



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Manager

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# Memorandum

TO: Mayor Zak and Homer City Council  
FROM: Katie Koester, City Manager  
DATE: February 8, 2017  
SUBJECT: City Manager's Report – February 13, 2017

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### **Additional Information on Hickerson Cemetery Expansion, Phase 1**

In the last City Manager's report, I provided an updated timeline for the phase 1 of the expansion of Hickerson Cemetery (completion date end of May 2017). Since then the Planning Commission has held public comment on the project and recommendations from the Commission and the Department have been incorporated into the design including:

- Reduced the number of platted burial plots for Phase 1
- Changed some 10x5 grave burial plots to 2x2 urn burial plots
- Grave plots sections are configured in a 2 plot by 5 plot configuration
- As currently designed, there are 106 10x5 grave plots and 60 2x2 urn plots
- Burial plots section configured to allow for tree plantings
- Plan provides for future columbarium with ADA accessible walking path
- Plan provides for future memorial plaque wall with ADA accessible walking path
- Plan provides for future maintenance equipment storage shed
- Plan provides for snow storage areas

The attached map provides more information on the revised plans. I commend the Planning Commission, Planning staff, and Public Works Department for taking the time and effort to incorporate neighborhood feedback and public comment in the planning process. Public Works is proceeding full steam ahead on this project to meet the goal of having plots available for sale in the spring.

### **Purchase of Two Used Trucks for Public Works**

Public Works was able to purchase two small used trucks under \$40,000 per the direction of City Council in the 2017 budget. Because a small truck with a short bed suits the needs for PW administration vehicles, staff was able to find a good deal and come in just under the budgeted allocation at \$39,718. It is unlikely that the savings would be as great with the purchase of a full sized truck due to the fleet pricing we can obtain through the State contract. On average, the City saves \$7,000 to \$9,000 on a new vehicle with government pricing and can get a utilitarian vehicle without the 'extras' that are common in the used market. A memo from Superintendent Gardner with further detail and price comparisons is attached. Staff is working on a fleet

replacement plan to present to Council to demonstrate a holistic picture of the future vehicle needs of the department.

**Employee Anniversaries: February 8, 2017**

I would like to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

<b>Dan Miotke</b>	<b>Fire</b>	<b>15</b>	<b>Years</b>
<b>Tim Yarbrough</b>	<b>Fire</b>	<b>15</b>	<b>Years</b>
<b>Debra Waldorf</b>	<b>Library</b>	<b>9</b>	<b>Years</b>
<b>Jim Knott</b>	<b>Police</b>	<b>7</b>	<b>Years</b>
<b>Mike Parish</b>	<b>Public Works</b>	<b>5</b>	<b>Years</b>
<b>Nate Hull</b>	<b>Police</b>	<b>4</b>	<b>Years</b>
<b>Jenny Carroll</b>	<b>Admin</b>	<b>1</b>	<b>Year</b>
<b>Austin McAvoy</b>	<b>Police</b>	<b>1</b>	<b>Year</b>

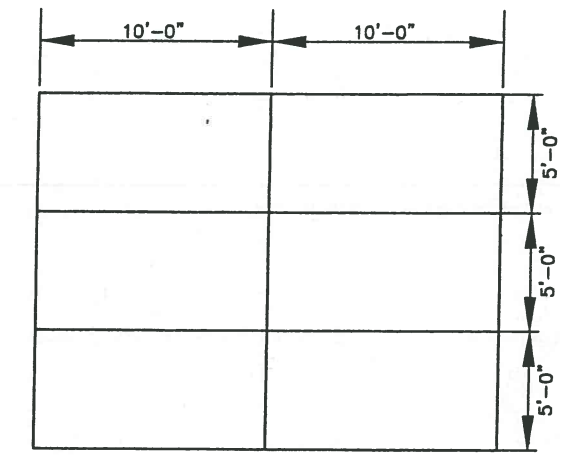
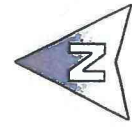
Enc:

