

CITY OF HOMER  
HOMER, ALASKA

ORDINANCE 91-11

*Patel*

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HOMER, ALASKA, REGARDING POLICIES AND PROCEDURES FOR APPOINTMENTS, CREATING CHAPTER 1.77 OF THE HOMER CITY CODE, MISCELLANEOUS APPOINTMENTS.

WHEREAS, the Mayor of the City of Homer, Alaska, and the Homer City Council wish to establish a procedure for the timely public notice, application, review of applicants, appointment, and confirmation of persons interested in serving on various Commissions, councils, and other miscellaneous appointments by the City of Homer, which may arise from time to time.

NOW THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. Section 1.77.010 of the Homer City Code is hereby created to read as follows.

1.77.010 Notification. a. The Mayor, upon notification of the need to fill a new appointment or the notification of a vacancy of a current appointment will notify the Council in writing at the next regular meeting of the appointment vacancy. b. Public notice will follow of the vacancy after notification to Council for a period of one week.

1.77.020 Application. a. Interested parties will submit to the Mayor in the period of time after the meeting in which the Council is notified of the vacancy and public notice is given a properly filled-out application form and attach a current resume and disclose any necessary conflicts of interest. b. This application period will close at noon the following Monday after notice to the City Council and the public.

1.77.030 Mayor's Review a. The Mayor will review all properly received applications and conduct background checks. b. Applications will be kept on file in the Clerk's office for Councilmember review.

1.77.040 Mayor's Appointment a. The Mayor will select an appointment from the applications received and place the selected applicant's application form, resume, and conflict of interest disclosure on the consent agenda for Council's confirmation.

1.77.050 Council's Confirmation a. Council will confirm at the next regular meeting following notification of a vacancy, the Mayor's appointment to the vacant position. No substitutions may be made at the meeting by Council. If the Mayor's appointment is rejected by the Council, this

appointment process will begin again under sections 1.77.010 through 1.77.050.

Section 2. This is a general ordinance of a permanent nature and the provisions of Section 1 as contained herein shall be codified for inclusion in the Homer City Code.

ENACTED BY THE CITY COUNCIL OF THE CITY OF HOMER, ALASKA, THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_ 1991.

THE CITY OF HOMER, ALASKA

\_\_\_\_\_  
HARRY E. GREGOIRE, MAYOR

ATTEST:

\_\_\_\_\_  
MARY L. SHANNON, CITY CLERK

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

FIRST READING:  
PUBLIC HEARING:  
SECOND READING:  
EFFECTIVE DATE:

Reviewed and approved as to form and content:

\_\_\_\_\_  
C.E. SWACKHAMMER, CITY MANAGER

\_\_\_\_\_  
GORDON J. TANS, PERKINS/COIE

DATE:

DATE: