

PORT AND HARBOR ADVISORY COMMISSION

Regular Meeting



Wednesday, May 25, 2011

5:00 P.M.

City Hall Cowles Council Chambers
491 E. Pioneer Ave. Homer, AK 99603



NOTICE OF MEETING
REGULAR MEETING AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA**
4. **RECONSIDERATION**
5. **APPROVAL OF MINUTES**
 - A. Regular Meeting Minutes for April 27, 2011 P. -1-
6. **VISITORS**
7. **STAFF & COUNCIL REPORT/COMMITTEE REPORTS/ BOROUGH REPORTS**
 - A. Port and Harbor Director's Reports for May 2011 P. -7-
8. **PUBLIC HEARING**
9. **PENDING BUSINESS**
10. **NEW BUSINESS**
 - A. Memo to Port and Harbor Commission from Port Director Re: High Mast Lights dated May 18, 2011 P. -9-
 - B. Memo to Port and Harbor Commission from Port Director Re: 2011 Seattle Fish Expo dated May 18, 2011 P. -11-
 - C. Review of Commissioner Paragraphs Regarding Spit Parking Ideas
11. **INFORMATIONAL ITEMS**
 - A. Harbormaster's Monthly Statistical Report for April 2011 P. -13-
 - B. Weekly Crane and Ice Report P. -15-
 - C. Deep Water Dock Report P. -17-
 - D. Pioneer Dock Report P. 19-
 - E. Pioneer Dock Ferry Landings Report
 - F. Letter from Homer Chamber of Commerce Re: Appreciation of Winter King Salmon Derby Support dated March 31, 2011 P. -23-
 - G. Resolution 11-036(A)(S) – Amending the Fee Schedule to Provide for Long Term Parking Permit Fees P. -29-
 - H. Resolution 11-040(A) – Amending the Port of Homer Terminal Tariff No. 600 to Provide for Parking Fees P. -33-
 - I. Resolution 11-044 – Awarding the Contract for a 2011 Ford Escape Hybrid in the Amount of \$30,722.00 to Kendall Ford of Wasilla, Alaska P. -35-
 - J. Ordinance 11-13(A) – Amending the FY 2011 Operating Budget by Appropriating \$15,000 from the Port and Harbor Reserve Account for the Purpose of Implementing the Long Term Parking Permit Plan and for New Signage at the Approach Ramps P. -37-
 - K. Ordinance 11-15 – Amending HCC 10.04.100, Vehicles and Other Wheeled Conveyances; and HCC 10.04.110, Violation—Penalty; Regarding the Regulation of Parking in the Harbor Area P.
 - L. Strategic Plan
 - M. Lease Expirations as of 2/17/11
 - N. Commissioner Attendance Schedule for City Council Meetings

12. **COMMENTS OF THE AUDIENCE**
13. **COMMENTS OF THE CITY STAFF**
14. **COMMENTS OF THE COUNCILMEMBER *(If one is assigned)***
15. **COMMENTS OF THE CHAIR**
16. **COMMENTS OF THE COMMISSION**
17. **ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, JUNE 22, 2011 at 5:00 p.m. in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.**

4/21/11 mj

Session 11-04, a Regular Meeting of the Port and Harbor Advisory Commission was called to order by Vice Chair Zimmerman at 5:00 p.m. on April 27, 2011 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS CARROLL, HARTLEY, HOTTMAN, HOWARD, WEDIN, ZIMMERMAN

ABSENT: COMMISSIONER ULMER

STAFF: PORT AND HARBOR DIRECTOR HAWKINS
DEPUTY CITY CLERK JACOBSEN

AGENDA APPROVAL

The agenda was approved as written by consensus of the Commission.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments.

RECONSIDERATION

There were no reconsiderations scheduled.

APPROVAL OF MINUTES

A. March 23, 2011 Regular Meeting Minutes

HARTLEY/HOWARD MOVED TO APPROVE THE MINUTES.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried

VISITORS

STAFF AND COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

A. Port and Harbor Director's Reports for April 2011

Port and Harbor Director Hawkins reviewed his staff reports and answered questions from the Commissioners.

Question was raised regarding the dredge spoils. Harbormaster Hawkins responded that annual dredging started in the spring and they are doing an expanded area. He referenced the aerial photo and showed the areas to be dredged. He explained the COE had an issue with a spill of the materials when the pond overfilled, they are responsible for cleaning it up, and they are shut down until fall.

Vice Chair Zimmerman reported on the Lease Committee meeting. A rate of \$2 per square foot was established for the rental kiosks that 250 square foot lots. The Committee discussed length of notice to vacate, and initially 2 weeks was recommended but it may be changed to

30 days. It's moving along. They have been working on the base lease for City properties. It has a few issues that need to be worked out, one is the environmental condition of the property when the City leases it out. It was still written that the City could take the improvements and staff said it would be changed. There were also questions about charges for subleases. It still needs work so hopefully it will be kicked around some more. The Lease Committee also discussed leasing to non profits; future discussion will be whether non profits should pay fair market value, how to establish who does and who doesn't, and a scoring mechanism for it. It was also brought up that if the Council gives a non profit a lease for a dollar a month it is taking money away from the Port and Harbor enterprise fund so should the City general fund pay the Port and Harbor the difference to offset the loss.

PUBLIC HEARING

There were no public hearing scheduled.

PENDING BUSINESS

NEW BUSINESS

- A. Memo to Port and Harbor Commission from Port Director Re: Proposed Port of Homer Projects for Bond Funding dated April 7, 2011
 - a. Port & Harbor 2011 Operating Budget Info

Harbormaster Hawkins reviewed the staff report.

There was no objection to suspending the rules to allow Councilmember Wythe an opportunity to participate in their discussion.

Councilmember Wythe provided the Commission with copies of a memo from Special Projects Coordinator Holen regarding ADOT municipal harbor facility granting. She commented that there are a lot of projects on the CIP list, including the Port and Harbor building which has been on the list since 1985. Money from federal and state funding is not going to be forthcoming any time soon and the harbor paid its last debt at the end of last year. Being debt free and having their own revenue engine could allow them do a revenue bond. She explained her understanding that a revenue bond can be issued without requiring a vote of the community because there is a designated identified source of income to help repay that bond, where as general bonding has to go to the voters to authorize repayment of the bond. Councilmember Wythe said she would like to see a revenue based Port and Harbor improvement bond that would incorporate the facility to replace the harbormaster office which could also facilitate starting or establishing the overslope development standard. She wants to review the CIP and pull off the items she thinks could be considered one unit for the purposes of improving the harbor as a whole. Then the benefit solely rests with the harbor which makes it an acceptable type project to do with harbor revenue funds. Councilmember Wythe said when she brings this information back to the Commission she will incorporate information from finance about what size of bond the harbor would be eligible for. She thinks it is a project that would gain support, particularly if we were able to get grant money to put with it. She confirmed with Senator Stevens and Representative Seaton that a project the city is already committed to and moving forward with is more attractive for acquiring state funds then the list of projects that have been languishing for years. She thinks if the city takes the initiative to improve our port and harbor district we have a better chance of receiving state and federal funds. If we want to promote the harbor as one of our primary economic

development options in Homer, it is incumbent on us as a community to put money into it and bring it up to a better standard. Councilmember Wythe said she will get something written up for the Commission by their June meeting and plans to talk to them more about this.

