

**CITY OF HOMER  
JOB DESCRIPTION AND SPECIFICATIONS**

**PARKS MAINTENANCE – LABORER**

<b>Department:</b> Public Works	<b>Sub-Department:</b> Parks
<b>Reports To:</b> Parks Maint. Coordinator	<b>Backed Up By:</b> As Assigned
<b>Supervises:</b> None	<b>Backs Up:</b> As Assigned
<b>Pay Range:</b> 2	<b>Classification:</b> Full-Time/Temporary
<b>FLSA Status:</b> Non-Exempt	

**GENERAL FUNCTIONS**

Responsible for maintenance of City Parks, campgrounds and miscellaneous city facilities/grounds.

**JOB FUNCTIONS AND MAJOR ACTIVITIES**

1. Cleans and stocks restrooms/outhouse facilities.
2. General grounds maintenance and litter pickup of city parks and miscellaneous city facilities/grounds.
3. Planting, watering and maintenance of flowers, trees and shrubs.
4. Painting and minor repairs.
5. Other duties as directed by Supervisor.

**SKILLS, KNOWLEDGE AND ABILITIES** Able to work efficiently under limited supervision. Must be self-motivated with attention to detail and able to follow directions accurately. Must be 18 years of age or older. Valid Drivers license required. Working knowledge of hand tools, chain saw, weed eater and other miscellaneous gardening equipment desirable.

**DECISION MAKING RESPONSIBILITIES** Direction given daily of specific nature.

**SUPERVISORY AUTHORITY** None.

**EXTERNAL VISIBILITY/CONTACT** High visibility and contact with public and low contact with key service personnel.

**WORKING CONDITIONS** Involves working outside at least 80% of the time with exposure to adverse weather conditions. Involves frequent physical effort in lifting up to 50 lbs or working in awkward positions with tools or equipment. Ability to bend, stretch, pull and lift required. May be required to work overtime, holidays or weekends.

Received: \_\_\_\_\_ Approved: \_\_\_\_\_  
Employee: \_\_\_\_\_ Dept Head: \_\_\_\_\_ Personnel: \_\_\_\_\_ City Manager: \_\_\_\_\_(3/06)