Final design maps for Hickerson Cemetery Expansion, Phase 1

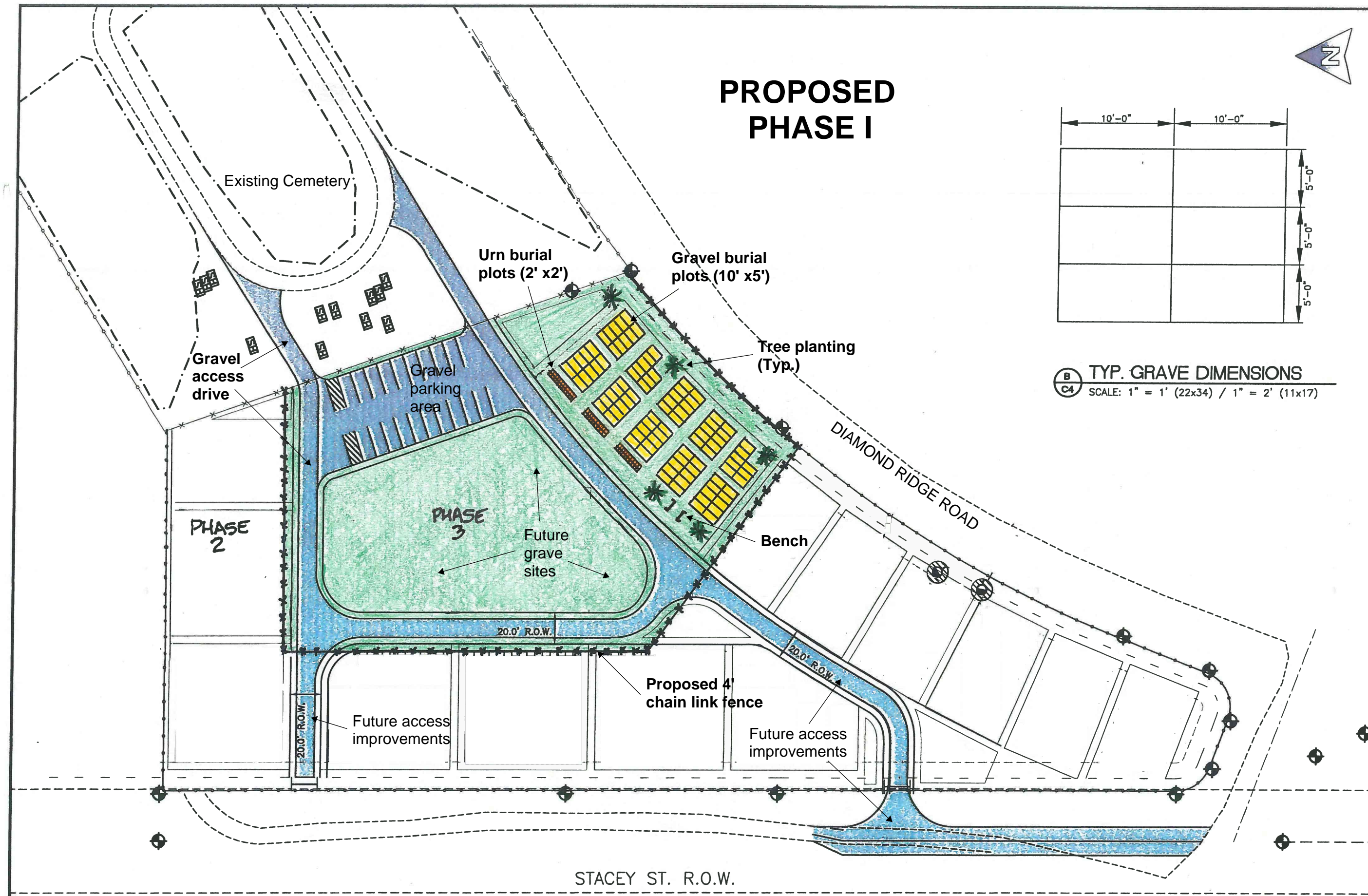
Memo on used vehicle purchases

Memo on highlights of O&M work accomplished by the W/S Department in 2016

# PROPOSED PHASE I



**TYP. GRAVE DIMENSIONS**  
SCALE: 1" = 1' (22x34) / 1" = 2' (11x17)



**GRAVE SITE PLAN**  
SCALE: 1" = 30' (22x34) / 1" = 60' (11x17)

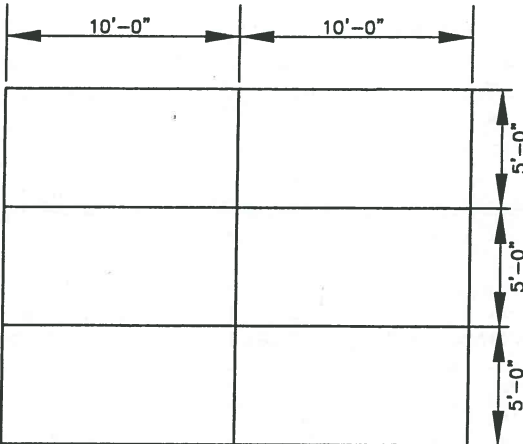
NO.	REVISION	DATE

**HICKERSON MEMORIAL CEMETERY**  
CITY OF HOMER  
HOMER, ALASKA  
GRAVE SITE PLAN

PROJECT NO.  
1275  
DRAWN BY:  
MZD/CAM  
CHECKED BY:  
WJN  
DATE: 03/19/13  
SCALES: NOTED  
HORIZ. NOTED  
VERT. NOTED  
SHEET: **C4**