Discussion ensued regarding current harbor retained earnings and reserve funds. They also discussed whether the tariff increase will impact funding Harbormaster Hawkins and Councilmember Wythe were unsure what effect the increase would have or if future increases would be necessary. In theory, the funds that were being used for previous indebtedness are available, and it would also be dependant on the volume and repayment of the bond taken. Harbormaster Hawkins expressed his goal to inventory all the port owned assets on the split and ensure that there is an accurate account and realistic value. Councilmember Wythe referenced the memo in the meeting packet and said she would not be including all of what is listed there in her project recommendation. She would focus on the Port and Harbor building, dock fenders, replacing ramp 3, and some of the lower cost things. The Harbor Office is a necessity and the others are relatively low dollar amounts. She believes that we need to be willing to reinvest funds in the harbor to keep it supporting itself. From the reasonability test we are saying as a community we don't hold this as valuable as we think we do, because if we held it valuable we would be doing things like erosion control because there is money to do it; as opposed to waiting for someone else to come up with the money to do it for us. She is proposing a shift in the way we think about things and take some responsibility for our own progress and our own selves. She noted that we will continue to maintain our CIP list and to ask for funding, but not simply wait for it.

There was brief discussion of the progress the fish tax and its benefits for leveraging. Councilmember Wythe responded that the lobbyists reported that they were unable to put together a good enough coalition to get it up for discussion this year, but hope to next year.

Harbormaster Hawkins responded to questioning and said he doesn't believe that enough money is being put into reserves to maintain the harbor. Year after year \$324,000 has gone into reserves, and after raising rates by 3%, last year it was increased to \$500,000. \$1.4 million is more of a real number to be able to maintain the facility. Parody studies are done to see what rates harbors in the state are charging to be competitive, but we are all keeping them low in comparison to the lower 48. Senator Steadman's comment to the Port and Harbor Association was that the state is getting out of the harbor business so cities need to figure out a way to maintain their facilities. Comment was made that the state, feds, and boroughs should help maintain harbors as they are part of the state transportation infrastructure.

INFORMATIONAL ITEMS

- A. Harbormaster's Monthly Statistical Report for March 2011
- B. Weekly Crane and Ice Report
- C. Deep Water Dock Report
- D. Pioneer Dock Report
- E. Pioneer Dock Ferry Landings Report
- F. Total Wharfage Report - 2006 to 2010 Comparison
- G. Resolution 11-035 - Awarding the Contract for the Refurbishment of One Pedestal Crane on the Homer Fish Dock to Alaska Hydraulics, Inc.
- H. Memo to Port and Harbor Commission from Port Director Re: Winter King Salmon Derby Harbor Activity Statistics dated April 4, 2011
- I. 2011 Commissioner Attendance at City Council Meetings
- J. Strategic Plan 2011

- K. Lease Expirations as of 2/17/11
- L. Commissioner Reappointment letters and certificates

COMMENTS OF THE AUDIENCE

Councilmember Wythe thanked the Commission for considering the possibility of bonding. She recognized that there are a lot of activities that aren't really our favorites to have to talk to people about publicly, but she wants to see us do something positive and she feels the only way we are going to do that is to take responsibility for ourselves. She will do what she can to get information to the Commission for their June meeting.

COMMENTS OF CITY STAFF

Deputy City Clerk Jacobsen relayed a message from Chair Ulmer that she would like the Commissioners to submit a paragraph for about other parking solutions for discussion at the May meeting.

Harbormaster Hawkins commented that the Helenka B, a 167 foot vessel, came in after the Harvester left. There has been a lot of freight and cargo coming across the barge ramp. It is generating revenue and they are great to work with but has been challenging for staff at times to ensure there is a place for the Helenka B to tie up. Harbormaster Hawkins used the aerial photo to reference an area where the owner has a proposal of driving some pile to establish a spot to moor the Helenka B. It can be considered temporary as it can be removed and it will help the city to have a spot specifically for him. He is looking at a long term lease as well for a place to bring cargo in and leave it; currently he is paying laydown storage for his cargo. It was noted that the designation for the lot suggested for the long term lease may have to be changed as it is currently earmarked for fuel storage.

Harbormaster Hawkins commented that they are going to work to raise public awareness about safety at the load and launch ramp. He cited some incidents of boats being dumped off trailers onto the ramp, or trailers coming unhooked and rolling down the ramp, one boat ended up on the gangway itself, and fortunately the stories so far have ended with no one got hurt. What is happening is they aren't using safety chains, which is really common sense, as they are relying on the hand crank on the trailer. There is a fine in the tariff for blocking the ramp and they have used it in the past in only dealing with the worst offenders. He is going to work for better public awareness with increased signage, and handouts. He said it is getting scary and he doesn't want to have to pull a kid out from under a trailer. He also has concerns that people don't use the walkways and will walk behind the trailers.

Question was raised about the progress on the piling by Pier One that was requested by a John Crandall. Harbormaster Hawkins explained that he hasn't moved forward on it. There are so many projects that need funding and need to be done out there, including revenue projects, and he can't justify putting this project ahead of others. There was brief discussion about funding if the leaseholder is interested in paying for the work.

COMMENTS OF THE COUNCILMEMBER

There were no further comments from Councilmember Wythe.

COMMENTS OF THE CHAIR

Vice Chair Zimmerman said it was a good meeting.

PORT AND HARBOR ADVISORY COMMISSION
REGULAR MEETING
APRIL 27, 2011

COMMENTS OF THE COMMITTEE

There were no Commission comments.

ADJOURN

There being no further business to come before the Commission the meeting adjourned at 6:13 p.m. The next regular meeting is scheduled for Wednesday, May 25, 2011 at 5:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK

Approved: _____



City of Homer

Port / Harbor

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PORT & HARBOR STAFF REPORT

By Bryan Hawkins, Port Director/Harbormaster
Prepared for the May 25, 2011 Port & Harbor Commission Meeting

May 18, 2011

1. Administration

Staff met with:

- Homer Rotary Club – Homer Harbor power point presentation
- Alaska Clean Harbors Committee
- Western Alaska Area Maritime Security Committee – Teleconference meeting
- Staff Meeting
- Marine Exchange – Facility Security Plan Audit
- Ron Smith, Peninsula Scrap & Salvage – Concrete Pad Leasing
- Shaun McFarlane, URS Engineers – Deep Water Dock Load Limits
- Pier 1 Theatre – Walk-thru of Facility
- Steve Post, North Star Terminal & Stevedore – Long-shoring at the Deep Water Dock
- Jeffrey James, FEMA – FEMA Grant Review
- Steve Franklin, Seldovia Bay Ferry – Summer Operations of Kachemak Voyager
- Bill Sullivan, Dockside Two – Walk-thru of Facility
- Lease Committee Meeting

We welcome Cole Jacobsen who was hired on as a seasonal Harbor Assistant, and Peter Alfiche, the new summer Ice Plant Assistant. Both began early May.

