

ADDENDUM NO. 2
TO THE BID DOCUMENTS
Woodard Creek Culvert Replacement at Fairview Ave.
CITY OF HOMER, ALASKA

Addendum Issue Date: 6/9/2021

Bid Submittal Date: 6/15/2021

Previous Addenda Issued: One

Issued By: Janette Keiser, PE
Public Works Director
City of Homer

Notice to Bidders:

Bidders must **acknowledge receipt of this addendum** by including the Addenda Acknowledgement Form with the bid.

Bidders are required to acknowledge each addenda separately on the Addenda Acknowledgement Form. Any bids received without acknowledgment of addenda may be rejected prior to evaluation.

The Bid Documents for the above project are amended as follows (all other terms and conditions remain unchanged):

Item #1: Purchase Order for Culvert Pieces

Item #2: Memo Offering Further Explanation of the Purchase Order

Item #3: Memo Explaining the EEO forms required for bidders

Item #4: Equal Employment Opportunity Employer Information Report EEO-1

Item #5: State of Alaska Department of Environmental Conservation Equal Employment Opportunity Statement of Acknowledgement



PURCHASE ORDER

City of Homer
491 E. Pioneer Avenue
Homer, AK 99603

RECEIVED PO NUMBER
9346 - A
MAY 06 2021

Bill To: CITY OF HOMER
491 E PIONEER AVENUE
HOMER AK 99603

6307
To: CONTECH ENGINEERED SOLUTIONS, LLC
PO BOX 936362
ATLANTA GA 31193-6217

Ship To: PUBLIC WORKS - DIRECTOR
3575 HEATH STREET
HOMER AK 99603

Fax Number:

PURCHASE ORDER DATE: 04/30/2021

Contact Person: Jan Keiser (907) 235-3174

Fax/Phone Number: (907) 235-3178

(907) 235-3174

Qty Rec'd	Description	GL Account	Quantity/Part No	Unit Price	Total
	14 GAGE (.079") 66" ARCH 73" X 55" (ALZ2) ALUMINIZED CMP (3" X 1" CORRUGATION) X 110'	160-0779-5261	110.00	190.00	20,900.00
	66" ARCH 73" X 55" 10-C CONNECTION BAND	160-0779-5261	5.00	570.00	2,850.00
*	66" ARCH FLARED END	160-0779-5261	1.00	4,545.00	4,545.00
	FREIGHT TO SEATTLE DOCK	160-0779-5261	1.00	2,800.00	2,800.00

- This is part of the Woodard Creek culvert project.

* The cost of the 66" Arch Flared End section increased from \$ 3,125 to \$ 4,545.

Jan

5-4-21

Freight

Total

31,095.00

FUNDS AVAILABLE _____

END USE Ord 20-40

RECEIVED BY _____

Janette Keiser

DEPARTMENT SIGNATURE APPROVING REQUES

CITY MANAGER SIGNATURE APPROVING REQUES



City of Homer

www.cityofhomer-ak.gov

Public Works

3575 Heath Street
Homer, AK 99603

publicworks@cityofhomer-ak.gov

(p) 907-235-3170

(f) 907-235-3145

Memorandum

TO: Bidders for the Woodard Creek Culvert Reconstruction at Fairview Avenue

FROM: Owen Meyer, Asset Management Coordinator

DATE: 6/2/2021

SUBJECT: Explanation of the Dimensions of the Culvert Pieces for the Woodard Creek Culvert Reconstruction

Culvert Section Information: There will be a total of 110 feet of culvert which will be shipped in six segments. Five of the segments will be 20 feet in length and the remaining segment will be 10 feet in length.



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Memorandum

TO: Bidders for the Woodard Creek Culvert Reconstruction at Fairview Avenue

FROM: Owen Meyer, Asset Management Coordinator

DATE: 6/8/2021

SUBJECT: Equal Opportunity Employment Forms

Information: A bidder has inquired as to where they can find the Equal Employment Opportunity Employer Information Report EEO – 1 (standard form 100) and State of Alaska Department of Environmental Conservation Equal Employment Opportunity Statement of Acknowledgement. Both form are provided in Addenda 2 for the bid package of Woodard Creek Culvert Reconstruction at Fairview Ave and must be included in part B of the bid.

- Joint Reporting Committee
- Equal Employment Opportunity Commission
- Office of Federal Contract Compliance Programs (Labor)

EQUAL EMPLOYMENT OPPORTUNITY

EMPLOYER INFORMATION REPORT EEO-1

Standard Form 100
REV 01/2008

O.M.B. No. 3045-0007
EXPIRES 01/2009
100-314

Section A—TYPE OF REPORT

Refer to instructions for number and types of reports to be filed.

1. Indicate by marking in the appropriate box the type of reporting unit for which this copy of the form is submitted (MARK ONLY ONE BOX).

