

**NOTICE OF MEETING
REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. APPROVAL OF MINUTES**
 - A. Minutes of the September 29, 2016 Regular Meeting
- 4. PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA** *(3 minute time Limit – Only items on the agenda not for Public Hearing may be commented on)*
- 5. VISITORS**
- 6. STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS**
 - A. Council Report
 - B. Staff & Design Team Project Report – Carey Meyer
 1. Fire Hall Improvement Project
 2. Public Safety Building – Phase I – Police Station
- 7. PUBLIC HEARING** *(3 minute time limit)*
- 8. PENDING BUSINESS**
- 9. NEW BUSINESS**
 - A. Next Steps
- 10. INFORMATIONAL ITEMS**
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE CITY STAFF**
- 13. COMMENTS OF THE COUNCILMEMBER**
- 14. COMMENTS OF THE COMMITTEE**
- 15. ADJOURNMENT/** Next Regular Meeting is _____ at 5:30 p.m. All meetings scheduled to be held in the City Hall Upstairs Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 16-13 a Regular Meeting of the Public Safety Building Review Committee was called to order by Vice Chair Barbara Howard at 5:30 p.m. on September 29, 2016 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska and opened with the Pledge of Allegiance.

PRESENT: COMMITTEE MEMBERS ROBL, PAINTER, WYHTE AND HOWARD

ABSENT: COMMITTEE MEMBER CASTNER (EXCUSED)

STAFF: CAREY MEYER, PUBLIC WORKS DIRECTOR
RENEE KRAUSE, DEPUTY CITY CLERK

AGENDA APPROVAL

Vice Chair Howard requested a motion to approve the agenda.

WYTHE/PAINTER – MOVE TO APPROVE THE AGENDA AS PRESENTED.

The agenda was approved by consensus of the committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. September 14, 2016 Regular Meeting Minutes

Vice Chair Howard requested a motion to approve the minutes as presented.

ROBL/WYTHE – SO MOVED.

Mrs. Howard complimented and thanked Deputy City Clerk Krause for providing minutes that are a concise and accurate record of history but also reflect the actions and intent of the committee.

The minutes were approved by consensus of the Committee.

VISITORS

STAFF AND COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

A. Council Report – Mayor Wythe

Mayor Wythe stated that Council had no items scheduled for action but she did remind everyone that they will be meeting tonight and to keep their eye out for information in the newspapers and on the radio and to vote on Tuesday. There was no presentation at the meeting.

B. Staff & Design Team Report – Carey Meyer

1. Fire Hall Improvement Project

Mr. Meyer was not present. Vice Chair Howard requested Chief Painter to provide any updates on the improvements to the Fire Hall.

Chief Painter provided updates on the status of the Fire station improvements noting that the two bay floors are completed with improvements to the drainage and that the engineering is being worked on regarding the addition. There was no rebar in the existing slab and only 4 inches which is how they did things back in that time. There were no clean-outs for the sewer lines, installed a grease trap. The floors drain correctly too. He responded that the system is properly vented and they should not have any further problems with regard to cavitation.

Compliments were given on the Facebook comments regarding not to forget my brother. Credit was given to Ms. Carroll.

Carey Meyer, Public Works Director arrived at 5:43 p.m.

Mr. Meyer provided status update confirming the information provided by Chief Painter. Mr. Smythe and Mr. Jolly were to call in but there was no one on the line. Mr. Meyer commented that most of the progress and efforts have been on the Fire Station. The approval from the Fire Marshal for the Foundation should be received Friday, September 30, 2016. He observed that this is a few weeks later than desired but hopefully the weather will hold and they can get it completed before freeze-up. He again commented on hoping to get some energy efficiency using the funds in the Energy Revolving Loan Fund to completely convert the building.

2. Public Safety Building, Phase I, Police Station

Mr. Meyer stated that he did not have the updated cost estimate.

C. Report on Presentations – Chair Ken Castner

Deputy City Clerk Krause confirmed for the Vice Chair that all presentations were completed.

PUBLIC HEARING

PENDING BUSINESS

A. Citizen Outreach Plan – Memo from Jenny Carroll re: Prop 1 Status Update

Vice Chair Howard briefly commented that they have pretty much used the funding allocated and believes they used it wisely. She then remarked on the three opinion pieces submitted by Chief Robl, Chair Castner and one from the public. Two were positive and one was negative.

Chief Robl reported that they held the first tour/open house. There were seven who attended - one city staff person and spouse, one candidate and then remaining attendees were general public. There will be another tour/open house on Saturday, October 1st. The attendees for the most part were in

favor of the project and one gentleman was unsure but the tour changed his opinion. He was hoping for a larger attendance on Saturday.

Vice Chair Howard mentioned a news story running on KBBI that Chair Castner did and Chief Robl also noted that he was interviewed and was told that it should run on Monday, October 3, 2016.

The committee praised the amount of work completed by Jenny Carroll.

NEW BUSINESS

A. Agenda Items for the Next Meeting

The committee discussed what their direction would be at the next scheduled meeting since the Committee is tasked with the Fire Station Improvements they will see that process through but basically depending on the outcome of the vote will determine the next steps for the committee. If it doesn't pass they will continue until the completion of the Fire Hall project. The committee will see the project through if it passes.

Mayor Wythe noted that her tenure on the committee ends with her term so she will not be an official member of the committee. She is considering requesting appointment to fill as a member of the public if the project is approved.

