

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS FOR ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
 - A. January 10, 2019 Meeting Synopsis **Page 3**
- 6. VISITORS** *(10 Minute Time Limit)*
- 7. PENDING BUSINESS**
 - A. ADA Self-Evaluation and Transition Plan **Page 7**
- 8. NEW BUSINESS**
 - A. TITLE III ADA Exemptions Applied to Religious Entities that Serve the City Residents
- 9. INFORMATIONAL ITEMS**
 - A. Election Stakeholder's Group Update – Verbal Report by Committee Members
Aderhold and Geisler
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF CITY STAFF**
- 12. COMMENTS OF THE COMMITTEE**
- 13. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 11, 2019** in the Homer City Hall Conference Room located at 491 E. Pioneer Ave, Homer, Alaska.

Session 19-01 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on January 10, 2019 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: LINDA MUNNS (via teleconference), DONNA ADERHOLD, TESS DALLY, AND JOYANNA GEISLER

ABSENT: PAM VAN HOOZER

STAFF: MELISSA JACOBSEN, CITY CLERK
RACHEL TUSSEY, DEPUTY CITY CLERK

APPROVAL OF AGENDA

The agenda was approved by consensus of the Committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

SYNOPSIS APPROVAL

A. December 6, 2018 Meeting Synopsis

The meeting synopsis was approved by consensus of the Committee.

VISITORS

A. Pat McNary, Project Manager – ADA Compliance Features in New HPD Building

Acting Chair Dally introduced Pat McNary, Project Manager for the new Police Station. Mr. McNary provided the committee to-date copies of the 35% design plan for the station. He explained is what ways the building is ADA compliant, what code the designers are following, and which areas are public and/or private.

The committee inquired into various aspects of the design, such as the counter height at the front window, if there will be barriers in the visitor rooms, areas intended for public, employees, and prisoners, and the responsibilities of the architect/contractor/project manager. Mr. McNary stated that once the next design phase comes out, about 65%, there will be more interior elevation details to better display ADA compliance. There was brief discussion on those details and the committee's desire to receive copies of that design phase once it's available.

The committee thanked Mr. McNary for his time.

B. Marie McCarty, Kachemak Heritage Land Trust & Tela Bacher, Independent Living Center – Poopdeck Trail Project Update

Marie McCarty, Kachemak Heritage Land Trust, introduced herself to the committee and provided an update on their Poopdeck Trail Project. She reviewed where the funding for the project is at, what the tentative trail design looks like/where it's located, and their overall reason for needing ADA Compliance Committee feedback on how it can be an "all persons" trail.

The committee and visitors discussed various ideas of how the trail could accommodate persons with disabilities, design/components of the trail, and which other community organizations/members could assist the Heritage Land Trust on this project.

Ms. McCarty and Ms. Bacher invited the committee to come and walk the area and reiterated the positive aspects of how the project brings multiple groups together.

PENDING BUSINESS

A. ADA Self-Evaluation and Transition Plan Update

Deputy City Clerk Tussey provided a brief recap on what the committee had decided on at the last meeting, what the current status is on the plan, and asked the committee what kind of timeline they would like to see. Discussion ensued on each committee member's progress on gathering additional information, specifically the following:

- Input on the transition plan layout; incorporating suggestions into the plan
- Waiting for call-backs from Norma Lucero, ADOT Civil Rights Office, and Northwest ADA Center for additional information
- Revisions to existing policies to include ADA compliance rules, such as at the Port and Harbor
- Further estimates on time/costs from Public Works Staff

The committee agreed to try and gather all this information by the February meeting to submit to Ms. Tussey. There was scheduling conflict concerns for the February meeting, and the need to reschedule to February 7, 2019 at 3:30 pm.

NEW BUSINESS

INFORMATIONAL ITEMS

Committee Member Geisler provided a verbal report on the end result of a Human Rights Commission hearing in regards to a complaint from three years ago on Kenai Peninsula Borough voting. The final recommendation was that a stakeholders group be formed to look into making voting more accessible, and that Ms. Geisler was recommended to be on that committee.

There was discussion on how a council member will also have to serve on that committee, borough voting accessibility, and current voting/complaint policies and the need for updated equipment.

