

ACTION AGENDA

Monday, May 8, 2017

Worksession

Committee of the Whole

Regular Meeting

WORKSESSION AGENDA

1. CALL TO ORDER, 4:00 P.M.

Mayor Pro Tempore Reynolds called the meeting to order at 4:06 p.m.

Mayor Zak has requested telephonic participation. Mayor Zak was not available for the Worksession.

Councilmember Lewis has requested excusal.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council’s Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

3. LIBRARY ADVISORY BOARD – LIBRARY REVENUE SOURCES

4. COMMENTS OF THE AUDIENCE

There were two who commented.

5. ADJOURNMENT NO LATER THAN 4:50 P.M.

Mayor Pro Tempore Reynolds adjourned the meeting at 4:49 p.m.

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Mayor Pro Tempore Reynolds called the meeting to order at 5:00 p.m.

Mayor Zak has requested telephonic participation.

Councilmember Lewis has requested excusal.

- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council’s Operating Manual, pg. 6)

The agenda was approved by consensus of the Council.

- 3. CONSENT AGENDA**
- 4. REGULAR MEETING AGENDA**
- 5. COMMENTS OF THE AUDIENCE**

There was one who commented.

- 6. ADJOURNMENT NO LATER THAN 5:50 P.M.**

Mayor Pro Tempore Reynolds adjourned the meeting at 5:24 p.m.

REGULAR MEETING AGENDA

Session 17-12 a Regular Meeting of the Homer City Council was called to order on May 8, 2017 at 6:00 p.m. by Mayor Pro Tempore Catriona Reynolds at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT:	COUNCILMEMBERS:	ADERHOLD, ERICKSON, REYNOLDS, SMITH, STROOZAS
	ABSENT:	LEWIS (excused)
	STAFF:	CITY MANAGER KOESTER CITY CLERK JOHNSON FINANCE DIRECTOR WALTON IT MANAGER POOLOS LIBRARY DIRECTOR DIXON POLICE CHIEF ROBL PUBLIC WORKS DIRECTOR MEYER

Mayor Zak has requested telephonic participation.
Councilmember Lewis has requested excusal.

Department Heads may be called upon from time to time to participate via teleconference.

- 2. AGENDA APPROVAL**

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

The following changes were made: **MAYORAL PROCLAMATIONS AND RECOGNITIONS** – Mayor’s Proclamation, Safe Boating Week. **CONSENT AGENDA - Resolution 17-048**, A Resolution of the City Council of Homer, Alaska, Maintaining the Water and Sewer Fees at the 2017 Rate and Updating the Homer Fee Schedule Accordingly. Water Storage/Distribution Improvements, Phase 2 (CIP 2017-2022) as backup. **RESOLUTIONS - Resolution 17-049(S)**, A Resolution of the Homer City Council Awarding the Contract for the Construction of the Hickerson Memorial Cemetery Expansion Project to the Firm of Paul’s Services, of Anchor Point, Alaska, in the Amount of \$67,662.50 and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director. Memorandum 17-075 from Public Works Director as backup.

The agenda was approved by consensus of the Council.

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

- A. Mayor’s Proclamation, Municipal Clerks Week, May 7-13, 2017
- B. Mayor’s Proclamation, National Hospital Week, May 7-13, 2017
- C. Mayor’s Proclamation, Public Service Recognition Week, May 7-13, 2017
- D. Mayor’s Proclamation, Police Officers Memorial Day, May 15, 2017 and National Police Week May 15 – 21, 2017
- E. Mayor’s Proclamation, National Public Works Week, May 21-27, 2017
- F. Mayor’s Proclamation, May 2017 as Bike Month
- G. Mayor’s Proclamation, Kids to Parks Day, May 20, 2017
- H. Mayor’s Proclamation, Elks National Youth Week, May 1-7, 2017
- I. Mayor’s Proclamation, Safe Boating Week, May 20–26, 2017

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

There was one who commented.

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special and Regular meeting minutes of April 24, 2017. City Clerk. Recommend adoption.
- B. **Memorandum 17-069** from Mayor Zak, Re: Appointment of Avram Salzman to the Parks Art Recreation & Culture Advisory Commission as Student Representative. Recommend approval.
- C. **Memorandum 17-070** from Special Projects and Communication Coordinator Carroll Re: 2018-2023 CIP; FY 2019 Legislative Request Schedule Update. Recommend approval.
- D. **Ordinance 17-19**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Commercial Vessel Passenger Tax Program Pass Through Grant from the Kenai Peninsula Borough for Calendar Year 2016 in the Amount of \$27,630.00 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Recommended dates: Introduction May 8, 2017, Public Hearing and Second Reading May 30, 2017.
- E. **Resolution 17-045**, A Resolution of the City Council of Homer, Alaska, Amending the Kachemak Drive Phase III Water and Sewer Special Assessment District Roll by Exempting Government Lot 9, Township 6 South, Range 13 West, Section 23, Seward Meridian, Kenai Peninsula Borough Parcel No. 17915012, Owned by Kachemak Moose Habitat, Inc. Mayor. Recommend adoption.
- F. **Resolution 17-046**, A Resolution of the City Council of Homer, Alaska, Awarding Contracts for the 2017, 2018, and 2019 Public Works Gravel Supply to the Firms of R/C Land Improvement and Paul's Services, both of Anchor Point, Alaska and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director. Recommend adoption.

