

ART SELECTION COMMITTEE FOR THE
NEW HOMER POLICE STATION PROJECT
491 E. PIONEER AVENUE
HOMER, ALASKA

APRIL 25, 2019
THURSDAY, 3:30 P.M.
CITY HALL COWLES COUNCIL CHAMBERS

NOTICE OF MEETING
REGULAR MEETING AGENDA

1. CALL TO ORDER, 3:30 P.M.
2. AGENDA APPROVAL
3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA
4. APPROVAL OF THE MINUTES
A. Meeting Minutes for April 11, 2019
5. PENDING BUSINESS
A. Memorandum from Deputy City Clerk re: Request for Executive Session Pursuant to AS §44.62.310(C)(2 &3), Matters, Which By Law, Municipal Charter, or Ordinances are Required to be Confidential. (Continued Review and Evaluation of Submitted Proposals)
6. NEW BUSINESS
A. Next Meeting (if required)
7. INFORMATIONAL MATERIALS
8. COMMENTS OF THE AUDIENCE
9. COMMENTS OF THE STAFF
10. COMMENTS OF THE COMMITTEE
11. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR _____, 2019 AT _____ P.M. All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 19-01, a Regular Meeting of the Art Selection Committee – Police Station Project was called to order by Acting Chair Carey Meyer at 3:09 p.m. on April 11, 2019 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMITTEE MEMBERS SHARP, FAIR, ROBL, AND KRAMER

TELEPHONIC: COMMITTEE MEMBER GAMBARDELLA

ABSENT: COMMITTEE MEMBER STEFFY

STAFF: PUBLIC WORKS DIRECTOR MEYER
DEPUTY CITY CLERK KRAUSE

Public Works Director Meyer stepped in to represent Public Works Parks Maintenance staff. Committee member Steffy was unavoidably unable to attend the meeting. The time of the meeting was delayed due to technical issues with the audio and telephonic feedback.

APPROVAL OF THE AGENDA

Acting Chair Meyer requested a motion to approve the agenda.

SHARP/ROBL MOVED TO APPROVE THE AGENDA.

There was no discussion

VOTE. NON OBJECTION. UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

APPROVAL OF MINUTES

PENDING BUSINESS

NEW BUSINESS

A. Election of Chair and Vice Chair

Acting Chair Meyer reviewed the memorandum from Deputy City Clerk Krause on procedures to conduct the election of Committee Chair and Vice Chair.

Acting Chair Meyer called for nominations for the office of Chair.

Committee member Sharp volunteered for the position of Chair.

There were no additional nominations from the floor and Acting Chair Meyer closed the nominations and asked if there was any dissent to Committee member Sharp taking the office of Chair.

There was no opposition voiced by the Committee.

Acting Chair Meyer called for nominations for the office of Vice Chair.

Committee member Sharp nominated Committee member Fair. Seconded by Committee member Robl.

Acting Chair Meyer closed nominations.

Committee member Fair accepted the nomination of Vice Chair.

Public Works Director Meyer turned the meeting over to Chair Sharp.

B. Review of the 1% for Art Program, Requirements and Project Request for Proposal

Chair Sharp provided a summary review of the memorandum from Deputy City Clerk Krause and inquired if there were any questions or comments from the Committee.

There were no questions or comments from the Committee.

A. Memorandum from Deputy City Clerk re: Request for Executive Session Pursuant to AS §44.62.310(C)(2 &3), Matters, Which By Law, Municipal Charter, or Ordinances are Required to be Confidential. (Review and Evaluation of Submitted Proposals)

Chair Sharp read the memorandum into the record and requested a motion to approve the request.

FAIR/KRAMER MOVED TO APPROVE THE REQUEST TO ADJOURN TO EXECUTIVE SESSION.

There was a brief discussion on the process.

VOTE. YES. ROBL, KRAMER, MEYER, SHARP, FAIR

Motion carried.

Chair Sharp requested a motion to adjourn to executive session.

FAIR/KRAMER MOVED TO ADJOURN TO EXECUTIVE SESSION.

There was no discussion.

VOTE. YES. MEYER, FAIR, SHARP, ROBL, KRAMER

Motion carried.

The Committee adjourned to executive session at 3:17 p.m. Chair Sharp called the meeting back to order at 4:26 p.m.

Chair Sharp noted that the Committee reviewed the proposals received and requested staff to reach out to several proposers to get clarification on items in the proposals. He further stated that another meeting was required to continue review and deliberations on the proposals received.

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Deputy City Clerk Krause had no comments.

COMMENTS OF THE COMMITTEE

There were no comments from the Committee members

ADJOURN

The next meeting is scheduled for Thursday, April 25, 2019 at 3:30 p.m. There being no further business to come before the Committee the meeting adjourned at 4:35 p.m.

RENEE KRAUSE, MMC, DEPUTY CITY CLERK

Approved: _____



City of Homer

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Memorandum

TO: ART SELECTION COMMITTEE POLICE STATION PROJECT

FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK

DATE: APRIL 18, 2019

SUBJECT: REQUEST FOR EXECUTIVE SESSION PURSUANT TO AS §44.62.310(C)(2 &3), MATTERS,
WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCES ARE REQUIRED TO BE
CONFIDENTIAL. (CONTINUED REVIEW AND EVALUATION OF SUBMITTED PROPOSALS)

Pursuant to the City of Homer Procurement Policy and Procedures Manual and City of Homer Code Title 3.16 Procurements Section 3.16.110 Competitive Sealed Proposals – Negotiated Procurement, Paragraph D. Proposals, tabulations and evaluations thereof shall be open to public inspection only after the contract award.

Two motions are required from the Committee before adjourning to Executive Session:

A motion to approve the request for an Executive Session then a motion to Adjourn to Executive Session.

Recommendation:

Move to Approve the request to hold deliberations in Executive Session

Then Move to Adjourn to Executive Session.

