

**NOTICE OF MEETING
REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS FOR ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
 - A. January 11, 2018 Meeting Synopsis **Page 3**
- 6. VISITORS**
- 7. PENDING BUSINESS**
 - A. ADA Self-Evaluation and Transition Plan Update
 - a. Homer Harbor Report from Northwest ADA **Page 5**
- 8. NEW BUSINESS**
- 9. INFORMATIONAL ITEMS**
 - A. Website Accessibility Upgrades Update from Municode Web **Page 39**
 - B. ADA National Network/FEMA Webinar “Recovery from the Recent Disasters: Lessons for Disability Planning in Remote Areas” **Page 41**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF CITY STAFF**
- 12. COMMENTS OF THE COMMITTEE**
- 13. ADJOURNMENT NEXT REGULAR MEETING IS SCHEDULED for APRIL 12, 2018** in the City Hall Conference Room located at 491 E. Pioneer Ave, Homer, Alaska.

Session 18-01 a Regular Meeting of the ADA Compliance Committee was called to order by Chair Munns at 4:00 p.m. on January 11, 2018 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Tess Dally, Joyanna Geisler, Linda Munns, Pam Van Hoozer

STAFF: Melissa Jacobsen, City Clerk/ADA Coordinator

AGENDA APPROVAL

The agenda was approved by consensus of the Committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

SYNOPSIS APPROVAL

A. November 9, 2017 Meeting Synopsis

The meeting synopsis was approved by consensus of the Committee.

VISITORS

PENDING BUSINESS

A. ADA Self-Evaluation and Transition Plan Update

City Clerk Jacobsen reviewed her memo in the packet, and the Committee reviewed the table outlining the survey work at one of the public bathrooms. She also updated the group on the status of the report from Northwest ADA Center, noting that the Director, Michael Richardson agreed to waive the cost of the report since it still isn't complete. The Committee shared their frustrations and concerns that the report may not be a priority any longer if the fee is waived. Ms. Jacobsen said she would continue to stay in contact with Mr. Richardson and report back next month.

NEW BUSINESS

A. Election of Chair, Vice Chair, and Secretary

Ms. Munns agreed to continue on as Chair and Ms. Dally agreed to continue on as Vice Chair.

B. 2018- Next Steps

The members discussed the possibility of working with a contractor to complete the surveys at the parks and campgrounds and prepare the Transition Plan. There was brief discussion questioning if there are people in Alaska who do the work and what the cost might be. Ms. Geisler said she thought Sitka and Valdez had surveys done and she would contact Valdez. Ms. Jacobsen said she would contact the clerk in Sitka.

They also discussed the Committee's 2018 meeting schedule and agree to continue to meet monthly, recognizing they could cancel meetings if there are times when there is no business to address.

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 4:40 p.m. The next regular meeting is scheduled for February 8, 2018 at 4:00 p.m. at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, MMC, CITY CLERK

Approved:_____

**City of Homer Port and Harbor Accessibility Site Survey
Final Report**



The following report contains the findings and recommendations of the ADA Site-Survey performed at the City of Homer Alaska - Port and Harbor Facilities.