A Notice of Intent to Impound has been issued to the owner of the derelict vessel the Albert. Impounding will commence May 23rd and auctioned off early June 2011.

2. Operations

A detailed operation report will not be available this month. Staff has been fervently busy with posting new signage, including pouring concrete for posts and designating out the new areas for long term/non-long term parking, as well as continuing their regular activities.

3. Other

- The Deep Water Dock Security Gate ITB closed Thursday, April 21st. After being reviewed by staff it was concluded that all bids exceeded the allotted budget. Staff is working on adjusting the scope of work laid out in the ITB and will be re-advertised shortly.

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MEMORANDUM

TO: PORT & HARBOR ADVISORY COMMISSION
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER
DATE: MAY 18, 2011
RE: HIGH MAST LIGHTS

Background

Homer City Council awarded a contract to Siemens to evaluate all City facilities for possible energy savings.

There have been many meetings and conferences on information that came from the energy study. As far as the Port is concerned, there are two buildings that are going to receive lighting upgrades: the Ice Plant and the Port Maintenance Shop. Siemens has also focused a lot of effort on the harbor's high mast lights.

Initially they suggested that we install 750 watt metal Hylide bulbs and new ballast kits into the 80+ fixtures. After further investigation, turns out that these bulbs will not work in this application. Siemens is now recommending that we change out the 1000 watt sodium bulbs we are currently using for 750 watt bulbs. The energy savings are estimated at 66,613 kilowatts per year, potentially saving us \$12,656.00 at the current prices. The project cost to change over to the smaller bulbs is \$85,147.00. The issue that we need input on is the loss of light over the facility. We estimate that the 750 watt bulbs will produce 20% less light than what we have now.

I had hoped that this energy evaluation was going to show us new technology that we could invest in resulting in energy savings for the enterprise. In the end, it seems that the best we can do, if we want to reduce costs, is to install smaller bulbs.

Recommendation

Staff is seeking input from the Port and Harbor Commission on this loss of security lighting vs. money saved issue.



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MEMORANDUM

TO: PORT & HARBOR ADVISORY COMMISSION
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER
DATE: MAY 18, 2011
RE: 2011 SEATTLE FISH EXPO

Background

On the subject of marketing the Port and Harbor of Homer, I have been collaborating with the Marine Trades Committee and the Chamber of Commerce to make a more coordinated approach to participating in trade shows.

In the past, the Homer Harbor had a booth at the Seattle Fish Expo, a trade show geared towards the commercial fishing industry, but we have not attended in over 11 years. It's my feeling that the City of Homer would benefit from this kind of advertising and that's why I propose teaming up with the Chamber to attend.

The booth itself will be run by the Chamber of Commerce with a portion allotted to the Port and Harbor. We will assist by covering our portion of the booth costs as well as dedicating one harbor employee for the duration of the expo.

Recommendation

Informational only

Date From	Date To	Crane Hours (Weekly)	Crane YTD	Tons of Ice (Weekly)	YTD Ice
1/3/2011	1/9/2011	6.7	6.7	0 shut down for maintenance	
1/10/2011	1/16/2011	23.5	30.2	0 shut down for maintenance	
1/17/2011	1/23/2011	18.3	48.5	0 shut down for maintenance	
1/24/2011	1/30/2011	18	66.5	0 shut down for maintenance	
1/31/2011	2/6/2011	10.7	77.2	0 shut down for maintenance	
2/7/2011	2/13/2011	19.1	96.3	0 shut down for maintenance	
2/14/2011	2/20/2011	26.8	123.1	0 shut down for maintenance	
2/21/2011	2/27/2011	30.1	153.2	0 shut down for maintenance	
2/28/2011	3/6/2011	58.3	211.5	0 shut down for maintenance	
3/7/2011	3/13/2011	76.3	287.8	57	57
3/14/2011	3/20/2011	79.1	366.9	46	103
3/21/2011	3/27/2011	38	404.9	44	147
3/28/2011	4/3/2011	39.2	444.1	31	178
4/4/2011	4/10/2011	27.1	471.2	21	199
4/11/2011	4/17/2011	56.1	527.3	83	282
4/18/2011	4/24/2011	43.1	570.4	33	315
4/25/2011	5/1/2011	79.7	650.1	81	396
5/2/2011	5/8/2011	62.6	712.7	96	492
5/9/2011	5/15/2011	60.6	773.3	79	571
5/16/2011	5/22/2011				
5/23/2011	5/29/2011				
5/30/2011	6/5/2011				
6/6/2011	6/12/2011				
6/13/2011	6/19/2011				
6/20/2011	6/26/2011				
6/27/2011	7/3/2011				
7/4/2011	7/10/2011				
7/11/2011	7/17/2011				
7/18/2011	7/24/2011				
7/25/2011	7/31/2011				
8/1/2011	8/7/2011				
8/8/2011	8/14/2011				
8/15/2011	8/21/2011				
8/22/2011	8/28/2011				
8/29/2011	9/4/2011				
9/5/2011	9/11/2011				
9/12/2011	9/18/2011				
9/19/2011	9/25/2011				
9/26/2011	10/2/2011				
10/3/2011	10/9/2011				
10/10/2011	10/16/2011				
10/17/2011	10/23/2011				
10/24/2011	10/30/2011				
10/31/2011	11/6/2011				
11/7/2011	11/13/2011				
11/14/2011	11/20/2011				
11/21/2011	11/27/2011				
11/28/2011	12/4/2011			shut down for maintenance	
12/5/2011	12/11/2011			shut down for maintenance	
12/12/2011	12/18/2011			shut down for maintenance	
12/19/2011	12/25/2011			shut down for maintenance	
12/26/2011	1/1/2012			shut down for maintenance	

