

Session 12-0 a Regular Meeting of the Public Arts Committee was called to order on August 9, 2012 at 5:05 pm by Chair Angie Newby at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMITTEE MEMBERS FELLOWS, WOLFE, NEWBY AND MILLER

TELEPHONIC: COMMITTEE MEMBER APLIN

STAFF: PUBLIC WORKS DIRECTOR CAREY MEYER
DEPUTY CITY CLERK RENEE KRAUSE

APPROVAL OF THE AGENDA

The agenda was approved by consensus of the Committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no comments from the audience.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF THE MINUTES *(Minutes are approved during regular meetings only)*

- A. Meeting Minutes for the Regular Meeting on May 16, 2012
Meeting Minutes for the Special Meeting on June 28, 2012

Chair Newby requested approval of the minutes.

WOLFE/FELLOWS – MOVED TO APPROVE THE MINUTES AS PRESENTED.

There was no discussion.

The minutes were approved as amended by consensus of the Board.

VISITORS

There were no visitors scheduled.

STAFF & COUNCIL/COMMITTEE REPORTS/ AND BOROUGH REPORTS

- A. Staff Report

Ms. Krause commented on the laydown provided regarding the design of the magnet that will be given to the attendees at the Open House event. Previous designs submitted were vetoed by Printworks because they were "too busy". Even pictures submitted of new city hall exterior were turned down for the same reason.

General Comments were that the design is appropriate and the cost will be from the \$1500 to be appropriated by Council. Ms. Aplin noted that there was no indication that this was City of Homer and if the word Homer could be put on the magnet before City Hall.

There was a brief discussion on concern for advertising the Open House Event.

Ms. Wolfe provided a brief update on the refurbishing the Mural on Heath Street. There was a discussion on the expended amounts to date. Ms. Wolfe noted where she has previously distributed the rack cards. The members approved of the relocated artwork in the Council Chambers that was lowered. Ms. Wolfe noted the additional work that she and Ms. Krause have been working on and getting completed for the Open House.

There was a brief discussion on the Request for Proposal Selection Committee appointments and the recommendations submitted. Ms. Krause noted that the following are appointed to the Selection Committee for the Restroom RFP and Spit Trail Completion:

Restroom - Carey Meyer, Angie Otteson, Dana Harrington, Rachel Tussey, Lisa Ellington, Deb Lowney, and McBride

Spit Trail - Carey Meyer, Angie Otteson, Dana Harrington, Rachel Tussey, Lisa Ellington, Tricia Lillibridge, Deb Lowney, and Robert Archibald

Vice Chair Wolfe noted the possibly having or stretching their money if they can incorporate the design into the structure. Some of the art costs can be offset by the budget established for that portion of the construction budget such as flooring and fixtures. Mr. Meyer provided some ideas regarding siding exchange for tile murals, etc.

There was no further discussion.

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

A. Gateways Project – Baycrest Hill Status Update

Ms. Aplin had not further updates on the project. Chair Newby commented on the process for receiving the funding from the city. She will send an email regarding meeting schedule and keep the other committee members advised so they can attend. This will be a Fall/Winter project and will look good on the report to Council.

B. Airport Lettering – Progress Update

Ms. Krause conferred with the City Clerk and Council members and the idea of vinyl stickers did not go over well and if new letters can be obtained then that was preferable.

She took the liberty to research some pricing and this is the best she has found. The information provided includes painted, powder coated aluminum. Ms. Krause noted that she needed a verbal go ahead since the price quoted with shipping is over the line item amount designated by the committee. Brushed aluminum is available also.

The committee discussed the various options available, letter size and font. Chair Newby commented that she was open to a more artsy, script type font. Not the standardized font. The font size information was not available and Ms. Krause reported that she needed to arrange with Mike Riley to measure the letters but that if they reviewed the chart included it was opined that at 16 inches in height they are viewable from 350 feet. There is a sample of some fonts. Ms. Miller opined that she preferred a more traditional letter, more elegant in style. Ms. Aplin preferred a legible. Ms. Krause was asked to see if the company would provide samples of lettering. Discussion continued on different colors for the words or different fonts. The committee requested samples of font suggestions from staff and then there were various finishes in metal also. The metal maximum size is 15 inches. Ms. Krause stated the company is Woodland Manufacturing and comes in at \$1078.00. The committee agreed that the budget can handle and shipping is between \$56-113.00. The committee agreed that this is an outstanding issue but there was not a consensus of expedited shipping costs.