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 5:14 p.m. The next regular meeting is scheduled for February 7 at 3:30 p.m. at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____



City of Homer

ADA Transition Plan

Self-Evaluation on ADA Compliance Issues

INTRODUCTION

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EVALUATION NOTES


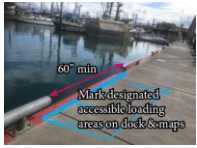
- City Hall, Library, Airport, Public Works, HVFD, and City Restrooms were evaluated by City staff.
- Port and Harbor facilities were inspected by David Barton, Northwest ADA Center; his final report was merged into this spreadsheet.
- Cost/Impact Level and in-house/contractor determinations were made by Public Works staff. For all Harbor Facilities, rates were made by Port Maintenance.
- City Park Restrooms were not included in the report because they were constructed prior to standard ADA regulations and are completely out of compliance.
- The Police Station was not included due to the approval of building a new Police Station.
- The HERC buildings were not included since City Council is still determining the future use or demolition of the buildings per a recent Task Force Report.
- Bishop's Beach Restrooms was determined to not have ADA issues, therefore is not included.
- Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only.
- PW Notes: If the City does the in-house items, it will take a long time to accomplish, but it could be done. Another approach is to put out a contract to tackle everything.




RATING NOTES







Priority Rankings based on ADA Standards for Accessible Design	Cost/Impact Rankings based on how the cost will affect department's budget, and staff's time required to complete the project
Priority 1: Parking, Access Route, & Main Entrances	1 = In-House Low Cost/Impact
Priority 2: Equitable Access To Goods & Services	2 = In House Medium Cost/Impact
Priority 3: Restrooms	3 = In House High Cost/Impact
Priority 4: All Other Measures To Improve Accessibility	C = Requires Hiring/Bid Process for a Contractor








TIMELINE




Timelines for Staff-Completed Projects: If City Staff completes the in-house items, timeline for completion will vary significantly. A = Can be completed in between regularly scheduled work as time allows; within 1 year. B = Requires additional scheduling/budgeting; may be completed within 1-2 years. C = Requires significant scheduling/budgeting; may be completed within 3-5 years, could be completed sooner if done by a contractor.	Timelines for Contractor Projects: Projects completed by a contractor may have a more defined timeline since they have to be budgeted in advance. Timeline lists estimated year of completion.
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Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Airport: Parking	Van Accessible Space [502.2]	Repaint lines to meet measurement requirements		1	1		
Airport: Parking	ADA Parking Sign Placement [502.6]	Adjust height on existing handicap signage to comply with 60" minimum from ground		1	1		
Animal Shelter: Parking	Van Accessible Space [502.2]	Repaint lines		1	1		
Baycrest Overlook	Van Accessible Space [502.2]	Repaint lines		1	1		
City Hall: Back Entrance	Van Accessible Space [502.2]	Repaint lines		1	1		
City Hall: Front Entrance	Van Accessible Space [502.2]	Repaint lines		1	1		
City Hall: Front Entrance	Minimum 48" Vestibule Door Spacing [404.2.6]	Remove inner door or change door swing for one or both doors		1	1		
Fire Hall: Parking	Van Accessible Space [502.2]	Repaint lines		1	1		
Harbor Ramp 4: Paved Parking	Van Accessible Space [502.2]	Repaint lines to meet measurement requirements		1	1		
Library: Parking	ADA Parking Sign Placement [502.6]	Adjust height on existing handicap signage to comply with 60" minimum from ground		1	1		
Port & Harbor Office	Notification Board Location too High [703.4.1]	Lower access to bottom edge of board to 48" to 60" max		1	1		
Public Works: Parking	Van Accessible Space [502.2]	Repaint lines		1	1		
Airport: Parking	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2		
Airport: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2		
Animal Shelter: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2		
Baycrest Overlook	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2		
City Hall: Front Entrance	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2		
Fire Hall: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2		
Harbor Docks: Transient/Reserved Moorage	Boat Slip Clearance [1003.3.1] Informational sign & marking accessible zones/areas [703.4.1]	For every 120 inches (10 ft.) of linear pier edge serving these accessible slips there is a clear opening at least 60 inches wide. Provide clear markings on all designated loading zone area(s). For example, painting a thin blue line inside the yellow transient moorage area lines or red loading zone lines for easier detection and recognition of these accessible areas/features.		1	2		

