

## **NOTICE OF MEETING REGULAR MEETING**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
  - A. August 11, 2016 meeting synopsis **Page 3**
- 6. VISITORS**
- 7. PENDING BUSINESS**
  - A. City Facilities and ADA Transition Plan Information  
**Page 7**
  - B. Trust Grant Application **Page 17**
  - C. Alternative Formats for Written Materials
- 8. NEW BUSINESS**
- 9. INFORMATIONAL ITEMS**

**10. COMMENTS OF THE AUDIENCE**

**11. COMMENTS OF CITY STAFF**

**12. COMMENTS OF THE COMMITTEE**

**13. ADJOURNMENT NEXT REGULAR MEETING IS  
SCHEDULED for October 13, 2016** in the City Hall  
Cowles Council Chambers located at 491 E. Pioneer  
Ave, Homer, Alaska.

ADA Compliance Committee  
Regular meeting  
August 11, 2006 Synopses

Session 16-06 a Regular meeting was called to order by Chair Malley at 4:00 p.m. on August 11, 2016 at the City Hall Cowels Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Patrick Brown, Rick Malley, Linda Munns, Tess Dally

STAFF: Melissa Jacobsen

#### AGENDA APPROVAL

The agenda was approved by consensus of the committee.

#### PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

There were no public comments.

#### RECONSIDERATION

#### APPROVAL OF SYNOPSIS

The synopsis was approved by consensus of the committee.

## VISITORS

## PENDING BUSINESS

### Capital Improvement Plan 2017-2022

Jenny Carroll provided the committee with an updated CIP, City of Homer Improvement Plan regarding Homer Intersection Improvements. Update indicated completion of Pioneer Ave/Main Street 4-way stop and that the State DOT meet ADA- mandated accessibility standards and other recommendations brought forward by Homer's ADA Committee. The ADA Committee accepted these updates.

### City Property Evaluations/ Transition Plan

Is total cost below \$50,000 threshold and therefore more appropriate for a budget request?

Melissa has contacted the firm Millard and Associates that evaluated the City of Ketchikan and will contact other architectural firms for estimates. The committee agreed that we would not meet the August 16, 2016 deadline for the CIP grant and we are not certain that the cost of self-evaluation/transition plan will meet the \$50,000 threshold.

## NEW BUSINESS

Council Member Aderhold discussed concerns brought to her attention by Councilmember Smith at the last City Council meeting regarding the fact that transportation vouchers for individuals with disabilities

will no longer be provided on weekends. State funding and distribution was discussed. The lack of transportation for individual with disabilities continues to contribute too many of the issues that alienate and disenfranchise individuals with disabilities.

As a committee we agreed that we would get a jump on accessibility in the City Parks for next spring and improving the intersections. We would like to make the city pedestrian and recreation friendly for all individuals.

## INFORMAL ITEMS

Tess reported that she talked to Lt. Hutt at the HPD about crosswalk, speeding, and HP violations. He agreed that all these are also concerns of the police department. He stated that he would meet with us any time.

## COMMENTS FROM THE AUDIENCE

## COMMENTS FROM THE CITY STAFF

## COMMENTS FROM THE COMMITTEE

ADJOURNMENT NEXT REGULAR MEETING IS SCHEDULED for September 8, 2016 in the City Hall Cowles Council Chambers located at 491 E. Pioneer Ave., Homer, Alaska.





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

### Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, CMC, Deputy City Clerk,  
ADA Coordinator

DATE: September 1, 2016

SUBJECT: City Facilities and Transition Plan

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I was finally able to connect again with David Barton with the Northwest ADA Center and had a good conversation about how to proceed with the Self-Evaluation and Transition Plan. I let him know that the City is beginning to work on the 2017 budget and I need to have a figure to submit in a budget request, and also to meet the Trust Grant Application deadline. He said he will prepare an estimate and requested some information on our facilities.

I sent him the spreadsheet that is included in the packet that gives an overview of facilities, parks that are improved for public use, and public restrooms. I did not include parking areas separately as I thought they would be addressed in the review of the facilities.

In our review of this list we can add or update things as needed and I can provide Mr. Barton the revised information.





