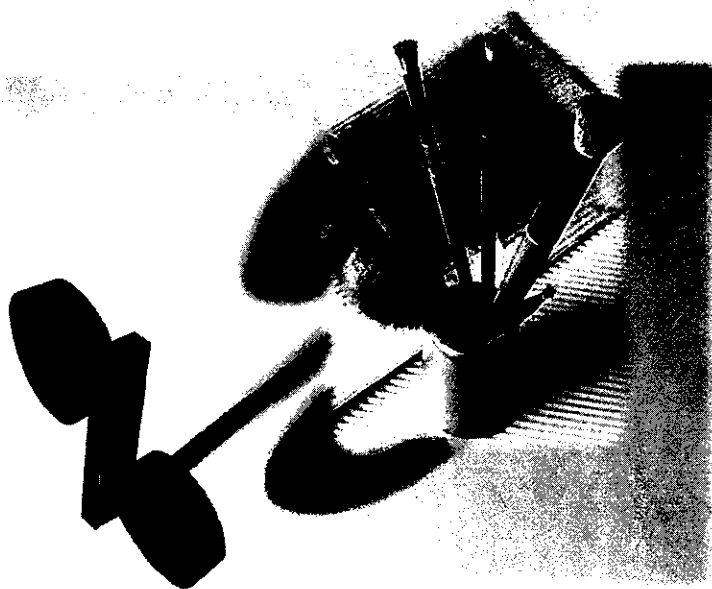
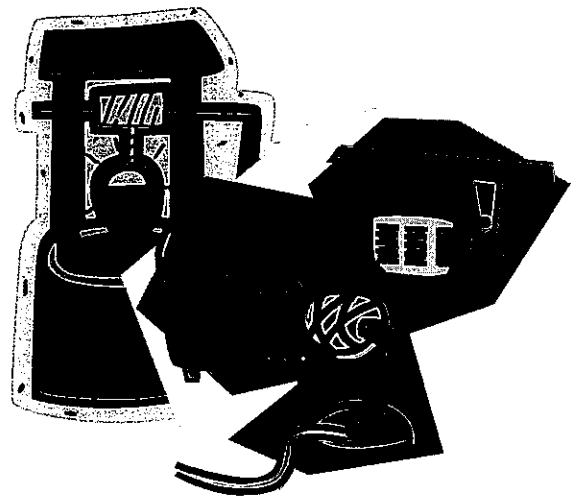


City Council
August 27, 2012
Monday



Committee of the Whole 5:00 P.M.
Regular Meeting 6:00 P.M.



Cowles Council Chambers
City Hall
491 E. Pioneer Avenue
Homer, Alaska

Produced and
Distributed by the City Clerk's Office -8/22/2012-rk



August/September 2012

Monday 27 th	CITY COUNCIL Committee of the Whole 5:00 p.m. and Regular Meeting 6:00 p.m.
Tuesday 28 th	PRIMARY ELECTION – POLLS OPEN AT 7:00 A.M. AND CLOSE AT 8:00 P.M.
Thursday 30 th	LIBRARY LANDSCAPE COMMITTEE Meeting Noon to 1:00 p.m.
Monday 3 rd	CITY OFFICES CLOSED IN OBSERVANCE OF LABOR DAY.
Tuesday 4 th	LIBRARY ADVISORY BOARD Regular Meeting 5:00 p.m. SISTER CITY Meeting 5:30 p.m.
Wednesday 5 th	PLANNING COMMISSION Worksession 5:30 p.m. and Regular Meeting 6:30 p.m.
Thursday 6 th	KAREN HORNADAY PARK COMMITTEE Meeting 5:30 p.m.
Monday 10 th	CITY COUNCIL Worksession 4:00 p.m., Committee of the Whole 5:00 p.m., and Regular Meeting 6:00 p.m.

Regular Meeting Schedule

- City Council 2nd and 4th Mondays 6:00 p.m.
- Library Advisory Board 1st Tuesday 5:00 p.m.
- Economic Development Advisory Commission 2nd Tuesday 6:00 p.m.
- Parks and Recreation Advisory Commission 3rd Thursday of the month with exception of December 5:30 p.m.
- Planning Commission 1st and 3rd Wednesday 6:30 p.m.
- Port and Harbor Advisory Commission 4th Wednesday 6:00 p.m.
- Transportation Advisory Committee Quarterly 3rd Tuesday 5:30 p.m.
- Public Arts Committee Quarterly 3rd Thursday 5:00 p.m.
- Lease Committee Quarterly 2nd Thursday 3:00 p.m.
- Permanent Fund Committee Quarterly 2nd Thursday 5:15 p.m.

MAYOR AND CITY COUNCILMEMBERS AND TERMS

- JAMES C. HORNADAY, MAYOR – 12
- MARY E. (BETH) WYTHER, COUNCILMEMBER – 13
- FRANCIE ROBERTS, COUNCILMEMBER – 12
- BARBARA HOWARD, COUNCILMEMBER – 14
- DAVID LEWIS, COUNCILMEMBER – 14
- BRYAN ZAK, COUNCILMEMBER – 13
- BEAUREGARD BURGESS, COUNCILMEMBER – 12

City Manager, Walt Wrede
City Attorney, Thomas Klinkner

<http://www.cityofhomer-ak.gov/cityclerk> home page access, Clerk's email address is: clerk@ci.homer.ak.us Clerk's office phone number: direct line 235-3130, other number 435-3106.

COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



COMMITTEE OF THE WHOLE
5:00 P.M. MONDAY
AUGUST 27, 2012

MAYOR JAMES C. HORNADAY
COUNCIL MEMBER BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

**MEETING NOTICE
COMMITTEE OF THE WHOLE
AGENDA**

1. **CALL TO ORDER, 5:00 P.M.**
2. **AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)
3. **Employee Wellness Program**, Matt Clarke & Melissa Jacobsen, Employee Committee, 10 minutes.
4. **Katie Koester**, Online Calculator, 10 minutes.
5. **BUDGET 2013 - REVENUE SOURCES FOR GENERAL FUND** Page 7
6. **REGULAR MEETING AGENDA**
7. **COMMENTS OF THE AUDIENCE**
8. **ADJOURNMENT NO LATER THAN 5:50 P.M.**
Next Regular Meeting is Monday, September 10, 2012 at 6:00 p.m., Special Meeting 4:00 p.m., Worksession 4:20 p.m., and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

CITY OF HOMER

Revenue Assumptions Budget 2013

Date: August 22, 2012

To: City Council

From: Regina Maura *Regina*
Finance Director

Subject: Revenue Assumptions

Please find exerts from 2013 Preliminary Budget. Data has been updated for 2011 and for 2012 as information is available. 2013 Budget data was entered from the Port and Harbor Department Manager's Budget.

Please keep in mind that all the data before you for projected 2012 and 2013 Budgets are at the dart board stage. Some of the information we know, but a lot of it is simply being projected for this meeting.

Water / Sewer Revenue stream is currently being reviewed by the Water / Sewer Task Force and Rate Model Data is not yet available.

1000

CITY OF HOMER

Revenue Assumptions Budget 2013

GENERAL FUND

4101 Real Property Tax

Real property values are established January 1 each year. Roll is certified June 1. If you pay in two installments the first installment is due September 15, second installment due November 15. If you choose to make one payment in full the due date is October 15. Estimates are based on historical data using 4.5 mills.

It is estimated that the assessed valuations with new construction and appraisals of existing properties will increase. The 2012 budget reflects a slight decrease in revenues.

<u>Year</u>	<u>Taxable Values</u>	<u>Percentage</u>	<u>Basis</u>	<u>Tax Receipts</u>	<u>Percentage</u>	<u>Basis</u>
2009	\$628,982,862	3.23%	Actual	\$2,676,885	-2.5%	Actual
2010	\$607,561,812	-3.41%	Actual	\$2,703,473	1.0%	Actual
2011	\$602,304,712	-.87%	Actual	\$2,680,082	-0.9%	Actual
2012	\$603,000,000	.12%	Budget	\$2,612,109	-2.5%	Budget
2012	\$626,606,412	3.13%	Project	\$2,787,729	4.0%	Project

Real Property Tax Exemption Ordinance 06-59 authorized the exemption of \$20,000 of assessed value of residential property from real property taxes.

<u>Year</u>	<u>Exemption Amt</u>	<u># of Properties</u>	<u>Total</u>	<u>Tax Rate</u>	<u>Value</u>
2012	\$20,000	1,076	\$21,160,300	.0045	\$96,840

Budget Included in above

4102 Personal Property Taxes

Personal property values are established January 1 each year. Roll is certified June 1. If a taxpayer pays in two installments the first installment is due September 15, the second installment is due November 15. If the taxpayer chooses to make one payment in full the due date is October 15. Boat Tax is now reported as personal property tax.

<u>Year</u>	<u>Taxable Values</u>	<u>Percentage</u>	<u>Basis</u>	<u>Tax Receipts</u>	<u>Percentage</u>	<u>Basis</u>
2008	\$24,988,891	9.5%	Actual	\$148,479	11.1%	Actual
2009	\$29,465,995	17.9%	Actual	\$179,288	20.7%	Actual
2010	\$40,149,911	36.2%	Actual	\$171,327	-4.4%	Actual
2011	\$28,000,000	-1.0%	Budget	\$162,632	-1.0%	Actual
2012	\$35,000,000	25.0%	Budget	\$149,363	-10.7%	Budget

4103 Vehicle Property Taxes

<u>Year</u>	<u>Amount</u>	<u>%</u>	<u>Basis</u>
2009	\$58,999	(8.8%)	Actual
2010	\$54,662	(7.4%)	Actual
2011	\$50,118	1.7%	Actual
2012	\$60,000	0%	Budget

CITY OF HOMER

Revenue Assumptions Budget 2013

GENERAL FUND CONTINUED

4104 Prior Year Taxes

Based on current delinquencies it is estimated collections will be \$18,000 for 2012.

4105 Penalties and Interest on Property Taxes

As delinquencies change so do penalties and interest. It is estimated that penalties and interest will be \$5,000 for 2013.

4201 Sales Tax

Total City sales tax is 4.5% and allocated to: General Fund - 3% (66.66% of total), HAWSP for water/sewer construction - .75% (16.67% of total) and HART for road/trail construction - .75% (16.67% of total). A grocery sales tax initiative is to be voted on in October which will exclude sales tax for non-prepared foods seasonally. Sales tax for the budget will be apportioned as follows:

<u>Year</u>	<u>General Fund</u>	<u>HART</u>	<u>HASWP</u>	<u>Total</u>	<u>Percentage</u>	<u>Basis</u>
2008	\$5,067,159	\$1,266,790	\$1,266,790	\$7,600,739	2.7%	Actual
2009	\$4,284,887	\$1,072,222	\$1,072,222	\$6,429,330	-15.4%	Actual
2010	\$4,406,514	\$1,101,563	\$1,101,563	\$6,609,640	2.8%	Actual
2011	\$4,205,603	\$1,051,212	\$1,051,212	\$6,308,027	1.7%	Budget
2012	\$4,457,008	\$1,114,085	\$1,114,085	\$6,685,178	-.6%	Project
2012	\$4,400,220	\$1,099,890	\$1,099,890	\$6,600,000	-1.9%	Budget

4202 Public Utility Tax

<u>Year</u>	<u>Amount</u>	<u>%</u>	<u>Basis</u>
2008	\$28,287	.4%	Actual
2009	\$30,000	.6%	Actual
2010	\$27,582	-3.0%	Actual
2011	\$59,183	114.6%	Actual
2012	\$28,852	-51.3%	Budget

4203 Beverage Alcohol Tax

<u>Year</u>	<u>Amount</u>	<u>%</u>	<u>Basis</u>
2008	\$28,550	54.7%	Actual
2009	\$19,550	-31.5%	Actual
2010	\$25,450	30.2%	Actual
2011	\$20,400	-19.8%	Actual
2012	\$22,000	7.84%	Budget

4401 Fines and Forfeitures

Revenue estimates based on those furnished by Police Department.

<u>Year</u>	<u>Amount</u>	<u>%</u>	<u>Basis</u>
2008	\$34,193	71.5%	Actual
2009	\$16,065	-53.0%	Actual
2010	\$13,281	-17.3%	Actual
2011	\$17,460	31.5%	Actual
2012	\$14,000	-19.8%	Budget

CITY OF HOMER

Revenue Assumptions Budget 2013

GENERAL FUND CONTINUED

4503 Prisoner Care Contract

Annual contract with the State of Alaska for prisoner care. New Contract.

<u>Year</u>	<u>Amount</u>	<u>%</u>	<u>Basis</u>
2008	\$416,244	0.0%	Actual
2009	\$444,087	6.7%	Actual
2010	\$540,506	21.7%	Actual
2011	\$562,385	4.05%	Actual
2012	\$611,099	46.8%	Budget

4504 Borough 911

Revenue estimates based on those furnished by Police Department. This line item is budgeted at \$48,480, per contract.

4505 Police Special Services

Annual contract with State of Alaska for jail services was cut for the 2011 year.

<u>Year</u>	<u>Amount</u>	<u>%</u>	<u>Basis</u>
2008	\$90,625	.0%	Actual
2009	\$72,500	.0%	Actual
2010	\$ 9,000	-87.6%	Actual
2011	\$36,000	-70.0%	Actual
2012	\$36,000	0.0%	Budget

4512 Reimbursement for Expenses

Examples of revenue included are mini grants for reimbursement of training expenses received by the Police and Fire Departments and HEA capital credits.

4602 Kachemak Emergency Services (KES)

<u>Year</u>	<u>Taxable Value</u>	<u>Contract Mil Rate</u>	<u>Total</u>	<u>Percentage</u>	<u>Basis</u>
2008	\$347,691,800	.	\$214,907	10.0%	Actual
2009	\$358,122,554		\$346,210	62.1%	Actual
2010		Contract Expired			

4603 Kachemak City Fire Contract

<u>Year</u>	<u>Taxable Value</u>	<u>Contract Mil Rate</u>	<u>Total</u>	<u>Percentage</u>	<u>Basis</u>
2008	\$57,605,950	.001	\$57,606	5.6%	Actual
2009	\$65,736,750	.001	\$65,737	14.11%	Actual
2010	\$68,249,700	.001	\$68,250	3.82%	Actual
2011	\$65,974,300	.001	\$65,974	-3.33%	Actual
2012	\$63,176,400	.001	\$63,176	-4.24%	Projected

CITY OF HOMER

Revenue Assumptions Budget 2013

GENERAL FUND CONTINUED

4801 Interest on Investments

This estimate is based on a combination of estimated fund balance and anticipated interest rates. 2012 General Fund interest revenue estimates are based on interest rates set between 1 - 2%, \$16,000.

4902 Other income

This account is for revenues from miscellaneous sources that are not covered by other revenue numbers.

HAWSP – Voters approved the extension of the Homer Accelerated Water Sewer Program. $\frac{3}{4}$ of 1% of all Sales Tax are included as revenue and is used strictly to pay off HAWSP debt acquired for the development of new infrastructure as well as paying for the City's portion of the infrastructure.

4150 Assessment Principal Based on the assessments due for 2013.

4151 Assessment Interest Based on the assessments due for 2013.

HART – Voters approved the extension of the Homer Accelerated Roads Program, and the inclusion of trail construction in the program. The "HART" program calls for 90% of the revenues to be allocated towards road programs and 10% of the annual revenues to be spent on trail projects. Accordingly, HART – Roads and HART – Trails Reserve Accounts have been created to maintain funding for each purpose.

4150 Assessment Principal

Revenues are based on the outstanding assessments that will be billed for calendar years 2012.

4151 Assessment Interest

Revenues are based on the outstanding assessments that will be billed for calendar years 2012.

WATER / SEWER FUNDS – A new Rate Model was adopted by Council for the 2009/2010 Operating Budget. Council reviewed the current rates in 2011. Multi-family dwellings are subject to a new ordinance.

Water Fund

4616,4617,4618 Metered Sales -

Year	<u>4616 Residential</u>	<u>4617 Commercial</u>	<u>4618 Industrial</u>	<u>Basis</u>
2009	\$455,712	\$1,035,770	\$23,503	Actual
2010	\$460,681	\$1,154,757	\$31,318	Actual
2011	\$443,853	\$1,230,033	\$33,594	Actual
2012	\$713,541	\$ 932,560	\$32,000	Budget
2013	W/S Task Force			

CITY OF HOMER

Revenue Assumptions Budget 2013

WATER / SEWER FUNDS CONTINUED –

Sewer Fund

4616,4617,4618 Metered Sales -

<u>Year</u>	<u>4616 Residential</u>	<u>4617 Commercial</u>	<u>4618 Industrial</u>	<u>Basis</u>
2009	\$589,008	\$846,763	\$26,030	Actual
2010	\$634,165	\$818,798	\$17,925	Actual
2011	\$600,522	\$882,664	\$16,036	Actual
2012	\$953,785	\$ 582,305	\$20,000-	Budget
2013	W/S Task Force			

PORT & HARBOR – In 2012, Port & Harbor increased rates due to cover the costs of anticipated bond payments.

600 Administration

4631 Lease Revenues USCG Leases, based on contracts.

4634 Port Storage Based on past experience small increase anticipated.

4635 Port Impound Fees Based on past experience no increase anticipated.

4650 Rents & Leases: Leases on Port related property, no increase anticipated.

4652 Property Fees: Same as last year.

4705 Business License: Fisheries Business License Sales, eliminated in this budget.

4802 Penalty and Interest: Based on prior year's experience and fund balance for revenue estimates.

4901 Surplus Property Sale : Based on prior year's experience.

601 Harbor

4624, 4625, 4626, 4627, 4628 Berth Rental

Transient annual revenue is dependent on the fishing season. Semi-annual revenue is mainly charter boats and pleasure craft, slightly more charter/commercial than pleasure.

Transient monthly and transient daily revenue has reflected much the same picture

CITY OF HOMER

Revenue Assumptions Budget 2013

PORT & HARBOR CONTINUED

Year	-----Transient-----					Basis
	4625 <u>Reserved</u>	4626 <u>Annual</u>	4627 <u>Semi-Annual</u>	4624 <u>Monthly</u>	4628 <u>Daily</u>	
2009	821,015	102,866	66,376	385,821	76,545	Actual
2010	871,887	129,350	70,809	371,878	80,768	Actual
2011	880,218	124,919	66,317	389,944	86,890	Actual
2012	849,750	113,300	84,460	397,580	72,100	Budget
2013	1,012,250	143,656	76,264	448,435	99,923	DM Bud

4629 Energy Sales

A factor such as the kilowatt per hour charge is determined by averaging and may fluctuate depending on HEA rates. Users of 208v power are now charged on actual use and not a flat rate due to installed meters.

4644 Pumping Based on prior year's experience.

4645 Wooden Grid Based on prior year's experience.

4646 Commercial Ramp Use Based on prior year's experience.

4647 Berth Waiting List Based on prior year's experience.

4648 Steel Grid Use Based on prior year's experience.

4649 Barge Ramp/Beach Landings Based on prior year's experience.

4653 Load and Launch Ramp Based on prior year's experience

4663, 4664, 4665 Transient Energy Based on estimated use.

4666 Commercial Ramp Wharfage Based on estimated use.

602 Pioneer Dock

4633 Stevedoring

This revenue depends on the dock activities and is by agreement with the stevedoring companies.

4638 Pioneer Dock Fuel Wharfage Based on estimated use.

4639 Pioneer Dock Wharfage Based on estimated use.

4641 Pioneer Dock Water Sales Based on estimated use. Part of this revenue is reflected in account 4668.

4642 Pioneer Dock Docking Based on estimated use.

CITY OF HOMER

Revenue Assumptions Budget 2013

PORT & HARBOR CONTINUED

603 Fish Dock

4206 Fish Tax

Revenues are based on prior year's experience and estimated by Port & Harbor.

4620 Ice Sales Rate study recommended a rate of \$119.00 per ton.

<u>Year</u>	<u>Ice Sales</u>	<u>Basis</u>
2009	538,517	Actual
2010	542,136	Actual
2011	372,722	Actual
2012	416,000	Budget
2013	392,000	DM Bud

4621 Cold Storage

There are ten cold storage units available for rent at \$334.75 per month, \$309 for 2 consecutive months or \$283.25 for 3 or more consecutive months or \$257.50 per month for 9 months. Revenue is dependent on the length of time the icehouse will be operational. Traditionally, units have been rented for about a five-month period.

4622 Crane Rental

Revenue is dependent primarily on the fishing activity/seasons.

<u>Year</u>	<u>Crane Rental</u>	<u>Basis</u>
2009	272,608	Actual
2010	250,917	Actual
2011	228,734	Actual
2012	230,000	Budget
2013	230,000	DM Bud

4637 Fish Dock Seafood Wharfage

This is based on a seafood wharfage being charged for fish coming over the dock and processed elsewhere. Method of collection is a flat rate per ton.

CITY OF HOMER

Revenue Assumptions Budget 2013

PORT & HARBOR CONTINUED:

604 Deep Water Dock

4637 Deep Water Dock Seafood Wharfage

This is based on a seafood wharfage being charged for fish coming over the dock and processed elsewhere. The method of collection is a flat rate per ton.

4640 Deep Water Dock Wharfage

Decreased based on chip ship activity and logging activities across the dock.

4643 Deep Water Dock Docking

Dependent on the docking activities (log ships, cruise ships, general cargo transport).

4668 Deep Water Dock Water Based on prior year's experience.

4700 Other Wharfage Fish Dock \$14.50 per ton for other than fish wharfage.

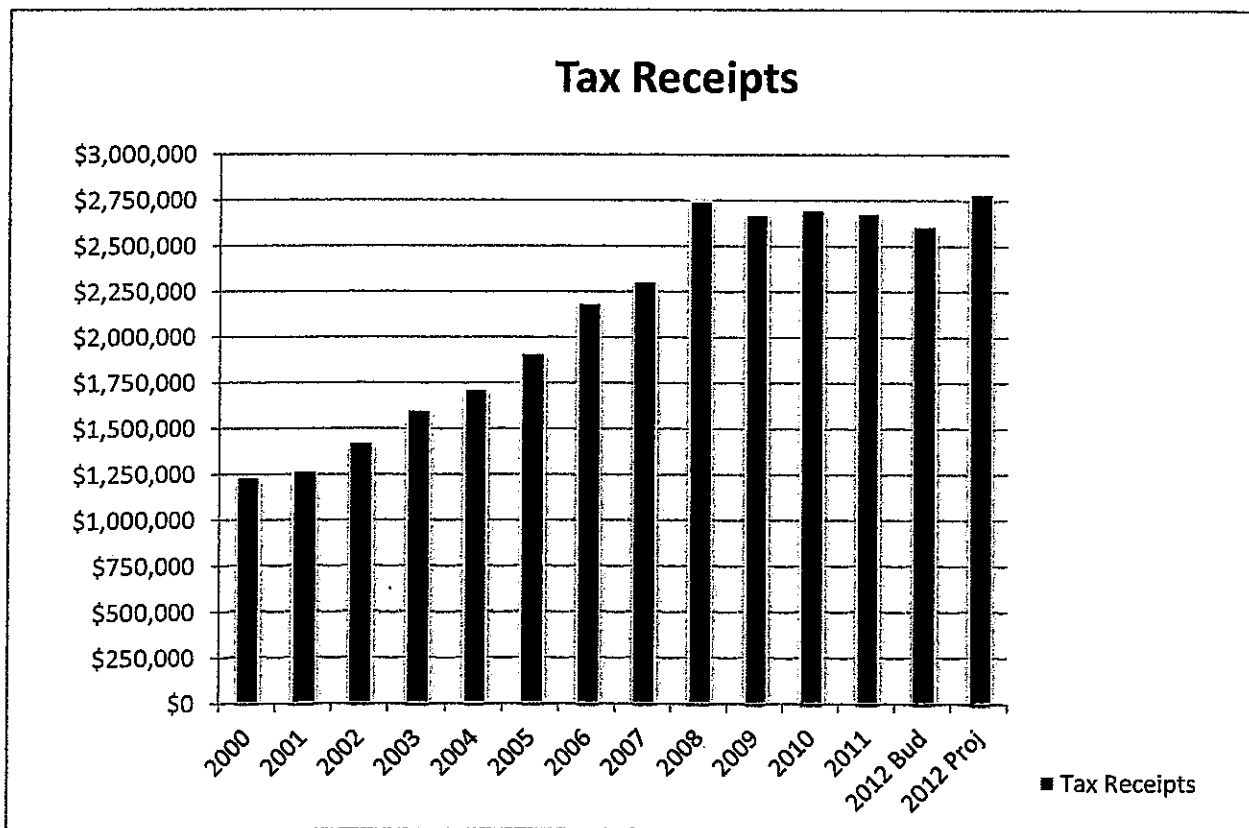
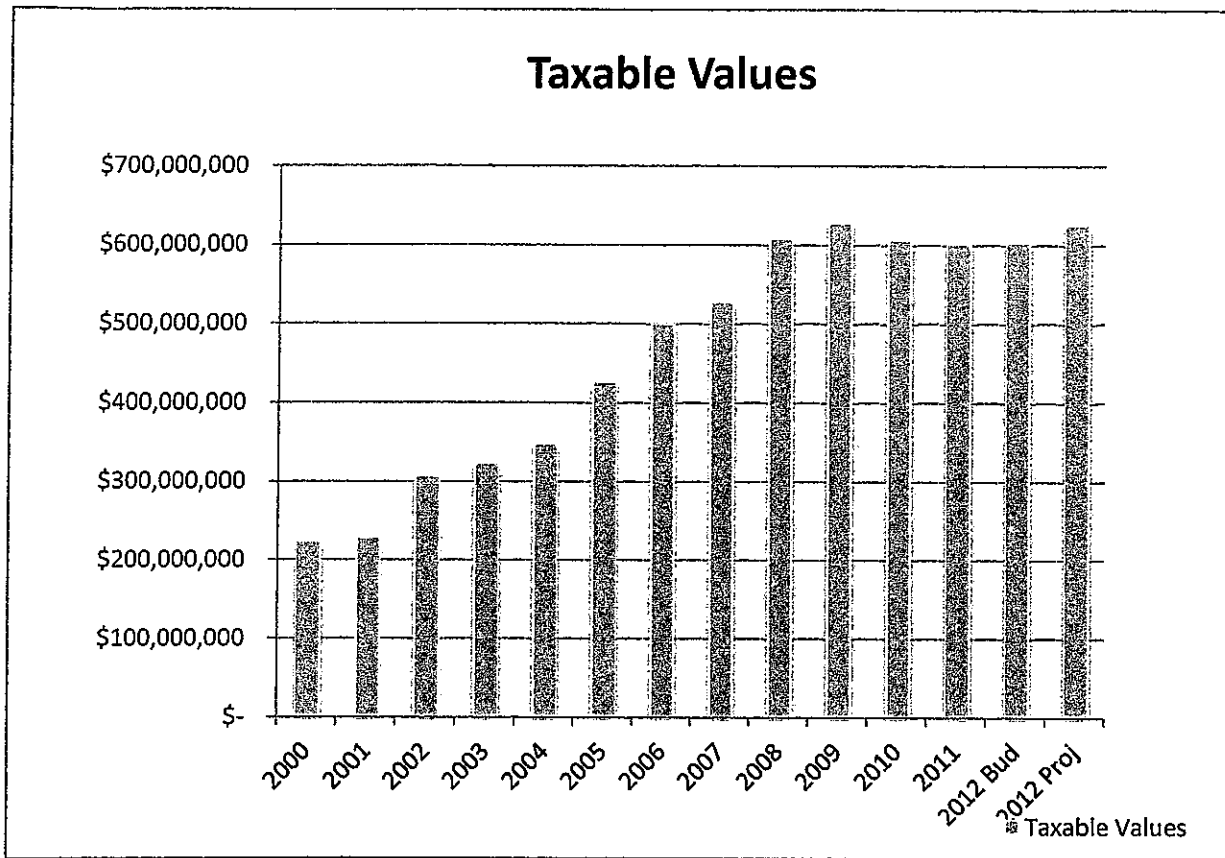
605 Outfall Line

Revenues are from leasing contracts for use of the outfall line.

606 Fish Grinder

Revenues are based on fees charged to commercial and charter operations.

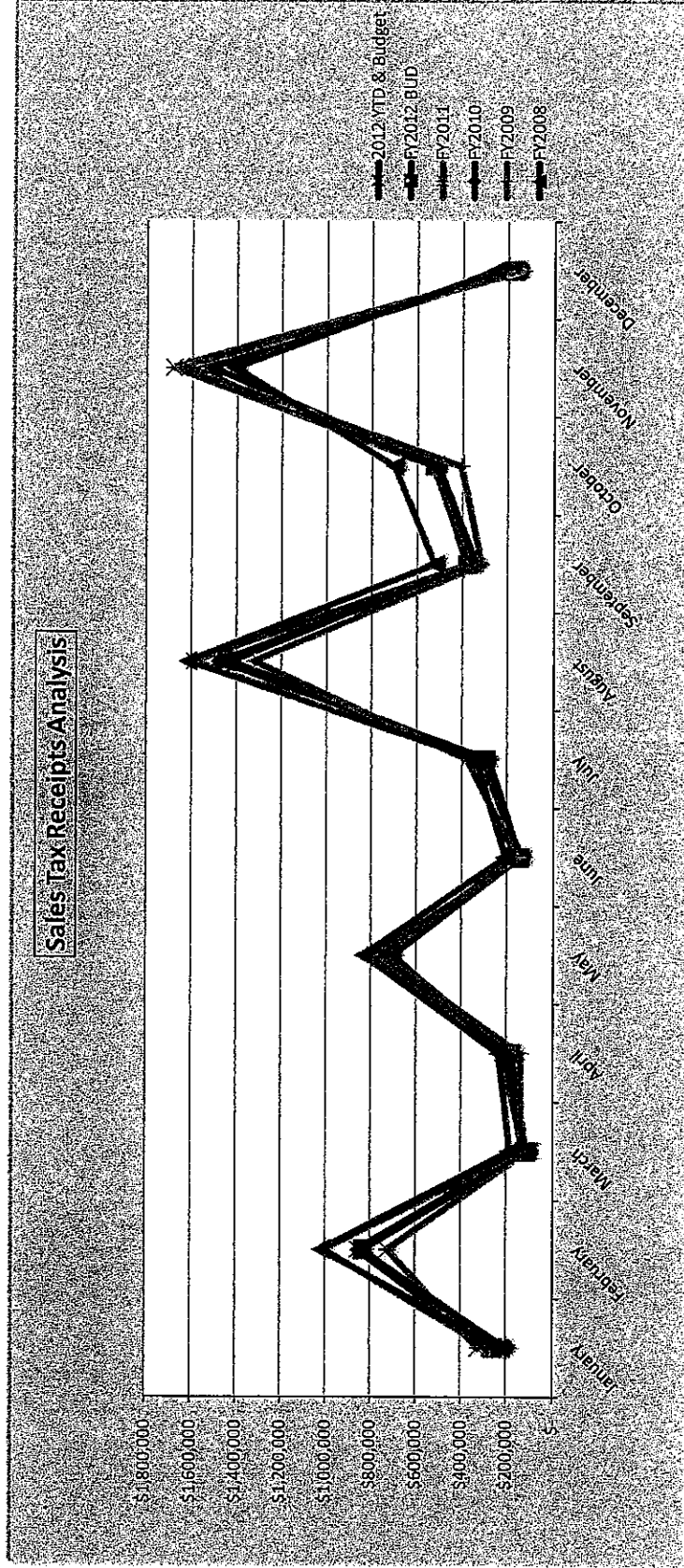
**City of Homer
PROPERTY TAX**



City of Homer

Total Sales Tax Receipts - per KPBB Reports

	January	February	March	April	May	June	July	August	September	October	November	December	Total
FY2002	235,388	380,279	109,320	231,443	316,236	126,174	382,955	677,665	277,455	450,518	687,874	155,641	4,030,948
FY2003	224,815	483,914	113,038	158,745	513,963	138,171	295,314	826,740	276,163	451,811	752,585	150,531	4,385,789
FY2004	173,383	608,080	118,185	159,742	511,976	169,754	278,260	973,217	282,216	358,798	984,426	128,990	4,747,028
FY2005	156,436	631,587	119,393	195,704	505,108	260,454	328,133	1,387,454	326,776	503,283	1,258,696	189,159	5,862,184
FY2006	240,620	831,955	222,816	270,840	649,076	239,430	614,911	1,007,800	468,950	472,900	1,195,427	325,981	6,540,706
FY2007	631,651	700,910	189,457	234,994	880,550	131,452	343,623	1,611,240	454,949	531,720	1,629,222	150,320	7,490,087
FY2008	225,658	1,021,315	186,685	237,640	835,054	208,135	337,826	1,617,973	524,035	704,601	1,411,051	257,355	7,567,329
FY2009	271,926	1,008,458	139,485	142,821	754,668	155,318	380,202	1,323,913	316,633	407,923	1,644,807	140,103	6,686,257
FY2010	198,439	847,588	115,033	209,618	707,069	145,958	281,018	1,472,687	339,344	510,455	1,619,213	155,417	6,601,838
FY2011	326,120	727,708	110,958	222,332	759,766	161,408	306,052	1,589,654	376,522	533,966	1,686,031	162,275	6,962,792
FY2012	271,603	858,859	128,574	219,730	783,481	142,613	297,417	1,427,023	381,442	524,633	1,511,230	178,718	6,725,324
			Actual							Budget			
FY2012 BUD	257,466	835,206	118,141	185,796	718,107	149,564	312,673	1,427,023	381,442	524,633	1,511,230	178,718	6,600,000



CALL TO ORDER
PLEDGE OF ALLEGIANCE
AGENDA APPROVAL



MAYOR JAMES C. HORNADAY
COUNCIL MEMBER BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

REGULAR MEETING AGENDA

Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special and Regular Meeting minutes of August 13, 2012. City Clerk. Recommend adoption. Page 27

6. VISITORS

- A. **Keren Kelly**, Homer Senior Center, 10 minutes.
- B. **Diane Converse**, Pratt Museum Building Project Update, 10 minutes.

C. **Steve Lombard**, Cardno Entrix, **Mark Landt**, Buccaneer Alaska Operations, LLC, Drilling Project in Cook Inlet, 10 minutes.

7. **ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS**

A. **Mayor's Proclamation** – September 2012 as Senior Center Month Page 51

B. **Mayor and City Council's Recognition** – Public Arts Committee for their role in the successful Open House for the Newly Remodeled City Hall Page 53

C. Borough Report

D. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission
5. Port and Harbor Advisory Commission

8. **PUBLIC HEARING(S)**

A. **Ordinance 12-38(S)**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$7,000 from the ~~Port And Harbor~~ **Airport Depreciation** Reserves Fund for Paving Repairs at the Airport Terminal. City Manager/Public Works Director. Introduction August 13, 2012, Public Hearing and Second Reading August 27, 2012. Page 57

B. **Ordinance 12-39**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering Design Services for Priority Capital Improvements within the Homer Boat Harbor (Ramp 3 Float Replacement and System 5 Upgrades) with a Required Twenty Percent (20%) Local Match of \$110,000 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Port and Harbor Director. Introduction August 13, 2012, Public Hearing and Second Reading August 27, 2012. Page 63

Ordinance 12-39(S), An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering Design Services for Priority Capital Improvements Within the Homer Boat Harbor (Ramp 3, Float Replacement and System 5 Upgrades) with a ~~Required Twenty Percent (20%)~~ Local Match of \$110,000 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Port and Harbor Director. Page 67

Memorandum 12-110 from Community and Economic Development Coordinator as backup. Page 69

Memorandum 12-130 from Public Works Director as backup. Page 71

- C. **Ordinance 12-40(S)**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Introduction August 13, 2012, Public Hearing and Second Reading August 27, 2012. Page 89

- D. **Ordinance 12-41**, An Ordinance of the City Council of Homer, Alaska, Appropriating \$60,000 from the General Fund Reserve and Transferring These Funds to the Kenai Peninsula Borough to Support Renovation of the Homer High School Track Complex Including All Additive Alternatives. City Manager. Introduction August 13, 2012, Public Hearing and Second Reading August 27, 2012. Page 103

Memorandum 12-132 from City Manager as backup. Page 107

9. ORDINANCE(S)

10. CITY MANAGER'S REPORT

A. City Manager's Report Page 111

B. Bid Report Page 115

11. CITY ATTORNEY REPORT

12. COMMITTEE REPORT

A. Public Arts Committee

- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report
- G. Water and Sewer Rate Task Force

13. PENDING BUSINESS

- A. **Ordinance 12-33(A)**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, **Appropriating \$10,567 for the Homer Hockey Association Zamboni Batteries**, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Finance Director. Introduction July 23, 2012, Public Hearing August 13, 2012, and Second Reading August 27, 2012. Page 117

Ordinance 12-33(A)(S), An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, **Appropriating \$10,567 for the Homer Hockey Association Zamboni Batteries**, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Finance Director. Page 123

- Memorandum 12-113 from Systems Manager as backup. Page 129
- Memorandum 12-114 from Port and Harbor Director as backup. Page 135
- Memorandum 12-115 from Library Director as backup. Page 139
- Memorandum 12-116 from Public Works Superintendent as backup. Page 143
- Memorandum 12-024 from Public Works Director as backup. Page 147
- Memorandum 12-110 from Community and Economic Development Coordinator as backup. Page 149

- B. **Ordinance 12-36**, An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags. Lewis/Burgess. Introduction July 23, 2012, Public Hearing August 13, 2012, and Second Reading August 27, 2012. Page 151

- C. **Resolution 12-074**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Negotiate a Transfer of Responsibility Agreement with the Alaska Department of Transportation and Public Facilities which Designates the City as the Entity Responsible for Engineering, Design, and Construction of Traffic Control Improvements at the Intersection of Main Street and the Sterling Highway. City Manager. (Postponed from August 13, 2012.) Page 167

Memorandum 12-127 from City Manager as backup. Page 169

14. NEW BUSINESS

- A. **Memorandum 12-133** from City Manager, Re: Failed Memorandum 12-124, Public Art Selection Committee. Page 181

- B. **Memorandum 12-134** from Community and Economic Development Coordinator, Re: Online Calculator - Providing the Public with Information on How Much Converting Their Home to Natural Gas Will Cost. Page 187

15. RESOLUTIONS

- A. **Resolution 12-075**, A Resolution of the City Council of Homer, Alaska, Approving the City of Homer Employee Wellness Program, Authorizing Enrollment with the Virgin Health Miles Program Facilitated by the Horton Group, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Page 189

Memorandum 12-135 from the Employee Committee as backup. Page 191

- B. **Resolution 12-076**, A Resolution of the City Council of Homer, Alaska, Approving Exclusion Criteria for Parcels Within the City Limits That Will Not be Directly Served by Natural Gas Distribution Mains Constructed Under the Proposed Natural Gas Special Assessment District. City Manager. Page 195

- C. **Resolution 12-077**, A Resolution of the City Council of Homer, Alaska, Awarding the Contract for the Relocation of the Mariner Park Driveway to the Firm of _____ of _____, _____, and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director. Page 199

Memorandum 12-105 from Public Works Director as backup. Page 201

- D. **Resolution 12-078**, A Resolution of the City Council of Homer, Alaska, Approving the Award of the 2012 Septic Tank Pumping Contract to Homer Septic Services of Homer, Alaska, in the Amount of \$33,655 and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director. Page 209

Memorandum 12-131 from Public Works Inspector as backup. Page 211

- 16. **COMMENTS OF THE AUDIENCE**
- 17. **COMMENTS OF THE CITY ATTORNEY**
- 18. **COMMENTS OF THE CITY CLERK**
- 19. **COMMENTS OF THE CITY MANAGER**
- 20. **COMMENTS OF THE MAYOR**
- 21. **COMMENTS OF THE CITY COUNCIL**

22. **ADJOURNMENT**

Next Regular Meeting is Monday, September 10, 2012 at 6:00 p.m., Special Meeting 4:00 p.m., Worksession 4:20 p.m., and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

**PUBLIC COMMENTS UPON MATTERS
ALREADY ON THE AGENDA**

RECONSIDERATION

CONSENT AGENDA

Session 12-22 a Special Meeting of the Homer City Council was called to order on August 13, 2012 at 4:00 p.m. by Mayor James C. Hornaday at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: BURGESS, HOWARD, LEWIS, WYTHE

ABSENT: ROBERTS, ZAK (both excused)

STAFF: CITY MANAGER WREDE
CITY CLERK JOHNSON
CITY ATTORNEY KLINKNER

Councilmembers Roberts and Zak have requested excusal.

Mayor Hornaday ruled Councilmembers Roberts and Zak as excused absences. There was no objection from the Council.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

There were no comments of the audience.

NEW BUSINESS

- A. **Memorandum 12-122**, From City Clerk, Re: Request for Executive Session Pursuant to AS §44.62.310(C)(1 & 5), Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the Finances of the Government Unit and Attorney-client Privilege (City Attorney Update on Pending Court Cases: Griswold vs. City of Homer and Dietzmann vs. City of Homer)

Mayor Hornaday called for a motion to approve the recommendations of Memorandum 12-122 to meet in Executive Session with Attorney Klinkner to hear an update on pending court cases: Griswold vs. City of Homer and Dietzmann vs. City of Homer.

WYTHE/HOWARD - SO MOVED.

City Manager Wrede requested Police Chief Robl be a part of the discussion.

The City Attorney and City Manager will be present too.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Mayor Hornaday called for a motion to adjourn to Executive Session.

WYTHE/BURGESS - SO MOVED.

There was no discussion.

VOTE: YES. WYTHE, HOWARD, BURGESS, LEWIS

Motion carried.

Council adjourned to Executive Session at 4:03 p.m. and reconvened the meeting at 4:37 p.m.

Mayor Pro Tempore Wythe reported Council met with the attorney and staff to receive updates on court cases and provided guidance to the attorney.

COMMENTS OF THE AUDIENCE

There were no comments of the audience.

ADJOURNMENT

There being no further business to come before the Council, Mayor Hornaday adjourned the meeting at 4:38 p.m. The next Regular Meeting is Monday, August 27, 2012 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, CMC, CITY CLERK

Approved: _____

Session 12-23 a Regular Meeting of the Homer City Council was called to order on August 13, 2012 at 6:00 p.m. by Mayor James C. Hornaday at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: BURGESS, HOWARD, LEWIS, ROBERTS,
WYTHE, ZAK

STAFF: CITY MANAGER WREDE
CITY CLERK JOHNSON
CITY ATTORNEY KLINKNER
CITY PLANNER ABOUD
COMMUNITY & ECONOMIC DEVELOPMENT
COORDINATOR KOESTER
FINANCE DIRECTOR MAURAS
LIBRARY DIRECTOR DIXON
PORT AND HARBOR DIRECTOR HAWKINS
PUBLIC WORKS DIRECTOR MEYER
SYSTEMS MANAGER POOLOS

Councilmembers Roberts and Zak have requested excusal.

Mayor Hornaday ruled Councilmembers Roberts and Zak as excused absences. There was no objection from the Council.

Council conducted a Special Meeting from 4:00 p.m. to 4:38 p.m. and met as a Committee of the Whole from 5:00 p.m. to 5:38 p.m. to discuss Budget Priorities for 2013 and Regular Meeting Agenda items.

Department Heads may be called upon from time to time to participate via teleconference.

AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The agenda was approved by consensus of the Council with the following changes:

PUBLIC HEARINGS - **Ordinance 12-36**, An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags. Lewis/Burgess. Written public comment. **ORDINANCES** - **Ordinance 12-38(S)**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating

Budget by Appropriating Up to \$7,000 from the ~~Port And Harbor~~ Airport Depreciation Reserves Fund for Paving Repairs at the Airport Terminal. City Manager/Public Works Director. **Ordinance 12-39**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering Design Services for Priority Capital Improvements within the Homer Boat Harbor (Ramp 3 Float Replacement and System 5 Upgrades) with a Required Twenty Percent (20%) Local Match of \$110,000 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Port and Harbor Director. Memorandum 12-130 from Public Works Director as backup. **Ordinance 12-40(S)**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. **CITY MANAGER'S REPORT** - Memorandum 12-128 from Community and Economic Development Coordinator, Re: Report on Proposed Formation of Kenai Peninsula Development Coalition. **RESOLUTIONS** - **Resolution 12-072(S)**, A Resolution of the City Council of Homer, Alaska, Awarding a Contract to Alaska Road Builders of Soldotna, Alaska, in the Amount of \$559,513.00 for the 2012 Streets Paving Project and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director. Memorandum 12-129 from Public Works Superintendent as backup. **Resolution 12-073(S)**, A Resolution Of The City Council Of Homer, Alaska, Supporting The Homer Chamber Of Commerce *Hoo-Rah Homer* Event Planned For June 13—16, 2013.

Mayor Hornaday passed the gavel to Mayor Pro Tempore Wytke to offer public comment.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

James Hornaday, city resident, voiced opposition to Resolution 12-074. He favors roundabouts. The City had an offer from the State to build two roundabouts at their cost. We don't know how to build stoplights, would contract it out, and would need to supervise the project. The State says they can do the roundabout in three years. Roundabouts are better environmentally with less emissions. He hopes Council will defeat the resolution and choose roundabouts for our unique community.

RECONSIDERATION

CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special and Regular Meeting minutes of July 23, 2012. City Clerk. Recommend adoption.

Mayor Hornaday called for a motion for approval of the recommendations of the consent agenda as read.

LEWIS/WYTHE - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORTS

REPORT/COMMISSION

Mayor Hornaday invited the community to the Open House at City Hall on Monday, August 20th from 4:00 p.m. to 7:00 p.m. There will be artists, entertainment, and refreshments.

- A. Borough Report
- B. Commissions/Board Reports:
1. Library Advisory Board
 2. Homer Advisory Planning Commission
 3. Economic Development Advisory Commission
 4. Parks and Recreation Advisory Commission

Deb Lowney, Parks and Recreation Advisory Commissioner, reported on the successful Park Day at Jack Gist Park. There were major improvements on the ballfields. The commission forwarded their budget recommendations to Walt and Homer Roads and Trails recommendation projects to the Transportation Advisory Committee (TAC). The Kachemak Drive Pathway is going to the TAC next week. The commission is heavily involved with Karen Hornaday Park improvements. They hope to find support for two trails; one trail is the continuation of Fairview and the other is a new trail at Woodard Creek. The commission supports improvements at Jack Gist Park to include drainage and signage. The Parks and Recreation Department needs more staff for summer maintenance for new facilities and updated facilities.

5. Port and Harbor Advisory Commission

PUBLIC HEARING(S)

A. BUDGET PRIORITIES FOR 2013

Mayor Hornaday opened the public hearing.

Ginny Espenshade, city resident, thanked the City and Parks and Recreation for their work on the Jack Gist ballfields. There is a wide diversity of community members that spend time at the park. Signage and drainage will make the park worth visiting. A softball tournament will be a natural fit with the Hoo-Rah Homer event.

Jessica Martin, city resident, runs the softball adult league. Volunteers are trying to finish drainage at the third field which is naturally terraced land and are willing to help with the costs. They would like to hold tournaments like Soldotna. A sign is needed for the park.

Amy Jones, city resident, commented on Jack Gist Park. The park provides a positive, productive, and active lifestyle for the hundreds of community members that use it. The primary needs are proper signage and drainage at the third and upper field. She asked for funding for cobble to create a spectator area between the ditch.

Mayor Hornaday closed the public hearing.

B. Ordinance 12-31(A), An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Revolving Energy Fund, the Water and Sewer Depreciation Fund, and the Port and Harbor Depreciation Fund for Energy Upgrades and Improvements to Facilities and Authorizing the City Manager to Transfer Funds. City Manager/Finance Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-31(A) by reading of title only for second and final reading.

LEWIS/WYTHE - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- C. **Ordinance 12-32**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 General Fund Balance by Allocating \$544,280 for Depreciation Reserves for the Years 2010 and 2011 to City Hall, Parks And Recreation, Planning, Airport Terminal, Library, Fire, Police, Public Works, Leased Properties, Fire, Police, And Public Works Fleet Depreciation Reserve Accounts and Authorizing the City Manager to Transfer Funds. City Manager/Finance Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of ordinance 12-32 by reading of title only for second and final reading.

WYTHE/LEWIS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- D. **Ordinance 12-33(A)**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, **Appropriating \$10,567 for the Homer Hockey Association Zamboni Batteries**, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Finance Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Memorandum 12-113 from Systems Manager as backup.

Memorandum 12-114 from Port and Harbor Director as backup.

Memorandum 12-115 from Library Director as backup.

Memorandum 12-116 from Public Works Superintendent as backup.

Memorandum 12-024 from Public Works Director as backup.

Memorandum 12-110 from Community and Economic Development Coordinator as backup.

Mayor Hornaday opened the public hearing.

Steve Delehanty, city resident and President of the Homer Hockey Association, commented the organization has 160 youth and 115 adult members. It is a great asset to the community. The rink is expensive to maintain and needs a Zamboni that runs on batteries; they are past the replacement date and are failing. They have requested grants for other needs and ask for Council's support for the batteries.

Mayor Hornaday closed the public hearing.

WYTHE/HOWARD – MOVED TO POSTPONE ORDINANCE 12-33(A) TO OUR NEXT MEETING WHEN WE HAVE A FULL COUNCIL.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- E. **Ordinance 12-34**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating \$1,500.00 from the General Fund for an Open House Celebration for the Renovated City Hall. Roberts/Wythe. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-34 by reading of title only for second and final reading.

WYTHE/LEWIS - SO MOVED.

The Open House is scheduled for Monday, August 20th from 4:00 p.m. to 7:00 p.m. The public is encouraged to come and see the new facilities and Council and staff.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- F. **Ordinance 12-35**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2013 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Library Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Memorandum 12-117 from Library Director as backup.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-35 by reading of title only for second and final reading.

LEWIS/BURGESS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- G. **Ordinance 12-36**, An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags. Lewis/Burgess. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Mayor Hornaday opened the public hearing.

Jane Regan, city resident, supports banning plastic bags. Alaska cities of Unalaska, Bethel, and Hooper Bay have banned them along with numerous places in the Lower 48 and worldwide. Plastic bags are a threat to marine wildlife, contribute to greenhouse gases, and clog landfills.

Deb Lowney, Homer resident, supports banning plastic bags. It is totally doable and environmentally right.

Bob Malone, city resident, opposes the ordinance as it will increase operating costs for businesses to use paper bags, reusable bags have sanitation issues, and less than 1% of landfill material is plastic bags. Grocery stores have recycle bins as does the landfill for free. We need to spend time educating people on recycling at the landfill.

Al Waddell, longtime Homer resident, favors use of plastic bags since their uses are extensive. The average baby uses 8,000 diapers that all end up in the landfill. If the ordinance passes the City will have another employee called the bag police. It could be a violation of the Federal Trade Commission if the ban restricts trade.

Ginny Espenshade, city resident, commented not seeing the alders decorated in plastic would be appropriate.

Rick Morrell, Homer resident, uses the bags and recycles them every day. He would spend more time worrying about beer containers on the side of the road.

Meghan Murphy, city resident, supports the ordinance.

Carly Ott, city resident, supports the ordinance for a place to start. As a marine community it is our responsibility. It is time to start walking away from petroleum products.

Councilmember Burgess excused himself from his seat to offer public testimony.

Beau Burgess, city resident, supports the ordinance as plastic is toxic to the environment and marine wildlife. The current ordinance is a good balance and a good stance as a marine community. The ban should not restrict business; business does not need a negative impact if everyone is playing by the rules.

Councilmember Burgess returned to his seat.

Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-36 by reading of title only for second and final reading.

LEWIS/BURGESS - MOVED TO POSTPONE UNTIL WE HAVE A FULL COUNCIL.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

H. **Ordinance 12-37**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$15,000 from the Port and Harbor

Reserve Fund for an Engineering Evaluation of the Existing Port and Harbor Building. City Manager/Port and Harbor Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Ordinance 37(S), An Ordinance of the City Council of Homer, Alaska, Amending the **FY** 2012 Operating Budget by Appropriating up to \$15,000 from the Port and Harbor Reserve Fund for an Engineering Evaluation of **Four Identified Alternatives to Upgrade and/or Replace** the Existing Port and Harbor **Office** Building. City Manager/Port and Harbor Director.

Memorandum 12-121 from Port & Harbor Director as backup.
Memorandum 12-123 from City Manager as backup.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-37 by reading of title only for second and final reading.

WYTHE/LEWIS - SO MOVED.

WYTHE/LEWIS - MOVED TO SUBSTITUTE ORDINANCE 12-37(S) FOR ORDINANCE 12-37.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

WYTHE/LEWIS - MOVED TO AMEND ORDINANCE 12-37(S) IN THE TITLE REPLACING THE \$15,000 WITH \$2,500 AND MAKE THE SAME AMENDMENT IN THE LANGUAGE ADDRESSING THE BUDGET.

Funds in the amount of \$12,500 were allocated earlier this year; \$2,500 will bring the total back to \$15,000.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

ORDINANCE(S)

- A. **Ordinance 12-38**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating up to \$7,000 from the Port and Harbor Reserve Fund for Paving Repairs at the Airport Terminal. City Manager/Public Works Director. Recommended dates: Introduction August 13, 2012 Public Hearing and Second Reading August 27, 2012.

Memorandum 12-126 from Public Works Director as backup.

Ordinance 12-38(S), An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$7,000 from the ~~Port And Harbor~~ Airport Depreciation Reserves Fund for Paving Repairs at the Airport Terminal. City Manager/Public Works Director.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-38 for introduction and first reading by reading of title only.

WYTHE/LEWIS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Mayor Hornaday called for a motion to substitute Ordinance 12-38(S) for Ordinance 12-38.

WYTHE/LEWIS - SO MOVED.

The correction was made for the funds to be used from the Airport Depreciation Reserves.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- B. **Ordinance 12-39**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering

Design Services for Priority Capital Improvements within the Homer Boat Harbor (Ramp 3 Float Replacement and System 5 Upgrades) with a Required Twenty Percent (20%) Local Match of \$110,000 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Port and Harbor Director. Recommended dates: Introduction August 13, 2012 Public Hearing and Second Reading August 27, 2012.

Memorandum 12-110 from Community and Economic Development Coordinator as backup.

Memorandum 12-130 from Public Works Director as backup.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-39 for introduction and first reading by reading of title only.

HOWARD/WYTHER - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. **Ordinance 12-40**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Recommended dates: Introduction August 13, 2012 Public Hearing and Second Reading August 27, 2012.

Ordinance 12-40(S), An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-40 for introduction and first reading by reading of title only.

WYTHER/LEWIS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Mayor Hornaday called for a motion to substitute Ordinance 12-40(S) for Ordinance 12-40.

WYTHER/LEWIS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- D. **Ordinance 12-41**, An Ordinance of the City Council of Homer, Alaska, Appropriating \$60,000 from the General Fund Reserve and Transferring These Funds to the Kenai Peninsula Borough to Support Renovation of the Homer High School Track Complex Including All Additive Alternatives. City Manager. Recommended dates: Introduction August 13, 2012, Public Hearing and Second Reading August 27, 2012.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-41 for introduction and first reading by reading of title only.

LEWIS/WYTHER - SO MOVED.

Councilmember Wythe encouraged people to come testify or email their thoughts on use of \$60,000 in public funds for the Homer High School Track upgrades.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

CITY MANAGER'S REPORT

- A. City Manager's Report

1. Memorandum 12-128 from Community and Economic Development Coordinator,
Re: Report on Proposed Formation of Kenai Peninsula Development Coalition.

1. Mid Year Budget Amendments: This agenda contains three mid-year budget amendment ordinances. Three ordinances were used because the proposed transfers involve depreciation accounts for multiple budget years, 2012 operating expenses, and new capital projects. It seemed cleaner to do it that way rather than try to accomplish all of that in one ordinance. These ordinances attempt to do two things: 1) appropriate excess revenues from FY 2011 and 2) appropriate funds to cover unanticipated operating expenses. The City took in revenues that exceeded budget projections for 2011. Over 400,000 of that was sales taxes due to the rising costs of things like fuel. Revenue Sharing turned out to be more than was budgeted and the City also saw an increase in the jail contract. PERS relief had to be shown as revenue which skews the numbers somewhat. The administration is proposing to appropriate most of the excess revenues into depreciation accounts to compensate for the fact that no funds were transferred into these accounts in either 2010 or 2011. Funds are also appropriated to repay the Revolving Energy Fund. The ordinances also propose appropriating money and amending the current FY 2012 Operating Budget to address unanticipated increases in fuel, electricity, and overtime costs. Most of the major cost increases have explanations in the margin however, we will be happy to explain any line item at the meeting.
2. Land Negotiations: The Council recently adopted Resolution 12-54 (A) which authorized the City Manager to negotiate a purchase agreement for Lot 75 Bunnells Subdivision. Contact has been made with the property owner and a commercial appraisal has been ordered.
3. Intersection of Lake and Pioneer: Based upon the conversation Council had at the last meeting during the Manager's Report, we have gotten back to ADOT/PF and informed them that the City of Homer has no objection to planning for a round-about at the intersection of Lake St. and Pioneer. Intersection improvements would become part of the larger Lake St. Rehabilitation project. You will recall that DOT/PF wanted to know the City's opinion before it started the planning, environmental assessment, and permitting process. ADOT/PF will hold community meetings to solicit public comments after the preliminary design is complete.
4. Intersection Main and Sterling: Based upon the conversation Council had at the last meeting regarding this intersection, it was agreed that I should bring back a resolution which says that the City is willing to assume responsibility for construction of intersection improvements. The main reason for the resolution was to get the issue on the table for additional discussion and action. A resolution to that effect is included in the packet. Also included is additional information requested by Council which will assist it in deciding how to proceed with respect to the resolution.
5. High School Track: At the last meeting, there seemed to be a consensus that I should bring back an ordinance that appropriates money to complete the HS track renovation project, including all of the additive alternatives. Again, the primary reason for bringing this ordinance forward was to get the issue on the table for additional discussion and possible action.
6. Harbor Projects: Things are moving ahead with the proposed harbor improvements (the bond projects). Katie has completed and submitted the grant application for Municipal

Harbor Grant Funds. Carey has the engineers lined up and ready to begin the engineering and design phase so that the projects are "shovel ready." This agenda contains an ordinance accepting and appropriating a grant of over \$400,000 from the Denali Commission. You will recall that this grant was specifically for engineering and design of the Ramp 3, harbor float replacement, and System 5 upgrades. The local match is included in the mid-year budget amendment. The Spit Trail MOU is ready to be signed and design work could begin this fall. Work is moving ahead on the Cruise Ship head tax grant project.

7. Natural Gas: I have formed an internal natural gas planning group to focus on the proposed gas distribution special assessment district. This is a very complex project and it will require cooperation and coordination between a number of City departments. Our goal is to meet on a regular basis and make sure we are coordinating well and maximizing efficiency and productivity. We have had two meetings so far. We are focused now on the development plan. Work products that you will hear about soon will include a development plan, budget, and project schedule. We had a meeting last week with officials from Enstar including the Director of Operations, the Project Engineer, and the Project Manager. The project Manager is moving to Homer for the duration and is looking for housing. The primary focus of the meeting was on design, communication, and permitting for gas lines in City streets. Enstar has begun work and let contracts for environmental studies, ROW location, permitting, and design. Please let me know if you have questions about any of this.
8. Capital Projects: Engineering and design is underway on portions of the Cruise Ship Grant project and the Council has awarded a contract for construction of new fenders at the Deep Water Dock. The approved street repaving project will take place this summer. The MOU is about complete with DOT/PF and we expect to start the design phase of the Spit Trail extension this summer. Contracts have been awarded for the Beluga Slough Trail improvements. Permits are now lined up for moving the entrance to Mariner Park and construction might occur this summer or fall. The Kachemak Drive Water and Sewer Project is essentially complete. A surveyor is working on the Nick Dudiak Fishing Lagoon to determine how much material needs to be removed. We expect to bid that work out this fall and the lagoon should be ready for new fish from ADF&G next summer. I am sure there are other projects I forgot to mention in my haste to complete this report. Please don't hesitate to ask questions about these or any other capital projects. Carey will provide a full and more detailed report on capital projects at a future meeting.
9. FY 2013 Operating Budget: Yes, it is that time again. Regina has completed her initial work on the draft budget and the Department Heads are currently reviewing it and proposing amendments. This Committee of the Whole contains an agenda item entitled "Council Budget Priorities." This always causes confusion because there is nothing yet for the Council to really comment on. This was placed on the budget approval schedule several years ago because a few Council members were not happy that the Council did not get to provide any input until the Manager's Draft Budget was completed and submitted to Council. So, this is an opportunity for Council to weigh in early and let me know what your budget priorities are so that I have that information and can take it into consideration. There is also a public hearing scheduled. Again, this is an opportunity for the public to get their comments in early about priorities before the draft budget is prepared.

City Manager Wrede reported a natural gas planning group has been compiled to come up with a budget and a strategic plan for moving ahead with the gas line project. Council has asked repeatedly for a public information campaign. We want people within the LID (Local Improvement District) to be as informed as possible. What is the total cost? What are the conversion costs? We have been struggling what to do with that, looking at the numbers provided to us. Katie has been talking to plumbers and heating specialists. We are comfortable with what the \$1 per Mcf costs and the published rates. After that there are a huge number of variables in converting each house. He is nervous about going too far and giving a price range. Katie has been working with consultants for the website to provide a list of variable questions on line. Answers to the questions will spit out a number or range of conversion costs. It will provide a reasonable expectation. It is not hard to imagine people may come back on the City when their conversion costs are increased. He asked Council how far they want us to go to help the public figure out the total costs. People could be referred to a heating professional with questions related to converting their home.

Councilmember Lewis asked if he is living on one side of the street and the gas line goes in on the other side of the street, where does his footage start. City Manager Wrede fanswered he will need to check on that, but if you have frontage on the road that contains the main you will get an assessment.

Councilmember Burgess commented he is one of the people bugging Katie to make the information accessible to the public. The risk of leading someone to be misinformed is worth the benefit of having a central point where people can go to be more educated on their own. There are three major components: the LID, the assessment, and the conversion of your house. He is in favor of a website tool or calculator that makes it clear it is an approximation. Those resources are handy for the public.

Councilmember Howard is a little afraid of the calculator. Although it is an opportunity for local business people in the heating and plumbing to put out projections, she is concerned we will be held to the numbers. We have no way of knowing what type of heating people have to convert to natural gas. There is too much individualism. The property owner needs to take the initiative to get the facts from professional folks. The government needs to stay out of that portion of it.

City Manager Wrede said there is a lot of talk around town with the Council doing an LID for the whole town. Every property will not get gas. The LID will put pipe in rights-of-way and people that will have immediate access to gas are the properties with frontage on those roads. Those set back or not fronting a road will have to make arrangements with Enstar. The whole town will have much easier access to natural gas, but only properties that front the roads and mains will be in Special Assessment District (LID). The planning group is working through criteria to take to Enstar that helps make decisions where the pipe will go. The original request to

Enstar was to give us an estimate to put pipe in every street in town. When you look at the map there are a lot of places where putting pipe does not make sense. Some places we will recommend they don't put pipe, such as subdivisions with no built road, houses or utilities. Those areas could be connected later on. He will bring the draft criteria to Council for consideration.

Mayor Hornaday would like to see pressure put on Enstar and their contractor that they set up offices in Homer. The City is going to get hit if they don't have offices here.

City Manager Wrede answered Enstar is committed to being here. They will have a project manager and office here. The project manager will move to Homer with his family for three years. We will still have a flood of people here. When the trees come down Enstar will say they put the pipe where the City said to.

Councilmember Lewis asked if the dredging of the Fishing Hole (Nick Dudiak Fishing Lagoon) will happen this fall. Port and Harbor Director Hawkins answered the survey will happen this fall after Labor Day and then we can start planning. The survey will provide the quantity and we can come up with the cost. Dredge spoils could be removed from the Spit by the bidder. Once we have the quantities we can advertise a RFP.

B. Bid Report

CITY ATTORNEY REPORT

City Attorney Klinkner had provided Council a written report of his activities in July. There were no questions from Council.

COMMITTEE REPORT

- A. Public Arts Committee
- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report

G. Water and Sewer Rate Task Force

PENDING BUSINESS

NEW BUSINESS

A. **Memorandum 12-124**, from Public Arts Committee, re: Selection Committee Recommendations for the Request for Proposals Incorporating Art into Four Public Restroom Facilities and the Homer Spit Trail Under the 1% for the Arts Program.

Mayor Hornaday called for a motion for the approval of the recommendations of Memorandum 12-124 to appoint the Art Selection Committees.

BURGESS – SO MOVED.

Motion died for lack of a second.

RESOLUTIONS

A. **Resolution 12-071**, A Resolution of the City Council of Homer, Alaska, Noting the Insufficiency of the Petition for Webber Subdivision Road Reconstruction and Paving Improvement Special Assessment District. City Clerk.

Memorandum 12-125 from City Clerk as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 12-071 by reading of title only.

LEWIS/WYTHE - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. **Resolution 12-072**, A Resolution of the City Council of Homer, Alaska, Awarding a Contract to _____, of _____, _____, in the Amount of \$ _____ for the 2012 Streets Paving Project and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director.

Resolution 12-072(S), A Resolution of the City Council of Homer, Alaska, Awarding a Contract to Alaska Road Builders of Soldotna, Alaska, in the Amount of \$559,513.00 for the 2012 Streets Paving Project and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director.

Memorandum 12-129 from Public Works Superintendent as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 12-072 by reading of title only.

WYTHE/LEWIS - SO MOVED.

Mayor Hornaday called for a motion to substitute Resolution 12-072(S) for Resolution 12-072.

WYTHE/LEWIS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. **Resolution 12-073**, A Resolution of the City Council of Homer, Alaska, Supporting the Homer Chamber of Commerce *Hoo-Rah Homer* Event Planned for June 13 – 16, 2013. Mayor/City Council.

Resolution 12-073(S), A Resolution Of The City Council Of Homer, Alaska, Supporting The Homer Chamber Of Commerce *Hoo-Rah Homer* Event Planned For June 13—16, 2013.

Mayor Hornaday called for a motion for the adoption of Resolution 12-073 by reading of title only.

WYTHE/LEWIS - SO MOVED.

Mayor Hornaday called for a motion to substitute Resolution 12-073(S) for Resolution 12-073.

WYTHE/LEWIS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- D. **Resolution 12-074**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Negotiate a Transfer of Responsibility Agreement with the Alaska Department of Transportation and Public Facilities which Designates the City as the Entity Responsible for Engineering, Design, and Construction of Traffic Control Improvements at the Intersection of Main Street and the Sterling Highway. City Manager.

Memorandum 12-127 from City Manager as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 12-074 by reading of title only.

WYTHE/HOWARD – SO MOVED.

Councilmember Wythe noted the most expeditious and cost effective way is to install a light at the intersection. There have been many incidents at the intersection and she doesn't want to wait until a catastrophic event happens to make the intersection safer for citizens and visitors. The traffic light will not have to remain permanently. The City can contract a qualified contractor to install the traffic light with the \$2M. It will solve an ongoing problem.

City Manager Wrede clarified the legislative grant for \$2M was for improvements to Main Street or Sterling Highway/Main Street intersection improvements. Council has been consistent about using the money for the intersection as it is the most immediate health and safety issue.

Mayor Hornaday commented it will leave the \$2M for upgrades to Main Street.

Councilmember Wythe noted the \$2M will not bring Main Street up to par. The intersection and street are state roads. The intersection is the most urgent issue for the safety of pedestrians.

City Manager Wrede referenced Memorandum 12-127. He was asked by Councilmember Burgess for a real number on what we would be leaving on the table. For a full intersection

improvement it could cost up to \$2.8M, for either a full traffic signal with turn lanes or a roundabout. It could take 2-3 years. Something may be able to be done in the interim for next summer.

BURGESS/WYTHE - MOVED TO POSTPONE TO THE NEXT REGULAR MEETING.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

COMMENTS OF THE AUDIENCE

Ginny Espenshade, city resident, commented on the high school track. She has volunteered with Community Recreation for two decades. The school district has been less sharing of their facilities and she is concerned it is becoming a one-way street. For usage of the track, she hopes something of good faith is extracted from the school district.

Al Waddell, city resident, tries to recycle items but eventually they will end up at the landfill. He has caught two shoplifters with their own bag and more with heavy coats. The Pioneer Avenue and Bypass intersection is a difficult one too. If the gas line goes under the road you are looking at tremendous expense for the public.

COMMENTS OF THE CITY ATTORNEY

City Attorney Klinkner had no comment.

COMMENTS OF THE CITY CLERK

City Clerk Johnson announced the candidacy filing period ends Wednesday, August 15th at 5:00 p.m. for the Mayor and two Councilmember seats. Absentee voting for the primary election is available now through August 28th at the Clerk's office.

COMMENTS OF THE CITY MANAGER

City Manager Wrede had no comment.

COMMENTS OF THE MAYOR

Mayor Hornaday welcomed Beau's father, a professor at PCU. The Mayor recommends he goes to the research reserve.

COMMENTS OF THE CITY COUNCIL

Councilmember Lewis commented he brought up plastic bags although it is not that big of a deal to have plastic bags around. We do not have a landfill, we just have a transfer station. It is a baby step, a small one, and he would like to see a lot of plastic disappear. This is a little bit of a start we need to take. It all stems back to The Graduate when they mentioned investing in plastic.

Councilmember Burgess commented on the plastic bag ordinance. It is a good baby step and a good compromise. If we can do it evenhandedly we can easily be business friendly. It is difficult to get this out there in this time with the nature of political debate. We are government; we as a community make decisions collectively. He urged the community to participate by speaking to Council.

Councilmembers Wythe and Howard had no comment.

ADJOURNMENT

There being no further business to come before the Council, Mayor Hornaday adjourned the meeting at 7:23 p.m. The next Regular Meeting is Monday, August 27, 2012 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, CMC, CITY CLERK

Approved: _____

VISITORS

**ANNOUNCEMENTS
PRESENTATIONS
BOROUGH REPORT
COMMISSION REPORTS**

**CITY OF HOMER
HOMER, ALASKA**

MAYOR'S PROCLAMATION

**SEPTEMBER 2012
SENIOR CENTER MONTH**

WHEREAS, Older Americans are significant members of our society, investing their wisdom and experience to help enrich and better the lives of younger generations; and

WHEREAS, Homer Senior Citizens, Inc. has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of the Homer community; and

WHEREAS, Homer Senior Citizens, Inc. provides independent housing, assisted living, adult day services, transportation, and meals to seniors of our community; and

WHEREAS, Through the wide array of services, programs, and activities, senior centers empower older citizens of Homer to contribute to their own health and well-being and the health and well-being of their fellow citizens of all ages; and

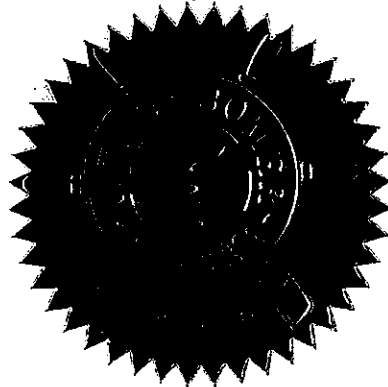
WHEREAS, Homer Senior Citizens, Inc. affirms the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community.

NOW, THEREFORE, I, JAMES C. HORNADAY, Mayor of the City of Homer, Alaska, do hereby proclaim September 2012 as:

SENIOR CENTER MONTH

and call upon all citizens to recognize the special contributions of the senior center participants and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and cause to be affixed the official seal of the City of Homer, Alaska on this 23rd day of July, 2012.



CITY OF HOMER

James C. Hornaday
JAMES C. HORNADAY, MAYOR

ATTEST:

J. Johnson
JO JOHNSON, CMC, CITY CLERK

City of Homer
Homer, Alaska
Mayor and City Council's
Certificate of Recognition

Greetings
Be It Known That The

Public Arts Committee


is hereby recognized for
their role in the successful Open House
for the Newly Remodeled City Hall

*Recognition of your dedication to the cause of good government, your
contributions to your community and your willingness to serve your fellow man.*

*In Witness whereof I hereunto set my hand
this 27th day of August, 2012.*


James C. Hornaday, Mayor

Attest:


Jo Johnson, CMC, City Clerk



PUBLIC HEARING(S)

CLERK'S AFFIDAVIT OF POSTING

I, Renee Krause, CMC, Deputy City Clerk I for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for Ordinance 12-38(S), Amending the 2012 Operating Budget by Appropriating Up to \$7,000 from the Airport Depreciation Reserves Fund for Paving Repairs at the Airport Terminal; Ordinance 12-39, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering Design Services for Priority Capital Improvements within the Homer Boat Harbor (Ramp 3 Float Replacement and System 5 Upgrades) with a Required Twenty Percent (20%) Local Match of \$110,000; Ordinance 12-40(S), Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects; and Ordinance 12-41, Appropriating \$60,000 from the General Fund Reserve and Transferring These Funds to the Kenai Peninsula Borough to Support Renovation of the Homer High School Track Complex Including All Additive Alternatives at the City of Homer kiosks located at City Clerk's Office, Captain's Coffee Roasting Co., Harbormaster's Office, and Redden Marine Supply of Homer, on August 17, 2012 and that the City Clerk posted same on City of Homer Homepage on August 15, 2012.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer
this 15th day of August, 2012.



Renee Krause
Renee Krause, CMC, Deputy City Clerk I

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-38

An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating up to \$7,000 from the Port and Harbor Reserve Fund for Paving Repairs at the Airport Terminal.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. Memorandum 12-126 from Public Works Director as backup
2. City Council Regular Meeting August 27, 2012 Public Hearing and Second Reading
 - a. Ordinance 12-38(S) as introduced August 13, 2012
 - b. Memorandum 12-126 from Public Works Director as backup

1 CITY OF HOMER
2 HOMER, ALASKA

3 City Manager/
4 Public Works Director

5 ORDINANCE 12-38(S)
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, AMENDING THE 2012 OPERATING BUDGET BY
9 APPROPRIATING UP TO \$7,000 FROM THE PORT AND
10 HARBOR AIRPORT DEPRECIATION RESERVES FUND
11 FOR PAVING REPAIRS AT THE AIRPORT TERMINAL.
12

13 WHEREAS, The Airport Terminal parking lot was originally paved during terminal
14 construction in 1993; and
15

16 WHEREAS, During recent concrete replacement work at the front entrance it was
17 observed that the asphalt along the front curb area has settled and is creating drainage problems
18 (see Memorandum 12-126); and
19

20 WHEREAS, The current 2012 operating budget does not contain sufficient funds to
21 accomplish this work; and
22

23 WHEREAS, The Airport Reserve Account balance is presently \$63,652.
24

25 NOW, THEREFORE, BE IT ORDAINED by the City of Homer:
26

27 Section 1. The FY 2012 Operating Budget is hereby amended by appropriating up to
28 \$7,000 from the Airport Depreciation Reserves Account Fund for parking lot pavement repair
29 at the airport terminal.
30

31 Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
156-388	Airport Terminal Paving Repair	\$7,000

32
33
34
35

36 Section 2. This ordinance is a budget amendment only, is not of a permanent nature and
37 is a non code ordinance.
38

39 PASSED AND ADOPTED by the Homer City Council this ____ day of _____,
40 2012.
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42 CITY OF HOMER
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46 JAMES C. HORNADAY, MAYOR
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ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSENT:

ABSTAIN:

First Reading:

Public Hearing:

Second reading:

Effective Date:

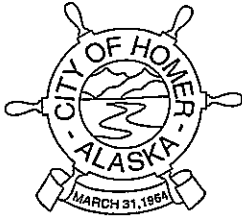
Reviewed and approved as to form:

Walt Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____



CITY OF HOMER
PUBLIC WORKS
3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170
FACSIMILE (907)235-3145

MEMORANDUM 12-126

TO: Walt Wrede, City Manager
FROM: Carey Meyer, Public Works Director
DATE: August 8, 2012
RE: **Airport Parking Lot – Asphalt Repair**

Discussion

The airport parking lot was originally paved during terminal construction in 1993. While performing the recent concrete replacement work at the front entrance we observed that the asphalt along the front curb area has settled and is creating drainage problems. Additionally the existing asphalt in this area is deteriorating, which if not addressed will create significant drainage and maintenance problems.

Peninsula Asphalt Paving is currently working for PW repairing numerous asphalt areas that have been necessitated by our water, sewer and roadway repairs which have taken place since this past winter.

I requested a quote from Peninsula Asphalt Paving to provide the asphalt repair at the Airport parking lot. This works will consist of an area approximately 170' in length x 12' in width (2040 square feet) along the entire front curbed area at a unit price of \$3.25/square foot totaling \$6,630.00.

Fiscal Information

Presently our operating budget contains a balance of

- 100.149.5202 Operating Supplies: \$2,852.11
- 100.149.5208 Equipment Maintenance.: \$3,207.41
- 100.149.5210 Professional Services.: \$3,512.70

The Airport Reserve Account balance is presently \$63,652.00.

Recommendation

The City Council pass an ordinance amending the 2012 operating budget by appropriating up to \$7,000 from the Airport Reserve Account for pavement repair in the Airport Terminal parking lot.

Fiscal Note: Airport Reserve Account 156-388

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-39

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering Design Services for Priority Capital Improvements within the Homer Boat Harbor (Ramp 3 Float Replacement and System 5 Upgrades) with a Required Twenty Percent (20%) Local Match of \$110,000 and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Port and Harbor Director

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. Memorandum 12-110 from Community and Economic Development Coordinator as backup
 - b. Denali Commission Financial Assistance Award
 - c. Project Budget

2. City Council Regular Meeting August 27, 2012 Public Hearing and Second Reading
 - a. Ordinance 12-39(S)
 - b. Memorandum 12-110 from Community and Economic Development Coordinator as backup
 - c. Memorandum 12-130 from Public Works Director as backup
 - d. Denali Commission Financial Assistance Award
 - e. Project Budget

1 CITY OF HOMER
2 HOMER, ALASKA

3 City Manager/
4 Port and Harbor Director

5 ORDINANCE 12-39
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7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, ACCEPTING AND APPROPRIATING A DENALI
9 COMMISSION GRANT IN THE AMOUNT OF \$440,000 FOR
10 ENGINEERING DESIGN SERVICES FOR PRIORITY
11 CAPITAL IMPROVEMENTS WITHIN THE HOMER BOAT
12 HARBOR (RAMP 3, FLOAT REPLACEMENT AND SYSTEM 5
13 UPGRADES) WITH A REQUIRED TWENTY PERCENT (20%)
14 LOCAL MATCH OF \$110,000 AND AUTHORIZING THE
15 CITY MANAGER TO EXECUTE THE APPROPRIATE
16 DOCUMENTS.
17

18 WHEREAS, The City submitted an application for the Denali Commission Grant for
19 design and pre-construction activities for priority capital improvements within the Homer Boat
20 Harbor; and
21

22 WHEREAS, The Denali Commission awarded the grant in the amount of \$440,000,
23 requiring a twenty percent (20%) local match of \$110,000.
24

25 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
26

27 Section 1. The Homer City Council hereby accepts and appropriates a Denali
28 Commission Grant in the amount of \$440,000 with a required twenty percent (20%) local
29 match of \$110,000 for engineering design services for priority capital improvements within the
30 Homer Boat Harbor (Ramp 3, Float Replacement and System 5 Upgrades) as follows:
31

32 Revenue:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
415-920	Denali Commission Grant	\$440,000

36 Expenditure:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
456-380	20% Local Match	\$110,000

41
42 Section 2. The City Manager is authorized to execute the appropriate documents.
43

44 Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be
45 codified.
46

47 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

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CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSENT:

ABSTAIN:

First Reading:

Public Hearing:

Second reading:

Effective Date:

Reviewed and approved as to form:

Walt Wrede, City Manager

Thomas F. Klinkner, City Attorney

Date: _____

Date: _____

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**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Port and Harbor Director

ORDINANCE 12-39(S)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, ACCEPTING AND APPROPRIATING A DENALI COMMISSION GRANT IN THE AMOUNT OF \$440,000 FOR ENGINEERING DESIGN SERVICES FOR PRIORITY CAPITAL IMPROVEMENTS WITHIN THE HOMER BOAT HARBOR (RAMP 3, FLOAT REPLACEMENT AND SYSTEM 5 UPGRADES) WITH A ~~REQUIRED TWENTY PERCENT (20%)~~ LOCAL MATCH OF \$110,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The City submitted an application for the Denali Commission Grant for design and pre-construction activities for priority capital improvements within the Homer Boat Harbor; and

WHEREAS, The Denali Commission awarded the grant in the amount of \$440,000, requiring a ~~twenty percent (20%)~~ local match of \$110,000.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby accepts and appropriates a Denali Commission Grant in the amount of \$440,000 with a required ~~twenty percent (20%)~~ local match of \$110,000 for engineering design services for priority capital improvements within the Homer Boat Harbor (Ramp 3, Float Replacement and System 5 Upgrades) as follows:

Revenue:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
415-920	Denali Commission Grant	\$440,000

Expenditure:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
456-380	20% Local Match	\$110,000

Section 2. The City Manager is authorized to execute the appropriate documents.

Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be codified.

47 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

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CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSENT:

ABSTAIN:

First Reading:

Public Hearing:

Second reading:

Effective Date:

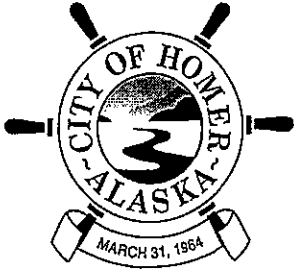
Reviewed and approved as to form:

Walt Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____



**CITY OF HOMER
CITY HALL**

MEMORANDUM 12-110

To: Mayor Hornaday and City Council
 From: Katie Koester, Community and Economic Development Coordinator
 Through: Walt Wrede, City Manager
 Date: June 25, 2012
 Subject: Update on Municipal Harbor Grant

The purpose of this memo is to update the Mayor and Council on the information listed in Resolution 12-043 authorizing the City Manager to issue revenue bonds for the required 50% match portion of the Municipal Harbor Facility Grant Program.

- 1) **Updated total estimate for Harbor Improvement Projects.** Resolution 12-043 lists the total amount for the three harbor improvements projects (Replacing Ramp 3 and Harbor Floats and System 5 Upgrades), as \$9,094,000. The latest estimate from the engineer is \$9,119,000 (a \$25,000 difference).
- 2) **Do not bond for Denali Commission Waterfront Improvement Grant required local match.** Resolution 12-043 includes the Denali Commission Waterfront Improvement Project required local match of \$110,000 in the bond sale. This grant is for the design and engineering phase of replacing Ramp 3 and Harbor Floats and System 5 upgrades. The City needs to have this phase of the project done before the bond sale to finish the harbor improvement projects on schedule. The Municipal Harbor Grant requires the construction of all projects to be complete 18 months after notice of award. Projects need to be closed out December 2014 for the current application cycle. The recommendation is to not bond for the match and come up with the \$110,000 from a combination of reserves and cruise ship passenger vessel pass thorough funds from the Borough (\$32,000).
- 3) **Backing out design and engineering costs from the Harbor Improvement Projects.** Design and Engineering expenses are ineligible for the Municipal Harbor Grant Program and cannot be included in the application. Furthermore, that phase of the project needs to be complete by the time the Municipal Harbor Grant funds are awarded to keep the project on schedule.

Project	PnD February Estimate	Design and Engineering	Construction Only Total	50% Construction
Ramp 3	\$795,000	\$62,000	\$733,000	\$366,500
Harbor Float Replacement	\$7,353,000	\$570,000	\$6,783,000	\$3,391,500
System 5	\$971,000	\$75,000	\$896,000	\$448,000
TOTAL	\$9,119,000	\$707,000	\$8,412,000	\$4,206,000

The Denali Commission grant will cover over half the design and engineering expenses. The City needs to come up with \$235,000 (including local match for Denali Commission grant) for the remainder. This cannot be included in a bond because of timing issues. The recommendation is that these funds come from reserves. An amendment to the current budget will come before you next meeting (July 23rd) reflecting this change.

Design and Engineering	
Denali Commission	\$440,000
KPB CPV funds	\$32,000
City of Homer (Reserves)	\$235,000
TOTAL	\$707,000

- 4) **Remove Load and Launch Ramp from the Municipal Harbor Grant Application.** Alaska Department of Fish and Game (ADF&G) has identified federal funds to replace the Load and Launch ramp, a 3.5 million dollar project. The City is expected to come up with a 25% match for the construction portion of the project (\$787,500). The City may not use the Load and Launch Ramp federal grant funding as a match for the Municipal Harbor Grant because:
- a. The city does not have solid proof of funding for the grant application (such as an award letter). ADF&G is unsure when the funding will come through for this project.
 - b. It is unlikely the Load and Launch Ramp can be completed in the 18 month time frame the Municipal Harbor Grant requires (by December 2014).

The City may consider bonding for the entire \$787,500 local match for the construction phase of the Load and Launch Ramp. This would increase the amount the City needs to bond for to just shy of \$5 million. Resolution 120943 authorizes the City to bond for up to 5 million dollars.

Bond Sale	
50% Construction \$ for 3 Projects	\$4,206,000
Load and Launch Ramp	\$787,500
TOTAL	4,993,500



CITY OF HOMER
PUBLIC WORKS
 3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170
 FACSIMILE (907)235-3145

MEMORANDUM 12-130

TO: Walt Wrede, City Manager
FROM: Carey Meyer, Public Works Director
DATE: August 13, 2012
RE: **Denali Commission Harbor Projects Design Grant**

Resolution 12-43 (approved by the City Council on May 14, 2012) formally accepted the recommendations of the Harbor Commission regarding grant funding, revenue bond sale, and fee adjustments necessary to complete improvements in the Small Boat Harbor.

The City Manager has made application for and has received notice of award for a Grant from the Denali Commission in the amount of \$440,000 (with a 20% matching requirement - \$110,000)

One other grant has been accepted and appropriated for these projects (Resolution 12-19 in the amount of \$32,687.50). This grant is funded through the KPB (Commercial Vessel Passenger Tax Program).

Some additional funding (perhaps from the Port and Harbor Reserve Fund) will be necessary to complete the design of the three projects (Ramp 3 Replacement, System 5 Improvements, and Float Replacement projects) as shown below:

Anticipated Design Costs	Float Replacement	\$ 570,000
	Ramp 3 Replacement	\$ 62,000
	System 5 Improvements	<u>\$ 75,000</u>
		\$ 707,000
Current Funding	Denali Commission Grant	\$ 440,000
	KPB Grant	<u>\$ 32,687.50</u>
		\$ 472,687.50

Recommendations:

- 1) The City Council pass an ordinance accepting and appropriating a Denali Commission grant in the amount of \$440,000 (with a 20% match) and authorize the City Manager to execute all appropriate documents.
- 2) At a future meeting, the City Council should pass an ordinance appropriating the additional required design funding from the Harbor Reserve Fund in the amount of \$234,312.50.



Financial Assistance Award

DENALI COMMISSION
 510 L Street, Suite 410
 Anchorage, Alaska 99501
 (907) 271-1414 (phone)
 (907) 271-1415 (fax)
 www.denali.gov

Award Number 01412-00

Award Title Small Boat Harbor Float

Performance Period May 1, 2012 through December 31, 2014

Recipient Organization & Address

City of Homer
 491 E Pioneer Ave
 Homer, AK 99603-7624

Authority
 112 Stat 1854

CFDA Number
 90.100

Denali Commission Finance Officer Certification

Ms. Jennifer Price
 05/25/2012

Phone:
Recipient DUNS # 040171563 **TIN #** 920030963

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$440,000.00		\$0.00		\$440,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
City of Homer		\$110,000.00		\$0.00	\$110,000.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$440,000.00	\$110,000.00	\$0.00	\$0.00	\$550,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award
 Between the Denali Commission and
 The City of Homer For Small Boat Harbor Float Replacement Design Award No. 1412

See Below...

Signature of Authorized Official - Denali Commission Electronically Signed	Typed Name and Title Mr. Joel Neimeyer Federal Co-Chair	Date 05/22/2012
--	--	---------------------------

AWARD ATTACHMENTS

City of Homer

01412-00

1. Award Conditions

*Award Conditions to the Financial Assistance Award
Between the Denali Commission and
The City of Homer
For Small Boat Harbor Float Replacement Design
Award No. 1412*

1. Scope of Work

The Denali Commission (Manager) is providing \$440,000 in FY06 FTA Section 5309 SAFETEA-LU funds to the City of Homer (Recipient) for the design phase of the subject project. The City of Homer is providing \$110,000 to meet the required match. Denali Commission funds and other project funds will be managed by the City of Homer.

This project is the design phase for reconstruction/replacement of 1,700 lineal feet of harbor basin floats A, E, F, G, H, I, J, R and S floats. The floats were originally installed in the 1970's and are deteriorated and beyond their service life.

The design phase will include scoping and preliminary engineering; NEPA environmental document development, processing and approval; Right of Way clearances, float installation permitting and final design including PS&E, and construction bid documents.

This project will benefit community residents and visitors, and surrounding small communities by providing safe harbor infrastructure which will accommodate the commercial, subsistence, sport fishing and tourism/small business community.

Project performance, and goals and objectives shall be monitored and measured on a quarterly basis using the documentation of record (project nomination) as a reference point, making updates as necessary. The following items shall be monitored and reported in the narrative of the quarterly report:

1. Improves safety and efficiency
2. Reduces maintenance costs
3. Improves intermodal connections

The project sponsor (Recipient) has demonstrated the administrative capability for managing Denali Commission funds, as documented by the Denali Commission Transportation Program Manager (Manager) and retained in the subject award file. Denali Commission, in consultation with the Federal Highway Administration, Alaska Division (FHWA) will provide financial management and project development technical assistance throughout the project to assist in successful project execution.

All payments for design and/or construction tasks associated with the subject project are on a reimbursable payment basis.

Contractual and consulting services used in this project shall be procured in an open and fair competitive manner, consistent with the Federal Acquisition Requirements (FARS) and other applicable federal law.

Contractual services procured through sole-source contracts, or through processes that do not meet the FAR and/or Title 23 requirements, will not be eligible for Denali Commission funding.

Prior to starting the competitive-bid process for design engineering and/or construction management services, the Recipient will meet in a pre-bid meeting with the Manager to review the procurement process.

The Manager, in consultation with FHWA, will work with the Recipient to develop a procurement process applicable to project conditions. The Manager will approve the procurement process prior to advertising for design engineering and/or construction management services.

Subsequent to the successful award of a design engineering and/or construction management contract, the Recipient, the successful firm and the Manager will conduct a post-award meeting to review FHWA requirements associated with the contract tasks.

DESIGN

Design development and management will begin with a competitive bid process for design engineering services that meets Title 23 USC requirements, including advertising in regional and statewide publications. Prior to advertising, the project sponsor will submit the procurement process and advertising package to the Manager for approval. Subsequent to selection, the Recipient will conduct a post-award meeting as outlined in the paragraph above.

A selected design-qualified engineering firm will execute tasks and develop products including, the National Environmental Policy Act (NEPA), design, utilities, and Right of Way approvals, including the Buy America Steel program, appropriate for Title 23 USC requirements and site conditions. The Manager, in consultation with FHWA will conduct subsequent product reviews and approvals as needed. If the project is funded for and scheduled for construction, the engineering firm will prepare construction bid documents for review and approval, and will execute subsequent advertising, selection and negotiation tasks for the Recipient.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining on the award after the full scope of work has been completed will be de-obligated from the award and made available for other transportation projects.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
Design	5/1/2012	12/31/2014			0	\$0.00
Project Close-out	1/01/2015	03/31/2015			0	\$0.00

3. Award Performance Period

The Award performance period is May 1, 2012 through December 31, 2014. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB Circular A-87 are applicable to this Award. Direct costs associated with the City of Homer project are allowed under this document. Indirect costs associated with the City of Homer management of Denali Commission funds are allowed at the rate established by Denali Commission at 5.00% for 2012 for Title 23 funds. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, OMB A-102, applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that City of Homer will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a “Request for Reimbursement”, Standard Form 270 (SF-270) submitted by City of Homer. Requests for reimbursements may be made at the end of each quarter or as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (denalicommissionfinance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with OMB A-102. Please contact the Denali Commission’s Finance Manager

at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. *Reporting*

Two forms of project reporting are required under this Award, listed below. City of Homer shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is April 1, 2012 through June 30, 2012 and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:
<http://harvester.census.gov/sac/>

- c. In addition to reporting quarterly, City of Homer shall meet twice annually with the Commission to report lessons learned and project status.

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. *Public Policy Laws and Assurances*

Award Recipients are required to comply with the public policy laws and assurances on SF 424b (non-construction projects). This form must also be signed by a certifying official of the organization.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	City of Homer
Ms. Tessa DeLong Transportation Program Manager 510 "L" Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1624 Fax: 907-271-1415 E-mail: tdelong@denali.gov	Mr. Bryan Hawkins Project Manager 491 E. Pioneer Avenue Homer, Alaska 99603 Phone: 907-435-3157 Fax: 907-235-3152 Email: bhawkins@ci.homer.ak.us
Ms. Monica Armstrong Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: marmstrong@denali.gov	Mr. Walt Wrede 491 E. Pioneer Avenue Homer, Alaska 99603 Phone: 907-435-3157 Fax: 907-235-3152 Email: wwrede@ci.homer.ak.us



**Financial Assistance
Award**

DENALI COMMISSION
510 L Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
(907) 271-1415 (fax)
www.denali.gov

Award Number 01412-01

Award Title Small Boat Harbor Float

Performance Period May 1, 2012 through December 31, 2014

Recipient Organization & Address

City of Homer
491 E Pioneer Ave
Homer, AK 99603-7624

Authority
112 Stat 1854

CFDA Number
90.100

**Denali Commission Finance
Officer Certification**

Ms. Jennifer Price
06/13/2012

Phone:
Recipient DUNS # 040171563 **TIN #** 920030963

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$0.00		\$440,000.00		\$440,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
City of Homer		\$0.00		\$110,000.00	\$110,000.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$0.00	\$0.00	\$440,000.00	\$110,000.00	\$550,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Signature of Authorized Official - Denali Commission
Electronically Signed

Typed Name and Title
Mr. Joel Neimeyer
Federal Co-Chair

Date
06/10/2012

AWARD ATTACHMENTS

City of Homer

01412-01

1. Award Conditions

*Award Conditions to the Financial Assistance Award
Between the Denali Commission and
The City of Homer
For The Small Boat Harbor Float, Gangway, Ramp Replacement, Electrical and
Potable Water Upgrade - Design
Award No. 1412, Amendment 1
May, 2012*

All changes to the award conditions are noted below.

1. Scope of Work

The purpose of this amendment is to provide a correct scope of work for the project. The scope of work provided in the original award conditions document was incorrect.

The following scope replaces the scope in the original award document:

This project is the design phase for reconstruction/replacement of harbor basin floats, replacing Ramp 3 and Ramp 3 approach, and providing vessel shore power and water at System 5. A combined total of 1,706 lineal feet of float will be replaced, including the section of A float that connects E-K floats, and all of J Float, R Float, and S Float. Ramp 3 will be replaced with a 100-foot long covered aluminum ramp and the approach trestle will be replaced with a modern industry standard pedestrian trestle. System 5 is the large vessel transit float system in the Homer harbor. Operations at System 5 will be greatly improved with one centrally located heat traced water source and 26 new power pedestals.

The design phase will include scoping and preliminary engineering; NEPA environmental document development, processing and approval; Right of Way clearances, float, gangway, and ramp replacement, electrical and potable water upgrades, permitting and final design including PS&E, and construction bid documents.

This amendment also updates the title of the project to reflect the following:

Small Boat Harbor Float, Gangway, Ramp Replacement, Electrical and Potable Water Upgrade - Design

There are no other changes to the original Financial Assistance Award, as amended.

**CITY OF HOMER
PROJECT BUDGET**

REQUEST FOR PROJECT # 415-920 DATE 8/7/2012
General Ledger Activity #: 1

Project Name: HARBOR FLOAT REPLACEMENT DESIGN
 Project Start Date: 8/1/2012 Project End Date: 10/15/2012

Project Description: REPLACE A, J, S, R FLOATS IN SMALL BOAT HARBOR

Funding Source: Denali Commission Grant - \$440,000 + \$110,000 Harbor Reserve match + \$150,000 addnl. Harbor Reserve funding

Other Comments:
Ramp 3 design = \$62,000; Harbor Float Replacement design = \$570,000; System 5 design = \$75,000

Codes	Expense Description	Project Budget	
		Grant	Match
5101/2	Project -Salaries & Benefits	<u>\$10,000</u>	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection	<u>\$</u>	<u>\$110,000</u>
5212	Engr / Arch / Design	<u>\$338,000</u>	
5216	Postage / Freight		
5227	Advertising	<u>\$2,000</u>	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	<u>\$ 570,000</u>	<u>\$ 110,000.</u>

Approvals

<u>Carey Meyer</u> Requesting Department	<u>8/7/12</u> Date
<u>Regina Paulson</u> Finance Department	<u>8-7-2012</u> Date
<u>[Signature]</u> City Manager	 Date

Resolution: 10-85 Ordinance: _____

Copies Sent: City Clerk: _____ Finance Dept.: _____
 Requesting Dept.: _____ Project File: _____

(Rev 5/2010)

CITY OF HOMER
PROJECT BUDGET

REQUEST FOR PROJECT # 415-920 DATE 8/7/2012
General Ledger Activity#: 2

Project Name: SYSTEM 5 ELECTRICAL IMPROVEMENTS DESIGN
 Project Start Date: 8/1/2012 Project End Date: 10/15/2012

Project Description: IMPROVE ELECTRICAL SERVICE SYSTEM 5 FLOAT

Funding Source: Denali Commission Grant - \$440,000 + \$110,000 Harbor Reserve match + \$150,000 addnl. Harbor Reserve funding

Other Comments: Ramp 3 design = \$62,000; Harbor Float Replacement design = \$570,000; System 5 design = \$75,000

Codes	Expense Description	Project Budget	
		Grant	Match
5101/2	Project -Salaries & Benefits	<u>3,000</u>	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection	<u>\$</u>	
5212	Engr / Arch / Design	<u>70,500</u>	
5216	Postage / Freight	<u>\$</u>	
5227	Advertising	<u>1500</u>	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	<u>\$ 75,000.-</u>	<u>\$ -</u>

Approvals

<u>Carey Meyer</u>	<u>8/7/12</u>
Requesting Department	Date
<u>Roanie Aguilar</u>	<u>8-7-2012</u>
Finance Department	Date
<u>Walt Schudy</u>	
City Manager	Date

Resolution : _____ Ordinance: _____

Copies Sent: City Clerk: _____ Finance Dept.: _____
 Requesting Dept.: _____ Project File: _____

(Rev 5/2010)

**CITY OF HOMER
PROJECT BUDGET**

REQUEST FOR PROJECT # 415-920 DATE 8/7/2012
General Ledger Activity #: 3

Project Name: RAMP 3 REPLACEMENT DESIGN
 Project Start Date: 8/1/2012 Project End Date: 10/15/2012

Project Description: REPLACE SMALL BOAT HARBOR RAMP 3

Funding Source: Denali Commission Grant - \$440,000 + \$110,000 Harbor Reserve match + \$150,000 addnl. Harbor Reserve funding

Other Comments:
Ramp 3 design = \$62,000; Harbor Float Replacement design = \$570,000; System 5 design = \$75,000

Codes	Expense Description	Project Budget	
		Grant	Match
5101/2	Project -Salaries & Benefits	<u>\$ 2,500</u>	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection		
5212	Engr / Arch / Design	<u>\$ 59,000</u>	
5216	Postage / Freight		
5227	Advertising	<u>\$ 1,500</u>	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	<u>\$ 62,000</u>	<u>\$ 0</u>

Approvals

<u>Caren Meyer</u> Requesting Department	<u>8/7/12</u> Date
<u>Regina Halverson</u> Finance Department	<u>8-7-2012</u> Date
<u>Walt Schick</u> City Manager	 Date

Resolution : _____ Ordinance: _____

Copies Sent: City Clerk: _____ Finance Dept.: _____
 Requesting Dept.: _____ Project File: _____

(Rev 5/2010)

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-40

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. SAAP Project Summary and Work Plan with maps
 - b. Project Budget

2. City Council Regular Meeting August 27, 2012 Public Hearing and Second Reading
 - a. Ordinance 12-40(S)
 - b. SAAP Project Summary and Work Plan with maps
 - c. Project Budget

CITY OF HOMER
HOMER, ALASKA

City Manager/
Public Works Director

ORDINANCE 12-40(S)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, ACCEPTING AND APPROPRIATING A SPECIAL ACT APPROPRIATIONS PROJECT (SAAP) GRANT IN THE AMOUNT OF \$881,818 AND AUTHORIZING A 45% MATCHING REQUIREMENT FROM THE HOMER ACCELERATED WATER AND SEWER FUND (HAWSP) IN THE AMOUNT OF \$396,818 FOR THE PURPOSE OF COMPLETING WATER DISTRIBUTION/STORAGE IMPROVEMENT PROJECTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The City submitted an application for a Special Act Appropriations Project Grant for the purpose of completing water distribution/storage improvement projects to include Redwood Tank Removal, Kachemak Drive Water Main Extension, Water System Distribution/Storage Improvements, and Replacement of Old Cast Iron Water Main on the Homer Spit; and

WHEREAS, The Special Act Appropriations Project Grant was awarded to the City in the amount of \$881,818, requiring a 45% match of \$396,818 from the Homer Accelerated Water and Sewer Fund; and

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby accepts and appropriates a Special Act Appropriations Project Grant in the amount of \$881,818 with a required 45% match of \$396,818 from the Homer Accelerated Water and Sewer Fund for the purpose of completing water distribution/storage improvement projects as follows:

Revenue:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
	Special Act Appropriation Projects Grant	\$881,818
<u>215-836</u>	<u>Design Old Cast Iron Water Main Replacement</u>	<u>\$170,000</u>
<u>215-834</u>	<u>Design Kachemak Drive Water Main</u>	<u>\$105,000</u>
<u>215-828</u>	<u>Design Redwood Tank Removal</u>	<u>\$ 30,213</u>
<u>215-835</u>	<u>Design Water Distribution/Storage</u>	<u>\$576,605</u>
	<u>Improvements</u>	

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Expenditure:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
205-375	45% HAWSP Fund Match	\$396,818

Section 2. The City Manager is authorized to execute the appropriate documents.

Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be codified.

ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSENT:

ABSTAIN:

First Reading:

Public Hearing:

Second reading:

Effective Date:

Reviewed and approved as to form:

Walt Wrede, City Manager

Thomas F. Klinkner, City Attorney

Date: _____

Date: _____

SAAP Project Summary and Workplan
Design of Various Water System Improvements
Homer, Alaska

Project Description - The proposed project consists of completing the design and preparing bid documents for the following water system improvement projects that will improve water quality, replace aging infrastructure, reduce operation and maintenance costs, and improve water system service dependability:

- **Redwood Tank Removal** – This wooden water tank (built in 1975) requires frequent maintenance and is functionally obsolete. (See Attachment A)
- **Kachemak Drive Water Main Extension** – Completing this main extension would connect a 23,000 linear foot dead end line with a 6,800 linear foot dead end line; improving water quality, reducing main flushing and bleeding costs, and provide increased service dependability to a large part of the community. (see Attachment B)
- **Water System Distribution/Storage Improvements** – This project includes connecting two isolated pressure zones with a main extension, construction of a new water storage tank, abandonment of an existing water tank (built in 1965), replacement of a pressure reducing station (built in 1965), and installation of micro-hydro turbines on a gravity feed transmission main in three existing pressure reducing stations to generate electricity. (see Attachment C)
- **Replacement of Old Cast Iron Water Main** – The five mile long Homer Spit (center of commercial and recreational fishing and port facilities) was provided water service in the 1960's. Several sections of cast iron water main have been replaced. This project would replace sections of old cast iron water main that serve this important economic area/activity. (See Attachment D)

Water and Sewer System Plan - As part of the design of this project, the computer model of the existing water and sewer system will be utilized to size piping and evaluate potential effects on the existing system. The project will be designed by engineers registered in the State of Alaska. The design of the project will be reviewed by the State of Alaska - Department of Environmental Conservation and will receive "Approval to Construct" and "Approval to Operate". The water and sewer treatment plants have the capacity to serve any new customers, and the existing water distribution system and sewer collection system can deliver water and wastewater to the plant without any additional improvements.

Geographic Location of Project - See Attachments A-D for the location of the proposed projects.

Environmental Results – Outputs and Outcomes of the Project - The proposed projects are not expected to negatively impact the environment. All work will occur within dedicated street rights-of-way or easements. The projects will be designed to be consistent with the Alaska Coastal Management Program. Permits will be obtained from the Corps of Engineers for work within areas designated as wetlands. The proposed projects will improve drinking water quality in much of the community and reduce operation and maintenance costs. All required local, state, and federal environmental permits will be obtained.

Estimated Project Design Costs

Item	Estimated Cost
Redwood Tank Removal	\$30,213
Kachemak Drive Main Extension	\$105,000
Water System Distribution/Storage Improvements	\$579,000
	\$170,000
Total Design Cost	\$884,213

The City of Homer Public Works and Finance Department will administer the grant. The City's administrative costs will be charged to the grant. Only eligible design costs will be charged to grant.

Project Funding Sources

Funding Source	Amount
Homer Accelerated Water Sewer Program*	\$399,213
CAAP Grant	\$485,000
Total Funding Package	\$884,213

* City water and sewer reserve account

Proposed Project Schedule

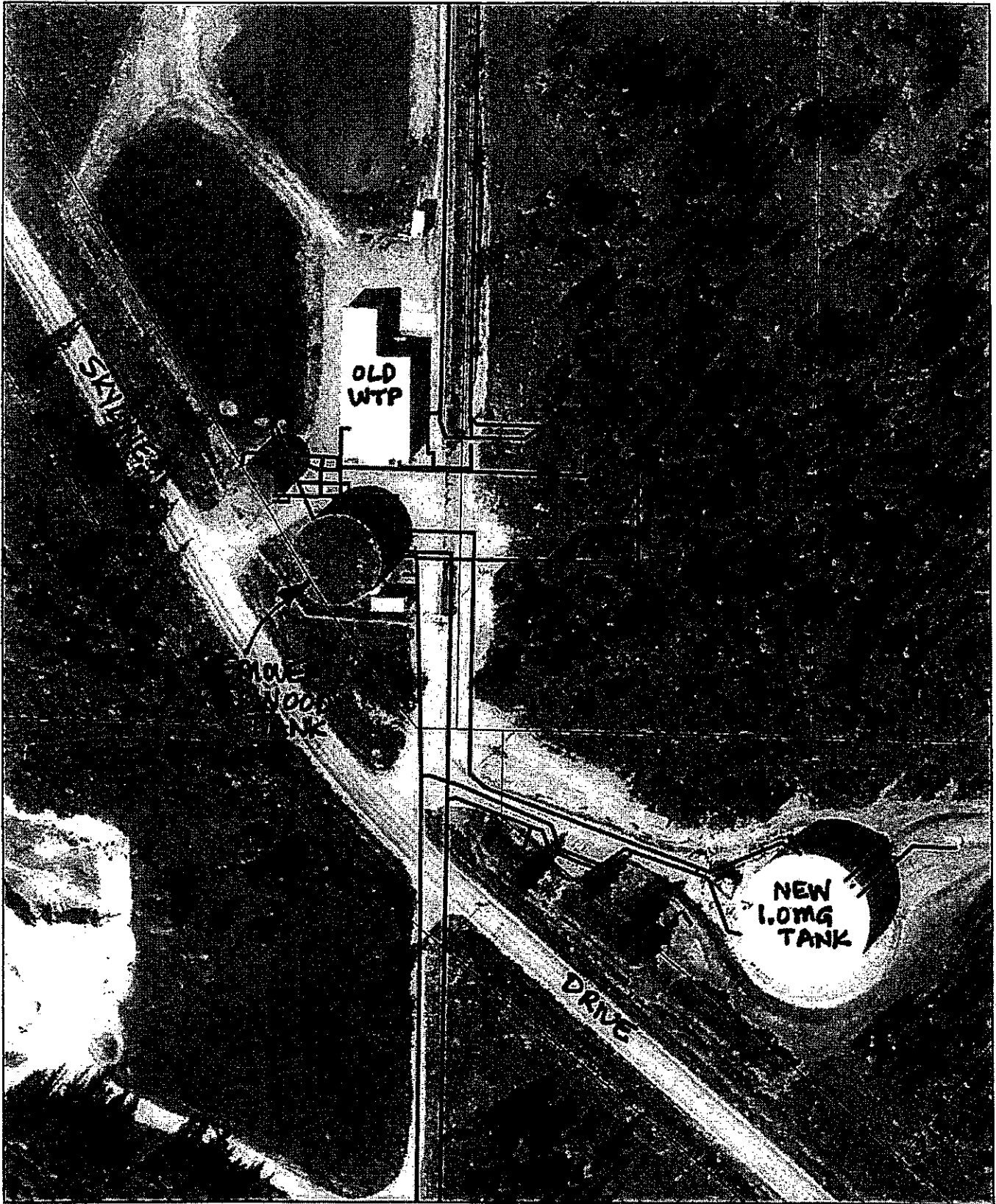
The following table shows the proposed schedule for the design of the water system improvement projects.

Design Redwood Tank Removal	Anticipated Date
Begin Design	September 1, 2012
Complete Field Survey/Geotechnical	October 1, 2012
95% Preliminary Design Complete	December 31, 2012
Environmental/Regulatory Permits Obtained	February 1, 2013
Bid Documents Complete	March 15, 2013

Design All Other Water Projects	Anticipated Date
Begin Design	September 1, 2012
Complete Field Survey/Geotechnical	October 15, 2012
35% Preliminary Design Complete	March 15, 2013
Environmental/Regulatory Permits Complete	April 1, 2013
65% Design Complete	June 15, 2013
Environmental/Regulatory Permits Submitted	July 1, 2013
95% Design Complete	October 15, 2013
Environmental/Regulatory Permits Obtained	November 30, 2013
Bid Document Complete	February 15, 2014
Grant Closeout	March 30, 2014

ATTACHMENT A

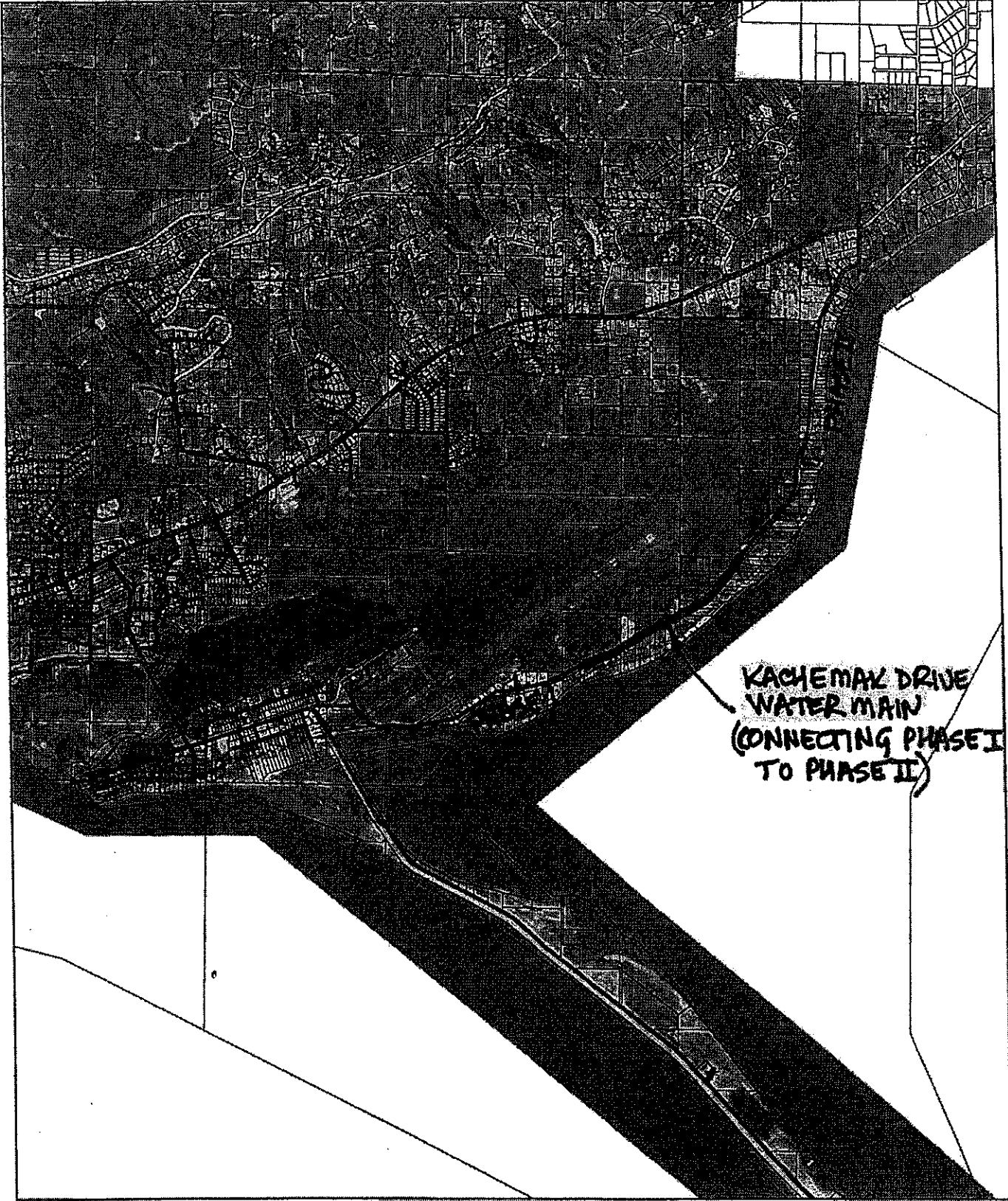
1 inch = 100 feet

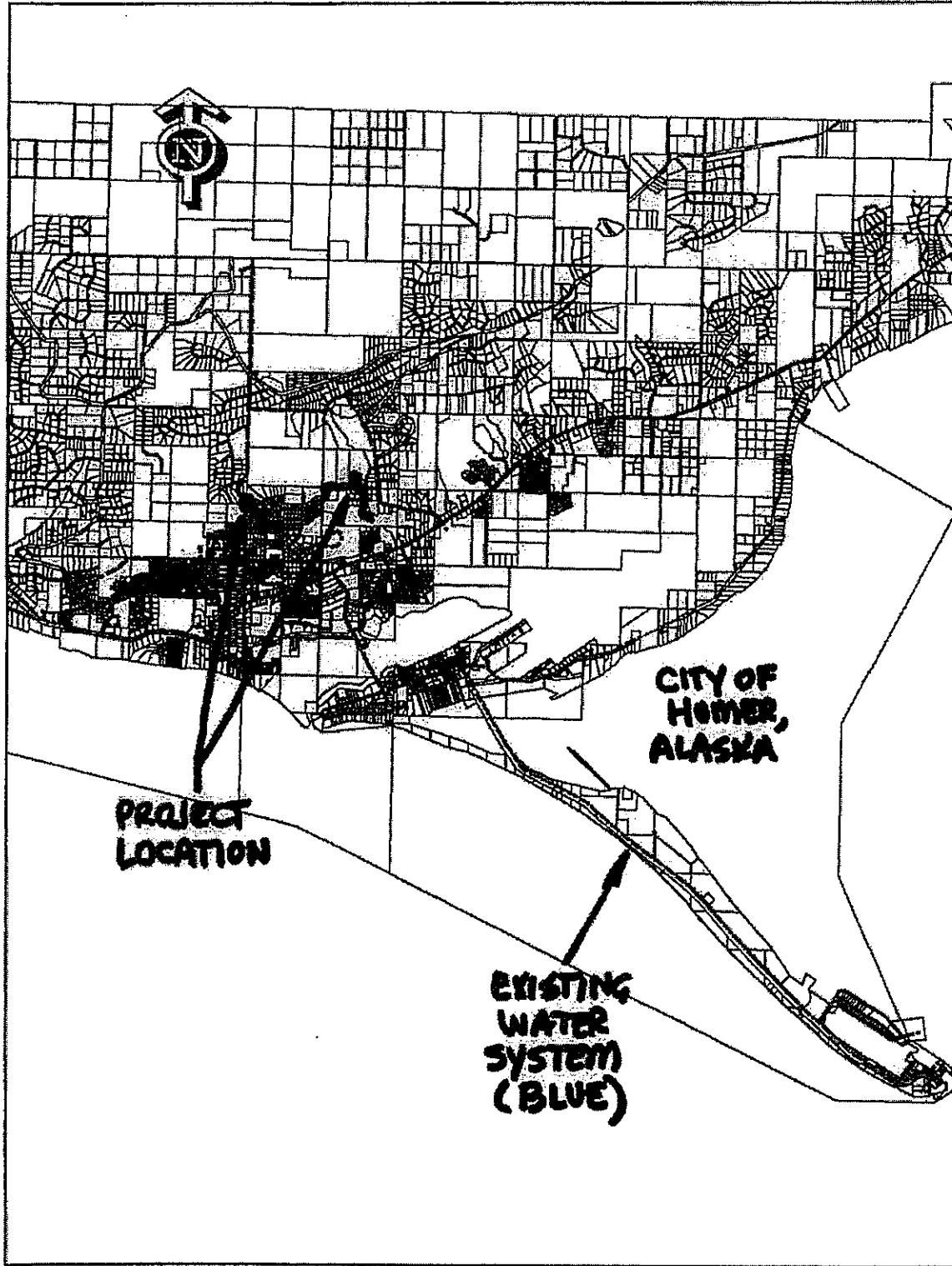


ATTACHMENT B



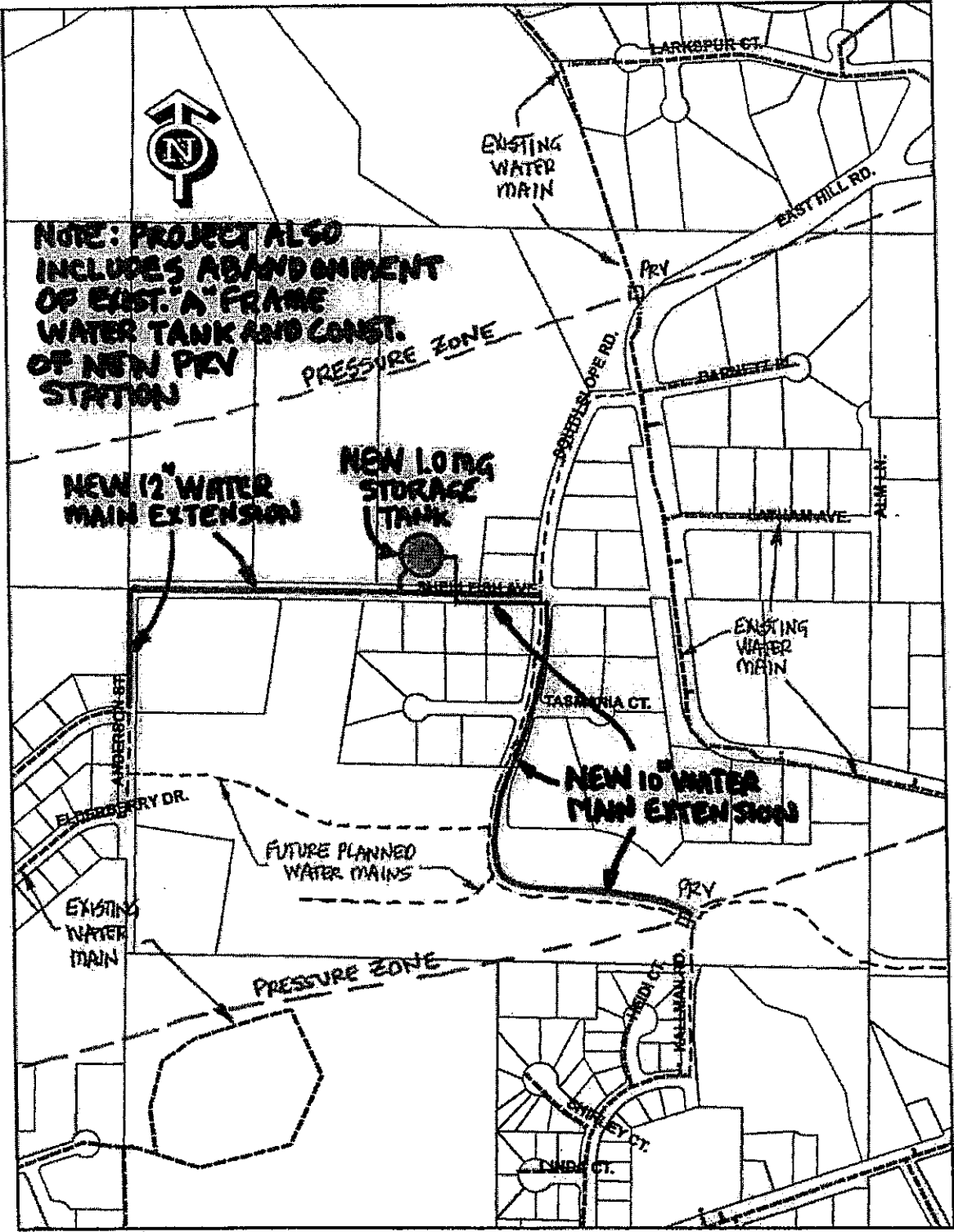
1 inch = 3,000 feet





VICINITY MAP -
HOMER WATER STORAGE / DISTR. IMPROVEMENTS 1 inch = 5,000 feet

ATTACHMENT C

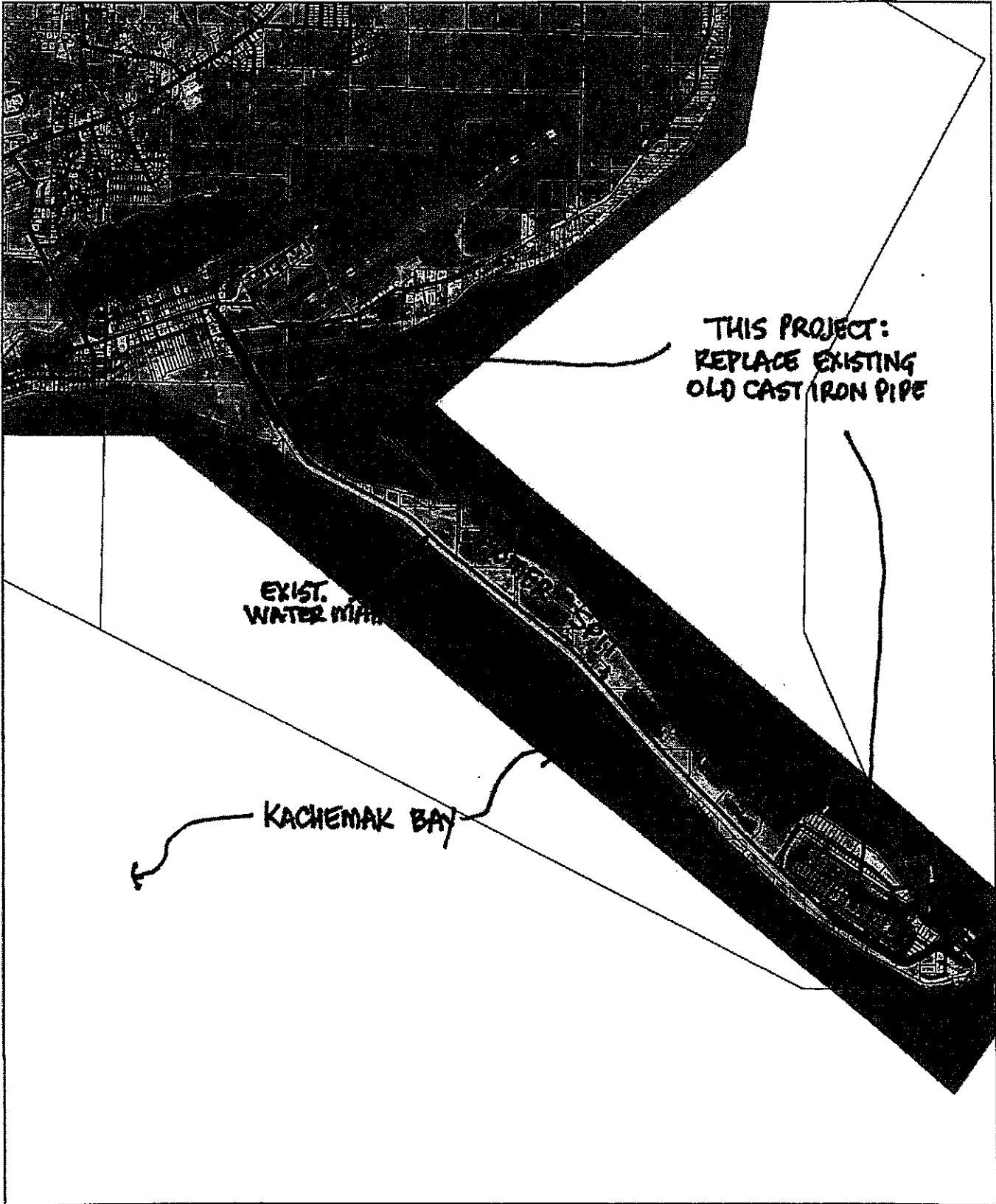


PROJECT MAP - HOMER WATER STORAGE/DISTR. IMPROVEMENTS

1 inch = 500 feet

ATTACHMENT D

1 inch = 3,000 feet



**CITY OF HOMER
PROJECT BUDGET**

REQUEST FOR PROJECT # 215-834 DATE 8/7/2012

Project Name: OLD CAST IRON WATER MAIN REPLACEMENT DESIGN
 Project Start Date: 8/1/2012 Project End Date: 12/31/2013

Project Description:

Funding Source: EPA SAAP Grant - \$485,000 + 399,213 HAWSP matching = total funds of \$884,213.

Other Comments: Redwood Tank Removal design = \$30,213; Kachemak Drive water main = \$105,000; Water System Distr./Storage Improvement design = \$579,000; Old Cast Iron Water Main Replacement = \$170,000.

Codes	Expense Description	Project Budget	
		Grant	Match
5101/2	Project -Salaries & Benefits	<u>\$2,500</u>	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection		
5212	Engr / Arch / Design	<u>\$166,000</u>	
5216	Postage / Freight		
5227	Advertising	<u>\$1,500</u>	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	<u>\$ 170,000</u>	<u>\$ 77,818</u>

Approvals

Cathy Meyer Requesting Department Date: 8/7/12
Reonna Mawds Finance Department Date: 8-7-2012
P. J. Whitt City Manager Date: _____

Resolution: Unknown Ordinance: Unknown

e-mail
 Copies Sent: City Clerk: 8-8-2012 Finance Dept.: 8-8-2012
 Requesting Dept.: _____ Project File: _____

**CITY OF HOMER
PROJECT BUDGET**

REQUEST FOR PROJECT # 215 - 828 DATE 8/7/2012

Project Name: REDWOOD TRUNK REMOVAL DESIGN
 Project Start Date: 8/1/2012 Project End Date: 12/31/2013

Project Description: REMOVE WTP REDWOOD TRUNK

Funding Source: EPA SAAP Grant - \$485,000 + 399,213 HAWSP matching = total funds of \$884,213.

Other Comments: Redwood Tank Removal design = \$30,213; Kachemak Drive water main = \$105,000; Water System Distr./Storage Improvement design = \$579,000; Old Cast Iron Water Main Replacement = \$170,000.

Codes	Expense Description	Grant	Match
5101/2	Project -Salaries & Benefits	<u>\$15,000</u>	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection		
5212	Engr / Arch / Design	<u>\$27,713</u>	
5216	Postage / Freight		
5227	Advertising	<u>\$1,000</u>	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	<u>\$30,213.</u>	<u>\$13,595</u>

Approvals

Conny Mayne _____ Date 8/7/12
 Requesting Department
Regina Klumb _____ Date 8-7-2012
 Finance Department
Walt Lohd _____ Date _____
 City Manager

Resolution: Unknown Ordinance: Unknown

Copies Sent: City Clerk: 8-8-2012 Finance Dept.: 8-8-2012
 Requesting Dept.: _____ Project File: _____

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-41

An Ordinance of the City Council of Homer, Alaska, Appropriating \$60,000 from the General Fund Reserve and Transferring These Funds to the Kenai Peninsula Borough to Support Renovation of the Homer High School Track Complex Including All Additive Alternatives.

Sponsor: City Manager

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. Kenai Peninsula Borough Bid Tab for ITB 12-068 Homer High School Track Renovations
2. City Council Regular Meeting August 27, 2012 Public Hearing and Second Reading
 - a. Memorandum 12-132 from City Manager as backup
 - b. Kenai Peninsula Borough Bid Tab for ITB 12-068 Homer High School Track Renovations

1 CITY OF HOMER
2 HOMER, ALASKA

3 City Manager

4 ORDINANCE 12-41

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
7 ALASKA, APPROPRIATING \$60,000 FROM THE GENERAL
8 FUND RESERVE AND TRANSFERRING THESE FUNDS TO
9 THE KENAI PENINSULA BOROUGH TO SUPPORT
10 RENOVATION OF THE HOMER HIGH SCHOOL TRACK
11 COMPLEX INCLUDING ALL ADDITIVE ALTERNATIVES.

12
13 WHEREAS, The Kenai Peninsula Borough received a Legislative Grant in the amount of
14 \$1,100,000 for renovation and improvements at the Homer High School Track Complex; and

15
16 WHEREAS, Bids for construction have been received and the Borough has barely
17 enough funding to cover the base bid and a minimal contingency; and

18
19 WHEREAS, Mayor Navarre has identified enough additional funding to cover the first
20 additive alternative (long/triple jump); and

21
22 WHEREAS, Additional funding in the amount of \$60,000 is needed for the remaining
23 additive alternatives which include a blue track, exterior curbing, and shot put facility; and

24
25 WHEREAS, The new track complex will be available to the public and the Homer
26 Community Recreation Program, will attract other High Schools to Homer for track meets, and
27 will provide economic, social, recreational, and health benefits to the entire community; and

28
29 WHEREAS, The City of Homer and the Kenai Peninsula Borough School District have a
30 history of working together to promote athletics and an active and healthy populace.

31
32 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

33
34 Section 1. The Homer City Council finds that the proposed renovation and improvements
35 at the Homer High School Complex will provide economic, social, and community health
36 benefits for local residents and that a City contribution to the construction costs is in the public
37 interest.

MEMORANDUM 12-132

TO: Mayor Hornaday and Homer City Council

FROM: Walt Wrede

DATE: August 22, 2012

SUBJECT: Ordinance 12-41 / Funding for H.S. Track

Ordinance 12-41, if adopted, would appropriate \$60,000 from the General Fund Reserves to provide funding for several additive alternatives included in the bidding documents for the High School track project. This ordinance was introduced at the August 13 Council meeting and is scheduled for public hearing and second reading on September 10. You will recall that I sponsored this ordinance in order to get it on the table so that Council could discuss it and take action if it deemed that to be appropriate.

Since this ordinance was introduced, new information has become available. I have learned from the Borough, via Assembly Member Bill Smith, that the project is too far along at this point to incorporate the additive alternatives. So, the money originally requested is no longer needed. Mayor Navarre expressed his appreciation to the Council for considering this appropriation. He also wanted you to know that he hopes to attain additional funding for artificial turf at the H.S. football field from the Legislature this coming year. He said that a local match is always helpful when talking with the Legislature about capital projects and suggested that as an alternative, the Council could consider a local match for that project as part of its normal budget approval process this fall.

RECOMMENDATION: Vote Ordinance 12-41 down.

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB12-068 Homer High School Track Renovations

CONTRACTOR	BASE BID	ADDITIVE ALT 1 (long/triple jump)	ADDITIVE ALT 2 (blue track)	ADDITIVE ALT 3 (exterior curb)	ADDITIVE ALT 4 (shot put)	TOTAL EXTENDED BID PRICE
Jay-Brant General Contractors	\$1,062,131.00	\$11,785.00	\$28,115.00	\$53,442.00	\$5,463.00	\$1,160,936.00
Prosser-Dagg Construction	\$1,018,665.99	\$43,725.93	\$27,520.59	\$57,541.10	\$3,859.65	\$1,151,313.26

ORDINANCE(S)

CITY MANAGER'S REPORT

MANAGERS REPORT

August 27, 2012

TO: MAYOR HORNADAY / HOMER CITY COUNCIL

FROM: WALT WREDE

UPDATES / FOLLOW-UP

This City Manager's report will be devoted primarily to a verbal update on a number of natural gas issues. They include, but will likely not be limited to:

1. Budget Development for the assessment district.
2. On-Line calculator and other public information effort topics.
3. Exclusion criteria for the improvement plan
4. Exclusion criteria for the Special Assessment District
5. Trunk Line developments

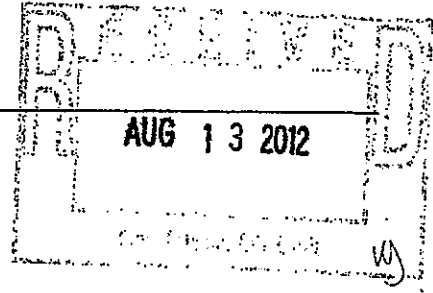
ATTACHMENTS

1. Letter from U.S. Department of Justice Approving Election Code Changes for Electronic Absentee Voting



U.S. Department of Justice

Civil Rights Division



TCH:RSB:JBG:JDH:maj
DJ 166-012-3
2012-3695

Voting Section - NWB
950 Pennsylvania Avenue, NW
Washington, DC 20530

August 7, 2012

Ms. Melissa Jacobsen
Deputy City Clerk II
491 East Pioneer Avenue
Homer, Alaska 99603

Dear Ms. Jacobsen:

This refers to the changes in absentee voting procedures for the City of Homer in Kenai Peninsula Borough, Alaska, submitted to the Attorney General pursuant to Section 5 of the Voting Rights Act of 1965, 42 U.S.C. 1973c. We received your submission on June 28, 2012.

The Attorney General does not interpose any objection to the specified changes. However, we note that Section 5 expressly provides that the failure of the Attorney General to object does not bar subsequent litigation to enjoin the enforcement of the changes. In addition, as authorized by Section 5, we reserve the right to reexamine this submission if additional information that would otherwise require an objection comes to our attention during the remainder of the sixty-day review period. Procedures for the Administration of Section 5 of the Voting Rights Act of 1965, 28 C.F.R. 51.41 and 51.43.

Sincerely,

T. Christian Herren, Jr.
Chief, Voting Section

Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM - REPORT

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK
DATE: AUGUST 22, 2012
SUBJECT: BID REPORT

REQUEST FOR PROPOSALS TO INCORPORATE ART INTO NEW PUBLIC RESTROOM FACILITIES: Proposals to incorporate art into new Public Restroom Facilities located on Pioneer Avenue in two locations and on the Homer Spit in two locations will be received at the Office of the City Clerk, City Hall, City of Homer, 491 East Pioneer Avenue, Homer, Alaska, until 4:30 P.M., Thursday, August 23, 2012.

INVITATION TO BID KAREN HORNADAY RED SHED REMOVAL Sealed bids for the Karen Hornaday Red Shed Removal project will be received at the office of the City Clerk, City Hall, City of Homer, 491 East Pioneer Avenue, Homer, Alaska, until 2:00 pm, Thursday, September 6, 2012, at which time they will be publicly opened and read. The time of receipt will be determined by the City Clerk's time stamp. Bids received after the time fixed for the receipt of the bids shall not be considered. Bidders are required to be on the City's plan holder's list for their bid to be considered. To get on the list and to access bid documents contact: City Clerk, 491 E. Pioneer Avenue, Homer, Alaska 99603, (907) 235-3130.

CITY ATTORNEY REPORT

COMMITTEE REPORT(S)

PENDING BUSINESS

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-33

An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Finance Director

1. City Council Regular Meeting July 23, 2012 Introduction
 - a. 2012 Mid year Budget Amendments – General Fund
 - b. Memorandum 12-113 from Systems Manager as backup
 - c. 2012 Mid year Budget Amendments – Port and Harbor
 - d. Memorandum 12-114 from Port and Harbor Director as backup
 - e. 2012 Mid year Budget Amendments – Reserve Accounts
 - f. Memorandum 12-115 from Library Director as backup
 - g. Memorandum 12-116 from Public Works Superintendent as backup
 - h. Memorandum 12-024 from Public Works Director as backup
 - i. Memorandum 12-110 from Community and Economic Development Coordinator as backup

2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. Ordinance 12-33(A) as amended by Council July 23, 2012
 - b. 2012 Mid year Budget Amendments – General Fund
 - c. Memorandum 12-113 from Systems Manager as backup
 - d. 2012 Mid year Budget Amendments – Port and Harbor
 - e. Memorandum 12-114 from Port and Harbor Director as backup
 - f. 2012 Mid year Budget Amendments – Reserve Accounts
 - g. Memorandum 12-115 from Library Director as backup
 - h. Memorandum 12-116 from Public Works Superintendent as backup
 - i. Memorandum 12-024 from Public Works Director as backup
 - j. Memorandum 12-110 from Community and Economic Development Coordinator as backup

2. City Council Regular Meeting August 27, 2012 Pending Business
 - a. Ordinance 12-33(A) as amended by Council July 23, 2012
 - b. Ordinance 12-33(A)(S)
 - c. 2012 Mid year Budget Amendments – General Fund
 - d. Memorandum 12-113 from Systems Manager as backup
 - e. 2012 Mid year Budget Amendments – Port and Harbor
 - f. Memorandum 12-114 from Port and Harbor Director as backup
 - g. 2012 Mid year Budget Amendments – Reserve Accounts
 - h. Memorandum 12-115 from Library Director as backup
 - i. Memorandum 12-116 from Public Works Superintendent as backup
 - j. Memorandum 12-024 from Public Works Director as backup
 - k. Memorandum 12-110 from Community and Economic Development Coordinator as backup

CITY OF HOMER
HOMER, ALASKA

City Manager/
Finance Director

ORDINANCE 12-33(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE FY 2012 OPERATING BUDGET, INCLUDING APPROPRIATIONS TO THE GENERAL FUND AND THE PORT AND HARBOR FUND AND FUNDING NEW PROJECTS FROM VARIOUS RESERVE ACCOUNTS, APPROPRIATING \$10,567 FOR THE HOMER HOCKEY ASSOCIATION ZAMBONI BATTERIES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The City's expenses increased the first half of FY 2012; and

WHEREAS, The Homer Hockey Association has experienced similar expenses; and

WHEREAS, The Homer Hockey Association is a major contributor to the City's economy; and

WHEREAS, The City Manager and Department Directors believe it is in the best interest of the City to increase the FY 2012 operating budget to account for these increases.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby appropriates to the General Fund from the Fund Reserve; a line item description of appropriations is attached and incorporated herein. The Homer City Council hereby appropriates to the General Fund from the fund reserve and to the Port and Harbor Fund, from the port and Harbor Reserve Fund as follows:

General Fund	279,560.00
Port and Harbor Fund	5,000.00

Section 2. The Homer City Council hereby amends the Library Reserve Fund, Public Works Reserve Fund, Water and Sewer Reserve Fund, and the Port and Harbor Reserve Fund for the following additional projects as follows:

Library Software		
156-390	Library Reserves	31,750.00
Steam/Boiler Unit		
156-390	Public Works Reserves	16,666.66

47	256-378	Water Reserves	16,666.67
48	256-379	Sewer Reserves	<u>16,666.67</u>
49			50,000.00
50			
51		Design & Engineering for harbor improvement projects	
52	456-380	Port and Harbor Reserves	235,000.00

53
54 **Section 3. The Homer City Council hereby amends the General Reserve Fund for**
55 **the following additions:**

56
57 **100-350-5814 Homer Hockey Association** **10,567.00**

58
59 Section 34. The City Manager is authorized to execute the appropriate documents.

60
61 Section 45. This is a budget amendment ordinance, is temporary in nature, and shall not
62 be codified.

63
64 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

65
66 CITY OF HOMER

67
68
69
70 JAMES C. HORNADAY, MAYOR

71 ATTEST:

72
73
74
75 JO JOHNSON, CMC, CITY CLERK

76
77
78 YES:

79 NO:

80 ABSENT:

81 ABSTAIN:

82
83 First Reading:

84 Public Hearing:

85 Second reading:

86 Effective Date:

87
88 Reviewed and approved as to form:

89
90
91 Walt Wrede, City Manager

92
Thomas F. Klinkner, City Attorney

93 Date: _____
94

Date: _____

1 CITY OF HOMER
2 HOMER, ALASKA

3 City Manager/
4 Finance Director

5 ORDINANCE 12-33(A)(S)
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, AMENDING THE FY 2012 OPERATING BUDGET,
9 INCLUDING APPROPRIATIONS TO THE GENERAL FUND
10 AND THE PORT AND HARBOR FUND AND FUNDING NEW
11 PROJECTS FROM VARIOUS RESERVE ACCOUNTS,
12 APPROPRIATING \$10,567 FOR THE HOMER HOCKEY
13 ASSOCIATION ZAMBONI BATTERIES, AND
14 AUTHORIZING THE CITY MANAGER TO EXECUTE THE
15 APPROPRIATE DOCUMENTS.
16

17 WHEREAS, The City's expenses increased the first half of FY 2012; and

18 WHEREAS, The Homer Hockey Association has experienced similar expenses; and

19 WHEREAS, The Homer Hockey Association is a major contributor to the City's
20 economy; and

21 WHEREAS, The City Manager and Department Directors believe it is in the best interest
22 of the City to increase the FY 2012 operating budget to account for these increases.
23

24 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

25 Section 1. The Homer City Council hereby appropriates to the General Fund from
26 the Fund Reserve; a line item description of appropriations is attached and incorporated
27 herein. The Homer City Council hereby appropriates to the General Fund from the fund reserve
28 and to the Port and Harbor Fund, from the port and Harbor Reserve Fund as follows:
29

30	General Fund	279,560.00
31	Port and Harbor Fund	5,000.00

32 Section 2. The Homer City Council hereby amends the Library Reserve Fund, Public
33 Works Reserve Fund, Water and Sewer Reserve Fund, and the Port and Harbor Reserve Fund for
34 the following additional projects as follows:
35

36	Library Software	
37	156-390 Library Reserves	31,750.00
38	Steam/Boiler Unit	
39	156-390 Public Works Reserves	16,666.66

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47	256-378	Water Reserves	16,666.67
48	256-379	Sewer Reserves	<u>16,666.67</u>
49			50,000.00
50			
51		Design & Engineering for harbor improvement projects	
52	456-380	Port and Harbor Reserves	235,000.00 <u>\$125,000*</u>

53
54 **Section 3. The Homer City Council hereby amends the General Reserve Fund for**
55 **the following additions:**

56
57 **100-350-5814 Homer Hockey Association** **10,567.00**

58
59 Section 34. The City Manager is authorized to execute the appropriate documents.

60
61 Section 45. This is a budget amendment ordinance, is temporary in nature, and shall not
62 be codified.

63
64 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

65
66 CITY OF HOMER

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70 _____
71 JAMES C. HORNADAY, MAYOR

72 ATTEST:

73
74
75 _____
76 JO JOHNSON, CMC, CITY CLERK

77
78 YES:

79 NO:

80 ABSENT:

81 ABSTAIN:

82
83 First Reading:

84 Public Hearing:

85 Second reading:

86 Effective Date:

87
88 Reviewed and approved as to form:

89
90 _____
91 Walt Wrede, City Manager

92 _____
Thomas F. Klinkner, City Attorney

93 Date: _____

Date: _____

94

95 **Note: \$110,000 for design and engineering for harbor improvement projects is listed in**

96 **Ordinance 12-39(S).**

97

CITY OF HOMER
2012 - Mid year Budget Amendment(s)

General Fund:

Operating Expens	Department	2012 Budget	Expenses through 6/30/12	Budget Amendment Request	Justification
Overtime (5105)					
100-120	Finance	2,500.00	8,446.04	7,500.00	Required due to staffing shortages
100-149	Airport	2,050.00	2,855.61	4,000.00	Winter Weather - Harsh Winter
100-161	Dispatch	34,070.00	27,849.12	22,000.00	Required due to staffing shortages
100-171	General Maintenance	1,700.00	2,418.84	3,100.00	Winter Weather - Harsh Winter
100-174	Winter Roads	11,400.00	32,713.48	20,000.00	Winter Weather - Harsh Winter
100-176	Motor Pool	1,000.00	1,245.77	1,300.00	Winter Weather - Harsh Winter
Fuel (5203)					
100-114	Leased Property	28,000.00	27,001.57	28,000.00	Boys & Girls Club not considered at Budget Time
100-145	Library	26,014.00	18,885.82	10,000.00	Cost Increased in 2011, not captured in 2012 Budget
100-149	Airport	24,000.00	20,746.09	16,000.00	Cost increased in 2011, not captured in 2012 Budget
100-171	General Maintenance	14,000.00	7,831.98	2,000.00	Harsh Winter
100-176	Motor Pool	90,660.00	70,974.36	50,000.00	Harsh Winter
Veh/Boat Maint (5207)					
100-176	Motor Pool	120,000.00	85,173.79	25,000.00	Unexpected heavy equip. maintenance
Bldg & Ground Maint (5209)					
100-145	Library	500.00	5,125.00	3,560.00	
100-171	General Maintenance	10,000.00	10,491.54	5,000.00	Window Replacement & Office Imp
Prof & Spec Svcs (5210)					
100-170	Public Works	2,000.00	1,856.67	1,700.00	Additional Licensing Requirements
Rents & Leases (5214)					
100-174	Winter Roads	15,000.00	12,925.00	10,000.00	Snow Hauling Truck Rental
Communications (5215)					
100-130	Planning	400.00	392.07	400.00	Costs increased in 2011, not captured in 2012 Budget
100-140	City Hall	15,000.00	12,293.64	15,000.00	
100-145	Library	2,617.00	3,068.98	3,400.00	
100-170	Public Works	20,000.00	12,580.04	5,000.00	
Electric (5217)					
100-114	Leased Property	9,000.00	9,824.85	10,000.00	Boys & Girls Club not considered at Budget Time
100-145	Library	23,742.00	14,004.35	6,300.00	Cost increased in 2011, not captured in 2012 Budget
100-171	General Maintenance	23,000.00	13,011.35	3,000.00	Cost increased in 2011, not captured in 2012 Budget
Tools/Equipment (5231)					
100-176	Motor Pool	3,000.00	4,614.32	2,000.00	Specialty tools needed for newer vehicles and equipment
Computers & Related (5233)					
100-113	Information System	15,000.00	2,488.99	15,000.00	Tablet Purchase (See Back up information)
Snow Removal (5244)					
100-140	City Hall	3,500.00	5,535.00	6,500.00	Increased due to winter conditions
100-145	Library	6,280.00	5,610.00	3,800.00	Increased due to winter conditions

279,560.00



City of Homer

Office of the Systems Manager
491 East Pioneer Avenue
Homer, Alaska 99603-7645

Fax: (907) 235-3148
Telephone: (907) 435-3156
E-mail: npoolos@ci.homer.ak.us

MEMORANDUM 12-113

DATE: 7/16/2012
TO: HOMER CITY COUNCIL
FROM: NICK POLOS, SYSTEMS MANAGER
THROUGH: REGINA MAURAS, FINANCE DIRECTOR
SUBJECT: ALLOCATE \$14,310 FOR THE PURCHASE OF TABLET DEVICES

Per Council's direction, following the Council Work Session on April 16, 2012; Nick Poolos, Jo Johnson, and Walt Wrede evaluated several tablets in the Homer Public Library's collection. The 10" tablet form factor provided a screen large enough to easily read emails and view council packets, while still being a lightweight highly portable device.

Per the recommendations from the City Attorney, the Mayor and Council should be reading, responding and composing email from a City provided device. In the subsequent discussions at the June 13th meeting, Council raised concerns over the cost of purchasing tablets for their own use versus extending City IT resources support to the Mayor and Council's personal computing devices. The overall cost for the software licenses and staff time to support each personal device came to \$338.60 the first year and \$125.00 reoccurring every year after, or a cost of \$713.60 for 3 years. Any change to the makeup of Council would bring a new personal device which would incur the full \$338.60 cost for the first year of the new device.

The other use of a tablet device would be for accessing the Council Packet thus saving the cost of printing, assembling, and distributing the main packet and supplemental packet materials. The council packet is produced, with an average cost of \$14.50 per copy, 23 times per year. The cost of printing, assembling and duplicating the supplemental packet materials is another \$9.27 per copy. The yearly cost of producing the packet materials is \$546.71 (\$333.50 for the main packet and \$213.21 for the supplemental materials) per copy.

Given the costs of producing the paper packet, extending the tablet program to the department heads also makes fiscal sense. Purchasing 20 tablets and accessories at a total cost of \$14,309 (\$715.49 per tablet) would allow for City Departments to full participate in the paperless council meetings.

By going to a digital packet, the City will save \$8,479 over three years and \$23,238 over five years. Also, paper reduction for Council Meetings aligns with the City's Climate Action Plan.

RECCOMENDATION: Allocate the funds to purchase 20 tablets.

Cost Savings available through Tablet Purchase

Year	No Tablet Purchase		Tablets Purchased		Total	Tablet Savings
	Initial Costs	Department Copies	Tablet Purchase	Accidental Damage		
Year 1	personal devices	\$2,380	\$14,310		\$14,360	-\$5,725
	Council Packet Production	\$4,921	\$50			
	Department Copies	\$1,334				
Year 2	Personal Devices ongoing Cost	\$875	\$50		\$14,410	\$1,542
	Council Packet Production	\$5,068				
	Department Copies	\$1,374				
Year 3	Personal Devices ongoing Cost	\$901	\$600		\$15,010	\$8,479
	Council Packet Production	\$5,220				
	Department Copies	\$1,415				
Year 4	Personal Devices ongoing Cost	\$928	\$500		\$15,510	\$15,742
	Council Packet Production	\$5,377				
	Department Copies	\$1,458				
Year 5	Personal Devices ongoing Cost	\$956	\$500		\$16,010	\$23,238
	Council Packet Production	\$5,538				
	Department Copies	\$1,501				

Notes:

- 1) Staff costs were projected to increase at 3% per year, consumable costs were assumed to be static
- 2) No accounting was made for a change in Council membership a new member will incur the initial \$340 cost their first year

CITY OF HOMER

2012 - Mid year Budget Amendment(s)

Port & Harbor

Operating Expenses: Department		2012 Budget	Expenses through 6/30/12	Budget Amendment Request
400-611-5258	P&H Maintenance	10,000.00	7,789.04	5,000.00

Funding to come from: 456-380 Port & Harbor Reserves



City of Homer

Port / Harbor

4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

MEMORANDUM 12-114

TO: HOMER CITY COUNCIL
CC: CITY MANAGER WALT WREDE
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER *BH*
DATE: JULY 11, 2012
SUBJECT: MID-YEAR 2012 BUDGET AMENDMENTS

Due to an increased amount of spalling damage to the concrete float system's walking surface over the past two winters, Port Maintenance has had to step up their efforts in the float repair category. There is a total of 164,195 square feet of floats in the harbor, of which 102,906 square feet are made of concrete.

Through much research and hands-on trials, we believe that we have found a method and product that gives us the best to-date results for repairing the chuck holes in the concrete float walking surfaces. Port Maintenance has surveyed all the float systems and has been working through a prioritized "worst" to "not too bad yet" repair list.

Port Maintenance's 2012 float repair account 400-611-5258 was budgeted for \$10,000.00. At the mid-year mark, this line item had been expended. These types of repairs must be done during the summer months due to the fact that the materials used for repair require curing without freezing. The effect of simply waiting for the next budget cycle for funding is that we would not be able to address this spalling issue until next year's spring/summer season.

Recommendation

Approve the transfer of \$5,000.00 from the Port and Harbor Reserves 456-380 to Port Maintenance float/ramp repair account 400-611-5258 for the purposes of continuing these repairs in 2012.

CITY OF HOMER

2012 - Mid year Budget Amendment(s)

RESERVE ACCOUNTS

Library Software

Funding from:

156-390	Library Reserves	31,750.00
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Steam/Boiler Unit

\$50,000

Funding from:

156-390	Public Works Reserves	16,666.66
256-378	Water Reserves	16,666.67
256-379	Sewer Reserves	16,666.67
		<u>50,000.00</u>

Design & Engineering for harbor improvement projects:

Funding from:

456-380	Port & Harbor Reserves	235,000.00
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MEMORANDUM 12-115

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL

THRU: REGINA MAURAS, FINANCE DIRECTOR

FROM: ANN DIXON, LIBRARY DIRECTOR AND NICK POOLOS, SYSTEMS MANAGER

DATE: JULY 16, 2012

SUBJ: BUDGET REQUEST TO PURCHASE NEW LIBRARY SOFTWARE

Many services offered at Homer Public Library (HPL) are managed by automation software, known as an Integrated Library System (ILS). This software handles core functions such as circulation, cataloging, acquisitions, and reports.

The product used by the Library since 2006 is called Symphony and is produced by the SirsiDynix company. Though it was likely the best choice at the time it was purchased, technology has changed considerably in the last six years. Symphony has drawbacks, including cost, that limit the Library's ability to provide optimal service to the public, create efficient staff workflows, and adapt to ongoing changes in technology in a cost-effective manner.

Symphony is designed for large libraries with separate departments for various functions and for library systems comprised of multiple branches. Its complexity is cumbersome for a mid-sized stand-alone library such as HPL, where one person is the Interlibrary Loan "department" and where staff members perform numerous types of library tasks. The system often complicates workflows for staff and does not offer much flexibility. The various function modules do not integrate smoothly with each other. The reports function is daunting and time-consuming.

The current system is not particularly user-friendly for patrons, either, despite the efforts of library staff to improve the public access catalog for patrons. Many people ask for help searching the library catalog. We know that others, who don't ask, leave without finding what they are looking for. This system does not effectively display and integrate all the different types of resources a library these days has available – books, audiobooks, DVDs, magazines, online databases, e-books, and other electronic materials – which further hinders people's searches for information.

The Library's webpages are the most actively used portion of the City's website. Increasingly the public is coming to the Library website from mobile devices. Another drawback to the current system is the difficulty integrating new technologies, such as social media and mobile devices.

Even trying to set up e-mail notification for overdue materials has proved frustrating.

In addition to these technical problems, the current ILS system is expensive and costs more each year. Last year's increase of \$781 was typical, from \$11,318 in FY2011 to \$12,099 in FY2012. As well, the built-in fee structure prevents us from making improvements in workflow efficiency and service to the public. For example, there is an additional license fee for a module to enable electronic ordering which would be more efficient than our current procedures. These modules cost \$3000 to \$6000 to initially license and cost \$300 to \$600 annually thereafter. A fee would also be charged, approximately \$1800 for an additional license, to set up a "station" (circulation computer) in the children's room so we could check out materials there during children's programs or designated hours when a children's librarian would be available to help patrons.

Finally, technical support is often difficult to obtain and leaves the issue unresolved or only correctable with an additional cost.

Library staff and the IT director have investigated numerous options and determined that a more responsive, more efficient, less expensive system can be put into place. After extensive research we have chosen an open-source software product called Evergreen, with technical support from Equinox. It offers the flexibility, integration, and affordability we are seeking. The system is currently being used at the Haines Public Library, as well as the King County Library system around Seattle, and more than 800 other libraries worldwide. The initial expense of \$33,660 includes start-up costs that will be paid back within three to four years through significant savings on annual fees.

The new system should be adequate for at least 5 years. At that time the Library will have saved more than \$25,000 over our current system. It is realistic to expect the new system to last longer than 5 years, garnering additional savings of at least \$13,000 per year. Furthermore, this system will allow the Library to better serve the public, staff to work more efficiently, and improve access to all the types of resources available through the Library.

It is desirable to purchase the software and begin the conversion process before the end of this fiscal year. A typical conversion project takes 4 to 6 months to complete. It is essential to accomplish this task during the winter months, when staff has more time available to work on special projects than during the busy summer season. We will need to start in November or early December in order to be functioning smoothly before the May 1 renewal date for Sirsi and before the summer rush begins. This time frame also works well with updates and projects already scheduled by the IT director with other departments.

RECOMMENDATION: Approve funds from the library reserve account totaling \$33,660 for the installation, migration, and support of new Integrated Library System software.

Comparison of Costs for Evergreen and Sirsi Symphony Over 5 Years

	Evergreen	Evergreen Total	Sirsi	Sirsi Total	Evergreen Savings
Year 1					
Initial Cost	\$29,400	\$33,660	\$4,500	\$16,599	-\$17,061
Annual Support Fee	\$4,260		\$12,099		
Year 2	\$4,686	\$38,346	\$13,309	\$29,908	-\$8,438
Year 3	\$5,155	\$43,501	\$14,640	\$44,548	\$1,047
Year 4	\$5,670	\$49,171	\$16,104	\$60,651	\$11,481
Year 5	\$6,237	\$55,408	\$17,714	\$78,366	\$22,958

Notes:

- 1) Annual Fees for both vendors calculated with a 10% increase per year
- 2) Sirsi Annual Fee for Year 1 is based of off 2012 fee plus 10%
- 3) Sirsi Year 1 calculations assume purchase of Electronic Ordering module and additional circulation station, based on FY 2011 quote



**CITY OF HOMER
PUBLIC WORKS DEPARTMENT**

Jan C. Jonker, Superintendent
3575 Heath St.
Homer, Alaska 99603

Telephone: (907)235-3170
Fax: (907)235-3145

EMAIL: jjonker@ci.homer.ak.us

MEMORANDUM 12-116

To: Walt Wrede, City Manager
From: Jan Jonker, Public Works Superintendent *JCS*
Thru: Carey Meyer, PW Director
Date: Wednesday, July 11, 2012
Subject: New Steamer / Boiler Unit

As you recall, last winter our steam boiler malfunctioned and was destroyed beyond repair. At that time, due to the lengthy lead time for a new unit, we located a used one in Canada and made this purchase. This was a stop gap purchase which needed to be made expeditiously and we had discussed and planned to order a new boiler unit this summer.

Steam Boiler Unit

We have requested and received two price quotes from certified vendors for this equipment, one being in Canada. The quotes are;

- | | | |
|--|--------------------|---------------|
| • Industrial Boiler & Controls, Inc., Anchorage | \$43,816.00 | FOB Homer |
| • GenTex Oilfield Manufacturing, Alberta, Canada | \$38,500.00 | w/no shipping |
| Estimated shipping from Alberta to Homer is | <u>\$ 3,000.00</u> | |
| Total GenTex quote w/shipping | \$41,500.00 | |

It is also noted on the quotes that Industrial Boiler unit will be delivered 90 days ARO and GenTex unit is 14-16 weeks ARO. Industrial Boiler is also the designated area dealer for this equipment and provides sales & service in Alaska.

Additional Appurtenances -- (\$4,710.00)

We will also need to purchase two Steam Hose reels for this unit @ \$1,105.00 each as well as purchase some materials to fabricate a steel skid for this unit which will be built in house. Estimated materials for the skid is \$2,500.00.

Recommendation: Approve up to \$50,000 for this procurement. Cost to be split equally between PW Reserve, Water Reserve & Sewer Reserve accounts.



Industrial Boiler & Controls, Inc.

108 E. Dowling Road, Suite B
P.O. Box 91418
Anchorage, Alaska 99509-1418
(907) 562-2827

VAPOR POWER INTERNATIONAL

QUOTATION
12-13638

City Of Homer
Homer Alaska

July 3, 2012

Attention;
Levi
Fax 907-235-3145

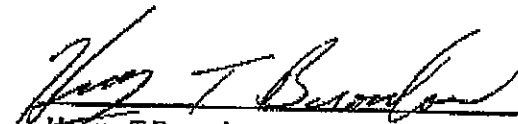
<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1	1	Vapor Steam Generator Model No. 4992-4BT 40 BHP, 1,380 lbs/hr from and at 212° F 300 psi design, 250 psi max operating No. 2 Oil Fired - Includes 2 instruction manuals - Prime mover by others - Tachometer drive and display, not mounted	\$ 43,816.00

PRICE:
-All prices are F.O.B. Franklin Park, Illinois – freight paid to Homer, Alaska
-Standard warranty is 12 months from startup or 18 months after shipment, whichever comes first. Warranty is for parts only and does not include labor.

TERMS:
With order 50% of unit price
30 days after ship date 50% of unit price

Note: Any changes to these standard Terms of Payment will require Vapor Credit Department approval.

DELIVERY: 90 days after receipt of an approved purchase order


Harvey T Brownlow
President

Industrial Boiler & Controls, Inc. Representative

PRICES QUOTED ABOVE ARE CURRENTLY IN EFFECT, AND ARE FIRM FOR 90 DAYS FROM DATE OF THIS QUOTATION. PREVIOUS QUOTATIONS ON THIS EQUIPMENT ARE VOIDED BY THIS QUOTATION. ALL PRICES ARE SUBJECT TO ADDITION OF ANY APPLICABLE SALES, USE OR SIMILAR TAXES.

N: word/ihc/proposal/12-13638/htb

Jan Jonker

From: Joe De Wit <jdewit@gentex.ca>
Sent: Tuesday, July 10, 2012 12:27 PM
To: Jan Jonker
Cc: Tony Carlson
Subject: RE: Steamer

Hey Jan,

A budgetary price for the 4992-4BT with mechanical controls is \$38,500.00 USD. This price does not include shipping to Alaska. At this time delivery is roughly 14-16 weeks upon placement of the order. If you have any other questions please let me know.

THX

Joe

GenTex Oilfield Manufacturing Inc.
Joe de Wit
Sales Representative (Canada & United States)
Phone: (403) 341-4155
jdewit@gentex.ca

From: Jan Jonker [<mailto:Jonker@ci.homer.ak.us>]
Sent: 07/09/2012 9:47 AM
To: Joe De Wit
Subject: RE: Steamer

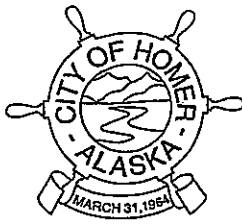
Hi Jo-

Am looking to purchase a NEW boiler and need a quote amount for budget request.

Looking for Vapor Steam Generator, Model No. 4992-4BT with mechanical controls. Can you provide me with a budget number so I can get this going through our political process.

Hope your summer is going well.

Mr. Jan C. Jonker, Superintendent
City of Homer, DPW
3575 Heath St.
Homer, AK 99603
907-235-3170



CITY OF HOMER
PUBLIC WORKS
3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170
FACSIMILE (907)235-3145

MEMORANDUM 12-024

TO: Walt Wrede, City Manager
FROM: Carey Meyer, Public Works Director
DATE: February 7, 2012
RE: **Steamer Equipment Replacement**

In January, the equipment inside the steamer truck malfunctioned and melted down. The accident occurred on an unusually bitter cold morning; an autopsy concluded that the probable cause of death was a frozen water/fuel regulator that allowed the boiler to continue to be heated even though there was no longer any water in the boiler.

The availability of this equipment is critical to providing thawing service to the community. The equipment is used to steam hydrants (several times a winter to minimize frost heaving and hydrant failure), open frozen sewer lines, thaw blocked culverts and open frozen ditches. It is especially vital during breakup. Although Public Works was able to borrow a steamer from ADOT for one day, our hydrant steaming, ditch opening and culvert thawing operations have come to a standstill. Significant damage to public infrastructure and private property could result if thawing capabilities are not available.

Public Works has contacted vendors that supply new skid mounted steaming equipment. The delivery of new equipment is 8-10 weeks out, and will require significant research to determine which one best meets our needs. The expected cost of a new steamer unit is \$40,000 – \$50,000

A reconditioned steam unit is available in Alberta Canada; the only one Public Works has been able to locate. The cost of this unit is \$24,775.01 (plus \$2,500 shipping).

Public Works mechanics have attempted to repair the steamer utilizing parts from the steamer unit surplused in 2003. This attempt has failed.

At this time, Public Works believes that purchasing the used steamer unit is the only way to acquire the critical equipment necessary to meet our immediate needs. Based on the implications of not having thawing capacities, Public Works will evaluate and make future recommendations regarding the purchase of a new steamer unit, so that the community has redundant thawing capabilities.

Recommendations: The City Council pass an ordinance approving the purchase of a used steamer unit and authorizing the City manager to execute all necessary documents. The cost should be split equally between the PW Reserve, Water Reserve and Sewer Reserve accounts.



**CITY OF HOMER
CITY HALL**

MEMORANDUM 12-110

To: Mayor Hornaday and City Council
 From: Katie Koester, Community and Economic Development Coordinator
 Through: Walt Wrede, City Manager
 Date: June 25, 2012
 Subject: Update on Municipal Harbor Grant

The purpose of this memo is to update the Mayor and Council on the information listed in Resolution 12-043 authorizing the City Manager to issue revenue bonds for the required 50% match portion of the Municipal Harbor Facility Grant Program.

- 1) **Updated total estimate for Harbor Improvement Projects.** Resolution 12-043 lists the total amount for the three harbor improvements projects (Replacing Ramp 3 and Harbor Floats and System 5 Upgrades), as \$9,094,000. The latest estimate from the engineer is \$9,119,000 (a \$25,000 difference).
- 2) **Do not bond for Denali Commission Waterfront Improvement Grant required local match.** Resolution 12-043 includes the Denali Commission Waterfront Improvement Project required local match of \$110,000 in the bond sale. This grant is for the design and engineering phase of replacing Ramp 3 and Harbor Floats and System 5 upgrades. The City needs to have this phase of the project done before the bond sale to finish the harbor improvement projects on schedule. The Municipal Harbor Grant requires the construction of all projects to be complete 18 months after notice of award. Projects need to be closed out December 2014 for the current application cycle. The recommendation is to not bond for the match and come up with the \$110,000 from a combination of reserves and cruise ship passenger vessel pass through funds from the Borough (\$32,000).
- 3) **Backing out design and engineering costs from the Harbor Improvement Projects.** Design and Engineering expenses are ineligible for the Municipal Harbor Grant Program and cannot be included in the application. Furthermore, that phase of the project needs to be complete by the time the Municipal Harbor Grant funds are awarded to keep the project on schedule.

Project	PnD February Estimate	Design and Engineering	Construction Only Total	50% Construction
Ramp 3	\$795,000	\$62,000	\$733,000	\$366,500
Harbor Float Replacement	\$7,353,000	\$570,000	\$6,783,000	\$3,391,500
System 5	\$971,000	\$75,000	\$896,000	\$448,000
TOTAL	\$9,119,000	\$707,000	\$8,412,000	\$4,206,000

The Denali Commission grant will cover over half the design and engineering expenses. The City needs to come up with \$235,000 (including local match for Denali Commission grant) for the remainder. This cannot be included in a bond because of timing issues. The recommendation is that these funds come from reserves. An amendment to the current budget will come before you next meeting (July 23rd) reflecting this change.

Design and Engineering	
Denali Commission	\$440,000
KPB CPV funds	\$32,000
City of Homer (Reserves)	<i>\$235,000</i>
TOTAL	\$707,000

- 4) **Remove Load and Launch Ramp from the Municipal Harbor Grant Application.** Alaska Department of Fish and Game (ADF&G) has identified federal funds to replace the Load and Launch ramp, a 3.5 million dollar project. The City is expected to come up with a 25% match for the construction portion of the project (\$787,500). The City may not use the Load and Launch Ramp federal grant funding as a match for the Municipal Harbor Grant because:
- a. The city does not have solid proof of funding for the grant application (such as an award letter). ADF&G is unsure when the funding will come through for this project.
 - b. It is unlikely the Load and Launch Ramp can be completed in the 18 month time frame the Municipal Harbor Grant requires (by December 2014).

The City may consider bonding for the entire \$787,500 local match for the construction phase of the Load and Launch Ramp. This would increase the amount the City needs to bond for to just shy of \$5 million. Resolution 120943 authorizes the City to bond for up to 5 million dollars.

Bond Sale	
50% Construction \$ for 3 Projects	\$4,206,000
Load and Launch Ramp	\$787,500
TOTAL	<i>4,993,500</i>

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-36

An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags.

Sponsor: Lewis/Burgess

1. City Council Regular Meeting July 23, 2012 Introduction
2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. Written public comment
3. City Council Regular Meeting August 27, 2012 Pending Business
 - a. Written public comment

1 CITY OF HOMER
2 HOMER, ALASKA

Lewis/Burgess

3
4 ORDINANCE 12-36

5
6 AN ORDINANCE OF THE HOMER CITY COUNCIL,
7 ENACTING HOMER CITY CODE CHAPTER 5.42
8 PROHIBITING SELLERS FROM PROVIDING CUSTOMERS
9 WITH DISPOSABLE PLASTIC SHOPPING BAGS.

10
11 WHEREAS, The use of disposable plastic shopping bags in Homer creates burdens on
12 the local solid waste disposal system and degrades the environment; and

13
14 WHEREAS, To decrease the use of disposable plastic shopping bags in the City, it is
15 necessary to restrict such use; and

16
17 WHEREAS, It is in the best interest of the health, safety and welfare of City residents to
18 restrict the use of disposable plastic shopping bags in the City.

19
20 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

21
22 Section 1. Homer City Code Chapter 5.42 Disposable Plastic Shopping Bags, is hereby
23 enacted to read as follows:

24
25 Chapter 5.42
26 DISPOSABLE PLASTIC SHOPPING BAGS

- 27
28 5.42.010 Purpose.
29 5.42.020 Definitions.
30 5.42.030 Prohibition on use of disposable plastic shopping bags.
31 5.42.040 Penalty.

32
33 5.42.010 Purpose. The purpose of this chapter is to reduce the generation of waste from
34 disposable plastic shopping bags.

35
36 5.42.020 Definitions. In this chapter:

37 a. "Buyer" means a person who is a buyer under Kenai Peninsula Borough Code
38 5.18.900.

39 b. "Disposable plastic shopping bag" means a bag made from plastic or any material
40 marketed or labeled as "biodegradable" or "compostable" that is neither intended nor suitable for
41 continuous reuse and that is less than 2.25 mils thick, designed to carry customer purchases from
42 the seller's premises, except for: bags used by customers inside stores to package bulk items such
43 as fruit, vegetables, nuts, grains, candy, or small hardware items, such as nails and bolts; bags
44 used to contain dampness or leaks from items such as frozen foods, meat or fish, flowers or
45 potted plants; bags used to protect prepared foods or bakery goods; bags provided by pharmacists
46 to contain prescription drugs; newspaper bags, laundry or dry cleaning bags; or bags sold for

47 consumer use off the seller's premises for such purposes as the collection and disposal of
48 garbage, pet waste, or yard waste.

49 c. "Seller" means a person who is a seller under Kenai Peninsula Borough Code
50 5.18.900.

51
52 5.42.030 Prohibition on use of disposable plastic shopping bags. No seller may provide
53 to a buyer, any disposable plastic shopping bag for the purpose of carrying a buyer's purchased
54 goods from the seller's premises.

55
56 5.42.040 Penalty. The penalty for each violation of this chapter shall be a fine of \$50.00.

57
58 Section 2. Section 1 of this Ordinance is of a permanent and general character and shall
59 be included in the City Code.

60
61 Section 3. This Ordinance shall take effect on January 1, 2013.

62
63 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of
64 _____ 2012.

65
66 CITY OF HOMER

67
68
69
70
71 _____
72 JAMES C. HORNADAY, MAYOR

73 ATTEST:

74
75
76
77 _____
78 JO JOHNSON, CMC, CITY CLERK

79
80
81 YES:

82 NO:

83 ABSTAIN:

84 ABSENT:

85
86 First Reading:

87 Public Hearing:

88 Second Reading:

89 Effective Date:

90 Reviewed and approved as to form:

91

92

93

94 Walt E. Wrede, City Manager

95

96

97 Date: _____

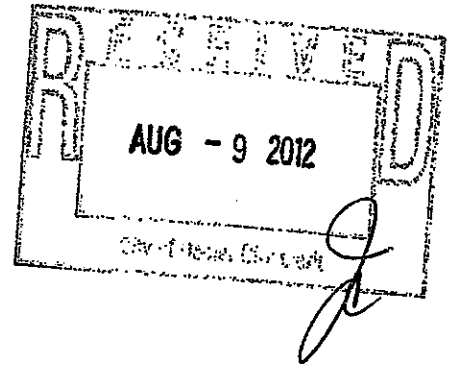
Thomas F. Klinkner, City Attorney

Date: _____

RE: BAN BAG

August 1, 2012

Dear City Council,



I am writing in support of the proposed Homer Plastic Bag Ban. We live in a critical habitat and now have a land transfer site in lieu of a landfill. This ban will protect our fragile ecosystem and reduce our waste. The reduction of waste will save the community money. This action will promote the safety and health of wildlife, watersheds, our coastal ecosystem and the marine habitat of Kachemak Bay. Many bags blow around the community, stuck in limbs, snag as tundra tumbleweeds impacting our beautiful environment. Plastic bags are the most ubiquitous consumer item designed to last for minutes but persist in our marine environment for hundreds of years. Approximately 60 -80% of all marine debris and 90% of floating debris is plastic. Plastic pollution poses a persistent threat to marine life; over 267 species worldwide have been impacted by plastic litter, including plastic bags. Less than 5% of single use bags are currently recycled. The rest of these bags inevitably end up in our landfills or as litter clogging storm drain systems, and making their way to our waterways and the bay. This ban will protect the natural beauty of Homer, Alaska and reduce trash management costs to taxpayers. Many local businesses presently provide affordable durable bags at affordable prices for consumers. Thank you for your support of the Plastic Bag Ban.

Sincerely,

Brenda Dolma

4276 Shirley Ct Homer, Alaska 99603

AUG 13 2012 AM 11:23 *De***Art Shop Gallery**

From: "Karin Marks" <kjm59@alaska.net>
To: <artshopg@xyz.net>
Sent: Monday, August 13, 2012 9:43 AM
Subject: FW: message to the members of the City Council

From: Karin Marks [mailto:kjm59@alaska.net]
Sent: Thursday, August 09, 2012 1:54 PM
To: 'clerk@cityofhomer-ak.gov'
Subject: message to the members of the City Council

To City Council Members,

I am Karin marks and I live in Homer and my business the Art Shop Gallery is also within city limits and as a small business retailer in business for 20 years and who uses bags, I would like to express my view on the ordinance 12-36.

I will try to make the public hearing on Monday August 13th, but I have employees that have some obligations so that I may have to be in my shop until it closes at 7pm.

I am not in favor of the ordinance as written. I think this has been written with a specific size and type of business in mind and so since Homer has a predominance of small retail businesses, it does not fit our situation.

I am in favor of protecting our environment and I actually think most people in Homer no matter who they are want to keep Homer beautiful. Unfortunately there are some who think we are not moving fast enough and some who think we are moving too fast. The Art Shop Gallery wanted to try an urban smaller wind turbine (that could be artistically painted no less), but wind turbines were banned within city limits. So I have tried to make my old building more energy efficient and am in favor of the gas line so that we might see some economic relief as the alternative energy ideas become more feasible. I have a cloth like reusable bag for sale and often give them to customers. Yes, it is an advertising expense, but they are costly to use for everything. I, like more and more stores in town, ask customers if they really need a bag. Often they say no, but with a lot of travelers they need one. This asking does keep more bags out of use, no matter what they are made out of.

Historically, the Art Shop Gallery made the decision to avoid paper bags so that we would reduce the use of trees. Then we purchased plastic bags in a large quantity to support the Homer Chamber of Commerce. Now this ordinance is talking about not allowing plastic bags.

There are several additional points to bring up:

1. Whatever mil thick my plastic bags are is something I am not aware of, but I would suggest that I see people using them in several ways including in trash baskets and giving things to other people.
2. The ordinance goes into descriptions of the exact plastic bags considered ok, but nothing is mentioned about the plastic bags in many sizes that I use to protect art work. This is necessary for the value and the type of climate we have. 5.42.030 states that no seller can provide a plastic disposable bag to carry out something. Where do my bags fit? Some of the sizes I use are large so paper would be difficult and paper is not waterproof. There may be other types of items that have not been noted in this ordinance.
3. The date for commencing the ordinance is relatively sort if a business has recently purchased bags.

Bags are generally bought in bulk to keep the cost down and we are now entering a period of time when retailers are not as busy so fewer bags will be used. This will just be another extra expense if a business has not been given enough time to use down their supply. Also it will take time to find an alternative. For many of us, the season for making a living is very short and since we are in the middle of it, spending time finding new sources are not easy.

4. Having this ordinance first appear in July, during a time when people are working hard and trying to play just a little, could be a reason that there was little reaction at the last Council meeting on this. I certainly only knew about it because I was there continuing my support of the gas line.

In conclusion, I think the idea of reducing the use of bags to save money getting rid of unwanted trash is great, keeping the environment beautiful is great and encouraging less use of any bags is great. I think we should be careful with this type of ordinance especially section 5.42.030 since there may be others like me that try to be responsible, but need certain types of bags not listed for their business and it is the people who get the bags that need to take responsibility also. Plus I think we would need more time to make any changes, at least a year.

Thank you,
Karin Marks

Jo Johnson

From: Kat Haber [kathaber@aol.com]
Sent: Tuesday, July 24, 2012 10:28 AM
To: Jo Johnson
Subject: Bag Ban Support

I support the Bag Ban being considered by the Council.

Naturally,
Kat

Director, WILD Foundation

Affinity Rep, HaberVision.com

Mentor, TEDxYouth@Homer2012:Let'sPlay! Thursday, July 26 from 5-9:30 at the Mariner Theater

Organizer, TEDxVailWomen

Mayor c/c
7/30/12

Jo Johnson

From: Phil Rozenski [Phil.Rozenski@hilexpoly.com]
Sent: Monday, July 30, 2012 12:59 PM
To: Department Clerk
Subject: Plastic Bag Legislation in Homer

Mayor Hornaday,

As an employee of Hilex Poly, an industry leading manufacturer and recycler of plastic bag and film products, I have been following the recent conversation in Homer to potentially bag plastic grocery bags. As discussions on the issue continue, I wanted to share some information about the real impacts of bag bans and an alternative – recycling – that achieves the goal of reducing litter while protecting the 30,800 Americans employed by the plastic bag manufacturing and recycling industry.

Experience shows bag legislation cripples green job growth while producing no benefits for the environment or consumers. My concern is that a proposal to ban bags in Homer will not take into account that plastic bags are 100 percent recyclable, can contain recycled content (true closed-loop recycling) and can be reused for many household purposes as nine out of 10 Americans already do. Eliminating free plastic grocery bags forces consumers to search for alternatives such as paper or cloth bags. Both options weigh more and take more energy to produce, contributing to greater emissions, not less. Additionally, some reusable bags have been found to contain harmful bacteria and viruses that pose health threats to consumers.

Most importantly, implementing a bag ban would not address the issue of litter in a meaningful way. In fact San Francisco reported plastic bags to be only **0.6 percent** of litter before the City implemented a plastic bag ban. One year after the ban, plastic bag litter was actually reported to be **0.64 percent**.

Put simply, banning plastic bags in Homer would:

- Put thousands of manufacturing jobs at risk
- Increase dependence on foreign oil
- Increase global greenhouse gas emissions
- Decrease recycling of plastic bags, sacks and wraps
- Have minimal impact on the small fraction (**less than 0.5 percent**) of plastic bags that are part of the U.S. municipal solid waste stream

Hilex Poly is committed to working with lawmakers like yourself to develop comprehensive recycling programs. Through our Bag-2-Bag program, we enable people to deposit their used plastic bags and wrap into bins at local retailers for recycling. In 2011 alone, Hilex recycled more than 35 million pounds of post-consumer plastic bags, sacks and wraps.

I hope this information was helpful in describing why recycling is a better option and bag bans are, simply put, bad public policy. I ask that you please consider the alternatives to anti-bag laws in order to preserve consumer choice, jobs and our industry. If you have any questions or would like to discuss the facts about plastic bags and the impacts of plastic bag legislation, please let me know; I am available to discuss this further with you at any time.

v/r

Philip R. Rozenski
Director of Marketing and Sustainability
618 402-4244
phil.rozenski@hilexpoly.com

Learn the facts about plastic bags at www.bagtheban.com

Hillex Poly Co., LLC
1780 Belt Way Drive
St. Louis, MO 63114

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Jo Johnson

From: Walt Wrede
Sent: Monday, August 06, 2012 8:31 AM
To: Jo Johnson
Subject: FW: bags

JO:

Comments for Council packet.

Walt

From: Kate Mitchell [<mailto:nomarkate@yahoo.com>]
Sent: Saturday, August 04, 2012 10:35 AM
To: Monte Davis
Cc: Walt Wrede
Subject: bags

Altho I appreciate the Homer city council tackling the trash problem--
I have a problem with the approach.

How about something proactive for the business community. How about the city putting up the initial investment to bring in enough reusable bags with a catchy HOMER logo on it to get all of us out of the plastics business.

Put the Homer Chamber in charge of selling them at a really good price- with a small profit to the chamber for handling the project and funds into their annual budget.
None of us love plastic bags, we all recognize there impact on the land fill. But, as a business owner, I hate to see this kind of legislation--I know there a big infastructure projects to be worked on in our behafe and believe that is where the energy should be directed.

P.S. if we practiced local purchase it would be even better.

1 CITY OF HOMER
2 HOMER, ALASKA

3 City Manager

4 RESOLUTION 12-074
5

6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
7 ALASKA, AUTHORIZING THE CITY MANAGER TO
8 NEGOTIATE A TRANSFER OF RESPONSIBILITY
9 AGREEMENT WITH THE ALASKA DEPARTMENT OF
10 TRANSPORTATION AND PUBLIC FACILITIES WHICH
11 DESIGNATES THE CITY AS THE ENTITY RESPONSIBLE
12 FOR ENGINEERING, DESIGN, AND CONSTRUCTION OF
13 TRAFFIC CONTROL IMPROVEMENTS AT THE
14 INTERSECTION OF MAIN STREET AND THE STERLING
15 HIGHWAY.
16

17 WHEREAS, The Main Street / Sterling Highway intersection has been identified by the
18 Alaska Department of Transportation and Public Facilities (ADOT/PF) and the Homer Police
19 Department as the most dangerous intersection in the community; and
20

21 WHEREAS, The Homer Intersections Study, completed by ADOT/PF in 2005 identified
22 this intersection as one that should have traffic control improvements installed by this date due to
23 traffic counts and accident data; and
24

25 WHEREAS, The City and ADOT/PF have discussed a number of ways to obtain funding
26 to construct intersection improvements but to date, no such funding has been obtained and
27 previous cost estimates exceeded the amount of funding the City was able to contribute; and
28

29 WHEREAS, The City has obtained a Legislative Grant in the amount of \$2,000,000 for
30 improvements to this intersection and/or Main Street itself; and
31

32 WHEREAS, The City Council views this as a public safety issue, wants to see the
33 problem addressed as quickly as possible, is on record as supporting construction of a traffic
34 signal if that appears to be the quickest and most affordable solution, and is willing to contribute
35 the Legislative Grant toward the cost of construction; and
36

37 WHEREAS, ADOT/PF has recently indicated to the City that a traffic signal could be
38 constructed without all of the desirable associated intersection improvements for the amount of
39 money available and further, that the quickest way to get this done is for the City to assume
40 responsibility for construction.

41 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council finds that
42 assuming primary responsibility for construction of intersection improvements at Main Street
43 and the Sterling Highway is in the public interest and it is willing to contribute the Legislative
44 Grant for that purpose.

45
46 BE IT FURTHER RESOLVED that the Council hereby authorizes the City Manager to
47 negotiate a Transfer of Responsibility Agreement with ADOT/PF which designates the City as
48 the entity responsible for engineering, design, and construction of traffic control improvements at
49 the intersection of Main Street and the Sterling Highway.

50
51 PASSED AND ADOPTED by the Homer City Council this 13th day of August, 2012.

52
53 CITY OF HOMER

54
55
56
57 _____
JAMES C.HORNADAY, MAYOR

58 ATTEST:

59
60
61 _____
62 JO JOHNSON, CMC, CITY CLERK

63
64 Fiscal Note: \$2 Million Legislative Grant

MEMORANDUM 12-127

TO: Mayor Hornaday / Homer City Council

FROM: Walt Wrede

DATE: August 7, 2012

SUBJECT: Main Street and Sterling Highway Intersection

At the last Council meeting, during the Manager's Report, I informed you that ADOT/PF was proposing to apply for HSIP Funds to construct traffic control improvements at the intersections of Main Street and the Sterling Highway and Main Street and Pioneer Ave. HSIP funds are available for improvements at dangerous intersections. There was discussion about how long it was taking to obtain improvements at this intersection and what the available options might be to get this done.

One available option to get improvements constructed quickly was for the City to assume responsibility for design and construction. It was agreed that I should bring a resolution forward that expressed support for this approach in order to get the issue on the table and generate further discussion and action. The Council also asked for more information about DOT/PF's intent, the scope of the project they were proposing, and how much money the City would be leaving on the table if it simply went ahead and did this work itself in order to save time.

This agenda contains a resolution authorizing the City Manager to negotiate a Transfer of Responsibility Agreement with ADOT/PF that makes the City the responsible party for engineering and construction. Since the last meeting, ADOT/PF, based upon the City's comments, has revised its application for HSIP funds and upgraded the budget (\$2.8 Million) and the scope of work (all desirable intersection enhancements including turning lanes on Main Street). DOT/PF says this work can be accomplished in three years or less. I think this development changes the landscape significantly.

If the City chooses to move ahead and build the improvements itself in the next year, it will potentially be leaving a significant amount of money on the table, not to mention an improvement that will be better than what the City can afford on its own (the legislative grant). This is after all, the intersection of two State roads and improvements here are ultimately a State responsibility. This of course, must be weighed against the public safety risks associated with waiting another 2 or 3 years.

In our view (Carey and I), the best option for the City may be to allow the State to go ahead with its proposal and for the City to pledge its \$2 Million toward the project and related improvements to Main Street. This would accomplish several things. First, it would insure that the City received good improvements there, not temporary or half baked ones. Second, the local match would help this project

score much higher and increase the likelihood of funding. Third, a higher priority, well funded project is more likely to be constructed quickly.

Other alternatives for discussion include 1) let DOT/PF move ahead as planned and use the legislative grant entirely for improvements on Main Street itself 2) seek a Legislative re-appropriation of the grant money and use it for City owned streets that are a high priority like the proposed new East-West Corridor from Lake to Bartlett, and 3) adopt this resolution and construct a traffic signal as quickly as possible.

RECOMMENDATION: Vote this resolution down, pledge the legislative grant toward the project and associated improvements to Main St. itself, and send a message to ADOT/PF that says the City is willing to pledge the funds provided that it gets reasonable assurance that the intersection improvements can be completed within 2 years. If not, request interim improvements like a blinking light / four- way stop.

Walt Wrede

From: Bosin, Anna D (DOT) [anna.bosin@alaska.gov]
Sent: Friday, July 27, 2012 9:13 AM
To: Walt Wrede; Thomas, Scott E (DOT); Carey Meyer
Cc: Rick Abboud; Lincoln, Gary E (DOT); Linnell, John R (DOT); Morton, Kenneth M (DOT); Biloan, Joselyn (DOT)
Subject: RE: Homer Intersections

Thank you for your comments. Please see my response in RED below:

From: Walt Wrede [mailto:wwrede@ci.homer.ak.us]
Sent: Thursday, July 26, 2012 11:00 AM
To: Bosin, Anna D (DOT); Thomas, Scott E (DOT); Carey Meyer
Cc: Rick Abboud
Subject: RE: Homer Intersections

Anna:

Thanks for providing the City of Homer with the opportunity to comment.

Main St. and Pioneer: We have no comments on this intersection proposal at this time. What DOT/PF proposes there looks like it would work well under present conditions. We will proceed with this nomination as reviewed

Main St. and Sterling: We appreciate the attention to this intersection and we encourage you to make the application. Maybe we were told this, but we were disappointed to see that the proposal is bare bones and does not include intersection improvements like turning lanes on Main St. If we had known this could be done for only \$1.1 Million we might have suggested that the City do the project itself earlier. Perhaps the intent is for this to be a stop gap measure to address an immediate problem until other improvements can be funded later, like turning lanes or a roundabout. But who knows how long that will take. If possible, the City recommends asking for the additional funds necessary to make this fully functional intersection. After internal review of this draft nomination, and the re-evaluation of the HSIP program funds for this FFY13, we will be modifying this intersection nomination to be "Main St and Sterling Highway Intersection Improvement." We will include in this nomination package a planning level estimate for both a roundabout and a signalized intersection with turning lanes on Main Street. During the design process, the possibility of either a roundabout or signalized intersection will be vetted.

If it is not possible to request additional funding, perhaps we could talk about adding the \$2 Million the City received through a Legislative grant to get the intersection needed. The City Council is currently considering its options with respect to that grant. The \$2M you have can be used to supplement the design/ROW for improvements. Without those funds set aside exclusively for this project, we cannot use them as a credit towards meeting the benefit cost analysis.

Hope these comments are helpful. Please call if you have questions.

Regards,

Walt Wrede
City Manager

From: Bosin, Anna D (DOT) [mailto:anna.bosin@alaska.gov]
Sent: Monday, July 23, 2012 1:29 PM
To: Thomas, Scott E (DOT); Walt Wrede; Carey Meyer
Subject: RE: Homer Intersections

Hi Walt and Carey-

Scott is out until next Monday. Do you have any comments, questions, concerns regarding the HSIP nomination package for projects proposed in Homer? Please let me know so I can incorporate them. I am hoping to get this finalized this week for submittal to headquarters first thing next week. Thanks!

-Anna

Anna Bosin, P.E.
HSIP Coordinator
AKDOT&PF
907.269.0643
907.269.0654 fax

From: Thomas, Scott E (DOT)
Sent: Monday, July 16, 2012 1:12 PM
To: Walt Wrede; 'cmeyer@ci.homer.ak.us'
Cc: Bilon, Joselyn (DOT); Bosin, Anna D (DOT); Vanderwood, Randy D (DOT)
Subject: Homer Intersections

Walt, Carey,

Attached are DRAFT nominations only for Homer: Sterling and Main, Pioneer and Main. I have tested All Way Stop operations for warrants and traffic simulation at summer Level of Service B. It meets criteria as pointed out in 2005 and will perform acceptably. In Design we could consider Yellow/Red in the winter season vs Red/Red in the summer.

However, that presents some concerns, for consistency at this time, I would propose we start with the concept of red/red year around to keep everyone clear with the least confusion.

Will go to HQ July 30th, then FHWA approval by Sept 30th.

If approved, the 2 intersections would be eligible for federal funds and take 2 to 3 years to deliver with permitting, ROW, etc. Given our funding schedules, I recommend this. This would leverage your other Main Street funds.

Scott Thomas
Traffic Safety Engineer
DOT/PF Central Region
907-269-0633
scott.thomas@alaska.gov

MEMORANDUM

State of Alaska


Department of Transportation & Public Facilities
Design and Engineering Services – Central Region
Traffic, Safety and Utilities Section

TO: Jeff Jeffers, P.E.
State Traffic Engineer
Headquarters

DATE: July 31, 2012

TO: Jennifer Witt, Chief
Planning and Administrative Services
Central Region

FILE NO:

THRU: Ken Morton, P.E. 
Preconstruction Engineer
Central Region

PHONE NO: 269-0639

FROM: Scott Thomas, P.E. 
Regional Traffic Engineer

SUBJECT: 2012 CR HSIP Nominations
(FFY 2013+) Submittal 1

New Candidate Nominations for the 2012 HSIP Program are attached for approval. Thirteen (13) new projects are submitted for consideration in the Statewide Transportation Improvement Program (STIP) and AMATS Transportation Improvement Program (TIP). We request the State Traffic Engineer submit these new candidates to the Federal Highway Administration for HSIP Program approval.

In addition to the new project candidate nomination packets, a six-year HSIP Program funding plan has been updated and is included for review. Please note that more nominations are needed to cover FFY14. This will require a variety of HSIP scopes that meet the STSP on fast schedules. Central Region plans to continue to nominate HSIP projects past the July 31st deadline.

Nomination	Project	B/C	Project Cost	Est. Annual Maint. Cost	Goals, STSP Conformance
13CR01	Sterling Highway & Main Street (Homer) Intersection Improvements	0.31:1	\$2,804,000	\$0-\$7,500	Intersection angle collisions reduction
13CR02	Muldoon Road Channelization Improvements: 11 th Court to Boundary Ave	0.74:1	\$3,823,000	\$15,000	Intersection angle collisions reduction, non-motorized collision reduction
13CR03	Parks Hwy & Petersville Rd Intersection Improvements	2.05:1	\$364,000	\$1,500	Intersection angle collisions reduction

2012 HSIP Nominations for FFY13+ CR HSIP

13CR04	Sterling Hwy & North Fork Rd (Anchor Pt) Intersection Improvements	2.07:1	\$341,000	\$1,500	Intersection angle collisions reduction
13CR05	Pioneer Ave & Main St (Homer) Intersection Improvements	0.31:1	\$404,000	\$1,500	Intersection angle collisions reduction, special users crash reduction
13CR06	O'Malley Rd & Elmore Rd Intersection Improvements	0.47:1	\$345,300	\$1,500	Intersection angle collisions reduction
13CR07	Bogard Rd & Seldon Rd Intersection Improvements	0.44:1	\$335,000	\$1,500	Intersection angle collisions reduction
13CR08	Glenn Highway Continuous Lighting, MP 27-31	0.44:1	\$9,231,300	\$75,000	All Nighttime and animal collision reduction
13CN01	Central Region Guardrail Delineation Enhancements	Est. 5.2: min	\$772,000	\$3,000	Single Vehicle Run off Road Collisions reductions with guardrail, Secondary lane departure reduction in head-on collisions.
13CN02	Seward Hwy MP 85.5 Avalanche Warning System	N/A	\$2,275,000	TBD (~3,000)	Severe crash risk prevention through offsite detection of avalanches. Entirely Phase 2 ITS obligation and delivery.
13CN03	C Street Advance Train Warning System	N/A	\$404,300	\$1,500	Rail-Highway Xing Traffic Control Devices to maximize reduction in rear-end crashes, train-vehicle crashes due to queuing.
13CN04	C Street Railroad Crossing, Pathway Traffic Control Devices	N/A	\$240,000	\$1,500	Rail-Highway Xing Traffic Control Devices towards crash prevention
13CN05	Kodiak Areawide Delineation Improvements	N/A	\$433,000	\$1,500	Lane Departure Crash Reduction
	TOTAL Nominations		\$21,771,900		

Central Region's HSIP screening includes evaluating the High Accident Location Screening Process Intersection and Segment Spreadsheets included in this report as well as sliding spot analysis. These spreadsheets show locations throughout the region where thresholds of 1 fatality or 2 major injuries or safety indices are met. In addition to using these spreadsheet tools, the Central Region reached out to the Municipality of Anchorage, Matanuska-Susitna Borough, and the City of Homer, and the Alaska Railroad Corporation for nomination input and review of this round of projects.

If you have any questions or need additional information, please contact Anna Bosin, P.E., HSIP

2012 HSIP Nominations for FFY13+ CR HSIP

Coordinator at 269-0643, or Scott Thomas P.E., Regional Traffic Engineer at 269-0639.

cc: Anna Bosin, P.E., HSIP Coordinator; Traffic, Safety & Utilities, Central Region, DOT/PF;
Scott Thomas, P.E., Regional Traffic Engineer; Traffic, Safety & Utilities, Central Region,
DOT/PF;
Gary Lincoln, P.E., Chief, Highway Design Section, Central Region DOT/PF;
John Linnell, P.E., Chief, Traffic, Safety & Utilities, Central Region, DOT/PF;
Stephanie Mormillo, P.E., Municipal Traffic Engineer, Municipality of Anchorage;
Tom Brooks, P.E., Chief Engineer, Alaska Railroad Corporation;
Dan Breeden, P.E., Director, MSCVE Division, DOT/PF.

MEMORANDUM 11-023

TO: Mayor Hornaday / Homer City Council

FROM: Walt Wrede

DATE: February 15, 2011

SUBJECT: Main Street / Sterling Highway Intersection

At the last meeting I informed the Council that the Department of Transportation had recently contacted me regarding the Main Street / Sterling Highway intersection. In short, the Department stated that it wanted to nominate this intersection improvement project for the STIP but would like the City's concurrence before it did so. It was stated that \$2 Million was not enough money to construct either a roundabout or a traffic signal. The cost estimate for a traffic signal is \$3 Million and the estimate for a roundabout is \$4 million. Both projects would require an extensive reconstruction of the intersection. The advantage to adding this project to the STIP is that additional federal funding can be leveraged. A disadvantage is that it likely means the project will take longer to complete. DOT/PF reiterated that it preferred a roundabout and offered to allow the City to help further define the project scope of work. The additional work could include bringing Main Street up to City urban road standards, which is attractive because the City has been requesting that for years.

This meeting agenda contains a resolution that requests that DOT/PF place this intersection project on the STIP list and expand the scope of work to include bringing Main Street up to City urban road standards and completing the promised traffic control improvements at the Main St. / Pioneer Ave. intersection. It says that in exchange, the City will provide the \$2 Million Legislative grant it received for the project as a match and take over ownership and maintenance responsibility for Main Street. I drafted this resolution to get this topic officially on the table and open for discussion and Council action.

Following are several things to consider as you are ponder this resolution:

1. Other intersections. This resolution may not be asking for enough. You may recall that the intersections study listed four or five intersections at which traffic control improvements are justified by 2011. This included Pioneer and Sterling and Heath and Sterling. All of these projects were once combined and nominated as a single STIP project. The project was dropped when federal highway receipts plummeted. It looks as though there might be a significant new federal investment in basic infrastructure in the next few years. Having all of these intersections on the STIP list now might be very beneficial.

2. Time is of the essence: Council has stated that it wants traffic control at this intersection ASAP. It might be worth considering a clause that says something to the effect that if this intersection cannot be improved within a certain time frame, that the \$2 Million be used to construct a traffic signal without all of the other intersection improvements.
3. Affirm the Current Position: The Council has the option of declining to request that this project be added to the STIP and reaffirming that it wants a traffic signal ASAP, without the desired intersection improvements, if necessary.

RECOMMENDATION: Approve the attached resolution.

Resolution Details

FAILED

CITY OF HOMER
HOMER, ALASKA

City Manager

RESOLUTION 11-017

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, REQUESTING THAT THE STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES ADD THE PROPOSED MAIN STREET / STERLING HIGHWAY INTERSECTION IMPROVEMENTS PROJECT TO THE STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP), EXPAND THE PROJECT TO INCLUDE BRINGING MAIN STREET UP TO URBAN ROAD STANDARDS AND ADDING TRAFFIC CONTROL IMPROVEMENTS AT MAIN STREET AND PIONEER AVENUE, AND STIPULATING THAT IN RETURN, THE CITY WILL COMMIT \$2 MILLION IT RECEIVED FROM A LEGISLATIVE GRANT FOR THE PROJECT AS A MATCH AND ASSUME RESPONSIBILITY FOR OWNERSHIP AND MAINTENANCE OF MAIN STREET.

WHEREAS, The Alaska Department of Transportation and Public Facilities (ADOT/PF) produced a Homer Intersections Study several years ago which identified the Main Street / Sterling Highway Intersection as the intersection most in need of traffic control; and

WHEREAS, The City of Homer received a legislative grant in the amount of \$2 Million dollars for Main Street and Main Street / Sterling Highway Improvements in 2008; and

WHEREAS, The City has been working with DOT/PF for several years in an attempt to secure upgrades for Main Street and has stated that it will assume ownership and maintenance responsibility for Main Street if the State brings it up to urban road standards similar to what occurred at Bartlett Street; and

WHEREAS, In 2009, DOT/PF informed the City again that it preferred to construct a roundabout at the Main Street / Sterling intersection, that \$2 Million was not enough for a roundabout, and that it was not enough to improve both the intersection and Main Street itself; and

WHEREAS, The City Council subsequently determined that this intersection was dangerous and needed traffic control as quickly as possible and requested that DOT/PF install a traffic signal using the funds available; and

WHEREAS, DOT/PF has informed the City that \$2 Million is not enough even for a traffic signal because significant intersection improvements would be required including underground utility work, curb and gutter work, turning lanes, and land acquisition; and

WHEREAS, DOT/PF recently informed the City that it would like to nominate the project for the Statewide Transportation Improvement Program (STIP List) so that it could obtain the additional federal funding necessary to complete the project and invited the City to help define the project parameters.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby requests that the ADOT/PF place the Main Street / Sterling Highway Intersection Improvements Project on the STIP List and that the project scope be expanded to include bringing Main Street up to City urban road standards and installation of the promised traffic control improvements at the Main Street / Pioneer Avenue intersection.

BE IT FURTHER RESOLVED in exchange, the City agrees to commit the \$2 Million it received in a legislative grant for the Main Street / Sterling Highway Intersection to the project as a match and assume ownership and maintenance responsibility for Main Street.

PASSED AND ADOPTED by the Homer City Council this 15th day of February, 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

Fiscal Note: N/A

Walt Wrede

From: Jo Johnson
Sent: Tuesday, August 07, 2012 11:20 AM
To: Walt Wrede
Subject: Main Street Intersection

February 28, 2011 – City Manager’s Report:

City Manager Wrede reported he informed DOT the Main Street/Sterling Highway Intersection resolution failed and that Council prefers to go ahead with a scaled back intersection improvement with a traffic signal. Council is not pleased it will be another two years before the project and requests an interim short term improvement to address immediate safety concerns. Council will opt for the bigger STIP project later on.

Jo Johnson

City Clerk
City of Homer
491 E. Pioneer Ave.
Homer, AK 99603
907-235-3130 Fax 907-235-3143

PUBLIC RECORDS LAW DISCLOSURE: Most e-mails from or to this address will be available for public inspection under Alaska public records law.

NEW BUSINESS

MEMORANDUM 12-133

TO: Mayor Hornaday / Homer City Council

FROM: Walt Wrede

DATE: August 22, 2012

SUBJECT: Failed Memorandum 12-124, Public Art Selection Committee

The Agenda for the August 13 City Council meeting contained Memorandum 12-124 from the Public Arts Committee. This memorandum failed for lack of a second. The primary purpose of the memorandum was to attain Council approval for membership on public art selection committees. This pertains to the 1% for the Arts provision contained in the City Code and the \$6 Million Cruise Ship Head Tax grant. Selection committees are provided for in the approved bylaws/operating manual for the Public Arts Committee.

I am bringing this issue back to Council again for its consideration for several reasons. First, it was not clear why Council did not approve this memorandum. As noted above, the primary reason for it was appointment to the selection committees. All of the discussion, at both the Committee of the Whole and the Regular Meeting, revolved around the idea of art at the restrooms. I was not sure if Council merely found this idea amusing, or if there were serious objections to incorporating art into the restrooms. If that is the case, please let us know and we can address that directly. We probably did not do a good job explaining this. Many communities have incorporated art into restrooms. This does not necessarily mean pictures hanging on the wall. It can mean art incorporated into the design which would make the building attractive. Remember, two of these restrooms are located on Pioneer Ave. and what they look like will matter too many. Many think they should help to enhance downtown, not detract from it. Recall that the ordinance calls for art in "public facilities" and art on the Deep Water Dock, which is a huge part of this project, has already been removed from consideration.

I would recommend that Council approve the recommendations contained in Memorandum 12-124 as they pertain to approval of selection committee appointments. We are moving ahead with the cruise ship passenger facilities enhancement project expeditiously. RFP's are already on the street and we are soliciting proposals that include art incorporated into the design of the harbor trail and the restrooms. If these committees are not appointed, as required in approved policies, it will really slow the process down and affect our ability to evaluate the proposals in a timely manner. Proposals are due soon.

If the Council objects to art incorporated in the restrooms, we would have several options to slow the process down and change direction. Please let me know if that is your desire.

RECOMMENDATION: Approval of the Art Selection Committee recommendation contained in Memorandum 12-124.

Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
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MEMORANDUM 12-124

TO: MAYOR HORNADAY AND CITY COUNCIL

FROM: PUBLIC ARTS COMMITTEE

THROUGH: WALT WREDE, CITY MANAGER

DATE: AUGUST 3, 2012

RE: SELECTION COMMITTEE RECOMMENDATIONS FOR THE REQUEST FOR PROPOSALS INCORPORATING ART INTO FOUR PUBLIC RESTROOM FACILITIES AND THE HOMER SPIT TRAIL UNDER THE 1% FOR THE ARTS PROGRAM

Background

During the June 28, 2012 Special Meeting of the Public Arts Committee (PAC) discussion and recommendations were made to appoint representatives for 1% for the Arts Selection Committees. An excerpt of the minutes has been included.

The PAC moved and seconded a recommendation to have two separate Selection Committees for the Request for Proposals (RFP) issued on the Restroom Facilities and the completion of the Spit Trail. Staff noted that the Request for Proposal for the Spit Trail will be issued in the upcoming weeks. Gaye Wolfe volunteered to sit on the Restroom RFP Selection Committee and Marianne Aplin volunteered for the Spit Trail RFP Selection Committee when it was formed.

The PAC members discussed and agreed that a representative from the Parks and Recreation Commission and the Port and Harbor Commission should be invited to sit on the committees due to the nature and location of each project in lieu of the Building Director. They also wanted to include member(s) of the Harbor staff for the Spit restrooms since they were located on the Spit. The PAC, after consultation and suggestion from Staff, that due to limited availability, Mr. Meyer or Angie could field the role of representatives for downtown city personnel.

Upon request from the PAC members, staff solicited the Parks and Recreation Advisory Commission, Port & Harbor Advisory Commission, the Port & Harbor Staff and Public Works Staff. Mr. Meyer had previously informed the PAC Staff that he would be sitting on each Selection Committee under the Architectural/Design position.

The following persons have agreed and are recommended by the PAC to serve on the Selection Committee for the RFP Incorporating Art into Four Public Restroom Facilities:

Director of Building or Rep: Determined this position was not applicable and in its place recommended that Parks and Recreation and Port & Harbor Commissioners be invited to participate.

Parks & Recreation Commission: Deb Lowney, Tricia Lillibridge

Port & Harbor Commission: Declined Invitation to Participate

User Department: Angie Otteson, Rachel Tussey, Dana Harrington and Lisa Ellington

(Due to Staff commitments and time restrictions Harbor Administrative personnel will share the responsibilities of the committee)

PAC Member: Gaye Wolfe

Architectural/Design: Carey Meyer

Artist: Diane McBride

The following persons have agreed and are recommended by the PAC to serve on the Selection Committee for the RFP Incorporating Art in to Homer Spit Trail when the RFP is issued.

Director of Building or Rep: Determined this position was not applicable and in its place recommended that Parks and Recreation and Port & Harbor Commissioners be invited to participate.

Parks & Recreation Commission: Robert Archibald

Port & Harbor Commission: Declined Invitation to Participate

User Department: Angie Otteson, Rachel Tussey, Dana Harrington and Lisa Ellington

(Due to Staff commitments and time restrictions Harbor Administrative personnel will share the responsibilities of the committee)

Kachemak Bay Research Reserve: Catie Bursch, Marine Educator /Illustrator

PAC Member: Marianne Aplin

Architectural/Design: Carey Meyer

Artist: Deb Lowney

Recommendation

Approve the Recommendations submitted for the Selection Committee for the Public Restrooms Request for Proposal and the Homer Spit Trail under the 1% for the Arts Program.

Excerpt of Item from Public Arts Committee Minutes, June 28, 2012 Special Meeting:

C. 1% for the Arts Program – Cruise Ship Enhancement Project (Postponed from the May 16, 2012 meeting)

Vice Chair Wolfe introduced the item by reading of the title into the record. Ms. Krause stated that the draft RFP was in the supplement packet for their review. She stated that the dates in the document were flexible and was based on the Public Works Director request to have this process done sooner rather than later. She further stated that these dates may change if Mr. Meyer feels this is too soon. The dates and time frames are based on the same schedule as the RFP issued for the City Hall project.

Ms. Krause also informed the committee that the selection committee was also needed however with Michele and Angie not in attendance and not knowing what their schedules they may not be able to be on the selection committee.

Discussion continued on the commitment that would be required of the member appointed to the selection committee. The recommendations for the Committee must be submitted for approval to Council. Conversation also included where art can be in the architecture of the building on the exterior, having two separate RFP's one for the Restrooms and one for the Trails; it was noted that these are two separate projects with different art requirements; the trail would not be completed this summer or winter; the restrooms would be started this summer or fall.

Ms. Aplin volunteered to serve on the Trails Selection Committee and Ms. Wolfe volunteered to sit on the Restroom Selection Committee.

The committee entertained discussion on who should be appointed to the selection committee according to in the Administrative Guidelines; Ms. Krause stated that Mr. Meyer had previously indicated that he would serve as a representative member of the architectural/design team; the committee stated that a member representative from the Parks Commission and Port Commission plus Angie Otteson and Mike Riley could represent user department; the Trail and restrooms are on the Spit so the Harbormaster or one of his staff should be appointed also. Vice Chair Wolfe asked if staff could send out the invites to those people. She will try to locate interested artists.

The committee reviewed the proposed trail and suggested that the trail should go along the water side instead of the road side in some of the areas. Ms. Krause responded to questions regarding time frame of meetings which were held in the afternoon and lasted approximately an hour to two hours. She additionally stated that she needed to confirm with Mr. Meyer on the RFP for the Trail. Ms. Aplin stated she would be going on vacation in October. The selection committee recommendations need to be sent to Council for approval and appointment. She would like to have this completed by the first meeting in August. Ms. Wolfe commented that it may present some difficulty in locating an artist that will not be submitting a proposal.

Ms. Wolfe gave a brief explanation on architectural elements incorporated into the architectural design for the committee. The artist submitting the proposal will be submitting the design or art, there is guidelines but no specific design, the committee will be selecting the proposed artwork. Vice Chair Wolfe provided examples for clarification for a member of the committee. The number of artists or proposers is not limited and the composition of the selection committees is outlined in the Administrative Guidelines. The restrooms are not specifically for the local businesses. They are a user group. The restrooms are for the public. A recommendation for a member of the Port & Harbor Commission and Parks & Recreation Commission was made also since Angie Otteson and or Mike Riley should be asked since they will have to maintain the facilities.

APLIN/WOLFE – MOVED TO SEPARATE INTO TWO 1% FOR THE ARTS PROJECTS, TRAILS AND RESTROOMS FOR ESTABLISHING A SELECTION COMMITTEE AND THAT THE REQUEST FOR PROPOSALS STATE THAT THE AWARD MAY BE FOR ONE OR MORE RESTROOMS OR SECTIONS OF TRAIL.

There was a brief discussion on the total amount designated for the projects for 1% and the number of artists selected can be one for each restroom and section of trail.

VOTE.YES. NON-OBJECTION.UNANIMOUS CONSENT.

Motion carried.



CITY OF HOMER
CITY HALL

MEMORANDUM 12-134

To: Mayor Hornaday and City Council
Through: Walt Wrede, City Manager
From: Katie Koester, Community and Economic Development Coordinator
Date: August 17, 2012
Subject: Providing the public with information on how much converting their home to natural gas will cost.

The purpose of this memo is to update the Mayor and Council on efforts to provide the public with an estimate of how much converting individual residences to natural gas will cost. At the June 4th Natural Gas Work Session Bill Smith presented a table with ten different case studies in an effort to provide the council an approximation of the cost of conversion. As you can see from his table, this number is highly variable and greatly influenced by individual circumstances. After much deliberation, the simplest communication tool for giving residents an estimate of the cost to convert their home I have been able to come up with is an online calculator. Residents would answer a series of questions and be given a range of how much conversion could cost. Sample questions would be:

- How many lots do you own?
- What is the distance in feet from the street to your house or hook up point?
- How many appliances will you be hooking up?
- Select one or more of the following to assess your needs for space heat conversion
 - o Converting a propane boiler to natural gas
 - o Converting a propane space heater to natural gas. How many?
 - o Converting an oil boiler to natural gas
 - o Installing a new natural gas space heater. How many?
 - o Replacing an oil boiler with a natural gas boiler
- What other appliances will you purchase or convert?
 - o Convert Propane range to natural gas
 - o Purchase and Intall Natural Gas Dryer
 - o On demand natural gas water heater
 - o Purchase and install standard natural gas water heater
- Etc...

Each one of the questions will have a dollar range associated with it, sometimes as great as \$3,000-\$10,000. The figures are compiled from interviews with local plumbing and heating contractors and appliance providers. The data will be aggregated to come up with a cost estimate range for the homeowner along with verbiage explaining the variable and potentially inaccurate nature of the number. For example, a selection of "converting a propane boiler to natural gas" will prompt the explanation "an older boiler is more difficult to convert. A propane boiler life span is 10-20 years."

The firm that manages our website, aHa Consulting, can program this calculator for \$1,000-\$2,000. This price excludes the staff time that has gone into collecting the data and creating the original spreadsheet. The recommendation is to draw the funds for the developing an online calculator from the Economic Development Budget, line item 5823 Fish Stocking. Fish and Game has committed to purchasing the smolt for the Fishing Lagoon making this expenditure unnecessary, in addition to the fact that the lagoon is uninhabitable this season.

A benefit to posting an online calculator is it provides the public what they are asking for, a tool to help them assess the cost benefit ratio of converting their home to natural gas. It also helps them start thinking about the many different elements involved in conversion so they are not caught unawares when it comes time to convert their home.

A drawback to the City providing this information is that each circumstance is so unique, it is nearly impossible to provide an accurate estimate. Although we will be providing ranges of how expensive conversion is, there will be cases where the estimate is grossly inaccurate. This could create frustration among residents. Of course, anything the City publishes will have disclaimers warning of potential inaccuracies in data.

It is my view that although providing the public with a number is going to be difficult, it is important to give them as much information as we can so they can make an educated decision about their support for the Special Assessment District and so the transition to natural gas is as smooth as possible.

Recommendation: Authorize the City Manager to expend up to \$2,000 from the Economic Development Budget for the development of a cost to convert to natural gas online calculator tool.