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Harbor Docks: Transient/Reserved Moorage	Clear Floor or Ground Space [305]	Ensure an accessible path of travel and clear floor space for boarding at each accessible slip. Provide a clear floor space of at least 30" by 48" for either forward or parallel. Modify any pier barriers or edge protection that may hinder access.		1	2		
Harbor Ramp 3: Gravel Parking	Accessible Parking Dimensions [502.2, 502.3, 502.6]	For greater access to Ramp 3, provide additional accessible paved parking spaces located nearest to this specific dock access point. Consider providing at least 5% or greater accessible parking stalls.		1	C		
Harbor Ramp 4: Paved Parking	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2		
Library: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2		
Public Works: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2		
City Hall: Front Entrance	Grates in Wheelchair Route [302.3]	Replace grate to meet opening requirement of 1/2" or less		1	3		
Animal Shelter: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	C		
City Hall: Back Entrance	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	C		
City Hall: Front Entrance	Level Landing at Top of Curb Ramp [406.4]	Reconfigure curb ramp so there's a level landing at least 36" long		1	C		
City Hall: Front Entrance	Level Landing Where Ramp Changes Direction [405.7.4]	Alter landing ramp to meet minimum measurements		1	C		
City Hall: Front Entrance	Ramp Handrail Extension & Return [505.10.1]	Alter/replace handrails		1	C		
City Hall: Front Entrance	Minimum 32" Door Opening [404.2.3]	Alter main door, possibly with offset hinges		1	C		
Fire Hall: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	C		
Harbor Ramp 3: Gravel Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.		1	C		
Harbor Ramp 3: Paved Parking	Ground Floor Surfaces [302.1, 302.3]	Clear asphalt-to-gravel issues & regrade to have cross slope less than 2%.		1	C		

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Harbor Ramp 4: Gravel Parking	Accessible Parking Dimensions [502.2, 502.3, 502.6]	Designate accessible parking spaces that serve a primary function areas that is connected with an even, stable, firm, and slip resistant surface.		1	C		
Harbor Ramp 4: Gravel Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.		1	C		
Harbor Ramp 5: Gravel Parking	Van Accessible Space [502.2]	Create van accessible parking spaces with proper signage, lines, and paved slope		1	C		
Harbor Ramp 8: Gravel Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.		1	C		
Library: Parking	Slope of Accessible Parking Spaces [502.4]	Regrade surface to maintain max 1:48 slope		1	C		
Library: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	C		
Load & Launch Ramp: Gravel Parking	ADA Parking Sign Placement [502.6]	Adjust height on existing handicap signage to comply with 60" minimum from ground		1	C		
Load & Launch Ramp: Parking	Accessible Parking Dimensions [502.2, 502.3, 502.6]	Replace surface material with compact gravel or asphalt in all ADA parking areas.		1	C		
Nick Dudiak Fishing Hole Lagoon	Ramp [405] Walking Surfaces [403]	The Nick Dudiak Fishing Hole Lagoon is extremely outdated and in need of significant repairs. An Invitation to Bid (ITB) will be required to bring it fully into compliance.		1	C		
Public Works: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	C		

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Airport	Objects on Public Area Circulation Paths [307.2]	Hand sanitizer protrudes; needs to either be replaced or have a tactile warning		2	1		
Airport	Wheelchair Space in Waiting Rooms [802.1.2, 802.1.3]	Space is there but it needs signage designation so it remains clear		2	1		
Deep Water Dock: Shelter	Reach Range [308]	Dog waste bag dispenser's operable part is measured at 54" above the floor and located above a seating area. Lower dispenser operable part to 48" above the floor; relocate away from the circular stone bench as not to protrude into a sitting person's headspace.		2	1		
Harbor Docks: Transient/Reserved Moorage	Door Hardware [404.2.7] Operable Parts [309]	Round water spigot control(s). Replace controls with lever mechanisms as they wear out and need replacing.		2	1		
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon	Reach Ranges [308]	Reach to dispose gut material into these wagons is too high and beyond the maximum reach range of 48 inches. Staff will add a fish disposal bucket under each accessible table section at all three locations. If needed, place the blue international symbol for accessibility on the bucket and/or signage to discourage improper usage or thievery.		2	1		
Library	Tactile Interior Signs [703.5, 703.2, 703.3]	Install tactile signs		2	1		
Library	Clear Area to Side of Front-pulling Door [404.2.4]	Copy Room is tight; Install sign to ask for assistance with opening door		2	1		
City Hall: Downstairs	Tactile Interior Signs [703.5, 703.2, 703.3]	Replace all room/space placards with tactile signs in proper locations		2	2		
City Hall: Upstairs	Tactile Interior Signs [703.5, 703.2, 703.3]	In perm rooms Replace all room/space placards with tactile signs in proper locations		2	2		
Harbor Uplands: Benches & Viewing Areas	Benches [903]	Retrofit existing benches to have back support, or provide accessible seating area - benches that meet ADA standard (i.e. seating with back support).		2	3		
Airport	Depth of Counter at Accessible Portion [904.4]	Alter accessible portion so it's the same depth as the standard countertop		2	C		


