

INVITATION TO BID

By the City of Homer, Alaska For 2015 Septic Tank Pumping Contract

Sealed Bids for Septic Pumping Services will be received by the Office of the City Clerk, at 491 E. Pioneer Avenue, Homer, Alaska 99603 until **2:00 p.m., May 6, 2015**, at which time they will be publicly opened. Bids received after the time fixed for receipt of the Bid shall not be considered. **All bidders must submit a City of Homer Plan Holders Registration form to be on the Plan Holders List and to be considered responsive.** Plan holder registration forms, and Plans and Specifications are available on line at <http://www.cityofhomer-ak.gov/rfps>

For Bid Plans and Specifications contact:

City Clerk
491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130

The project consists of furnishing all labor, materials, equipment, tools, supervision, and other facilities necessary to perform the desired services. The work includes, but is not limited to the following:

Locate and pump 132 septic tanks located in Kachemak City, Alaska
and 2 septic tanks on the Homer Spit

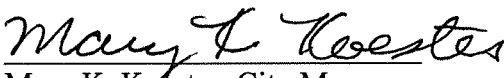
Please direct all questions regarding this project to:

Jean Hughes, Permit Technician
907 235-3170

The City of Homer reserves the right to accept or reject any or all bids, and to waive irregularities or informalities in the bids.

Dated this 17th day of April, 2015.

City of Homer


Mary K. Koester, City Manager

Publish: Homer Tribune, April 22 and 29, 2015
Acct#: 200-0504-5210

CONTRACT REQUIREMENTS

By the City of Homer, Alaska For 2015 Septic Tank Pumping Contract

The City of Homer, Alaska is requesting bids from qualified firms and individuals for the project described herein.

The following subjects are discussed herein to assist you in the preparation of your proposal.

- A. Term of Contract
- B. Scope of Work
- C. Delivery Schedule
- D. Contractor Responsibilities
- E. Insurance
- F. Obligations of the City
- G. Billing and Payment
- H. Bid Schedule
- I. Attachments
 - Project Location Map
 - Septic Tank Details consisting of 3 pages

- A. **TERM OF CONTRACT:** This Contract shall be completed within sixty **(100) days from the date of Notice to Proceed**. It is anticipated that the Notice to Proceed shall be issued on or about **June 1, 2015**, with a completion date of **September 8rd, 2015**.

Liquidated damages in the amount of \$100.00 per day will apply to the Contractor's unexcused delay in the Completion of the Contract. The liquidated damage amount specified herein shall only apply to the Owner and are exclusive of third party damages or claims. The liquidated damage amount shall not cover any damages or expenses the Owner may incur as a result of the Contractor's unexcused delay in completing any portion of the Contract, which delay results in whole or in part in delay, disruption, hindrance, interference, damages, or expenses to any third party. The Contractor shall remain liable for the full amount of any such delay damages or expenses suffered by any third party without limitation by any liquidated damage provision set forth in the Contract.

- B. **SCOPE OF WORK:** The Contractor agrees to furnish all labor, materials, equipment, and other facilities as required to locate and pump approximately 132 septic tanks located throughout Kachemak City and 2 septic tanks located on the Homer Spit. **Pumping will include backflushing.** The work shall include exposing the tank ports and replacing the existing organic mat when pumping is completed.
- C. **DELIVERY SCHEDULE:** Septage from the tank pumping shall be delivered, by the Contractor, to the City of Homer dump station, located on Kachemak

Drive, near the airport. Septage will be pumped through a bar screen at the dump station. Contractor will place debris from the screen into a City provided dumpster. Septage delivered to the receiving station shall be delivered at such a rate so as not to overflow the receiving station and at a maximum rate of 10,000 gallons per day. Septage will be received between the hours of 8:00 am and 4:30 pm., Monday through Friday.

