

**CITY OF HOMER
JOB DESCRIPTION AND SPECIFICATIONS**

EQUIPMENT OPERATOR II

Department:	Public Works	Sub-Department:	Streets
Reports To:	Lead Equipment Operator	Backed Up By:	As Assigned
Supervises:	As Assigned	Backs Up:	Lead Equipment Operator
Pay Range:	12	Classification:	Full-Time Regular
FLSA:	Non-Exempt	Updated:	07/10, 08/13, 11/13

GENERAL FUNCTIONS

Safely operate heavy and light equipment for maintenance and construction of streets, drainage ditches, water and wastewater utilities and other City facilities in an efficient and proficient manner.

JOB FUNCTIONS AND MAJOR ACTIVITIES

1. Operate heavy equipment; grader, backhoe, front end loader, boiler, trucks, excavator, asphalt repair equipment, road painting equipment, etc., for maintenance of streets, drainage ditches, sewer and water utilities and parking lots.
2. Act as lead man when assigned on a crew working on a given job.
3. Properly follow City of Homer policies and procedures and OSHA safety procedures. Bring problems, issues, or concerns to supervisor, Superintendent, or Public Works Director.
4. Assist in training of lower-level employees performing the maintenance and repair duties, as required or assigned.
5. Perform manual labor as required in maintenance of City equipment or facilities.
6. Perform routine inspection and preventive maintenance on assigned City equipment and refer defects or needed repairs to supervisor; clean equipment.
7. May need to control traffic at work sites by flagging to guide traffic through work areas, as required or assigned.
8. Perform other duties as directed by the Lead Equipment Operator, Superintendent or Public Works Director.

KNOWLEDGE, SKILLS, ABILITIES AND EXPERIENCE

Extensive knowledge of heavy equipment operating principles. Ability to drive and operate the equipment under varying working conditions. Five years' experience operating heavy equipment preferred. Working knowledge of construction and maintenance of water, wastewater and road systems is preferred. Working knowledge of hazards and safety precautions common to heavy equipment operations. Ability to work independently and in a team like setting. Basic computer knowledge required. Good customer service skills required. High school diploma or GED required. Valid Class A CDL with Tanker Endorsement required.

DECISION MAKING RESPONSIBILITIES

Direction is given daily of a specific nature by immediate supervisor or assigned leader. Responsible for carrying out and developing procedures at unit level. Independent judgment and collaborative judgment is particularly important in situations where dangerous conditions are involved within unit and other divisions. Activities are a major source of potential liability. Moderate budget authority at unit level.

SUPERVISORY AUTHORITY

May direct Public Works crew while completing a given task or project as assigned.

EXTERNAL VISIBILITY/CONTACT

High frequency of contact and visibility with the public. Moderate contact with key service personnel in purchase of parts and supplies. Infrequent contact with key City personnel, government officials and presentations and attendance at public meetings.

WORKING CONDITIONS

High frequency of exposure to adverse weather conditions such as extreme cold, snow and ice. High frequency exposure to hazardous weather and working conditions such as working in deep ditches, use of steam boilers, working in confined spaces and use of hazardous paints and solvents. Work includes heavy physical effort in lifting or moving equipment and in working in awkward positions with tools or equipment. Position required to be on call and available for overtime. Work on holidays, weekends and various shifts will be required.

This position is subject to the Commercial Driver's License Drug and Alcohol Testing Policy.

I CERTIFY THAT I HAVE READ THIS JOB DESCRIPTION AND SPECIFICATON; IT HAS BEEN EXPLAINED TO ME. I UNDERSTAND AND ACCEPT THE EXPECTATIONS OF MY DUTIES AND RESPONSIBILITIES AS A CONDITION OF MY EMPLOYMENT AS STATED HEREIN.

Employee Signature

Date

Supervisor Signature

Date

HR Director Signature

Date

City Manager Signature

Date