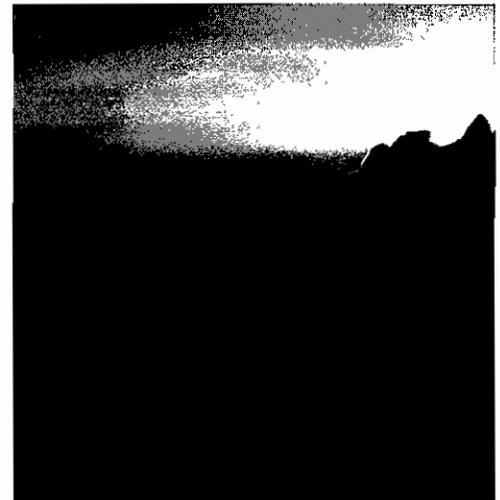


Parks and Recreation  
Advisory Commission  
Thursday  
September 15, 2011  
5:30 P.M.

Cowles Council Chambers  
City Hall  
491 E. Pioneer Avenue  
Homer, Alaska 99603



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**NOTICE OF MEETING  
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES**  
*(Minutes are approved during Regular Meetings Only)*
  - A. Minutes for August 18, 2011 Regular Meeting Page 5
- 4. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA***(Three minute time limit)*
- 5. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
  - A. Lance Williamson, Save Our Track Committee Page 17
- 6. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
  - A. Spit Parks and Recreation Committee
    1. Surveys on Mariner Park Page 21
  - B. Karen Hornaday Park Committee and HoPP Report
    1. Synopsis of August 23, 2011 Regular Meeting Page 27
  - C. Kachemak Drive Path Committee Report – Ingrid Harrald
  - D. Parks & Campgrounds Report – Angie Otteson
  - E. Community Schools & Recreation Report – Mike Illg
  - F. Staff Report – Renee Krause Page 37
- 7. PUBLIC HEARING**
- 8. PENDING BUSINESS**
  - A. Transient Camping Along Trails in City Limits – Discussion and Possible Recommendations Page 39
  - B. Campground Host for Karen Hornaday Park – Discussion and Recommendations on Implementing a Plan for Campground Hosts. Page 41
  - C. Budget 2012 – Discussion on Advocating for Appropriations for Parks and Recreational Events, Needs and Programs for 2012 Page 43
    1. Shared Costs for Spit Restroom Maintenance
    2. 2011 Budget information
- 9. NEW BUSINESS**
  - A. Appointment of a New Member to the Karen Hornaday Park Committee Page 57
- 10. INFORMATIONAL MATERIALS**
  - A. Memorandum to Mayor Hornaday, City Council dated September 7, 2011 Re: Preliminary Engineering at Karen Hornaday Hillside Park Page 59
  - B. Letter received from the Friends of Woodard Creek dated September 6, 2011 Re: Preliminary Engineering for Karen Hornaday Park Page 63
  - C. Recommendation to Mayor Hornaday and City Council on Establishing the First Portion of the Trail Along Kachemak Drive. Page 67
  - D. Annual Calendar Page 69
  - E. Strategic Plan Page 71
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE COUNCILMEMBER** *(If one has been assigned)*
- 13. COMMENTS OF STAFF MEMBERS**
- 14. COMMENTS OF THE COMMISSION**
- 15. COMMENTS OF THE CHAIR**
- 16. ADJOURNMENT THE NEXT REGULAR MEETING IS OCTOBER 20, 2011** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska



Session 11-06, a Regular Meeting of the Parks and Recreation Advisory Commission was called to order by Acting Chair Archibald at 5:40 p.m. on July 21, 2011 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS CUMMING, ARCHIBALD, LILLIBRIDGE, BRANN, HARRALD,  
AND BREMICKER

STAFF: PARKS MAINTENANCE COORDINATOR ANGIE OTTESON  
RECREATION SPECIALIST MIKE ILLG  
DEPUTY CITY CLERK I RENEE KRAUSE

### **APPROVAL OF THE AGENDA**

LILLIBRIDGE/ARCHIBALD – MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **APPROVAL OF MINUTES** *(Minutes are approved during Regular Meetings.)*

A. Meeting Minutes for the July 21, 2011 Regular Meeting

CUMMING/LILLIBRIDGE -MOVED TO APPROVE THE MINUTES AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**

Ms. Lindianne Sarno, city resident, commented on the transient camping along city trails. Ms. Sarno stated that she has personally camped along trails when she travelled by bicycle to Homer. She stated that Homer has the reputation that people can find work here. The commission should take into account that when people arrive in Homer they are sincerely looking for work. She believes the city should offer a dignified way for people who come to Homer to make a change in their lives and are looking for work to be able to camp whether they are backpacking, on bicycle or have a car. These people are called homeless but are really nomads and are here for good purposes. Ms. Sarno further commented that being called homeless puts a negative connotation to these persons.

### **VISITORS**

There were no visitors scheduled.

### **RECONSIDERATION**

There were no items scheduled for reconsideration.

**STAFF AND COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**

A. Spit Parks and Recreation Committee – Commissioner Lillibridge

Commissioner Lillibridge reported that the committee will meet on August 26, 2011 and is actively seeking additional members from the public. Ms. Otteson opined that she thought her schedule was flexible enough for her to attend the scheduled meeting.

Commissioner Lillibridge inquired if the Commission as a whole had any preferences for a specific park the committee should focus on. Commissioner Harrald commented that was the responsibility of the committee and that formation of the committee was to address parks and recreation on the spit as a whole. Commissioner Cumming noted that the Commission did set Mariner Park as a priority for the CIP.

She noted that there were a number of people who commented on the Spit Comprehensive Plan and is hoping some of those individuals could be encouraged to be a member on the committee.

There was no further discussion.

B. Karen Hornaday Park Committee – Commissioner Archibald  
1. Synopsis of July 26, 2011 Meeting

Commissioner Archibald reported on the worksession that the committee held at the park and discussion focused on the entrance road condition and relocation. As many people there there were that many opinions. Commissioner Lillibridge passed around some photos taken of the area.

They did view the areas where drainage issues are currently happening. It was noted that drainage vaults are installed but are too high to effectively drain accumulated water. These are located west of the red shed near the playground. Commissioners inquired what a drainage vault was. Commissioner Archibald explained the structure and purpose.

There was discussion that work will be starting in a few weeks on the drainage improvements and Commissioner Archibald requested to view the request for proposal document before it was advertised. It was discussed on the impacts to the existing swale. He noted that this area is in desperate need of improvement. He noted that a visit to the area with a local contractor who opined that the dirt work could be accomplished and topsoil brought in for approximately \$5000.00. This would use existing materials in the area with the topsoil the only new materials provided. Commissioner Cumming recited specifics on the proposed improvements recommended by the contractor. Commissioner Archibald noted another alternative for drainage improvements. He has spoken to Mr. Meyer who told him to get back with him in a few days.

Discussion evolved on the drainage issues. There was clarification that the bids were to be submitted on Tuesday, August 16, 2011 and the work was to be completed by September 5-15, 2011 for the drainage. Ms. Otteson was not sure whether this work was going to be done in house or whether a request for bid would be issued.

It was noted that nothing has been done on the ball fields and the commission was to receive a written list from the Little League on a priority listing of improvements.

A discussion evolved on the following topics:

- funding for the improvements to the ball fields
- drainage improvements for "Lake Hornaday" area
- special issues regarding seeding and time constraints
- boundaries for the project and drainage swale
- Using monies from the legislative grant outside of the monies recommended by the Commission to City Council.
- Some drainage improvement work will be done with the grant monies but not included in the recommendation to City Council by the Commission.

Comments from Mr. Illg regarding expenditures for the improvements to the drainage issues in the park and they must be improved before anything else can be accomplished.

There was additional detailed discussion on the drainage problems and locations of these drainage problems.

Commissioner Harrald recited the original priorities and recommendations of the commission. She wanted to know where this issue came up. Commissioner Archibald noted that this issue came up during the Committee meeting and was very important in alleviated some major drainage problems.

Chair Bremicker stated that maybe a memorandum was required

Commissioner Lillibridge read into the record the recommendation from the park committee:

Dear Honorable Parks and Recreation Commission Members

The members of the Karen Hornaday Park Committee are writing to strongly express that drainage work in Karen Hornaday Park be started immediately and completed by October 2011.

The Homer Playground Project timeline calls for a new playground to be built in the park by community volunteers in summer 2012. Community fundraising and community-based playground design are already underway. Loss of momentum would be disastrous to this project.

In addition, drainage issues pose a threat to ball players and other users of the park. And the quality of the park is adversely affected by poor drainage, which also threatens completion of Phase 1 of the Karen Hornaday Park Master Plan.

Commissioner Harrald expressed that the Commission agreed to have the engineering report done prior to any work was completed so that no monies would be wasted. She strongly urged that the Commission follow what they recommended in the earlier meetings. She acknowledged the idea of getting this problem fixed but wanted to wave a flag of caution.

Chair Bremicker agreed that a good point was raised and requested additional comments to that effect.

There was further discussion on getting these improvements implemented to address Lake Hornaday, having additional work completed before the preliminary engineering was not in the original recommendation of expending funds.

Commissioner Cumming requested clarification on the right process from the Clerk.

CUMMING/ARCHIBALD – MOVED THAT THE CITY OF HOMER PUBLIC WORKS DEPARTMENT ADDRESS THE ISSUE OF DRAINAGE IMPROVEMENTS FOR THE AREA COMMONLY CALLED "LAKE HORNADAY" BETWEEN SEPTEMBER AND NOVEMBER AND COMPLETE HYDROSEEDING AS NEEDED IN THAT AREA.

Commissioner Harrald asked if the funding should be addressed in the motion. Commissioner Archibald stated that the purpose of this motion was to get the work started and completed in order to aid the progress of the Playground group. Commissioner Harrald reiterated the original intent of the commission with the Preliminary engineering. Commissioner Lillibridge requested additional clarification regarding what issue this motion addressed. Commissioner Cumming explained that if needed she would be in favor of voting this motion down to specifically address the preliminary engineering issues, because she was told by Mr. Meyer that he would not be able to address the preliminary engineering until November and that will not work in the schedule of things. Chair Bremicker called for the vote.

VOTE. YES. BREMICKER, CUMMING, ARCHIBALD, LILLIBRIDGE

VOTE. NO. HARRALD.

Motion carried.

Commissioner Archibald continued with his report regarding the additional area to be included in the playground area. It is currently segmented by the concrete barriers and designated as a Day Use area. The committee kicked around a few ideas and there is an historical aspect to the building and it is not known if it would be in the way of the playground improvements. It has not been determined if the shed is structurally sound.

Ms. Deb Cox, representing the HoPP and a member of the Karen Hornaday Park Committee, learning a lot and here to provide an update on what HoPP is doing. They do have a lot of momentum, they have hired Play By Design, a design build firm. She expressed that the whole effort has been volunteer. They have received donations too. The designer will be here the second weekend in September to present the draft design on September 10<sup>th</sup> at the park 10 am to 3:00 pm. They are getting input from kids on what they would like in the park. She stated that they would like to keep the slope and incorporate it into the design. They want Karen Hornaday to be an awesome park. She elaborated more the goals of HoPP. There are a few awesome playgrounds that have been built by this company in the state. In response to the a question from Commissioner Lillibridge that a recommendation or support from the commission would be greatly appreciated since any delay on Phase I Master Plan activities would delay the efforts of HoPP.

Commissioner Harrald related that a number of people have approached her complementing the efforts already being done to the playground.

Chair Bremicker interrupted Commissioner Harrald stating the urgency for Mr. Illg to return to work and he had a report to be given.

Commissioner Harrald inquired if incorporating the Day Use Area into the playground she stated that the Commission has approved the Master Plan and she is in favor of having an area with picnic tables where parents can socialize and inquired if the group wanted the Commissioners suggestions.

Chair Bremicker inquired on what the Master Plan stated for the area. Commissioner Lillibridge responded regarding a discussion and determination that it was part of the master plan to have a day use area.

Commissioner Cumming expressed concern that they still had a number of items on the agenda and it was almost seven p.m. Chair Bremicker acknowledged her concern regarding the time.

Commissioner Archibald expressed his opinion on the area and read from the master plan that it was not designated so it appeared to be negotiable.