<b>Building</b>	<b>Year Built</b>	<b>Number of Stories</b>	<b>Approx Square Footage</b>	<b>Open to Public</b>	<b>Building Alterations</b>	<b>Building Functions</b>
City Hall	1980	2	13,074	Yes	New Addition/Remodel 2011-2012	Admin. Services to the public
Library	2005	1	16,123	Yes		Library and Computer Services
Police Dept	1974	2	5,688	Partial		Downstairs: Jail, visitation area, dispatch center Upstairs: Offices, workout equip., conference room
Fire Dept	1974?	2	9,000	Partial		Downstairs: Reception area, garage for trucks, gear storage Upstairs: Conference room, offices, sleeping area, kitchen, etc.
Public Works	1970	1	8,082	Yes		Offices, garage for vehicle storage & maint
Animal Shelter	2004	1	3,981	Yes		Reception area, offices, cat rooms, dog kennels, storage areas

HERC (Old Middle School)	1956	2	25,000	Yes		Currently used by community recreation. Slated to become Police Dept. pending bond approval by voters in October.
HERC 2	1956	2		No		
Harbor Master's Office	2015	1	4,816	Yes		Admin Services to Harbor Users, Conference Rooms
Ice Plant				Seasonally		Ice sales to fishing fleet

<b>Park</b>	<b>Amenities</b>	<b>Comments</b>
Skateboard Park	Skateboard ramps and jumps	
Karen Hornaday Hillside Park	Campground, Ballfields, Picnic Pavilion, Playground	
Bayview Park	Swing Sets	
WKFL Park	Pavilion	
Jeffrey Park	Swing Sets	
Ben Walters Park	Swings, Covered Firepit, Lake Access, Dock	
Bishops Beach Park	Pavilion and Day Use	
Jack Gist Park	Ball Fields, Disk Golf, Small Swingset	
Mariner Park	Camping and Day Use	
Fishing Lagoon	ADA fishing ramp	
Coal Point Park		
End of the Road Park		



Restroom Locations	Year Built	Comments
West Pioneer/Bartlett	2013-2014	
Ramp 5	2016-2016	
Launch Ramp		
Old Harbormaster area	1974	
WKFL Park	2013	
Hornaday Park		
Ben Walters Park	closed?	
Bishops Beach Park		
Jack Gist Park	Porta Potty	
Mariner Park	Porta Potty	
End of the Road Park	?	
Deep Water Dock	2014	
Freight Dock Rd.	2016	



Harbor Facilities	Comments
Small Boat Harbor	
Load Launch Ramp	
4 Fish Cleaning Areas	







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### Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, CMC, Deputy City Clerk,  
ADA Coordinator

DATE: September 1, 2016

SUBJECT: Trust Grant Application

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Earlier this year the committee briefly reviewed the Trust Grant Application that the City will be applying for in hopes of getting funds for the self-evaluation and transition plan.

The deadline for this application period is November 1 so we have time at this meeting, and next meeting if needed, to provide Jenny some input. The application follows this memo and we should spend the most time on questions 7 – 10.



## **Trust Grant Application (Small Projects)**

1. Project Title:

2. Project Start Date:

Project End Date:

3. Select the population group(s) served by your project:

All Beneficiaries

Alzheimer's/Dementia

Brain Injury

Chronic Alcoholics

Developmentally Disabled

Mentally Ill

Provide an estimated number of beneficiaries within each category served by this project. If none or unknown enter zero.

4. Number of secondary beneficiaries to be served by your project. Secondary beneficiaries are family members or caregivers providing support to primary beneficiaries.

5. Provide an estimated number of non-beneficiaries to be served by this project. If none or unknown enter zero.

6. Please provide an estimated number of people to be trained by this project. If none or unknown enter zero.

7. Project Description (500 words) that describe the problem addressed, what you will be doing, target population and geographic area served, your expected outcomes, and community support for your project. Be sure to clearly identify the beneficiary group(s) that will be the focus of your project.

8. Trust Beneficiaries: Provide a brief narrative (250 words) discussing the relationship of this project to The Trust's beneficiaries. Be sure to include the beneficiary group that is the focus of this project, and how they will be better off as a result of this project. Please be specific about expected benefits for the Trust beneficiaries.

9. Evaluation-Performance Measures: Please briefly describe (250 words) how you will measure project success and the information you will collect to document achievement. Please propose performance measures that will provide data to answer the following questions: 1) how much did you do? (for example, number of beneficiaries served) 2) How well did you do? (for example, % of people achieving the desired outcome), and 3) Is anyone better off as a result of this project? (for

example, # and % of people demonstrating improved quality of life.)

10. Sustainability: Will this project continue after the Trusts' funding end? If so, provide a brief description of how the project will be sustained, and where the money will come from. (250 words).

11. Budget Detail and Narrative:

	Total Item Cost	Funded by Trust	Leveraged Funds
Personnel Services Costs	\$	\$	\$
Detail:			Detail:
Travel Costs	\$	\$	\$
Detail:			Detail:
Space or Facilities Costs	\$	\$	\$
Detail:			Detail:
Supplies	\$	\$	\$
Detail:			Detail:
Equipment Costs	\$	\$	\$
Detail:			Detail:
Other Miscellaneous	\$	\$	\$

Costs			
Detail:			Detail:
TOTAL	\$	\$	\$