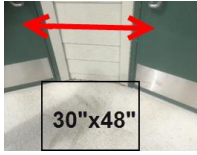

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
City Hall: Upstairs	Dimensions of Elevator's Interior [407.4.1]	Depth of elevator too short; replace elevator		2	C		
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon	Floor or Ground Surfaces [302]	There is at least one accessible vehicular parking space designated near each of the three independent stations; however, as reported in the parking section the path-of-travel surface material is loose gravel and may not be firm, stable, and slip resistant unless it is inter-locking compacted gravel. Ground and surface level in any directions of parking spaces must be firm, level, and slip resistance.		2	C		
Harbor Uplands: Ramp 2 Disposal Sheds	Changes in Surface Level [303] Ramps [405] Openings [302.3]	RAMP 2 Oil Shed has two steel grated ramps with slopes as steep as 30 degrees with no clear floor space to maneuver or reach any of the three different disposal opportunities. In addition, the ramp and floor grates are not in compliance as they allow passage of a sphere more than ½" (13 mm) diameter through a grate opening. Provide a proper accessible route and reach ranges to at least one of the two locations designated for chemical waste dumping or provides some sort of "equivalent facilitation."		2	C		
Harbor Uplands: Ramp 8 Disposal Sheds	Changes in Surface Level [303]	RAMP 8 Oil Shed has a concrete perimeter barrier with a change in level that is more than 1/4" with no clear floor space to maneuver or reach any of the different disposal opportunities. Surface level along accessible route must be free of changes in surface level. Surface level changes cannot exceed ¼" in height. Staff intends to post signage at Ramp 8 that directs persons requiring assistance to contact staff, or to go to ADA compliant Ramp 2 facility.		2	C		
Load & Launch Ramp: Staging Area	Ground Surfaces/Changes in Surface Level [302, 303]	Provide ground surface that is firm, stable, and slip resistant. Maintain to ensure changes in level issues do not occur throughout a season. Paving Staging Area will require a contractor; at a 2 rating staff could designate a paved area for ADA loading, but during summer will require significant staff time to monitor.		2	C		
Airport: Men's Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
Airport: Men's Restroom	Location of Grab Bar on Side Wall [604.5.1, 609.4]	Relocate grab bar to meet all location requirements		3	1		
Airport: Men's Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Locate grab bar to meet all location requirements		3	1		

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Airport: Men's Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	1		
Airport: Women's Restroom	Location of Grab Bar on Side Wall [604.5.1, 609.4]	Relocate grab bar to meet all location requirements		3	1		
Airport: Women's Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Locate grab bar to meet all location requirements		3	1		
Baycrest Overlook	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Baycrest Overlook	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects below bar		3	1		
Baycrest Overlook	Location of Grab Bar on Rear Wall [609.4]	Relocate grab bar to meet all location requirements		3	1		
Baycrest Overlook	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	1		
City Hall: Downstairs Restroom	Toilet Room Sign Locations [703.4.2, 703.4.1]	Move signs to comply w/ height requirements so they're not blocked by other doors		3	1		
City Hall: Downstairs Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
City Hall: Upstairs Restroom	Location of Grab Bar on Side Wall [604.5.1]	Relocate grab bar to meet all location requirements		3	1		
Corner of Bartlett & Pioneer: Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
Corner of Bartlett & Pioneer: Restroom	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects above bar		3	1		
End of the Road Park	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
End of the Road Park	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects above bar		3	1		
Harbor Ramp 4: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Harbor Ramp 4: Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	1		