Further discussion and clarification on the necessity of preliminary engineering for the benefit of HoPP ensued by the Commissioners.

Ms. Cox explained that they did not want to step on toes over the proposed day use area.

At this point there were several commissioners speaking at once and the Clerk was unable to transcribe clearly comments, discussion or opinions by individual commissioners for the record.

Commissioner Lillibridge expressed strongly that she wanted the recommendation forwarded to the City administration, Mayor and City Council.

Commissioner Cumming inquired if the HoPP group has wanted to include a water feature in the design. Ms. Cox responded that the group did want to design a water feature into the Park. She did state that they group has been hesitant to work with the City and not get anything done.

LILLIBRIDGE/ARCHIBALD - MOVED TO FORWARD THE RECOMMENDATION TO MAYOR HORNADAY, CITY COUNCIL AND CITY MANAGER REQUESTING DRAINAGE WORK TO BE STARTED IMMEDIATELY.

ARCHIBALD/LILLIBRIDGE – MOVED TO FRIENDLY AMENDMENT THE MOTION BY DEFINING DRAINAGE AS PRE-ENGINEERING SURVEY.

There was further discussion and clarification on the intent of the motion.

Deputy City Clerk requested the Commissioners to turn off their mics when they were done speaking. She clarified that the Committee has submitted a recommendation/request for support to the Commission to forward to the City Council. If the Commission does not approve of the concept/content of the recommendation they can remand it back to the Committee for revisions. In response to an inquiry from Commissioner Cumming regarding changes to the recommendation Ms. Krause stated the differences between a resolution and a recommendation/memorandum to council. The Commission is making changes to this recommendation that go outside the intent of the committee. Commissioner Harrald summarized by stating Council has the right to amend a resolution and ignore a recommendation. Ms. Krause confirmed for Commissioner Harrald that the Commission did not need to forward this recommendation from the Committee. The Commission can make a recommendation that is inclusive of the committee recommendation or parts thereof.

The motion to approve the recommendation from the committee was withdrawn.

LILLIBRIDGE/HARRALD – MOVED TO SUBMIT A RECOMMENDATION FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO CITY ADMINISTRATION, MAYOR HORNADAY AND CITY COUNCIL STRONGLY EXPRESSING THE URGENCY REQUIRED FOR PRE-ENGINEERING TO BE STARTED IMMEDIATELY AND COMPLETED BY OCTOBER 2011. THE DELAY OF THE PRE-ENGINEERING THREATENS THE COMPLETION OF PHASE I ELEMENTS OF THE KAREN HORNADAY HILLSIDE PARK MASTER PLAN APPROVED BY COUNCIL IN ORDINANCE 11- 22. A DELAY WOULD EFFECT THE FOLLOWING ISSUES AND USER GROUPS:

- SAFETY
- THE COMMUNITY AND VOLUNTEER EFFORTS CURRENTLY EXPENDED BY MEMBERS OF THE GROUP HoPP
- LITTLE LEAGUE
- THE FRIENDS OF WOODARD CREEK

Discussion ensued on the benefit and urgency of including the list further for discussion. Due to the complexity and multiple changes of the motion as presented the Clerk requested input from the maker of the motion and second for clarity. The clerk read the motion back to the commission. Commissioner Cumming voiced concern with the pre-engineering delaying the drainage work on "Lake Hornaday". She further stated that she had concern with a delay in taking care of the drainage vaults if they. Commissioner Harrald reiterated that the commission previously recommended that the pre-engineering be completed prior to any work being done to alleviate the possibility of performing unnecessary work and expense. Commissioner Lillibridge opined that it will all be taken care of and this just reinforces the recommendations to get it done.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There was no further discussion.

- C. Kachemak Drive Path Committee – Commissioner Harrald
1. Synopsis of the June 17, 2011 Meeting
  2. Synopsis if Surveys Received as of July 13, 2011
  3. Survey received as of July 1, 2011
  4. Recommendations to the Commission
  5. Memorandum dated July 14, 2011 Discussion on Recommendations to Council from the Committee

Commissioner Harrald summarized the meetings. She noted that the work has stated on the Water Sewer Project and comments have been made regarding how that looks perfect for a bike path. She noted that later in the Agenda is the revised draft resolution. The committee reviewed and made some suggestions regarding property use addressing any concerns from property owners that the path would just go through their property without input from them. The committee reviewed where they were headed and determined there is a lot of options open to them. She noted the items and tasks the various members are tackling. She recommended the commission read the notes and they could answer questions.

It was noted that the resolution will be presented to council during the September 12, 2011 regular council meeting. It was noted that the next Committee meeting was scheduled for September 8, 2011.

Commissioner Cumming requested clarification on Council meeting schedules. Chair Bremicker requested clarification on the next Committee Meeting. There was a brief discussion the work being done by Herndon Construction where they are installing the water and sewer line. The Commissioners agreed that it is clear now and many have commented that it shows this would be the perfect time for installing a bike trail. Commissioner Lillibridge inquired if as a Commission they should forward a recommendation of support for construction of the trail during the construction of the sewer and water line. Commissioner Harrald explained how and why the Committee was created and urged the commissioners and others to talk to Council and City Administration and they need to locate one of them that will support them. Chair Bremicker appreciated all the hard work that has been expended and the results of the survey and that everyday someone asks about when the trail will be done. Commissioner Cumming related a conversation with an engineer on the complexities of constructing portions of the water and sewer line especially through the designated wetlands. She also received support from Mrs. Herndon and clarification on the project Storm Water Protection Plan. The discussion evolved on the actual wetlands compared to a continuation of shoulder and how the wetlands were so designated.

There was a brief discussion in contacting and sending support for the trail to the City Council and attending council meetings.

This was pulled at the last commission meeting by Commissioner Cumming to address some additional issues. This was to be presented as a recommendation to go to City Council. Chair Bremicker read the recommendation.

The Kachemak Drive Path Committee of the homer parks and recreation advisory commission recommends that the commission approve the following and send it on to the homer city council for the next council meeting which relates to the mud bay segment going from the base of the spit to airport beach access road:

AUTHORIZATION TO SUPPORT VOLUNTEER PARTICIPATION WORKING WITH APPOINTED CITY ADVISORS TO ESTABLISH THE FIRST PORTION OF THE KACHEMAK DRIVE CORRIDOR, WHICH IN THE NEAR FUTURE WOULD EXIST AS A LEVEL THREE PEDESTRIAN TRAIL PARALLELING KACHEMAK DRIVE STARTING FROM THE BASE OF THE SPIT BICYCLE TRAIL PROCEEDING ALONG KACHEMAK DRIVE AT

THE TOW OF THE ROAD BANK AND THEN CHANGING TO THE TOE OF THE BLUFF AND GOING APPROXIMATELY ½ MILE AND ENDING AT THE AIRPORT BEACH ACCESS ROAD.

ARCHIBALD/HARRALD – MOVED TO RECOMMEND FORWARDING THIS RECOMMENDATION TO CITY COUNCIL.

Commissioner Harrald gave a brief history on the work that has been done on this recommendation. This was strongly supported by the committee. Commissioner Cumming stated her reasons for the revisions.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

D. Parks & Campgrounds – Angie Otteson

Ms. Otteson stated Budget talks are starting and she is hoping to get her two part time positions re-instated. She noted that the Port & Harbor will be assuming the maintenance of the spit restrooms. That is in discussion phase only now. Commissioner Harrald inquired if support from the Commission would assist in getting those positions. Ms. Otteson agreed and especially after the draft budget is issued. She noted the camping as slowed down and Commissioner Brann has logs that will be used to replace the decayed ones on the Shelter at the Fishing Hole. She is requesting a vault toilet at Mariner Park. She did confirm that there is an ordinance in place that does prohibit camping along trails in the city limits.

There was a brief discussion on what type of support the commission could offer and Ms. Otteson will bring recommendations to the September meeting. Ms. Otteson responded that the revenue was approximately \$175,000 from camp fees in relation to what is appropriated for maintenance. She stated the total Budget is about \$380,000. So the ratio is about half. Commissioner Cumming asked for input on applying for a grant from the Soil & Water Conservation for Karen Hornaday Park. She elaborated on the previous grant application in 2010. This grant was not offered in 2011 but will be available in 2012. Ms. Otteson recommended September and could be included in the Budget talks. Ms. Otteson stated she would look further into that grant. The Commissioners thanked Ms. Otteson for all her hard work and that they have been helpful in getting things done.

There was no further discussion.

E. Community Schools & Recreation Report – Mike Illg

Mr. Illg apologized to Commissioner Harrald and Ms. Cox and stated that the group is doing a wonderful job. He reported on a pending issue that has surfaced between the installation of a Disc Golf Course and the nearby residents. He stated that until the issues were resolved that this was on hold.

Mr. Illg departed the meeting at 6:52 p.m.

There was no discussion.

F. Staff Report – Renee Krause

Ms. Krause stated that there was a request earlier regarding Park Day the arrangements were as noted in her report.

A discussion held by the Commissioners determined that there has been no advertising or outreach and that the ball has been dropped on this. There was the best intention but not the best planning. The commissioners agreed that it would be best to cancel this event and take better preparation for the event next year.

Notice will be sent to Mr. Ilg and on the website that the event has been canceled.

HARRALD/BREMICKER – MOVED TO CANCEL PARK DAY THIS YEAR AND ADDRESS THE EVENT PROPERLY NEXT REGULAR MEETING FOR SUMMER 2012 AND NOTIFY THE COMMISSIONERS IF IT IS UNABLE TO BE CANCELED.

Discussion on including on the users and establish a date at the next regular meeting.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There was no further discussion.

### **PUBLIC HEARINGS**

No public hearings were scheduled.

### **PENDING BUSINESS**

- A. Discussion and Recommendation to Forward to Council the Revised Recommendations submitted by the Kachemak Drive Path Committee
  - 1. Revised Draft Resolution

Chair Bremicker read the resolution into the record and requested a motion to approve.

LILLIBRIDGE/CUMMING – SO MOVED.

Discussion ensued on adding another whereas to address motorists as a courtesy, defining "active transportation." Deputy City Clerk Krause informed the Commissioners that they can make changes but if they make any substantial changes such as adding another whereas will require additional review by the City Attorney which can postpone presenting to City Council for approval. She further added that the language of "active transportation" found in another similar resolution passed in another state where the situation was similar and nothing was done until a death occurred. Further discussion on inserting verbiage related to the flow of traffic on the road.

CUMMING/BREMICKER - MOVED TO AMEND LINE 17 AND INSERT AFTER NON-MOTORIZED, "IT IS DESIREABLE TO HAVE AN UNINTERRUPTED FLOW OF MOTORIZED TRAFFIC.

Commissioner Harrald opined that the purpose of the resolution was to increase the safety for all persons on the road and that the Committee focused on addressing the safety issue with traffic going around cyclists and pedestrians. This concern is a new focus. Chair Bremicker agreed that the Committee was focused on taking the bikes off the road. Commissioner Lillibridge opined that if this is amended it defeats the purpose of the resolution. It was noted that the motorized drivers will benefit from this resolution and very little consideration was expressed in this resolution to increase acceptance. Commissioner Lillibridge asked if they changed the order within the whereas would be acceptable. Commissioner Cumming wanted to have this as a separate whereas inserted before the Now therefore. The Clerk stated that with the proposed support from members of the Council it is unlikely not to be passed but resolutions normally contain four whereas's. Further comments were offered on the appropriateness of having the proposed amendment in the resolution and that consideration was given within the resolution as a whole to the drivers on the road. The clerk read the proposed separate whereas and pointed out that the statement was incomplete. She recommended the Commissioners consider why they wrote the resolution in the first

place; the cars already have the road. Commissioner Cumming clarified that her amendment was to address the issue of courtesy not safety. Commissioner Lillibridge called for the vote. The clerk read the amended paragraph.

VOTE. NO. NON-OBJECTION. UNANIMOUS CONSENT.

Motion failed.

Commissioner Cumming proposed another amendment:

CUMMING/ - WHEREAS, IT IS DESIREABLE TO PROMOTE AN UNINTERRUPTED FLOW OF MOTORIZED TRAFFIC.

The motion failed for lack of a second.

Commissioner Archibald offered another amendment but after further consideration pulled it from consideration.