Deep Water Dock 2011

DATE	VESSEL	LOA	TIMES	BILLED	#Dock	\$ Dock	Serv Chg
1/9/11	Pacific Wolf & DBL54	395	1800	K-Sea Transp	1	\$ 896.65	\$ 52.00
1/10/11	Pacific Wolf INSIDE	121		K-Sea Transp	2	\$ 274.67	
1/10/11	DBL 54	300		K-Sea Transp	1	\$ 681.00	
1/11/11	Pacific Wolf INSIDE	121		K-Sea Transp	2	\$ 274.67	
1/11/11	DBL 54	300		K-Sea Transp	1	\$ 681.00	
1/12/11	Pacific Wolf INSIDE	121		K-Sea Transp	2	\$ 274.67	
1/12/11	DBL 54	300		K-Sea Transp	1	\$ 681.00	
1/13/11	Pacific Wolf INSIDE	121	/0600	K-Sea Transp	2	\$ 274.67	
1/13/11	Pacific Wolf & DBL54	395	0630/	K-Sea Transp	1	\$ 896.65	
1/14/11	Pacific Wolf & DBL54	395		K-Sea Transp	1	\$ 896.65	
1/15/11	Pacific Wolf & DBL54	395		K-Sea Transp	1	\$ 896.65	
1/16/11	Pacific Wolf & DBL54	395	/0945	K-Sea Transp	1	\$ 896.65	
1/17/11	Perseverance	189	0705 /	Cispri	1	\$ 429.03	
1/18/11	Perseverance	189	/1115	Cispri	1	\$ 429.03	
1/19/11	Perseverance	189	1630/	Cispri	1	\$ 429.03	
1/20/11	Perseverance	189	/1430	Cispri	1	\$ 429.03	
2/4/11	Pacific Wolf & DBL54	395	0900/1115	K-Sea Transp	1	\$ 896.65	\$ 52.00
2/19/11	Sea Prince & Barge 360	360	0920 /	Crowley	1	\$ 817.20	\$ 52.00
2/20/11	Sea Prince & Barge 360	360		Crowley	1	\$ 817.20	
2/21/11	Sea Prince & Barge 360	360		Crowley	1	\$ 817.20	
2/22/11	Sea Prince & Barge 360	360	/1700	Crowley	1	\$ 817.20	
3/7/11	Peregrine	85	1300/1400	Peregrine Falcon Inc	1	\$ 192.95	\$ 52.00
3/7/11	Katrina Em	101	1500/1600	Alaskan Access Fls	1	\$ 229.27	\$ 52.00
3/15/11	Perseverance	189	1800/	Cispri	1	\$ 429.03	\$ 52.00
3/16/11	Perseverance	189	1500 /	Cispri	1	\$ 429.03	\$ 52.00
3/17/11	Perseverance	189	1615 /	Cispri	1	\$ 429.03	\$ 52.00
3/18/11	Perseverance	189	0800 /	Cispri	1	\$ 429.03	\$ 52.00
3/22/11	Pacific Wolf	121	1200/1300	K-Sea Transp	2	\$ 42.71	
3/25/11	Sinuk tug	82	0830/1030	Crowley	1	\$ 186.14	\$ 52.00
3/28/11	Pacific Wolf & DBL54	395	1615/	K-Sea Transp	1	\$ 896.65	\$ 52.00
3/29/11	Pacific Wolf & DBL54	395	2000/	K-Sea Transp	1	\$ 896.65	\$ 52.00
3/30/11	Perseverance	189	1900/	Cispri	1	\$ 429.03	\$ 52.00
3/30/11	Responder barge	168	1900/	Cispri	1	\$ 381.36	
4/1/11	Perseverance	189	/0830	Cispri	1	\$ 429.03	
4/1/11	Responder barge	168	/0830	Cispri	1	\$ 381.36	
4/6/11	Endurance	207	1000/	Alyeska Pipeline	1	\$ 469.89	\$ 52.00
4/7/11	Endurance	207	all day	Alyeska Pipeline	1	\$ 469.89	
4/8/11	Endurance	207	all day	Alyeska Pipeline	1	\$ 469.89	
4/9/11	Endurance	207	/0705 1630/	Alyeska Pipeline	1	\$ 469.89	
4/10/11	Endurance	207	/1945	Alyeska Pipeline	1	\$ 469.89	
4/25/11	Perseverance	189	2230/	Cispri	1	\$ 429.03	\$ 52.00
4/25/11	Responder barge	168	2230/	Cispri	1	\$ 381.36	
4/26/11	Perseverance	189	/0800	Cispri	1	\$ 429.03	
4/26/11	Responder barge	168	/0800	Cispri	1	\$ 381.36	
4/27/11	Perseverance	189	all day	Cispri	1	\$ 429.03	
4/27/11	Responder barge	168	all day	Cispri	1	\$ 381.36	
4/28/11	Perseverance	189	/0945 1800/	Cispri	1	\$ 429.03	
4/28/11	Responder barge	168	/0945 1800/	Cispri	1	\$ 381.36	

Pioneer Dock 2011

DATE	VESSEL	LOA	TIMES	BILLED	#Dock	\$Dockings	Serv Chg
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
			Year to Date Totals:		24	\$ 17,992.02	\$ 1,040.00
05/18/11							
Ferry Landings Pioneer Dock 2011:			DWD 2011:				
January	27						
February	19						
March	27						
April	22						
May							
June							
July							
August							
September							
October							
November							
December							

Water Usage 2011

Gal.	\$	194.05	minimum charge
	\$102.00	CONX	
	Charged		Conx Fee
13720	\$	532.47	\$ 102.00
3000	\$	194.05	\$ 102.00
2950	\$	194.05	\$ 102.00
2000	\$	194.05	\$ 102.00
1370	\$	194.05	\$ 102.00
6000	\$	232.86	\$ 102.00
3900	\$	194.05	\$ 102.00
2270	\$	194.05	\$ 102.00
0			
0			

0			
0			
0			
35210	\$	1,929.63	\$ 816.00



Mission: to promote cooperative economic development that preserves the essence of the community while enhancing the quality of life.

RECEIVED

APR 04 2011

PORT & HARBOR

March 31, 2011

Homer Harbor Masters Office
4350 Homer Spit Road
Homer AK 99603

Homer Harbor Masters Office,

Thank you sincerely for your sponsorship of the 18th Annual Homer Chamber of Commerce Winter King Salmon Tournament. Your contribution of complementary mooring and launching and providing harbor staff to assist at Tournament headquarters was greatly appreciated.

The Tournament was a great success, with 858 anglers and 248 boats, and it provided a tremendous economic boost to Homer. The Tournament could never take place without the cooperation and participation of the business community, and your generous support.

All prize sponsors were recognized on UHF radio during the Tournament and in newspaper.

Again, thank you for your sponsorship. We look forward to your continued support of the Winter King Salmon Tournament.

Sincerely,

A handwritten signature in black ink that reads "Tina Day".

Tina Day
Executive Director
Homer Chamber of Commerce
(907) 235-7740 phone
(907) 235-8766 fax

