

ACTION AGENDA

Worksession
Committee of the Whole
Regular Meeting

WORKSESSION AGENDA

1. CALL TO ORDER, 4:00 P.M.

Mayor Zak called the meeting to order at 4:00 p.m.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

3. PORT AND HARBOR DIRECTOR AND THE PORT AND HARBOR ADVISORY COMMISSION RE: RESOLUTION 17-060, A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, ADOPTING THE REVISED PORT AND HARBOR TARIFF 1. CITY MANAGER/PORT AND HARBOR DIRECTOR.

Memorandum 17-087, from Port and Harbor Director as back up.

4. POLICE STATION BUILDING TASK FORCE RECOMMENDATIONS (If time allows)

Memorandum 17-090 from City Manager as back up.

5. COMMENTS OF THE AUDIENCE

There was one who commented.

6. ADJOURNMENT NO LATER THAN 4:50 P.M.

Next Regular Meeting is Monday, June 26, 2017 at 6:00 p.m. a Worksession at 4:50 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Mayor Zak called the meeting to order at 5:00 p.m.

- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council’s Operating Manual, pg. 6)

The agenda was approved by consensus of the Council.

- 3. POLICE STATION BUILDING TASK FORCE RECOMMENDATIONS**

Memorandum 17-090 from City Manager as back up.

- 4. CONSENT AGENDA**

- 4. REGULAR MEETING AGENDA**

- 5. COMMENTS OF THE AUDIENCE**

There were two who commented.

- 6. ADJOURNMENT NO LATER THAN 5:50 P.M.**

Mayor Zak adjourned the meeting at 5:50 p.m.

REGULAR MEETING AGENDA

Session 17-15 a Regular Meeting of the Homer City Council was called to order on June 12, 2017 at 6:00 p.m. by Mayor Zak at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

Department Heads may be called upon from time to time to participate via telephone.

PRESENT: COUNCILMEMBERS: ADERHOLD, ERICKSON, LEWIS, REYNOLDS, SMITH,
STROOZAS

STAFF: CITY MANAGER KOESTER
CITY CLERK JACOBSEN
FINANCE DIRECTOR WALTON
PERSONNEL DIRECTOR BROWNING
POLICE CHIEF ROBL
PORT DIRECTOR HAWKINS

- 2. AGENDA APPROVAL**

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

The following changes were made: **CONSENT AGENDA - Resolution 17-058** Amending Personnel Regulations is changed to Resolution 17-063 to correct a duplicated resolution number, **Resolution 17-059**, A Resolution of the City Council of Homer, Alaska Encouraging the Restoration of Full Funding to Federal Agencies that Support the Economy of Homer, Alaska, Information provided by the public, **PUBLIC HEARING - Ordinance 17-23**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds in the Amount of \$2,344,784 from the Homer Permanent Fund to Pay Off the Library Construction Loan and Help Fund a New Police Station, and Repealing HCC Chapter 3.12, Permanent Fund, Written Public Comments; **NEW BUSINESS – Memorandum 17-090** Jack Gist Park Plan, Jack Gist Park Map.

The agenda was approved by consensus of the Council.

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

- A. Recognition of Bryan Hawkins, Port Director/Harbormaster for receiving his Marine Port Executive Accreditation.

Mayor Zak acknowledged Harbormaster Hawkins for receiving his Marine Port Executive Accreditation .

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

There were four who commented.

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of May 30, 2017 and Special Meeting minutes of May 31, 2017. City Clerk. Recommend adoption.
- B. **Memorandum 17-084** from Finance Director Re: 2018 Proposed Budget Schedule. Recommend approval.
- C. **Memorandum 17-085** from City Clerk Re: Vacation of a 30' Wide Portion (approximately 0.113 acres) of Greatland Street Right of Way Adjacent to the West Boundaries of Lots 18-A and 19-A, as Dedicated on the Chamberlain and Watson Subdivision, Plat HM 1950-24; located within the NE ¼ SE ¼ of Section 19, T6S, R13W, Seward Meridian, Alaska, Within the City of Homer and the Kenai Peninsula Borough; KPB File 2017-056V. Recommend approval.

