

ADA Compliance Committee
Regular Meeting
March 31, 2016

Session 14-01 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Brown at 4:00 p.m. on March 31, 2016 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: Donna Aderhold, Patrick Brown, Tess Dally, Rick Malley, Linda Munns

STAFF: Melissa Jacobsen, Deputy City Clerk/ADA Coordinator

AGENDA APPROVAL

The agenda was approved by consensus of the Committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments

RECONSIDERATION

APPROVAL OF SYNOPSIS

VISITORS

PENDING BUSINESS

NEW BUSINESS

A. Election of Chair and Vice Chair

Acting Chair Brown opened the floor for nominations for Chair. Rick Malley volunteered to serve as Chair and there was no objection from the committee.

Chair Malley opened the floor to nominations for Vice Chair. Ms. Dally nominated Ms. Munns. Ms. Munns accepted the nomination and there was no objection from the committee.

Chair Malley opened the floor to nominations for Secretary. No nominations were made and there were no volunteers. Deputy City Clerk Jacobsen said she would prepare the first synopsis and the committee can revisit this at their next meeting.

B. Review Scope of Work

- i. Resolution 16-019, Establishing and ADA Compliance Committee to develop a transition plan and establish a grievance procedure to comply with ADA requirements

Chair Malley gave a brief overview of the role of the ADA Coordinator and the importance of having a grievance procedure in place. He provided information about the transition plan explaining that it isn't this groups place to write the plan, but to have input in the process and hold public hearings to get community feedback. The self-evaluation should be done by department heads, and again, it will be beneficial for the group to have input on that process as well.

The group talked about current challenges and concerns throughout the city including private and borough owned locations. They also touched on concerns about enforcement of handicap parking. Mr. Malley clarified that this group will be focusing specifically on City owned facilities, including city roads, trail, and parks, and also City policies and procedures. He suggested they could talk about other facilities not specific to the City, outside of these committee meetings.

C. Establish Task Force Meeting Schedule

The Committee did not set a regular meeting schedule but agreed for now they would only need to meet monthly. They scheduled their next meeting at 4:00 p.m. on Thursday, April 14, 2016.

INFORMATIONAL ITEMS

- A. ADA Basics – Statue & Regulations
- B. ADA Guide for Small Towns
- C. ADA Coordinator, Notice, & Grievance Procedure
- D. Memorandum 16-041, Committee Appointments

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

Deputy City Clerk Jacobsen said she is looking forward to learning more and working with the committee in this process.

COMMENTS OF THE COMMITTEE

There were no committee comments.

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 5:00 p.m. The next regular meeting is scheduled for April 14, 2016 at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK

Approved: _____