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF CITY STAFF

Deputy City Clerk Krause in response to a question from Chief Painter that the absentee voters have been less than in the years past but that could reflect that people are not traveling at this time. She opined that it seemed a mix and was optimistic on the outcome being in favor just due to comments from the voters.

She inquired about the grant that they city is receiving for communication equipment and if that can be used for the new building to offset some of the costs. Chief Robl responded that it is for two new dispatch consoles. He is hopeful that the proposition passes as he would hate to install new equipment into the old building but he did state it would offer a cost savings to the project but not a lot in the scheme of the whole communications requirement.

Public Works Director Meyer did not have any further comments.

COMMENTS OF THE COUNCILMEMBER

Mayor Wythe stated that she appreciated all of their efforts and Barb for bringing the committee some focus and that it moves forward. She feels that in her absence it would not come up again in the near future.

COMMENTS OF THE CHAIR

COMMENTS OF THE COMMITTEE

Chief Painter stated that they will have to wait and see what the voters say next month and they are hopeful and would like to see the city progress and move forward. Chief Robl will not be attending the next meeting as he will be out of town.

Chief Robl commented that Mayor Wythe was the champion of this project and if it wasn't for her they would not be here tonight and it would never have happened.

Mrs. Howard agreed with Chief Robl and remembered serving on the Council and taking the initiative to move forward as they did with the Harbor Office, and the Library and that they did their due diligence and possibly wore down some of the opponents to the project. She commented on the letter in the paper from Bob Hartley and felt that it was a great opinion piece. She relayed hearing from a few business people complaining about the "extra" paper work with regard to filing sales tax payments to the Borough. She also noted that other people have more faith in them than their own people.

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 6:00 p.m. The next regular meeting is scheduled for **Wednesday, October 12, 2016** at 5:30 p.m. All meetings scheduled to be held at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK

Approved: _____



City of Homer

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Memorandum

TO: PUBLIC SAFETY BUILDING REVIEW COMMITTEE
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: OCTOBER 6, 2016
SUBJECT: NEXT STEPS

Since the meeting packet is being compiled and distributed before the final figures are known on the outcome of Tuesday, October 4, 2016 election I just included the Resolutions that defines the job of the Committee.

I know the Mayor also mentioned consideration of requesting appointment as a member of the Public but in review Mrs. Howard fills that position. So unless our new Mayor would support/sponsor a resolution allowing the former Mayor to continue to serve on the Committee, as has been done in the past and would save the necessity of bringing a new member up to speed; this committee should expect to see a new member appointed from Council.

Recommendation

The Committee should determine when they would like to meet again to discuss the status of the Fire Station Improvements.

- 37 • Review the proposed contract and provide input on the scope of work and
- 38 deliverables
- 39 • Review work products and participate in regular briefing with the contractor
- 40 • Make recommendations and provide direction to staff and the contractors as
- 41 the project proceeds
- 42 • Make recommendations to Council as to how to proceed as various
- 43 benchmarks are achieved.
- 44

45 BE IT FURTHER RESOLVED that the Committee shall establish its own work schedule
46 and shall be disbanded when the initial scope of work is complete and the Council
47 appropriation is expended. The Council may extend the life of the Committee and expand its
48 scope of work if the project proceeds beyond this initial phase and additional project
49 revenues are secured.

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51 BE IT FURTHER RESOLVED that the City Clerk is authorized to advertise for parties
52 interested in serving as the public and business community representatives.

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54 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 13th day of January,
55 2014.

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57 CITY OF HOMER

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61 MARY E. WYTHE, MAYOR

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63 ATTEST:

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66 _____
67 JO JOHNSON, MMC, CITY CLERK

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69 Fiscal Note: Staff time and advertising costs.

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**CITY OF HOMER
HOMER, ALASKA**

Mayor

RESOLUTION 15-007(A)

A RESOLUTION OF THE HOMER CITY COUNCIL APPROVING THE
RECOMMENDATIONS OF THE PUBLIC SAFETY BUILDING REVIEW
COMMITTEE.

WHEREAS, The Public Safety Building Review Committee (PSBRC) has worked the last eleven months to complete the Public Safety Building conceptual design scope of work as outlined in Resolution 14-020; and

WHEREAS, The PSBRC reviewed and rated GC/CM proposals, reviewed the proposed contract and provided input on the scope of work and deliverables, reviewed work products and participated in regular briefing with the contractor, made recommendations and provided direction to staff and the contractors as the project proceeded; and

WHEREAS, The PSBRC has reached a financial and design benchmark authorized by the Council and has made recommendations to the Council as outlined in Memorandum 15-007.

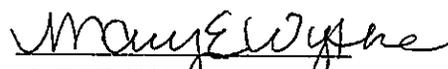
NOW, THEREFORE, BE IT RESOLVED by the Homer City Council that the following recommendations of the Public Safety Building Review Committee, as outlined in Memorandum 15-007, are approved:

- The City Council approves the conceptual design
- The City Council approves the schedule for the project
- The City Council approves the budget to take the project to 35% design

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Homer City Council that Resolution 14-020 is amended to extend the Public Safety Building Review Committee until the project is completed or the committee is otherwise dissolved by the Homer City Council; and the scope of work of the committee is expanded to advise the Council on all further phases of design and construction.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 12th day of January, 2015.

CITY OF HOMER


MARY E. WYTKÉ, MAYOR

44 ATTEST:

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JO JOHNSON, MMC, CITY CLERK

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50 Fiscal Note: N/A



