

Position Applied For: _____	Date: _____
-----------------------------	-------------

## CITY OF HOMER Employment Application

**City of Homer-Personnel Office  
491 E. Pioneer Avenue  
Homer, AK 99603  
(907)235-8121 ext 2225/(907)235-3148 fax  
personnel@ci.homer.ak.us**

We appreciate the time you spend completing this application. Please complete all portions of this application. The City, in accordance with state and federal laws, does not discriminate on the basis of age, race, religion, color, sex, national origin, ancestry, mental or physical disability, veteran status, citizenship, or any other protected classification. Those applicants requiring reasonable accommodation to the application and/or interview process should notify the Personnel Office.

(Please Print)

How did you learn about us: Newspaper __ Job Service __ Craig's List __ City Website __ Other _____			
<b>Name:</b>	Last	First	Middle
<b>Mailing Address:</b>	Street	City	State      Zip Code
<b>Telephone #'s:</b>	Home	Cell	
<b>E-Mail Address:</b>			
Have you previously filed an application?		Yes (Date)	No
Have you ever been employed with the City?		Yes (Date)	No
May we contact your present employer?		Yes	No
Are you prevented from lawfully becoming employed in this country because of VISA or Immigration Status? (Proof of citizenship or immigration status will be required upon employment)		Yes	No
On what date would you be available for work?		Date:	
Can you travel if the job requires it?		Yes	No
Have you been convicted of a felony within the last 7 years? (Conviction will not necessarily disqualify an applicant from employment)		Yes	No
If yes please explain:			

## Education

Name of High School Years Completed Diploma	
Name of College Course of Study Years Completed Degree	
Name of College Course of Study Years Completed Degree	
Other-	
Describe any specialized training, apprenticeship, skills and extra-curricular activities.	
Describe any job-related training received in the United States military.	
List any professional, trade, business or civic activities and offices held. (You may exclude membership which would reveal gender, race, national origin, age, ancestry, disability or other protected status.	

## Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status. Attach additional pages if necessary.

Employer:

Address:

Telephone:

Job Title:

Supervisor:

Reason for leaving:

Employed: From:

To:

Final rate of pay:

Duties:

Employer:

Address:

Telephone:

Job Title:

Supervisor:

Reason for leaving:

Employed: From:

To:

Final rate of pay:

Duties:

Employer:

Address:

Telephone:

Job Title:

Supervisor:

Reason for leaving:

Employed: From:

To:

Final rate of pay:

Duties:

Employer:

Address:

Telephone:

Job Title:

Supervisor:

Reason for leaving:

Employed: From:

To:

Final rate of pay:

Duties:

Employer:

Address:

Telephone:

Job Title:

Supervisor:

Reason for leaving:

Employed: From:

To:

Final rate of pay:

Duties:

## Additional Information

Knowledge and Specialized Skills:

What type of computers and software have you used?

What type of heavy equipment have you used?

Other qualifications specific to this position?

List any certifications you have received:

List any family members employed by the City, family members means the spouse of the employee; a life partner or person cohabitating with the employee; a child, including stepchild and/or an adopted child of the employee; a parent, step-parent, sibling, or grandparent of the employee or a parent or sibling of the employees' spouse.

State any additional information you feel may be helpful to us in considering your application

## Professional References

Name:

Address:

Telephone:

Relationship:

Name:

Address:

Telephone:

Relationship:

Name:

Address:

Telephone:

Relationship:





# City of Homer

## Equal Employment Opportunity Voluntary Information

The information requested on this page is being gathered by the Personnel Department for the City of Homer's Affirmative Action Program and to fulfill federal Equal Employment Opportunity reporting requirements. Your response is strictly voluntary, but we urge you to complete all items. This page is detached from your application before the application is forwarded to the hiring department.

Date:

Position Applied For:

Last Name:

First Name:

Middle:

Birth Date:

Sex:            Male            Female

### Race and Ethnic Information

√	Race/Ethnic	Definition
	Alaska Native	Any person having origins in any of the original peoples of Alaska and who maintains cultural identification through tribal affiliation or community recognition. Alaska native may include, for example, any person of Yup'ik, Inupiat, Aleut, Athabascan, Tlingit, Haida or Tsimshian origin.
	American Indian	Any person having origins in any of the original peoples of North America (not including Alaska) and who maintains cultural identification through tribal affiliation or community recognition.
	Asian or Pacific Islander	Any person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.
	Black	Any person having origins in any of the Black racial groups of Africa (not of Hispanic origin).
	Hispanic	Any person of Mexico, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.
	White	Any person having origins of any of the original people of Europe, North Africa or the Middle East (not of Hispanic origin).