

NOTICE OF MEETING
REGULAR MEETING AGENDA

1. CALL TO ORDER, 3:00 P.M.
2. AGENDA APPROVAL
3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA
4. APPROVAL OF THE MINUTES
4. PENDING BUSINESS
5. NEW BUSINESS
- A. Election of Chair and Vice Chair Page 3
- B. Review of the 1% for Art Program, Requirements and Project Request for Proposal Page 5
- C.. Memorandum from Deputy City Clerk re: Request for Executive Session Pursuant to AS §44.62.310(C)(2 &3), Matters, Which By Law, Municipal Charter, or Ordinances are Required to be Confidential. (Review and Evaluation of Submitted Proposals) Page 41
6. INFORMATIONAL MATERIALS
7. COMMENTS OF THE AUDIENCE
8. COMMENTS OF THE STAFF
9. COMMENTS OF THE COMMITTEE
10. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR _____, 2019 AT _____ P.M. All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: ART SELECTION COMMITTEE
FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK
DATE: APRIL 4, 2019
SUBJECT: SELECTION OF A CHAIR AND VICE CHAIR

As most of you sitting on the committee know there is normally a Chair and Vice Chair to conduct the business of the committee. Our short term Committees are no exception.

We will progress with accepting nominations or Volunteers for the role of the Chair first then proceed to Vice Chair.

Recommendation

Voice nominations from the floor for the office of Chair.



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Memorandum

TO: ART SELECTION COMMITTEE

FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK

DATE: APRIL 4, 2019

SUBJECT: REVIEW OF THE 1% FOR ART PROGRAM, REQUIREMENTS AND PROJECT
REQUEST FOR PROPOSAL

Following is the information and requirements for the City of Homer 1% for Arts Program. Please review the documents and familiarize yourself on the process prior to reviewing the proposals that have been included under separate cover.

Please note that all information and details concerning the proposals is confidential until awarded by the City Council. All materials submitted to Committee members is to be returned upon completion of the selection and review process.

The advertisement or call for art was advertised in the Homer News; on the City website; with the two Plans Rooms in the state and on the website, CodaWORX.com which is a website dedicated to connecting all members of the industry related to commissioned art economy – Artists & Creative Teams, those who commission art and industry resources.

After reviewing the proposals please evaluate each submittal in accordance with the procedures outlined using the evaluation score sheet provided.

Recommendation

Review and familiarize yourself with the requirements. Evaluate and score submittals.



City of Homer

1% FOR THE ARTS PROGRAM

The State has recognized through the enactment of AS 35.27.010, and the City of Homer hereby recognizes by the enactment of Ordinance 02-25(A), Chapter 18.07, the responsibility of government to foster the development of culture and the arts through the purchase or commissioning of works of art for municipal buildings and facilities. It is therefore declared to be municipal policy that a portion of appropriations for capital expenditures for municipal buildings and facilities be devoted to the acquisition of works of art to be permanently placed or incorporated in such buildings or facilities.

Definitions

The following words, terms and phrases, when used, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

"Art" and "work of art" mean all forms of original creations of visual art, including but not limited to the following:

1. Sculptures: in the round, bas relief, high relief, mobile, fountain, kinetic or electronic, in any material or combination of materials.
2. Painting: all media, including portable and permanently affixed works, such as murals.
3. Graphic arts: printmaking and drawing.
4. Mosaics.
5. Photography.
6. Crafts: in clay, fiber and textiles, wood, metal, plastics and other materials.
7. Calligraphy.
8. Mixed media: any combination of forms or media, including collage

"Construction, remodeling or renovation of municipal buildings and facilities" means any capital improvement projects paid for wholly or in part by the municipality to build, rebuild or improve any decorative or commemorative structure, park or parking facility or any building.

"Total cost of construction, remodeling or renovation" means the total allotted funding for the subject project at the time of award of contract, exclusive of the costs of land acquisition, site investigation, and environmental clean-up or remediation. (Ord. 02-25(A), 2002.)

The Parks, Art, Recreation and Culture Advisory Commission (Commission) shall be responsible for the following:

- A. Determine the dollars allocated for art within the budget of each eligible project;
- B. Name an Art Selection Committee for each project;
- C. Develop and monitor policies related to the selection and installation processes;
- D. Develop plans that insure the preservation of the art collection.

Procedures for the 1% for the Arts Program

Eligible Projects

1. Upon approval of the City budget, the City Manager will provide a copy of the capital improvement budget to the Commission notating all projects they believe to be eligible for the 1% for Art Program.
2. Eligible projects include remodeling, renovation, or new construction to municipal buildings or facilities when the cost of the project exceeds \$250,000.
3. Staff will update the Commission at least quarterly regarding any new capital improvement projects City Council has approved and will indicate whether the City Manager believes the 1% for Art Program is applicable.

Project Budget

1. 1% of the project cost will be allocated for the purchase of art, with a minimum project value of \$250,000 and a maximum of \$7,000,000. Therefore, the minimum budget is \$2,500 and the maximum is \$70,000. The budget may be increased by the addition of private funds or donations from non-city public funds.
2. Project cost is defined as the cost of the original contract awarded, excluding land acquisition, site investigation, environmental cleanup or remediation. Subsequent change orders and amendments to the contract do not increase or decrease the amount of funding available for artwork.
3. The art budget will include all costs associated with design, construction, installation, and acquisition of works of art.

Selection Committee

1. The Commission will submit to the Council for its approval members of a new Art Selection Committee (Committee) for each eligible project. Appointments will be made as early as possible in the construction process to encourage integration of art into the architecture of the building and design of the outdoor spaces.
2. A Selection Committee will be composed of at least five (5) members, including
 - a. One member(s) from the Commission;
 - b. One Artist;
 - c. One member from the architectural/design team;
 - d. One member from the user department
 - e. Director of building in question or his/her designated representative.

The scope of the project may require the appointment of additional members.

3. The Deputy City Clerk for the Commission will assist the Committee. This will facilitate clear communication and cooperation between the two advisory bodies.

4. Diversity.

The Commission will specifically include members of the community who share a commitment to the goals of the 1% for Art Program yet represent the diverse citizenry in our community.

5. Responsibilities of the Selection Committee

a. Selection Committee members will suggest the most suitable locations for artwork within the building or on the site, often in discussion with the architect or chief designer. It is also appropriate to allow artists to submit proposals for locations not identified by the Committee.

b. The Committee will organize interaction between the design team and artists to ensure that artists are sufficiently briefed about the project opportunities and restrictions. The goal is to generate top quality, responsive proposals.

c. Carefully review each eligible submission. This will frequently be a multi-step process, with time between meetings for personal reflection.

d. If necessary, a specific member of the Committee or the Deputy City Clerk may be directed to discuss modifications to a specific proposal with the artist. All such discussions shall be confidential, and members must exercise care so a specific artist does not construe such discussion as acceptance of work.

e. Prepare list of recommended artwork for the named project and a short list of runners-up, if possible. (Occasionally 1st choice work will not be available and this process may preclude the need to reconvene the jury.)

f. The Committee Chair will be present when the Resolution is before City Council for final approval and award. Responses to City Council questions may include a brief summary of the selection process, including number of submittals, names of the selection committee members and other information that encourages final acceptance by City Council members.

g. The Deputy City Clerk will notify all selected artists of the award and thank all participants in writing.

h. All participants, including Committee members and all artists who submitted proposals will be offered a formal opportunity to comment on the process. The Commission will receive these comments.

NOTE: The entire selection process must be handled confidentially. No decisions are final until approved by City Council and final contracts are negotiated with the artists. (Reso. 10-80, 2011.)

ADDITIONAL OVERSIGHT UNDER THE 1% PROGRAM

1. Requests for Proposals (RFP)

The Selection Committee with the assistance of the Deputy City Clerk will prepare an RFP for each eligible project. (See sample in Exhibit A). The Clerk's Office will circulate the RFP as required by City code under the City's Procurement Policy. Packets of additional information that describes the project will be available in City Clerk's Office and on the City's website. It will include the brochure, "Special Considerations for Art in Public Places" (See Exhibit B)

2. Establishing Selection Criterion

- a. Each member of the Selection Committee will be provided with a complete RFP, including the "Special Considerations" brochure. Members will be asked to remember these considerations in their art selections.
- b. The Selection Committee will be provided with an Evaluation Checklist (see Exhibit C).
- c. The Selection Committee may specify that certain projects will show a preference for art by local or Alaskan artists.

3. Legal Considerations.

The Selection Committee and the Parks, Art, Recreation and Culture Advisory Commission are liaisons between artists and the City, the principals in this program. These guidelines will clarify the understanding between them:

a. Ownership of the Art

All art purchased under the 1% for Art Ordinance will be owned by the City of Homer.

b. Artist's Rights

Public artwork and art concepts will not be altered, modified, removed or moved from a site which is integral to the concept for the work without prior notice to the artist. If the City's best and reasonable efforts to contact the artist have failed, the City may proceed without such notice.

c. Artist's Promise to the City of Homer

The art is unique and original and does not infringe upon any copyright. Neither the art nor a duplicate has been accepted for sale elsewhere. The art is free and clear of any liens. The fabricated and installed art will be free of defects in material and craftsmanship. Maintenance requirements have been accurately described;

4. Contract with an Artist:

The City of Homer will enter into a contract with each artist whose work is selected for inclusion in a City project. It will address description of the project, payment schedule, payment of special engineering or installation costs, due date. (See sample in Exhibit D). (Reso. 10-80, 2011.)

Chapter 18.07

FUNDS FOR WORKS OF ART IN PUBLIC PLACES

Sections:

- [18.07.010](#) Purpose.
- [18.07.020](#) Definitions.
- [18.07.030](#) Art funding requirements for public buildings and facilities.
- [18.07.040](#) Implementation.
- [18.07.050](#) Selection.
- [18.07.070](#) Exemptions.
- [18.07.080](#) Miscellaneous provisions.
- [18.07.090](#) Public art fund.
- [18.07.100](#) Ownership and management of works of public art.

18.07.010 Purpose.

The State has recognized through the enactment of AS [35.27.010](#), and the City of Homer hereby recognizes by the enactment of this chapter, the responsibility of government to foster the development of culture and the arts through the purchase or commissioning of works of art for municipal buildings and facilities. It is therefore declared to be municipal policy that a portion of appropriations for capital expenditures for municipal buildings and facilities be devoted to the acquisition of works of art to be permanently placed or incorporated in such buildings or facilities. [Ord. [02-25\(A\)](#), 2002].

18.07.020 Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

“Art” and “work of art” mean all forms of original creations of visual art, including but not limited to the following:

1. Sculptures: in the round, bas relief, high relief, mobile, fountain, kinetic or electronic, in any material or combination of materials.
2. Painting: all media, including portable and permanently affixed works, such as murals.
3. Graphic arts: printmaking and drawing.
4. Mosaics.
5. Photography.
6. Crafts: in clay, fiber and textiles, wood, metal, plastics and other materials.
7. Calligraphy.
8. Mixed media: any combination of forms or media, including collage.

“Commission” means the Parks, Art, Recreation and Culture Advisory Commission.

“Construction, remodeling or renovation of municipal buildings and facilities” means any capital improvement projects paid for wholly or in part by the municipality to build, rebuild or improve any decorative or commemorative structure, park or parking facility or any building.

“Total cost of construction, remodeling or renovation” means the total allotted funding for the subject project at the

time of award of contract, exclusive of the costs of land acquisition, site investigation, and environmental cleanup or remediation. [Ord. [16-22](#) § 4, 2016; Ord. [02-25\(A\)](#), 2002].

18.07.030 Art funding requirements for public buildings and facilities.

- a. Plans and specifications for the original construction, remodeling or renovation of municipal buildings and facilities resulting in proposed capital expenditures exceeding the sum of \$250,000 shall contain and provide for the inclusion of works of art of a value of one percent of the total cost of the construction, remodeling or renovation project. All appropriations for capital improvements falling within the provisions of this chapter shall be deemed to include funding to implement the requirements of this section.
- b. If there is a change in the total cost of the project resulting from a change order or amendment to the project budget after the time of the award of the contract, the amount of funding for the artwork will not be changed.
- c. Expenditure of sums required to be allocated to works of art under subsection (a) of this section shall be limited to all costs associated with design, construction, acquisition and royalties for the works of art, excluding all contract administration and project administration costs.
- d. Municipal funding of art projects for capital expenditures will be capped at \$70,000. Art projects for capital expenditures exceeding \$7,000,000 will not be greater than \$70,000 unless funding beyond \$70,000 is from private contributions.
- e. Private funding contributions for art projects in public buildings are encouraged and this funding is not considered part of the one percent. [Ord. [02-25\(A\)](#), 2002].

18.07.040 Implementation.

- a. During the preliminary design review of any project for construction, remodeling or renovation covered by this chapter any contractor, department or instrumentality of the municipality charged with the design preparation of this project shall consult with the Commission regarding the implementation of HCC [18.07.030\(a\)](#).
- b. The Commission may adopt, and from time to time amend, regulations setting forth the manner in which the requirements of this chapter shall be carried out, which shall be effective upon approval by City Council resolution.
- c. The requirements of HCC [18.07.030\(a\)](#) shall not be waived except as provided for in HCC [18.07.070](#). [Ord. [16-22](#) § 5, 2016; Ord. 10-55(A) § 2, 2011; Ord. [02-25\(A\)](#), 2002].