VOTE. YES. LILLIBRIDGE, ARCHIBALD, BREMICKER, HARRALD.

VOTE. NO. CUMMING.

Motion carried.

Commissioner Harrald just realized she overlooked the resolution on Mud Bay portion during the Committee Report. This must be addressed at this meeting.

Commissioner Lillibridge requested ending the meeting due to the late hour.

- B. Budget 2012 – Discussion on Advocating for Appropriations for Parks and Recreational Events, Needs and Programs for 2012

This was postponed to the September meeting by consensus of the commission due to the late hour.

### **NEW BUSINESS**

- A. Transient Camping Along Trail – A discussion on How to Discourage persons Camping Along City Trails.

Chair Bremicker requested a motion to postpone this item in expediency of time. He noted that Commissioner Brann via email stated he would be okay with a postponement to the September meeting.

The Commissioners agreed by consensus to postpone this item to the September 15, 2011 regular Meeting.

- B. Campground Hosts – A Discussion on Having Campground Hosts for Karen Hornaday Park

Chair Bremicker again requested a motion to postpone this item in expediency of time.

The Commissioners agreed by consensus to postpone this item to the September 15, 2011 regular Meeting.

**INFORMATIONAL MATERIALS**

- A. Resolution 11-076, Amending the Parks & Recreation Advisory Commission Bylaws to Establish Monthly Meetings with the Exception of December.
- B. Ordinance 11-29(A), Amending HCC Chapter 1.74 Parks and Recreation Advisory Commission Section 1.74.030, Proceedings of the Commission, Amending Frequency to Monthly with the Exception of December
- C. Revised Parks and Recreation Bylaws
- D. Revised HCC Chapter 1.74 Parks and Recreation Advisory Commission
- E. Excerpt from City Manager's Report at Council Meeting on July 25, 2011 Re: Baycrest Hill Ski Trail and Diamond Creek Properties Land Use Plan
- F. Parks & Recreation Advisory Commission Annual Calendar

There was no discussion on the informational materials.

**COMMENTS OF THE AUDIENCE**

There were no audience comments.

**COMMENTS OF THE COUNCIL MEMBER** *(if one is assigned)*

None.

**COMMENTS OF STAFF MEMBERS**

Ms. Krause noted that she did not want to add more to the Commissions plate but September is when they have a fall park and beach walk through and recommended a worksession prior to the next meeting. Chair Bremicker recommended visiting Bishops Beach. Discussion on having a walk through earlier in the month ensued and having the proper advertising too. The commissioners said meeting at 5:15 p.m. Bishops Beach on September 1, 2011, Thursday.

There was no further discussion.

**COMMENTS OF THE COMMISSION**

Commissioner Lillibridge commented that she will be absent for the September 15, 2011. She inquired if they were actively looking for another commissioner.

There was a brief discussion on the efforts to recruit a new member to fill the vacancy.

Chair Cumming commented that it has been a very intense meeting but that this group is incredible and that they will have end results even though they have very intense conversations and is feeling good about it or will in 30 minutes.

Commissioner Harrald commented that this is a very dynamic group and she was glad that they canceled park day and will hold the event next year with verve and planning; she apologized for being such a stickler with the resolution but that the committee worked really hard to make the resolution for the bike path but she could not support the changes since it was not the purpose of that particular resolution.

Commissioner Archibald will not be at the next meeting he may be out protecting the pristine waters of Prince William Sound but will try to call in to participate.

Commissioner Lillibridge commented that this was the longest meeting so far since she has been on the commission; she wanted to thank everyone for their dedication to the individual committees. She was

particularly appreciative of canceling park day too. She wanted to express appreciation for Commissioner Archibald acting as Chair for the Karen Hornaday Park Committee She noted that during the meetings they have had some sparky conversations and interesting discussions. She thinks that all the time spent is very valuable. She wanted to thank the commissioners for hanging in with getting something to Council. She did have additional pictures on a water feature and gardens and inquired if they can be introduced and included in the record. The clerk can include them for permanent record.

**COMMENTS OF THE CHAIR**

Chair Bremicker commented that the committee is the way to address and work on things but it does mean listening to reports and having more time during the meetings to address. He apologized for not always keeping things in order.

**ADJOURN**

There being no further business to come before the Commission Chair Bremicker adjourned the meeting at 9:20 p.m. The next regular meeting is **THURSDAY, SEPTEMBER 15, 2011** at 5:30 p.m. at the City Hall Cowles Council Chambers.

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RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: \_\_\_\_\_

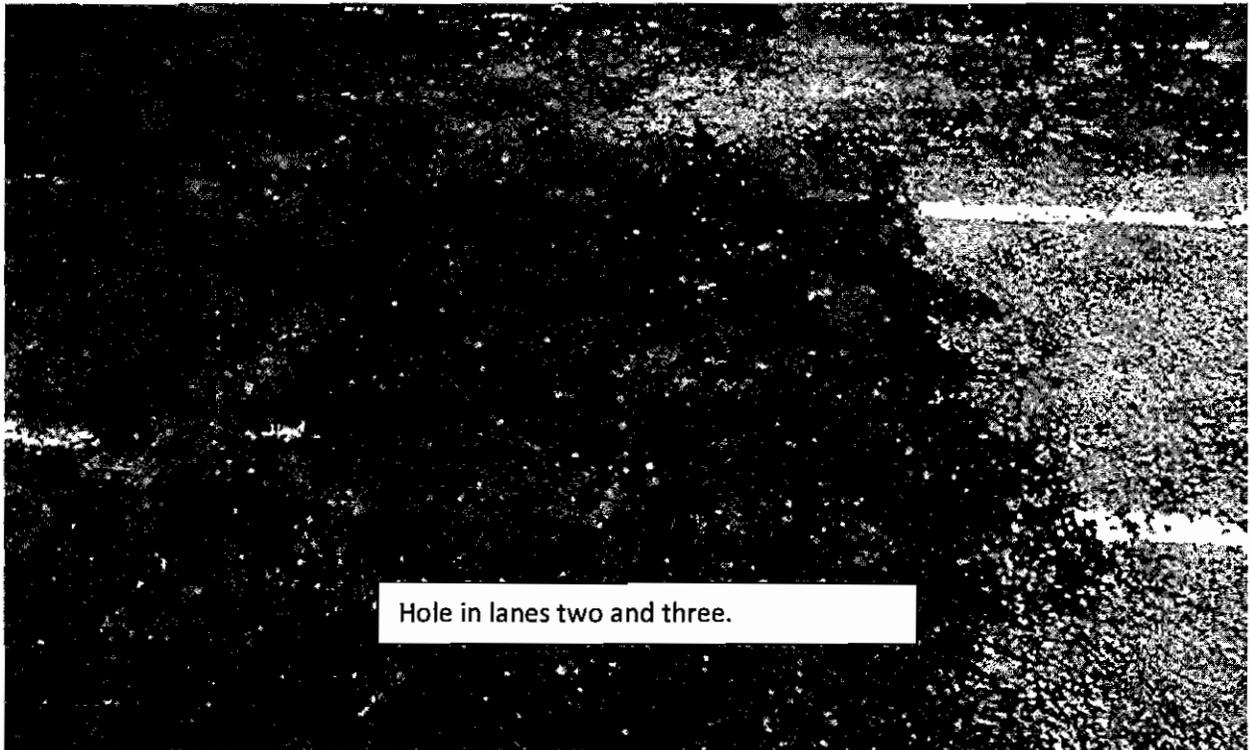


This document is a request to be added to the City of Homers' 2011 – 2016 Capital Improvement Plan for Projects submitted by other organizations. The organization(s) that would benefit from these funds would be Homer High School as well as the Citizens of the Homer area who would have access to a modern and safe track facility for healthy recreation.

**Project Description & Benefit:** The track at the Homer High School is in need of total renovation. Under its current condition the school is not able to host any meets; it has been declared unsafe by High School Administration. There are many pot holes and some sink holes. Most of the painted lines have also vanished. If the track is not fixed, the Principal will be terminating the 2013 Track and Field Season. Once the track is resurfaced, it will allow the Middle and High Schools to host a minimum of two meets a year along with the Region and Borough Championships every other year. This will bring up to 400 athletes to town bringing in significant income (\$2,500 - \$10,000) to the City of Homer. Many members of the Homer community walk on the track and enjoy the health benefits of exercise. The students, athletes, and staff of the local schools would benefit by using a track that is in good condition. Statistics show that students who exercise at a young age will continue as an adult. The community as a whole would benefit from a solid track where many people feel comfortable exercising. Other significant users include the American Cancer Society's 'Relay for Life', Neuro Fibromatosis' (NF Endurance) Run for Leo, and the Community Track Program.

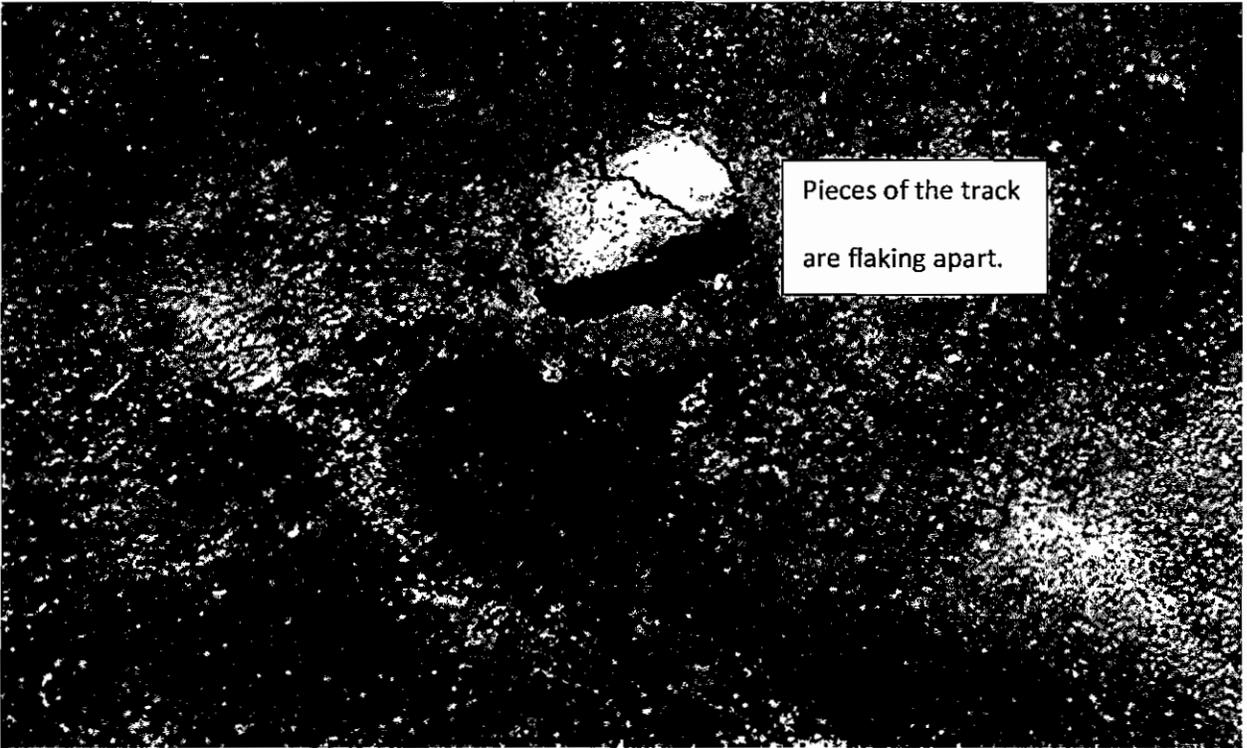
**Plans & Progress:** The track was built in 1985 and suffered through a major flood in the fall of 2002. Other than very minimal maintenance, there has not been any attention paid to this facility. There is currently a committee of interested people who are working diligently to secure state funding to support this cause. Our goal is to obtain city, borough, and state recognition on Capital Improvement Project priority lists in hope that the State of Alaska would fund this project. Many other tracks in the state have been funded and built based on this model. Meetings are taken place every week to get the word out to support this endeavor.

**Cost:** Current estimate is at \$750,000, we will be obtaining another bid this fall.





Flood area repaired in 2002, not level



Pieces of the track are flaking apart.