- D. CONTRACTOR RESPONSIBILITIES: The Contractor shall be responsible for clean-up of any spillage of septage and will log each load of septage on a form provided by the City. The Contractor shall also measure the depth of floating solids and bottom solids in the septic tanks before pumping, and record this information on the form.
- E. INSURANCE: The Contractor shall provide automotive liability insurance in the minimum amount of five hundred thousand dollars (\$500,000.00) and shall provide comprehensive liability insurance in the minimum amount of five hundred thousand dollars (\$500,000.00). Both the City of Homer and the City of Kachemak shall be named as additional insured on the Contractor's insurance policy. The Contractor shall be required to provide proof of insurance and a copy of a current business license prior to commencement of work.
- F. OBLIGATIONS OF THE CITY OF HOMER:
1. Provide a metal detector for the Contractor's use in locating the septic tank access ports.
 2. Provide a set of as-built drawings of the septic tank locations.
- G. BILLING AND PAYMENT: Billing for payment may be submitted (semi-monthly) to the Department of Public Works of the City of Homer for approval of payment. The City shall make payment on the approved invoice within 21 working days from the date of receipt of the invoice by Public Works.
- H. BID SCHEDULE: The attached bid schedule shall reflect all work associated with the project to be completed within the specifications and allotted time.

Submit two (2) copies of the executed Bid Schedule to the location described in the Invitation to Bid, in an opaque envelope, marked as follows:

2015 SEPTIC TANK PUMPING CONTRACT
City of Homer

Bid Date: May 06, 2015

2015 SEPTIC TANK PUMPING CONTRACT
INVITATION TO BID

City of Homer
Bid Schedule

This is a Lump Sum bid. The Bidder agrees to perform the work as described in the bid packet and submits the following bid as full and just compensation for said work.

BID AMOUNT: _____
Amount in Figures

Amount in Words

Provide a bid amount per tank for additional tanks that may require pumping within the project area.

Additional Tank Pumping Bid per tank: _____
Amount in Figures

Additional Tank Pumping Bid per tank: _____
Amount in Words

By: _____
Printed Name

Date: _____

Title: _____

Alaska Business License#

Business Name

Business Address

CONTRACT

This Contract, made and entered into by and between the City of Homer, Alaska, a Municipal Corporation, hereinafter called the "City" and

Hereinafter called the "Contractor";

WITNESSETH:

The Contractor, in consideration of the sum to be paid him by the City and of the covenants and agreements herein contained, hereby agrees at his own cost and expense to do all the work and furnish all the materials, tools, labor and all appliances, machinery and appurtenances for City to the extent of the Bid made by the contractor, dated **May 06, 2015** all in full compliance with the Contract documents referred to herein as:

2015 Septic Tank Pumping Contract

- a) Invitation to Bid
- b) The signed copy of the Bid
- c) Contract Documents

Are hereby referred to and reference made a part of the Contract as fully and completely as if the same were fully set forth herein.

In consideration of the performance of the work as set forth in these Contract Documents, the City agrees to pay to the Contractor the amounts specified in the Bid and to make such payments upon the Contractor's invoicing as approved by the City Engineer.

CONTRACT COMPLETION TIME

The Contractor agrees to complete the project, in all respects by **September 08, 2015**.

CONTRACT AMOUNT

Contract Amount in Words: _____

Contract Amount in Numbers: _____

C O N T R A C T

LIQUIDATED DAMAGES:

Liquidated damages in the amount of \$100.00 per day will apply to the Contractor’s unexcused delay in the Completion of the Contract. The liquidated damage amount specified herein shall only apply to the Owner and are exclusive of third party damages or claims. The liquidated damage amount shall not cover any damages or expenses the Owner may incur as a result of the Contractor’s unexcused delay in completing any portion of the Contract, which delay results in whole or in part in delay, disruption, hindrance, interference, damages or expenses to any third party. The Contractor shall remain liable for the full amount of any such delay damages or expenses suffered by any third party without limitation by any liquidated damage provision set forth in the Contract.

IN WITNESS WHEREOF, we, the parties hereto, each herewith subscribe the same this _____ day of _____, 2015.

CITY OF HOMER

By: _____

Title: _____

CONTRACTOR

(Contractor)

By: _____

Title: _____