

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



REGULAR MEETING
6:00 P.M. MONDAY
NOVEMBER 27, 2017
COWLES COUNCIL CHAMBERS

MAYOR BRYAN ZAK
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
COUNCIL MEMBER CAROLINE VENUTI
COUNCIL MEMBER RACHEL LORD
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK MELISSA JACOBSEN

REGULAR MEETING AGENDA

Worksession 4:00 p.m. and Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Department Heads may be called upon from time to time to participate via teleconference.

Mayor Zak has requested telephonic participation.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

- A. Mayoral Proclamation Chamber of Commerce Light up Homer for the Holidays December 1, 2017
- B. Mayoral Recognition of the Rotary Health Fair
- C. Mayoral Recognition of Todd Cook, Operator of the Year
- D. Mayoral Recognition City of Homer Award from DEC for Water Source Protection

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular Meeting Minutes of October 30, 2017 City Clerk. Recommend adoption.
- B. **Memorandum 17-139** from Mayor Re: Appointment of Sara Woltjen to the Cannabis Advisory Commission. Recommend approval.
- C. **Memorandum 17-140** from City Clerk Re: New Liquor License for Wild Honey Bistro and Liquor License Transfer for Oaken Keg. Recommend approval.
- A. **Resolution 17-093**, A Resolution of the City Council of Homer, Alaska, Approving a New One-Year Contract with Premera Blue Cross, Sun Life Health, and Prudential. City Manager/Personnel Director. Recommend adoption.
- B. **Resolution 17-094**, A Resolution of the City Council of Homer, Alaska, Establishing the 2018 Regular Meeting Schedule for the City Council, Economic Development Advisory Commission, Library Advisory Board, Parks Art Recreation and Culture Advisory Commission, Advisory Planning Commission, Port and Harbor Advisory Commission, and Cannabis Advisory Commission. City Clerk. Recommend adoption.
- D. **Resolution 17-096**, A Resolution of the Homer City Council Accepting the 2016 Comprehensive Annual Financial Report with Audit and Financial Statements and Acknowledging the Management Letter Submitted by the City's Independent Auditor, BDO, USA, LLP and Authorizing the City Manager to Execute the Financial Report. City Manager/Finance Director. Recommend adoption.

Memorandum 17-142 from Finance Director as backup

7. VISITORS

- A. Pratt Museum Update – Laurie Stuart, Executive Director (10 minutes)
- B. Homer Soil & Water Conservation District, Invasive Weeds - Matt Steffy, Natural Resources Specialist (10 minutes)

- C. Homer Chamber of Commerce Budget – Debbie Speakman, Executive Director (10 minutes)

**8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS
(10 minute limit per report)**

- A. Borough Report

- B. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks Art Recreation and Culture Advisory Commission
 - a. Memorandum Re: Lot 3 Land Acquisition North of Jack Gist Park
5. Port and Harbor Advisory Commission
6. Cannabis Advisory Commission

9. PUBLIC HEARING(S)

- A. **Ordinance 17-42**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2018 for the General Fund, The Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds. City Manager. Introduction October 30, 2017, Public Hearings November 27, 2017 and December 11, 2017, Second Reading December 11, 2017.
- B. **Resolution 17-086**, A Resolution of the City Council of Homer, Alaska, Amending the City of Homer Fee Schedule Under Camping Fees. City Clerk. (To follow Budget Ordinance 17-42; Public Hearings November 27 and December 11, 2017)

Resolution 17-086(S) A Resolution of the City Council of Homer, Alaska, Approving the 2018 Fee Schedule at Current Rates. City Clerk. (To follow Budget Ordinance 17-42; Public Hearings November 27 and December 11, 2017)

- C. **Ordinance 17-39**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Grant from the Alaska Highway Safety Office in the Amount of \$39,488

for the Homer Police Department Project Drive and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Police Chief. Introduction October 30, 2017, Public Hearings November 27, 2017 and December 11, 2017, Second Reading December 11, 2017.

