

**NOTICE OF MEETING
REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS FOR ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
- 6. VISITORS**
- 7. PENDING BUSINESS**
 - A. ADA Self-Evaluation and Transition Plan
 - a. Building Survey Schedule
- 8. NEW BUSINESS**
 - A. ADA Committee Request to City Council for 2018 Budget
 - B. Election of Chair, Vice Chair, and Secretary
- 9. INFORMATIONAL ITEMS**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF CITY STAFF**
- 12. COMMENTS OF THE COMMITTEE**
- 13. ADJOURNMENT NEXT REGULAR MEETING IS SCHEDULED for
NOVEMBER 9, 2017 in the City Hall Cowles Council Chambers
located at 491 E. Pioneer Ave, Homer, Alaska.**



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

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(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, MMC, City Clerk, ADA Coordinator

DATE: October 13, 2017

SUBJECT: 2018 Budget Request

During the budget cycle for 2017 Councilmember Aderhold, a member of this committee, requested \$25,000 be include in the budget to allow the City to contract with Northwest ADA center to assist the Committee with the self-evaluation and transition plan. The \$25,000 was approved and to date we have spent close to \$12,000. I am still waiting for the invoice and report from David's visit.

The 2018 budget ordinance is being introduced at the October 30, 2017 City Council meeting. City Manager Koester has included an ADA reserve fund in the budget to allow the City to set aside funds that will be used to address noncompliance issues and barriers that will be identified in the transition plan.

The committee should discuss whether to make a budget request for funds to go toward the development of our transition plan and if so, how much.



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Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, MMC, City Clerk, ADA Coordinator

DATE: October 13, 2017

SUBJECT: Elect Chair, Vice Chair, and Secretary

In accordance with the resolution establishing the ADA Compliance Committee the Committee shall elect a Chair, Vice Chair, and Secretary.

Initially Rick Malley was the committee Chair, Linda Munns was Vice Chair, and Tess Dally was Secretary. When Rick left, Linda assumed the Chair and Tess stepped in as Vice Chair. I agreed to do the synopsis for the meetings and no secretary was selected.

Since there is a full committee again it would be appropriate to select a member to fill each of the seats.

Essentially, the Chair is responsible for opening the meeting and taking the committee through the agenda. The Chair may also work with staff on finalizing the agendas for each meeting. The Vice Chair assumes the duties of the chair in their absence. The secretary takes notes during the meeting and prepares a synopsis that will be provided to the City Clerk to post on line, include in the meeting packet for approval, and maintain as part of the permanent record.

Recommendation:

Elect a Chair, Vice Chair, and Secretary to serve for the upcoming year.