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Harbor Ramp 5: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Harbor Ramp 5: Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
Harbor Ramp 6: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Library: Kid's Room Restroom	Coat Hook Location [603.4]	Coat Hook was removed; install coat hook that meets location requirements.		3	1		
Library: Men's Restroom	Soap Dispenser Location [308.2.2]	Relocate soap dispenser to meet all location requirements		3	1		
Library: Men's Restroom	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements		3	1		
Load & Launch Ramp: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Load & Launch Ramp: Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
WKFL Park	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
WKFL Park	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects above bar		3	1		
Airport: Men's Restroom	Threshold Entrance Height [404.2.5, 303.2] Force to Open Door [404.2.9]	Adjust or replace closer; Install lighter door. Replace threshold that meets bevel and height restrictions.		3	2		
Airport: Men's Restroom	Toilet Seat Height [604.4]	Toilet seat too high; replace toilet		3	2		
Airport: Men's Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Replace grab bar with longer bar		3	2		
Airport: Women's Restroom	Threshold Entrance Height [404.2.5, 303.2]	Replace threshold that meets bevel and height restrictions		3	2		
Airport: Women's Restroom	Toilet Seat Height [604.4]	Toilet seat too high; replace toilet, possibly with a slimmer seat		3	2		
Airport: Women's Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Replace grab bar with longer bar		3	2		
Airport: Women's Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	2		

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Corner of Bartlett & Pioneer: Restroom	Pipes Below Lavatory Protected/ Insulated [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
Corner of Bartlett & Pioneer: Restroom	Toilet Room Sign Locations [703.4.2]	Sign is missing; install signs to comply w/ location requirements.		3	2		
Deep Water Dock: Restrooms	Pipes Below Lavatory Protected/ Insulated [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
End of the Road Park	Pipes Below Lavatory Protected/ Insulated [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
Harbor Ramp 4: Restroom	Pipes Below Lavatory Protected/ Insulated [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
Harbor Ramp 4: Restroom	Force to Activate Flush Control [605.4]	Change/adjust toilet flush control so it takes less than 5lbs of force to activate		3	2		
Harbor Ramp 6: Restroom	Pipes Below Lavatory Protected/ Insulated [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
Harbor: Policies & Procedures For All Facilities	Policy and procedures. Schedules for accessible feature(s) maintenance	Review and modernize policies and operational procedures to reflect how these accessible slips are requested, utilized, and maintained for short-term or long-term moorage harboring opportunities. Also review any other current policies or procedures that may be affected and adapt or modify them as necessary.		3	2		
Library: Kid's Room Restroom	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements re: surrounding objects		3	2		
Library: Men's Restroom	Stall Door Pulls on Both Sides [604.8.1.2]	Replace hardware		3	2		
Library: Women's Restroom	Stall Door Pulls on Both Sides [604.8.1.2]	Replace hardware		3	2		
Load & Launch Ramp: Restroom	Threshold Entrance Height [404.2.5, 303.2]	Replace threshold that meets bevel and height restrictions		3	2		
WKFL Park	Pipes Below Lavatory Protected/ Insulated [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Airport: Men's Restroom	Stall Door Self-closing [604.8.1.2]	For stall doors inside restroom, add closer or replace door		3	3		
Airport: Women's Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3		
Airport: Women's Restroom	Stall Door Self-closing [604.8.1.2]	For stall doors inside restroom, add closer or replace door		3	3		
City Hall: Downstairs Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3		
City Hall: Downstairs Restroom	Stall Door Self-closing [604.8.1.2]	For stall doors inside restroom, add closer or replace door		3	3		
City Hall: Downstairs Restroom	Stall Lock Operability [309.4]	Replace lock so it can be used with one hand and w/o tight grasping/pinching		3	3		
City Hall: Upstairs Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3		
Harbor Ramp 5: Restroom	Space from Partition to Toilet's Centerline [604.2]	Shorten wooden bench top to meet space requirements between toilet		3	3		
Harbor Ramp 6: Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3		
Library: Men's Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3		
Library: Women's Restroom	Stall Door Self-closing [604.8.1.2]	For stall doors inside restroom, add closer or replace door		3	3		
Airport: Men's Restroom	Privacy Wall & Door Configuration [404.2.4]	Reconfigure space to meet minimum space requirements		3	C		
Airport: Men's Restroom	Toe Clearance Under Sink [306.3.3]	Move or replace sink to meet under-sink clearance		3	C		
Airport: Men's Restroom	Space from Partition to Toilet's Centerline [604.2]	Move or replace toilet		3	C		
Airport: Women's Restroom	Clear Turn-Around Space for Wheelchair [603.2.1]	Space limited near sink; move/remove partitions, fixtures or objects		3	C		