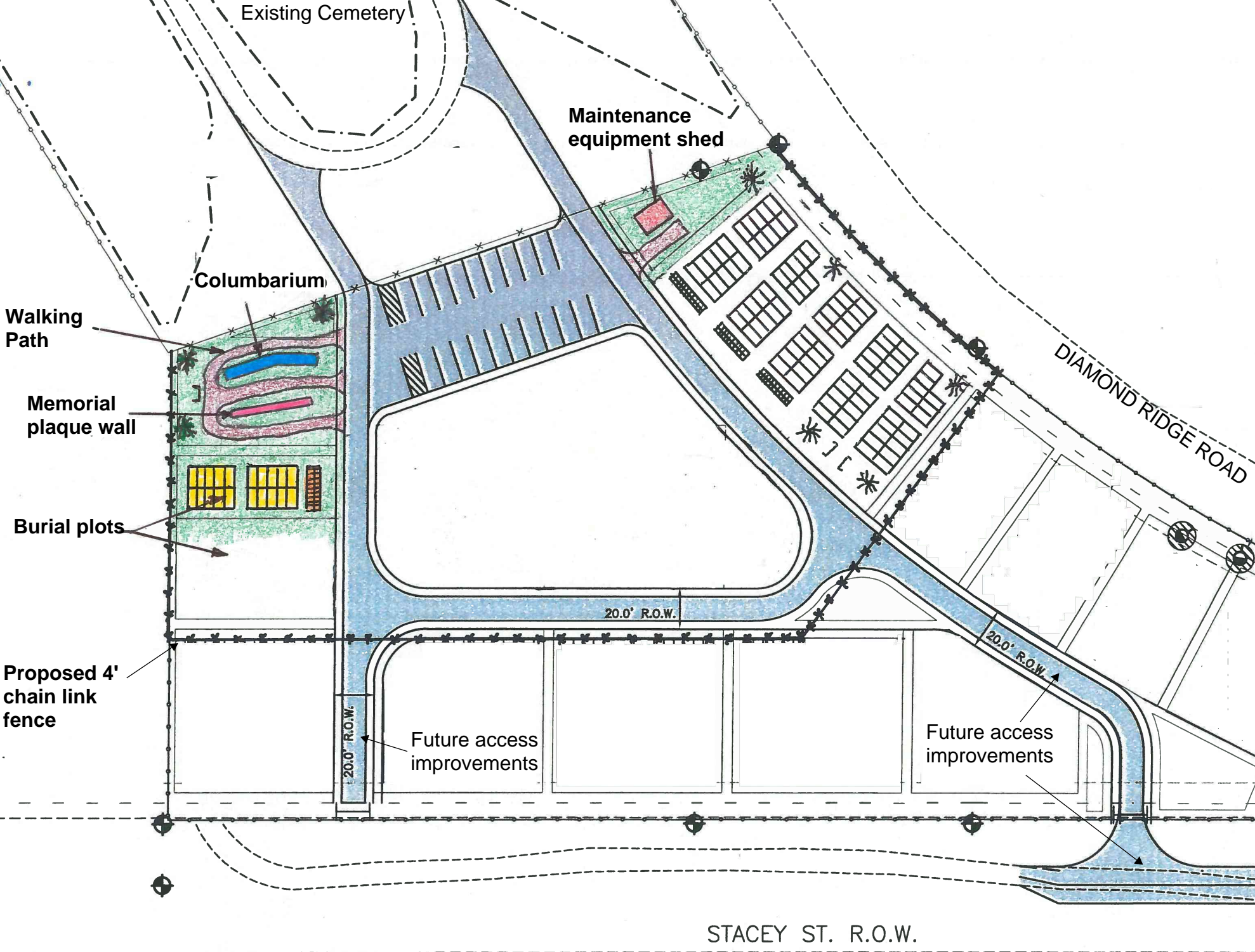


POSSIBLE  
FUTURE PHASE



**TYP. GRAVE DIMENSIONS**  
SCALE: 1" = 1' (22x34) / 1" = 2' (11x17)

NO.	REVISION	DATE



**GRAVE SITE PLAN**  
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HICKERSON MEMORIAL CEMETERY  
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4	OF 9



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## Public Works

3575 Heath Street  
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### MEMORANDUM

To: Katie Koester, City Manager

Through: Carey Meyer, PW Director

From: Dan Gardner, PW Superintendent

Date: January 30, 2017

Subject: Used Vehicle Purchases

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During the 2017 budget cycle, a capitol request was made for a new light duty truck to replace one of the very old vehicles at Public Works. Council ultimately approved funding for two used vehicles, and I have pursued that action since the end of December.

As you know, we were able to find two small 2012 trucks that kept us just under the \$40,000 approved for the purchases (Total combined cost for two purchases came to \$39,718). But, this was only because we were able to use these smaller vehicles for PW Admin trucks (Superintendent truck and Inspector truck). Based on my research, I would not recommend buying