

**NOTICE OF MEETING
REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS FOR ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
 - A. May 15, June 08, August 10, September 14, and October 19 Meeting Synopsis Page 3
- 6. VISITORS**
- 7. PENDING BUSINESS**
 - A. ADA Self-Evaluation and Transition Plan Page 15
 - B. 2018 Budget Update Page 17
- 8. NEW BUSINESS**
 - A. Election of Chair, Vice Chair, and Secretary Page 19
- 9. INFORMATIONAL ITEMS**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF CITY STAFF**
- 12. COMMENTS OF THE COMMITTEE**
- 13. ADJOURNMENT NEXT REGULAR MEETING IS SCHEDULED for
DECEMBER 14, 2017** in the City Hall Cowles Council Chambers located at
491 E. Pioneer Ave, Homer, Alaska.

Session 17-05 a Regular Meeting of the ADA Compliance Committee was called to order by Chair Munns at 4:00 p.m. on May 15, 2017 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Tess Dally, Linda Munns

ABSENT: Joyanna Geisler, Pam Van Hoozer

STAFF: Melissa Jacobsen, Deputy City Clerk/ADA Coordinator
Katie Koester, City Manager

AGENDA APPROVAL

Approved by consensus of the Committee

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments.

RECONSIDERATION

APPROVAL OF SYNOPSIS

A. March 2, 2017 Meeting Synopsis

The synopsis was approved by consensus of the Committee.

VISITORS

PENDING BUSINESS

- A. ADA Self-Evaluation and Transition Plan
 - a. Discussion with Mike Illg, Community Recreation Coordinator Re: Community Recreation Programs and Accessibility

Mike Illg, Recreation Coordinator, expressed his appreciation for the committee's work as he is a person with a severe disability and has been an advocate for disability service, accessibility and etc. As an employee, the City has been very supportive of his needs.

Mr. Illg gave a brief overview of his time with the City and the transition from the former Community Schools to the current Community Recreation programs. He explained they hold most of their programs at the middle school and high school and a limited amount at the city

owned HERC building. He also reviewed the programs and events. He explained that he's involved with the Alaska Parks and Recreation Association which has multiple branches including aquatics, parks maintenance, recreation services and adaptive and therapeutic recreation, and they are a great resource for input about recreation for adaptive and therapeutic purposes. He noted his connection with Jeff Dick of Challenge Alaska who is another great resource and has coordinated with the ILC Trails program for some activities as well.

Regarding Community Recreation programs, Mr. Illg explained that there are people with disabilities who participate in the programs and while there isn't a formal policy in place, it's addressed through communication and other participants are willing to accommodate so that all abilities are able to participate. Regarding access, he explained the middle school and high school have some issues with their ramps and they are on a list to be done when funding is available through the school district. An issue at the high school is access to the upstairs mat room. There is an elevator at the high school but district policy is to keep it locked for several different reasons. He has a key and several years ago when a person in a wheel chair needed access he was able to assist. It's not an ideal situation but since it's school district policy, there isn't much that can be done.

There was brief discussion regarding the locked elevator being seen as a barrier to someone with a disability. Mr. Illg acknowledged their concerns and will look into signage with the school district.

Mr. Illg touched on access at the HERC gym. The building was built before the ADA and noted there are issues. At this time there is some uncertainty about the future of the building, but currently there is a demand for usage.

Mr. Illg expressed his willingness to help whether it's speakers, resources, or partners to help ensure accessibility to everyone.

Ms. Aderhold commented right now the committee's focus is the self-evaluation and transition plan. Once that's done it would be interesting to bring in some guest speakers and to look at ways to engage with more people and make the community more accessible and welcoming to more people.

Discussion ensued regarding programming and needs when facilitating classes as there is more than physical limitations. They touched on web access, language in publications for people who may need to request accommodations, and technology for hearing impaired.

b. Building survey status

Deputy City Clerk Jacobsen reported they had completed work on City Hall and the airport. There was brief discussion of some the barriers they found and that they will schedule some more times in June. She also reported she communicated with David Barton from Northwest ADA Center and he will be able to come to Homer in August.

Ms. Dally raised concern about the yellow columns in the trail on the spit, that the space between them isn't compliant. There was discussion they can look at them when they're at the harbor.

NEW BUSINESS

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

City Manager Koester expressed her appreciation to the committee for letting her join in and the work they are doing.

COMMENTS OF THE COMMITTEE

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 5:00 p.m. The next regular meeting is scheduled for June 8, 2017 at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, MMC, DEPUTY CITY CLERK

Approved:_____

Session 17-06 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on June 8, 2017 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Tess Dally, Joyanna Geisler

ABSENT: Linda Munns, Pam Van Hoozer

STAFF: Melissa Jacobsen, City Clerk/ADA Coordinator

AGENDA APPROVAL

Approved by consensus of the Committee

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments.

