

Action Agenda
Monday, August 28, 2017
Worksession
Committee of the Whole
Regular Meeting

WORKSESSION

1. CALL TO ORDER, 4:00 P.M.

Mayor Zak called the meeting to order at 4:00 p.m.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

3. 2018-2023 CAPITAL IMPROVEMENT PLAN

Memorandum 17-114 from Special Projects and Communications Director

5. COMMENTS OF THE AUDIENCE

There were two who commented.

6. ADJOURNMENT NO LATER THAN 4:50 P.M.

Next Regular Meeting is Monday, September 11, 2017 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Zak adjourned the meeting at 4:55 p.m.

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Mayor Zak called the meeting to order at 5:00 p.m.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

The agenda was approved by consensus of the Council.

3. CONSENT AGENDA

4. REGULAR MEETING AGENDA

5. COMMENTS OF THE AUDIENCE

6. ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, September 11, 2017 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Zak adjourned the meeting at 5:28 p.m.

REGULAR MEETING AGENDA

Worksession 4:00 p.m. and Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

Session 17-20 a Regular Meeting of the Homer City Council was called to order on August 28, 2017 at 6:00 p.m. by Mayor Zak at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: ADERHOLD, ERICKSON, LEWIS, REYNOLDS, SMITH,
STROOZAS

STAFF: CITY MANAGER KOESTER
CITY CLERK JACOBSEN
LIBRARY DIRECTOR DIXON

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

The following changes were made: **CITY MANAGER'S REPORT** Mayor Zak's AML Summer Conference Report, **CITY ATTORNEY'S REPORT** City Attorney's report July/August

The agenda was approved as amended by consensus of the Council.

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular Meeting Minutes of August 14, 2017 City Clerk. Recommend adoption.
- B. **Memorandum 17-114** from Councilmembers Aderhold and Smith Re: Approval to Submit a Resolution Regarding Standards for Recalling Municipal Officers to the Alaska Municipal League (AML) Winter Conference. Recommend adoption.
- C. **Resolution 17-078**, A Resolution of the City of Homer Requesting that the Legislature Revisit the Standards for Recalling Municipal Officials to Determent the Sufficiency of the Definitions There-In. Aderhold/Smith. Recommend adoption.

The consent agenda was adopted as read by consensus of the Council.

7. VISITORS

- A. KPEDD Quarterly Update, Tim Dillon (10 minutes)

Tim Dillon, Executive Director of the Kenai Peninsula Economic Development District, explained that KPEDD is a 501(C)4 and reviewed their funding sources and the list of the programs and reports they provide. They also have Kenai Peninsula Opportunities, a 501(C)3 that is able to give grant support and offer community events. He gave a brief overview of the reports that will be available soon on the KPEDD website including the Community Economic Development Strategy Report, the KPB Comprehensive Economic Development Strategy 2016, 2017 Kenai Peninsula Situations and Prospects Report, and the 3rd quarter report. He noted the 2017 S&P Homer summary that includes comparisons of gross business sales, sales and property tax, and also population, housing, and income information. Lastly he announced the next Industry Outlook Forum is scheduled for January 10, 2018 at the Soldotna Regional Sports Center.

In response to Council's questions and comments there was discussion of the Business Incubator, work with the college, and the 2017 S&P Homer summary.

- B. Karen Hornaday Park Trail Presentation, Robert Archibald and Deb Lowney (10 minutes)

Deb Lowney and Robert Archibald provided an update on the Karen Hornaday Park Trail that is almost completed. The project used HART funds and Ms. Lowney reported the costs came in

well under budget at just under \$5000, and \$8000 was budgeted. They have over 378 volunteer hours documented and she named the community members involved. Ms. Lowney recognized Public Works and noted they were very helpful and easy to work with. There is a Girl Scout troop that has committed to cleaning up trash and brushing the trail. They are planning to use funds raised by community members to improve trail signage. There will be a grand opening on Sunday, September 24th at 2:00 p.m., and she encouraged people to attend. They showed a slide show highlighting the work that was done and the people who helped.

**8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS
(10 minute limit per report)**

A. Borough Report

Kelly Cooper, Kenai Peninsula Borough Assembly President, acknowledged Tim Dillon and his work at KPEDD, and thanked him for his efforts because they are making a difference in our community and helping bring the whole borough together. In looking at the S&P Summary and manufacturing, she noted the fish tax and that our receipts are lower because so much of our fish go out whole. There is still processing involved and she would love to see the state statute definition of processed fish changed to what is going in now. She reported the composting demonstration project fell apart at the last minute, the contractor wasn't able to fulfill what he hoped to do. She hopes someone is able to continue it because she'd like to see it take off. The commercial businesses are signed up to provide the information, along with the trucks and containers, all that is needed is someone to do the composting project. The sales tax cap ordinance passed and it will be on the October ballot along with \$5million bond issuance for the heat vac system replacement at the Borough Administration building.

B. Commissions/Board Reports:

1. Library Advisory Board

Mark Massion, Library Advisory Board, member reported the Board meets again on October 3rd.

2. Homer Advisory Planning Commission

Tom Bos, Planning Commissioner, listed the conditional use permits and and a variances the Commission has recently acted on. He reported they are still working on the zoning for an RV at spit businesses, and Comprehensive Plan chapter 6.

3. Economic Development Advisory Commission

Karin Marks, Economic Development Advisory Commission Chair, commented they are processing responses to the BR&E survey and some commissioners are making personal visits. They are doing more advertising of the survey and encouraged more participation before it ends on October 13th.