18.07.050 Selection.

- a. Where works of art are to be incorporated in the construction, remodeling or renovation of a City building or facility or its grounds, such works of art shall be selected and recommended to the Council for approval by a jury consisting of the architect or project designer, a representative of the user department, a representative of the Commission and such additional persons that the Commission may designate, subject to Council approval.
- b. Where works of art are to be commissioned or acquired, but not incorporated in the construction, remodeling or renovation of a City building or facility or its grounds, such works of art shall be selected and recommended to the Council for approval by a jury of at least three members consisting of a representative of the user department, one or more members of the Commission and such additional persons that the Commission may designate, subject to Council approval. [Ord. [16-22](#) § 6, 2016; Ord. 10-55(A) § 3, 2011; Ord. [02-25\(A\)](#), 2002].

18.07.070 Exemptions.

The City Council may waive the requirements of this chapter in whole or in part as to the construction, remodeling or renovation of a City building or facility upon a finding by the Commission or City Manager that the inclusion of works of art in the construction, remodeling or renovation as required by this chapter would not provide any aesthetic

benefit to the community or to the principal users of the building or facility. [Ord. [16-22](#) § 7, 2016; Ord. 10-55(A) § 5, 2011; Ord. [02-25\(A\)](#), 2002].

18.07.080 Miscellaneous provisions.

a. Sums allocated for the acquisition of works of art under the provisions of this chapter shall be deemed to be part of the construction costs of the project.

b. Where Federal or State grant funds are to be used to match municipal funds for a construction, remodeling, or renovation project covered by this chapter, the grant application shall, where applicable and where permitted by the granting authority, be made for the total cost of such project, including portions to fund works of art under this chapter. Unless prohibited by the terms of such grants, any money received may be used to implement the requirements of this chapter. [Ord. [02-25\(A\)](#), 2002].

18.07.090 Public art fund.

a. A public art fund is established as a separate, interest bearing account in the City general fund to receive money for the public art program from the following sources:

1. Funds for public art fees received from private development.
2. Funds donated to the City for public art.
3. Other funds appropriated by the Council for public art.

b. Money in the public art fund shall be used solely to pay the costs of selecting, commissioning, acquiring, installing, maintaining, public education regarding, administering, removing and insuring the works of public art, and any other expense related thereto.

c. Interest earned on money in the public art fund shall be deposited in the public art fund.

d. The public art fund is administered by the City with the advice of the Commission.

e. The Commission annually shall prepare a plan for expenditures from the public art fund for approval by the City Council. [Ord. [16-22](#) § 8, 2016; Ord. [09-51\(A\)](#) § 1, 2009].

18.07.100 Ownership and management of works of public art.

a. Ownership of all works of art acquired by or on behalf of the City shall be vested in the City.

b. The City shall place or construct public art at locations that are open to the public and where the public art shall be visible to the general public during, at a minimum, normal business hours.

c. The removal from display by the City of public art owned by the City shall follow established guidelines for de-accessioning and shall be subject to review and recommendation by the Commission with final approval by the Council. [Ord. [16-22](#) § 9, 2016; Ord. [09-51\(A\)](#) § 2, 2009].

**The Homer City Code is current through Ordinance 18-15,
passed March 27, 2018.**

Disclaimer: The City Clerk's Office has the official version of the
Homer City Code. Users should contact the City Clerk's Office for
ordinances passed subsequent to the ordinance cited above.

[Alaska Statutes.](#)

[Title 35.](#) Public Buildings, Works, and Improvements

[Chapter 27.](#) Art Works in Public Buildings and Facilities

Section 10. Purpose.

previous: [Chapter 27.](#) Art Works in Public Buildings and Facilities

next: [Section 20.](#) Art Requirements For Public Buildings and Facilities.

AS 35.27.010. Purpose.

The state recognizes its responsibility to foster culture and the arts and the necessity for the viable development of its artists and craftsmen. The legislature declares it to be a state policy that a portion of appropriations for capital expenditures be set aside for the acquisition of works of art to be used for state buildings and other public facilities.

[Alaska Statutes.](#)

[Title 35.](#) Public Buildings, Works, and Improvements

[Chapter 27.](#) Art Works in Public Buildings and Facilities

Section 20. Art Requirements For Public Buildings and Facilities.

previous: [Section 10.](#) Purpose.

next: [Section 30.](#) Definitions.

AS 35.27.020. Art Requirements For Public Buildings and Facilities.

(a) A building or facility constructed after June 30, 1975, or remodeled or renovated after June 30, 1975, shall include works of art, including but not limited to sculptures, paintings, murals or objects relating to Native art.

(b) The department, before preparing plans and specifications for buildings and facilities, shall consult with the Alaska State Council on the Arts regarding the desirability of inclusion of works of art.

(c) At least one percent or, in the case of a rural school facility, at least one-half of one percent of the construction cost of a building or facility approved for construction by the legislature after September 1, 1977, will be reserved for the following purposes: the design, construction, mounting and administration of works of art in a school, office building, court building, vessel of the marine highway system, or other building or facility which is subject to substantial public use.

(d) A building or facility with an estimated construction cost of less than \$250,000 is exempt from the requirements of this chapter unless inclusion of works of art in the design and construction of the building or facility is specifically authorized by the department.

(e) The artist who executes these works of art shall be selected by the architect for the department with the approval of the department, after consultation with the Alaska State Council on the Arts and the principal user of the public buildings or facilities.

(f) The artist who executes these works of art in the public schools shall be selected by the superintendent of a school district in which a public school is to be built with the approval of the school board. Should the department find in the best interest of the state that the selection of the artist who executes these works of art by the superintendent may result in a cost overrun to the state or delay of construction, the department shall make the selection of the artist in consultation with the superintendent.

(g) The architect, superintendent, department, and the Alaska State Council on the Arts shall encourage the use of state cultural resources in these art works and the selection of Alaska resident artists for the commission of these art works.

This version of the Alaska Statutes is current through December, 2007. The Alaska Statutes were automatically converted to HTML from a plain text format. Every effort has been made to ensure their accuracy, but this can not be guaranteed. *If it is critical that the precise terms of the Alaska Statutes be known, it is recommended that more formal sources be consulted.* For statutes adopted after the effective date of these statutes, see, [Alaska State Legislature](#) If any errors are found, please e-mail Touch N' Go systems at [E-mail](#). We hope you find this information useful.

This page has been updated: 04/23/2015 13:26:12

**CITY OF HOMER
REQUEST FOR PROPOSALS
INCORPORATING ART INTO THE NEW HOMER POLICE STATION**



Proposals to provide art or to incorporate art into the new Homer Police Station will be received at the Office of the City Clerk, City Hall, City of Homer, 491 East Pioneer Avenue, Homer, Alaska, until **4:30 P.M., Thursday, April 4, 2019**. The intent of this proposal effort is to provide an opportunity for artists and other interested persons to present ideas on how and what art can be incorporated into/onto the building (interior and exterior) at specific locations.

The proposals will be evaluated by the Art Selection Committee appointed for the Project utilizing the City's 1% for Art Funding designated for this project. All ideas and concepts will be considered. Expect that more than one art piece or idea will be funded with the available dollars.

A non-mandatory Q & A for the Police Station Project will be held on **Monday, March 4, 2019 @ 2:00 p.m.** to discuss the potential locations for art and answer any questions interested proposers may have about the project and timelines. Proposers interested in attending are directed to meet in the **Upstairs Conference Room, City Hall 491 E Pioneer Avenue, Homer, Alaska.**

The time of receipt for submittals will be determined by the City Clerk's time stamp. Proposals received after the time fixed for the receipt of proposals shall not be considered. Respondents not on the plan holder's list shall be deemed unresponsive and shall not be considered. The City shall not accept faxed proposals. The Request for Proposals package and Plan Holder registration form is posted on the City website: <http://www.cityofhomer-ak.gov/rfps>. Paper copies of the Proposal Documents may be purchased at the Office of the City Clerk upon payment of \$10 per set (\$15 for overnight delivery). All fees are non-refundable.

For proposal evaluation criteria questions contact: City Clerk's Office, City of Homer 491 E. Pioneer Avenue, Homer, Alaska 99603 at clerk@cityofhomer-ak.gov or 907-235-3130

Please direct all technical questions regarding this project to: Pat McNary, Project Manager, City of Homer 3575 Heath Street, Homer, AK 99603 at 907-235-3170

The City of Homer reserves the right to accept or reject any or all proposals, to waive irregularities or informalities in the proposals, and to award the contract to the respondent that best meets the selection criteria based on the recommendations of the review committee.

Dated this 30th day of January, 2019

CITY OF HOMER


Katie Koester, City Manager

Advertisement:

Homer News February 7 & 14, 2019
Anchorage Daily News February 17, 2019
Acct. No. 151-7010-5227

REQUEST FOR PROPOSAL
By the City of Homer, Alaska

INCORPORATING ART INTO THE NEW HOMER POLICE STATION

The City of Homer, Alaska is requesting proposals from artists and other interested parties to provide art, artist services or ideas for incorporating art into the new Homer Police Station. Proposals will be received at the City Clerk's Office, City Hall until 4:30 p.m., Thursday, April 4, 2019. Proposals received after this date and time will not be accepted. The City reserves the right to accept or reject any or all proposals, to waive irregularities or informalities in the proposals and to enter into an agreement with the respondent(s) that best meet the selection criteria as determined by the Art Selection Committee.

The following subjects are discussed in this Request for Proposal (RFP) to assist you in preparing your proposal.

- I. Introduction
- II. Scope of Services
- III. General Requirements
- IV. Proposal Format and Content
- V. Evaluation Criteria and Selection Process

I. INTRODUCTION

THE CHALLENGE: The City is currently in the process of completing the design for a new 12,482 square foot Police Station facility located on a parcel of land situated within and bordered by Heath Street, Grubstake Avenue and Snowbird. The City has made incorporation of art in municipal buildings a priority and has dedicated \$50,322.00 for the incorporation of art into this project.

OPPORTUNITY: To create public buildings that will provide essential Public Safety services to the City of Homer. The City of Homer already demonstrates their appreciation of the arts, which has become a distinguishing characteristic of this community, by displaying a host of various works of art in a multitude of mediums.

ANTICIPATED PROJECT DATES: The following dates represent the project timeframe and are subject to change based on the overall project completion date, selected location(s) or additional factors that are or may be unknown at this time.

Advertisement Dates:

| | |
|-----------------------|--|
| February 7 & 14, 2019 | Homer News |
| February 17, 2019 | Anchorage Daily News |
| | Online listing with www.codaworx.com |

Non-Mandatory Pre-Proposal Q & A Meeting

Monday, March 4, 2019 @ 2:00 p.m. City Hall Conference Room - Upstairs

Deadline for Submittal of Proposals:

Thursday, April 4, 2019 @ 4:30 p.m.

Proposals Submitted to Selection Committee:

Friday, April 5, 2019 no later than 2:00 p.m. available for pickup by committee members

Proposals Reviews and Comments Returned to Staff:

Wednesday, April 10, 2019 no later than 12:00 p.m.

Selection Committee Meeting for Review and Selection:

Thursday, April 11, 2019 @ 3:30 p.m. in Council Chambers

Finalists Interviews if Required:

Week of April 15, 2019

Week of April 22, 2019

Recommendation to City Council:

No Later than May 7, 2019

Award by Council:

May 13, 2019

Project Installation and Building Open House:

Summer/Fall 2019/2020 - TBD

II. SCOPE OF SERVICES

The Selection Committee will consider, but is not limited to, one or more of the following sites for placement of works of art. Artists are encouraged to submit one or more concept or proposals for the project.

Artists are further encouraged to consider the

Building Exterior Areas:

North Elevation - Wall Area to the Left of the Main Entrance adjacent to window (can be viewed from the Public Parking Lot and Grubstake

Areas in front of building for placement of flagpole, statuary, seating, etc.

East Elevation – Wall Area upper right side adjacent to window location (can be viewed from Public traveling south on Snowbird

West Elevation – Wall Area, right side (can be seen from public traveling along Heath Street

Vehicle Covered Parking Shed – Approximately 8 feet tall x 60 feet long – backside can be viewed by the Public traveling along Heath Street

(See attached Site Plan showing the potential art placement areas described above)

Building Interior Areas:

Entryway Public Reception/ Waiting Area – Interior Wall located next to the Elevator doors (Approximately 7 LF

Stairwell Windows - decorative glass treatment

(See attached Floor Plan showing the potential art placement area described above and front and back exterior building elevations)

The amount of the commission will be up to \$50,322.00, in one or more individual awards which must cover all costs of design, engineering (if needed), fabrication, installation, special lighting and an identifying plaque. State laws related to public construction, including insurance, bonding and payment of prevailing wages rates may apply.