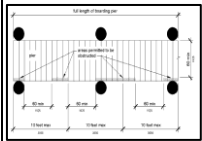
Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact	Timeline	Recommendation to City Council
Corner of Bartlett & Pioneer: Restroom	Maneuvering Clearance [404.2.4]	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Recommend reverse the door opening swing (outward) on both doors to the opposite latch to provide greater maneuvering clearance for entering and exiting. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door.		3	C		
Deep Water Dock: Restrooms	Maneuvering Clearance [404.2.4]	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Recommend reverse the door opening swing (outward) on both doors to the opposite latch to provide greater maneuvering clearance for entering and exiting. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door.		3	C		
Airport	Drinking Fountain Spout Placement [602.5] Protrusion of Drinking Fountain [307.2]	Replace drinking fountain with one that complies with all sizing requirements. Drinking fountain sticks too far out; replace or add tactile warning		4	C		









ADDENDUM

Throughout the evaluation process, some of the issues that were noted in staff's self-evaluations and the Northwest ADA Center's Port and Harbor report were either:

1. Addressed immediately;
2. Were later determined by staff to no longer be an issue; or
3. An ongoing compliance issue that staff addresses regularly through routine building maintenance.

To ensure this Transition Report documents all ADA compliance issues/resolutions, those items determined as "N/A", "Done", or "Recurring" have been listed separately in this section.

Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/ Impact
Airport	Secured Edges of Carpets/Mats [302.2]	Secure carpeting or mats at edges. Gets adjusted regularly through routine building maintenance.		1	Recurring
Airport: Main Entrance	Main Door Closer Timing [404.2.8]	Adjust door so it takes at least 5 seconds to close		1	Recurring
City Hall: Back Entrance	Door Closer Timing [404.2.8]	Adjust door so it takes at least 5 seconds to close. Gets adjusted regularly through routine building maintenance.		1	Recurring
City Hall: Back Entrance	Secured Edges of Carpets/Mats [302.2]	Secure carpeting or mats at edges. Gets adjusted regularly through routine building maintenance.		1	Recurring
City Hall: Front Entrance	Secured Edges of Carpets/Mats [302.2]	Secure carpeting or mats at edges. Gets adjusted regularly through routine building maintenance.		1	Recurring
Harbor Docks: Amenities & Program Services	Clear Floor or Ground Space [305] Reach Ranges [308] Operable Parts [309]	<p>Ensure all the surrounding amenities and services that serve these specific accessible slips are made accessible. Examples such as water supply facets and hoses, outlets for electricity and cable TV, etc. will require:</p> <ul style="list-style-type: none"> •Proper clear floor space of at least 30" by 48", •Reach ranges from floor surface of minimally 15" to 48" maximum, •Operating controls shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. <p>The force required to activate operable parts shall be 5 lbs. maximum. All utility pedestals on the docks are ADA compliant; harbor staff patrolling regularly monitors that items aren't blocking dock pathways/ pedestals.</p>		1	Recurring
Harbor Docks: Transient/ Reserved Moorage	Boat Slip Clearance [1003.3.1]	Formally commit to designating the required eleven (11) accessible stalls by slip locations. Designate at least one accessible slip location for each of the available classes, then locate the remaining four slips in the most widely utilized and popular boat sizes used and moored in the harbor. Place them on the shortest accessible route to the RAMP 3 arrival point. Staff already designated stalls, they just need to be signed.		1	N/A