Date of on-site assessment: August 15, 2017

Date of report: January 30, 2018

Assessment Performed and Report

Submitted by: David Barton

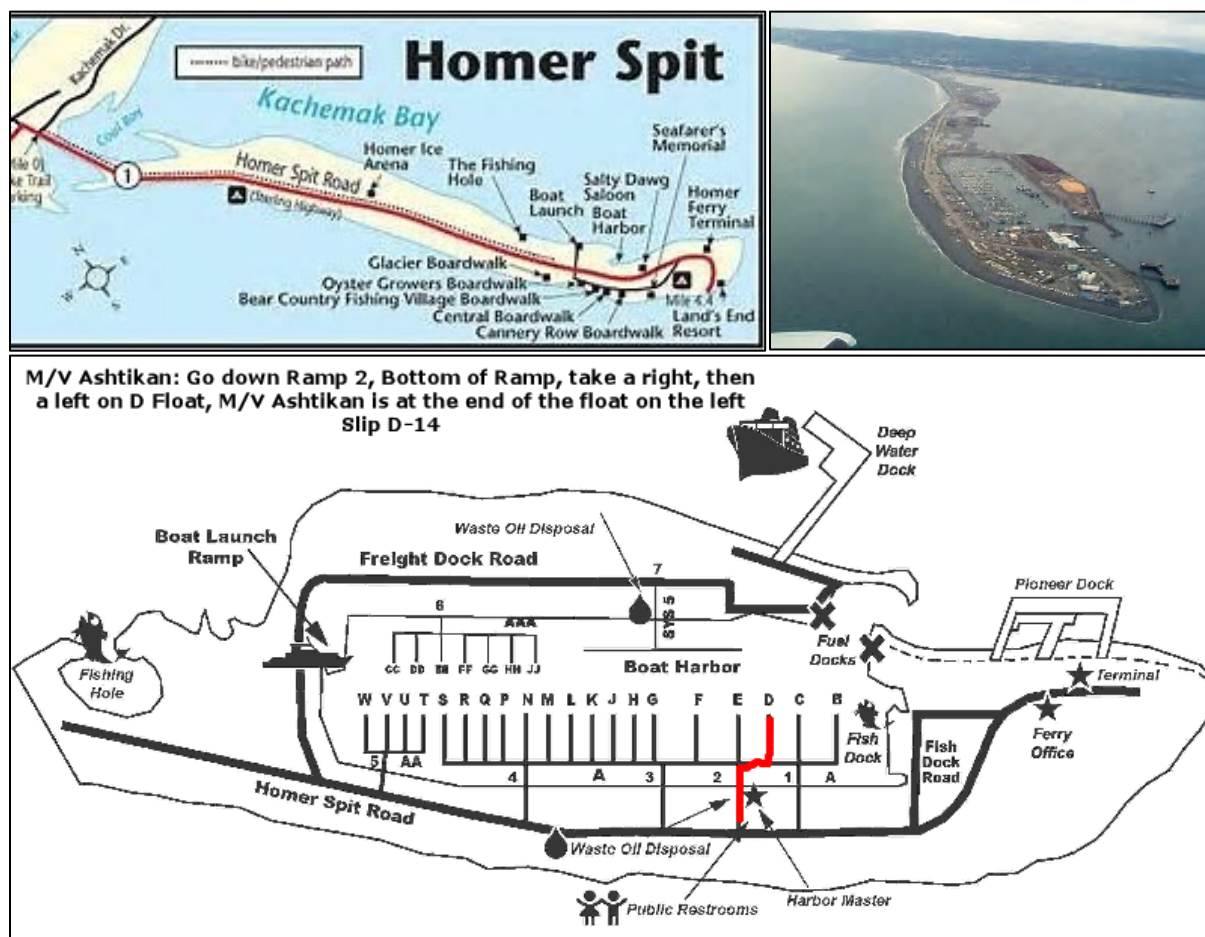
dbarton@uw.edu | www.nwadacenter.org

Northwest ADA Center, Center for Continuing Education in Rehabilitation
Department of Rehabilitation Medicine
University of Washington
6912 220th St SW Suite 105, Mountlake Terrace, WA 98043
(425) 774-4446 or (800) 949-4232

Submitted to: Melissa Jacobsen, MMC

City Clerk - ADA Coordinator

City of Homer, Alaska



Purpose of the accessibility assessment – The primary purpose of this accessibility evaluation was to review the accessibility features of the primary function areas of the recreational boating and fishing facilities from the perspective of individuals with disabilities who are customers or guests of the Port and Harbor. *The interior sections of the restroom facilities were not formally evaluated in this report.*

Building elements were assessed for compliance with *either the 1991 ADA Standards for Accessible Design, 28 CFR 36, as revised July 1, 1994, or the 2010 ADA Standards for Accessible Design, 28 CFR part 36, as revised Sept 15, 2010.*

Assessment Standards

The 1991 Standards apply to existing elements, which includes some of the Port and Harbor structure, while the 2010 Standards apply to construction changes started after March 15, 2012. During the period from September 15, 2010 to March 14, 2012, projects could follow either the 1991 or 2010 Standards.

Thus while the 1991 Standards formed the basis for some of this assessment, any recommendations for change in this report will necessarily follow the 2010 Standards and refer to their identifying numbers, since they now govern accessibility. The Department of Justice

website for the 2010 Standards is available at
http://www.ada.gov/2010ADASTandards_index.htm

Reports Lists Mostly Areas of Concern

An accessibility assessment necessarily focuses on compliance with the ADA Standards. The report will note mostly those features which do not meet required ADA Standards, and each will have a priority assigned to it by the review team. It is easy to overlook the harbor and port's many accessible features when reading a report listing the remaining issues.

This assessment was conducted on August 15, 2017 by NW ADA Center staff who reviewed, measured, and photographed the sections of the areas likely to be used by patrons and visitors of the Port and Harbor.

