques. For rights-of-way held as easements, the consideration for the issuance of the permit is 90 percent of the economic rent established under this section for a right-of-way held in fee simple. A permittee shall reimburse the department for appraisal costs incurred to determine economic rent.

17 AAC 10.014. ADDITIONAL CONDITIONS UPON ENCROACHMENT PERMITS. The department will, in its discretion, impose conditions upon encroachment permits necessary to protect the traveling public, the safety and integrity of a highway's design, the public interest, and the best interests of the state.

17 AAC 10.015. REMOVAL AFTER EXPIRATION OF ENCROACHMENT PERMIT. Upon the expiration of the term of an encroachment permit issued under 17 AAC 10.011, or upon the revocation of an encroachment permit by the department, a permittee is responsible for the cost of removing improvements placed within the right-of-way, at no cost of the department, unless the permit provides that the encroachment may remain in place after the permit expires or is revoked.



Lions or rotary?

Angie Newby, CCIM, CRS

Homer Real Estate

1529 Ocean Dr

Homer, AK 99603-0997

Direct - (907) 235-5294

Sell - (907) 299-1514

Fax-(907) 235-5223

angienewby@alaska.com

<http://www.homerrealestate.com>

From: Marianne_Aplin@fws.gov [mailto:Marianne_Aplin@fws.gov]

Sent: Thursday, December 29, 2011 5:29 PM

To: angienewby@alaska.com; RKrause@ci.homer.ak.us

Subject: Fw: Baycrest View Point

Rotary is getting ready to apply to keep their sign in place - she hinted about trying to work with them on moving the signsdoes anybody have a good contact with the Lions to start the conversation? Should we be including Monte?

She also suggested we submit the applications attached..
marianne

----- Forwarded by Marianne Aplin/R7/FWS/DOI on 12/29/2011 11:46 AM -----

"Simpson-Golden, Danika L (DOT)" <danika.simpson-golden@alaska.gov>

12/29/2011 11:41 AM

To

marianne_aplin@fws.gov

cc

Subject

Baycrest View Point

Marianne,

I have included the application for a kiosk also just in case your design team goes that way instead. It was very nice speaking with you and I look forward to working with you on this project.

Have a wonderful 2012,

Danika

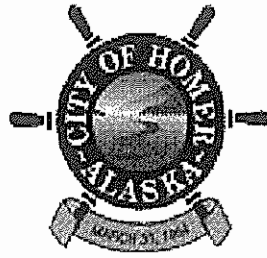
Danika Simpson
Peninsula Area ROW Agent
(907) 269-0687 ~ Direct

(907) 269-0828 ~ Fax
DOT&PF- Row – Property Mgmt.
4111 Aviation Ave.
Anch, AK 99502

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603-7624
(907) 235-3130

(907) 235-8121
Extension: 2227
Extension: 2224

Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM

TO: PUBLIC ARTS COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: FEBRUARY 2, 2012
RE: AMENDING THE 2012 BUDGET REQUEST ALLOCATIONS

Introduction :

The budget request for Public Arts submitted by the City Manager was approved by City Council on December 12, 2011. The \$6000.00 budget requested was amended to \$4000.00. This means adjustments are needed on the allocations the Committee designated.

I have taken the proposed budget presented and made recommendations on each line item that the Committee included in their request. These recommendations are based on the overall importance expressed by the Committee as a whole during the deliberative process. Sadly, not all things can be funded to the full extent this year. Please review the proposed recommendations and make any changes as needed.

The proposed amended Public Arts Committee 2012 Budget follows.

RECOMMENDATION:

Review staff recommendation, make additional changes as needed to the proposed amendments. Make a motion to approve the amended 2012 Public Arts Committee 2012 budget.

PUBLIC ARTS COMMITTEE

Budget Narrative 2012

STAFF RECOMMENDATIONS FOR ALLOCATIONS OF REDUCED BUDGET REQUEST \$4,000.00

APPROVED BY COUNCIL 12/12/11

EXISTING PUBLIC ART REPAIR

Artists' Wall Identification/Elaboration, \$500

The wall on Pioneer below Nomar is dedicated to the performing arts in Homer. This funding would provide for a plaque, naming the artist and a brief description of the project, mounted in an appropriate space on or near the wall.

Staff recommendation is to postpone this to the 2013 budget request. Use funds for advertising cost increase and education items. If other line items do not use up allocated funds then reallocate to this line item.

Homer Airport Lettering for Welcome Sign, \$1,000

The Welcome sign on the airport is made up of plastic letters which cannot be painted. Because the lettering is brown, and the sign is mounted on a brown building, the sign is very difficult to see. This funding will purchase a new sign or new lettering that will be legible to all. This is more than a public arts issue since it reflects the community, and has direct ties to economic development and tourism.