III. GENERAL REQUIREMENTS

The following information is presented as a guideline for the preparation of the proposals:

a. To achieve a uniform review process and obtain the maximum degree of comparability it is required that the proposals be organized in the manner specified below. Proposals that do not address the items listed in this section may be considered incomplete and may be deemed non-responsive.

b. Interested proposers shall submit one (1) 8 ½" x 11" original, and six (6) copies of completed proposals in an opaque envelope marked as follows:

REQUEST FOR PROPOSALS
1% FOR ART FOR THE NEW HOMER POLICE STATION
HOMER, ALASKA

c. The proposals shall be addressed to:

City of Homer
Attn. City Clerk's Office
491 E. Pioneer Avenue
Homer, Alaska 99603

d. Proposal envelopes must have the following information in the top upper left hand corner

Proposer Name
Company Name (if applicable)
Mailing Address

Proposals shall be received at the office of the City Clerk until 4:30 p.m., Thursday, April 4, 2019. Proposals received after this date or time will not be accepted.

e. Direct questions regarding this proposal to City Clerk's Office, City of Homer, 907-235-3130 or clerk@ci.homer.ak.us

f. Direct questions regarding the building or site to Pat McNary, Project Manager, Public Works Department, City of Homer, 907-235-3170 or pmcnary@ci.homer.ak.us

IV. PROPOSAL FORMAT AND CONTENT

1. Letter of Transmittal (2 Pages Maximum) – The transmittal letter shall identify the project or idea for which the proposal has been prepared; briefly state your understanding of the services to be provided; make a positive commitment to provide the services specified; and give the name, title, address and phone number of the contact person(s) proposing to provide art or artistic involvement.

2. Proposal Narrative (6 pages maximum) – The proposal narrative shall provide the following information:

A. If you have existing art that you are proposing to be incorporated into the project – At a minimum, you should address the following:

- Photos of the art work, brief description of the dimensions, colors, approximate budget and the location for the installation of the piece.
- A current resume of the artist
- A minimum of three photos of other works completed by the artist similar to submission
- A self-addressed stamped envelope for the return of these documents if required.

B. If you are an artist proposing to provide new art for the project – at a minimum you should address the following:

- A brief description of the proposed art work or thumbnail sketch (copy, collage, handwritten notes are all acceptable) describing the location, dimensions, materials, colors and approximate budget.
- A current resume of the artist
- A minimum of three photos of other work completed by the artist
- A self-addressed stamped envelope should be provided for return of above materials if needed.

C. If you have an idea for incorporating art into the project – at a minimum you should address the following:

- A brief description of the proposed artwork or thumbnail sketch (copy, collage, handwritten notes are all acceptable) describing the location, dimensions, materials, colors and approximate budget.
- A Current resume of the artist
- A minimum of three photos of other work completed by the artist
- A self-address stamped envelope should be provided if return if the materials if needed.

The thumbnail sketches should be designed to encourage more ideas and concepts without consuming a lot of the proposers time. Color is preferred but not required.

No submissions in binders or notebooks please.

V. EVALUATION CRITERIA AND SELECTION PROCESS

A. EVALUATION:

Submitted proposals will be reviewed by the Art Selection Committee established for this project.

- The Art Selection Committee will be able to pick up copies of the proposals received and the Scoring Sheets no later than Friday, April 5, 2019 for their review and scoring.
- All comments and scoring sheets are to be returned to staff no later than the following Wednesday, April 10, 2019, at 12:00 p.m.
- Meetings are scheduled for Thursday, April 11, 2019 at 3:30 p.m. in City Hall Cowles Council Chambers, reviewing proposals will be conducted in Executive Session.
- Target date for Council award no later than Monday, May 13, 2019 or Tuesday, May 28, 2019
- In the event that the Art Selection Committee determines that interviews will be needed to narrow the field of proposals received interviews will be scheduled during the weeks of April 15, 2019 and April 22, 2019 at times mutually convenient for proposers and committee members.

The Art Selection Committee will make their recommendations to the City Council for approval. The City of Homer reserves the right to reject any and all proposals submitted and shall not be liable for any costs incurred by any proposer in response to the request for proposal.

The proposals will be reviewed using any or all of the following, but is not limited to the following:

1. Proposal Requirements - All requirements outlined in the Request for Proposal have been followed and/or are included in the proposal package.
2. Concept of the Proposal
3. Proposer interest or willingness in collaboration or working within a team approach.
4. Proposers experience or interest in working in the public realm or outside a studio setting.
5. Ability of the Proposer to meet time deadlines and schedules.
6. Quality of previous work of the proposer.
7. Is the proposed artwork designed and constructed by persons experienced in the production of such artwork and recognized by critics and peers as one who produces works of art.

8. Does the proposed work of art aesthetically enhance the public space or built environment to which it relates or otherwise interacts with its surrounding environment?
9. Does the proposed work of art add to the local identity and profile in the context of the City of Homer?
10. Is it specifically designed for its site (location) and is commensurate in scale with its surroundings?
11. Is a suitable addition to the public space proposed?
12. Is it durable (where applicable) and reasonable to maintain in terms of time and expense? Does the proposed art require regular maintenance in order for it to last?
13. Does the artwork need lighting or other additional fixtures? Have they been included in the proposal?
14. Is it a permanent fixed asset to the property or can it be relocated to another facility or location if required in the future?
15. Is the proposed art suitable by way of form and quality, for public viewing and accessibility taking into consideration the possibility of an unsecured public space?
16. Does the proposed art fall within the applicable zoning codes as outlined in the Homer City Code?
18. Is the proposed artwork susceptible to vandalism?
19. Is the proposed artwork free of unsafe conditions or factors?
20. Does the proposed concept contribute to a sense of civic pride?
21. Does the proposed concept involve the local community? Such as addresses, but is not limited to, aspects of the city's history and/or culture?
22. Is the proposed work of art recognizing the overall broad intent and objectives of the City of Homer Public Art Policy?

B. SELECTION:

The proposals chosen will be based on the overall top choices of the Art Selection Committee after scoring. If there is no apparent first, second and/or third choices the top proposers will be invited to attend a presentation/interview.

Depending on the cost of the proposed art work submitted all top proposers may be selected for recommendation to City Council by the Art Selection Committee for installation.

A Finalist Evaluation will be conducted wherein the top proposers will be invited to make a presentation interview which may include questions on some or all of the following:

- Artistic excellence – review sample of the proposed work of art or previous works presented by the Finalists
- Ability to relate the proposed artwork to the site
- Experience with projects in similar scope and/or type
- Knowledge of fabrication and installation of media proposed
- Ability to be detail oriented – efficient understanding of schedules and budgets
- Flexibility of the proposer/open to ideas

- The proposed budget is realistic for the proposed work of art
- Presentation of the proposed concept/artwork

The Finalist Evaluation may contain some or all of the questions/topics outlined in the evaluation process.

Staff will contact the Finalists and schedule appointments no later than 10 working days after the Art Selection Committee picks their choices.

Once the Art Selection Committee has determined the final choice(s) for recommendation the proposer(s) will be notified by the City Clerk's Office. All information regarding the award of the project is to be confidential until awarded by City Council. The name(s) will not be available until the Thursday prior to the Council meeting when the recommendation will be approved.

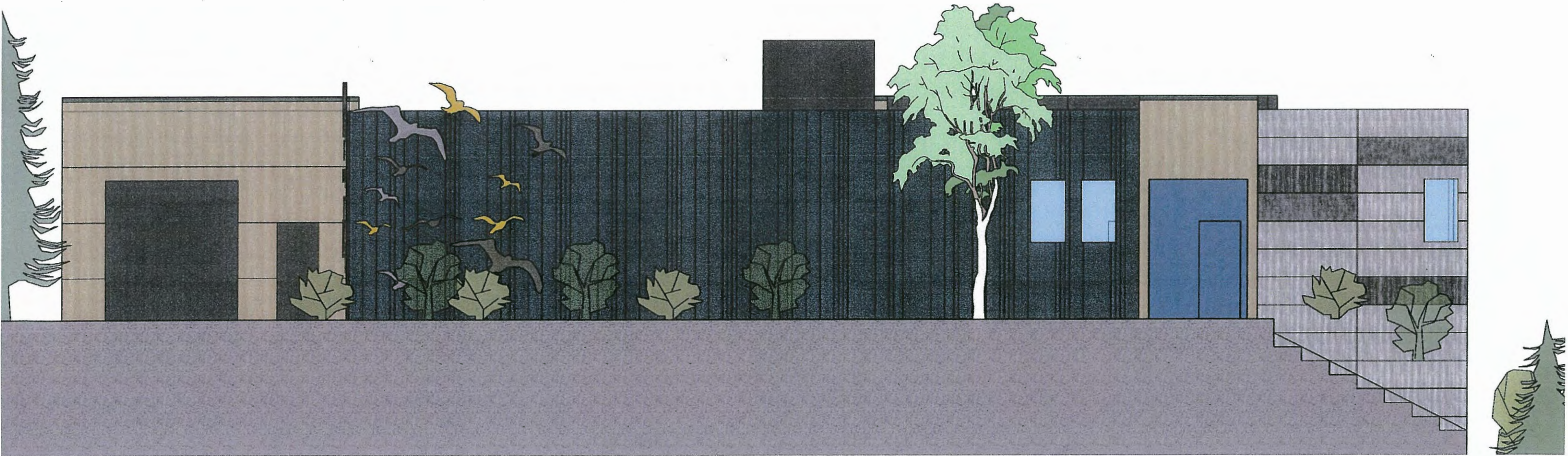


CONCEPT - BLVE



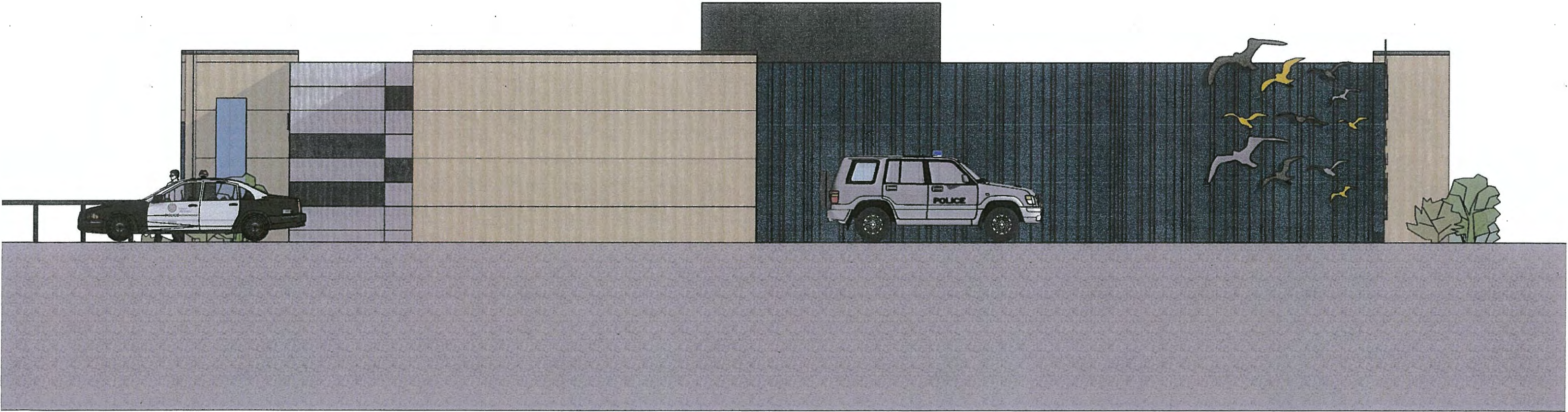
NORTH - BLUE

The birds are indicators of where art could be located on the building and viewable by the public