Enclosures

2011 WINTER KING PRIZE LIST

RANDOM PRIZE DRAWING GIVEAWAYS!		
Prize	Donor	Value
48 Super Bail Cut Plugs	B S Fish Tales, Inc. - Brad's Killer Fishing Gear	\$404
8 \$25 Gift Certificates	Sportsman's Warehouse-Soldotna	\$400
12 Boxes Assorted Flashers & Spinners	Sy's Jigs & Flies	\$360
4 Reels and 1 Knife	All Sports	\$316
60 Packets Adjustable 2 Hook Locking Rig	Owner American Corp	\$300
12 Fish Catcher Flashers & 32 Downrigger Cable Attachments	Bechhold & Son Lure Co.	\$268
24 Prochip Flashers	Pro Troll & Sekora Lures	\$264
24 Hotchip Flashers	Pro Troll & Sekora Lures	\$240
Flashers & Spoons	Silver Horde Fishing Supplies	\$229
One Night Stay & a Massage for One	Homer Inn and Spa	\$224
24 E Rotary Clips	Pro Troll & Sekora Lures	\$211
Two Cabela Spotting Scopes	Clay & Jackie Norvell	\$200
Four \$50 Gift Certificates	The Sport Shed	\$200
One \$100 Gift Certificate	Captain Patties Fish House	\$100
Eight \$25 Gift Certificates	Wasabi's	\$200
36 Lures	Northern King Lures	\$180
18 Packages Assorted Test Line	G Pucci & Sons	\$180
2 Sonicare Toothbrush	Dr. Susan Polis-Preventive Dental Services	\$160
Six Cannon Rod Holders	Johnson Outdoors Inc	\$150
Three \$50 Gift Certificates	Spenard Builder's Supply	\$150
24 Amoebil Jigs	River 2 Sea	\$129
Four \$25 Gift Certificates	The Grog Shop	\$100
2 Audi Jackets Sizes L & XL	Morrison Auto Group	\$120
6 Caps & 12 Trolling Spoons	Mepps Spinners & Spoons	\$120
Two \$50 Gift Certificates	Kachemak Gear Shed/Redden Marine	\$100
One \$100 Gift Certificate	Kachemak Gear Shed/Redden Marine	\$100
Four \$25 Gift Certificates	Jersey Subs	\$100
Four \$25 Gift Certificates	Café Cups	\$100
One Night Stay	Driftwood Inn	\$100
Two \$50 Gift Certificates	Fat Olive's Restaurant	\$100
Three Hats and 3 T-Shirts	Gamakatsu USA	\$90
\$75 Gift Certificate	Alaskan Suites	\$75
Hoodie, Hat and T-Shirt	Bear Creek Winery	\$72
Two \$25 Gift Certificates	Alice's Champagne Palace	\$50
\$50 Gift Certificate to Sportsman's Warehouse	Clay & Jackie Norvell	\$50
8 Bottles Bait Scents	ProCure Inc	\$48

2011 WINTER KING PRIZE LIST

Top Twenty Places	PRIZE	VALUE
First	21%	
Second	14%	
Third	11%	
Fourth	8%	
Fifth	6%	
Sixth	5%	
Seventh	4%	
Eight	3%	
Ninth	2%	
Tenth	1%	
Eleventh	Cannon Downrigger - Minnkota Motors	\$700
Twelfth	Cannon Downrigger - Minnkota Motors	\$700
Thirteenth	Halibut Charter for Two-Captain Pete's Alaskan Experience	\$450
Fourteenth	Round Trip Anchorage to Fairbanks for Two - Alaska Rail Road	\$334
Fifteenth	Salmon Charter for One-Norm's Saltwater Charter	\$275
Sixteenth	Cabin Rental for 1 Night - Wild Rose Cottages & Gift Certificate from Captain Patties Fish House	\$260
Seventeenth	Round Trip Ticket - Homer/Kodiak or Homer/Anchorage - Grant Aviation	\$250
Eighteenth	Two Night Stay for 2 at Island Watch Vacation Rentals & Gift Certificate from Duggan's Galley	\$240
Nineteenth	Stay at Bryn Teg Cottage & Gift Certificate from The Grog Shop	\$220
Twentieth	Eight Piece Vise Grips - Fastenal & Gift Certificate from Spenard Builder's Supply	\$210
Youth Prize		
Largest Fish caught by youth under 18	Bill Thompson Sportsman Memorial Prize	\$300
Raffle Prize		
Era Aviation Raffle Prize	Roundtrip tickets for two Homer-Anchorage	\$250
Early Bird Prize		
Era Aviation Early Bird Prize	Roundtrip tickets for two Homer-Anchorage	\$250

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 11-036(A)(S)

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE FEE SCHEDULE TO PROVIDE FOR LONG TERM PARKING PERMIT FEES.

WHEREAS, The Port and Harbor Advisory Commission approved a Long Term Parking Plan; and

WHEREAS, City Council approved the Long Term Parking Plan via Resolution 11-034(S); and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the City of Homer Fee Schedule as follows:

PARKING FEES

Parking fees to be collected at Ramp 1, Ramp 2, Ramp 3 and Ramp 4 seasonally (Memorial Day through Labor Day). Parking fee is \$5 per calendar day. Posted parking time limits will be established and enforced as per Homer city code 10.04.100.

Seasonal permits for day use parking (Ramps 1-4): \$250.00.

Long Term parking permits required for Vehicles 20' or less parked in excess of seven (7) Consecutive 24-hour days.

Long Term parking annual permit (January 1st through December 31st): fee \$200.00.

Long Term Parking annual permit fee for vessel owners paying annual moorage in the Homer Harbor: fee \$100.00.

Vehicles over 20' and trailers are not eligible for long term parking permits.

Long term parking will be enforced year around.

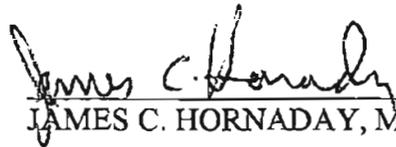
Parking lot restrictions for long term parking, May 1 through October 1, as depicted on attached map (Attachment A).

Existing code definitions for Restricted parking, vehicles, junk vehicles, and fines for violations apply.

Fines, \$25.00 per calendar day.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 25th day of April, 2011.

CITY OF HOMER



JAMES C. HORNADAY, MAYOR

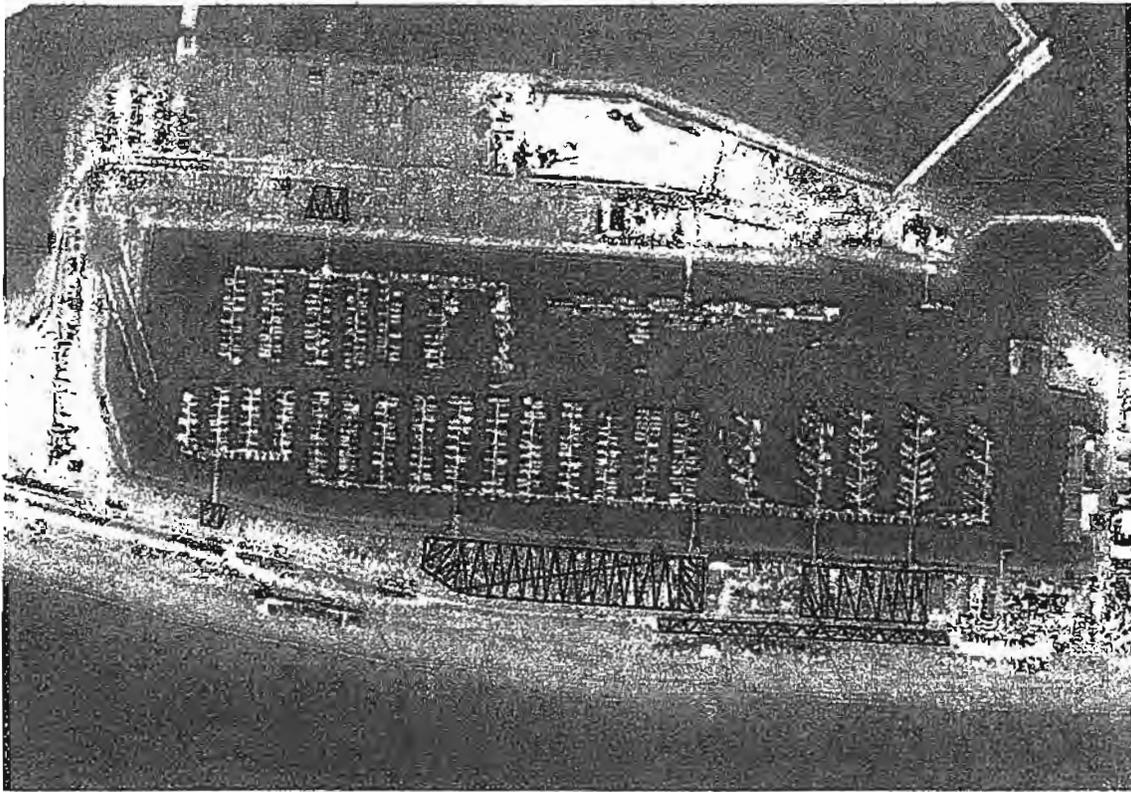
ATTEST:



JO JOHNSON, CMC, CITY CLERK

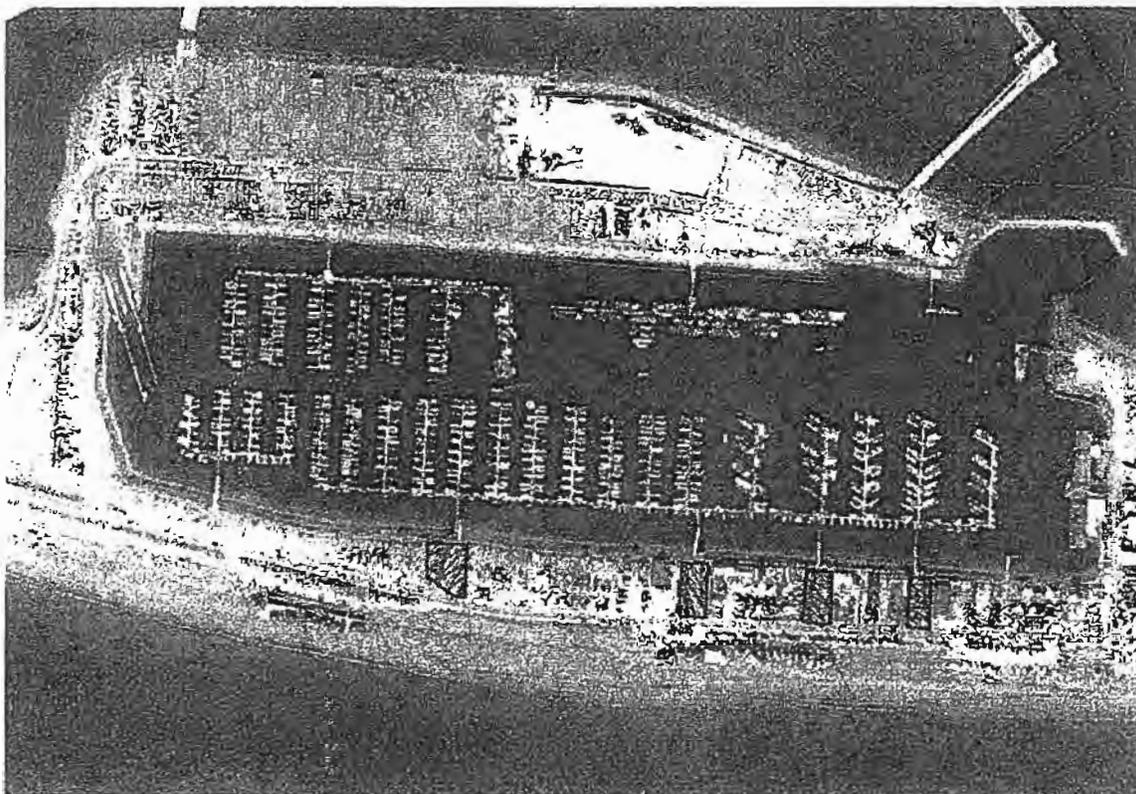
Fiscal Note: Revenue amounts not defined in CY2011 budget.





No Long-Term Parking Areas

Day-Use Parking Areas



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**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Port and Harbor Director

RESOLUTION 11-040(A)

A RESOLUTION OF THE CITY COUNCIL OF HOMER,
ALASKA, AMENDING THE PORT OF HOMER TERMINAL
TARIFF NO. 600 TO PROVIDE FOR PARKING FEES.

WHEREAS, Seasonal day use parking fees were adopted via Resolution 06-52; and

WHEREAS, A Long Term Parking Plan has been approved via Resolution 11-034(S) and is in the process of being implemented; and

WHEREAS, To date, parking fees have not been included in the Port of Homer Terminal Tariff No. 600; and

WHEREAS, The Federal Maritime Commission staff confirmed that Tariffs can be amended to include information a municipality deems relevant to its Harbor's fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the Port of Homer Terminal Tariff No. 600 as follows:

RULE: 34.31 – PARKING FEES

Parking fees to be collected at Ramp 1, Ramp 2, Ramp 3 and Ramp 4 seasonally (Memorial Day through Labor Day). Parking fee is \$5 per calendar day. Posted parking time limits will be established and enforced as per Homer City Code 10.04.100.

(a) LONG TERM PARKING PERMITS

Vehicles over 20' and trailers are not eligible for long term parking permits.

(1) Seasonal permits for day use parking (Ramps 1-4): \$250.00.

(2) Long Term parking permits required for vehicles 20' or less parked in excess of seven (7) consecutive 24-hour days.

(3) Long Term Parking annual permit fee for vessel owners paying annual moorage in the Homer Harbor: fee \$100.00.

(4) Long Term parking annual permit (January 1st through December 31st): fee \$200.00.

(5) Long term parking will be enforced year around.

(6) Parking lot restrictions for long term parking, May 1 through October 1, as

50 depicted on harbor map (Resolution 11-036(A).

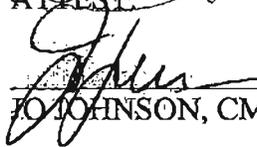
51
52 (7) Existing code definitions for restricted parking, vehicles, junk vehicles, and
53 fines for violations apply. Fines, \$25.00 per calendar day.

54
55 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 25th day of April,
56 2011.



CITY OF HOMER


JAMES C. HORNADAY, MAYOR

63 ATTEST
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66 JO JOHNSON, CMC, CITY CLERK

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68 Fiscal Note: Revenue amounts not defined in CY2011 budget.

