

INVITATION TO BID
By the City of Homer, Alaska
For City-Owned 2018 Dredge Materials

The City of Homer is seeking bids from firms or individuals that are interested in purchasing and removing dredge materials for use on or off the Homer Spit from the City of Homer's dredging program. All bidders are expected to carefully examine the materials description, location, bidding instructions and terms before submitting a bid. Submission of a bid will be considered evidence that the bidder has carefully examined this information and is totally satisfied as to the restrictions on use of the material and any and all terms of this Invitation to Bid. Please direct all questions regarding the materials and logistics to: Bryan Hawkins, Port Director/Harbormaster, 4311 Freight Dock Road, Homer, AK 99603; phone number (907) 235-3160.

Description and location of dredge materials, and bidding instructions and information are available online at <http://www.cityofhomer-ak.gov/rfps>, or at the following address: Office of the City Clerk, 491 E. Pioneer Avenue, Homer, Alaska 99603; phone number (907) 235-3130.

Sealed bids for the **City-owned 2018 Dredge Materials** will be received at the Office of the City Clerk, 491 E. Pioneer Avenue, Homer, Alaska 99603 until **2:00 p.m. Thursday, June 7, 2018** at which time they will be publicly opened and read. The time of receipt will be determined by the City Clerk's time stamp. Bids received after the time fixed for receipt of the bid shall not be considered. All bidders must submit a City of Homer Plan Holders Registration form to be on the Plan Holders List and to be considered responsive.

The City of Homer reserves the right to accept or reject any or all bids, to waive irregularities or informalities in the bids, and to award these dredge materials to the highest single bidder or combination of bidders.

Dated this 17th day of May, 2018.

CITY OF HOMER


Katie Koester, City Manager

Publish: Homer News – May 24 & 31, 2018

Fiscal Note: 400-0600-5227

INVITATION TO BID REQUIREMENTS
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For City-Owned 2018 Dredge Materials

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The bid shall include a dredge material application and written narrative describing everything necessary for the removal and haul-away of purchased materials, including but not limited to labor, materials and equipment, and to include any **final grading if successful bidders'** excavation of materials goes below the land grade in any spot. Dredged materials must be removed by July 1, 2018. Committed materials that are left after this date will be offered to the next highest bidder.

The City of Homer reserves the right to accept or reject any or all bids, to waive irregularities or informalities in the bids, and to award these dredge materials to the highest single bidder or combination of bidders.

A. MATERIALS DESCRIPTION, LOCATION, & COST

Approximately 5,000 cubic yards of dredge materials combined will be sold, and consists of silt and sediment that would be suitable as base fill for raising the grade of low areas or for beach replenishment. This material can be viewed where it is stockpiled at the dewatering site located on Homer Spit Road across from the AMHS Ferry Terminal.

Dredge material bids must be for a minimum of 100 cubic yards. Minimum acceptable bid price per cubic yard is \$5.25. Bids may be for the minimum (100 yards) or for up to the maximum amount (5,000 yards) in their written narrative.

Successful bidders are required to pay for all awarded dredge materials in advance at the Port and Harbor Office. Successful bidders must contact the on-duty Harbor Officer when commencing a load-out of purchased materials, and again when last load is removed. Successful bidders are encouraged not to excavate below adjacent land grade during load-out and removal of purchased materials. If below grade excavation does occur, the bidder responsible will restore this area to grade immediately after materials are removed.

B. PRIORITY & RESTRICTIONS ON USE

Dredged materials from the Homer Harbor operations are managed under Homer City Code 19.12. Listed under HCC19.12.050, Exceptions, the City may provide the use and disposal of dredge materials in the following order of priority:

#1 -Replacement of material removed from City beaches by storms or erosion.

#2 -Fill to improve City Port and Harbor facilities on the Homer Spit.

#3 -Sale for use as fill on privately owned or leased property on the Homer Spit.

#4 -Emergency repairs of erosion.

#5 -Sale for use as fill material at locations off the Homer Spit. Uses that will be in City limits, these code requirements apply:

i. Fill may not be used within 20 feet of wetlands, nor to fill wetlands as shown on the Kenai

Peninsula Borough website.

- ii. The final slope of the fill shall not exceed 50% or 1:2 which is a one foot rise to a two foot run.
- iii. Fill may not be placed closer than five (5) feet from the side or rear lot lines of a parcel.
- iv. A Grading Plan is required and must be approved by the City Planning Office prior to fill placement where fill depth is greater than 3 ft over 25% or more of the lot.
- v. A Slope Development Plan is required prior to fill placement on lot(s) with an average slope greater than 15%.
- vi. **A Development Activity Plan must be submitted to the City's Planning Office prior to placement of more than 1,000 cubic yards of fill material on a lot.**
- vii. **A Stormwater Plan must be submitted to the City's Planning Office prior to placement of more than 10,000 cubic yards of fill material on a lot. A Stormwater Plan requires an engineer's stamp of approval and a \$200 review fee, per lot.**