RECONSIDERATION

APPROVAL OF SYNOPSIS

A. May 15, 2017 Meeting Synopsis

There was no synopsis presented for approval.

VISITORS

PENDING BUSINESS

- A. ADA Self-Evaluation and Transition Plan
 - a. Report from ADA Symposium

City Clerk Jacobsen commented the symposium was a great experience. There were over 900 attendees and a lot of vendors offering a large variety of products and services for people with disabilities. She attended sessions on reasonable accommodations, website accessibility, effective communications, experiencing disability, also self-evaluation and transition plan.

- b. Building Survey Scheduling

The committee discussed and selected four dates in July to continue surveys.

NEW BUSINESS

A. Kachemak Bay Water Trail Grant

The committee briefly discussed the Kachemak Bay Water Trail Grant information provided by Dave Brant. There is a \$3000 match needed for the grant, so the Water Trail group is looking at way to raise those funds and brought this to the committee for consideration by the City. They are planning to purchase mats that create an ADA accessible path to the trail head, and they can be used at other locations along the water trail. It was noted that if they will be used at city beaches, the city could consider some funding, but not for ones to take across the bay. Members suggested other agencies like the Homer Foundation and the Mental Health Trust monies.

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

Ms. Geisler commented HB 16 the ID training bill passed so at some point there needs to be discussion about when and what training will be used for the Police Department. She also commented about the ILC Trails program and talking about the idea of making movement for Homer to be All American Accessible community, and get the Chamber on board as well. There are lots of benefits for everyone, locals and visitors.

Ms. Dally commented about attending the Pioneer Project meeting and discussion about the streets and crosswalks. A lot of them are misaligned which creates problems at the intersections. An issue at the intersection and Main and Pioneer is that it's difficult to see pedestrians who are trying to cross because of the alignment. In talking with the presenters at the meeting, they aren't sure what they will do at that intersection. They also talked about the city considering putting down more permanent crosswalks that are stripes and grooves in the pavement. They also had information about the Lake Street improvements.

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 5:00 p.m. The next regular meeting is scheduled for August 10, 2017 at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, MMC, CITY CLERK

Approved:_____

Session 17-07 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on August 10, 2017 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Tess Dally, Joyanna Geisler

ABSENT: Linda Munns, Pam Van Hoozer

STAFF: Melissa Jacobsen, City Clerk/ADA Coordinator

AGENDA APPROVAL

Approved by consensus of the Committee

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments.

RECONSIDERATION

APPROVAL OF SYNOPSIS

VISITORS

PENDING BUSINESS

- A. ADA Self-Evaluation and Transition Plan
 - a. Schedule for David Barton NWADA Visit

City Clerk Jacobsen updated the committee on David Barton's visit August 15-17, 2017. She reviewed the scope of work outlined in the Memorandum of Agreement which included the Police Station, Harbor Facilities and other areas and elements as needed and agreed upon on-site.

The Committee recapped some of the questions that have come up during the surveys they have been working on.

- Parking around exterior bathrooms
- Animal Shelter parking
- Parking lot slopes winter vs. summer
- Signage questions
- Crash bars on the doors creating non-compliance for the open door width
- Water fountains and intrusion into path of travel
- Exception for opening pressure for exterior doors

- Contractor and builder responsibility on new bathrooms to resolve the fixes
- Library parking and book drop
- Sidewalk access to the bathrooms at WKFL and Bartlett

There was brief discussion about ways to input the information being gathered into a spreadsheet, preparing for the Transition Plan, and the budget.

NEW BUSINESS

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 4:45 p.m. The next regular meeting is scheduled for September 14, 2017 at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, MMC, CITY CLERK

Approved: _____

Session 17-08 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on September 14, 2017 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Joyanna Geisler Linda Munns, Pam Van Hoozer

ABSENT: Tess Dally

STAFF: Melissa Jacobsen, City Clerk/ADA Coordinator

AGENDA APPROVAL

Approved by consensus of the Committee

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF SYNOPSIS

VISITORS

PENDING BUSINESS

- A. ADA Self-Evaluation and Transition Plan
 - a. Report on David Barton's visit
 - b. Building Survey Update
 - c. Tentative Schedule for Transition Plan

City Clerk Jacobsen reviewed the report in the packet on David Barton's visit to Homer. She hasn't received David's report, but will share it when it comes in. They were able to look at a lot of things around the harbor together that she might not have thought of like the RV dump station and access to potable water; and the police station, which was built before the ADA was adopted and few creative interim solutions for that building. Dan Gardner from Public Works got a lot of his questions answered as well. It was interesting spending some time with David as he was able to explain reasons behind some of the requirements and help understand the way a person with disabilities experiences the facilities, clarifying requirements, and offering suggestions on way to make areas compliant.