Staff recommendation is to keep this allocation at the full amount and as a priority project for the committee for 2012. The Committee stressed to Council the importance of having the new letters since it is one of the Gateways into Homer and Alaska and should be representative of that fact.

Repair and Refurbishment, \$1,000

Repair and refurbishment of the Fish Wall Mural on the corner of Heath Street and Pioneer Avenue. This mural is in need of repair and brightening as it has faded substantially and there is minor degradation of the wall from the elements. The cost of paint, supplies and a plaque similar to the Performing Artist Wall Mural is proposed.

Staff recommendation to keep this allocation at the full amount and as a priority project for the committee for 2012. The committee stressed the importance of revitalizing the wall due to deteriorations in the artwork and the value that restoring this mural would add to the community.

EDUCATION

Collateral Material Public Arts Guide, ~~\$2,000~~-\$950

The guide, a rack card or brochure, would serve as a walking map for folks exploring Homer. It will describe key examples of public art and the artist who created each piece. These would be placed in various public places such as the Chamber Visitor Center, Islands and Oceans, and local galleries for visitors and locals alike. The costs include photography, graphic design, and printing.

Collateral Material Public Arts Catalog, ~~\$1,000~~ \$500

A catalog that has a photograph, date created, artist, and anecdotal information of each public art piece would be created for the City’s archives. This binder could be a three-ring binder and pages could be added as more public art is created in the City. The funding would pay for supplies and a small stipend for time. This catalog is a requirement in the Public Art Administrative Guidelines, previously approved by Council.

Staff recommendation is to reduce these allocations and research options that provide the desired results within revised amount.

MARKETING

Advertising, ~~\$300~~-\$350.00

Homer News map placement ad.

Actual cost of advertisement on the map is \$50.00 more than budgeted. This leaves no funds available for any additional advertising.

SUPPLIES and Events

Public Arts Events/Supplies, \$200 (Homer Street Faire and other event registration fees)

Total Budget Requested \$6000.00

Total Budget Approved \$4000.00

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603-7624
(907) 235-3130

(907) 235-8121
Extension: 2227
Extension: 2224

Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM

TO: PUBLIC ARTS COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: FEBRUARY 2, 2012
RE: 2012 HOMER MAP ADVERTISEMENT

Introduction :

The Homer News dropped off the advertisement proof and application for the 2012 Homer Map. Please review and the following pages.

RECOMMENDATION:

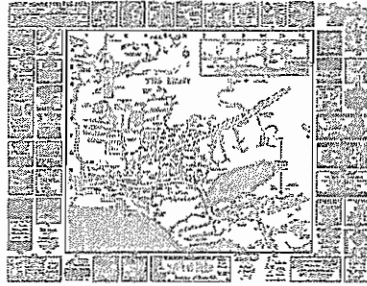
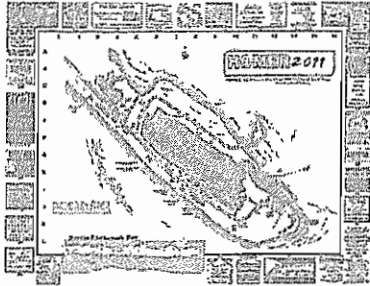
Make a Motion to Approve Expenditure of \$350.00 for Advertisement on the 2012 Homer Map.

The 2012 HOMER MAP!

Homer's favorite map, published by the HOMER NEWS

Ad Order Form

YES, I want to be on The Map for 2012. Bring visitors right to my door!



ad size amount \$ _____

7.5% sales tax \$ _____

(Max tax \$37.50)

TOTAL \$ _____

I want the following ad:

- single space (1 1/2 inches square) \$350
- double space (1 1/2 inches x 3 inches) \$650
- triple/corner space (right angle / 3 inches each leg) \$900
- quad/corner space (3 inches x 3 inches) \$1,100
(quad corner space is subject to availability)

Ad Location:

Place my ad (if space available):

- Town side
- Spit side
- Either side is OK

Ad Preparation:

- I want the Homer News to build my ad at no additional cost.
Copy deadline is March 1, 2012
- I will email my ad or submit on a CD as a PDF, TIFF or EPS.
Please convert all fonts to outlines/objects in Illustrator or Photoshop. Color must be CMYK. We can handle Indesign (CS2 or CS4), Quark (6.5 or lower), Illustrator (CS4 or lower), and Photoshop (CS4 or lower).

Payment Information :

- Check enclosed;
Check # _____
- Charge my credit card:

Visa / MC

expiration date _____
- I have established credit with the
HOMER NEWS.
- Bill my account in one
installment in June
- Bill my account in
3 monthly installments in
June, July & August

Advertisers must have their order submitted by 5:00 pm Thursday, March 1, 2012.