Memorandum 17-132 from Police Chief as backup

- D. **Ordinance 17-40**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code Title 3 Chapter 3.01 Budget by Adding a New Section That Establishes a Minimum Annual Transfer in the Operating Budget of Homer Accelerated Road and Trails Funds for Road and Trail Capital Improvements. Smith/Aderhold. Introduction October 30, 2017, Public Hearings November 27, 2017 and December 11, 2017, Second Reading December 11, 2017.

Memorandum 17-133 from City Manager as backup

- E. **Resolution 17-092**, A Resolution of the City Council of Homer, Alaska, Amending the Homer Accelerated Roads and Trails Program (HART) Policy Manual to the HART Capital Improvements Policy Manual and Establishing Minimum Set Asides for Capital Improvements. Smith/Aderhold

Memorandum 17-133 from City Manager as backup

- F. **Ordinance 17-41**, An Ordinance of the City Council of Homer, Alaska, Authorizing the City Manager to Purchase Kenai Peninsula Borough Parcel 18103418, 'Lot 42' from the Alaska Mental Health Trust Authority in the Amount of \$550,600, Acquire Quitclaim Deeds on Parcels on which both the City and the Trust Claim Ownership interests and Authorizing an Expenditure of \$250,600 from the Port and Harbor Enterprise Fund and a \$300,000 Loan from the General Fund for that Purpose. City Manager. Introduction October 30, 2017, Public Hearings November 27, 2017 and December 11, 2017, Second Reading December 11, 2017.

Ordinance 17-41(S) An Ordinance of the City Council of Homer, Alaska, Authorizing the City Manager to Purchase Kenai Peninsula Borough Parcel 18103418, 'Lot 42' from the Alaska Mental Health Trust Authority in the Amount of \$550,600, Acquire Quitclaim Deeds on Parcels on which both the City and the Trust Claim Ownership interests and Authorizing an Expenditure of ~~\$250,600~~ **\$550,600** from the Port and Harbor Enterprise Fund and a ~~\$300,000~~ Loan from the General Fund for that Purpose. Erickson.

Ordinance 17-41(S) An Ordinance of the City Council of Homer, Alaska, Authorizing the City Manager to Purchase Kenai Peninsula Borough Parcel 18103418, 'Lot 42' from the Alaska Mental Health Trust Authority in the Amount of \$550,600, Acquire Quitclaim

Deeds on Parcels on which both the City and the Trust Claim Ownership interests and Authorizing an Expenditure of \$250,600 from the Port and Harbor Enterprise Fund and a \$300,000 Loan from the General Fund for that Purpose. Mayor.

Memorandum 17-134 from City Manager as backup
Memorandum 17-141 from City Manager as backup

10. ORDINANCE(S)

11. CITY MANAGER'S REPORT

A. City Manager's Report

B. Bid Report

12. CITY ATTORNEY REPORT

13. COMMITTEE REPORT

A. Employee Committee Report

a. Memorandum from Employee Committee Re: Health Insurance Renewal and COLA

B. Americans with Disabilities Act Compliance Committee

14. PENDING BUSINESS

15. NEW BUSINESS

16. RESOLUTIONS

A. **Resolution 17-095**, A Resolution of the Homer City Council Approving an Amendment to the Icicle Seafood's, Inc. Lease for Lot 41 to Include Lot 42 Homer Spit Subdivision Amended, Which Expires December 31, 2036 with a Base Rent of \$69,648 Subject to Appraisal and Authorizing the City Manager to Execute the Appropriate Documents. City Manager.

Memorandum 17-141 from City Manager as backup

17. COMMENTS OF THE AUDIENCE

18. COMMENTS OF THE CITY ATTORNEY

19. COMMENTS OF THE CITY CLERK

20. COMMENTS OF THE CITY MANAGER

- 21. COMMENTS OF THE MAYOR**
- 22. COMMENTS OF THE CITY COUNCIL**
- 23. ADJOURNMENT**

Next Regular Meeting is Monday, December 11, 2017 at 6:00 p.m., and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.