RESOLUTION(S)

1 CITY OF HOMER
2 HOMER, ALASKA

City Manager

3
4 RESOLUTION 12-075
5

6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
7 ALASKA, APPROVING THE CITY OF HOMER EMPLOYEE
8 WELLNESS PROGRAM, AUTHORIZING ENROLLMENT
9 WITH THE VIRGIN HEALTH MILES PROGRAM
10 FACILITATED BY THE HORTON GROUP, AND
11 AUTHORIZING THE CITY MANAGER TO EXECUTE THE
12 APPROPRIATE DOCUMENTS.
13

14 WHEREAS, In 2011 an Employee Committee was established to provide feedback to
15 City Council regarding the health care plan for the 2012 budget and the Committee reconvened
16 in early spring to consider an employee wellness program; and
17

18 WHEREAS, Health care costs continue to be a budgetary concern; and
19

20 WHEREAS, Nationwide studies show that preventable conditions such as high blood
21 pressure, sedentary lifestyle, stress, cancer, and obesity, make up the bulk of health care claims
22 and according to the Centers for Disease Control, more than 75% of employers' health care costs
23 and productivity losses are related to employee lifestyle choices; and
24

25 WHEREAS, The Wellness Council of America reports that healthy employees boost a
26 company's bottom line. They experience less sick time, take fewer disability days and suffer
27 lesser risk of premature deaths; and
28

29 WHEREAS, Reports also show that for each dollar invested in wellness programs, up to
30 \$3 can be saved in health care costs; and
31

32 WHEREAS, The Employee Committee considered programs facilitated in house and by a
33 third party. The Committee decided a third party program is preferred as it will require less city
34 staff time to manage, and gives ownership of personal wellness to the employee; and
35

36 WHEREAS, Virgin Health Miles, facilitated by Horton Group, is a pedometer based
37 program that can be tailored to fit the employees needs, the cost is assessed per participant
38 enrolled, and will be available to employees and spouses who are enrolled in the City of Homer's
39 health care plan; and
40

41 WHEREAS, All City departments have at least one representative on the employee
42 committee to provide information to the departments about the program, and while some
43 employees are not interested, most departments have expressed interest in participating; and
44

45 WHEREAS, Participation in the wellness program is voluntary and offers each
46 participant an opportunity to accomplish levels of achievement, earn monetary rewards, improve
47 their health; and
48

49 WHEREAS, For further incentive, the Employee Committee established physical

50 challenges and lifestyle challenges for each month, and a points schedule that encourages
51 participants to take advantage of the ever important annual preventative check ups; and
52

53 WHEREAS, The expected result of the wellness program is fewer claims for preventable
54 conditions which will save costs to the health care plan and result in savings to the City; and
55

56 WHEREAS, The City Manager has permission to budget for the Employee Wellness
57 Program each year.
58

59 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska,
60 approves the City of Homer Employee Wellness Program, authorizes enrollment with the Virgin
61 Health Miles program facilitated by the Horton Group, and authorizing the City Manager to
62 execute the appropriate documents.
63

64 BE IT FURTHER RESOLVED that the City Manager is authorized to budget for the
65 Employee Wellness Program on a recurring basis.
66

67 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 27th day of
68 August, 2012.
69

70 CITY OF HOMER
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73
74 JAMES C. HORNADAY, MAYOR
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77 ATTEST:
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80 JO JOHNSON, CMC, CITY CLERK
81

82 Fiscal Note: Account number to be assigned. Estimated cost \$8,000 FY 2012 and \$30,000 FY
83 2013

Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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MEMORANDUM - 12-135

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL
FROM: CITY OF HOMER EMPLOYEE COMMITTEE
DATE: AUGUST 2, 2012
SUBJECT: EMPLOYEE WELLNESS PROGRAM

In March of 2012, the Employee Committee reconvened to discuss and develop an employee wellness program. The group established the following mission and vision statements:

The Mission of the City of Homer Employee Wellness Program is to enhance organizational health by empowering employees and their families to initiate or expand healthier lifestyles. Provide diverse wellness programs to meet a wide range of personal health needs. Recognize employees for participating in healthier lifestyle activities, decrease absenteeism due to illness and stress, and develop a positive culture that is focused on celebrating and improving the quality of life for all employees and their families.

The Vision of the City of Homer Wellness Program is to become a resource for employees and their families in order to achieve healthier lifestyles.

The group held monthly meetings to consider the following aspects of the program:

- Should our program be facilitated in house or by a third party;
- If the program is handled in house what staff person would be designated to coordinate and how much time would be involved;
- What would be a reasonable cost to present for a third party facilitated program;
- What kind of savings would the city see as a result of implementing an employee wellness program;
- What incentives would encourage participation; and
- What aspects of a program would be discouraging for the overall employee population of participants;
- How to follow the mission statement and include family participation.

The Employee Committee voted to pursue a program that is handled by a third party and had a webinar with two companies.

The first company we heard from was Win for Alaska, a "hands on" program home based in Anchorage. The committee liked the idea of an Alaskan company and during the webinar it was explained that they commonly work with larger organizations like the University of Alaska, Anchorage. We were advised they could create a program for a smaller group like the City of Homer. Their program entailed Win's team members organizing wellness events and coming on site for these events as well as one on one interaction with employees. While it sounded like a great program, a majority of the Committee felt this might not be the best format as it would be logistically challenging to bring people together for events and the personal interaction might discourage participation. Another key factor is we felt the program would be costly based on the personalization and travel to Homer.

The second program, Virgin Health Miles is provided to smaller organizations through the Horton Group. It is a web based pedometer program in which employees and spouses have the opportunity to gain "health miles" through activity, monthly challenges, and taking advantage of preventative care that is provided through the health plan. Participants can log into the website, plug in their pedometer to download their activities, progress through levels of achievement, and have the potential to gain recognition and monetary rewards.

Another aspect of this program the committee found beneficial is cost. The City will be charged per eligible person participating in the program, rather than the entire employee population. It is also open for family members over the age of 18, so spouses are able to participate should they choose to. The program runs annually and the contract would be renewed each year. We were advised that should the City not want to renew after a year there is no obligation to do so, however, the consultant noted that the program is very successful and so far they have not had any organizations cancel.

This program is currently being utilized by the City of Kenai and they have had good results with employee participation, however it has only been in place for about a year and they don't have any feedback regarding savings to their health plan at this time.

The Committee would like to start this program with the Horton Group's upcoming November 1 launch date. The Committee is requesting a total of \$38,000 for the 2012 and 2013 budget years. 2012 budget expenses will be approximately \$8,000 and projected 2013 budget is \$30,000. These figures are based on trends provided by Horton Group, the feedback we have received from City of Kenai and from our own departmental representatives. The cost breakdown is outlined in the spreadsheet attached to this memorandum.

Employees will bear the cost of the pedometer for their spouse; all other costs are included in the budget.

Based on our estimations we anticipate 60% participation initially and expect to expend \$25,172.37 for the program itself. The remaining \$4,827.63 would be used for monthly challenge rewards, a program kick off event, ancillary expenses for monthly challenge events that encourage team building, and a small buffer in the event we have increased participation or higher than expected level 5 achievers.

The Employee Committee has reviewed statistics that for every \$1 spent on wellness programs organizations can save \$3 in health care costs in a three to five year time frame. We attempted to structure our program to encourage movement and the necessary preventative maintenance for bodies, the annual exams. Studies show that preventable conditions such as high blood pressure, sedentary lifestyle, stress, smoking, cancer and obesity, make up the bulk of health care claims and these conditions can be reduced through activities promoted in this program.

Recommendation: Adopt Resolution 12-075 to approve the Employee Wellness program and its 2012 and 2013 budget. Authorize an ordinance to budget for 2012 expenses and authorize the City Manager to include the 2013 Employee Wellness budget in the 2013 Fiscal Budget and make the Employee Wellness Program a reoccurring budget item.

Wellness Program cost breakdown spreadsheet.



	105	Total Eligible Employee Population
	75	Total Eligible Spouse Population
	180	Total Eligible Population
	60%	Estimated/Current Enrollment Rate
\$	375.00	HealthCash Reward Program, Projection below
\$	12.00	Annual Program Subscription per Population
\$	4.25	Monthly Engagement Subscription per Participant
\$	24.99	One-Time Tracking Device per Participant (employee only)

		ANNUAL PROGRAM COST	
Eligible Population		180 Eligible Participants	
Enrolled Members		108 Projected Participants	
		Year 1	Year 2
		Nov 1, 2012 - Oct 31, 2013	Nov 1, 2013 - Oct 31, 2014
Annual Program Subscription	\$	2,160.00	\$ 2,160.00
Annual Engagement fee	\$	5,508.00	\$ 5,508.00
Homer Sponsored Challenges & Other Exp	\$	4,827.63	\$ 5,652.00
One-Time Tracking Device (Emp Only)	\$	1,574.37	\$ 749.70
Company Direct Rewards Funding	\$	15,930.00	\$ 15,930.00
Total	\$	30,000.00	\$ 30,000.00
Per Eligible Employee		\$166.67 per Yr.	\$166.67 per Yr.
Blended Monthly Budget Cost/EE		\$13.89 per Mo	\$13.89 per Mo

(Year 2: turnover and emp. Participation)

EXPECTED REWARDS PAYOUT

<u>Level</u>	<u>Value</u>	<u>Cumulative</u>	<u>Level Forecast</u>	<u>\$\$ Forecast</u>
1	\$0	\$0	15%	\$0
2	\$50	\$50	20%	\$1,080
3	\$75	\$125	30%	\$4,050
4	\$125	\$250	25%	\$6,750
5	\$125	\$375	10%	\$4,050
	\$375		100%	\$15,930

37 which parcels within the City limits will not be directly served by gas distribution mains
38 constructed under the special assessment improvement plan.

39 BE IT FURTHER RESOLVED that the Council hereby adopts the following set of
40 exclusion criteria:

- 41 • Undeveloped rural areas, parcels, or subdivisions which have no developed road access,
42 no homes or businesses, and no city utilities.
- 43 • Parcels where a run of more than ½ mile is necessary in order to serve one or just a few
44 customers. (With the possible exception of the Spit)
- 45 • Lots that have severe constraints for development such as steep slope, tideland, or other
46 physical reasons.
- 47 • Lots that do not border a dedicated public right of way.
- 48 • Lots with legal restrictions on their development, such as conservation easements or
49 designated park lands.

50 BE IT FURTHER RESOLVED that a preliminary map showing the proposed location of
51 parcels which would be excluded from direct service and gas main extension under these criteria
52 and the assessment district improvement plan was presented with this resolution and is
53 incorporated herein.

54 PASSED AND ADOPTED by the Homer City Council this 27th day of August, 2012.

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CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

Fiscal Note: N/A

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**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 12-069

A RESOLUTION OF THE CITY COUNCIL OF HOMER,
ALASKA, INITIATING A SPECIAL ASSESSMENT DISTRICT
TO PROVIDE A NATURAL GAS DISTRIBUTION SYSTEM IN
THE CITY, AND AUTHORIZING THE CITY MANAGER TO
PREPARE A PROPOSED IMPROVEMENT PLAN.

WHEREAS, The City of Homer ("City") has obtained financing for the construction of a
natural gas transmission line from Anchor Point to the City; and

WHEREAS, HCC 17.04.040(a)(1) authorizes the City Council by a vote of not less than
three fourths of its membership to initiate a special assessment district; and

WHEREAS, The City Council deems it necessary and in the best interest of the City and
its residents to initiate a special assessment district for a natural gas distribution system in the
City to provide natural gas utility service to properties in the City upon the completion of the
natural gas transmission line; and

WHEREAS, The Council finds that the natural gas distribution system will benefit
equally all parcels of real property in the City that will receive access to natural gas service
through the construction of the natural gas distribution system, and that all parcels so benefited
should be assessed equally for the cost of the natural gas distribution system; and

WHEREAS, The Council finds that it would be most equitable, and consistent with the
benefit conferred by the natural gas distribution system to credit grant funding for the natural gas
transmission line in the City against the total cost of the natural gas distribution system in
determining the amount to be assessed against each lot that will have access to natural gas
service from the natural gas distribution system; and

WHEREAS, HCC 17.04.040(b) provides that upon the Council's initiation of a special
assessment district the Clerk shall schedule a meeting of record owners of property in the
proposed district, and refer the proposed district to the City Manager for the preparation of an
improvement plan for the district.

NOW THEREFORE, BE IT RESOLVED:

Section 1. Initiation of special assessment district. As authorized by HCC
17.04.040(a)(1), the Council hereby initiates a special assessment district for a natural gas
distribution system in the City, to provide natural gas utility service to properties in the City
upon the completion of a natural gas transmission line from Anchor Point to the City.

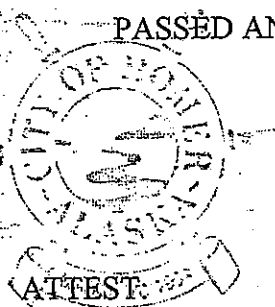
46 Section 2. Meeting of property owners; Improvement plan. The Clerk shall schedule
47 a meeting of record owners of real property in the proposed district in accordance with HCC
48 17.04.040(b)(1), and refer the proposed district to the City Manager for the preparation of an
49 improvement plan, as provided in HCC 17.04.040(b)(2).


50
51 Section 3. Effective date. This resolution shall become effective upon passage and
52 approval.

53
54 PASSED AND ADOPTED by the Homer City Council this 23rd day of July, 2012.

55
56 CITY OF HOMER

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59 _____
60 JAMES C. HORNADAY, MAYOR



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63 _____
64 L. JOHNSON, CMC, CITY CLERK

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67 Fiscal Note: N/A

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**CITY OF HOMER
HOMER, ALASKA**

City Clerk/
Public Works Director

RESOLUTION 12-077

A RESOLUTION OF THE CITY COUNCIL OF HOMER,
ALASKA, AWARDING THE CONTRACT FOR THE
RELOCATION OF THE MARINER PARK DRIVEWAY TO
THE FIRM OF _____ OF _____,
AND AUTHORIZING THE CITY MANAGER TO EXECUTE
THE APPROPRIATE DOCUMENTS.

WHEREAS, The City Council authorized the expenditure of Parks and Recreation
Depreciation Reserve funds on July 23, 2012 (Ordinance 12-28) in the amount of \$30,000 for the
Mariner Park Access Relocation Project; and

WHEREAS, In accordance with the Procurement Policy the Invitation to Bid was mailed
to all approved local contractors; and

WHEREAS, Bids were due on August 22, 2012 and _____ bids were received; and

WHEREAS, Bids were opened and the firm of _____ was determined to
be the low responsive bidder and found to be qualified to complete the work; and

WHEREAS, This award is not final until written notification is received by the firm from
the City of Homer.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Homer, Alaska,
approves the award of the contract for the relocation of the Mariner Park Driveway to the firm of
_____, of _____, _____, in the amount of \$ _____ and authorizes
the City Manager to execute the appropriate documents to complete construction.

PASSED AND ADOPTED by the Homer City Council this 27th day of August, 2012.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

46 Fiscal Note: \$ _____, Acct. No. 156-385 Parks and Recreation Depreciation Reserve
47 Funds



CITY OF HOMER
PUBLIC WORKS
3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170
FACSIMILE (907)235-3145

MEMORANDUM 12-105

TO: Walt Wrede, City Manager

FROM: Carey Meyer, Public Works Director

DATE: June 19, 201

RE: **Relocation of Mariner Park Driveway Access
Request Authority/Funding to Move**

The location of the access drive into Mariner Park (from Homer Spit Road) has received complaints regarding safety. Its proximity to the highway curve to the south of the park entrance creates sight distance problems (see attached aerial photo). There have been vehicular and pedestrian accidents at this location.

Moving the park entrance to the north would increase sight distances for vehicles coming off the Spit and for those entering and exiting the park (see attached aerial photo and conceptual design drawing). The new location would also provide pedestrians with a safer corridor to cross the highway. The Parks and Recreation Commission and the Police Chief has expressed their concerns about this conflicting turning movement situation.

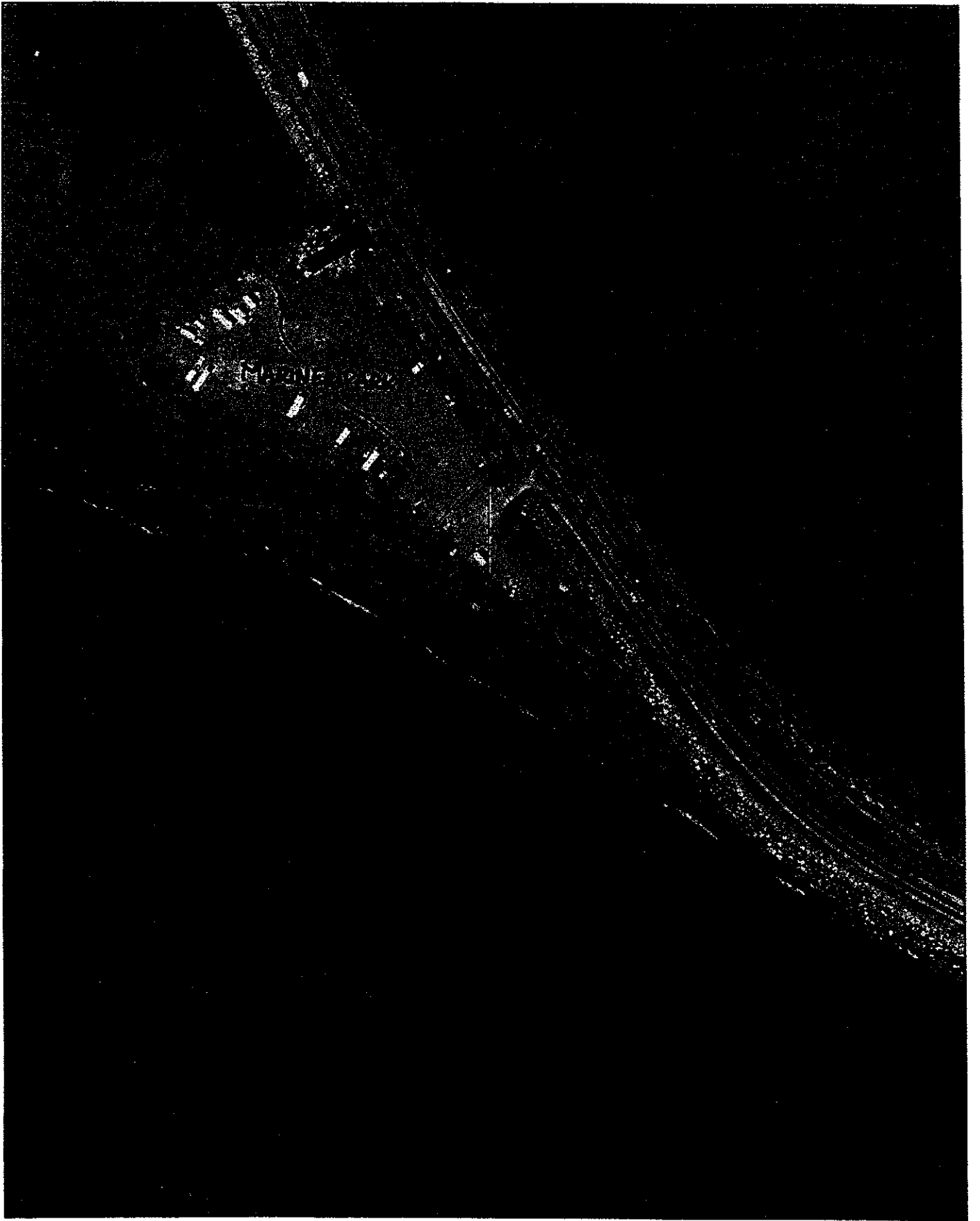
Attached is a cost estimate to relocate the driveway entrance. The cost is estimated to be \$30,000.

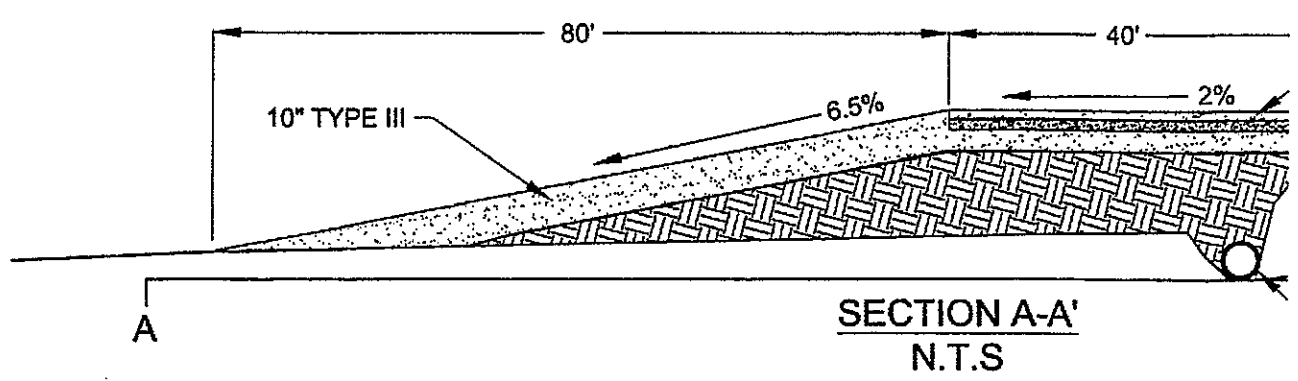
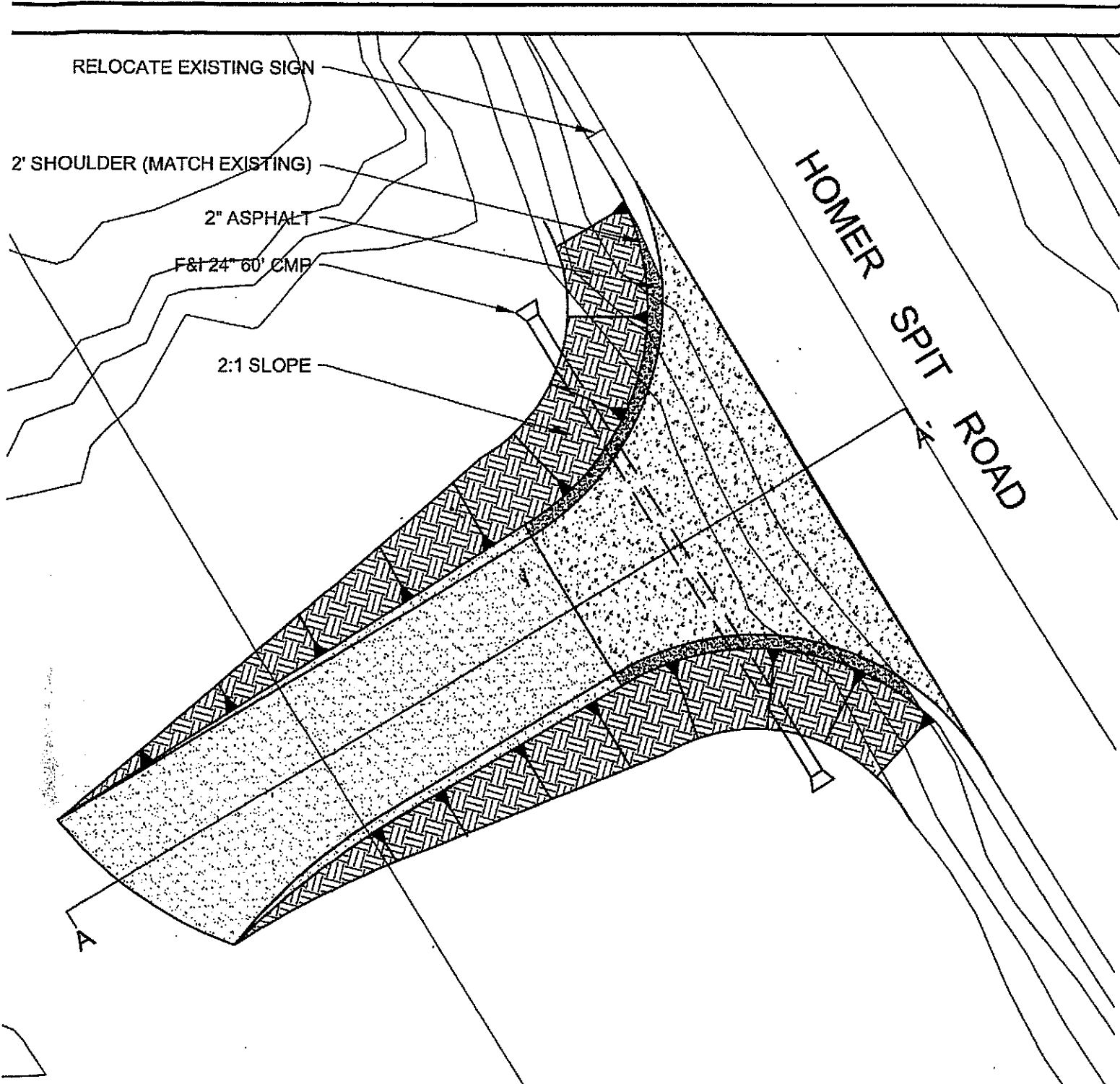
Recommendations: The City Council pass an ordinance amending the FY 12 operating budget and authorizing up to \$30,000 from the Parks and Recreation Depreciation Reserve Fund to relocate the entrance into Mariner Park and authorizing the City Manager to execute all appropriate documents necessary to complete the work.

Cost Estimate
 Mariner Park Driveway Relocation

Item of Work	Units	Quantity	Unit Price	Cost
Mob/Demob	LS	-	\$ 1,500.00	\$ 1,500
Construction Survey	LS	-	\$ 750.00	\$ 750
Grubbing	LS	-	\$ 1,000.00	\$ 1,000
Ditch Construction	LF	200	\$ 6.00	\$ 1,200
24" Culvert Install	LF	40	\$ 30.00	\$ 1,200
Import City Provided Dredge Spoils	CY	500	\$ 9.00	\$ 4,500
Furnish/Install Type III Classified Material	Tons	100	\$ 14.50	\$ 1,450
Sawcut Existing Pavement	LF	100	\$ 2.50	\$ 250
Furnish/Install 2" LC/AC Pavement	SF	1750	\$ 5.00	\$ 8,750
Topsoil/Seeding	SF	3750	\$ 0.60	\$ 2,250
Relocate Sign	EA	2	\$ 275.00	\$ 550
Remove Existing Driveway Approach	LS	-	\$ 4,500.00	\$ 4,500

Total Construction Cost	\$ 27,900
Contingency (10%)	\$ 2,100
Total Project Budget	\$ 30,000





CITY OF HOMER
HOMER, ALASKA

City Manager/
Public Works Director

ORDINANCE 12-28

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE 2012 OPERATING BUDGET BY APPROPRIATING UP TO \$30,000 FROM THE PARKS AND RECREATION DEPRECIATION RESERVE FUND FOR THE RELOCATION OF THE MARINER PARK DRIVEWAY ACCESS.

WHEREAS, The location of the access drive into Mariner Park (from Homer Spit Road) has received complaints regarding safety. Its proximity to the highway curve to the south of the park entrance creates sight distance problems (see Memorandum 12-105); and

WHEREAS, Moving the park entrance to the north would increase sight distances for vehicles coming off the Spit and for those entering and exiting the park. The new location would also provide pedestrians with a safer corridor to cross the highway.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 2012 Operating Budget is hereby amended by appropriating not more than \$30,000 from the Parks and Recreation Depreciation Reserve Fund for relocating the driveway access into Mariner Park.

Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
156-385(Parks and Recreation Depreciation Reserve Fund)	Mariner Park Access Relocation	\$30,000

Section 2. This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 23 day of July, 2012.

CITY OF HOMER

James C. Hornaday
JAMES C. HORNADAY, MAYOR

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ATTEST:

[Signature]
JO JOHNSON, CMC, CITY CLERK

YES: 6
NO: 6
ABSTAIN: 0
ABSENT: 0

First Reading: 6/25/12
Public Hearing: 7/23/12
Second Reading: 7/23/12
Effective Date: 7/24/12

Reviewed and approved as to form:

[Signature]
Walt E. Wrede, City Manager

Date: JUL 25 2012

[Signature]
Thomas F. Klinkner, City Attorney

Date: 7-30-12

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**CITY OF HOMER
HOMER, ALASKA**

City Clerk/
Public Works Director

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RESOLUTION 12-078

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, APPROVING THE AWARD OF THE 2012 SEPTIC TANK PUMPING CONTRACT TO HOMER SEPTIC SERVICES OF HOMER, ALASKA, IN THE AMOUNT OF \$33,655 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, In accordance with the Procurement Policy the Invitation to Bid was advertised in the Homer Tribune on August 1 and 8, 2012, posted on the Clerk's home page, and sent to an in-state plans room; and

WHEREAS, Bids were due on August 17, 2012 and one bid was received; and

WHEREAS, Bids were opened and the firm of Homer Septic Services was determined to be the low responsive bidder and found to be qualified to complete the work; and

WHEREAS, This award is not final until written notification is received by the firm from the City of Homer.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Homer, Alaska, approves the award of the 2012 Septic Tank Pumping Contract to the firm of Homer Septic Services of Homer, Alaska, in the amount of \$33,655 and authorizes the City Manager to execute the appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 27th day of August, 2012.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

Fiscal Note: \$33,655, Acct No. 200.504.5210



CITY OF HOMER

PUBLIC WORKS
3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170
FACSIMILE (907)235-3145
EMAIL dgardner@ci.homer.ak.us

MEMORANDUM /2-131

To: Walt Wrede, City Manager

From: Dan Gardner, Inspector *DMG*

Date: August 20, 2012

Subject: 2012 Kachemak City Septic Tank Pumping Contract
AWARD RECOMMENDATION

On August 17, 2012, the City received a single bid for the tri-annual pumping contract for the VGES tanks in Kachemak City. The work involves the pumping and backflushing of 127 septic tanks. The work takes place within a sixty day contract period. The Invitation to Bid was advertised in the Homer Tribune on 8/01/12 and 8/08/12.

The only bid received was from Homer Septic Services for \$33,655 (\$265.00 per tank)

Fiscal Note - This work is paid for through a portion of the customer's monthly sewer rate and funded under account 200.5210.504. The budget for this work is \$32,500.

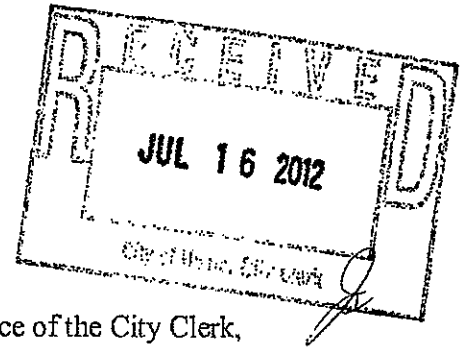
Recommendation - Award the City of Homer 2012 Septic Tank Pumping Contract to Homer Septic Services in the amount of \$33,655. Pursue a rate increase for Kachemak City to cover the increasing costs of pumping the tanks.

History of Past Pumping Contracts

Year	Contract Amount	Tanks Pumped	Price Per Tank	Contractor
1994	\$5,289.50	69	\$76.66	Homer Honey Bear
1996	\$5,962.00	75	\$79.50	Homer Honey Bear
1998	\$7,200.00	76	\$94.74	Homer Honey Bear
2000	\$6,950.00	82	\$84.76	Peninsula Pumping
2003	\$9,309.00	100	\$93.09	Moore- Quick Pumping
2006	\$18,000.00	116	\$155.00	Homer Septic Services
2009	\$30,000.00	126	\$238.10	Homer Septic Services
2012	\$33,655.00	127	\$265.00	Homer Septic Services

INVITATION TO BID

**By the City of Homer, Alaska
For 2012 Septic Tank Pumping Contract**



Sealed Bids for Septic Pumping Services will be received by the Office of the City Clerk, at 491 E. Pioneer Avenue, Homer, Alaska 99603 until **2:00 p.m., August 17, 2012**, at which time they will be publicly opened. Bids received after the time fixed for receipt of the Bid shall not be considered.

For Bid Plans and Specifications contact:

City Clerk
491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130

The project consists of furnishing all labor, materials, equipment, tools, supervision, and other facilities necessary to perform the desired services. The work includes, but is not limited to the following:

Locate and pump 127 septic tanks located in Kachemak City, Alaska, and two septic tanks on the Homer Spit.


Please direct all questions regarding this project to:

Dan Gardner, Public Works Inspector
907 235-3170

The City of Homer reserves the right to accept or reject any or all bids, and to waive irregularities or informalities in the bids.

Dated this 16th day of July, 2012.

City of Homer



Carey S. Meyer, Director of Public Works

PUB: Homer Tribune 8/01/12 & 8/08/12

COMMENTS OF THE AUDIENCE
COMMENTS OF THE CITY ATTORNEY
COMMENTS OF THE CITY CLERK
COMMENTS OF THE CITY MANAGER
COMMENTS OF THE MAYOR
COMMENTS OF THE CITY COUNCIL
ADJOURNMENT