Inclusion in the 2012 Map is on a space available basis, so order early!

Contact your ad rep today

Phone 907-235-7767 Fax 907-235-4199

Kathy Kysar katherine.kysar@homernews.com

Business name _____ Contact name (please print) _____ Signature _____ Date _____

Address _____ City, State, Zip _____ Phone _____ Fax _____ Email _____

Homer News Representative



1 CITY OF HOMER
2 HOMER, ALASKA

City Clerk

3
4 RESOLUTION 11-109(S)
5

6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
7 ALASKA, ESTABLISHING THE 2012 REGULAR MEETING
8 SCHEDULE FOR THE CITY COUNCIL, ECONOMIC
9 DEVELOPMENT ADVISORY COMMISSION, LIBRARY
10 ADVISORY BOARD, PARKS AND RECREATION
11 ADVISORY COMMISSION, ADVISORY PLANNING
12 COMMISSION, PORT AND HARBOR ADVISORY
13 COMMISSION, LEASE COMMITTEE, PERMANENT FUND
14 COMMITTEE, PUBLIC ARTS COMMITTEE AND
15 TRANSPORTATION ADVISORY COMMITTEE.
16

17 WHEREAS, Pursuant to Homer City Code Section 1.14.020, the City Council annually
18 sets the schedule for regular and some special meetings, noting the dates, times and places of the
19 City Council, Advisory Commissions, and the Library Advisory Board meetings; and
20

21 WHEREAS, The public is informed of such meetings through the kiosks located at
22 Captain's Coffee, Harbormaster's Office, Redden Marine Services of Homer, and the City Clerk's
23 Office, Clerk's Calendar on KBBI, the City Clerk's Home Page on the Internet, and postings at
24 the Clerk's Office at City Hall, and the Public Library; and
25

26 WHEREAS, HCC 1.14.020 - 040 states that meetings may be advertised in a local paper
27 of general circulation at least three days before the date of the meeting and that special meetings
28 should be advertised in the same manner or may be broadcast by local radio at least twice a day
29 for three consecutive days or two consecutive days before the day of the meeting plus the day of
30 the meeting; and
31

32 WHEREAS, HCC 1.14.010 notes that the notice of meetings applies to the City Council
33 and all commissions, boards, committees, subcommittees, task forces and any sub-unit of the
34 foregoing public bodies of the City, whether meeting in a formal or informal meeting; that the
35 failure to give the notice provided for under this chapter does not invalidate or otherwise affect
36 any action or decision of a public body of the City; however, this sentence does not change the
37 consequences of failing to give the minimum notice required under State Statute; that notice will
38 ordinarily be given by the City Clerk; and that the presiding officer or the person or persons
39 calling a meeting are responsible for notifying the City Clerk of meetings in sufficient time for
40 the Clerk to publish notice in a newspaper of general circulation in the City; and
41

42 WHEREAS, This Resolution does not preclude additional meetings such as emergency
43 meetings, special meetings, worksessions, and the like; and
44

45 WHEREAS, Council adopted Resolution 06-144 on October 9, 2006 establishing the
46 Regular Meeting site for all bodies to be the City Hall Cowles Council Chambers.

47 NOW, THEREFORE, BE IT RESOLVED by the Homer City Council, that the 2012
 48 meeting schedule is established for the City Council, Economic Development Advisory
 49 Commission, Library Advisory Board, Parks and Recreation Advisory Commission, Advisory
 50 Planning Commission, Port and Harbor Advisory Commission, Lease Committee, Permanent
 51 Fund Committee, Public Arts Committee and Transportation Advisory Committee of the City of
 52 Homer, Alaska, as follows:

53
 54 Holidays - City Offices closed:

January 1*, New Year's Day, Sunday so will be observed on Monday, January 2	February 20*, Presidents' Day, the third Monday	March 26*, Seward's Day, last Monday	May 28*, Memorial Day, last Monday	July 4*, Independence Day, Wednesday	September 3*, Labor Day, first Monday
October 18*, Alaska Day, Thursday	November 11**, Veterans Day, Sunday so will be observed on Monday, November 12	November 22*, Thanksgiving Day, Thursday	November 23*, Friday, the day after Thanksgiving	December 25*, Christmas, Tuesday	

55
 56 *Indicates holidays - City offices closed.
 57 **If on a Sunday, the following Monday is observed as the legal holiday; if on a Saturday, the
 58 preceding Friday is observed as the legal holiday pursuant to the City of Homer Personnel Rules
 59 and Regulations.