Using the Accessibility Summary Sheet Report

The comments note only features that are out of compliance, a recommendation for changes or fixes and reference the specific ADA Standard that applies. A recommendation on the priority for change uses a three point scale, where 1 = most important, or, easily changed; 2 = important; and 3 = less important. A priority of "3" doesn't mean ignore this issue, and hopefully it will rise to the top of your list of "to do's" as other changes are accomplished.

The ADA uses the term "Equivalent Facilitation" to note that approaches other than those offered in the 1991 or 2010 Standards may still meet the requirements.

Primary Function Areas Reviewed

- BOAT LOAD & LAUNCH RAMP
- VEHICULAR PARKING AND PRIMARY PATH-OF-TRAVEL
- HARBOR AND PORT OFFICE
- TRANSIENT / RESERVED MOORAGE
- BENCHES AND VIEWING AREAS
- PIONEER DOCK SHELTER & STAGING AREA
- ICE AND BAIT AUTOMATED MACHINES
- DISPOSAL SHEDS - USED OIL, FILTERS, BATTERIES, SOLVENTS & OILY RAGS
- FISH CLEANING STATIONS/TABLES
- NICK DUDIAK FISHING HOLE LAGOON

ADDITIONAL RECOMMENDATIONS AND CONSIDERATIONS:

- Develop, publish, and make available information regarding:
 - ✓ The locations of the designated accessible features for the primary function areas (including all their amenities) and loading zone(s); as well as, any other additional harbor facility accessibility-related information for patrons, tourists, and the general public.
 - ✓ Organizational notices, policies, and procedures for receiving and processing a specific ADA disability-related request and/or complaint including the H&P staff person's name and/or position with direct contact information.

- ✓ Training staff personnel on new policies and procedures as well as respectful interactions and awareness of all types of guests and customers. Your guest's and customer's experience with staff are just as important as the place itself.
- Improve overall directional information and wayfinding experiences throughout the facility. A good wayfinding system will aid successful decision-making and clear recognition of pathways and destinations for individuals with disabilities. There are several components to consider to improve your tools of good wayfinding to support spatial orientation and cognitive mapping:
 - ✓ Some individuals are cognitively focused so they rely on maps and written instructions.
 - ✓ Some responds to verbal communications, where your staff or another guest explains directions verbally.
 - ✓ Others responds to visual cues such as landmarks, colors, texture, and recognizable features.
 - ✓ Some retain understanding primarily through personal interaction with people or from discovery method (a method of *problem solving a situation where a learner draws from his/her own experience through interactions with environment by exploration and performing tasks independently*).

Recommend designating and clearly marking the locations for accessible boat slips and a boat boarding/loading zone as near to RAMP 3's pedestrian point-of-arrival. Clearly marking these areas and paths-of-travel will assist in efficient way-finding and promote clearer communications and utility for any tourism charter captain or private boat operator whom needs to connect and efficiently board a party with an individual with a disability. The individual with the mobility or sensory impairment who may not be familiar with the facility should be able to readily access this type of information and quickly upon arrival locate the accessible slip areas or boarding/loading zone in an efficient manner. Recommend marking or painting some kind of easily recognizable mural or image (ex. harbor logo, halibut image, etc.) right on the dock at the boarding/loading zone area. Consider enhancing the way-finding path-of-travel features more by painting a blue stripe and/or adding an additional surface texture leading from the bottom of RAMP 3 to this load zone.

In summary, the following overall suggestions are helpful in developing an understandable and welcoming environment for all your guests:

- Use consistent graphics, color, logos.
- Create a user-friendly hand-held gallery tour guide or map, repeat map in lobby directories or other areas as necessary.
- Clearly identified accessible routes and point of entry.
- Train all staff in giving directions – the same way to the same place especially for people who need more descriptive information (e.g. someone who is low vision/blind, etc.).
- Use clear symbols and icons to bridge language barriers.
- Provide clear, concise, and consistent signs that have strong contrast and visibility.
- Use lighting to feature landmarks.

Questions? Concerns?

Please feel free to ask for clarification of any finding or recommendation in this report. And thank you once again for your continuing interest in making the Homer Port and Harbor facilities become accessible to all of its operators, guests, visitors, and staff.