used trucks if a full size truck is required (Ford F150 or larger) due to the fleet pricing that we, as a government, can obtain. We are able to get \$7000 to \$9000 off of the regular price of a new Ford F150 or Chevy 1500. So, the used vehicles that are available four years old or newer rival the same price as a new one, or don't produce a significant savings. Additionally, used vehicles do not come with a warranty, colors can range from red to black and often come with more expensive features that we don't normally obtain. Following are dealer prices that were quoted for a new 4x4 half ton truck with extended cab and sample pricing for used vehicles for comparison:

• New Ford F150 Extended Cab	\$27,700	Warranty / No Miles
• New Ford F150 Extended Cab	\$28,897	Warranty / No Miles
• New Chevy 1500 Extended Cab	\$30,586	Warranty / No Miles
• New GMC 1500 Extended Cab	\$30,162	Warranty / No Miles

### Used Listings Dealers/Private

• 2014 Ford F150 Extended Cab Black	\$28,000	2 ½ yrs old
• 2013 Ford F150 Extended Cab Red	\$24,000	43K Miles, 3 ½ yrs old
• 2013 Chevy 1500 Ext Cab Black	\$29,788	40K Miles, 3 ½ yrs old
• 2013 Chevy 1500 Ext Cab Red	\$29,500	35K Miles, 3 ½ yrs old
• 2013 Dodge 1500 Super Cab White	\$22,955	63K Miles, 3 ½ yrs old
• 2013 GMC 1500 Super Cab White	\$29,788	75K Miles, 3 ½ yrs old