SOUTH - BLUE

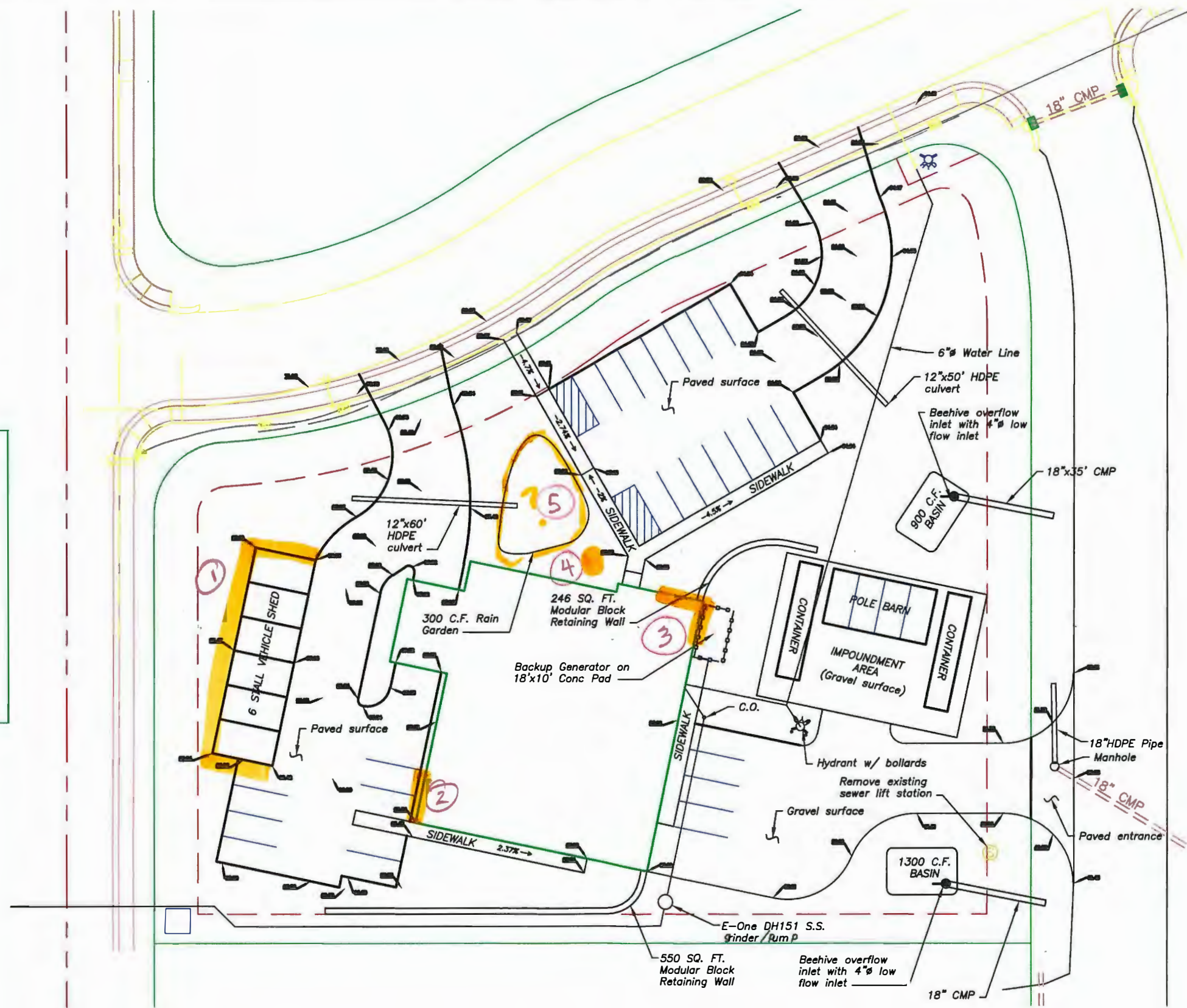
The Birds indicate where art could be located on the building and viewable by the Public



WEST- BLUE



-  INSULATED METAL PANEL, BASIS OF DESIGN XX
-  FIBER CEMENT PANEL, BASIS OF NICHIIHA RIBBED PANEL, GUNSMOKE EPS2311G
-  FIBER CEMENT PANEL, BASIS OF NICHIIHA VINTAGE WOOD, CEDAR EPG762F



NOTES:

1. 30-foot curb cut at both north entrances.
2. Water main and sanitary sewer requires 7 foot minimum cover.

PLAN

1"=40'

BISHOP ENGINEERING, LLC
PO BOX 2501 HOMER, ALASKA 99603
(907) 299-7609

DATE: 11/13/2018
CHK'D: JSB
SCALE: AS NOTED
PROJ. NO.: 2018130

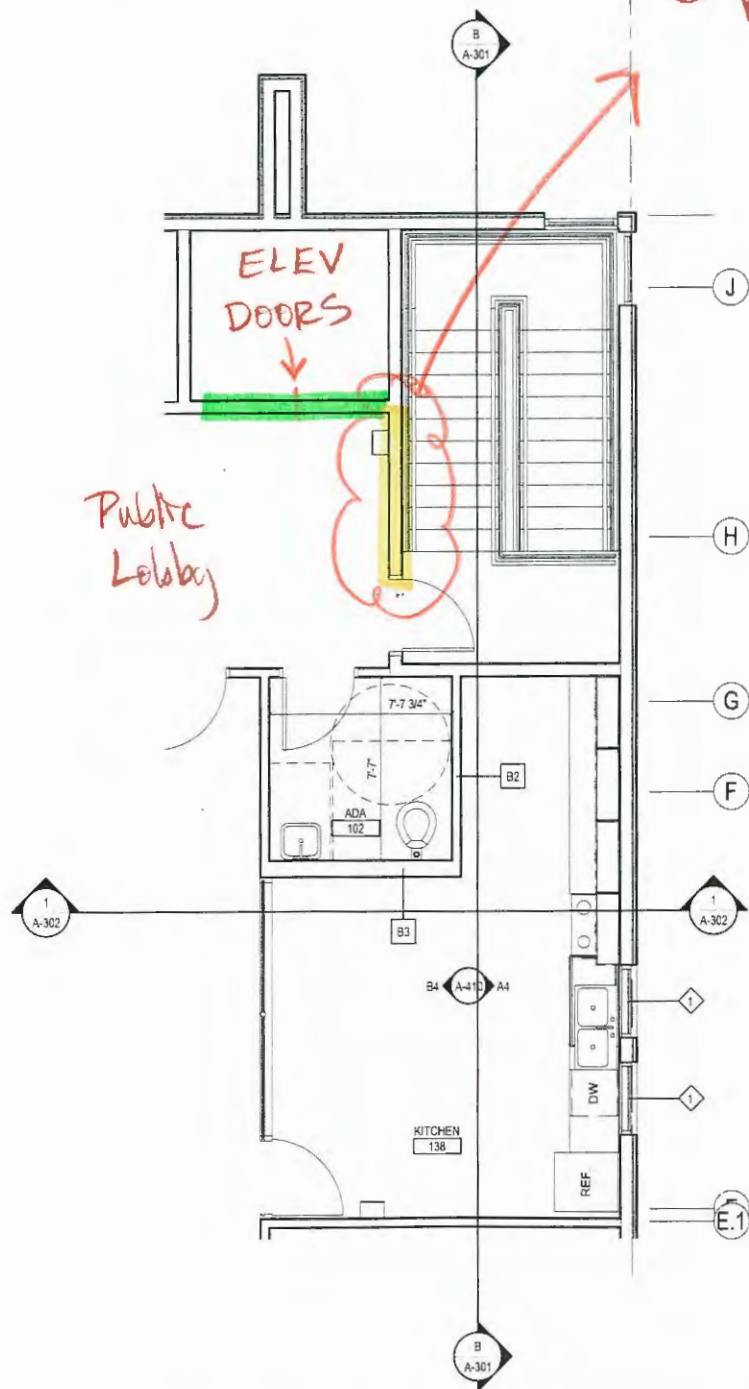
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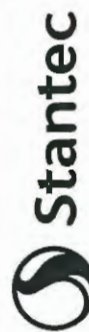
CITY OF HOMER
POLICE STATION
35% SITE PLAN PROGRESS PRINT
(CITY REVIEWED AND UPDATED 11-13-2018)

1/0 for Art-
Interior Location
New Homer Police Station

Appx 7LF
of wall
(F.Ext. to be
re-located)



A4
A-401
ENLARGED BREAKROOM AND RESTROOM PLAN
1/4" = 1'-0" NTS



Stantec Architecture Inc.
725 East Friedland Lane Suite 200
Anchorage, AK 99503-2245
Tel: (907) 271-4245 • www.stantec.com

Consultant

| Revision | By | Appd | DATE |
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Permit/Seal

**PRELIMINARY
NOT FOR
CONSTRUCTION**

Not for permits, pricing or other official
purposes. This document has not been
completed or checked and is for general
information or comment only.

Client/Project
CITY OF HOMER

HOMER POLICE
STATION

625 GRUBSTAKE AVE.
HOMER, AK 99603

Project No.: 2046072400

File Name: N/A

Scale: 1/4" = 1'-0"

Author Designer Checker 11/06/18

Dwn Dgn Chkd YYYY MM DD

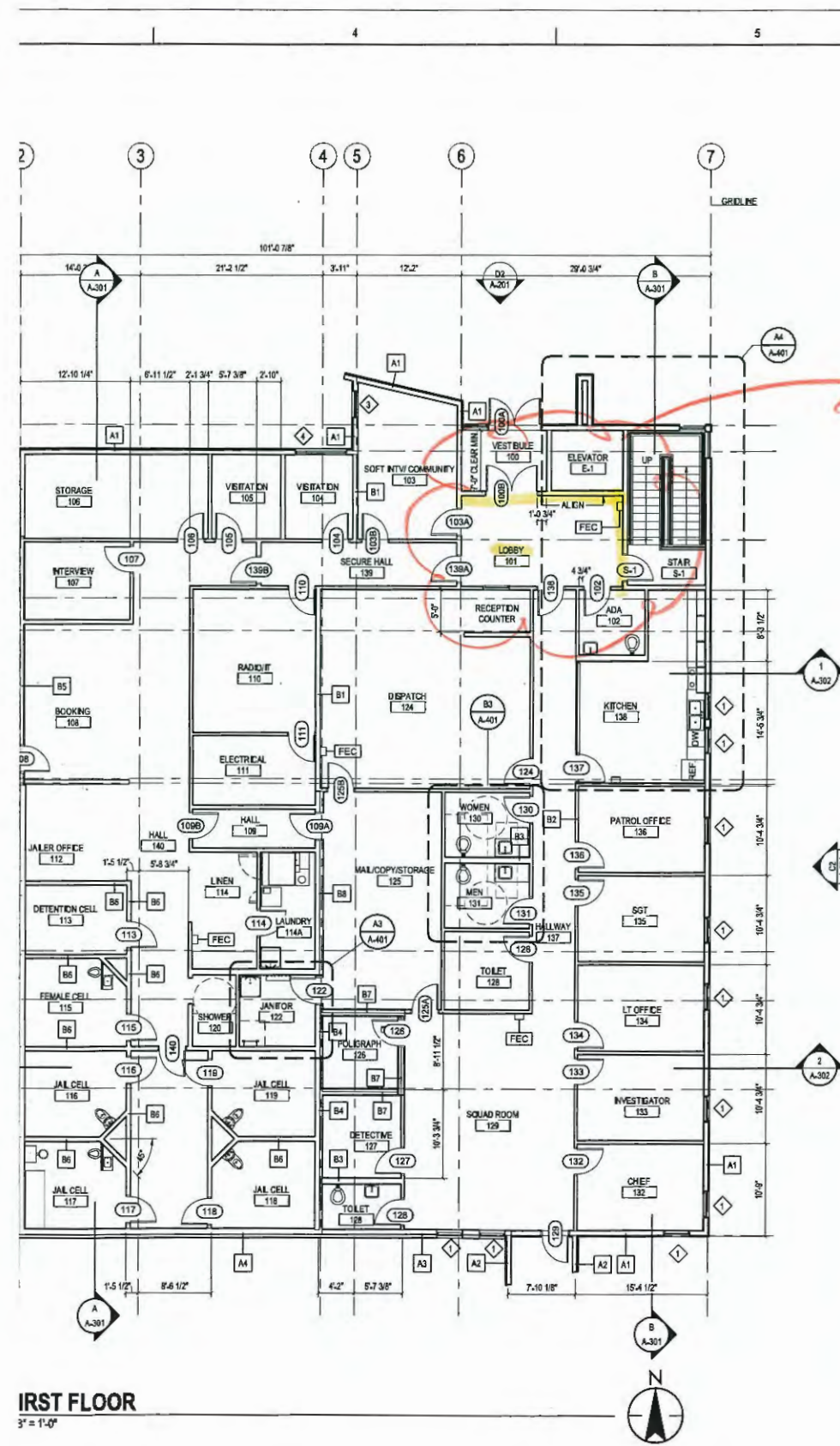
Title

ENLARGED PLANS

Revision:

Drawing No.

A-401



IRST FLOOR
3" = 1'-0"



Stantec Architecture Inc.
725 East Friedland Lane Suite 200
Anchorage, AK 99503-2245
Tel: (907) 271-4245 • www.stantec.com

Consultant

| Revision | By | Appd | DATE |
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Permit/Seal

**PRELIMINARY
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information or comment only.

Client/Project
CITY OF HOMER

HOMER POLICE
STATION

625 GRUBSTAKE AVE.
HOMER, AK 99603

Project No.: 2046072400

File Name: N/A

Scale: As indicated

GGCHN GG 11/06/18

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Title

FIRST FLOOR PLAN AND
GENERAL NOTES

Revision:

Drawing No.