60
 61 CITY COUNCIL (CC)

January 9, 23	February 13, 27	March 12, 27*	April 9, 23	May 14, 29*	June 11, 25
July 9**, 23	August 13, 27	September 10, 24	October 2 Election	October 8, 22, for Oath of Office, 15	Canvass Board October 5 or 8
November 6 Run- Off Election	November 12**, 26	December 10****	December 17**** if needed		

62
 63 City Council's Regular Committee of the Whole Meetings at 5:00 p.m. to no later than 5:50 p.m.
 64 prior to every Regular Meeting which are held the second and fourth Monday of each month at
 65 6:00 p.m. *** The City Council traditionally reschedules regular meetings that fall on holidays
 66 or High School Graduation days, for the following Tuesday. Council will not conduct a First
 67 Regular Meeting in July.

68

69 AML Annual Conference Week is tentatively scheduled for November 12 - 16, 2012.
 70 *Tuesday meeting due to Seward's Day/Memorial Day.
 71 **There will be no First Regular Meeting in July or November.
 72 **** The City Council traditionally cancels the last regular meeting in December and holds the
 73 first regular meeting and one to two Special Meetings as needed. Generally the second Special
 74 Meeting the third week of December, will not be held.

75
 76 ECONOMIC DEVELOPMENT ADVISORY COMMISSION (EDC)

January 10	February 14	March 13	April 10	May 8	June 12
July 10	August 14	September 11	October 9	November 13	December 11

77
 78 Economic Development Advisory Commission Regular Meetings are held on the second
 79 Tuesday of each Month at 6:00 p.m.
 80

81 LIBRARY ADVISORY BOARD (LAB)

January 3	February 7	March 6	April 3	May 1	June 5
July 3	August 7	September 4	October 2	November 6	December 4

82
 83 Library Advisory Board Regular Meetings are held on the first Tuesday of each month at 5:00
 84 p.m.
 85

86 PARKS AND RECREATION ADVISORY COMMISSION (P/R)

January 19	February 16	March 15	April 19
May 17	June 21	July 19	August 16
September 20	October 25*	November 15	

87
 88 Parks and Recreation Advisory Commission Regular Meetings are held on the third Thursday of
 89 each month, with the exception of December, at 5:30 p.m. *Rescheduled due to Alaska Day
 90 Holiday.
 91

92 PLANNING COMMISSION (P/C)

January 4, 18	February 1, 15	March 7, 21	April 4, 18	May 2, 16	June 6, 20
July 18**	August 1, 15	September 5, 19	October 3, 17	November 7	December 5**

93
 94 Advisory Planning Commission Regular Meetings are held on the first and third Wednesday of
 95 each month at 6:30 p.m. **There will be no First Regular Meeting in July or Second Regular
 96 Meetings in November and December.
 97

98 PORT AND HARBOR ADVISORY COMMISSION (P/H)

January 25	February 22	March 28	April 25	May 23	June 27
July 25	August 22	September 26	October 24	November 28	December 19

99

100 Port and Harbor Advisory Commission Regular Meetings are held on the fourth Wednesday of
101 each month at 5:00 p.m. The Regular Meetings in the months of November and December are
102 traditionally scheduled for the third Wednesday of the month.

103
104 LEASE COMMITTEE (LC)

January 26	April 12	July 12	October 11
------------	----------	---------	------------

105
106 Lease Committee Regular Meetings are held quarterly on the second Thursday of each month at
107 3:00 p.m.

108
109 PERMANENT FUND COMMITTEE (PFC)

February 9	May 10	August 9	November 8
------------	--------	----------	------------

110
111 Permanent Fund Committee Regular Meetings are held quarterly on the second Thursday of the
112 months of February, May, August, and November at 5:15 p.m.

113
114 PUBLIC ARTS COMMITTEE (PAC)

February 9	May 17	August 9	November 15
------------	--------	----------	-------------

115
116 Public Arts Committee Regular Meetings are held quarterly on the third Thursday of the months
117 of February, May, August, and November at 5:00 p.m.

118
119 TRANSPORTATION ADVISORY COMMITTEE (TAC)

February 21	May 15	August 21	November 20
-------------	--------	-----------	-------------

120
121 Transportation Advisory Committee Regular Meetings are held quarterly on the third Tuesday of
122 the months of February, May, August, and November at 5:30 p.m.

123
124 PASSED AND ADOPTED by the Homer City Council this 12th day of December, 2011.

125
126 CITY OF HOMER

127
128 
129 JAMES C. HORNADAY, MAYOR

130
131 
132
133
134
135 
136 JO JOHNSON, CMC, CITY CLERK

137 Fiscal Impact: Advertng of meetings in regular weekly meeting ad and advertising of any
138 additional meetings.