- D. **Ordinance 17-24**, An Ordinance of the City Council of Homer, Alaska authorizing the City Manager to purchase Kenai Peninsula Borough Parcel No. 17305408, Lot 8, Block 1, Kelly Ranch Estates for \$21,000 and designating its use for the purpose of protecting the Bridge Creek Watershed. City Manager. Recommended Dates: Introduction June 12, 2017; Public Hearing and Second Reading June 26, 2017.
- E. **Ordinance 17-25**, An Ordinance of the City Council of Homer, Alaska, Repealing Homer City Code 2.52 Department of Public Safety and Reenacting as the Police Department and Creating HCC 2.53 Fire Department Under Title 2. Administration and Personnel. City Manager/Police Chief. Recommended Dates: Introduction June 12, 2017; Public Hearing and Second Reading June 26, 2017.
- F. **Resolution 17-063**, A Resolution of the City Council of Homer, Alaska, Amending the City of Homer Personnel Regulations Chapter 2, Section 2.2.3 Division, Chapter 3, Section 3.14.3 Employment of Relatives, Chapter 5, Section 5.3.3 Pay Increases, Chapter 6, Section 6.1 Recognized Holidays, Section 6.8 Sick Leave, and Chapter 12, Section 12.3 Layoffs. City Manager/Personnel Director. Recommend adoption.

Memorandum 17-086 from Personnel Director as back up.

Memorandum 17-092 from Employee Committee

Moved to Resolutions, Item A. Reynolds.

- G. **Resolution 17-059**, A Resolution of the City Council of Homer, Alaska Encouraging the Restoration of Full Funding to Federal Agencies that Support the Economy of Homer, Alaska. Lewis. Recommend adoption.
- H. **Resolution 17-060**, A Resolution of the City Council of Homer, Alaska, Adopting the Revised Port and Harbor Tariff 1. City Manager/Port and Harbor Director. Recommend Public Hearing June 26, 2017.

Memorandum 17-087, from Port and Harbor Director as back up.

- I. **Resolution 17-061**, A Resolution of the City Council of Homer, Alaska Amending the Fee Schedule under Port and Harbor to Reflect the Changes from the Port and Harbor Tariff 1. City Manager/Port and Harbor Director. Recommend Public Hearing June 26, 2017.

Memorandum 17-088, from Port and Harbor Director as back up.

- J. **Resolution 17-062**, A Resolution of the City Council of Homer, Alaska Awarding a Sole Source Contract for Dispatch Console Replacement to ProComm Alaska in the Amount

of \$296,111 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum 17-089 from Police Chief as back up.

The consent agenda was approved as amended by consensus of the Commission.

7. VISITORS

A. Emily Sloth, SPARC Building Update (5 minutes)

Emily Sloth, General Manager for SPARC, provided a brief update to the Council on the new SPARC building and said they are welcoming ideas, so stop by or email sparchomer@gmail.com. She thanked the city and the community for all the support to get SPARC where it is today. Their mission statement is to provide our community with a safe indoor space primarily for healthy youth recreational activities, to provide a safe indoor space for recreational activities to all other age groups, and to offer a community space for activities that help the facility offset costs and operate sustainably.

8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS (10 minute limit per report)

A. Borough Report

Willie Dunn, District 9 Borough Assembly member, commented that the assembly passed their budget at their last meeting, including school funding, funding for the Kenai Peninsula College, and minor adjustment to a few of the non-profits in the economic development part of the Borough. He was disappointed they didn't use revenues to fund the entire budget so there is \$4 million deficit and they are hoping to come up with some revenue measures over the next few months to address that. He noted the proposal to collect sales tax on non-prepared food from three months to six months failed as did the proposal to increase the mil rate and to increase the Mayor's salary. They approved a pilot composting program in Kachemak City.

In response to questions about the budget deficit he said some things that have been suggested but not put on the table yet are increasing the sales tax cap that is currently at \$500, and an excise tax on lodging. He noted that sales tax goes to fund schools and there isn't enough to do so adequately. The fallback option would be to take money from the general fund savings.

B. Commissions/Board Reports:

1. Library Advisory Board

2. Homer Advisory Planning Commission

Syvrina Abrahamson, Planning Commissioner, reported that in addition to a couple of vacations, replats, and subdivisions their main work is an update to the City of Homer Comprehensive Plan. Right now they are working on chapter four Land Use and have almost complete initial discussions for a draft chapter four that will be ready for public comments. The update is mainly focused on crossing off items the city has accomplished. The update is also a pulse check on items the city has chosen not to act on for one reason or another, including feasibility of the implementation measures due to expected budget constraints for the foreseeable future.