Mr. Meyer assured the committee that they can get the work scheduled when they receive the letters. He inquired how the letters would be mounted or attached. It was explained that there were a number of options. Ms. Krause will email a link to Mr. Meyer for review to determine the best options. She will arrange to meet with Mike Riley on the position and attachment issues. Mr. Meyers pointed out the issue would be scheduling the installation in between flights.

There was no further discussion.

C. Open House Final Arrangements Update

Vice Chair Wolfe commented that they are doing quite well. They are waiting on the ordinance to be approved by Council on Monday August 13, 2012 for the funding. The Boy Scouts are willing to participate and perform the Flag ceremony but declined participating in any other manner. The Girl Scouts were happy to participate and thanked us for including them. Brownie Troop 564 will be taking care of refreshment service and assisting visitors.

The food will be provided by numerous vendors in the area including Two Sisters, Fritz Creek Bakery, Mauras, Save U More, Safeway, and Cosmic Kitchen. The committee agreed on serving coffee and punch.

Ms. Wolfe outlined the following for the Open House:

- She will purchase the mix for the punch - lemonade, slices of lemons, seltzer or club soda, coffee will also be provided and carafes of water; three punch bowls one for each station
- performances by the Ukulele group they will be staged in the Admin Area and Council Chambers
- The overall ceremony will be 10-15 minutes. This will be done in the Council Chambers since it is the more formal area.
- There was a brief description of the process but no definite outline Ms. Wolfe will work on that aspect.
- It was previously discussed to have food stations in Planning, Upstairs and Council Chambers.
- The committee members role is to circulate and talk to the visitors, explain the 1% for the Arts Program
- Staff will complete and finish the name tags for the event
- Ms. Krause is creating a plaque for the Sister City Conference room
- Department Heads will be available to answer questions from the Public regarding changes to the individual areas

Ms. Miller had a prior appointment and left the meeting at 6:00 p.m.

Ms. Aplin volunteered to assist in cleaning also, the other committee members also agreed to be vigilant in picking up and cleaning and potential messes. Committee members were requested to arrive at least 15 minutes prior to the event.

It was mentioned that if someone who is knowledgeable about the Sister City Program would be nice to have in that room.

NEW BUSINESS

A. Budget Requests for 2013

Chair Newby stated that they need to consider the budget and report what they have accomplished so far and should come up with some projects to request funding for; after discussion on the amount of funds still remaining it was agreed not to ask for additional funding this budget cycle however depending on future projects they reserve the right to submit requests for funding during 2013.

B. Scheduling a Special Meeting for September for Budget Discussion

The committee discussed the necessity to schedule a meeting. Staff can send some dates via email for availability. Further discussion on whether a meeting would be needed continued. It was determined that

the meeting could be set on September 13, 2012. Staff strongly recommended that if they submit a budget request they should have some backup to explain the request to Council. It was explained that they could send a memorandum to Council explaining that due to the current economic climate they would not be submitting a request but will have individual projects that may require some funding. The committee then discussed signage and it was mentioned that Parks & Recreation was also working on signage and has included signage for Jack Gist Park in their budget request.

Chair Newby recommended waiting to see the outcome of the Parks & Rec meeting on joint efforts for signage and then determine if they should have a meeting otherwise they will send a memo to Walt.

Ms. Aplin had a prior appointment and left the meeting at 6:15 p.m.

INFORMATIONAL MATERIALS

- A. Communique June 2012 Newsletter
- B. Communique August 2012 Newsletter
- C. Memorandum to Council Re: Donation of Artwork to City Collection

There was a brief discussion on the informational materials in the packet.

COMMENTS OF THE AUDIENCE

There were no comments from the Audience.

COMMENTS OF THE CITY STAFF

There were no comments from staff present.

COMMENTS OF THE COUNCILMEMBER *(If one is assigned)*

There was no councilmember present.

COMMENTS OF THE CHAIR

Chair Newby commented on the Salmon carving that was displayed at the Corner of the Homer Bookstore parking lot. It was commented that this prompted her that they need more artwork like that around town and thanked the committee for putting up with her lack of presence the past few meetings.

There was a brief discourse on some other sculpture that was sold without permission and being displayed in a bad location.

COMMENTS FROM THE BOARD

Ms. Fellows thanked Renee for doing further research and picking up the ball on the airport lettering.

Ms. Wolfe thanked Renee and that they work really well together and it has been a pleasure.

ADJOURNMENT

There being no further business to come before the Chair Faulkner adjourned the meeting at 6:38 p.m. The next Regular Meeting is scheduled for September 4, 2012 at 5:00 pm at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk I

Approved: _____