



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

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Homer, Alaska 99603

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Memorandum

TO: Mayor Zak and Homer City Council
 FROM: Katie Koester, City Manager
 DATE: November 22, 2017
 SUBJECT: November 27 City Manager's Report

Timeline for Greatland Extension

The July 24 City Manager report included a timeline for the Greatland extension project. The project remains on schedule, see progress made below (as of November 1):

Task	Original Expectation	Current Status	Notes
Design Begins	8/15/2017	8/25/2017	
Wetlands Delineation	8/30/2017	9/16/2017	Some wetlands just north of Save-U-More, Corps permit required.
Geotechnical Investigation Complete	9/15/2017	9/26/2017	No unusual soil encountered.
Field Survey Complete	9/30/2017	9/15/2017	
35% Design Complete	11/30/2017	11/1/2017	PW reviewing, discussing with adjacent property owners, some right-of-way acquisition needed at Pioneer Ave., no unsurmountable problems.
Neighborhood Meeting	11/21/2017	Same	
65% Design Complete	1/30/2018	Same	
Environmental/Regulatory Permits	3/1/2018	Same	
95% Design Complete	3/30/2018	Same	
Bid Documents Complete	4/1/2018	Same	
Bids Advertised	4/15/2018	Same	
Bids Open	5/15/18	Same	
Award of Construction Contract	5/30/2018	Same	
Construction Begins	6/10/2018	Same	
Construction Complete	8/30/2018	Same	

Info on City of Homer Grants through Homer Foundation

The City of Homer has an endowment with the Homer Foundation (around \$200,000) that generates money that is used for annual appropriations. In addition, we have a \$25,000 annual appropriation (up from \$19,000 in 2016) that is used for the non-profit grant program. Depending on the need in the community and health of the fund, sometimes a portion of this is rolled into the endowment. Non-profits apply for an operational grant with the Foundation, and the average award is between \$3,000 and \$4,000. The attached one page write up gives a summary of the program for 2017. A copy of the application, is also attached, and shows eligibility requirements, etc. This has been a very successful way for the City to support non-profits without playing favorites, having to develop our own criteria, or spend considerable staff time managing a grant program.

Ravn Lease Amendment

RAVN's footprint at the airport is expanding to accommodate the need to store ground support equipment indoors, and out of the weather. I have signed a temporary 6-month lease for the unused space behind the counters on the town side of the airport that used to be leased to FedEx, which increased their monthly rent. This gives RAVN six-months to explore the most efficient use of the cargo area, which may include some remodeling of the space. It is likely that City Council will be reviewing a long-term lease request from RAVN that includes more cargo in 2018.

Follow up on Sand

At the last Council meeting I discussed issues with providing sand to the public with the Council. After some thoughtful discussion, my take away was that the City should not be allowing sand to be taken from the City's supply. In addition to this being dangerous, there are many private companies that provide everything from a bag of sand to driveway sanding services that residents should be encouraged to use. The attached memo explains the issue and solutions that were considered in detail. Unless directed otherwise by Council, Public Works will install signage indicating that the sand pile is not open to the public and will work with the Chamber on communicating viable business alternatives for sanding services.

Ramp 2 Restroom Replacement Notice

In July, the City submitted a grant application to the State of Alaska Land and Water Conservation Program (LWCF) to assist with replacing the Ramp 2 Restroom. The project proposed demolishing the current facility and rebuilding a new facility on the same foundation footprint. We also outlined a possible upgrade to the project (adding two family restroom stalls on the southeast end of the facility) should additional LWCFs come available.

Recently the LWCF invited us to consider revising our application to include this upgrade. Due to getting an unexpectedly large (and very late) Federal allocation of grant funds, LWCF lifted the former LWCF match ceiling of \$125,000 to \$300,000. Staff had to quickly turn around a revised application given the new information on the cap. We decided to increase the ask from LWCF to offset City costs (funded through a reimbursement from the Cruise Ship Passenger Vessel Head Tax) instead of growing the project to include family stalls. This means, if successful in this next stage, the Enterprise will forward \$300,000 and LWCF will fund \$263,340 (instead of \$108,000). The project will remain a stick frame replacement on the existing foundation with the current basic configuration. We received notice from the State that the City's application was recommended for funding. The project still needs acceptance by the National Park Service before a grant agreement will come before Council, likely sometime in spring of 2018.

State Service for City of Homer Officials

The second week in November is a busy time for municipal officials, all the different branches of local government have their professional organizations and manager's and councilmembers meet state wide to learn and share with other communities. This year I am proud that officials from Homer are taking on statewide roles. City Clerk, Melissa Jacobsen was elected Second Vice President for the Alaska Association of Municipal Clerks. I was elected Secretary/Treasurer of the Alaska Municipal Manager's Association, which means I will take a more active role in planning future conferences and professional development for Alaskan managers. Most prominently, Mayor Zak was elected to serve on the board of the Alaska Municipal League itself. It will be valuable for Homer to have a representative at the table to keep an ear to the ground on important issues that affect us and advocate for Homer.