3. Economic Development Advisory Commission

4. Parks Art Recreation and Culture Advisory Commission

5. Port and Harbor Advisory Commission

6. Cannabis Advisory Commission

9. PUBLIC HEARING(S)

A. **Ordinance 17-21**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2017 Operating Budget by Appropriating \$8,000 from the Homer Accelerated Roads and Trails Program (HART) in Addition to In-Kind Contributions to Build the Woodard Creek Upper Trail at Karen Hornaday Park. Smith. Introduction May 30, 2017, Public Hearing and Second Reading June 12, 2017.

There were two who testified.

ADOPTED with discussion.

B. **Ordinance 17-22**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 19.04.090 to Allow Upright and Flat Memorial Markers at the Hickerson Memorial Cemetery and Defining Their Dimensions and Composite. City Manager/City Clerk. Introduction May 30, 2017, Public Hearing and Second Reading June 12, 2017.

ADOPTED with discussion.

C. **Ordinance 17-23**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds in the Amount of \$2,344,784 from the Homer Permanent Fund to Pay Off the Library Construction Loan and Help Fund a New Police Station, and Repealing HCC Chapter 3.12, Permanent Fund. Lewis. Introduction May 30, 2017, Public Hearing and Second Reading June 12, 2017.

There were three who testified.

Amended line 45 to include from the Homer Permanent Fund to the actual construction of a police station.

ADOPTED as amended with discussion.

- D. **Resolution 17-056**, A Resolution of the City Council of Homer, Alaska, Adopting the Policies and Guidelines for the Hickerson Memorial Cemetery. City Manager/City Clerk. Recommend Public Hearing June 12, 2017.

ADOPTED with discussion.

10. **ORDINANCE(S)**

11. **CITY MANAGER'S REPORT**

- A. City Manager's Report

City Manager Koester commented that the entertainment vessel, Wild Alaskan, is anchored off the Homer Spit, and is just outside city limits. The Police Department and Harbormaster are aware of and keeping an eye on activity surrounding it, but it is in the Trooper's jurisdiction.

She reported the last utility billing was sent out without an accurate reflection of sales tax due to software not calculating tax correctly. We are currently negotiating with Cassell, our account management software, and if we're unable to come to an agreement we will need to write off some amount of that. It's about \$8,000 that wasn't collected.

Lastly, she mentioned that we are down in revenue at city campgrounds. Last year the fee was increased to \$20 per night for RV's. Her plan is to look at the entire year and address in the fee schedule, but the parks department might be looking for a change sooner.

Councilmember Erickson noted that things are down at her campground right now as well, but July will be great.

Councilmember Lewis noted the weather hasn't been very good in June and that could be part of it. He also asked City Manager Koester to check with the borough about collecting sales tax on the water taxis going from out dock to the ship.

- B. Bid Report

12. **CITY ATTORNEY REPORT**

13. COMMITTEE REPORT

A. Employee Committee Report

Matt Clarke, Employee Committee Chair, reviewed Memorandum 17-092 in the packet, noting the committee approved the recommendations for the Personnel Regulations with the exception of chapter 5, 5.33 annual merit increases, and chapter 12, 12. layoffs, which were approved by majority vote.

B. Americans with Disabilities Act Compliance Committee

Councilmember Aderhold commented City Clerk Jacobsen reported to the committee on her trip to the National ADA Symposium and they scheduled building assessments in July at the library and restrooms on the spit and in town.

C. Police Station Building Task Force

14. PENDING BUSINESS

15. NEW BUSINESS

A. **Memorandum 17-090**, from Councilmember Smith Re: Jack Gist Park Plan.

APPROVED with discussion.

B. **Memorandum 17-091**, from Councilmember Aderhold Re: Main Street Sidewalk.

APPROVED with discussion.

16. RESOLUTIONS

A. **Resolution 17-063**, A Resolution of the City Council of Homer, Alaska, Amending the City of Homer Personnel Regulations Chapter 2, Section 2.2.3 Division, Chapter 3, Section 3.14.3 Employment of Relatives, Chapter 5, Section 5.3.3 Pay Increases, Chapter 6, Section 6.1 Recognized Holidays, Section 6.8 Sick Leave, and Chapter 12, Section 12.3 Layoffs. City Manager/Personnel Director.

AMENDED line 37 after the word hours add, and section 6.5 annual mandatory leave requirement to increase mandatory leave use to 80 hours.

ADOPTED as amended without discussion.

17. COMMENTS OF THE AUDIENCE

There were nine who commented.