4. Parks Art Recreation and Culture Advisory Commission

Jon Sharp, Parks Art Recreation and Culture Advisory Commissioner, reported the Commission held a worksession to discuss prioritizing trails. They have a new student member, Avram Salzman, and at their last meeting they addressed their strategic plan, Karen Hornaday Park Plan, Jack Gist Park Plan, and the budget. They support increasing the Community Recreation .25 position to .5, funding for an ADA accessible path from the Water Trail Pavilion to the restrooms, and trash can lids on the spit garbage cans.

5. Port and Harbor Advisory Commission

6. Cannabis Advisory Commission

Councilmember Lewis reported the Commission met and approved forwarding a recommendation for discussion of amending zoning to allow retail on the spit on private property, and a recommendation to not allow on site consumption by smoking due to impacts to first responders being effected by the smoke.

9. PUBLIC HEARING(S)

10. ORDINANCE(S)

11. CITY MANAGER’S REPORT

A. City Manager’s Report

City Manager Koester highlighted Sherry Bess and Kathy Heindl for recently being recognized by Senator Sullivan as Alaskan’s of the week.

12. CITY ATTORNEY REPORT

13. COMMITTEE REPORT

A. Employee Committee Report

B. Americans with Disabilities Act Compliance Committee

Councilmember Aderhold reported that David Barton from the Northwest ADA center was in Homer August 15-17. He worked with Staff, Melissa Jacobsen and Dan Gardner, in walking through several city facilities including:

- Harbor parking areas
- Sections of the Harbor Trail
- 4 Public restrooms (ramp 5, Fishin’ Hole, Mariner Park porta potties, & Pioneer Ave by the Fire Hall)
- RV dump stations
- Library

- City Hall
- Police Station
- Animal Shelter
- Karen Hornaday Park

Councilmember Lewis attended a few of the site visits as representative from ILC.

Mr. Barton met with the Harbormaster and surveyed the public spaces at the Harbormaster's office and also the Fishin' Hole. It was a very educational visit for staff, and very helpful in relation to future survey work and as we move forward to the Transition Plan.

C. Police Station Building Task Force

14. PENDING BUSINESS

- A. **Ordinance 17-28**, An Ordinance of the City Council of Homer, Alaska Amending HCC 4.30.070(a) to Include a Commissioned Officer in the Armed Forces, as an Attesting Official and Change the Requirement for Two Attesting Witnesses who are at Least 18 Years of Age to One Attesting Witness who is at Least 18 of Age for an Absentee by Mail Ballot. City Clerk. Introduction July 24, 2017, Public Hearing August 14, 2017 and Second Reading August 28, 2017.

Memorandum 17-115 from City Clerk as backup.

ADOPTED without discussion.

15. NEW BUSINESS

16. RESOLUTIONS

17. COMMENTS OF THE AUDIENCE

There was one who commented.

18. COMMENTS OF THE CITY ATTORNEY

City Attorney Wells was not present.

19. COMMENTS OF THE CITY CLERK

City Clerk Jacobsen had no comment.

20. COMMENTS OF THE CITY MANAGER

City Manager Koester had no comment.

21. COMMENTS OF THE MAYOR

Mayor Zak noted there were five city council candidates in the audience tonight and also the new Executive Director of the Chamber. He expressed his appreciation for the work they do at the Chamber. He added that the September 11th worksession will be on the Emergency Operations Plan and encouraged the community to attend.

22. COMMENTS OF THE CITY COUNCIL

Councilmember Reynolds welcomed the students back to school and congratulated the Mariner Football and girls Cross Country team's recent successes. Last weekend the Cycling Club had an event at the new Diamond Creek Trail that was very successful. They have been having regular Thursday rides there and she encouraged bicyclists and walkers to visit the trail. She also commented the Homer Mariner Triathlon is September 2nd and there is still time to sign up.

Councilmember Erickson thanked Parks and Recreation for their work on the trail. It's beautiful and it's good to see all the people come together to work on that. She is looking forward to visiting it and the new cycling trail. She thanked the response groups that participated in the airplane air crash drill last weekend, it was a good drill and she appreciated all the responders and volunteers. She also thanked the Apple Bus drivers and appreciates their efforts with the cruise ship visitors, with the challenges of the new school bus schedules, and working with the changes.

Councilmember Lewis commented it was interesting doing the ADA reviews of the harbor and most importantly the police station. We need a new station. The one we have was built before the ADA became law, but we really should come into compliance. He was disappointed when the assembly voted down allowing us to vote on the bed tax, because he thought it could generate enough revenue for us to be able to pay for a new police station. Now we'll have to nickel and dime coming up with the money. It's something we need and we have to figure out how to pay for it.

Councilmember Aderhold echoes the comments about Homer Airport Drill. She participated as a victim and it was great to see it from that perspective. She thanked the first responders and medical facilities, and the community members who volunteered. Last Thursday there was a resilience workshop with FEMA and state partners to talk about our areas of risk in case of emergency and how to be a more resilient community. It was a useful exercise.

Councilmember Smith congratulated the Mariners for their big victory in Barrow and the Homer Men's Softball team for taking 4th in the State Tournament. He appreciates the work on the Karen Hornaday Park Trail, and for Deb and Robert putting a lot of effort into creating a kind of model for the community to follow in trying to tap the funds we have in conjunction with some volunteerism and find a creative way to stretch the dollars.

Councilmember Stroozas had no comment.

23. ADJOURNMENT

There being no further business to come before the Council, Mayor Zak adjourned the meeting at 7:18 p.m. The next Regular Meeting is Monday, September 11, 2017 at 6:00 p.m., Worksession at 4:00 p.m., and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.