ACCESSIBILITY SUMMARY SHEET (Part 1)– Draft January 2017

Facility Name: City of Homer	Date of Assessment: 08/15/2017
BUILDING/AREA(s): <i>Note: Port and Harbor including harbor and port office, transient/reserved moorage, parking, path of travel, benches, viewing areas, pioneer dock shelter, boat load/launch ramp, ice and bait automated machines, disposal sheds, fish stations, Nick Dudiak fishing hole lagoon. (Interior bathrooms' access not included within this summary)</i>	
Team Member(s) Performing the Assessment(s): University of Washington, NW ADA CENTER STAFF	

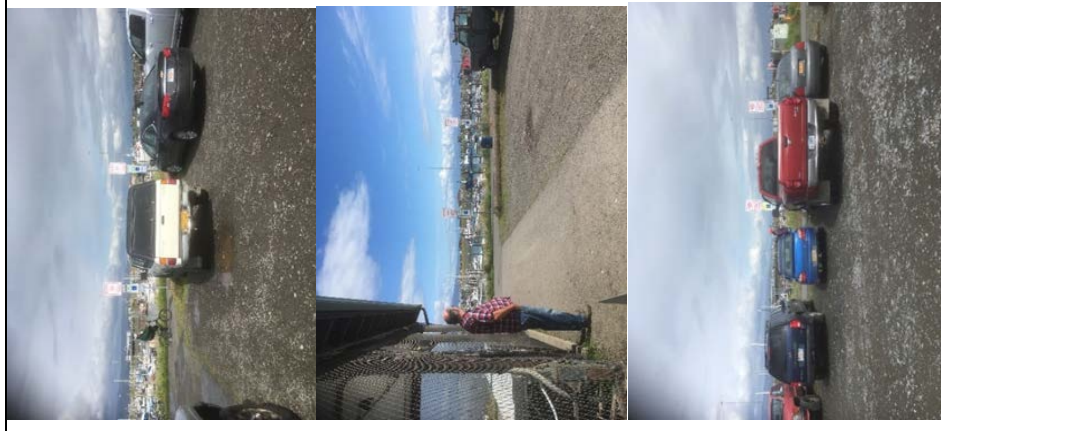
The area(s)/Building(s) listed above were found to meet the 2015 Accessibility Checklist and the 2010 ADA Standards for Accessible Design except for the following:

CHECKLIST PAGE/NO. OR 2010 ADA STANDARD S SECTION NUMBER	ACCESSIBILITY ISSUE	COMMENTS/ SUGGESTIONS	BUILDING NUMBER AND LOCATION OR OTHER IDENTIFIER	PICTURE/IMAGE	PRIORITY	TIMING	COST
307.2 Protruding Objects	Protruding element 4" or greater at doorways or dominant path of travel.	Eliminate shelf to provide clear floor space to approach in opening the door.	Harbor/Port Office		1		
305 Clear Floor or Ground Space	Clear passage into doorway is obstructed due to protruding element.	Provide a clear floor space of at least 30" by 48" for either forward or parallel					

703.4.1 Installation and Location	Exterior Notification Board: Too high for visibility for anyone using a wheelchair	For greater access, lower access to bottom edge of the information boards to 48" to 60" maximum.				
904.4 Sales and service counters	Accessible sales and service counter is clustered with multiple items rendering the purpose of its design moot.	Provide clear surface counter that can be utilized by providing accessible counter with a surface area of 30" width in the dominant section of service counter. Provide a chair for patrons in case standing for longer period is a challenge.				

302 Floor or Ground Surfaces	The Small Boat Launch area parking lot also serves accessible restrooms, a trash dumpster, and a roof covered lookout rest shelter that contains the Kid's Don't Float Program Personal Floatation Device's storage.	Improving access for this primary function area would be a high priority. Recommend <u>immediately</u> improving the accessible route by relocating some accessible parking spaces to the open asphalt surfacing already adjacent to and around the restroom building, if practical.	Small Boat Launch Ramp	 	1	
403 Walking Surfaces 502.2; 502.3 502.6 Accessible Parking Dimensions	There are eight (8) signed accessible parking spaces designated for individuals with disabilities (4) and their vehicles with boat trailers (4). The surface material is loose gravel and fill which may not be firm, stable, and slip resistant or have additional change in level issues throughout a season.	Overall recommendation is replacing the surface material with interlocking compacted gravel, asphalt, or concrete surfacing in all the designated accessible parking areas. If using gravel with no painted lines; consider adding		 		

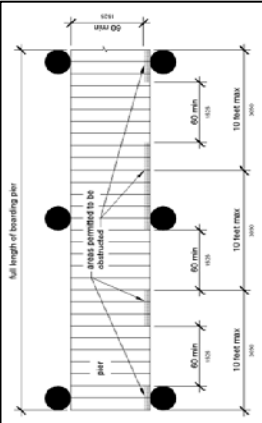
		additional signage to designate the access aisle's portion of each accessible parking space to ensure these paths-of-travel remain open and clear.			1		
502.2; 502.3 502.6 Accessible Parking Dimensions	There are four (4) additional designated accessible parking spaces - two have a wood log barrier separation from the main path of travel to Ramp 3.	For greater access, provide additional accessible parking spaces located nearest to this specific dock access point. Consider	Parking and Path of travel (RAMP 3) Note: RAMP 3 is centrally located to serve the				

