

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS FOR ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
 - A. December 6, 2018 Meeting Synopsis **Page 3**
- 6. VISITORS** *(10 Minute Time Limit)*
 - A. Pat McNary, Project Manager – ADA Compliance Features in New HPD Building
 - B. Marie McCarty, Kachemak Heritage Land Trust & Tela Bacher, Independent Living Center – Poopdeck Trail Project Update
- 7. PENDING BUSINESS**
 - A. ADA Self-Evaluation and Transition Plan Update **Page 7**
- 8. NEW BUSINESS**
- 9. INFORMATIONAL ITEMS**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF CITY STAFF**
- 12. COMMENTS OF THE COMMITTEE**
- 13. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 14, 2019** in the Homer City Hall Conference Room located at 491 E. Pioneer Ave, Homer, Alaska.

Session 18-08 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on December 6, 2018 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: DONNA ADERHOLD, TESS DALLY, JOYANNA GEISLER

ABSENT: PAM VAN HOOZER, LINDA MUNNS (call-in attempts failed due to conference call error)

STAFF: RACHEL TUSSEY, DEPUTY CITY CLERK

APPROVAL OF AGENDA

The agenda was approved by consensus of the Committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

SYNOPSIS APPROVAL

A. November 8, 2018 Meeting Synopsis

The meeting synopsis was approved by consensus of the Committee.

VISITORS

A. Bryan Hawkins, Port Director/Harbormaster – ADA Compliance in the Harbor

Ms. Tussey summarized the work done thus far on integrating the harbor-specific issues into the transition plan, and how Port Director/Harbormaster Bryan Hawkins wanted to speak to those issues and answer any questions.

Mr. Hawkins reviewed the transition plan with the committee, going over each harbor-related ADA compliance issue. The committee discussed the following items in detail:

- Limitations on ADA vehicle and trailer parking at the top of Load and Launch Ramp near the restroom;
- Need for either pavement or compacting gravel throughout all the harbor parking lots;
- Revisions to and relocating ADA parking stall signage;
- Compliance changes to the Harbor Office, including seeking funding for a handicap push button on the front door;
- Boat stall designation for handicap parking and the challenges of exclusively designating said stalls within the Port and Harbor's Stall Wait List and Stall Swap Request policies: the Port and Harbor is required to have a minimum number of handicap-accessible stalls, but they're not required to set them aside and have a separate leasing program;
- Ways the existing policies can be amended to be more accommodating for persons with disabilities, and clarifying the written policies to ensure equality when relocating stall lessees to accommodate persons with disabilities;

- Having more signage and painting on the floats for delineating handicap areas;
- Compliance issues in the harbor that have already been corrected since the initial inspection;
- Correcting paved parking lot issues with a contractor while they're mobilized in the harbor for another project, and amending the budget item to include additional work;
- Replacing the water valves throughout the harbor and at the fish cleaning tables, and making accommodations for disposing of fish waste;
- Making accessibility improvements to at least one of the oil recycling sheds, most likely the Ramp 2 facility, or posting an informational sign on who to call if assistance is needed;
- Restroom door issue noted at not just the Deep Water Dock restroom, but also at the End of the Road Park, WKFL Park, and corner of Pioneer Ave/Bartlett.

Ms. Tussey pointed out a discrepancy between the priority score given by committee members and David Barton, Northwest ADA Center on buildings exclusively used as restrooms. Ms. Geisler said she would do some research into the subject. One other discrepancy between Mr. Barton's and Port Maintenance staff regarding bullrail height was also noted.

The committee noted any items they or Mr. Hawkins needed to follow up on. They thanked him for his time.

PENDING BUSINESS

- A. ADA Self-Evaluation and Transition Plan Update
- i. DRAFT Transition Plan

Acting Chair Dally acknowledged much of their discussion on the transition plan draft was completed with Mr. Hawkins.

Committee Member Aderhold posed the question to the group: what would the next steps be? Should each member come up with timelines on presenting their information to Council? The committee discussed any additional changes they'd like to see to the plan, such as adding in a timeline column or changing the layout of the report that best displays the information.

- B. Grievance Procedure
- i. City of Homer Webform for Grievance Reporting

Ms. Tussey provided a brief update on the Grievance Reporting process, and that it is now online and available. She will be speaking with Jenny Carroll, Special Projects and Communications Coordinator, about posting an easier access link on the City's main webpage.

NEW BUSINESS

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 5:23 p.m. The next regular meeting is scheduled for January 10, 2019 at 4:00 p.m. at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____



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Memorandum

TO: ADA COMPLIANCE COMMITTEE

FROM: RACHEL TUSSEY, DEPUTY CITY CLERK

DATE: JANUARY 4, 2019

SUBJECT: ADA SELF-EVALUATION AND TRANSITION PLAN UPDATE

At the last meeting on December 10, 2018, the committee made several suggested changes to the draft transition plan. Some of these items require the assistance of Public Works and Port Maintenance staff, such as assigning timelines of completion for resolving issues that can be done by City staff.

I am working on revising the draft transition plan to include all suggestions from the committee members, as well as staff's information. I would like to know from the committee which month you would like to have the near-final draft to review on the agenda.

Recommendations

Select a month to review the more finalized draft transition plan, and set a deadline for when committee members need to provide Clerk staff with any additional comments/suggestions to integrate into the Transition Plan.