Memo on configuration of the CAC

There was discussion regarding the composition on the Cannabis Advisory Commission at the last meeting and how that came about. City Clerk Jacobsen prepared the attached memo that summarized the discussion at the time.

What would the 2018 2018 budget would look like if we were not operating under the third year of the suspension of HART?

Councilmember Erickson asked that I provide a scenario explaining what the 2018 budget would look like if we were not operating under the third year of the suspension of HART. This proved to be an interesting and sobering look into the future. The numbers reflect a decrease in General Fund Revenue of \$600,000 which I would propose to make up in a decrease of transfers to reserves. See the attached memo for details.

Policy on Drones

A constituent asked a relevant question regarding the policy surround the use of drones by City officials. In short, staff would need to develop a policy that is approved by the public and vetted through the Council and attorney before a drone takes flight. The attached memo from Chief Robl goes into further detail on the steps that would be taken if the capital project is approved by Council.

Enc:

November Employee Anniversaries

Homer Foundation City of Homer Grant Application

Homer Foundation 2017 Grant Report for City of Homer Program

Memo from Public Works Director Meyer, RE: Public Access to PW Sand Pile

Memo from City Clerk on Configuration of Cannabis Advisory Commission

Memo from City Manager on what the 2018 budget would look like without the suspension of HART

Alaska Taxable Per Capita Tax Revenue

Memo from Police Chief Robl, RE: Drone Use

Thank You letter from Kachemak Bay Family Planning Clinic and Rec Room



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Memorandum

TO: MAYOR ZAK AND CITY COUNCIL
FROM: Katie Koester
DATE: November 27, 2017
SUBJECT: November Employee Anniversaries

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

Dave Shealy,	Police	20	Years
Mike Riley,	Public Works	17	Years
Lisa Ellington,	Port	11	Years
Jenna deLumeau,	Finance	8	Years
Ian Overson,	Police	6	Years

THE HOMER FOUNDATION

2017 CITY OF HOMER GRANTS APPLICATION

GENERAL INFORMATION

Organization	
Contact Person	Title
Address	
Phone	Cell phone
Email	Website
Number of full-time employees	Part-time employees
The fiscal year covered by this grant ends on	

ELIGIBILITY CRITERIA (must meet all to qualify)

- Organization has IRS 501(c)(3) tax-exempt status
 - IRS Letter of Determination attached
 - Prior applicant with letter on file (must be current)
- Organization has operated as a 501(c)(3) organization in Homer for a minimum of 3 years
- Organization's administrative facility is located within Homer City limit
- Core activities, programs and services are offered within the Homer City limits
- Organization is administered locally and governed by a local, policy-making board of directors
- Organization received no other financial or in-kind support from the City of Homer during 2016.

Organizations that have not qualified before may be asked to provide additional information during the review process. If you have questions regarding your eligibility, please contact the Homer Foundation.

ATTACHMENTS

Please attach the following, if available, to your application.

- A list of your current board of directors, with biographies and their length of service
- Your Strategic Plan
- Statement of Activities – Budget to Actual (standard version) for your most recent fiscal year
- Your most recent Statement of Financial Position (Balance Sheet) (standard, not detailed, version)
- A copy of your most recent annual report
- A copy of your most recent newsletter

The Homer Foundation

CITY OF HOMER GRANTS APPLICATION - 2017

REVENUES AND FUNCTIONAL EXPENSES (Do not include capital projects)

ORGANIZATION	2016 ACTUAL (or most recent complete fiscal year)	2017 BUDGET
REVENUES		
Grants		
Federal		
State		
City		
Other		
Membership/Individual/Business Contributions		
Interest/Dividends		
Other Income		
TOTAL REVENUE		
FUNCTIONAL EXPENSES		
Program Expenses		
Fundraising Expenses		
Administrative Expenses		
Other Expenses		
TOTAL EXPENSES		
NET INCOME		

Does your organization conduct an independent audit? Yes Annually No Other

If yes, please attach a copy of the opinion letter of your most recent certified audit.

ORGANIZATION

PLEASE LIMIT THE LENGTH OF YOUR ANSWERS TO THE FOLLOWING QUESTIONS TO A TOTAL OF NO MORE THAN 3 PAGES.

What is your organization's mission statement?

Please list your organization's significant current programs/services.

Please list your organization's significant interactions/collaborations with other organizations.

What is the biggest challenge your organization faces in the coming fiscal year?

Please list how your organization communicates with your members/audience and the public.

HOMER FOUNDATION

REPORT: City of Homer Grants Program 2017

This is the 18th year of the City of Homer Grants Program administered by the Homer Foundation. Over \$740,000 has been awarded through this program since inception in 2000.

Applications for the 2017 funding cycle were made available in January and completed applications were due February 17th. A total of \$41,887 was available for distribution, however when we received fewer applications this year we selected to put \$6000 into the City of Homer Endowment Fund, distributing \$35,887. This funding included \$19,000 from the City's current year allocation, \$16,108 in earned income from the City of Homer's endowment fund, and \$767 in earned income from the City of Kachemak's endowment fund, which is added to this program annually in the spirit of good neighbors.