Library: Main Entrance	Grates in Exterior Wheelchair Route [302.3]	Replace grate to meet opening requirement of 1/2" or less. Staff confirmed that no grate exists at the Library Entrance.		1	N/A
Load & Launch Ramp: Parking	Ground/Walking Surfaces [302, 403]	Relocate ADA parking spaces to open asphalt surfacing already adjacent to and around the restroom building. Existing pavement area is for Load & Launch Ramp staging; cannot be relocated.		1	N/A
Port & Harbor Office	Protruding Object Over 4" at Entrance [307.2, 305]	Move entrance shelf to provide clear floor space of 30"x48" min for door approach. Not applicable since the shelf does not protrude 4" into the door space.		1	N/A
Harbor Ramp 3: Paved Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	The clear floor space to use the automated parking meter that serves Ramp 3 parking lot can become uneven with foot-traffic use and ongoing weathering due to the asphalt-to-gravel transition. This change-in-level barrier could be easily remedied and likely permanently maintained with a little additional asphalt around the base of the meter. Area around meter was paved when meter was replaced with a different model.		1	Completed
Port & Harbor Office	Accessible Service Counter [904.4]	Clear ADA Counterspace so it is usable; provide a chair for patrons. Staff completed at time of inspection.		1	Completed
City Hall: Downstairs	Interior Door Closer Timing [404.2.8]	Adjust door so it takes at least 5 seconds to close. Gets adjusted regularly through routine building maintenance.		2	Recurring
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 6	Operation [309.4] Faucets [606.4]	At the RAMP 6 Fish Cleaning Station, the operating controls for the water hoses at the accessible table sections are round. Staff is replacing controls with lever mechanisms as they wear out and need replacing.		2	Recurring
City Hall: Downstairs	Accessible Service Counter [904.4.1]	Rebuild a portion of City Clerk's counter for accessibility. Not necessary since a present workaround exists; table that meets ADA compliance is available.		2	N/A
City Hall: Upstairs	Depth of Counter at Accessible Portion [904.4]	Staff re-measured, meets requirements.		2	N/A
Harbor Docks: Transient/Reserved Moorage	Clear Floor Space [606.2]	Provide a clear floor space of at least 30" by 48" for either forward or parallel to access other available amenities like electricity. Dock in photo is not the ADA designated stalls; the designated stalls are compliant with pathway requirements.		2	N/A
Harbor Uplands: Ice Bait & Automated Machines	Reach Range [308]	The Bait Box machine operating controls are too high (52 1/2 inches) for proper high reach range clearance of 48 inches above the floor. Recommend replacing this automated machine with one that does comply with the 2010 ADA Standards in the design and operation of the control mechanisms. This machine is privately owned, not by the City.		2	N/A

Harbor Uplands: Fish Cleaning Station/Tables at Fishing Lagoon	Changes in Level [303]	There is a step or change in level barrier at the entrance to the Nick Dudiak Fishing Hole Lagoon Fish Cleaning Station. Recommend adding compacted inter-locking gravel or asphalt at the station entrance connecting to the accessible parking space and harbor pedestrian sidewalk arrival points. Area was paved spring 2018.		2	Completed Spring 2018
Library	Wheelchair Space Under Work Surface [305.3]	Table with correct wheelchair dimensions is available; library staff installed computer at table.		2	Completed
Airport: Mens Restroom	Door Closer Timing [404.2.8.1]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
Baycrest Overlook	Door Closer Timing [404.2.8.1] Force to Open Door [404.2.9]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
City Hall: Downstairs Restroom	Door Closer Timing [404.2.8.1] Force to Open Door [404.2.9]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
Corner of Bartlett & Pioneer: Restroom	Force to Open Door [404.2.9]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
End of the Road Park	Door Closer Timing [404.2.8.1] Force to Open Door [404.2.9]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
Harbor Ramp 4: Restroom	Door Closer Timing [404.2.8.1]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
Harbor Ramp 6: Restroom	Door Closer Timing [404.2.8.1]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
Library: Men's Restroom	Door Closer Timing [404.2.8.1] Force to Open Door [404.2.9]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
WKFL Park	Force to Open Door [404.2.9]	Adjust main door so it takes at least 5 seconds to close		3	Recurring
Library: Kid's Room Restroom	Minimum 48" Vestibule Door Spacing [404.2.6]	Remove inner door or change door swing for one or both doors. Restroom is a Single Unit, does not have an inner door.		3	N/A
Library: Kid's Room Restroom	Privacy Wall & Door Configuration [404.2.4]	Reconfigure space to meet minimum space requirements. Restroom is a Single Unit, does not have an inner door.		3	N/A
Library: Kid's Room Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements. Staff re-measured, meets requirements.		3	N/A
Load & Launch Ramp	Boarding Piers at Boat Launch Ramps [1003.2.2]	Not required or prioritized; but recommend due to the steeper slope consider enhancing and improving the ramp safety features and texture of the surface to improve safety, ambulation, and traction during inclement weather. Staff ensures the launch ramp is slip resistant/safe.		4	N/A