City of Homer, Alaska

Mariner Park

Surveyors Tricia Lillibridge and Robert Archibald, Commissioners  
City of Homer Parks & Recreation Advisory Commission



The Parks and Recreation Advisory Commission has formed a committee to address the campgrounds, parks and recreational opportunities on the Homer Spit to determine what amenities are available, needed and possible improvements that could be recommended.

If you could take a few moments to answer a few questions regarding the Mariner Park recreational area and campground this will be a big help in developing the recommendations that will eventually be forwarded to City of Homer City Council.

HOW OFTEN DO YOU VISIT MARINER PARK?  OFTEN  FIRST VISIT  2 OR MORE TIMES A YEAR

HOW MANY ARE IN YOUR PARTY THIS VISIT?  1-2  3-6  MORE THAN 6

# OF ADULTS 2 # OF CHILDREN 1

DO YOU BRING PETS WHEN YOU VISIT THIS PARK?  YES  NO

IF SO, DO YOU USE ANIMAL EXCREMENT BAGS OR WOULD YOU USE THEM IF PROVIDED?  YES  MAYBE  NO

IF YOU VISIT OFTEN WHAT TIME OF DAY A.M. OR P.M.?  A.M.  P.M.

HOW LONG HAS YOUR VISIT BEEN THIS TIME AROUND?  HOURS  1-3 DAYS  MORE THAN 3 DAYS

DO YOU CAMP AT THIS PARK OR JUST DAY USE?  DAY USE  CAMPING

DO YOU MAKE A FIRE WHEN YOU VISIT THIS PARK?  YES  SOMETIMES  NEVER

DO YOU USE THE PICNIC TABLES, WATER, OR RESTROOM FACILITIES WHEN YOU VISIT THIS PARK?

PICNIC TABLES  WATER  RESTROOM FACILITIES  NONE

WHAT DO YOU THINK THE CITY SHOULD DO TO IMPROVE THIS PARK? Enforce picking up poop

After Pets a little more. Clear rocks in certain areas for tent campers

DO YOU THINK THAT THERE ARE ANY EXISTING SAFETY ISSUES WITH THIS PARK?  YES  NO

IF YES PLEASE LIST

THANK YOU FOR PARTICIPATING IN OUR SURVEY. IF YOU PREFER TO PRINT A COPY AND DROP OFF OR MAIL PLEASE SEND TO  
CITY CLERK'S OFFICE, CITY OF HOMER  
ATTN. RENEE KRAUSE  
491 E. PIONEER AVENUE  
HOMER, ALASKA 99603

OFFICE USE ONLY

DATE & INITIALS 3 Sept. 11 JF -21-



City of Homer, Alaska

Mariner Park

Surveyors Tricia Lillibridge and Robert Archibald, Commissioners  
City of Homer Parks & Recreation Advisory Commission



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HOW MANY ARE IN YOUR PARTY THIS VISIT?  1-2  3-6  MORE THAN 6

# OF ADULTS 2 # OF CHILDREN \_\_\_\_\_

DO YOU BRING PETS WHEN YOU VISIT THIS PARK?  YES  NO

IF SO, DO YOU USE ANIMAL EXCREMENT BAGS OR WOULD YOU USE THEM IF PROVIDED?  YES  MAYBE  NO

IF YOU VISIT OFTEN WHAT TIME OF DAY A.M. OR P.M.?  A.M.  P.M.

HOW LONG HAS YOUR VISIT BEEN THIS TIME AROUND?  HOURS  1-3 DAYS  MORE THAN 3 DAYS

DO YOU CAMP AT THIS PARK OR JUST DAY USE?  DAY USE  CAMPING

DO YOU MAKE A FIRE WHEN YOU VISIT THIS PARK?  YES  SOMETIMES  NEVER

DO YOU USE THE PICNIC TABLES, WATER, OR RESTROOM FACILITIES WHEN YOU VISIT THIS PARK?

PICNIC TABLES  WATER  RESTROOM FACILITIES  NONE

WHAT DO YOU THINK THE CITY SHOULD DO TO IMPROVE THIS PARK? Keep parking in better repair

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU THINK THAT THERE ARE ANY EXISTING SAFETY ISSUES WITH THIS PARK?  YES  NO

IF YES PLEASE LIST \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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DATE & INTIALS 9/3/11 m&l



City of Homer, Alaska  
Mariner Park  
Surveyors Tricia Lillibridge and Robert Archibald, Commissioners  
City of Homer Parks & Recreation Advisory Commission



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HOW OFTEN DO YOU VISIT MARINER PARK?  OFTEN  FIRST VISIT  2 OR MORE TIMES A YEAR

HOW MANY ARE IN YOUR PARTY THIS VISIT?  1-2  3-6  MORE THAN 6

# OF ADULTS 2 # OF CHILDREN \_\_\_\_\_

DO YOU BRING PETS WHEN YOU VISIT THIS PARK?  YES  NO

IF SO, DO YOU USE ANIMAL EXCREMENT BAGS OR WOULD YOU USE THEM IF PROVIDED?  YES  MAYBE  NO

IF YOU VISIT OFTEN WHAT TIME OF DAY A.M. OR P.M.?  A.M.  P.M. Both

HOW LONG HAS YOUR VISIT BEEN THIS TIME AROUND?  HOURS  1-3 DAYS  MORE THAN 3 DAYS Local

DO YOU CAMP AT THIS PARK OR JUST DAY USE?  DAY USE  CAMPING

DO YOU MAKE A FIRE WHEN YOU VISIT THIS PARK?  YES  SOMETIMES  NEVER  
(once or twice)

DO YOU USE THE PICNIC TABLES, WATER, OR RESTROOM FACILITIES WHEN YOU VISIT THIS PARK?

PICNIC TABLES  WATER  RESTROOM FACILITIES  NONE

WHAT DO YOU THINK THE CITY SHOULD DO TO IMPROVE THIS PARK? honestly, I like it how it is,

no ugly buildings, pipes, ect. Campers bring what they need and as

long as there is proper disposal cans or bins. It looks nice to me.

less is better, I like to see nature preserved as much as possible.

DO YOU THINK THAT THERE ARE ANY EXISTING SAFETY ISSUES WITH THIS PARK?  YES  NO

IF YES PLEASE LIST \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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DATE & INITIALS 9-3 REA -23-

City of Homer, Alaska  
Mariner Park

Surveyors Tricia Lillibridge and Robert Archibald, Commissioners  
City of Homer Parks & Recreation Advisory Commission



The Parks and Recreation Advisory Commission has formed a committee to address the campgrounds, parks and recreational opportunities on the Homer Spit to determine what amenities are available, needed and possible improvements that could be recommended.

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HOW OFTEN DO YOU VISIT MARINER PARK?  OFTEN  FIRST VISIT  2 OR MORE TIMES A YEAR

HOW MANY ARE IN YOUR PARTY THIS VISIT?  1-2  3-6  MORE THAN 6

# OF ADULTS 4 # OF CHILDREN \_\_\_\_\_

DO YOU BRING PETS WHEN YOU VISIT THIS PARK?  YES  NO

IF SO, DO YOU USE ANIMAL EXCREMENT BAGS OR WOULD YOU USE THEM IF PROVIDED?  YES  MAYBE  NO

IF YOU VISIT OFTEN WHAT TIME OF DAY A.M. OR P.M.?  A.M.  P.M.

HOW LONG HAS YOUR VISIT BEEN THIS TIME AROUND?  HOURS  1-3 DAYS  MORE THAN 3 DAYS

DO YOU CAMP AT THIS PARK OR JUST DAY USE?  DAY USE  CAMPING

DO YOU MAKE A FIRE WHEN YOU VISIT THIS PARK?  YES  SOMETIMES  NEVER

DO YOU USE THE PICNIC TABLES, WATER, OR RESTROOM FACILITIES WHEN YOU VISIT THIS PARK?

PICNIC TABLES  WATER  RESTROOM FACILITIES  NONE

WHAT DO YOU THINK THE CITY SHOULD DO TO IMPROVE THIS PARK?

DO YOU THINK THAT THERE ARE ANY EXISTING SAFETY ISSUES WITH THIS PARK?  YES  NO

IF YES PLEASE LIST

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HOMER, ALASKA 99603

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DATE & INITIALS



City of Homer, Alaska  
Mariner Park  
Surveyors Tricia Lillibridge and Robert Archibald, Commissioners  
City of Homer Parks & Recreation Advisory Commission



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HOW OFTEN DO YOU VISIT MARINER PARK?  OFTEN  FIRST VISIT  2 OR MORE TIMES A YEAR

HOW MANY ARE IN YOUR PARTY THIS VISIT?  1-2  3-6  MORE THAN 6

# OF ADULTS 2 # OF CHILDREN \_\_\_\_\_

DO YOU BRING PETS WHEN YOU VISIT THIS PARK?  YES  NO

IF SO, DO YOU USE ANIMAL EXCREMENT BAGS OR WOULD YOU USE THEM IF PROVIDED?  YES  MAYBE  NO

IF YOU VISIT OFTEN WHAT TIME OF DAY A.M. OR P.M.?  A.M.  P.M.

HOW LONG HAS YOUR VISIT BEEN THIS TIME AROUND?  HOURS  1-3 DAYS  MORE THAN 3 DAYS

DO YOU CAMP AT THIS PARK OR JUST DAY USE?  DAY USE  CAMPING

DO YOU MAKE A FIRE WHEN YOU VISIT THIS PARK?  YES  SOMETIMES  NEVER

DO YOU USE THE PICNIC TABLES, WATER, OR RESTROOM FACILITIES WHEN YOU VISIT THIS PARK?

PICNIC TABLES  WATER  RESTROOM FACILITIES  NONE

WHAT DO YOU THINK THE CITY SHOULD DO TO IMPROVE THIS PARK? Improve parking area. It is

very disorganized & very bumpy surface. Next priority would  
be to improve restroom facilities. Third-add firepits.

DO YOU THINK THAT THERE ARE ANY EXISTING SAFETY ISSUES WITH THIS PARK?  YES  NO

IF YES PLEASE LIST Entrance is steep and dangerous at certain times  
of year.

THANK YOU FOR PARTICIPATING IN OUR SURVEY. IF YOU PREFER TO PRINT A COPY AND DROP OFF OR MAIL PLEASE SEND TO  
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DATE & INITIALS 9/3 DK REB -25-

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Print Form



**KAREN HORNADAY PARK COMMITTEE**  
**SYNOPSIS of August 23, 2011 meeting**

Members Present: Robert Archibald, Chairman; Ralph Broshes, Beth Cumming, Tricia Lillibridge, Phil Needham, Miranda Weiss, Jack Wiles. Guest: Marti McCleary

Minutes of July 26, 2011 Meeting Approved.  
Field Notes of August 10, 2011 KH Park site visit approved.

No Public Comments

**Pending Business:**

A. Request for Proposals (RFP) Status - Carey Meyers did not attend so no update on the preliminary engineering work proposal.

Robert provided a handout that he received from Carey of a request to bid on drainage improvement work – lower the drainage pipes at the ball fields - No work on the ‘Lake Hornaday’ was included. The lake hornaday work may be done in-house or by a separate contract.

Phil said the Little League hopes to start work on resurfacing the ball fields necessitating a good deal of equipment traffic and suggested that the lake Hornaday work might best be put off until next summer but the Little League could accommodate the work this fall if it all came together. Beth expressed concern about bringing in top soil and reseeding the area and the success of the reseeding effort so late into the fall season.

B. Review of Field Notes - some comments on the future of the red shed. Robert felt that a structural analysis should be done – place sonna tubes for ground support of pole members, secure the roof, replace rotting boards, look at the drainage and ground contact of the building, flooring, and the cost/adaptability of converting the structure to another use.

Beth added that she felt the red shed was affected by the drainage.

Miranda said that the red shed was not part of the playground project site plan.

C. Little League Needs Assessment – Phil handed out a list of Little League priorities:

Rebuild Infields / outfields	\$ 7,500
Dugouts – realign, floor, T1-11	6,000
New Gates	2,500
New fence for junior field / back field / dugout	4,000
Snack Shack floor / doors / locks	3,000 - 4,000
Bathroom and Pavilion roofs*	2,500
Total	\$ 25,500

\* Park Committee agreed this should be listed but should Not have to be a Little League function.