There was brief discussion about scheduling time to finish the remaining building surveys. No dates were set but Ms. Jacobsen said she would let members know when she's able to confirm Dan's schedule.

NEW BUSINESS

- A. Resolution 17-075(A), A Resolution of the City Council of Homer, Alaska, Committing to Continual Work Towards Becoming a City that is Universally Accessible to All. Lewis.

City Clerk Jacobsen commented about the resolution and the direction included for the ADA Compliance Committee to review the draft Comprehensive Plan and make suggestions as to how to prioritize accessibility in the document. She said Planning is working on a Comprehensive Plan update and she'll talk to the City Planner about this.

The group talked about what the plan is and Ms. Aderhold explained some of the chapters that are included and a few suggestions about including language regarding streets or parks. She added that after the Council adopted the resolution, Debbie Speakman, Executive Director of the Chamber of Commerce, contacted her and David Lewis about presenting on ADA to the Chamber members.

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

Ms. Van Hoozer commented she isn't sure how the room is set up it was difficult to hear the meeting on the phone. The group agreed it would be easier to meet upstairs and use the conference phone up there.

Ms. Munn's commented that she's had to be absent lately. She doesn't want to resign from the committee, but doesn't want to create a problem of not having a quorum. There was discussion that her absences haven't created lack of a quorum lately and they can address it if it does become a problem.

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 4:52 p.m. The next regular meeting is scheduled for October 19, 2017 at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, MMC, CITY CLERK

Approved: _____

Session 17-09 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on September 14, 2017 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Tess Dally, Joyanna Geisler, Linda Munns, Pam Van Hoozer

ABSENT: Donna Aderhold

STAFF: Melissa Jacobsen, City Clerk/ADA Coordinator

AGENDA APPROVAL

Approved by consensus of the Committee

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF SYNOPSIS

VISITORS

PENDING BUSINESS

- A. ADA Self-Evaluation and Transition Plan
 - a. Building Survey Schedule

City Clerk Jacobsen commented now that the City Election is done she will be able to make time available to complete surveys. She asked if the committee is amenable to the idea of her and Dan and/or Mike finishing things up if they are only able to schedule things last minute when time becomes available. Public Works is starting to move into their winter project schedule. The group agreed that would be okay.

NEW BUSINESS

- A. ADA Committee Request to City Council for 2018 Budget

The Committee talked about a budget for assistance with the Transition Plan in 2018. They considered the cost of the work done to date and the recommendations in David Barton's initial cost estimate to do all of the surveying and reporting, and agreed on a \$15,000 request. Ms. Jacobsen said she would follow up with Ms. Aderhold and City Manager Koester on the appropriate way to make that request.

B. Election of Chair, Vice Chair, and Secretary

The committee agreed to address this at a meeting when all members are present.

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 4:20 p.m. The next regular meeting is scheduled for October 19, 2017 at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, MMC, CITY CLERK

Approved:_____



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Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, MMC, Deputy City Clerk, ADA
Coordinator

DATE: November 3, 2017

SUBJECT: Self-Evaluation and Transition Plan Update

Dan had some time open up on Thursday, November 2nd so I gathered up check sheets and we finished up the surveys. 😊

We were unable to survey the Hornaday Park bathroom because it's already been boarded up for the winter. It's an older bathroom, built in the 80's prior to the ADA so I thought it would be fine to look at in the spring or when the park is surveyed in the future.

I've been toying with some spreadsheets ideas and hope to have a page or two to bring to the meeting on Thursday



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Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, MMC, Deputy City Clerk, ADA
Coordinator

DATE: November 3, 2017

SUBJECT: 2018 Budget

Donna had a chance to talk with the City Manager about our budget and confirmed that the balance of our \$25,000 will be available for us to use in 2018. Since it was set up as a capital project allocation, the balance of \$12,800 will carry over.



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Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, MMC, City Clerk, ADA Coordinator

DATE: October 13, 2017

SUBJECT: Elect Chair, Vice Chair, and Secretary

In accordance with the resolution establishing the ADA Compliance Committee the Committee shall elect a Chair, Vice Chair, and Secretary.

Initially Rick Malley was the committee Chair, Linda Munns was Vice Chair, and Tess Dally was Secretary. When Rick left, Linda assumed the Chair and Tess stepped in as Vice Chair. I agreed to do the synopsis for the meetings and no secretary was selected.

Since there is a full committee again it would be appropriate to select a member to fill each of the seats.

Essentially, the Chair is responsible for opening the meeting and taking the committee through the agenda. The Chair may also work with staff on finalizing the agendas for each meeting. The Vice Chair assumes the duties of the chair in their absence. The secretary takes notes during the meeting and prepares a synopsis that will be provided to the City Clerk to post on line, include in the meeting packet for approval, and maintain as part of the permanent record.

Recommendation:

Elect a Chair, Vice Chair, and Secretary to serve for the upcoming year.