403.5.3 Clear Widths and Slopes for Walking Surfaces	Almost all accessible spaces are located within gravel lots. At least one accessible parking space has been designated for each primary function area (including restrooms, fish cleaning tables, ramp(s) access, harbor office, etc.).	providing at least 5% or greater accessible parking stalls. Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.	most amount of tourism foot traffic and access to all the diverse boat class slips available.				
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1003.2 Accessible Routes 1003.2.2 Boarding Piers at Boat Ramps	**Good features**	area of less than 2% in all directions. RAMP 3 is 100ft long and serves as the most accessible pedestrian way for any individual with a mobility challenge to traverse to sea level.	Parking and Primary Path of travel (RAMP 3)	 	1				
302.1 Clear 302.3 Ground Floor Surfaces 403.5.3 Clear Widths and Slopes for Walking Surfaces	Clear floor space and asphalt-to-gravel transition issues. The clear floor space to use the automated parking meter that serves Ramp 3 parking lot can become uneven with foot-traffic use and ongoing weathering due to the asphalt-to-gravel transition.	Accessible route or approach must be free of abrupt changes in surface level and should have a cross slope of less than 2% in all directions. This change-in-level barrier could be easily remedied and likely	Parking and Path of travel (RAMP 3) Automated Parking Meter		1				

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	<i>located within the boat launch ramp shall <u>not</u> be required to comply with Section 405 Ramps requirements.</i>						
	For tourists, the general public, and boat operators RAMP 3 is the shortest connecting accessible route and central point of travel to all of the varied accessible moorage slip sizes and loading/unloading zones available at sea level. Operators, guests, and visitors who come to the Homer boating harbor facilities will find a total of 875 total boat slips. There are seven (7) different classes or stall sizes available for boats ranging from 20-75 feet (see Transient Moorage Map).	Formally commit to designating the required eleven (11) accessible stalls by slip locations. Designate at least one accessible slip location for each of the available classes, then locate the remaining four slips in the most widely utilized and popular boat sizes used and moored in the harbor. Place them on the shortest accessible route to the RAMP 3 arrival point.	Transient/ Reserved Moorage	 Figure 1003.3.1 Boat Slip Clearance	1		

305 Clear Floor or Ground Space	Accessible path of travel and clear floor space for boarding is not provided.	Ensure an accessible path of travel and clear floor space for boarding at each accessible slip. Provide a clear floor space of at least 30" by 48" for either forward or parallel. Modify any pier barriers or edge protection that may hinder access.	Transient/ Reserved Moorage		1	
1003.3.1 Boat Slip Clearance	Designated accessible clear opening is not provided.	For every 120 inches (10 ft.) of linear pier edge serving these accessible slips there is a clear opening at least 60 inches wide. Pier barrier and edge protection of 4" high max and 2" wide max				

305 Clear Floor or Ground Space 308 Reach Ranges 309 Operable Parts	Amenities and program services.	must be provided. Ensure all the surrounding amenities and services that serve these specific accessible slips are made accessible. Examples such as water supply facets and hoses, outlets for electricity and cable TV, etc. will require: • Proper clear floor space of at least 30" by 48", • Reach ranges from floor surface of minimally 15" to 48" maximum, • Operating controls shall be operable with one hand and shall not require tight grasping, pinching, or	Transient/ Reserved Moorage		2		

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ACCESSIBILITY SUMMARY SHEET (Part 2) – Draft January 2018

Facility Name: City of Homer	Date of Assessment: 08/15/2017
BUILDING/AREA(s): <i>Note: Port and Harbor including harbor and port office, transient/reserved moorage, parking, path of travel, benches, viewing areas, pioneer dock shelter, boat load/launch ramp, ice and bait automated machines, disposal sheds, fish stations, Nick Dudiak fishing hole lagoon. (Interior bathrooms' access not included within this summary)</i>	
Team Member(s) Performing the Assessment(s): University of Washington, NW ADA CENTER STAFF	

The area(s)/Building(s) listed above were found to meet the 2015 Accessibility Checklist and the 2010 ADA Standards for Accessible Design except for the following:

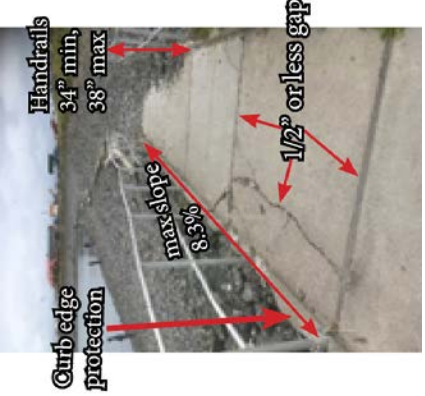
CHECKLIST PAGE/NO. OR 2010 ADA STANDARD S SECTION NUMBER	ACCESSIBILITY ISSUE	COMMENTS/ SUGGESTIONS	BUILDING NUMBER AND LOCATION OR OTHER IDENTIFIER	PICTURE/IMAGE	PRIORITY	TIMING	COST
404.2.7 Door Hardware 309 Operable Parts	Round water spigot control(s).	Replace controls with lever mechanisms	Transient/ Reserved Moorage		2		

606.2 Clear Floor Space	Limited maneuvering or clear floor space.	Provide a clear floor space of at least 30" by 48" for either forward or parallel to access other available amenities like electricity. <i>(NOTE: Cleats or other boat securement devices can be at any height and do not have to comply with reach range requirements.)</i>					
703.4.1 Installation and Location	Informational sign and marking accessible zone/area.	Provide clear markings on all designated accessible slips and loading zone area(s). For example, painting a thin blue line inside the yellow transient moorage area lines or red loading zone lines for easier					

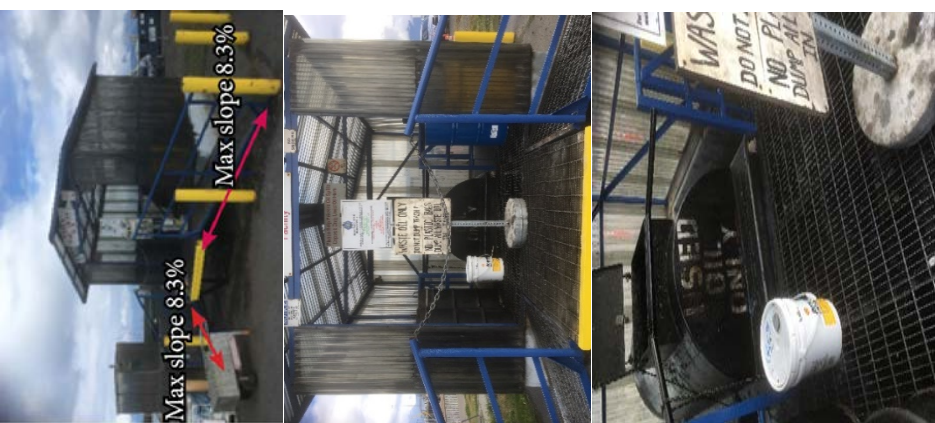
	Information sign and marking accessible Loading/Unloading Zone.	detection and recognition of these accessible areas/features. For the designated accessible loading zone area mount signage and paint an additional blue pattern and/or harbor logo-type image for easy detection on the ground. One suggested purpose to use a logo or selected image is to clearly connect this pattern and image with harbor published resource notification material too. Boating charters and their customers with disabilities along with the general			
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405 Ramp 403 Walking Surfaces	The ramped paths-of-travel to the water line in either two directions have significant barriers being filled with rocks and mud.	Remove washed in material and rocks. Recommend these paths should be scheduled to be checked and cleared at reasonable and regular intervals especially during prime fishing season if this remains a constant maintenance issue to maintain a clear pathway.	Nick Dudiak Fishing Hole Lagoon		1		
405 Ramp	The ramps' slopes were measured every 3-4 feet consistently and measured within ADA compliance for the most part. There were only two sections approximately 3 feet in length in either the North or the South ramp sections that measured beyond the ADA 1:12 standard. Both the South side noncompliant ramp	Ramp running maximum slope must not exceed 8.3%. A curb or barrier protection of at least 4" high horizontal railing is required at the bottom to prevent any wheels from going off the			1		

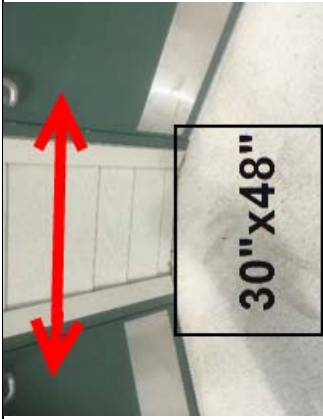
308 Reach Range	sections are located at the very bottom last 9-10 feet. The Bait Box machine operating controls are too high (52 ½ inches) for proper high reach range clearance of 48 inches above the floor.	edge of the ramp. If the machine is lowered to accommodate this part of the standard, then it is likely the lower dispensing outlet portion may fall below the lower threshold of the reach range of 15 inches. Recommend replacing this automated machine with one that does comply with the 2010 ADA Standards in the design and operation of the control mechanisms.	Ice Bait and Automated Machines	  	2				