Memorandum 17-073 from Public Works Superintendent as backup.
- G. **Resolution 17-047**, A Resolution of the City Council of Homer, Alaska, in Support for SB 54, an Act Relating to Crime and Criminal Law; Relating to Violation of Condition of Release; Relating to Sex Trafficking; Relating to Sentencing; Relating to Imprisonment; Relating to Parole; Relating to Probation; Relating to Driving Without a License; Relating to the Pretrial Services Program. Mayor/City Council. Recommend adoption.

- H. **Resolution 17-048**, A Resolution of the Homer City Council Maintaining the Water and Sewer Fees at the 2017 Rate and Updating the Homer Fee Schedule Accordingly. City Manager/Finance Director. Recommend adoption.

Memorandum 17-072 from City Manager as backup.

The consent agenda was approved by consensus of the Council.

7. VISITORS

- A. Eric Pederson, Principal of Paul Banks Elementary, Boys and Girls Club Survey, 10 minutes.

Eric Pederson, Paul Banks Elementary Principal, reported on the bus schedule changes that will impact students and their after school care.

- B. Rachel Lord, Economic Development Advisory Commission, Business Retention and Expansion Program, 10 minutes.

Rachel Lord, Economic Development Advisory Commissioner, outlined the Business Retention and Expansion Program formed by the commission.

8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS (10 minute limit per report)

- A. Letter from US Navy Commander JD Gaaney, Commanding Officer, USS Hopper (DDG70)

- B. Borough Report

- C. Commissions/Board Reports:

- 1. Library Advisory Board

Mark Massion, Library Advisory Board Member, thanked the Council for listening to their presentation at the Worksession. In April the LAB created a wish list for books and there were twenty people that bought books for the library. This year there has been a 22% increase in the number of items checked out from last year at this time. Mr. Massion expressed appreciation for the Friends of the Homer Library. The LAB will meet again in August.

- 2. Homer Advisory Planning Commission

- 3. Economic Development Advisory Commission

4. Parks Art Recreation and Culture Advisory Commission

Mayor Pro Tempore Reynolds welcomed student representative Avram Salzman to the commission.

5. Port and Harbor Advisory Commission

6. Cannabis Advisory Commission

Mayor Pro Tempore Reynolds reported the commission elected new officers. Chair Tim Clark stepped down from the commission and Don Stead was elected as Chair.

9. PUBLIC HEARING(S)

10. ORDINANCE(S)

- A. **Ordinance 17-20**, An Ordinance of the City Council of Homer, Alaska, Supporting a Business Retention and Expansion Program Proposed by the Economic Development Advisory Commission and Appropriating Funds in an Amount not to Exceed \$1,400 from the General Fund Balance for Public Outreach to Promote Business Participation in the Program. Smith. Recommended dates: Introduction May 8, 2017, Public Hearing and Second Reading May 30, 2017.

Memorandum 17-074 from Special Projects and Communications Coordinator as backup.

INTRODUCED with discussion.

11. CITY MANAGER'S REPORT

- A. City Manager's Report

City Manager Koester reported the Department of Natural Resources and Alaska Department of Fish and Game will host a listening session May 15th on the net pen aquaculture development in Tutka Bay. It is scheduled for 6:00 p.m. to 8:00 p.m. at Islands and Ocean Visitor Center.

The Kachemak Bay branch of Kenai Peninsula College has requested that the Council weigh in on the budget issue before the Borough Assembly. The Assembly will be discussing the allocation to the local college at their May 16th and June 6th meetings. Councilmember Aderhold requested a resolution in support of education in general for the May 30th meeting.

Councilmember Smith inquired on the status of the RFP for a fish pump on the north trestle of the harbor. City Manager Koester reported Council requested that the RFP go through the Port and Harbor Advisory Commission. She is not sure if it was on the commission's agenda last month or if it will be before the commission this month. The RFP is to go before the commission to make sure we are clear in asking what we want in the proposal.

B. Bid Report

12. CITY ATTORNEY REPORT

13. COMMITTEE REPORT

A. Employee Committee Report

B. Americans with Disabilities Act Compliance Committee

Councilmember Aderhold reported the committee didn't meet this past month, but they do have movement. Committee members got together with city personnel and completed measurements at city hall and the airport for ADA compliance to determine what is good and what doesn't meet compliance. They had a number of questions that will go to Northwest ADA, who is helping with the transition plan. The committee will continue measurements at city buildings.

