

Session 20-03, a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Geisler at 4:02 p.m. on November 12, 2020 via Zoom Webinar from the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

**PRESENT:** JOYANNA GEISLER, DONNA ADERHOLD, ROGER CLYNE, PAM VAN HOOZER

**ABSENT:** LINDA MUNNS

**STAFF:** RENEE KRAUSE, DEPUTY CITY CLERK/ADA COORDINATOR  
PUBLIC WORKS DIRECTOR KEISER

City Clerk Jacobsen noted the Chair's absence and requested Ms. Geisler to conduct the meeting today.

### **AGENDA APPROVAL**

Acting Chair Geisler inquired if there were any additions to the agenda hearing none she asked if there were any objections to approving the agenda as presented. Hearing none she noted the agenda was approved.

### **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**

There was no public present.

### **RECONSIDERATION**

There were no items scheduled.

### **SYNOPSIS APPROVAL**

- A. Approval of the September 15, 2020 Synopsis

The synopsis was approved by consensus of the Committee.

### **VISITORS/PRESENTATIONS**

### **PENDING BUSINESS**

- A. Public Works Maintenance Update

Jan Keiser, Public Works Director provided a Public Works Maintenance Update on the Transition Plan. She review and explained Graphs distributed noting the following:

- What was completed
- Steps needed to Implement
  - o Assessment
  - o Scope of Work
  - o Planning – details on what is needed

- Design – Purchase, Third Party
- Construction
- Completion
- Resources needed to progress further for each facility
- Assistance is needed from the Committee on prioritization

Ms. Geisler commented that the NW ADA Regional Center could be a resource although she is unsure of any cost involvement. She expressed appreciation on the graphic provided. Ms. Geisler commented further on recognizing the complexity of some of the items that were needing to be corrected.

Ms. Keiser stated she will reach out to the NW ADA Center to see what kind of resources they can offer. She also noted that they will unbundle some items, so that it will present a more or easier to accomplished task.

Ms. Aderhold appreciated being able to see how much has been completed and the systematic approach to complete the transition plan. She then noted that the prioritization in the plan is based on the law, acknowledging the most important is not always the easiest.

Ms. Aderhold requested the Transition Plan can be updated in a fashion to show what has been accomplished in a manner that can be viewed easily.

Ms. Jacobsen responded that they would work at getting that done over the next couple of months.

Ms. Geisler expressed her appreciation and commented on the benefit to having the Transition Plan and being able to see the progress that is being made and having a Plan is well ahead of many communities even in the Lower 48, they have the support of the city, staffing and resources.

#### B. City of Homer ADA Compliance Program Webpages

City Clerk Jacobsen reported that this was carried over from the last meeting but was unable to facilitate a meeting with Ms. Van Hoozer regarding the website and expressed confidence and assurance that in the upcoming months this will be addressed by Ms. Krause.

#### C. Transition Plan for Parks and Trails

Ms. Keiser expressed that she was looking for additional information on a Transition Plan from the Committee regarding goals, vision and what has been completed.

Ms. Jacobsen explained that not much had been done on starting the parks and trails plan but they are looking at performing the self-evaluation of the city parks and trails but since there are so many they need to determine which should be included. But as they transition over with Ms. Krause she is hoping that there will be time to review this with her and as Ms. Krause is the Clerk for the Parks Commission that a joint effort can be made on the development of a transition plan.

Ms. Jacobsen provided further insight on the benefits to transitioning and turning her duties over to Ms. Krause.

Ms. Keiser summed up the need and agreed that Public Works can assist in developing the transition plan for parks and trails.

**NEW BUSINESS**

A. ADA Coordinator Transition

Ms. Jacobsen inquired if there were specific topics or items that the Committee would like her to have Ms. Krause focus on in the transition period.

Ms. Geisler encouraged both Ms. Krause and Ms. Keiser sign up to take some training on Title II and check out the NW ADA Center and requested Ms. Jacobsen to pass on her contacts.

Mr. Clyne expressed a desire to have that information as well.

Ms. Jacobsen expressed her sadness at leaving the Committee as she enjoyed working with them and has learned quite a bit. She explained that Ms. Krause has been with the city for 13 years and is a very experienced clerk, noting her experience with the Parks Commission.

B. ADA Compliance Committee Meeting Schedule for 2021

Ms. Jacobsen then reviewed the 2021 Meeting Schedule and noted that several of dates were incorrect since the committee meets on the second Thursday of the month. The corrects date for the next meeting is January 14, 2021. She will update the resolution and submit to the committee right after the meeting.

Ms. Aderhold noted that the text states specific months but the table does not match.

**INFORMATIONAL MATERIALS**

**COMMENTS OF THE AUDIENCE**

**COMMENTS OF THE CITY STAFF**

**COMMENTS OF THE COMMITTEE**

Ms. Aderhold expressed sadness at losing Melissa from the Committee but is confident that Renee will do a great job and is looking forward to having her input. She is glad to see the city move forward on ADA compliance and is happy to have Jan on board. She commented on the city departments working through this and the committee members and that they will then be experts in their own right, she then recalled their experience when this all first started. Ms. Aderhold expressed appreciation for Mr. Clyne's input and was happy he was on board looking forward to working with him.

Mr. Clyne commented that his background was working with handicapped persons and children and public agencies. At this level his knowledge base is next to nil. He was looking forward to working with the group.

Ms. Geisler commented that this committee when Tess Daley was a member, she stated that the city would be successful when ADA was not a separate issue but an integral part of any planning and set an example for other private businesses in town. Ms. Geisler mentioned that the new police department was the first totally accessible building, although she had not had time to visit. They all have friends and family and even ourselves that have or experience some disability and ADA has been around for 30 years now, so it not new.

Ms. Van Hoozer commented that if there were any vision needs please contact her.

Ms. Jacobsen commented that she will have Ms. Krause contact Ms. Van Hoozer hopefully before the next meeting.

**ADJOURNMENT**

There being no further business to come before the Committee the meeting adjourned at 4:50 p.m. The next regular meeting is scheduled for Thursday, January 14, 2021 at 4:00 p.m. at the City Hall Conference Room via Zoom Webinar located at 491 E. Pioneer Avenue, Homer, Alaska.

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RENEE KRAUSE, MMC, DEPUTY CITY CLERK/ADA COORDINATOR

Approved: \_\_\_\_\_