Robert informed the Park Committee that the City would transfer the \$10,000 to the Little League for the ball fieldwork. Phil said the Little League will be working with a person from Anchorage who has extensive experience in rebuilding ball fields and maintenance. Phil felt that good surfacing material was available locally at may be donated or provided at cost.

#### D. Playground Area – design footprint

Jack said that Carey and Walt met and agreed that the playground design could include the lower day use area. The draft design would then be brought to the Park and Recreation Commission for approval and clarification of the master plan. Jack handed out a copy of the two site plans 'A' and 'B-2' that show the parking and road alignment and mentioned that the preferred site plan adopted by the Park and Recreation Commission was 'B-2' contingent on knowing the feasibility and cost – that would be part of the preliminary engineering work.

Miranda said that the lower day use area would connect to the upper playground and the lower area could provide a grassy open space and landscaping, play features, picnicking, and other activities.

#### **New Business**

A. Volunteer Program - Phil expressed a concern over vandalism and that a park host program is needed. A park host site could be set up adjacent to the restroom area for a connection to water and sewer. Jack mentioned that a park host site is shown on the site plan at the entrance to the campground but often more than one park host is on-site. Tricia said the topic will be on the next Park and Recreation Advisory Commission agenda.

B. Fund Raising – deferred to next meeting – will review the city budget process

C. Developing Friends of Karen Hornaday Park – deferred to a later meeting, review Adopt-A-Park program.

D. Next Steps - Next Meeting scheduled for Oct. 27, 5:30 pm, City Hall

Tentative schedule for a meeting on Nov. 15

No meeting proposed for December

Comments from Audience : None

Comments from City Staff: None

#### Comments of the Committee:

Miranda invited everyone to a reception to meet with the playground designer, John Dean on Friday, September 9 from 5:30 – 7:00 p.m. at the Islands and Ocean Visitor Center and encouraged everyone to attend the community-wide kick-off celebration at Karen Hornaday Park on Sept. 10 from 11:30 am to 3:00 p.m. Lots of free food, entertainment, and an unveiling of the draft site plan.

Tricia invited everyone to the Wooden Boat Society event the same weekend as the playground design event and encouraged everyone to attend the film festival featuring classic films of the sea.

Ralph felt that the Park Committee had made good progress and was encouraged that some actions were being taken to improve the drainage and move the preliminary engineering work forward.

Beth said she is waiting for things to happen.

Jack said he felt the preliminary engineering work is an important domino to set in motion a series of decisions that the Committee and the Park Commission will be addressing on a comprehensive look at improving the park.

Robert said he will continue to pursue the RFP, voice the Committee's frustration on how long it has taken to move the project forward and the importance of being all-inclusive in achieving park improvements.

# PROPOSED KACHEMAK DRIVE NON-MOTORIZED PATH

PLEASE HELP OUR EFFORTS BY COMPLETING THE SURVEY  
QUESTIONS BELOW



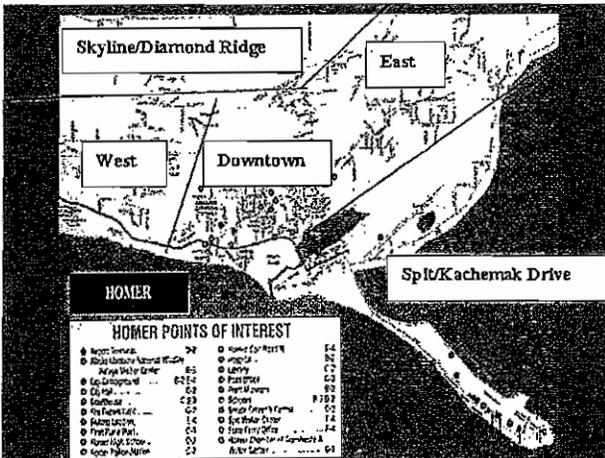
Kachemak Drive Pedestrian Bike Path  
A Committee of the Parks and Recreation Advisory  
Commission

Cowles Council Chambers City Hall  
491 E. Pioneer Avenue  
Homer, Alaska  
www.cityofhomer-ak.com

Background: Late last year it was brought to the attention of the Parks and Recreation Advisory Commission that the current state of Kachemak Drive is unsafe for the traffic and recreation occurring there. A committee was formed to look at the safety issues on this road and to come up with creative ideas to increase safety. All four scenarios presented are ideas created and supported by the Committee members but are not to be considered concrete plans. Your input will help the Kachemak Drive Pedestrian Bike Path Committee present recommendations to the Parks and Recreation Advisory Commission and ultimately City Council for further action, if any, in the future.

Name (Optional)  Address: (Optional)

City, State, Zip



1. Please refer to the map and indicate the area of Homer where you live.

- West Homer
- Downtown Homer
- East Homer
- Kachemak Drive and Spit
- Skyline/Diamond Ridge

2. Referring to the map, indicate the area of Homer where your most frequent destination is located (workplace, office, school, etc.)

- West Homer
- Downtown Homer
- East Homer
- Skyline/Diamond Ridge
- Kachemak Drive and Spit

3. How often do you ride a bicycle on Kachemak Drive?

*\*CURRENTLY TOO DANGEROUS*

- Never
- Infrequently; maybe every few months
- Occasionally, about once or twice a month
- Regularly, once or twice a week
- Frequently, several times a week or every day

5. If you ride a bike, which of the following describes why you use it on Kachemak Drive. If more than one please note in "Other".

- Regular Exercise or Workout
- Family Outings or touring
- Commuting - Work or School
- Routine Errands
- Trips to the Library, Museums, Spit, Parks, etc.
- I do not Ride a Bike
- Other

4. How often do you drive a car on Kachemak Drive?

- Never
- Infrequently; maybe every few months
- Occasionally, about once or twice a month
- Regularly, once or twice a week
- Frequently, several times a week or every day

6. If you drive a car which describes why you use Kachemak Drive. If more than one please note in "Other".

- Commuting to Work or School
- Routine Errands
- Trips to the Library, Museums, Spit, Parks, etc.
- Other

If you could re-allocate space on the road for the following user groups, circle the action you would take:

- | CARS   | PEDESTRIANS                                      | CYCLISTS   | OTHER VEHICLES                                   |
|--|--|--|--|
| <input checked="" type="radio"/> Same Road Space | <input type="radio"/> Same Road Space            | <input type="radio"/> Same Road Space            | <input type="radio"/> Same Road Space            |
| <input type="radio"/> More Road Space            | <input checked="" type="radio"/> More Road Space | <input checked="" type="radio"/> More Road Space | <input type="radio"/> More Road Space            |
| <input type="radio"/> Less Road Space            | <input type="radio"/> Less Road Space            | <input type="radio"/> Less Road Space            | <input checked="" type="radio"/> Less Road Space |

8. Half Mile Trail from the Base of the Spit to the Airport Access Road. Comments and Concerns about this Option.

Do you support this Option? Why or Why Not?

YES, FOR PEDESTRIAN/BYCYCLE ACCESS TO LOCAL/CHARTER AIR SERVICES.

9. Narrowing the Width of Road and Adding Widened Painted Shoulder for Bike Lane. Comments or concerns about this Option? Do you Support this Option? Why or Why Not?

MAYBE, NOT CERTAIN IT WOULD IMPROVE SAFETY FOR ANYONE.

10. Creating a Separated Recreational Trail following Current Water and Sewer Easements or Right of Ways.

Comments or Concerns? Do you Support this Option?

Why or Why Not?

YES, A PEDESTRIAN/BYCLE PATH IS NEEDED TO COMPLETE THE LOOP BY TIEING EAST END RD TO SPIT TRAILS.

11. Decreasing the Speed Limit to 25 MPH during Summer Months (defined as non-studded tire months) and Making it a Scenic Byway during this Time. Comments or Concerns?

Do you Support this Option? Why or Why Not?

YES, WOULD IMPROVE SAFETY FOR ALL USERS.

12. Take No Action on Kachemak Drive. Comments and Concerns? Do you Support this Option? Why or Why Not?

NO

13. What do you feel are the most pressing issues facing Kachemak Drive?

SAFETY & DRAINAGE.

14. How are the Community and the Uses of Kachemak Drive changing? How should the City respond to the changes?

MORE & FASTER TRAFFIC, ESPECIALLY IN SUMMER - BOAT/TRAILOR TRAFFIC TO BOAT YARD + RVs.

15. What do you want Kachemak Drive to look like in the next 10 or 20 years?

MORE LIKE PORTION OF EAST END ROAD THAT HAS BIKE PATH.

16. Please identify any actions on Kachemak Drive that seem easy, affordable and effective?

?

17. Please identify any actions on Kachemak Drive that you feel the City needs to take even though they appear hard but worth it? These actions may be difficult to achieve or may require a significant investment.

SEPARATED BIKE/PEDESTRIAN LANE

YOU CAN MAIL THE COMPLETED SURVEY TO: CITY OF HOMER, KDPC ATTN. RENEE KRAUSE, CITY CLERK'S OFFICE 491 E. PIONEER AVENUE HOMER, ALASKA 99603 OR SUBMIT VIA EMAIL

Submit by Email

Print Form

# Parks & Campgrounds Report

Angie Otteson



# Community Schools & Recreation Report

Mike Illg



# Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II  
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue  
Homer, Alaska 99603-7624  
(907) 235-3130

(907) 235-8121  
Extension: 2227  
Extension: 2224

Fax: (907) 235-3143  
Email: [clerk@ci.homer.ak.us](mailto:clerk@ci.homer.ak.us)

## STAFF REPORT

**TO:** Parks and Recreation Advisory Commission  
**FROM:** Renee Krause, CMC, Deputy City Clerk I  
**DATE:** September 9, 2011

1. **Park Day 2012.** At the last meeting the commissioners canceled the annual Park Day event due to incomplete arrangements and lack of proper advertisement of the planned event. It was also determined that with the lack of funding and participants and the forecast of inclement weather that it was best to cancel and Commissioner Harrald requested it on the next regular agenda for proper attention and planning. I recommend addressing this topic during the January meeting so that the commission can clear some pending items from the agenda. That will allow the Commission to determine a better time period earlier in the summer that may work better with personal schedules and the weather. This will also allow proper consideration of all the parks and the amenities available.
3. **Budget 2012.** I have included the budgets for 2011 to offer a visual on the line item amounts appropriated for parks and recreation. Finance was able to also forward a copy of the costs involved in the maintenance of the Spit Restrooms which Angie Otteson spoke about at the August 18, 2011 meeting briefly. If the commissioners have any questions on how the budget process works Regina Mauras, Finance Director has offered to attend the next meeting to give an explanation on the process and budget and answer any questions from the commission. These documents are included under pending business.
4. **Committee Meetings.** The City Hall Complex is undergoing the renovation portion and in the upcoming months there may be some time that the council chambers will not be available for meetings. As soon as the Clerk's Office is notified of any changes in the availability of meeting we will let the committees know. This may result in the possibility of meetings being canceled but we are hopeful that the progress being made on the new public meeting space will be completed in the next couple of months.

5. **Other Committees, Commissions and Board News.** The Public Arts Committee is continuing their gateways Projects and has a special meeting scheduled for September 22, 2011 at 5:00 p.m. to address revamping the Baycrest Hill Overlook. The commission is welcome to attend. Representatives from State and Federal Parks offices will be in attendance also.

The Library Advisory Board is in desperate need of members if you happen to know someone who uses the Library or likes to read and is interested in becoming a member the Board meets the first Tuesday of every month at 5:00 p.m. They do have a Landscaping Committee that has been addressing the library landscaping issues and members of the public are invited to attend. If you are interested in becoming a member of that committee or just volunteering please contact, Ann Dixon the Library Director.

The Art Selection Committee for the City Hall Project has been created, met a couple of time and approved a Request for Proposals to be advertised the week of September 26, 2011 in a local paper. The Request for Proposal is for new artwork to be installed or displayed at City Hall. There is a preference for an outdoor work of art but all proposals will be considered. There is a total of \$15,000 to fund one or more works of art, inclusive of installation requirements.

# Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II  
Renee Krause, CMC, Deputy City Clerk I



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(907) 235-8121  
Extension: 2227  
Extension: 2224

Fax: (907) 235-3143  
Email: [clerk@ci.homer.ak.us](mailto:clerk@ci.homer.ak.us)

## MEMORANDUM

---

**TO:** PARKS & RECREATION ADVISORY COMMISSION  
**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
**DATE:** SEPTEMBER 9, 2011  
**RE:** TRANSIENT CAMPING ALONG TRAILS ON CITY OWNED LAND

---

### BACKGROUND

This item was postponed due to time overruns on other agenda items at the August 18, 2011 Regular Meeting.

Commissioner Brann requested this item added to agenda to entertain a discussion on recommendations on solving the problems of transients or homeless persons camping on or near trails on City owned property.

I have research and found that there are numerous suggestions on dealing with this growing problem all over the nation and not just in Alaska however each State, Municipality and locale have set rules on dealing with homeless persons.

Ms. Otteson stated at the August 18, 2011 regular meeting during her staff report that camping along trails in city limits was illegal.

### RECOMMENDATION

1. Entertain discussion and make motion to direct staff to perform further research on addressing the issues of homeless campers on City owned property and/or determine if adequate measures are already in place to address these problems. Then forward a recommendation to City Council regarding the matter.
2. Take no further action as result of discussion.



## Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II  
Renee Krause, CMC, Deputy City Clerk I



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## MEMORANDUM

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**TO:** PARKS & RECREATION ADVISORY COMMISSION  
**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
**DATE:** SEPTEMBER 9, 2011  
**RE:** CAMPGROUND HOST FOR KAREN HORNADAY PARK

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### BACKGROUND

This item was postponed due to time overruns on other agenda items at the August 18, 2011 Regular Meeting.

Commissioner Brann requested this item added to agenda to entertain a discussion on placement of a campground host at Karen Hornaday Park.

What is a camp host?

Campground hosts are volunteers, which serve without pay, to share their camping know-how, love of the outdoors in exchange for free camping, with electric, water and sewer hookups.

Hosts are outgoing and love meeting new people. Hosts set the example for other campers and will practice good housekeeping at all times. Hosts are or will become familiar with the surrounding area and the camp facilities.

Camp hosts normally are required to perform the following:

- Be available for a predetermined number of consecutive weeks during the camping season May through October.
- Be on duty 4 days out of 7, including weekends and holidays with any days off taken midweek. Hours will vary but will mostly be concentrated in early morning and mid-late afternoon, evening and night.

- Hosts are normally on call whenever on site.
- They greet new campers when they first arrive in campground area
- Provide hospitality to campers
- Walk through camp several times per day
- Stay in close communications with staff
- Be a minimum of 21 years of age
- Provide their own camping unit, equipment and personal items for their stay
- Wear appropriate attire while on duty, which may include a camp hat or name tag
- Display the sign designating the host site at all times
- Attend staff meetings or briefings as needed

Camp Hosts also perform maintenance duties freeing up staff to complete other more strenuous repair work or duties that may typically not be done due to time constraints. What type of maintenance or other duties may be involved?

- Replacing toilet paper and paper towels in restrooms
- Sweeping and light cleaning of restroom and entry area
- Checking gazebo fire pit
- Litter pickup
- Report to staff when garbage cans are getting full
- Light gardening
- Notify staff of any problems

Hosts may provide other services according to their specialties or interests too.

It should be noted that many schools in Alaska have persons that stay on-site in personal RV/campers to act as deterrents to vandalism or other unlawful actions.

#### **RECOMMENDATION**

1. Entertain discussion on implementing a campground host program for Karen Hornaday Park Summer of 2012 and make a motion to direct staff to research requirements and present sample plans on Campground Hosts during the November Meeting.
2. Entertain discussion and put on Strategic plan to be addressed by the Commission at a later date, such as 1-3 year short term goals.

CITY OF HOMER  
2011 OPERATING BUDGET

NARRATIVE

**GENERAL FUND - PUBLIC WORKS PARKS & RECREATION**

Enhance the beauty and functionality of the parks, City property, trails and camping areas within the City of Homer. Administer the Homer Beautification Project and coordinating efforts with the Community Schools, Trails Committee and various organizations.

Costs associated include parks and trails (18 areas from the top of Baycrest to the end of the Spit) clean-up/repair, lawn mowing contract, campground fee collection, garden & greenhouse supplies, dust control (camping areas), minor park improvements, playground equipment maintenance, fence maintenance and restroom operational maintenance, including the Spit and Baycrest areas.



**CITY OF HOMER  
2011 OPERATING BUDGET**

**FUND 100  
175 - PARKS/RECREATION/CEMETARY**

	FY2007 Actual	FY2008 Actual	FY 2009 Actual	FY 2010 Adopted Budget	FY 2011 Preliminary Budget	Difference Between 2010 Adopted & 2011 Preliminary Budget	
<b>Salaries and Benefits</b>							
5101 Regular Employees	\$ 125,005	\$ 104,238	\$ 82,881	\$ 88,731	\$ 90,462	1,731	1.95%
5102 Fringe Benefits	63,798	66,336	59,300	67,969	61,910	(6,059)	-8.92%
5103 P/T Employees	44,803	76,436	77,537	78,364	57,091	(21,273)	-27.15%
5104 Fringe Benefits P/T	11,135	13,378	11,729	10,579	7,707	(2,872)	-27.15%
5105 Overtime	4,118	1,548	2,682	1,520	1,520	-	0.00%
5107 P/T Overtime	551	2,325	835	-	-	-	0.00%
<b>Total Salaries and Benefits</b>	<b>249,411</b>	<b>264,261</b>	<b>234,963</b>	<b>247,163</b>	<b>218,689</b>	<b>(28,474)</b>	<b>-11.52%</b>
<b>Maintenance and Operations</b>							
5202 Operating Supplies	12,341	11,541	9,325	11,700	11,700	-	0.00%
5203 Fuel/Lube	13,682	25,289	16,328	22,821	22,821	-	0.00%
5208 Equipment Maintenance	108	529	303	1,000	1,000	-	0.00%
5209 Building & Grounds Maintenance	28,054	26,034	19,132	29,000	19,000	(10,000)	-34.48%
5210 Professional & Special Services	24,128	28,740	29,263	34,200	34,200	-	0.00%
5214 Rents & Leases Expense	-	-	-	2,500	2,500	-	0.00%
5215 Communications	1,334	1,497	170	800	800	-	0.00%
5217 Electricity	8,296	9,073	8,968	11,325	11,325	-	0.00%
5218 Water	9,548	12,282	17,666	14,028	14,028	-	0.00%
5219 Sewer	11,659	12,749	17,543	11,000	11,000	-	0.00%
5220 Refuse/Disposal	21,788	25,659	1,489	25,000	25,000	-	0.00%
5227 Advertising	352	219	92	400	400	-	0.00%
5231 Tools/Equipment	1,136	350	1,719	3,350	3,350	-	0.00%
5235 Memberships/Dues	230	250	55	250	250	-	0.00%
5236 Transportation	207	1,559	926	-	-	-	0.00%
5237 Subsistence	-	223	330	-	-	-	0.00%
5251 Pioneer Beautification	733	924	1,040	618	618	-	0.00%
5252 Credit Card Expense	-	-	-	80	80	-	0.00%
5601 Uniform/Clothing Allowance	154	198	216	300	300	-	0.00%
5603 Employee Training	943	548	154	900	900	-	0.00%
5604 Public Education	593	327	-	500	500	-	0.00%
<b>Total Maintenance and Operations</b>	<b>135,285</b>	<b>157,989</b>	<b>124,720</b>	<b>169,772</b>	<b>159,772</b>	<b>(10,000)</b>	<b>-5.89%</b>
<b>Capital Outlay, Transfers and Reserves</b>							
5990 Transfer to	20,100	30,000	12,000	-	-	-	0.00%
<b>Total Capital Outlay, Transfers &amp; Rese</b>	<b>20,100</b>	<b>30,000</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total</b>	<b>\$ 404,796</b>	<b>\$ 452,251</b>	<b>\$ 371,683</b>	<b>\$ 416,935</b>	<b>\$ 378,462</b>	<b>(38,474)</b>	<b>-9.23%</b>
Staffing History	4.44	5.60	4.60	4.67	3.87		

**LINE - ITEM EXPLANATIONS:**

Revenues anticipated to be generated by Parks, Recreation & Cemetery are:  
Spit Camping Fees - \$175,000, City Campground Fees - \$20,000, Cemetery Plots - \$5,000.

5101 - 5106 - In 2010, part of the Community Schools Coordinator has been budgeted (12%) in Parks and Recreation's Budget. During summer months this position will help with the coordination of and scheduling therein various parks activities.

Account Number Explanations: Sec G-17

Dept	Reserve	2011 Beg Bal	Transfers In	Expenditures	2011 End Bal
385	Depreciation Reserve	20,353			20,353



**CITY OF HOMER  
2011 OPERATING BUDGET**

**NARRATIVE**

**GENERAL FUND - COMMUNITY RECREATION**

Homer Community Recreation promotes community involvement in and life-long learning through, educational and recreational opportunities for people of all ages. This is accomplished through maximizing usage of all community facilities and resources, while utilizing, expanding and uniting local business and school resources. The program is designed to enhance quality of life through participation in programs which will reduce stress, provide for socialization, mental and physical well being.

**FY 2011 Objectives:**

Offer educational, recreational and leisure opportunities for Homer in a safe, cost effective manner.

Seek alternate revenue sources such as advertisements, sponsorships, grants and donations.

Maintain adequate fees to assist with sustaining overall program.

Provide volunteer opportunities for community members who would like to support the Community Recreation program.

Collaborate with Parks & Recreation with coordinating, promoting and improving, existing parks, trails, user group agreements and other related activities and projects.



**CITY OF HOMER  
2011 OPERATING BUDGET**

**FUND 100  
115 - COMMUNITY RECREATION**

	FY2007 Actual	FY2008 Actual	FY 2009 Actual	FY 2010 Adopted Budget	FY 2011 Preliminary Budget	2010 Adopted & 2011 Preliminary Budget	
<b>Salaries and Benefits</b>							
5101 Regular Employees	\$ 41,980	\$ 51,390	\$ 53,771	\$ 48,418	\$ 51,199	2,780	5.74%
5102 Fringe Benefits	26,476	31,787	34,374	31,563	29,991	(1,571)	-4.98%
5103 P/T Employees	3,726	2,854	2,276	2,000	4,000	2,000	100.00%
5104 Fringe Benefits P/T	399	245	192	186	184	(2)	-0.97%
<b>Total Salaries and Benefits</b>	<b>72,581</b>	<b>86,276</b>	<b>90,614</b>	<b>82,167</b>	<b>85,374</b>	<b>3,207</b>	<b>3.90%</b>
<b>Maintenance and Operations</b>							
5201 Office Supplies	404	121		500	500		0.00%
5202 Operating Supplies	586	1,650	1,440	2,500	2,500		0.00%
5208 Equipment		453	193	500	500		0.00%
5210 Professional & Special Services	9,317	10,430	4,875	9,500	15,500	6,000	63.16%
5215 Communications	1,883	2,434	1,734	1,950	1,950		0.00%
5216 Postage/Freight	2,126	1,927	364	750	50	(700)	-93.33%
5223 Liability Insurance	696	1,473	1,529	1,666	940	(726)	-43.59%
5227 Advertising	251	522		250	950	700	280.00%
5235 Memberships/Dues		175	183	185	185		0.00%
5236 Transportation	129	1,081	283	100	250	150	150.00%
5237 Subsistence	25	187	189		250	250	0.00%
5238 Printing/Binding	2,245	2,060	1,560	1,600	1,800	200	12.50%
5603 Employee Training		1,988	2,000		250	250	0.00%
<b>Total Maintenance and Operations</b>	<b>17,661</b>	<b>24,501</b>	<b>14,350</b>	<b>19,501</b>	<b>25,625</b>	<b>6,124</b>	<b>31.40%</b>
<b>Total</b>	<b>\$ 90,242</b>	<b>\$ 110,777</b>	<b>\$ 104,964</b>	<b>\$ 101,668</b>	<b>\$ 110,999</b>	<b>9,331</b>	<b>9.18%</b>
Staffing History	1.00	1.00	1.00	0.88	0.88		

**LINE - ITEM EXPLANATIONS:**

5101 - 5104 - Part of the Community Schools Coordinator Position was moved to Parks & Recreation (112) where this position will assist in coordinating summer events.  
 5103 - To increase P/T Wages for the collection of fees at events.  
 5238 - Quarterly binding was switched to bi-annual printing.  
 5210 - Basketball Referees' background checks, and KPB user fees of \$6,000.