C. Police Station Building Task Force

Councilmember Smith reported the task force has a challenging time line, but they are working diligently. Public Works Director Carey Meyer has been tasked with tall orders; hopefully there will be a recommendation for the Council later this month.

14. PENDING BUSINESS

A. **Resolution 17-044**, A Resolution of the City Council of Homer, Alaska, Re-adopting the Established Investment Policy for the Permanent Fund. City Manager.

Memorandum 17-066 from Finance Director as backup.

Memorandum 17-071 from City Manager as backup.

Postponed from April 24th: Motion on the floor: MOTION FOR THE ADOPTION OF RESOLUTION 17-044 BY READING OF TITLE ONLY.

ADOPTED with discussion.

15. NEW BUSINESS

16. RESOLUTIONS

A. **Resolution 17-049**, A Resolution of the City Council of Homer, Alaska Awarding the Contract for the Hickerson Memorial Cemetery Expansion 2017 Project to the Firm of _____, of _____, _____ in the Amount of _____, and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director.

Resolution 17-049(S), A Resolution of the Homer City Council Awarding the Contract for the Construction of the Hickerson Memorial Cemetery Expansion Project to the Firm of Paul's Services, of Anchor Point, Alaska, in the Amount of \$67,662.50 and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director.

Memorandum 17-075 from Public Works Director as backup.

ADOPTED Resolution 17-049(S) without discussion.

17. COMMENTS OF THE AUDIENCE

There were three who commented.

18. COMMENTS OF THE CITY ATTORNEY

City Attorney Wells was not present.

19. COMMENTS OF THE CITY CLERK

City Clerk Johnson had no comments.

20. COMMENTS OF THE CITY MANAGER

City Manager Koester thanked the Library Advisory Board for their great presentation and thoughtful consideration of the pros and cons on how non-residents can support the library. The presentation was made at the Worksession.

21. COMMENTS OF THE MAYOR

Mayor Zak said it is City Clerk Johnson's final meeting and at the next meeting we will thank her for her service to our community. He greatly appreciates how much work the Clerk puts in behind the scenes to make the Council look good at the public meetings. It was refreshing for him to listen to the council meeting as Mayor Pro Tempore Reynolds led the meeting. He feels real good about the Council and the community. Sarah Vance did a good job explaining in

detail how wonderful the support was from the community when the USS Hopper visited. As the Mayor, he couldn't be more proud of the community to see everything working so well.

Mayor Pro Tempore Reynolds thanked all the visitors to Homer for the recent Shorebird Festival. She thanked Robbi Mixon and the rest of the crew for their work on the festival. There were a lot of visitors in town. The weather was nice Thursday and Friday and then got a little windy and cold over the weekend. The activities were well attended. She was pleased to have the opportunity to read the clerk recognition. She thanked Jo for helping her before and after she was on the council. She thanked all the volunteers on the commissions and everyone that commented tonight.

22. COMMENTS OF THE CITY COUNCIL

Councilmember Stroozas thanked Jo for her years of service to the community. We appreciate her work on behalf of the City of Homer and the community. He had the distinct honor and pleasure to have lunch with Commander Gainey and his XO (executive officer) from the USS Hopper. They sort of teared up when they talked to him about how Homer pulled out all the stops. In his 24 years of Naval service, Commander Gainey has never been to any place that has had such an outpouring of respect and reception that Homer presented. The people in Homer ought to be commended for their respect to our military and welcoming people here when they come.

Councilmember Erickson said she was really proud of her town when the USS Hopper came in. It was great to see the reception the people on the ship received. When they got off the ship they had the first fresh Alaska halibut they'd ever eaten. They were so amazed by the food. She had a great time hauling them around and felt really safe with the big guns and missiles here for three days. We went from winter to summer. It started with Shorebird and now we're into graduation time. She congratulated the graduates from the college and high school. From there we jump into cruise ships, with May 30th being the big start. She thanked the LAB that presented today. It was very informative and they put a lot of hard work into looking at the details. She is excited to see what comes out of the EDC survey. She really appreciates Jo and will miss her. She thanked Jo for teaching her along the way.

Councilmember Aderhold said the birders have gone, but shorebirds and other migrating birds are still around. You can go to the local birding hotspots and appreciate the natural wonder that is Kachemak Bay and the Homer area. She congratulated Jo on her very last meeting.

Councilmember Smith thanked Jo who has been awesome and a great asset for the City and its residents. The City is left in capable hands with Melissa since Jo has been a great mentor and teacher for her. He issued kudos, congratulations, and a thank you to Phil Needham and all the effort he put into helping organize the welcoming party for the USS Hopper. It was born out of an idea and grew into something beautiful. It was a great outpouring of the Homer spirit that we really do have here.

23. ADJOURNMENT

There being no further business to come before the Council, Mayor Pro Tempore Reynolds adjourned the meeting at 7:31 p.m. The next Regular Meeting is Tuesday, May 30, 2017 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.