

**REQUEST FOR LETTERS OF INTEREST  
by the City of Homer, Alaska, for  
TENANTS TO OCCUPY THE HOMER EDUCATION  
AND RECREATION COMPLEX (HERC I)**

In accordance with Resolution 19-006(A), the City of Homer is requesting Letters of Interest from parties interested in tenancy at the Homer Education and Recreation Complex (HERC 1) to determine effective use of the space and to seek potential stakeholders who are interested in investing in the building as third party property managers.

Letters of interest should include the following:

- The space needs of the tenant
- How the space will be used by the tenant including time of day
- Allow for Community Recreation activities
- How much a tenant is able to pay for space on a monthly basis
- What improvements to the space would be necessary for tenant to occupy the space
- If/how much tenant would be willing to contribute in capital costs to improvements
- How long of a lease tenant would be willing to commit to

Letters of interest are due to the City Clerk by 5:00 pm on Tuesday, February 19, 2019 in order to be included in the City Council packet for the February 25, 2019 City Council meeting. At that time City Council will hold a 4:00 pm worksession to discuss:

- Results of the request for letters of interest
- What the City of Homer is willing to contribute to capital improvements to HERC 1 for occupancy by tenant(s)
- Developing a Request for Proposal for a third party to manage HERC 1, including performing any necessary improvements required for occupancy. Letters of interest will be included as informational materials to help the RFP respondent develop a successful proposal.

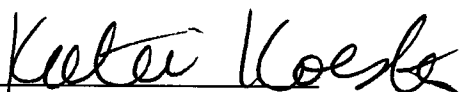
An electronic copy of this notice and Resolution 19-006(A) is available on the City of Homer Website and paper copies can be obtained at the City Clerk's Office.

Electronic and faxed letters of interest will be accepted. The letters of interest must be sent to:

City of Homer – City Clerk's Office  
ATTN: HERC Letter of Interest  
491 East Pioneer Avenue  
Homer, Alaska 99603  
Telephone: 907-235-3130

DATED this 1<sup>st</sup> day of February, 2019

City of Homer

  
Katie Koester

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