Account Number Explanations - Sec G-17



**CITY OF HOMER  
2011 PRELIMINARY BUDGET  
CHANGES MADE BY MANAGEMENT**

GENERAL FUND						
<b>2011 Preliminary Budget: (Page B - 7)</b>						<b>\$10,058,874</b>
Page Number	Department Number	Account Number	Name	+/- Change	\$	
B - 35	100-145	5103	Library	-	22,079	(\$22,079)
B - 35	100-145	5104	Library	-	2,033	(\$2,033)
Justification: Library Salaries. Incorrect Allocation.						
Page Number	Department Number	Account Number	Name	+/- Change	\$	
B-51	100-164	5102	Jail	-	29,009	(\$29,009)
Justification: Jail Benefits, Incorrect Allocation.						
Page Number	Department Number	Account Number	Name	+/- Change	\$	
B - 27	100-115	5103	Community Recreation	+	2,000	\$2,000
Justification: Incorrect amount was considered in the Preliminary Budget.						
Page Number	Department Number	Account Number	Name	+/- Change	\$	
B - 33	100-140	5210	City Hall/Web	+	4,000	\$4,000
Justification: Incorrect amount was considered for Website Annual Maintenance Contract in Preliminary Budget.						
Page Number	Department Number	Account Number	Name	+/- Change	\$	
B - 25	100-114	ALL	Leased Property	+	42,332	\$42,332
Justification: Incorrect amount was considered for Website Annual Maintenance Contract in Preliminary Budget.						
<b>CHANGE IN 2011 PROPOSED BUDGET</b>						<b>\$10,054,085</b>
PORT & HARBOR ENTERPRISE FUND						
<b>2011 Preliminary Budget: (Page C - 28)</b>						<b>\$3,612,501</b>
Page Number	Department Number	Account Number	Name	+/- Change	\$	
C - 35	400-601	5103	P & H - Part Time	-	12,482	(\$12,482)
C - 35	400-601	5104	P & H - PT Benefits	-	1,538	(\$1,538)
Justification: Only one Enforcement Aide was to be funded by Port & Harbor for the 2011 year.						
Page Number	Department Number	Account Number	Name	+/- Change	\$	
C - 33	400-600	5241	G/F Administrative Services	+	664	664
Justification: Due to changes in the General Fund Budget, there is a minor allocation change.						
<b>CHANGE IN 2011 PROPOSED BUDGET</b>						<b>\$3,599,145</b>
WATER/SEWER ENTERPRISE FUND						
<b>2011 Preliminary Budget: (Page C - 1)</b>						<b>\$3,536,743</b>
Page Number	Department Number	Account Number	Name	+/- Change	\$	
C - 9	200-400	5241	G/F Administrative Services	+	724	724
C - 19	200-500	5241	G/F Administrative Services	+	724	724
Justification: Due to changes in the General Fund Budget, there is a minor allocation change.						
<b>CHANGE IN 2011 PROPOSED BUDGET</b>						<b>\$3,538,191</b>
CAPITAL PROJECTS						
<b>2011 Preliminary Budget: (Page D2 - D 3)</b>						<b>\$1,873,358</b>
Page Number	Department Number	Account Number	Name	+/- Change	\$	
D - 27	205-375	5241	G/F Administrative Services	-	(3,903)	(3,903)
D - 28	160-766	5241	G/F Administrative Services	-	(2,442)	(2,442)
D - 29	165-375	5241	G/F Administrative Services	-	(271)	(271)
Justification: Due to changes in the General Fund Budget, there is a minor allocation change.						
<b>CHANGE IN 2011 PROPOSED BUDGET</b>						<b>\$1,866,743</b>



**Spit Restroom Maintenance Shared Costs**

<b>FISHING LAGOON</b>				
		ELECTRIC/FUEL	783.30	783.30
		WATER/SEWER	7,530.93	7,530.93
<b>LAUNCH RAMP</b>				
		ELECTRIC/FUEL		2,461.39
		WATER/SEWER		3,501.75
<b>RR &amp; RAMP 4</b>				
		ELECTRIC/FUEL	2,714.68	2,714.68
		WATER/SEWER		3,641.16
<b>RR &amp; RAMP #6 &amp; SYS #4</b>				
		ELECTRIC/FUEL		7,168.30
		WATER/SEWER		2,643.49
<b>RR BY HARBORMASTER RAMP 2</b>				
		ELECTRIC/FUEL	4,210.51	4,210.51
		WATER/SEWER		10,898.84
<b>Labor Distribution to Restrooms on Spit (583 hours)</b>			15,169.66	15,169.66
<i>Computed as follows Parks wages for 2011 Budget</i>				
<i>(\$209,463 Parks N Rec Labor / 8,049.60 Total Hours</i>				
<i>= \$26.02 per hour)</i>				
<i>(2,080 yearly hours for one employee * 3.87 Budgeted</i>				
<i>Employees = \$8,049.60)</i>				
			30,409.08	30,314.93
				60,724.01
<b>% of cost of spit restrooms born by each entity</b>			<b>50%</b>	<b>50%</b>



**CITY OF HOMER**  
**2012 PROPOSED BUDGET DEVELOPMENT SCHEDULE**

<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>
7/25/2011	6:00 PM	Budget Schedule to Council
8/5/2011		Submit to departments, budget work sheets including salary and fringe benefit costs.
8/8/2011	5:00 PM	During Committee of the Whole, Council to discuss budget priorities for the coming year.
8/8/2011	6:00 PM	Regular Meeting-Public Hearing, Council to seek public input on budget priorities for the coming year.
8/15/2011		Complete budget work sheets, including narratives, and justifications to finance.
8/22/2011	5:00 PM	During Committee of the Whole, Council to discuss Revenue Sources for General Fund.
8/31/2011		Compile data and return copy to departments for review.
9/9/2011	Week of	City Manager & Finance Director review budget requests with Department Heads.
9/12/2011		Preliminary budget assumptions to council.
9/26/2011		City Manager submits Draft Proposed Budget to Council.
10/10/2011	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour.
10/10/2011	6:00 PM	Regular Meeting - Public Hearing.
10/24/2011	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
10/24/2011	6:00 PM	Regular Meeting-Budget Ordinance and Resolutions Introduced.
11/28/2011	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
11/28/2011	6:00 PM	Regular Meeting - Public Hearing.
12/12/2011	6:00 PM	Regular Meeting - Public Hearing & Adoption of Proposed Budget.



# Office of the City Clerk

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## MEMORANDUM

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**TO:** PARKS & RECREATION ADVISORY COMMISSION  
**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
**DATE:** SEPTEMBER 9, 2011  
**RE:** APPOINTMENT OF NEW COMMITTEE MEMBER

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### BACKGROUND

A new member, Marty McCleery has expressed an interest in being a member of the Karen Hornaday Park Committee.

Jack Wiles will be resigning from the committee due to personal commitments.

### Recommendation

Accept the resignation of Jack Wiles and appoint Marty McCleery to the Karen Hornaday Park Committee.



# Office of the City Clerk

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## MEMORANDUM

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**TO:** MAYOR HORNADAY AND HOMER CITY COUNCIL

**CC:** WALT WREDE, CITY MANAGER  
CAREY MEYER, DIRECTOR OF PUBLIC WORKS

**FROM:** PARKS AND RECREATION ADVISORY COMMISSION

**DATE:** SEPTEMBER 7, 2011

**RE:** PRELIMINARY ENGINEERING FOR KAREN HORNADAY HILLSIDE PARK

---

### BACKGROUND

During the August 18, 2011 Regular meeting of the Parks and Recreation Advisory Commission the commissioners discussed a sending a recommendation urging City Administration and City Council address implementing the preliminary engineering work required on Karen Hornaday Park to be completed this fall. The preliminary engineering was approved by Council in Ordinance 11-22. Below is the excerpt of the minutes pertaining to that discussion and subsequent recommendation.

#### **STAFF AND COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**

- B. Karen Hornaday Park Committee – Commissioner Archibald  
1. Synopsis of July 26, 2011 Meeting

*Commissioner Archibald reported on the worksession that the committee held at the park and discussion focused on the entrance road condition and relocation. As many people there, there were that many opinions. Commissioner Lillibridge passed around some photos taken of the area.*

*They did view the areas where drainage issues are currently happening. It was noted that drainage vaults are installed but are too high to effectively drain accumulated water. These are located west of the red shed near the playground. Commissioners inquired what a drainage vault was. Commissioner Archibald explained the structure and purpose.*

*There was discussion that work will be starting in a few weeks on the drainage improvements and Commissioner Archibald requested to view the request for proposal document before it was advertised. It was discussed on the impacts to the existing swale. He noted that this area is in desperate need of improvement. He noted that a visit to the area with a local contractor who opined that the dirt work could be accomplished and topsoil brought in for approximately \$5000.00. This would use existing materials in the area with the topsoil the only new materials provided. Commissioner Cumming recited specifics on the proposed improvements recommended by the contractor. Commissioner Archibald noted another alternative for drainage improvements. He has spoken to Mr. Meyer who told him to get back with him in a few days.*

*Discussion evolved on the drainage issues. There was clarification that the bids were to be submitted on Tuesday,*

*August 16, 2011 and the work was to be completed by September 5-15, 2011 for the drainage. Ms. Otteson was not sure whether this work was going to be done in house or whether a request for bid would be issued.*

*It was noted that nothing has been done on the ball fields and the commission was to receive a written list from the Little League on a priority listing of improvements.*

*A discussion evolved on the following topics:*

- funding for the improvements to the ball fields*
- drainage improvements for "Lake Hornaday" area*
- special issues regarding seeding and time constraints*
- boundaries for the project and drainage swale*
- Using monies from the legislative grant outside of the monies recommended by the Commission to City Council.*
- Some drainage improvement work will be done with the grant monies but not included in the recommendation to City Council by the Commission.*

*Comments from Mr. Illg regarding expenditures for the improvements to the drainage issues in the park and they must be improved before anything else can be accomplished.*

*There was additional detailed discussion on the drainage problems and locations of these drainage problems.*

*Commissioner Horrald recited the original priorities and recommendations of the commission. She wanted to know where this issue came up. Commissioner Archibald noted that this issue came up during the Committee meeting and was very important in alleviated some major drainage problems.*

*Chair Bremicker stated that maybe a memorandum was required. Commissioner Lillibridge read into the record the recommendation from the park committee:*

*Dear Honorable Parks and Recreation Commission Members*

*The members of the Karen Hornaday Park Committee are writing to strongly express that drainage work in Karen Hornaday Park be started immediately and completed by October 2011.*

*The Homer Playground Project timeline calls for a new playground to be built in the park by community volunteers in summer 2012. Community fundraising and community-based playground design are already underway. Loss of momentum would be disastrous to this project.*

*In addition, drainage issues pose a threat to ball players and other users of the park. And the quality of the park is adversely affected by poor drainage, which also threatens completion of Phase 1 of the Karen Hornaday Park Master Plan.*

*Commissioner Harrald expressed that the Commission agreed to have the engineering report done prior to any work was completed so that no monies would be wasted. She strongly urged that the Commission follow what they recommended in the earlier meetings. She acknowledged the idea of getting this problem fixed but wanted to wave a flag of caution.*

*Chair Bremicker agreed that a good point was raised and requested additional comments to that effect.*

*There was further discussion on getting these improvements implemented to address Lake Hornaday, having additional work completed before the preliminary engineering was not in the original recommendation of expending funds.*

*Commissioner Cumming requested clarification on the right process from the Clerk.*

*CUMMING/ARCHIBALD – MOVED THAT THE CITY OF HOMER PUBLIC WORKS DEPARTMENT ADDRESS THE ISSUE OF DRAINAGE IMPROVEMENTS FOR THE AREA COMMONLY CALLED “LAKE HORNADAY” BETWEEN SEPTEMBER AND NOVEMBER AND COMPLETE HYDROSEEDING AS NEEDED IN THAT AREA.*