- | | |
|--|---|
| <p>(1) <input type="checkbox"/> Single-establishment Employer Report</p> | <p>Multi-establishment Employer</p> <p>(2) <input type="checkbox"/> Consolidated Report (Required)</p> <p>(3) <input type="checkbox"/> Headquarters Unit Report (Required)</p> <p>(4) <input type="checkbox"/> Individual Establishment Report (submit one for each establishment with 50 or more employees)</p> <p>(5) <input type="checkbox"/> Special Report</p> |
|--|---|

2. Total number of reports being filed by this Company (Answer on Consolidated Report only) _____

Section B—COMPANY IDENTIFICATION (To be answered by all employers)

1. Parent Company					OFFICE USE ONLY
a. Name of parent company (owns or controls establishment in item 2) omit if same as label					a.
Address (Number and street)					b.
City or town	State	ZIP code			c.
2. Establishment for which this report is filed. (Omit if same as label)					
a. Name of establishment					d.
Address (Number and street)	City or Town	County	State	ZIP code	e.
b. Employer identification No. (IRS 9-DIGIT TAX NUMBER)					f.
c. Was an EEO-1 report filed for this establishment last year? <input type="checkbox"/> Yes <input type="checkbox"/> No					

Section C—EMPLOYERS WHO ARE REQUIRED TO FILE (To be answered by all employers)

<input type="checkbox"/> Yes	<input type="checkbox"/> No	1. Does the entire company have at least 100 employees in the payroll period for which you are reporting?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	2. Is your company affiliated through common ownership and/or centralized management with other entities in an enterprise with a total employment of 100 or more?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	3. Does the company or any of its establishments (a) have 50 or more employees AND (b) is not exempt as provided by 41 CFR 60-1.5, AND either (1) is a prime government contractor or first-tier subcontractor, and has a contract, subcontract, or purchase order amounting to \$50,000 or more, or (2) serves as a depository of Government funds in any amount or is a financial institution which is an issuing and paying agent for U.S. Savings Bonds and Savings Notes?
		If the response to question C-3 is yes, please enter your Dun and Bradstreet identification number (if you have one): <input style="width: 100px;" type="text"/>

NOTE: If the answer is yes to questions 1, 2, or 3, complete the entire form, otherwise skip to Section G.

Section D - EMPLOYMENT DATA

Employment at this establishment Report all permanent full- and part-time employees, including apprentices and on-the-job trainees unless specifically excluded as set forth in the instructions. Enter the appropriate figures on all lines and in all columns. Blank spaces will be considered as zeros.

Job Categories	Number of Employees (Report employees in only one category)														
	Race/Ethnicity														
	Hispanic or Latino		Not-Hispanic or Latino						Female						Total A - N
	Male	Female	White	Black or African American	Native Hawaiian or Other Pacific Islander	Asian	American Indian or Alaska Native	Two or more races	White	Black or African American	Native Hawaiian or Other Pacific Islander	Asian	American Indian or Alaska Native	Two or more races	
Executive/Senior Level Officials and Managers 1.1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
First/Mid-Level Officials and Managers 1.2															
Professionals 2															
Technicians 3															
Sales Workers 4															
Administrative Support Workers 5															
Craft Workers 6															
Operatives 7															
Labourers and Helpers 8															
Service Workers 9															
TOTAL 10															
PREVIOUS YEAR TOTAL 11															

1. Date(s) of payroll period used: _____ (Omit on the Consolidated Report.)

Section E - ESTABLISHMENT INFORMATION (Omit on the Consolidated Report.)

1. What is the major activity of this establishment? (Be specific, i.e., manufacturing steel castings, retail grocery, wholesale plumbing supplies, title insurance, etc. Include the specific type of product or type of service provided, as well as the principal business or industrial activity.)

Section F - REMARKS

Use this item to give any identification data appearing on the last EEO-1 report which differs from that given above, explain major changes in composition of reporting units and other pertinent information.

Section G - CERTIFICATION

Check 1 All reports are accurate and were prepared in accordance with the instructions. (Check on Consolidated Report only.)
 2 This report is accurate and was prepared in accordance with the instructions.

Name of Certifying Official: _____ Title: _____ Signature: _____ Date: _____

Name of person to contact regarding this report: _____ Title: _____ Address (Number and Street): _____

City and State: _____ Zip Code: _____ Telephone No. (including Area Code and Extension): _____ E-mail Address: _____

All reports and information obtained from individual reports will be kept confidential as required by Section 709(c) of Title VII. WILLFULLY FAIR STATEMENTS ON THIS REPORT ARE PUNISHABLE BY LAW, U.S. CODE, TITLE 18, SECTION 1601

**STATE OF ALASKA
DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

**EQUAL EMPLOYMENT OPPORTUNITY
STATEMENT OF ACKNOWLEDGEMENT**

This statement of acknowledgement is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b)(1)) and must be completed by each Bidder and proposed Subcontractor participating in this contract.

PLEASE CHECK THE APPROPRIATE BOXES

THE Bidder proposed Subcontractor **hereby CERTIFIES:**

PART A. Bidders and proposed subcontractors with 50 or more employees and a federal contract amounting to \$50,000 or more are required to submit one federal EEO-1 report during each year the two conditions (50 employees and a \$50,000 federal contract) exist.

The company named below (Part C) is exempt from the requirements of submitting an EEO-1 report this year.

NO (go to PART B) YES (go to PART C)

PART B. The company named below (Part C) has submitted an EEO-1 report this year, or intends to at this time.

NO YES

NOTE: On-line EEO-1 report filing may be accessed at the following web address:

<https://egov.eeoc.gov/eeo1/eeo1.jsp>

EEO-1 reporting and instructions may be obtained by writing or e-mail to:

EEO-1 Joint Reporting Committee
P.O. Box 78040
Washington, DC 20013-8040
Telephone 1-866-286-6440
Email: e1.techassistance@eeoc.gov

PART C.

Signature of Authorized Representative of Company

Date

Name of Company

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Telephone No.

Address of Company

Zip Code

Project Name

Contract Number