

Session 23-02 a Regular Meeting of the ADA Advisory Board was called to order by Chair Donna Aderhold at 5:00 p.m. on April 13, 2023, from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

**1. CALL TO ORDER, 5:00 P.M.**

**PRESENT:** BOARD MEMBERS ADERHOLD, GEISLER, DEADRICK, PARSONS, SAFRA AND THORSRUD

**STAFF:** ADA COORDINATOR KRAUSE, PUBLIC WORKS DIRECTOR KEISER, CITY CLERK JACOBSEN

**2. AGENDA APPROVAL**

GEISLER/SAFRA MOVED TO APPROVE THE AGENDA

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

**3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA (3 minute time limit)**

**4. RECONSIDERATION**

**5. APPROVAL OF MINUTES**

5. A. Unapproved Meeting Minutes

Unapproved Meeting Minutes for February 9, 2023

GEISLER/SAFRA MOVED TO APPROVE THE MINUTES FROM FEBRUARY 9<sup>TH</sup>.

Board Member Safra noted reference to her comment “the demographic that makes up the majority” if she said that it was an error, and it should have been “a significant number” (page 5 first bullet point).

Board Member Geisler noted page 3, 4<sup>th</sup> bullet needs the word parking added; and page 4 2<sup>nd</sup> to last bullet there is a reference Bunnell Street Art Gallery having an ADA accessible restroom, she noted it isn’t ADA Accessible.

Mr. Parson’s clarified he did say that, but later discovered it was not.

City Clerk Jacobsen explained staff will review those instances on the recording and amend or include clerk’s notes as needed.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

**6. VISITORS/PRESENTATIONS**

**7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS**

7. A. ADA Coordinator Report ADA 23-008

ADA Coordinator Krause provided summary of Staff Report ADA 23-008, explaining that City Manager Dumouchel had approved distribution of the survey.

The group discussed and agreed to have the survey open from April 15 to September 15, 2023 to capture the tourist season, and identified locations for paper copies.

7. B. Public Works Report

**8. PUBLIC HEARING(S)**

**9. PENDING BUSINESS**

9. A. Parks Transition Plan - Status Update

Memorandum ADA 23-007

ADA Coordinator Krause reviewed Memorandum ADA 23-007 and advised that the Parks Transition Plan should be complete by the next meeting.

Board Member Geisler shared the first few pages provide good background for readers to understand. She noted Ben Walters Park and WKFL are not included. Ms. Krause said she'll follow up with Project Technician Meyer on those locations.

Chair Aderhold noted wordsmithing items and requested they be clarified. She also noted the mission statement and that it should be included on all of their documents.

9. B. Status of Advocacy Efforts for ADA Compliance in Homer

Chair Aderhold opened the floor for status updates. She reported that she has not met with KBBI.

Board Member Safra reported she broached the subject with the Executive Director who referred her to Visitor Center Coordinator, who she'll contact. Ms. Safra noted they didn't seem to feel there was a problem. She hasn't talked to anyone with Economic Development yet.

Board Member Parsons shared regarding recent ADA National Network trainings in a live seminar form that are also recorded. It doesn't bode well for attendance at their meetings, but there might be resources he could share out to the Board. He echoed his statements from the last meeting and recognized there are community members that are already doing a lot of this advocacy work. He doesn't think they should be reaching out to some of these groups without talking to some folks who are already investing time into it.

Board Member Thorsrud said she's stepping back from contacting Homer News, for the reasons Mr. Parson just shared. She noted the Pioneer Avenue entrance to the college that has the trip step issue that she's mentioned to them before. At an informal staff meeting the college she informally mentioned the ADA will be taking a look at it.

Chair Aderhold requested this item be included on their next agenda to see where things are at.

9. C. ADA Compliance – Budget Requests

Memorandum ADA 23-006

ADA Coordinator Krause reviewed the memorandum included in their packet and addressed the quote for the purchase of the Mobi-mats. Board Member Geisler shared an experience with getting the mats delivered to Kodiak and that she'd provide Ms. Krause shipping information.

There was brief discussion that they would address storage and access to the mats at a future meeting.

THORSRUD/SAFRA MOVED TO SUPPORT THE MOBI-MAT PURCHASE.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Public Works Director Keiser arrived at the meeting at 5:26 p.m. and Chair Aderhold asked for a motion to suspend the rules to hear her report.

GEISLER/SAFRA MOVED TO SUSPEND THE RULES TO HEAR THE PUBLIC WORKS DIRECTOR'S REPORT.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

Public Works Director Keiser reported there is funding available to refurbish Bayview Park and there will be opportunity for public input on the improvements, the City has received Fire Marshall approval to fix the ramp at City Hall so that will move forward when the ground thaws, and that the conceptual designs for the accessible bathroom at the airport have been developed and funds are being recommended to implement that. She also shared that Ben Walters sidewalk design is nearly complete and we're working towards funding to build this year. Presentation of the Master Transportation Plan has been given to the various commissions, this plan has a strong emphasis on non-motorized transportation; the final draft is expected next week and will be circulated around with updated presentations. She commented regarding the plan for renovation of Heath Street and the work being done with the project with a goal of starting work this year. She thanked Board Member Parsons for his work in drafting sections of the text they'll be working with as part of the Transportation Plan.

## **10. NEW BUSINESS**

### **11. INFORMATIONAL MATERIALS**

11. A. City Manager's Report

CM Reports for Council Meeting March 28, 2023 and April 10, 2023

11. B. 2023 Annual Calendar

The Board discussed scheduling for summer site visits for City Trail Transition Plan and it was requested that scheduling be included on their May agenda. Public Works Director Keiser noted Matt Steffy's transition from Public Works to City Hall and that he'll be working with Economic Development.

Board Member Geisler asked about the process for combining the different sections of the Transition Plan into one document and when they'll be seeing an update of the facilities plan. ADA Coordinator Krause explained she's been in touch with the Public Works Superintendent and hopes to meet with him soon for a facilities update. She added that once the Parks Transition Plan is complete it will be submitted to Council for adoption, and she'll be working with Economic Development Manager Engebretsen and Associate Planner Steffy on determining which trails to survey. Once all the plans are approved by Council, they can be combined into one document.

**12. COMMENTS OF THE AUDIENCE (3 minute time limit)**

**13. COMMENTS OF THE CITY STAFF**

ADA Coordinator Krause said it was nice to be at the table today, it was a good meeting.

Public Works Director had no comments.

City Clerk Jacobsen said it was nice to see everyone tonight.

**14. COMMENTS OF THE BOARD**

Board Member Parsons said kudos for a good meeting. It's great to have Public Works Director Keiser there to provide concise information. As we think about the trails portion of the ADA, there are recreational trails and there's pedestrian corridors, and most of our trails are pedestrian corridors. He hopes they'll use community members who are knowledgeable on where the unofficial trails of Homer are. It may be more of a path of travel discussion.

Board Member Deadrick thanked everyone for a great meeting. Matt Steffy will be missed but she trusts going forward everything will get into place.

Board Member Geisler agreed it was a great meeting and thanked ADA Coordinator Krause.

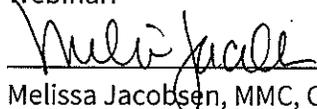
Board Member Safra commented it was a good meeting, this was a good use of their time and they're moving in the right direction.

Board Member Thorsrud thanked ADA Coordinator Krause and thanked everyone, it's always a pleasure.

Chair Aderhold said it's nice to see progress on the Parks and Campground Transition Plan. She thanked everyone for a good meeting.

**11. ADJOURNMENT**

There being no further business to come before the Board Chair Aderhold adjourned the meeting at 5:54 p.m. The next Regular Meeting is Thursday, May 11, 2023 at 5:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

  
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Melissa Jacobsen, MMC, City Clerk

Approved: Bill-23