

## **NOTICE OF MEETING REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS FOR ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
  - A. February 9, 2017 meeting synopsis
- 6. VISITORS**
- 7. PENDING BUSINESS**
  - A. ADA Self-Evaluation and Transition Plan
    - a. Discussion with Library Director Re: Library Accessibility
    - b. Tentative Survey Schedule
- 8. NEW BUSINESS**
- 9. INFORMATIONAL ITEMS**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF CITY STAFF**
- 12. COMMENTS OF THE COMMITTEE**
- 13. ADJOURNMENT NEXT REGULAR MEETING IS SCHEDULED for APRIL 13, 2017** in the City Hall Cowles Council Chambers located at 491 E. Pioneer Ave, Homer, Alaska.



Session 17-02 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on February 9, 2017 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Patrick Brown, Tess Dally

ABSENT: Linda Munns

STAFF: Melissa Jacobsen, Deputy City Clerk/ADA Coordinator

### **AGENDA APPROVAL**

Aderhold/Brown moved to approve the agenda.

There was no discussion.

Vote: Non Objection: Unanimous Consent

Motion carried.

### **PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**

There were no public comments

### **RECONSIDERATION**

#### **APPROVAL OF SYNOPSIS**

A. November 10, 2016 Meeting Synopsis

There was brief discussion that the end of the second paragraph on page 3 is unclear. Deputy City Clerk Jacobsen will revise it to clarify as follows: *They also recognized the benefit of more flexibility in the structure of the work with Northwest ADA Center, where a contractor may lock them into a more structured process.*

The committee approved the amended synopsis by consensus.

## **VISITORS**

### **PENDING BUSINESS**

- A. ADA Self-Evaluation and Transition Plan
  - a. Scope of work & time line

The committee discussed an option of working through the self-evaluation of the city buildings using staff, committee members, and volunteers, as an effort to save cost. They reviewed the tasks required and agreed it could be beneficial to do the initial work in house and bring Mr. Barton in to assist with evaluating the parks and harbor facilities and also for the reporting portion of the work. Ms. Dally and Ms. Aderhold said they will participate with the self-evaluation. Joyanna Geisler, Executive Director of the Independent Living Center was in attendance and said she is willing to assist. The group discussed and recognized the value of including a staff member of each department be involved to offer feedback and be familiar with barriers that are identified.

Deputy City Clerk Jacobsen said she will talk to Public Works about designating a staff member to participate in the evaluation process and begin scheduling with departments for times to come in and do the evaluations.

### **NEW BUSINESS**

### **INFORMATIONAL ITEMS**

### **COMMENTS OF THE AUDIENCE**

Joyanna Geisler, Executive Director of the Independent Living Center, commented about a bill regarding id and training for law enforcement that passed the house and is before the senate. It's a three part bill, one is training for law enforcement, two is training or recommendations for public citizens in how to interact with law enforcement, and third is voluntary disability indicator on a driver's license or state id card.

### **COMMENTS OF STAFF**

Deputy City Clerk Jacobsen advised the committee that she will be out of town for their next meeting on March 9<sup>th</sup> and suggested rescheduling to March 2<sup>nd</sup> or potentially cancelling if there isn't any new business to address.

There was no opposition from the committee.

### **COMMENTS OF THE COMMITTEE**

Mr. Brown advised the committee that he will be resigning as he will be moving out of state in a few months. He will participate as much as he is able until May.

### **ADJOURN**

There being no further business to come before the Committee the meeting adjourned at 4:48 p.m. The next regular meeting is scheduled for March 2, 2017 at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

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MELISSA JACOBSEN, MMC, DEPUTY CITY CLERK

Approved: \_\_\_\_\_





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

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### Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, MMC, Deputy City Clerk, ADA  
Coordinator

DATE: February 24, 2017

SUBJECT: Survey Schedule

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Here are some proposed dates for scheduling evaluations:

March 21<sup>st</sup> through 24<sup>th</sup>, April 17<sup>th</sup> through 21<sup>st</sup>, and May 2<sup>nd</sup> through 5<sup>th</sup>.  
(all are Tuesday through Friday)

I recommend we start at City Hall. The building is pretty straightforward and should give us a good start in working with the checklist, and hopefully in March the parking lot won't be covered in ice and/or snow.

Since the harbormaster's building is new and hopefully built with appropriate accommodations, we could tackle that one second.

Then the Library, Animal Shelter, HERC gym area, Fire Department, and Public Works.

There is still work being done on the feasibility of a new Police Station and if that doesn't pan out, I think it would be best to have Northwest ADA staff survey the existing building with us.

Take a look at (or bring) your calendars and see what your availability is during these timeframes, and we can discuss it further at the meeting.