

CALL TO ORDER

Session 24-13 a Regular Meeting of the Comprehensive Plan Steering Committee was called to order by Chair Kathy Carssow at 8:08 a.m. on December 2, 2024 at the Cowles Council Chambers in City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: COMMITTEE MEMBERS AREVALO, BARNWELL, CARSSOW & ERICKSON

ABSENT: COMMITTEE MEMBER DAVIS

STAFF: CITY PLANNER FOSTER, ACTING CITY MANAGER ENGBRETSSEN & DEPUTY CITY CLERK PETTIT

CONSULTANTS: SHELLY WADE, AGNEW::BECK
MEG FRIEDENAUER, AGNEW::BECK

AGENDA APPROVAL

Chair Carssow requested a motion and second to approve the agenda.

ERICKSON/AREVALO MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

APPROVAL OF MINUTES

- A. Steering Committee Meeting Minutes of October 23, 2024

ERICKSON/AREVALO MOVED TO APPROVE THE OCTOBER 23, 2024 MEETING MINUTES.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

REPORTS

- A. Agnew::Beck Contract Amendment – Update on Project Timeline as set out in Contract as Amended (Project Team)
- B. Growth Scenarios – Share and Discuss In-Person and Online Growth Scenarios Engagement Results and Characteristics of “Preferred Alternative” (Project Team)
- C. Plan Development – Share Update on Timing for Public Review Draft Rollout (Project Team)

PENDING BUSINESS

- A. Community Engagement – Share and Discuss Direct Outreach to Fishermen and Processors (Steering Committee Members Erickson & Arevalo)
- B. Steering Committee Deliverables – Committee Discussion and Decision Regarding Fulfilling Assignment to “Submit Written Comments on the Draft Comprehensive Plan” per Resolution 23-129(A) (Steering Committee Members)

NEW BUSINESS

- A. Plan Development – Share, Discuss, and Confirm the Proposed Structure and Topics for the Revised Comprehensive Plan and Identify Steering Committee Members Assignments for Early January Review of Public Review Draft Chapters (Project Team)

The Committee Members assigned chapters to be reviewed from the Public Review Draft among themselves as described:

- Committee Member Barnwell: Land Use & Environment and Sustainability, Resilience and Climate Change
 - Committee Member Arevalo: Economic Development, Health & Wellness, and Quality of Life
 - Committee Member Carssow: Housing, Health & Wellness, and Quality of Life
 - Committee Member Erickson: Public Facilities & Services and Transportation
 - Committee Member Davis: Governance
- B. Title 21 Code Revision – Introduce Additional Project Team Members and Conduct Brief Overview of Code Revision Process and Timeline (Project Team)
 - C. Steering Committee Schedule

The Committee scheduled its next regular meeting for Thursday, January 16th, 2025 at 8:30 a.m.

INFORMATIONAL MATERIALS

COMMENTS OF THE AUDIENCE

COMMENTS OF CITY STAFF

COMMENTS OF THE MAYOR

COMMENTS OF THE TASK FORCE

Committee Member Barnwell noted that it was a good meeting and thanked the Committee Members and City Staff.

Committee Member Arevalo stated that she would try to get some feedback from farmers, in addition to speaking with her processor friend in order to get that feedback to the Commission.

Chair Carssow noted that she would share the information regarding the contract amendments to Deputy City Clerk Pettit to ensure that it's shared with the rest of the Committee Members.

ADJOURN

There being no further business to come before the Task Force Chair Carssow adjourned the meeting at 9:35 a.m. The next Regular Meeting is scheduled for **Thursday, January 16, 2025 at 8:30 a.m.** All

meetings scheduled to be held via Zoom Webinar and in person in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Zach Pettit, Deputy City Clerk I

Approved:_____