A-100

"Special Considerations for Art in Public Places"

Exhibit B

Criteria for Public Artwork by either purchase or commission shall include but not limited to the following:

1. Adherence to the Mission and Goals of the Public Arts Committee.
2. **Inherent Artistic Quality**. This will be independent of all other considerations.
3. **Context of Artwork within the Municipal Art Collection**. Proposed artwork will be evaluated within the framework of the larger collection and whether it strengthens the collection if the artwork is proposed as a gift or donation to the city.
4. **Context of Artwork with Site**. Works of art must be compatible in scale, material, form and content with their surroundings. Consideration should be given to the architectural, historical, geographical and social/cultural location of the site. Proposed Artwork should be placed to be visible by most people.
5. **Media**. All forms of visual art may be considered. Works of art may either be portable or permanently attached. Choose materials and coatings based on their ability to survive local conditions that include chemical pollutants, airborne chlorides from the sea or de-icing salts; soot from automobiles or local industry, sunlight exposure and abrasive windblown dust. Be aware of how materials weather in an outdoor environment and their mutual compatibility.
6. **Permanence**. Due consideration should be given to the structural and surface soundness and to inherent resistance to theft, vandalism and weathering. Use of durable materials that provide adequate support should be considered. Choose fasteners, cladding, and other attachment devices for strength, durability and material compatibility to avoid galvanic corrosion. Use attachment mechanisms that permit removal or disassembly for maintenance activities.
7. **Ability to Maintain**. Significant consideration should be given to the cost and amount of ongoing maintenance and/or repair anticipated, and to the city's ability to provide adequate maintenance. Artwork should be composed of structurally resilient and abrasion resistant materials. Because water accelerates the deterioration of most materials choose materials that are stable in moist environments. Artwork should not be placed in a given site if the landscaping and maintenance requirements of that site cannot be met.
8. **Public Safety and Accessibility**. Each work of art shall be evaluated to ensure that it does not present a hazard to public safety and complies with all applicable building codes and accessibility requirements. Public Safety is a primary concern. Artwork should not block windows or entranceway, not obstruct normal pedestrian circulation in and out of a building unless such alteration is specifically a part of the experience or design of the artwork.
9. **Diversity**. The Public Arts Committee is committed to acquiring art works that reflect diversity in style, scale, media, and artistic sources as well as diverse cultural communities and perspectives. The Public Arts Committee also encourages exploratory types of artwork as well as established art forms.
10. **Feasibility**. Proposed objects shall be evaluated relative to their feasibility and convincing evidence of the artist's ability to successfully complete work as proposed.
11. **Duplication**. To assure that the artwork will not be duplicated, the artist will be asked to warrant that the work is unique and an edition of one unless stated to the contrary in the contract.

| | | | | | | | |
|---|--------------------|------------|------------|------------------|------------------------|-------------|------------|
| <div>Proposal Evaluation Form 1% for the Arts Project</div> <div>Criteria for the Selection of Artwork</div> | | | | | | | |
| Name of Reviewer: | | | | | | | |
| Date Review Submitted: | | | | | | | |
| | | | | | | | |
| Evaluation Scale | | | | | | | |
| None. Not addressed or response of no value | | 5 | | | | | |
| Fair. Limited applicability | | 10 | | | | | |
| Good. Some applicability | | 15 | | | | | |
| Very Good. Substantial Applicability | | 20 | | | | | |
| Excellent. Total applicability | | 50 | | | | | |
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| Criteria for the Evaluation of Submitted Proposals may include, but will not be limited to: | | | | | | | |
| To be answered by Clerk's Office | | | | | | | |
| Was the required Number of Copies Submitted? | | | | | | | |
| Was the Proposal received on the day and time as specified? | | | | | | | |
| Was a Letter of Transmittal Included? | | | | | | | |
| Did the Proposal contain a Narrative with a maximum limit of 6 pages | | | | | | | |
| Each Committee member is to review the submitted proposal and answer the following questions using the Evaluation scale above rate the proposals received. If the question does not apply then put NA | COMMITTEE MEMBERS | | | | | | |
| | DESIGN TEAM MEMBER | COMMISSION | COMMISSION | DEPT HEAD OR REP | FACILITY PERSONNEL REP | PARKS MAINT | ARTIST REP |
| Concept of the Proposal | | | | | | | |
| Proposer interest or willingness in collaboration or working within a team approach. | | | | | | | |
| Proposers experience or interest in working in the public realm? | | | | | | | |
| Ability of the Proposer to meet time deadlines and schedules | | | | | | | |
| Quality of previous work of the proposer. | | | | | | | |
| Is designed and constructed by persons experienced in the production of such artwork and recognized by critics and by his or her peers as one who produces works of art. | | | | | | | |
| Aesthetically enhances the public space or built environment to which it relates or otherwise interacts with its surrounding environment | | | | | | | |
| Adds to the local identity and profile in the context of the City of Homer | | | | | | | |
| Is specifically designed for its site and is commensurate in scale with its surroundings? | | | | | | | |
| Is a suitable addition to the public space proposed | | | | | | | |
| Is durable (where applicable) and reasonable to maintain in terms of time and expense? | | | | | | | |
| Does the artwork need lighting? Or other additional fixtures? Have they been included in the proposal? | | | | | | | |
| Is a permanent fixed asset to the property | | | | | | | |
| Is the proposed art suitable by way of form and quality for public viewing and accessibility taking into consideration the possibility of an unsecured public space. | | | | | | | |
| Does the proposed art require regular maintenance in order for it to last adding to an additional long term cost to the overall city budget? | | | | | | | |
| Does the proposed art fall with the applicable Chapter of the Homer City Code | | | | | | | |
| Is the proposed artwork susceptible to vandalism? | | | | | | | |
| Is free of unsafe conditions or factors. | | | | | | | |

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| <div>Proposal Evaluation Form 1% for the Arts Project</div> <div>Criteria for the Selection of Artwork</div> | | | | | | | |
| Name of Reviewer: | | | | | | | |
| Date Review Submitted: | | | | | | | |
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| Evaluation Scale | | | | | | | |
| None. Not addressed or response of no value | | 5 | | | | | |
| Fair. Limited applicability | | 10 | | | | | |
| Good. Some applicability | | 15 | | | | | |
| Very Good. Substantial Applicability | | 20 | | | | | |
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| Criteria for the Evaluation of Submitted Proposals may include, but will not be limited to: | | | | | | | |
| To be answered by Clerk's Office | | | | | | | |
| Was the required Number of Copies Submitted? | | | | | | | |
| Was the Proposal received on the day and time as specified? | | | | | | | |
| Was a Letter of Transmittal Included? | | | | | | | |
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| | DESIGN TEAM MEMBER | COMMISSION | COMMISSION | DEPT HEAD OR REP | FACILITY PERSONNEL REP | PARKS MAINT | ARTIST REP |
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| Contributes to a sense of civic pride | | | | | | | |
| Involves the local community | | | | | | | |
| Addresses, but is not limited to, aspects of the city's history and/or culture | | | | | | | |
| Recognizes the broad intent and objectives of the City of Homer Public Art Policy | | | | | | | |

CONTRACT

This contract made by and between the City of Homer, Alaska, a Municipal Corporation hereinafter called the "City" and _____ of _____ hereinafter called the "Artist";

WITNESSETH:

The Artist in consideration of the sum to be paid them by the City and of the covenants and agreements herein contained, hereby agrees at their own cost and expense to do all the work and furnish all materials, tools, labor and including all appliances, machinery and appurtenances for the City to the extent of the Proposal made by the Artist dated _____ (date) all in full compliance with the Contract documents referred to herein as:

1% for Art Project for the New Homer Police Station

A) Request for Proposal (RFP)

B) Signed Copy of Proposal

Are hereby referred to and referenced, made part of the Contract as fully and completely as if the same were fully set forth herein.

In consideration of the performance of the work as set forth in these Contract Documents, the City agrees to pay the Artist the amount specified in the Proposal and make such payments upon the Artist's invoicing as approved by the City Engineer.

The Artist agrees to complete the project, in all respects no later than _____

CONTRACT AMOUNT:

The City of Homer agrees to pay Artist for satisfactory design in accordance to the attached Proposal identified as Attachment B, in the amount of _____/100 \$XXXXX. The Artist may submit monthly pay requests based on percent completion. Monthly and final payment shall be made to Artist for a payable activity no later than thirty (30) calendar days after Artist's Work is completed. Artist agrees to joint checks being issued to suppliers, vendors and lower tier Subcontractors, if requested by City.

SCOPE OF WORK:

This contract is for providing a detailed design for the design, engineering (if needed), fabrication, installation, special lighting and identifying plaque and is neither an employment contract nor a subcontract for services. The design for the "**Name of Artwork**"

shall include dimensions, elevations, functionality and recommended materials. The “Name of Artwork” shall be designed to fit within the budget of \$XXXXX. The Artist is expected to coordinate with the City on aspects of the design of the proposed work of art. All final decisions regarding design parameters shall be at the direction of the designated City Representative.

Specific requirements such as contacting/coordinating installation with Chief, Project Manager, etc.

All contractual communication (including submittal of pay requests) shall be made through Carey Meyer, City Engineer, (907-399-7232).

ASSIGNMENTS:

This contract is personal in nature. It is agreed and understood that the personal qualifications and abilities of Artist are the essence of this contract. Any assignment by the Artist of his interest in any part of this contract or any delegation of duties under this contract is prohibited and shall void this contract.

LIQUIDATED DAMAGES:

Liquidated damages in the amount of \$50.00 per day will apply to the Artist's unexcused delay in Completion of the Artwork.

The liquidated damage amount specified herein shall only apply to damages and expenses the City may incur as a result of a delay in placing the facility into use and operation exclusive of third party damages or claims.

The liquidated damage amount shall not cover any damages or expenses the City may incur as a result of the Artist's unexcused delay in completing any portion of the entire proposal, which delay results in whole or in part in delay, disruption, hindrance, interference, damages or expenses to any third party.

The Artist shall remain liable for the full amount of any such delay damages or expenses suffered by any third party without limitation by any liquidated damage provision set forth in the Contract.

OWNERSHIP:

The City shall own the design work created by the Artist pursuant to this contract. Copyright to the design, shall be owned by the Artist subject to the following restrictions:

- A. The Artist shall transfer all drawings and models of the artwork created by him pursuant to this contract to the City.
- B. The Artist shall be entitled to retain and utilize copies of the drawings and models, including photographs of the Work, for his own exhibitions. The Artist is further entitled to reproduce such drawings, models, and photographs for use in his portfolio and in books and publications about his work and to exercise all other reproduction rights provided under the United States copyright laws, except as otherwise restricted by this agreement.

CHANGES:

The City, through the City Engineer without nullifying this Agreement, may direct Artist in writing to make changes to Artist's Design. Adjustment, if any, in the contract price or contract time resulting from such changes shall be set forth in a Contract Change Order pursuant to the Contract Documents.

IN WITNESS WHEREOF, We the parties hereto, each herewith subscribe the same on the date shown below.

CITY OF HOMER

Company Name or Artist Name

Katie Koester, City Manager

Artist Name, Position (if Company)

Date

Date

**ADDENDUM NO.1
TO THE REQUEST FOR PROPOSAL/INSTRUCTION FOR PROPOSERS
REQUEST FOR PROPOSALS INCORPORATING ART INTO THE NEW
HOMER POLICE STATION
CITY OF HOMER, ALASKA**

Addendum Issue Date: March 5, 2019

RFP Submittal Date: Thursday, April 4, 2019

Previous Addenda Issued: None

Issued By: Pat McNary
Project Manager
City of Homer
Homer, AK 99603



Pat McNary

Notice to RFP Submitters:

RFP submitters must **acknowledge receipt of this addendum** by one of the following methods:

- (1) By acknowledging receipt of this addendum in the RFP cover letter when proposal is submitted.
- (2) By including the attached Addendum Acknowledgment Form when submitting proposal.

The RFP submittals require acknowledgment individually of all addenda to the RFP. Any RFP's received without acknowledgment of receipt of addenda may be rejected prior to evaluation

The RFP documents for the above project are amended as follows (all other terms and conditions remain unchanged):

ITEM 1 – RFP Revised Drawings showing possible placement for art

Updated Drawings for the Homer Police Station Project
Sheet Labeled CKEY
Sheet A100 Architectural Site Plan
Sheet A101 Main Level Floor Plan & General Notes
Sheet A201 Exterior Elevations
Sheet A202 Exterior Elevations
Sheet A402 Enlarged Plans
Sheet A601 Door Schedule, Door Types, Window Types
Sheet A603 Finish Floor Plan

ADDENDA ACKNOWLEDGMENT

Project Name: **Request for Proposals Incorporating Art into the New Homer Police Station**