18. COMMENTS OF THE CITY ATTORNEY

The City Attorney was not present

19. COMMENTS OF THE CITY CLERK

City Clerk Jacobsen reminded listeners that the polls will be open for the special election from 7:00 a.m. until 8:00 p.m., that Alaska Statutes prohibits campaigning within 200 feet of an entrance to a polling place, and she apologized in advance that the I Voted stickers will likely run out because of a high absentee voting turnout.

20. COMMENTS OF THE CITY MANAGER

City Manager Koester had no comment.

21. COMMENTS OF THE MAYOR

Mayor Zak thanked the Council for passing the resolution regarding NOAA. He had the opportunity to go with the Center for Alaskan Coastal Studies (CACCS) to do a marine debris clean up on Mt. Augustine Island. A group of students went over with their teachers to learn about the marine debris situation. It was made possible by a NOAA grant to the CACS. This week in Homer is the State Chamber of Commerce will be arriving tomorrow and he and Katie will be speak to them. The Writer's Conference is here now and meeting at Land's End.

22. COMMENTS OF THE CITY COUNCIL

Councilmember Stroozas commented that Wednesday, June 14th is Flag Day. He encourage everyone to fly their flags in display of Americanism and our annual Flag Day celebration.

Commissioner Reynolds announced tomorrow evening at 5:00 p.m. there is a Green Dot gathering at Grace Ridge Brewing Company for anyone wanting to know more about it or to become more involved. Friday morning MAPP community meeting will be at the Kachemak Bay Campus there will follow-up conversation to many of the opioid issues we've been discussing as a community. Lastly, the Spit Run has a new component of a half-marathon as well as the 10k, contact Kachemak Bay Running Club for more information. She thanked everyone for a good meeting.

Councilmember Smith welcomed Hayley Smith our new Deputy Clerk and she's got more than capable folks to work with to get her on board. He expressed his appreciation for all the volunteers on the Commissions, Committees, and Task Forces, it's clear they are devoted to serving in the best interest of the community and providing Council with information they would not otherwise have. He said it's clear to him that everyone who sits at this table acts in sincerity and a way they believe is in the best interest of the community, and he appreciates that. He recognized the passing of his dear friend Alice Loveland and it occurs to him that we

need to take the opportunity to truly express our gratitude to those who have a positive impact for good in our individual lives at every opportunity we can. He was able to do that and tell her she was one of his most favorite people in the world before she passed. What he wants is, as a community, we appreciate each other. We're all working toward a common end and we might have different ideas what it looks like, but we're in it together and we want the best outcome. He hopes we keep that in mind as we look each other in the eye, shake hands, and work side by side.

Councilmember Erickson commented that this has been a difficult week for her. She's watched people who claim tolerance on both sides be intolerant to others to the point of being violent, rude behavior, and slander of others. We need to get back to where we really are, a community who at the drop of a hat would help their neighbor through a crisis, and most of all enjoy the place in which we live. People ask how we will move forward from this and she has too. Her conclusion is unity begins with me. I have to choose to forgive others, I have to choose to believe the best about people, I have to choose to walk in unity, even when someone isn't worthy of that trust. It doesn't mean I'm irresponsible with that trust but have to make some choices. Respect for others is critical. I can respect your opinion and still agree or disagree. We have to choose respect over disdain. Stirring the emotions of others instead of creating unity needs to stop. Our social media needs to be pictures of baby moose and sunny days instead of a place to crucify each other for the rest of the year. Please friends, let's make this week a much better place to live and enjoy the people around us.

Councilmember Lewis commented that a lot of hurtful things have been said, insinuated, and it's not going to be easy. He's not going to go to the campfire and sing Kumbaya after this. It will be a long time healing for a lot people. A lot of nasty things have been thrown around and it's not just going to happen overnight.

Councilmember Aderhold commented about attending the writer's conference and that it's an amazing resource. She ended the evening with the poem *Advise from an Estuary* by Wendy Erd:

*Look ordinary
Don't ask for much
Travel to your edge, then go further
Empty out
Let the moon refill you
Embrace opposites easily
Host travelers without borders, feed them
Listen to the distance in their songs
Nurture the invisible, harbor the young
Send those you've raised out into the world
Digest insults. Reframe and cleanse them
Adopt silence while others speaks all around you
Measure change calmly
Mirror the sky
At times,
Be still.*

23. ADJOURNMENT

There being no further business to come before the Council, Mayor Zak adjourned the meeting at 8:17 p.m. The next Regular Meeting is Monday, June 26, 2017 at 6:00 p.m. a Worksession at 4:00 p.m. and Committee of the Whole 5:00 p.m. There is a Special Meeting scheduled for June 19, 2017 at 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.