C. BIDDING GENERAL REQUIREMENTS

Description and location of dredge materials, and bidding instructions and information are available online at <http://www.cityofhomer-ak.gov/rfps>, or at the Office of the City Clerk, 491 E. Pioneer Avenue, Homer, Alaska 99603. All bidders must submit a City of Homer Plan Holders Registration form to be on the Plan Holders List and to be considered responsive. Interested firms or individuals should submit bids using the following instructions for their bid to be opened:

- Only one bid for each potential fill location, printed legibly on a dredge material application
- Only one bid per envelope
- Bid application must be in an opaque envelope
- Bid envelopes must be sealed
- The following information must be printed on the outside of the envelope:
 - **Bidder's Name and Address**
 - **"City of Homer 2018 ITB Dredge Materials"**
- Sealed bids may be mailed or hand-delivered to:
City of Homer
Office of the City Clerk
491 E. Pioneer Avenue
Homer, Alaska 99603

Sealed bids shall be received at the Office of the City Clerk no later than 2:00 p.m. Thursday, June 7, 2018, at which time they will be publicly opened and read. The time of receipt will be determined by the City Clerk's time stamp. **Bids received after the time fixed for receipt of the bid shall not be considered.** The City Clerk's Office does not provide envelopes for bidders to put their completed bid forms in, nor will the Clerk's Office Staff write bidders information on the envelope on behalf of the bidder.

Please direct bid submission questions to Melissa Jacobsen, City Clerk, at (907) 235-3130. Please direct technical questions regarding dredge materials or hauling logistics to the Port and Harbor Office in writing at bhawkins@ci.homer.ak.us, or to 4311 Freight Dock Road, Homer, AK 99603.

D. BIDDING CONTENTS

To be considered responsive, each sealed bid envelope must include the following:

- A completed Dredge Material Application to the City of Homer for each potential fill location. This form provides the **City with the bidder's** contact information, their requested amount of dredge materials in cubic yards (minimum of 100cy), their minimum bid price per cubic yard (no less than \$5.25/cy), and information on where the materials are to go to ensure they comply with Planning and Zoning code.
- A written narrative (one page maximum) **describing the successful bidder's material removal plan,**

including:

- Persons or company contracted to conduct the hauling
- Equipment that will be involved
- Timeline of removal, ensuring all awarded materials are removed by July 1, 2018
- Plan for restoring the area to grade in the occurrence of below-grade excavation

E. PROPOSED BID SCHEDULE

ITB Advertisement

May 24 & 31, 2018 – Homer News

Bids Due

June 7, 2018 at 2:00 pm

Review & Awarding of Bids

June 7, 2018 at 2:00 pm

Removal Deadline

July 1, 2018



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4311 Freight Dock Road
Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

DREDGE MATERIAL APPLICATION

For the Sale and Use Approval of City of Homer Dredged Materials

Purchaser's Name: _____ KPБ Sales Tax No. (if applicable): _____

Phone: _____ Cell: _____ Email: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Grade Qty. (in cubic yards): _____ Date of Purchase: _____

Grade Bid Amount \$ _____ Marina Acct #: _____

DESTINATION OF FILL: (Please complete one application for each potential fill location)

Owner's Name: _____ Phone: _____ Cell: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

Amount of Fill: _____ Describe Purpose of Fill: _____

Is Location in Homer City limits?: ☐ Yes ☐ No If yes, answer the following: Wetlands per KPБ?: ☐ Yes ☐ No

KPБ Tax ID #: _____ Lot Size (acres): _____ Zoning Type: _____

Legal Description of Property: _____

If you are taking the dredge material OFF the SPIT please review and initial each of the following items. Failure to comply with these standards is a violation of Homer City Code and subject to fines of \$250.00 per day. Contact the Planning Department at 235-3106 for assistance determining if there are designated wetlands and the slope of the property. City staff reserves the right to request more information. Contact the Homer Harbor Office at 235-3160 if you have questions.

_____ Fill will not be used within 20 feet of wetlands, nor to fill wetlands as shown on the KPБ website.

_____ The final slope of the fill will not exceed 50% or 1:2 which is a one foot rise to a two foot run.

_____ Fill will not be placed closer than five (5) feet from the side or rear lot lines of a parcel.

_____ A Grading Plan is required and must be approved by the City Planning Office prior to fill placement where fill depth is greater than 3 ft. over 25% or more of the lot.

_____ A Slope Development Plan is required prior to fill placement on lot(s) with an average slope greater than 15%.

_____ A Development Activity Plan must be submitted to the City's Planning Office prior to placement of more than 1,000cy of fill material on a lot.

_____ A Stormwater Plan must be submitted to the City's Planning Office prior to placement of more than 10,000cy of fill material on a lot, which requires an engineer's stamp of approval and a \$200 review fee per lot.

_____ If you are constructing a new driveway, a Driveway Permit is needed. Contact Public Works at 435-3125.