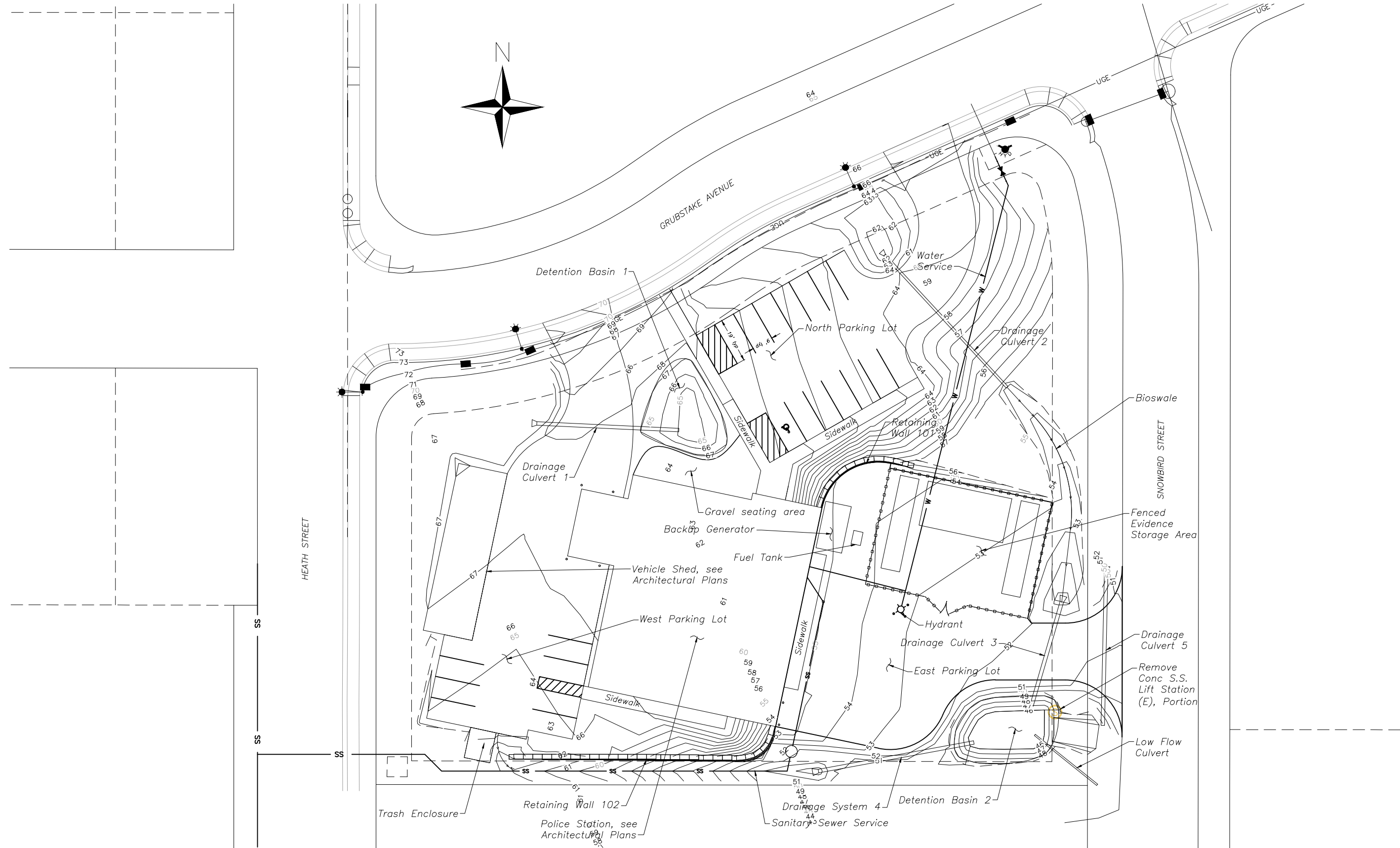
I hereby acknowledge addenda numbers:

Name of Firm/Artist: _____

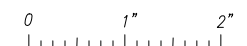
Signature of Authorized Representative or Artist: _____

Date: _____

This Acknowledgement must be included in the Proposal for this project or the Proposal could be considered non-responsive.



PLAN
1"=20'



CITY OF HOMER
POLICE STATION
CIVIL SITE PLAN KEY MAP

BISHOP ENGINEERING, LLC
PO BOX 2501 HOMER, ALASKA 99603
(907) 299-7609

DATE: 2/28/2019
CHK'D: JSB
SCALE: As Noted
PROJ. NO.: 2018130

SHEET NO.:

CKEY

[illegible]

| | | |
|------------------|----|----------|
| PACKAGE G | GG | 20181130 |
| PACKAGE F | By | Appd |
| PACKAGE E | | YYYYMMDD |
| PACKAGE D | | |
| PACKAGE C | | |
| PACKAGE B | | |
| SCHEMATIC DESIGN | | |
| Issued | | |

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NOT FOR
CONSTRUCTION**

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Client/Project
CITY OF HOMER

HOMER POLICE
STATION

625 GRUBSTAKE AVE.
HOMER, AK 99603

Project No.:2046072400

Scale: 1" = 20'-0"

| | | | |
|--------|----------|---------|------------|
| Author | Designer | Checker | 02/25/19 |
| Dwn. | Dsgn. | Chkd. | YYYY.MM.DD |

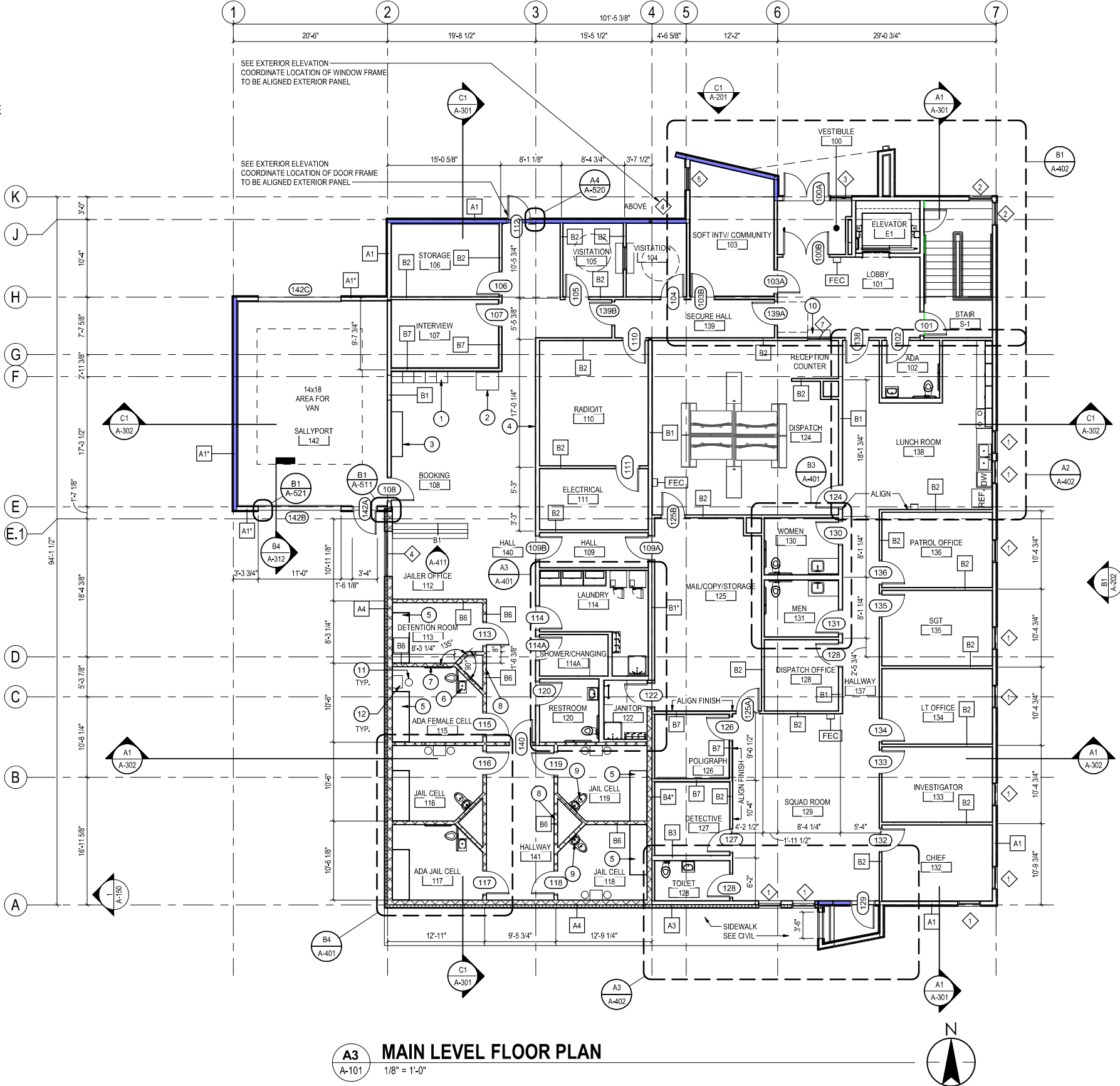
Title
ARCHITECTURAL SITE
PLAN

Revision: _____
Drawing No. _____

GENERAL NOTES

1. CONSTRUCTION SHALL COMPLY WITH APPLICABLE CODES & LOCAL AMENDMENTS. REFER TO CODE NARRATIVE AND CODE PLAN SHEETS FOR FURTHER INFORMATION.
2. THE CONTRACTOR SHALL FIELD VERIFY ALL CONDITIONS AND DIMENSIONS PRIOR TO ANY WORK AND SHALL BE RESPONSIBLE FOR ALL WORK AND MATERIALS INCLUDING THOSE FURNISHED BY SUBCONTRACTORS.
3. DIMENSIONS TAKE PRECEDENCE OVER DRAWINGS. DO NOT SCALE DRAWINGS TO DETERMINE ANY LOCATIONS. THE OWNER SHALL BE NOTIFIED IF ANY DISCREPANCY OCCURS PRIOR TO CONTINUING WITH WORK.
4. FURNITURE, INCLUDING BUT NOT LIMITED TO CHAIRS, WORKSTATIONS, TABLES, AND EXERCISE EQUIPMENT IS SHOWN FOR REFERENCE ONLY AND IT IS NOT INCLUDED IN THE CONTRACT.
5. WORK SHALL BE ACCOMPLISHED WITH QUALITY WORKMANSHIP OF THE HIGHEST INDUSTRY STANDARDS. ALL MATERIALS SHALL BE INSTALLED IN STRICT ACCORDANCE WITH MANUFACTURERS' INSTRUCTIONS AND RECOMMENDATIONS AND NATIONAL TRADE GROUP STANDARDS.
6. DOORS ARE LOCATED 4" OFF ADJACENT WALL, UNLESS OTHERWISE NOTED
7. PLACE DOORS B07, B08A, B08B, B10 CLOSE TO 4" OFF ADJACENT WALL TAKING INTO CONSIDERATION EFFICIENCY OF CMU MODULE
8. WALL TYPE IS B2 UNLESS OTHERWISE NOTED
9. CASEWORK: FIELD VERIFY ALL CONDITIONS TO DETERMINE DIMENSIONS PRIOR TO FABRICATION. PROVIDE CASEWORK FILLERS AS REQUIRED, 1 1/2" WIDE MAXIMUM.
10. PROVIDE BLOCKING AS REQUIRED ALL WALLS TO RECEIVE CASEWORK, EQUIPMENT, ACCESSORIES, INCLUDING OFOI AND OFCI ITEMS. COORDINATE WITH OFOI ITEMS WITH OWNER.
11. REFER TO CODE PLANS FOR SMOKE/FIRE RATED PARTITION.

| KEY NOTE LEGEND | |
|-----------------|--|
| KEY VALUE | KEYNOTE TEXT |
| 1 | PERSONAL LOCKERS (FOI) |
| 2 | FINGER PRINT UNIT (FOI) |
| 3 | 18"X12", FLOOR MOUNT WELDED STEEL CUFF BENCH - BASIS OF DESIGN NORIX |
| 4 | HEIGHT CHART (FOI) |
| 5 | 27"X80", 10 GA. STEEL FLOOR MOUNTED DOUBLE BUNK BED - BASIS OF DESIGN NORIX IRONMAN K.D. BUNK SYSEM |
| 6 | ACCESSIBLE DETENTION TOILET/SINK - BASIS OF DESIGN PENAL-WARE 1432 |
| 7 | 42" SECURE GRAB BAR - BASIS OF DESIGN BRADLEY SA70-001420 BRADEX |
| 8 | 30" X 30" SECURE STEEL ACCESS PANEL - BASIS OF DESIGN NYSTROM TS |
| 9 | STANDARD DETENTION TOILET/SINK - BASIS OF DESIGN PENAL-WARE 1418 |
| 10 | CALL BUTTON, SEE ELECTRICAL |
| 11 | 12" DIAMETER, 14 GA. FLOOR MOUNT STAINLESS STEEL SEAT - BASIS OF DESIGN NORTIX FURNITURE |
| 12 | 20"x16", 16 GA. STAINLESS STEEL WALL HUNG CELLO DESK - BASIS OF DESIGN NORIX FURNITURE |



A3 MAIN LEVEL FLOOR PLAN
A-101 1/8" = 1'-0"

| Consultant | |
|------------------|------------|
| PACKAGE G | Issued |
| PACKAGE F | 2018.12.19 |
| PACKAGE E | 2018.12.19 |
| PACKAGE D | 2018.12.19 |
| PACKAGE C | 2018.12.19 |
| PACKAGE B | 2018.12.19 |
| PACKAGE A | 2018.12.19 |
| SCHEMATIC DESIGN | 2018.12.19 |
| ISSUED | 2018.12.19 |

Permit/Seal

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Client/Project
CITY OF HOMER