CITY OF HOMER
HOMER, ALASKA

City Clerk

RESOLUTION 11-044

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, AWARDED THE CONTRACT FOR A 2011 FORD ESCAPE HYBRID IN THE AMOUNT OF \$30,722.00 TO KENDALL FORD OF WASILLA, ALASKA, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The Request for Proposals was advertised in the Anchorage Daily News on March 20, 2011, posted on Craig's List and posted on the City's website; and

WHEREAS, One company requested proposal specifications; and

WHEREAS, Sealed proposals were due by 2:00 p.m. Thursday, March 31, 2011 and zero bids were received; and

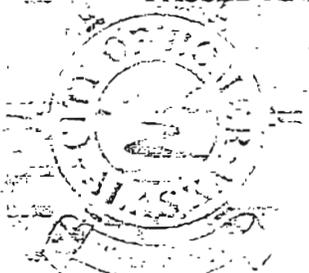
WHEREAS, After approval from the City Manager bid packets were faxed to five local Ford dealerships on April 5, 2011 with a response deadline of 5:00 p.m. Wednesday, April 15, 2011 and two responsive bids were received; and

WHEREAS, A team of staff scored the bids based on the bid requirements and recommends awarding the bid to Kendall Ford of Wasilla, Alaska; and

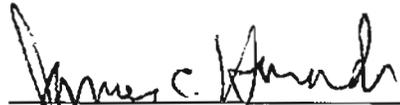
WHEREAS, \$30,000 was budgeted under the Fleet Reserves account and the balance of \$722 may be taken from the Port and Harbor Enterprise Fund.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, awards the contract for a 2011 Ford Escape Hybrid in the amount of \$30,722.00 to Kendall Ford of Wasilla, Alaska, and authorizes the City Manager to execute the appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 25th day of April, 2011.

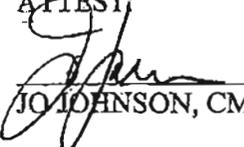


CITY OF HOMER



JAMES C. HORNADAY, MAYOR

ATTEST:



JO JOHNSON, CMC, CITY CLERK

Fiscal information: \$30,000.00 budgeted in Account 452-376-5901 and \$722.00 from Account 400-600-5236.

CITY OF HOMER
HOMER, ALASKA

City Manager

ORDINANCE 11-13(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
ALASKA, AMENDING THE FY 2011 OPERATING BUDGET
BY APPROPRIATING \$15,000 FROM THE PORT AND
HARBOR RESERVE ACCOUNT FOR THE PURPOSE OF
IMPLEMENTING THE LONG TERM PARKING PERMIT
PLAN AND FOR NEW SIGNAGE AT THE APPROACH
RAMPS.

WHEREAS, The Council authorized a long term parking permit plan with the adoption
of Resolution 11-034(S) that established permit fees.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY 2011 Operating Budget by
appropriating \$15,000 from the Port and Harbor Reserve Account for the purpose of
implementing the long term parking permit plan and for new signage at the approach ramps.

Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
456-380	Port and Harbor Reserves	\$15,000

Section 2. This is a budget amendment ordinance, in temporary in nature, and shall not be
codified.

ENACTED BY THE HOMER CITY COUNCIL this 25th day of April, 2011.



ATTEST:

[Signature]
JO JOHNSON, CMC, CITY CLERK

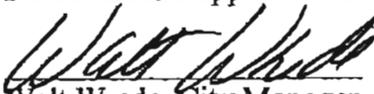
CITY OF HOMER
[Signature]
JAMES C. HORNADAY, MAYOR

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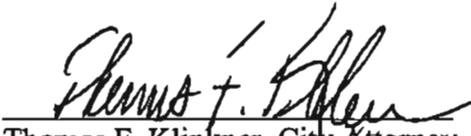
YES: 6
NO: 0
ABSENT: 0
ABSTAIN: 0

First Reading: 4/11/11
Public Hearing: 4/25/11
Second Reading: 4/25/11
Effective Date: 4/26/11

Reviewed and approved as to form:


Walt Wrede, City Manager

Date: 4/28/11


Thomas F. Klinkner, City Attorney

Date: 5-3-11

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**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Port and Harbor Director

ORDINANCE 11-15

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING HOMER CITY CODE 10.04.100, VEHICLES AND OTHER WHEELED CONVEYANCES; AND HOMER CITY CODE 10.04.110, VIOLATION--PENALTY; REGARDING THE REGULATION OF PARKING IN THE HARBOR AREA.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 10.04.100, Vehicles and other wheeled conveyances, is amended to read as follows:

10.04.100 Vehicles and other wheeled conveyances. a. The harbormaster may designate restricted parking areas in the harbor area. In a restricted parking area, the harbormaster may:

(1) Establish time limits for parking;

(2) Designate areas for paid parking, and establish fees for paid parking there; and

(3) Designate areas for permit parking, and establish the fees and qualifications for obtaining a permit.

"Restricted parking" areas pertain to the parking of any vehicle or trailer, private or commercial.

b. The harbormaster shall notify the public of time limits in restricted parking areas, fees required to park in restricted parking areas, and permit requirements for parking in restricted parking areas by the placement of official traffic control devices. No person may stop, stand or park a vehicle in violation of such an official traffic control device. Every day in which such a violation continues shall constitute a separate offense.

c. No person other than an employee of the City or other person acting on City business shall drive a vehicle upon the inside gravel slope of the Small Boat Harbor except in case of emergency. Parking or leaving boats, trailers and/or other vehicles and equipment related thereto by the public shall be limited to specific areas designated for such use.

d. Hauling out boats on skids is prohibited unless approved in advance by the harbormaster.

Section 2. Homer City Code 10.04.110, Violation--Penalty, is amended to read as follows:

10.04.110 Violation--Penalty. a. Except as provided in (b) of this section, any violation of the provisions contained in this title or regulations adopted pursuant to this title shall be unlawful and punishable as provided in Section 1.16.010 of this Code.

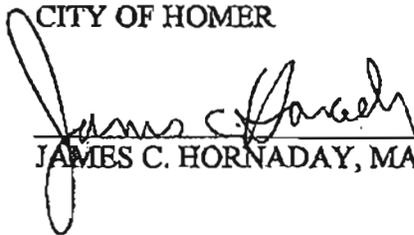
b. A violation of HCC 10.04.100(b) is amenable to disposition without court appearance upon payment of a fine in the amount of \$25.00. The person cited for the violation may mail or personally deliver to the clerk of court the amount of the fine plus any surcharge required to be imposed by AS 29.25.074, together with a copy of the citation signed by the person indicating

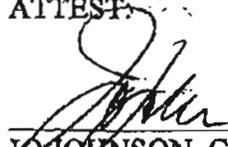
47 the person's waiver of court appearance, entry of plea of no contest, and forfeiture of the fine.
48 The payment of a fine under this subsection shall be treated as a judgment of conviction. The
49 fine paid is complete satisfaction for the offense. If a person cited for a violation of HCC
50 10.04.100(b) appears in court to contest the citation and is found guilty, the maximum sentence
51 which may be imposed is the scheduled fine amount plus any surcharge required to be imposed
52 by AS 29.25.074.

53
54 Section 3. This Ordinance is of a permanent and general character and shall be included
55 in the City Code.

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57 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 9th day of May,
58 2011.



