

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. APPROVAL OF THE MINUTES** *(Minutes are approved during Regular Meetings only)*
 - A. Minutes for the Regular Meeting on May 23, 2013 Page 3
- 6. VISITORS**
- 7. STAFF & COUNCIL/ COMMITTEE REPORTS/ AND BOROUGH REPORTS**
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Recommendation to Adjourn to Executive Session to Review Submitted Proposals Page 7
- 10. NEW BUSINESS**
- 11. INFORMATIONAL MATERIAL**
- 12. COMMENTS OF THE AUDIENCE**
- 13. COMMENTS OF THE CITY STAFF**
- 14. COMMENTS OF THE COUNCILMEMBER** *(If one is assigned)*
- 15. COMMENTS OF THE CHAIR**
- 16. COMMENTS OF THE BOARD**
- 17. ADJOURNMENT/NEXT REGULAR MEETING (IF REQUIRED) IS SCHEDULED FOR JUNE 6, 2013** at 1:00 P.M. in the Council Chambers at City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 13-01 A Regular Meeting of the Art Selection Committee for the Spit Trail, Phase Two was called to order at 1:05 pm on May 23, 2013 by Chair Marianne Miller at City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: MARIANNE APLIN, PUBLIC ARTS COMMITTEE; ANGIE OTTESON, PARKS MAINTENANCE COORDINATOR; RACHEL TUSSEY, PORT & HARBOR REPRESENTATIVE; DEB LOWNEY, RESIDENT ARTIST, ROBERT ARCHIBALD, PARKS & RECREATION ADVISORY COMMISSIONER

ABSENT: CAREY MEYER, PUBLIC WORKS DIRECTOR
CATIE BURSCH, KACHEMAK BAY RESEARCH RESERVE

STAFF: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

APPROVAL OF THE AGENDA

Acting Chair Aplin requested a motion to approve the agenda.

LOWNEY/ARCHIBALD - SO MOVED.

There was no discussion.

The agenda was approved by consensus of the committee.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA *(3 Minute Time Limit)*

There were no public present at this meeting.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF MINUTES *(Minutes are not approved during worksessions)*

There were no minutes for approval.

VISITORS

There were no visitors scheduled.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

(Chair set time limit not to exceed 5 minutes)

There were no reports by staff presented.

PUBLIC HEARING *(3 minute time limit)*

There were no items for public hearing scheduled.

PENDING BUSINESS

There were no items under pending business.

NEW BUSINESS

A. Election of Chair and Vice Chair

Ms. Aplin as acting Chair opened the floor for nominations of chair.

Ms. Otteson nominated Ms. Aplin. There were no additional nominations.

LOWNEY/ARCHIBALD - MOVED TO CLOSE THE NOMINATIONS APPROVE MS. APLIN AS CHAIR.

There was a brief discussion as Ms. Aplin explained how she normally conducts a meeting respecting people's time.

VOTE. YES. LOWNEY, ARCHIBALD, TUSSEY, OTTESON
ABSTAIN. APLIN.

Motion carried.

Chair Aplin opened the floor for nominations of vice chair.

Ms. Lowney nominated Mr. Archibald. Mr. Archibald nominated Ms. Lowney.

Ms. Lowney declined the nomination.

LOWNEY/OTTESON - MOVED TO CLOSE NOMINATIONS AND APPROVE MR. ARCHIBALD AS VICE CHAIR.

Mr. Archibald noted his pending absences.

VOTE. YES. TUSSEY, OTTESON, APLIN, LOWNEY
ABSTAINED. ARCHIBALD.

Motion carried.

B. Requirements of the 1% for the Arts Program, Review and Discussion

1. Public Arts Committee Administrative Guidelines excerpt 1% for the Arts Program
2. State of Alaska Statute 35.27.010 Art Works in Public Buildings and Facilities
3. Homer City Code, Chapter 18.07 Funds for Works of Art in Public Places
4. Ordinance 02-25(A), Requiring Funding for Works of Art in projects for Construction, Remodeling and Renovation of Certain Public Facilities.

There was no discussion on this item.

C. Evaluating the Submitted Proposals

1. Proposal Evaluation Form 1% for the Arts Public Restrooms Project
2. Reminder of Confidentiality

There was one comment regarding the application of the appropriate city code.

D. Recommendation to Adjourn to Executive Session to Review Submitted Proposals

Chair Aplin requested a motion to go into executive session.

LOWNEY/OTTESON - SO MOVED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

The committee retired to executive session at 1:20 p.m. Chair Aplin reconvened the meeting at 1:48 p.m.

It was noted that Staff was requested to obtain clarifications on a few items for the next meeting.

INFORMATIONAL MATERIALS

- A. Memorandum to Public Arts Committee dated May 14, 2012 Re: Cruise Ship Passenger Enhancement Project - Spit Trail (Phase II) 1% for the Art Budget from Carey Meyer
- B. Memorandum to Mayor Hornaday & City Council dated August 3, 2012 Re: Selection Committee Recommendation
- C. Request for Proposal Incorporating Art on the Homer Spit Trail Project, Phase II

There was no discussion on the informational materials.

COMMENTS OF THE AUDIENCE

There were no audience members present.

COMMENTS OF THE CITY STAFF

Ms. Krause had no comments.

COMMENTS OF THE CHAIR

Chair Aplin had no comments.

COMMENTS OF THE COMMITTEE

There were no comments from the committee members.

ADJOURN

There being no further business before the Art Selection Committee Chair Aplin adjourned the meeting at 1:53 p.m. The next regular meeting is scheduled for Thursday, May 30, 2013 at 1:00 p.m. in the Cowles Council Chamber, City Hall 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk I

Approved: _____



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: 1% ART SELECTION COMMITTEE FOR HOMER SPIT TRAIL PROJECT

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: MAY 24, 2013

SUBJECT: REQUEST FOR EXECUTIVE SESSION PURSUANT TO AS §44.62.310(C)(2&3),
SUBJECTS THAT TEND TO PREJUDICE THE REPUTATION AND CHARACTER OF
ANY PERSON, PROVIDED THE PERSON MAY REQUEST A PUBLIC DISCUSSION
AND MATTERS, WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCES ARE
REQUIRED TO BE CONFIDENTIAL. (REVIEW AND EVALUATION OF SUBMITTED
PROPOSALS)

Pursuant to the City of Homer Procurement Policy and Procedures Manual and City of Homer Code Title 3.16 Procurements Section 3.16.110 Competitive Sealed Proposals – Negotiated Procurement, Paragraph D. Proposals, tabulations and evaluations thereof shall be open to public inspection only after the contract award.

RECOMMENDATION:

Make a Motion to Adjourn to Executive Session.

Approve the request for Executive Session and conduct immediately in the Planning Conference Room.



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Memorandum

TO: MAYOR WYTHE AND HOMER CITY COUNCIL

FROM: ART SELECTION COMMITTEE, HOMER SPIT TRAIL, PHASE II PROJECT

THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: MAY 28, 2013

SUBJECT: RECOMMENDATION TO AWARD

BACKGROUND

The members of the Selection Committee reviewed and discussed six proposals. These were submitted in response to an advertised Request for Proposals for artwork to fulfill the 1% for the Arts in accordance with Homer City Code, Chapter 18.07 Funds for Works of Art in Public Places. The committee reviewed the proposals at a meeting on May 23, 2013 and again on May 30, 2013.

It was noted during the meeting on May 30, 2013 that the additional funding could be found within the construction budget per a discussion with Carey Meyer, Public Works Director. The members of the committee have unanimously agreed on the following artists and proposed works of art for the following restroom locations:

1. CONFIDENTIAL UNTIL AWARDED

RECOMMENDATION

Approve recommendation to award contracts to the artists noted above and authorize the City Manager to execute the appropriate documents.