303 Changes in Surface Level 405 Ramps	Used oil collection sites are located on the uplands at RAMP 2 and RAMP 8 for small quantities of boat generated oil, filters, oily rags, and absorbents. There is no proper accessible route to either shed dumping facilities due mainly to the change in level barriers. RAMP 2 Oil Shed has two steel grated ramps with slopes as steep as 30 degrees with no clear floor space to maneuver or reach any of the three different disposal opportunities. In addition, the ramp and floor grates are not in compliance as they allow passage of a sphere more than ½" (13 mm) diameter through a grate opening.	Provide a proper accessible route and reach ranges to at least one of the two locations designated for chemical waste dumping or provides some sort of "equivalent facilitation."	Disposal Sheds (used oils, filters, batteries, solvents, oily rags)		2	
302.3 Openings						

303 Changes in Surface Level	RAMP 8 Oil Shed has a concrete perimeter barrier with a change in level that is more than 1/4" with no clear floor space to maneuver or reach any of the different disposal opportunities	Surface level along accessible route must be free of changes in surface level. Surface level changes cannot exceed 1/4" in height.	Disposal Sheds		2		
302 Floor or Ground Surfaces	There is at least one accessible vehicular parking space designated near each of the three independent stations;	Ground and surface level in any directions of parking spaces must be firm,	Fish Cleaning Station/ Tables (Locations: Ramp 4, 6, Nick Dudiak		2		

308 Reach Ranges	however, as reported in the parking section the path-of-travel surface material is loose gravel and may not be firm, stable, and slip resistant unless it is inter-locking compacted gravel. It is not allowed to fillet a catch in the harbor basin and to properly dispose of fish guts there are wagons parked at each of the three fish cleaning stations; however, the reach to dispose gut material into these wagons is too high and beyond the maximum reach range of 48 inches.	level, and slip resistance. Recommend as an alternative for equivalent facilitation to add a fish disposal bucket under each accessible table section at all three locations. If needed, place the blue international symbol for accessibility on the bucket and/or signage to discourage improper usage or theft.	Fishing Lagoon)			
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309.4 Operation 606.4 Faucets	At the RAMP 6 Fish Cleaning Station, the operating controls for the water hoses at the accessible table sections are round.	Replaced with lever action facets.	(Locations: Ramp 4, 6, Nick Dudiak Fishing Lagoon)		2		
303 Changes in Level	There is a step or change in level barrier at the entrance to the Nick Dudiak Fishing Hole Lagoon Fish Cleaning Station.	Recommend adding compacted inter-locking gravel or asphalt at the station entrance connecting to the accessible parking space and harbor pedestrian sidewalk arrival points.	(Locations: Ramp 4, 6, Nick Dudiak Fishing Lagoon)		2		

308 Reach Range	Dog waste bag dispenser's operable part is measured at 54" above the floor and located above a seating area.	Lower dispenser operable part to 48" above the floor; relocate away from the circular stone bench as not to protrude into a sitting person's headspace.	Pioneer Dock Shelter and Restroom		2				
404.2.4 Maneuvering Clearance	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. If both doorways are open at the same time, safe access to entering/exiting could be safety issue.	Maneuvering clearance must be extended the full length of the doorway and the required latch side or hinge side clearance. Recommend reverse the door opening swing (outward) on both doors to the opposite	Pioneer Dock Shelter and Restroom		3				

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From: Brian Gilday
To: [Nick Poolos](#); [Department Clerk](#); [Katie Koester](#); [Mitchel Hanson](#)
Subject: Homer Website Accessibility Upgrades – ADA / Section 508 / WCAG
Date: Thursday, February 15, 2018 10:35:17 AM

Katie, Melissa, Nick,

As you may know, new federal website accessibility guidelines have been released in an effort to improve the usability of websites for individuals with disabilities. These new standards are more stringent than those that were in effect when we first launched your website.

The goal of this email is to inform you of the new standard and the efforts our team has made over the past several months to improve your website's compliance.

WCAG 2.0 - The New Accessibility Standard

The new guidelines call for websites to comply with the WCAG Level 2.0 standard. WCAG stands for Website Content Accessibility Guidelines. These are the accessibility standards established by the Worldwide Web Consortium (W3C). You can learn more about WCAG by visiting their website: <https://www.w3.org/WAI/intro/wcag>

Previously, there were different, sometimes conflicting guidelines established by the Americans with Disabilities Act (ADA), Section 508 of the Rehabilitation Act, and Section 255 of the Telecommunications Act. These bodies have normalized to use WCAG 2.0 as the base standard for web, non-web electronic content, and software effective January 18, 2018.