CITY OF HOMER

JAMES C. HORNADAY, MAYOR

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66 ATTEST:
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70 JO JOHNSON, CMC, CITY CLERK

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72 YES: 5
73 NO: 0
74 ABSTAIN: 0
75 ABSENT: 1

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77 First Reading: 4/25/11
78 Public Hearing: 5/10/11
79 Second Reading: 5/10/11
80 Effective Date: 5/10/11

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82 Reviewed and approved as to form:

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85
86 Walt E. Wrede, City Manager

Thomas F. Klinkner, City Attorney

87
88 Date: 5/13/11

Date: _____

Port and Harbor Advisory Commission Strategic Plan - 2011

Mission statement:

Act in an advisory capacity to the City Manager and the City Council on the problems and development of the City Port and Harbor facilities. Consideration may include the physical facilities, possible future development and recommendations on land use within the Port and Harbor areas.

Overall Goals:

1. Conduct faster, more productive meetings
2. Become a more effective Commission - provide timely, relevant comment to the City Council on Port and Harbor issues
3. Have a better understanding of the budget process
4. Establish committees when needed to work on specific tasks

Short Term Goals - less than 6 months or by the end of 2011 (not prioritized)

1. Conduct more efficient meetings
2. Improve Harbor Recycling Efforts
3. Parking- Encourage administration/Council to gain greater control
4. Gain a better understanding of the budget process, and provide comments to the Administration (Harbormaster, City Manager) in a timely manner for possible inclusion in the 2012 budget.
5. Develop a strategy to work with the City Council
6. Improvements to Barge Ramp - facilities need to be repaired and replaced due to increased usage.

Midterm Goals 1-3 years (2012-2014)

1. Continue to refine City Leasing Policies
2. Continue to understand the budget, include setting fees, and dedication of sales tax
3. Lobby for restroom access on Fish Dock Road
4. Lobby Council for funds to create a port marketing plan
5. Improvements to Barge Terminal Facility
6. Container Freight System - Support Staff in research and market analysis regarding interest, cost effectiveness and benefits to the Kenai Peninsula

Long Term 5 or more years (2016-??)

1. Build a new harbormaster office
2. Encourage the City to lobby ACOE and the state to address erosion control on the Spit, both on the west side and the harbor side
3. Long range harbor planning, east harbor expansion

Action Plan - Who does what, and when?

Staff

- Provide yearly information about the budget
- Inform the Commission of City Council actions and discussion of Harbor issues

Commission

- Attend City Council meetings as assigned
- Attend work sessions and training opportunities
- Come prepared to make a motion for action at meetings, or ask staff before the meeting for more information
- Request a City Council member attend Port and Harbor meetings
- Ask questions about the budget process. Request information from the Harbormaster.

Clerks

- Help the Commission learn to be more efficient and effective
- Help the Commission learn to better communicate with the City Council (Memorandums vs Resolutions and Ordinances)

Homer Spit Lease Expiration Calendar

updated 1/6/11 rev. 2/17/11

Lease Expires	Leaseholder	Details	Action
7/31/2010	Fish Factory	6 mos. Lease Expires	Paying month-to-month til completion of construction brings Lot 12A up to code for lease amendment to include 12B strip
8/14/2010	Alaska Custom Seafoods	lease expires; no options remain	Lease negotiations currently in progress with Alaska Custom Seafoods
9/23/2010	Peninsula Scrap	9 mo. lease expires	scrap meter stored on chip pad
9/30/2010	Snug Harbor	lease expires	Lease negotiations currently in progress with Snug Harbor Seafoods
5/18/2011	Bruin Bay, LLC	lease expires	
9/10/2011	Homer Spit Campground	Approved by Council for New Lease 2/15/11	New Lease 10 yr w/2 five yr options
12/9/2011	Pier One	lease expires	term-5 years; \$1/yr
4/15/2012	Dockside Two	lease expires; no options remain	
3/31/2013	Sportsman Supply	lease expires; one 5 yr option	
3/31/2013	AK High Hopes-Bob's Trophy Charters	lease expires; one 5 yr option	
11/1/2013	Southcentral Radar	lease expires; two 5 yr options	
11/30/2013	Harbor Ent. Coal Pt.	lease expires; one 5 yr option	
3/3/2014	ACS MACtel cellular	lease expires; no options remain	\$12/yr
7/31/2014	Kachemak Port Services	lease expires; two 1 yr options	
12/31/2014	Happy Face Restaurant	lease expires; no options remain	
11/30/2015	Mike Yourkowski	lease expires; one 10 yr option	
2/1/2016	El Pescador	lease expires; no options remain	
9/30/2016	USCG-Pioneer Dock	lease expires; no options remain	
9/30/2016	USCG-Roanoke Is.	lease expires? Not in file	
12/1/2018	Harbor Ent. 30 acres	lease expires; no options remain	
3/31/2020	Fish Factory	lease expires; two 10 yr options	
9/30/2023	USCG-Lot #20 by PD	lease expires; no options remain	
1/31/2026	Salty Dawg	lease expires; no options remain	
3/31/2028	Harbor Leasing LLC	lease expires; two 5 yr options	
1/13/2029	AK Marine Highway	Land Use Permit-NO LONGER IN AFFECT	Superseded by 2010 Lease Agreement
9/14/2029	Icicle Seafoods	lease expires; no options remain	
11/1/2029	Homer Ent. Sport Shed	lease expires; two 5 year options remain	
5/31/2030	Seldovia Village Tribe	Lease Expires, two 5 year options	
4/30/2060	AK Marine Highway	lease expires	

2011 Homer City Council Meetings
Port & Harbor Advisory Commission Attendance

It is a goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After the Council approves the consent agenda, there is a spot for visitors, and then agenda item number seven, announcements, reports from Commissions, the Borough, etc. That is when you would jump up and speak. If the mayor moves on to public hearings, you have waited too long! Typically if there is no visitor or special presentation, you would be talking within the first half hour (or less) of the Council meeting. The Regular meeting start time is 6:00 p.m.

Each commissioner is assigned a month and is responsible for attending one of the two council meetings, ***OR finding another commissioner to do it in their place*** if they will not be attending the meeting.

<u>Meeting Date</u>	<u>Commissioner</u>
January 10, 24	<u>ZIMMERMAN</u>
February 15, 28	<u>CARROLL</u>
March 14, 29(Tuesday)	<u>WEDIN</u>
April 11, 25	<u>HARTLEY</u>
May 9, 23	<u>ULMER</u>
June 13, 27	<u>HOWARD</u>
July 25	<u>ZIMMERMAN</u>
August 8, 22	<u>ULMER</u>
September 12, 26	<u>SEPTEMBER</u>
October 10, 24	<u>WEDIN</u>
November 28	<u>HOTTMANN</u>
December 12	<u>HOTTMANN</u>

Budget is given to department heads in July, August to return to city manager for first presentation to council on September.

Budget related council meetings, check schedule at that time: October, November, December

The regular December meeting is when the Budget is finally approved by City Council.

Any Special Meetings are usually schedule the first Monday of the month.

