

**ADDENDUM NO. 1
TO THE REQUEST FOR PROPOSAL**

Project: Deep Water Dock Expansion Feasibility Study
Addendum Issue Date: December 17, 2014
Proposal Due Date: January 15, 2014 at 4:00 PM (Thursday)
Previous Addenda Issued: None
Issued By: Carey Meyer
Public Works Director
City of Homer
Homer, AK 99603
cmeyer@ci.homer.ak.us

Proposers must acknowledge receipt of this addendum as part of their proposal by one of the following methods:

- (1) By acknowledging receipt of this addendum in the proposal submitted.
- (2) By facsimile (fax) or email to the City Clerk, which will need to include a reference to the project and the addendum number.

This is a mandatory requirement and any proposal received without acknowledgment of receipt of addenda may be classified as not being a responsive proposal.

The RFP for the above project is amended as follows (all other terms and condition remain unchanged):

ITEM 1 – Addendum Acknowledgement

Proposers can include the attached form in their proposal to acknowledge receipt of this or any future addendums. This form will not be counted as a page as it relates to total page limits. The form does not need to be incorporated into the formal proposal document, but can be submitted as a stand alone submittal.

ITEM 2 – Pre-Proposal Conference Sign-in sheet

Please find the attached sign in sheet for reference.

ITEM 3– DBE Requirement

Question: What is the City looking for when scoring the DBE proposal criteria?

Answer: The proposal defines what the evaluation criteria are (see Part C in the Appendix). Proposals will be scored a 5, 3, 1 or 0 (as shown in Part C). A score of 5 will translate into 10 points; a score of 3 into 6 points; etc. The proposer will state their intention to meet the 5% DBE participation goal in their proposal. Scores will be determined, in part, by the commitment shown toward meeting the goal.

Please be aware that the DBE percentage the proposer commits to in the proposal will be tracked. If they fail to meet their intention they will not be allowed to propose on another City of Homer or ADOT project for a 6 month period.

ITEM 4 – Clarification Regarding Proposal Due Date

Proposals are due January 15, 2014 at 4:00 PM (Thursday), in the City of Homer's City Clerk's office (491 E. Pioneer Avenue, Homer, Alaska 99603).

END ADDENDUM #1

ADDENDA ACKNOWLEDGMENT

Project Name: **RFP - Deep Water Dock Expansion Feasibility Study**

I hereby acknowledge receipt of addenda numbers:

Name of Proposer: _____

Signature of Responsible Official: _____

Date: _____



City of Homer

www.cityofhomer-ak.gov

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(f) 907-235-3145

Deep Water Dock Feasibility Study Pre-Proposal Meeting 12/09/14 Sign In Sheet

NAME (PLEASE PRINT)

COMPANY

PHONE - EMAIL

NAME (PLEASE PRINT)	COMPANY	PHONE - EMAIL
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