• 2012 Dodge 1500 Super Cab Silver	\$20,900	36K Miles, 4 ½ yrs old
• 2012 Dodge 1500 Ext Cab Silver	\$19,995	78K Miles, 4 ½ yrs old
• 2011 Ford F150 Crew Cab Red	\$21,900	87K Miles, 5 ½ yrs old
• 2011 Chevy 1500 Ext Cab White	\$26,900	35K Miles, 5 ½ yrs old
• 2011 Chevy 1500 Crew Cab White	\$28,995	76K Miles, 5 ½ yrs old
• 2010 Ford F150 Crew Cab Red	\$17,995	143K Miles, 6 ½ yrs old
• 2010 Ford F150 Crew Cab White	\$21,990	102K Miles, 6 ½ yrs old
• 2010 Ford F150 Crew Cab White	\$23,995	65K Miles, 6 ½ yrs old
• 2010 Chevy 1500 Ext Cab Black	\$16,750	71K Miles, 6 ½ yrs old
• 2009 Ford F150 Crew Cab Red/Tan	\$17,900	81K Miles, 7 ½ yrs old
• 2009 Chevy 1500 Crew Cab Black	\$22,995	98K Miles, 7 ½ yrs old
• 2009 Chevy 1500 Ext Cab Silver	\$25,991	19K Miles, 7 ½ yrs old
• 2009 Dodge 1500 Crew Cab Red	\$20,595	68K Miles, 7 ½ yrs old
• 2009 Dodge 1500 Crew Cab Tan	\$22,995	92K Miles, 7 ½ yrs old
• 2009 Ford F150 Crew Cab Silver	\$19,300	43K Miles, 7 ½ yrs old

#### Considerations

- Significant time is required to shop for, wait around for a deal, and travel to inspect/select
- Buying new saves the depreciation that a used vehicle absorbs (Govt Fleet Rebates \$7K to \$9K)
- Buying new provides a warranty & the vehicle doesn't need to be replaced as soon as a used
- To obtain a significant savings, the used vehicle has to be pretty old with high mileage
- Although a used purchase price may be less, tires, U-Joints, transmissions, exhaust, etc. will need repair/replacement sooner

#### Conclusion

Due to the fleet savings available to the City of Homer, I believe we are better served purchasing new vehicles.



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## Memorandum

TO: Katie Koester – City Manager  
FROM: Carey Meyer – Public Works Director  
DATE: February 6, 2017  
SUBJECT: **Highlights of O&M Work Accomplished - 2016  
Water and Sewer Department**

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The purpose of this memo is to remind us of the types of operations and maintenance activities that City water and sewer personnel routinely complete so that the community can continue to enjoy clean, safe drinking water; dependable fire protection; and protect Kachemak Bay from potential wastewater contamination.

Here are a few highlights from 2016 regarding major operation/ maintenance activities completed by the Homer Water/Sewer Division:

### Water System:

- 1) Replaced failed flow meter under the foot of the Bridge Creek Reservoir dam. This meter controls the valve that is important to maintaining a safe water level in the Reservoir.
- 2) Completed tri-annual dam Safety Inspection.
- 3) Replaced the second of three 26 foot deep raw water feed pumps (capital project).
- 4) Annual system wide flush of the distribution system to maintain drinking water quality.
- 5) Initiated system wide leak detection of the distribution system with equipment borrowed from Alaska Rural Water Association.
- 6) Prepared and painted fire hydrants on Pioneer Ave (more City-wide next year).

### Wastewater System:

- 1) Completed annual sewer line cleaning (including cleaning 8 lift stations).
- 2) Smoke test sewer lines in Old Town (to identify potential inflow/infiltration problems).
- 3) Flushed both sewer force mains coming off the Spit.
- 4) Removed, the last underground fuel tank serving City building. Proactive hazard mitigation.
- 5) Removed, refurbished and reinstalled 68 clarifier skimmers (extended life of treatment plant equipment).
- 6) Dewatering and disposed of 90 cubic yards of bio-solids at the Homer Landfill.
- 7) Receive a new APDES sewer treatment plant discharge permit from ADEC.
- 8) Replaced impeller in pump in the Kachemak City sewer lift station.
- 9) Replaced guide rails and impellor in Bay Ave sewer lift station.