HOMER POLICE
STATION

625 GRUBSTAKE AVE.
HOMER, AK 99603

Project No.: 2046072400

File Name: N/A

Scale: As indicated

GG/CN GG RT 2018.12.19
Dwn. Dsgn. Chkd. YYYY.MM.DD

Title
MAIN LEVEL FLOOR
PLAN AND GENERAL
NOTES

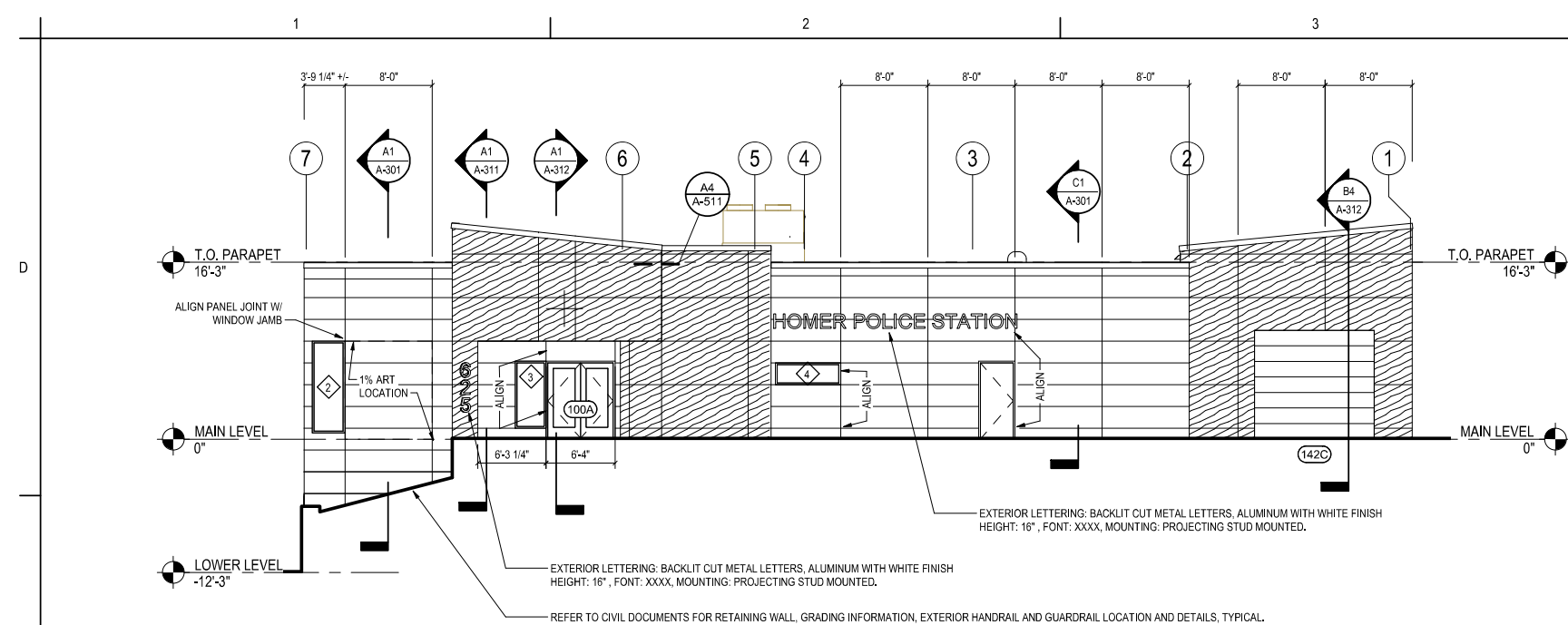
Revision:
Drawing No.

A-101

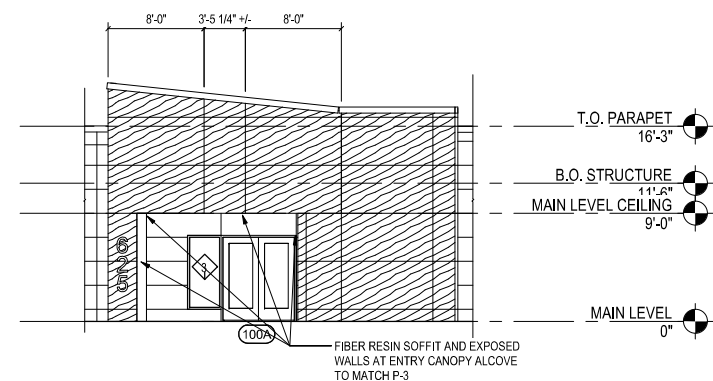
Stantec

Stantec Architecture Inc.
725 East Fireweed Lane Suite 200
Anchorage, AK 99503-2245
Tel: (907) 276-4246 • www.stantec.com

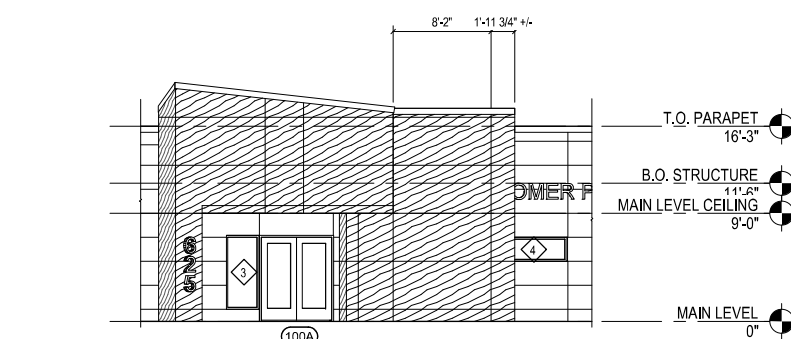
The Contractor shall verify and be responsible for all dimensions, DO NOT scale the drawing. The Contractor shall design and construct the project in accordance with the design and specifications shown on this drawing. Reproduction is not to be used for any purpose other than that authorized by Stantec Architecture Inc.



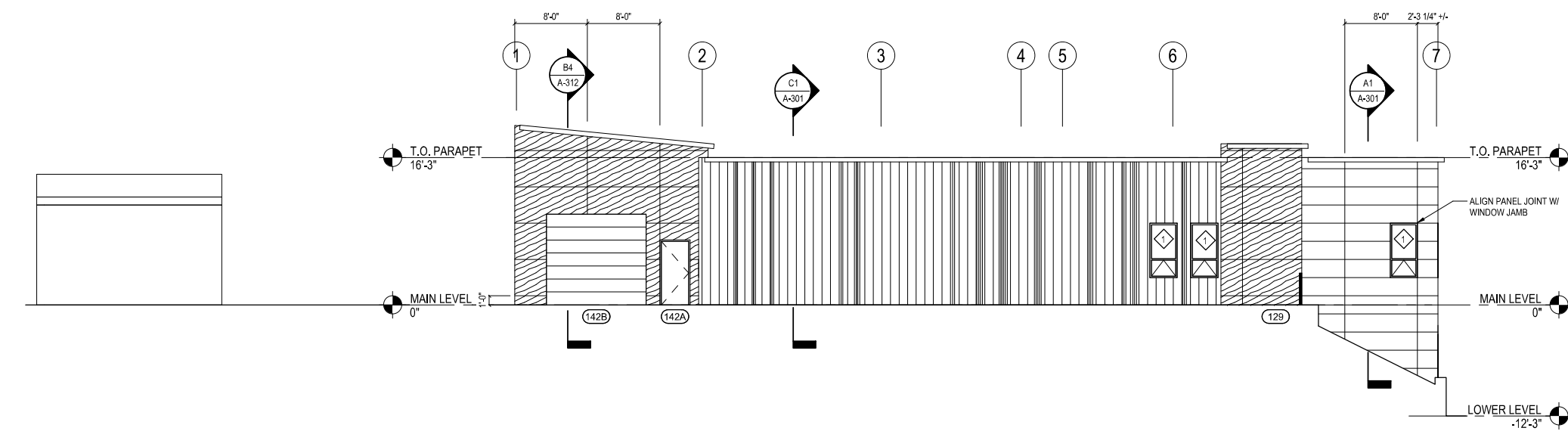
C1 NORTH ELEVATION
A-201 1/8" = 1'-0"



B1 **NORTH ENTRY WALL ANGLED NE**
A-201 1/8" = 1'-0"

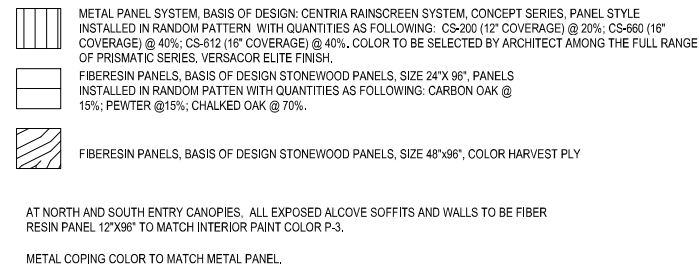


B3 NORTH ENTRY WALL ANGLED NW
A-201 1/8" = 1'-0"



A1 SOUTH ELEVATION
A-201 1/8" = 1'-0"

KEY EXTERIOR MATERIALS



Consultant

| Issued | | Revised | |
|------------------|------------|---------|----------|
| By | App'd | By | App'd |
| GG | 2018.11.30 | | |
| GG | YYYYMMDD | | YYYYMMDD |
| SCHEMATIC DESIGN | | | |
| PACKAGE A | | | |
| PACKAGE B | | | |
| PACKAGE C | | | |
| PACKAGE D | | | |
| PACKAGE E | | | |
| PACKAGE F | | | |
| PACKAGE G | | | |

Permit/Seal

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Client/Project
CITY OF HOMER

HOMER POLICE
STATION

625 GRUBSTAKE AVE.
HOMER AK 99603

Project No.:2046072400

File Name: N/A

Scale: As indicated

| | | | |
|--------|----------|---------|------------|
| Author | Designer | Checker | 02/25/19 |
| Dwn. | Dsgn. | Chkd. | YYYY.MM.DD |

| Title |
|-------|
|-------|

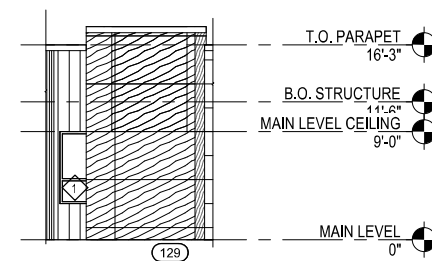
EXTERIOR ELEVATIONS

Revision:

Drawing No.

A-201

METAL COPING TO MATCH COLOR 9930 NIGHT HORIZON



B1 EAST ELEVATION
A-202 1/8" = 1'-0"