Website Accessibility Improvements Completed So Far

Our team proactively initiated an internal accessibility improvement project in September 2017 to evaluate all customer websites, including yours, and to develop a plan of attack for improving compliance. Since that time, we have completed the following actions at our expense:

- **Automated Testing for WCAG Level 2.0 AA**
 - We tested your website home page for WCAG 2.0 AA compliance using the [Total Validator](#) testing program.
- **HTML Fixes**
 - We fixed several reported accessibility errors that were related to your site's master HTML structure
- **Image Alt tags – Home Page**
 - If any home page images were missing an alt tag, we added appropriate alt tags for you

Additional Accessibility Improvements Coming in 2018

In addition to the improvements made so far, we plan on making the following additional improvements to your website over the coming months. You will receive follow up emails as these improvements are completed:

1. **Image Alt tags – Inner Pages**
 - a. We implemented a new feature on all your website pages that makes alt tags

required for any new images that you add to the website. You will no longer be able to create or update a page unless image alt tags have been added.

- b. A good resource for learning about image alt tags can be found here:

<https://www.w3.org/WAI/tutorials/images/decision-tree/>

2. **Mobile-Friendly Tables**

- a. We have implemented an improvement to the way that tables are implemented to make them easier to browse when navigating on a mobile device.

3. **Updated Emergency Alerts Feature (Alerts 2.0)**

- a. The 'scrolling' aspect of the current alerts feature does not meet does not pass the new accessibility guidelines. We have designed a new 'non-scrolling' alert feature to replace your current alert that meets the new guidelines.

4. **Missing Alt tags report**

- a. We will create a new "Missing Alt Tags" report. This report will show any pages that are missing alt tags. You will be able to use this report to edit those pages and make corrections accordingly. Alternatively, you can ask us for a quote to make the updates on your behalf.

5. **Color Contrast Testing**

- a. We will conduct additional testing of your site design to determine if it passes the latest color contrast guidelines.
- b. We will provide the results of that testing and a quote on the costs to resolve those issues.

6. **Additional inner page improvements**

- a. We will be evaluating additional inner pages such as your website calendar, job openings page, bids/rfps page, etcetera to detect and fix underlying issues.

7. **Continuous, ongoing improvement**

- a. Our plan is to proactively improve our solution as website accessibility techniques continue to evolve.

Questions?

Mitchel Hansen, our internal accessibility expert, will be leading our ongoing accessibility improvement efforts. He will also act as your main point of contact for questions. Mitchel can be reached at mhansen@municode.com or 971-206-7999.

:: Brian Gilday - President, Municode Web
:: 971-206-7082 (o)

From: Erica C. Jones
To: [Melissa Jacobsen](#)
Subject: ADA National Network Learning Session: Recovery from the Recent Disasters: Lessons for Disability Planning in Remote Areas
Date: Tuesday, February 20, 2018 8:01:50 AM

ADA National Network/FEMA Webinar Series:

Email not displaying correctly?
[View it in your browser.](#)

**Emergency Management and Preparedness-
Inclusion of Persons with Disabilities**

**The following is provided by the
Pacific ADA Center**



**Announcing a new webinar -
"ADA National Network Learning Session: Recovery from
the Recent Disasters: Lessons for Disability Planning in
Remote Areas"**

March 8th, 2018

Webinars begin at 2.30pm EST/1.30pm CST/12.30 pm MST/11.30am PST/9.30am
Hawaii.

Registration: Free on-line at <http://www.adapresentations.org/registration.php>

Registration closes at **midnight**, March 7th, 2018.

Any community can become isolated during a disaster even if they aren't directly

impacted. Through a historical perspective and actual disaster experiences, three FEMA Regional Disability Integration Specialists will look at:

- The realities of disaster impacts on systems which may already be stretched thin even during regular daily existence;
- How community partners can play a role in both response and recovery; and
- How to identify real shortfalls in plans and actual events.

Learning objectives:

- Understand the recovery processes for people with access and functional needs (especially people with disabilities) from recent disasters

Presenters:

Roxann Crawford, FEMA Region IX Disability Integration Specialist.

Michael Houston, FEMA Region VIII Disability Integration Specialist.

Danielle Bailey, FEMA Region X Disability Integration Specialist.

To view upcoming sessions, go to <http://www.adapresentations.org/schedule.php>

To see previous sessions, go to <http://www.adapresentations.org/archive.php>

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