*Commissioner Harrald asked if the funding should be addressed in the motion. Commissioner Archibald stated that the purpose of this motion was to get the work started and completed in order to aid the progress of the Playground group. Commissioner Harrold reiterated the original intent of the commission with the Preliminary engineering. Commissioner Lillibridge requested additional clarification regarding what issue this motion addressed. Commissioner Cumming explained that if needed she would be in favor of voting this motion down to specifically address the preliminary engineering issues, because she was told by Mr. Meyer that he would not be able to address the preliminary engineering until November and that will not work in the schedule of things. Chair Bremicker called for the vote.*

*VOTE. YES. BREMICKER, CUMMING, ARCHIBALD, LILLIBRIDGE  
VOTE. NO. HARRALD.*

*Motion carried.*

*At this point there were several commissioners speaking at once and the Clerk was unable to transcribe clearly comments, discussion or opinions by individual commissioners for the record.*

*Commissioner Lillibridge expressed strongly that she wanted the recommendation forwarded to the City administration, Mayor and City Council.*

*LILLIBRIDGE/ARCHIBALD - MOVED TO FORWARD THE RECOMMENDATION TO MAYOR HORNADAY, CITY COUNCIL AND CITY MANAGER REQUESTING DRAINAGE WORK TO BE STARTED IMMEDIATELY.*

*ARCHIBALD – MOVED TO MAKE A FRIENDLY AMENDMENT TO THE MOTION BY DEFINING DRAINAGE AS PRE-ENGINEERING SURVEY.*

*There was further discussion and clarification on the intent of the motion.*

*The motion to approve the recommendation from the committee was withdrawn.*

*LLILLIBRIDGE/HARRALD – MOVED TO SUBMIT A RECOMMENDATION FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO CITY ADMINISTRATION, MAYOR HORNADAY AND CITY COUNCIL STRONGLY EXPRESSING THE URGENCY REQUIRED FOR PRE-ENGINEERING TO BE STARTED IMMEDIATELY AND COMPLETED BY OCTOBER 2011. THE DELAY OF THE PRE-ENGINEERING THREATENS THE COMPLETION OF PHASE I ELEMENTS OF THE KAREN HORNADAY HILLSIDE PARK MASTER PLAN APPROVED BY COUNCIL IN ORDINANCE 11- 22. A DELAY WOULD EFFECT THE FOLLOWING ISSUES AND USER GROUPS:*

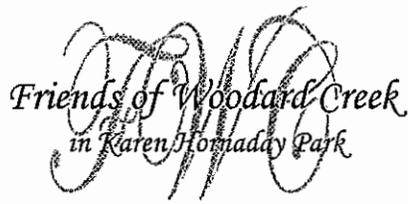
- SAFETY*
- THE COMMUNITY AND VOLUNTEER EFFORTS CURRENTLY EXPENDED BY MEMBERS OF THE GROUP HoPP*
- LITTLE LEAGUE*
- THE FRIENDS OF WOODARD CREEK*

*Discussion ensued on the benefit and urgency of including the list further for discussion. Due to the complexity and multiple changes of the motion as presented the Clerk requested input from the maker of the motion and second for clarity. The clerk read the motion back to the commission. Commissioner Cumming voiced concern with the pre-engineering delaying the drainage work on "Loke Hornaday". She further stated that she had concern with a delay in taking care of the drainage vaults if they. Commissioner Harrald reiterated that the commission previously recommended that the pre-engineering be completed prior to any work being done to alleviate the possibility of performing unnecessary work and expense. Commissioner Lillibridge opined that it will all be taken care of and this just reinforces the recommendations to get it done.*

*VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.*

*Motion carried.*

*There was no further discussion.*



September 6, 2011

Parks and Recreation Advisory Commission  
491 East Pioneer  
Homer, AK 99603

RE: Karen Hornaday Park

Dear Commission Members;

First and foremost the Friends of Woodard Creek in Karen Hornaday Park would like to thank the Parks and Recreation commission for all the time and effort that has been put into the Karen Hornaday Park project (KHP). It is commendable that all of you put so much of your personnel time into the parks and recreational facilities around town to make Homer a better community.

The Friends of Woodard Creek (FWC) would like to take this opportunity to provide you with a brief history on how the group came together, what we have accomplished and our desires and recommendations for the parks future.

FWC was formed approximately 4 years ago in an attempt to save Woodard Creek from the over abundance of fill material that was being dumped in close proximity to the creek bank. Our objective at that point was to construct a trail roughly paralleling Woodard Creek and to beautify the park entrance. It was quickly realized that in order to raise funds or apply for grant monies a new master plan would need to be adopted by the City of Homer.

FWC went to work discussing park reconstruction, Woodard Creek restorations, and holding two successful fundraisers, raising over \$9,000. The FWC enlisted the technical support of a landscape architect with Alaska State Parks to develop site plan options (Site Plan A and B2) as part of the master development plan, at no cost to the City of Homer. The master plan was adopted with Site Plan B2 as the preferred option. At that point, with a good master plan in hand, we worked with the City to apply for a Land and Water Conservation Fund (LWCF) grant. The City pledged \$75,000 in match funds towards the grant. Unfortunately due to a small allocation of federal funds, the grant was not funded.

We then worked with the City of Homer to place the Karen Hornaday Park project on the City's top ten capital projects list. The effort was successful with \$250,000 in state funds appropriated for the park. The City then agreed to appropriate \$55,000 of federal stimulus monies bringing the total to \$305,000. The Park Advisory Commission agreed with the FWC that the priority for use of those funds is to conduct preliminary engineering work to determine the cost of implementing the entrance road realignment and new parking plan or assess any modifications to the site plan B2.

As of today, the city is still "sitting" on the majority of that money, and has been for the last 15 months. \$10,000 has been allocated for ball field repair, with \$5,000 going to the new playground facility. Both of those projects are very worthy causes, but for the FWC members who were instrumental in obtaining the funding, we sit and wait for our voices to be heard.

We urge the Parks & Recreation commission to strongly advise the City of Homer to procure a contractor to facilitate the necessary preliminary engineering work. We would like to see a cost comparison between concept A and concept B2 (see attachment). Both plans require terracing which would reduce the amount of fill bordering Woodard Creek. There is still time for the preliminary engineering work to be completed this fall. We would very much like a plan in place so that Phase I of the Karen Hornaday Park master plan can begin spring of 2012.

Please consider our recommendations and encourage the City to move forward with preliminary engineering work this fall.

Thank you,  
Friends of Woodard Creek in Karen Hornaday Park





Master Development Plan  
**CONCEPT - B2**  
 Revised 03/12/09 BE



Bleachers built into earth berm



**CONCEPT - A**



# Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II  
Renee Krause, CMC, Deputy City Clerk I



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## MEMORANDUM

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**TO: MAYOR HORNADAY AND HOMER CITY COUNCIL**

**CC: WALT WREDE, CITY MANAGER**

**FROM: PARKS AND RECREATION ADVISORY COMMISSION**

**DATE: SEPTEMBER 7, 2011**

**RE: RECOMMENDATION TO SUPPORT VOLUNTEER PARTICIPATION IN  
CONJUNCTION WITH CITY PERSONNEL TO ESTABLISH THE FIRST PORTION OF  
THE TRAIL ALONG THE KACHEMAK DRIVE**

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### BACKGROUND

During the August 18, 2011 Regular meeting of the Parks and Recreation Advisory Commission the commissioners discussed a forwarding a recommendation from the Kachemak Drive Path Committee. The excerpt from those minutes follows:

- C. *Kochemok Drive Poth Committee – Commissioner Harrold*
1. *Synopsis of the June 17, 2011 Meeting*
  2. *Synopsis if Surveys Received as of July 13, 2011*
  3. *Survey received as of July 1, 2011*
  4. *Recammendations to the Commission*
  5. *Memorandum doted July 14, 2011 Discussion on Recommendations to Council from the Committee*

*This was pulled at the last commission meeting by Commissioner Cumming to address some additional issues. This was to be presented as a recommendation to go to City Council. Chair Bremicker read the recommendation.*

*The Kachemak Drive Path Committee of the Homer Parks and Recreation Advisory Commission recommends that the commission approve the following and send it on to the Homer City Council for the next council meeting which relates to the Mud Bay segment going from the base of the spit ta Airport Beach Access Road:*

*AUTHORIZATION TO SUPPORT VOLUNTEER PARTICIPATION WORKING WITH APPOINTED CITY ADVISORS TO ESTABLISH THE FIRST PORTION OF THE KACHEMAK DRIVE CORRIDOR, WHICH IN THE NEAR FUTURE WOULD EXIST AS A LEVEL THREE PEDESTRIAN TRAIL PARALLELING KACHEMAK DRIVE STARTING FROM THE BASE OF THE SPIT BICYCLE TRAIL PROCEEDING ALONG KACHEMAK DRIVE AT THE TOW OF THE ROAD BANK AND THEN CHANGING TO THE TOE OF THE BLUFF AND GOING APPROXIMATELY ½ MILE AND ENDING AT THE AIRPORT BEACH ACCESS ROAD.*

*ARCHIBALD/HARRALD – MOVED TO RECOMMEND FORWARDING THIS RECOMMENDATION TO CITY COUNCIL.*

*Commissioner Harrold gave a brief history on the work that has been done on this recommendation. This was strongly supported by the committee. Commissioner Cumming stated her reasons for the revisions.*

*VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.*

*Motion carried.*

### **RECOMMENDATION**

Approve the request to allow volunteers to work with city personnel to establish the first portion of the trail along Kachemak Drive as described.

**PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR**  
**2011 - 2012**

<u>MONTH</u>	<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEMS</u>
SEPTEMBER	SEPTEMBER 15, 2011	FALL PARK & BEACH WALK THROUGH
OCTOBER	OCTOBER 20, 2011	STRATEGIC PLAN REVIEW
NOVEMBER	NOVEMBER 17, 2011	
DECEMBER	NO MEETING	HAPPY HOLIDAYS
JANUARY	JANUARY 19, 2012	
FEBRUARY	FEBRUARY 16, 2012	LAND ALLOCATION PLAN REVIEW
MARCH	MARCH 15, 2012	
APRIL	APRIL 19, 2012	SPRING PARK & BEACH WALK THROUGH
MAY	MAY 17, 2012	PLANNING PARK DAY OR SIMILAR EVENT
JUNE	JUNE 21, 2012	COMPLETE ARRANGEMENTS FOR PARK DAY OR SIMILAR EVENT
JULY	JULY 19, 2012	REVIEW CAPITAL IMPROVEMENT PLAN
AUGUST	AUGUST 16, 2011	BUDGET REVIEW & RECOMMENDATIONS
SEPTEMBER	SEPTEMBER 20, 2012	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS



**PARKS AND RECREATION ADVISORY COMMISSION**  
**STRATEGIC PLAN 2009**

*MISSION STATEMENT*

The Commission is established to act in an advisory capacity to the City Manager and the City Council on the problems and development of parks and recreation facilities and public beaches within the City.

*STRATEGIC GOALS OF THE COMMISSION* – What is the focus for the commission?

**3-5 Year Period**

- Advocate for retaining open and green space
- Keep on top of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Preserve beach access – no vacations of public access

*STRATEGIC OBJECTIVES OF THE COMMISSION* – Must have achievable results, an action statement.

**1-2 Year Period**

- construct a bike path along Kachemak Drive
- Develop park in Town Center and plan for pathways and trails
- Document current and historical trails, create a pamphlet to show hiking trails, beaches, recreational access points, parks, campgrounds and basic rules and etiquette
- Resolve damage to the Poopdeck Trail signs
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation
- Increase the city budget for parks and recreations
- Mariner Park driveway access and pedestrian access from the Homer Spit Road and bike path crossing of Homer Spit Road.
- Create an overall sign design for the City and Town Center. Work with Public Works.

*ACTIONS OF THE COMMISSION* –Who will do what, when and how?

- Have a committee got to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.
- One member of the Commission attend meetings of other user groups – skiing, co-host, etc. Create better working relationship and communication with user groups.

*SHARED ACTIONS STAFF/COMMISSION*

- Focus and monitor the HNMTTP implementation
- Research and create best use plans for all parks, with WKFL being the next park.