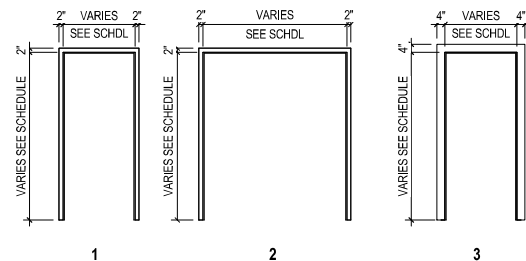


DOOR SCHEDULE

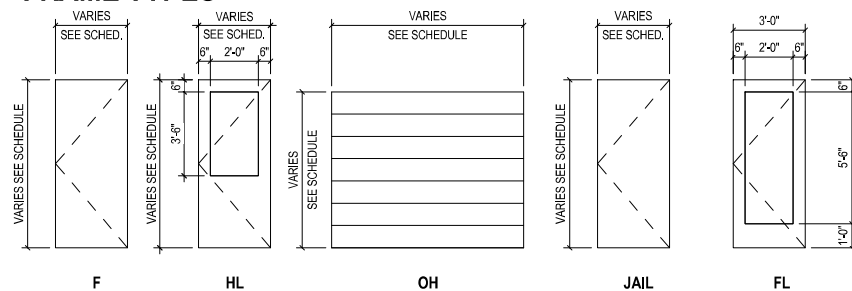
| No. | Door | | | | | | | | Frame | | | | | | Opening | | Comments |
|-------------|------------|--------|-----------|------|-------|--------|----------|--------------|-------|-------|--------|---------|------|------|------------|------|----------------------------|
| | Clear Dim. | | Thickness | Type | Mat'l | Finish | HDWR Set | Security Set | Type | Mat'l | Finish | Details | | | Fire Label | Glaz | |
| | Width | Height | | | | | | | | | | Head | Jamb | Sill | | | |
| LOWER LEVEL | | | | | | | | | | | | | | | | | |
| B01 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| B02 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| B03 | 4'-0" | 7'-0" | 1 3/4" | F | IHM | PT | | | 1 | IHM | PT | | | | - | | |
| B04 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| B05 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| B06 | 6'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 2 | HM | PT | | | | - | | |
| B07 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 3 | HM | PT | | | | - | | |
| B08A | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 3 | HM | PT | | | | - | | |
| B08B | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 3 | HM | PT | | | | - | | |
| B09A | 10'-0" | 10'-0" | 1 1/2" | | | | | | | | | | | | - | | OVERHEAD DOOR |
| B09B | 3'-0" | 7'-0" | 1 3/4" | F | IHM | PT | | | 1 | IHM | PT | | | | - | | |
| B10 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 3 | HM | PT | | | | - | | |
| B11 | 3'-0" | 7'-0" | 1 3/4" | F | IHM | PT | | | 1 | IHM | PT | | | | - | | |
| E-1 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| S-1A | 3'-0" | 7'-0" | 1 3/4" | F | IHM | PT | | | 1 | IHM | PT | | | | - | | |
| FIRST FLOOR | | | | | | | | | | | | | | | | | |
| 100A | 6'-0" | 7'-0" | 1 3/4" | FL | IHM | PT | | | 2 | IHM | PT | | | | - | | |
| 100B | 6'-0" | 7'-0" | 1 3/4" | FL | IHM | PT | | | 2 | IHM | PT | | | | - | | |
| 101 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 102 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 103A | 3'-0" | 7'-0" | 1 3/4" | HL | WD | STN | | | 1 | HM | PT | | | | - | | |
| 103B | 3'-0" | 7'-0" | 1 3/4" | HL | HM | PT | | | 1 | HM | PT | | | | - | | |
| 104 | 3'-0" | 7'-0" | 1 3/4" | HL | HM | PT | | | 1 | HM | PT | | | | - | | |
| 105 | 3'-0" | 7'-0" | 1 3/4" | HL | HM | PT | | | 1 | HM | PT | | | | - | | |
| 106 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 107 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 108 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 109A | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 109B | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 110 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 111 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 112 | 3'-0" | 7'-0" | 1 3/4" | F | IHM | PT | | | 1 | IHM | PT | | | | - | | |
| 113 | 3'-0" | 7'-0" | 1 3/4" | JAIL | JAIL | PT | | | 3 | HM | PT | | | | - | | JAIL CELL SPECIALITY DOORS |
| 114 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 114A | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 115 | 3'-0" | 7'-0" | 1 3/4" | JAIL | JAIL | PT | | | 3 | HM | PT | | | | - | | JAIL CELL SPECIALITY DOORS |
| 116 | 3'-0" | 7'-0" | 1 3/4" | JAIL | JAIL | PT | | | 3 | HM | PT | | | | - | | JAIL CELL SPECIALITY DOORS |
| 117 | 3'-0" | 7'-0" | 1 3/4" | JAIL | JAIL | PT | | | 3 | HM | PT | | | | - | | JAIL CELL SPECIALITY DOORS |
| 118 | 3'-0" | 7'-0" | 1 3/4" | JAIL | JAIL | PT | | | 3 | HM | PT | | | | - | | JAIL CELL SPECIALITY DOORS |
| 119 | 3'-0" | 7'-0" | 1 3/4" | JAIL | JAIL | PT | | | 3 | HM | PT | | | | - | | JAIL CELL SPECIALITY DOORS |
| 120 | 3'-0" | 7'-0" | 1 3/4" | F | JAIL | PT | | | 1 | HM | PT | | | | - | | |
| 122 | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 124 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 125A | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 125B | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 126 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 127 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 128 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 128 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 129 | 3'-0" | 7'-0" | 1 3/4" | HL | IHM | PT | | | 1 | IHM | PT | | | | - | GL | |
| 130 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 131 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 132 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 133 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 134 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 135 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 136 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 138 | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 138A | 3'-0" | 7'-0" | 1 3/4" | F | WD | STN | | | 1 | HM | PT | | | | - | | |
| 138B | 3'-0" | 7'-0" | 1 3/4" | F | HM | PT | | | 1 | HM | PT | | | | - | | |
| 140 | 3'-0" | 7'-0" | 1 3/4" | JAIL | JAIL | PT | | | 3 | HM | PT | | | | - | | JAIL CELL SPECIALITY DOORS |
| 142A | 3'-0" | 7'-0" | 1 3/4" | F | IHM | PT | | | 1 | IHM | PT | | | | - | | |
| 142B | 11'-0" | 10'-0" | 1 1/2" | | | | | | | | | | | | - | | OVERHEAD DOOR |
| 142C | 11'-0" | 10'-0" | 1 1/2" | | | | | | | | | | | | - | | OVERHEAD DOOR |

DOOR SCHEDULE ABBREVIATIONS:

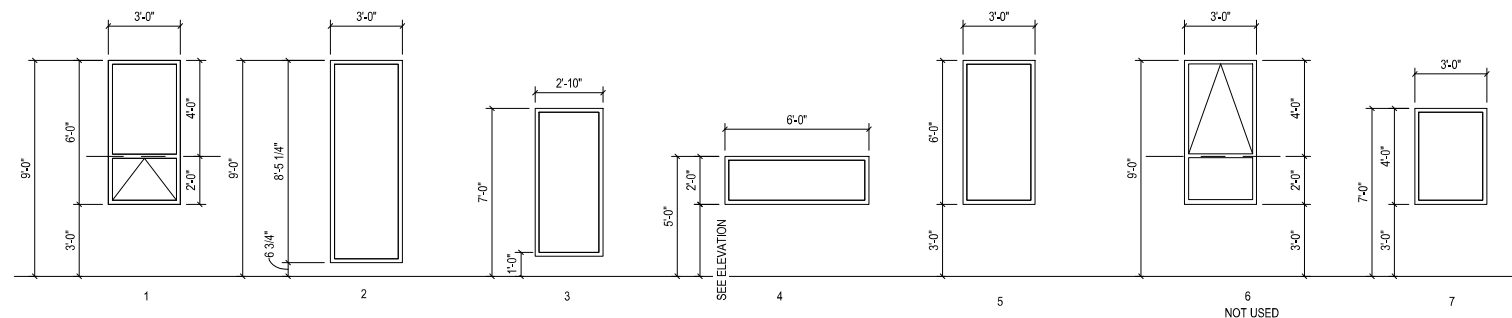
HM: HOLLOW METAL
IHM: INSULATED HOLLOW METAL
JAIL: SPECIALTY JAIL DOOR
OH: SECTIONAL OVERHEAD DOOR
WD: WOOD VENEER
PT: PAINT
STN: STAIN



FRAME TYPES



DOOR TYPES



WINDOW TYPES



Stantec Architecture Inc.
725 East Fireweed Lane Suite 200
Anchorage, AK 99503-2245
Tel: (907) 276-4245 • www.stantec.com

The Contractor shall verify and be responsible for all dimensions. DO NOT scale the drawing - any errors or omissions shall be reported to Stattec without delay.

The Copyrights to all designs and drawings are the property of Stattec. Reproduction for use for new projects without Stattec's prior written consent is forbidden.

Consultant

[illegible]

| | | | | |
|------------------|-----------|----|----|------------|
| ISSUED | CG | By | CG | 2018.11.30 |
| SCHEMATIC DESIGN | PACKAGE B | | | |
| | PACKAGE C | | | |
| | PACKAGE D | | | |
| | PACKAGE E | | | |
| | PACKAGE F | | | |
| | PACKAGE G | | | |

Permit/Seal

**PRELIMINARY
NOT FOR
CONSTRUCTION**

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Client/Project
CITY OF HOMER

HOMER POLICE
STATION

625 GRUBSTAKE AVE.
HOMER, AK 99603

Project No.:2046072400

File Name: N/A

Scale: $1/4" = 1'-0"$

| | | | |
|--------|----------|---------|------------|
| Author | Designer | Checker | 11/08/18 |
| Dwn. | Dsgn. | Chkd. | YYYY.MM.DD |

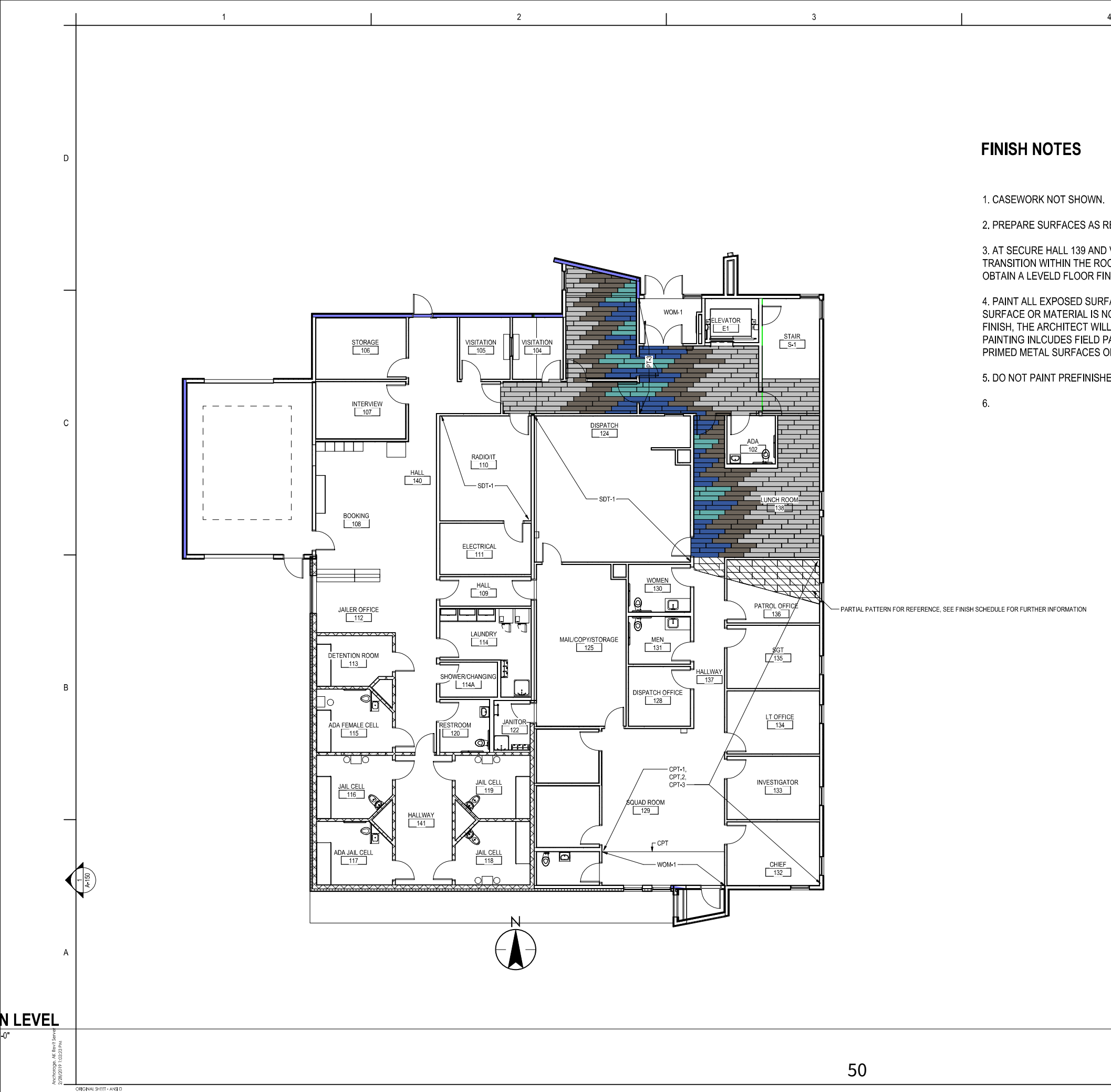
Title

DOOR SCHEDULE, DOOR TYPES, WINDOW TYPES

Revision:

Drawing No.

A-601



FINISH NOTES

1. CASEWORK NOT SHOWN.
2. PREPARE SURFACES AS REQUIRED TO RECEIVE FINISHES, TYP.
3. AT SECURE HALL 139 AND VISITATION ROOM 104 THERE IS A STRUCTURAL FLOORING TRANSITION WITHIN THE ROOM. APPLY FLOOR COMPOUND AND PREP FLOOR AS REQUIRED TO OBTAIN A LEVELD FLOOR FINISH SURFACE.
4. PAINT ALL EXPOSED SURFACES, EXCEPT WHERE THE PAINT SCHEDULES INDICATE THAT A SURFACE OR MATERIAL IS NOT TO BE PAINTED. IF THE SCHEDULES DO NOT INDICATE COLOR OR FINISH, THE ARCHITECT WILL SELECT FROM STANDARD COLORS AND FINISHES AVAILABLE. PAINTING INLCUDES FIELD PAINTING OF EXBOSD BARE ABD COVERED PIPES AND DUCTS AND PRIMED METAL SURFACES OF MECHANICAL AND ELECTRICAL ITEMS.
5. DO NOT PAINT PREFINISHED ITEMS.
- 6.

| Consultant | |
|------------------|------------|
| PACKAGE G | 2018.11.30 |
| PACKAGE F | 11/11/2018 |
| PACKAGE E | 11/11/2018 |
| PACKAGE D | 11/11/2018 |
| PACKAGE C | 11/11/2018 |
| PACKAGE B | 11/11/2018 |
| PACKAGE A | 11/11/2018 |
| SCHEMATIC DESIGN | 11/11/2018 |
| ISSUED | 11/11/2018 |

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Client/Project
CITY OF HOMER

HOMER POLICE
STATION

625 GRUBSTAKE AVE.
HOMER, AK 99603

Project No.:2046072400

File Name: N/A

Scale: As indicated

Author: Designer: Checker: 11/29/18
Dwn.: Dsgn.: Chkd.: YYYY.MM.DD

Title
FINISH FLOOR PLAN

Revision:
Drawing No.

A-603



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: ART SELECTION COMMITTEE

FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK

DATE: APRIL 4, 2019

SUBJECT: REQUEST FOR EXECUTIVE SESSION PURSUANT TO AS §44.62.310(C)(2 &3),
MATTERS, WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCES ARE
REQUIRED TO BE CONFIDENTIAL. (REVIEW AND EVALUATION OF SUBMITTED
PROPOSALS)

Pursuant to the City of Homer Procurement Policy and Procedures Manual and City of Homer Code Title 3.16 Procurements Section 3.16.110 Competitive Sealed Proposals – Negotiated Procurement, Paragraph D. Proposals, tabulations and evaluations thereof shall be open to public inspection only after the contract award.

Recommendation:

Move to Approve the Request for Executive Session and adjourn immediately to conduct in Council Chambers.