This year's Distributions Committee consisted of HF Board of Directors John Mouw (chair), Bonnie Jason, Steve Albert, and Chris Robinson, and community members Tom Collopy, Francie Roberts and Bill Fry. The committee members received their packets on March 1st and reconvened on March 15th to score applications and make funding recommendations. All committee members signed the Homer Foundation's Conflict of Interest Policy. Chair John Mouw presided over the meeting, but recused himself from participating in the discussions or voting on the applications, as he is a fiduciary of one of the applicants. There were no other conflicts disclosed.

A total of eight applications were received and reviewed. The committee's recommendations for the following awards were approved by the Homer Foundation board of trustees at their March 22nd board meeting:

<u>Organization</u>	<u>2017 Awards</u>
Bunnell Street Gallery	\$ 4,490
Center for AK Coastal Studies	\$ 4,490
Cook Inlet Keeper	\$ 4,465
Homer Community Food Pantry	\$ 4,620
Hospice of Homer	\$ 4,540
Kachemak Bay Family Planning Clinic	\$ 4,335
Kachemak Heritage Land Trust	\$ 4,662
<u>Kachemak Nordic Ski Club</u>	<u>\$ 4,285</u>
Total:	\$35,887

Committee members shared the difficulty of reviewing nonprofits with very different missions, but all agreed these eight all were high functioning organizations providing valuable programs and services to the community. Committee Chair John Mouw took the opportunity to compile a synopsis of the economic impact of these eight nonprofits. Last year these organizations generated over \$3.6 million in revenues, including \$1.9 million in new money coming into Homer from State, Federal and Foundation grants. They also employ 59 full, part-time, and seasonal employees with a combined personnel expense approaching \$1.5 million. These organizations help to illustrate just how important Homer's nonprofit sector is as an economic driver in our economy.

Continued cuts to State and Federal budgets are having negative impacts on some of these organizations and have led to some reductions in programs, services, and staff. The City's continued support is more important than ever to help ensure that these organizations continue to make Homer a safer, healthier, more vibrant place to live, play, and work. The Homer Foundation appreciates the opportunity to assist the City of Homer by administering this annual grants program

Report submitted 4/10/17

Joy Steward, Ex. Director, The Homer Foundation

235.0541 or jsteward@homerfoundation.org



City of Homer

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Public Works

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Memorandum

TO: Katie Koester, City Manager
FROM: Carey S. Meyer, Public Works Director
DATE: November 21, 2017
SUBJECT: Public Access to Public Works Sand Pile
Options to Eliminate/Reduce Potential Liability

In the past, the City has provided access to our sand pile for residents to obtain sand for personal use (home winter sanding). Generally, this was limited to a couple of 5 gallon buckets, and the opportunity to obtain sand was not utilized by very many people.

Starting last winter, a much larger interest has been shown. It was not unusual to see 3-4 vehicles backed up to the sand pile at any one time, and there was a constant flow of vehicle throughout the day. At one time a half dozen people accessed the sand pile each year. Then it was a half dozen per day. It is now a half dozen per hour.

Although we appreciate that providing this service is valuable to the citizens that use it, Public Works is concerned about the City's liability associated with public vehicles interacting with City sanding and maintenance equipment in the Public Works yard. City loaders access the pile; backing up and loading sanders and other equipment, much of the time in the dark. Other maintenance equipment (plows, maintenance trucks, etc.) move in and out of the yard continuously. Deliveries of supplies and materials on semi-trailers or large trucks occur several times a day.

When the pile freezes, the loaders can break through the crust, but the public with shovels must burrow in. This creates the potential for instability in the pile. It is only a matter of time before someone's vehicle is damaged or someone is hurt. We have placed signs warning about staying away from City operations (and asking that they stop by the office before proceeding to the pile so we can remind them of safety issues, quantity limitations, and verify that they are City residents, etc.). Some comply; others no not.

ADOT does not allow public access to their sand pile anymore (after one of their loaders backed over someone's vehicle). Several calls to private sand/gravel suppliers here in Homer indicate that currently they do not allow individuals to access the sand piles in their yards because of liability issues.

We have seen more users attempting to extract larger quantities of sand. It is difficult to verify City residency. It is suspected that businesses (including those that provide sanding) are attempting to access the sand pile. The public also tries to access gravel from the gravel piles in large quantities.

Public Works is seeing more and more people abusing the privilege during normal working hours; who knows what goes on over the weekend.

In an attempt to reduce or eliminate the liability, the following options have been considered:

- 1) **Provide a separate, smaller sand pile** away from City operations strictly for the public's use.

This sounds good at first glance, but a small pile will freeze quickly and become unusable to hand shovel users. The site would have to be out of the Public Works yard, in a location not yet identified. Some liability would still remain. Some capital expenditure required.

- 2) **Establish hours that the public can gain access** to the sand pile, restrict access during peak City equipment near the sand pile.

During icy weather, Public Works is continuously sanding and accessing the yard and the sand pile. It is difficult to imagine a time of day when it would be safe for public access. Saturday morning or Sunday afternoon might be good times, but would require some supervision/overtime. A small charge per bucket could cover the cost of sand and supervision. Requires additional staff resources.

- 3) **Provide access in the late fall**, before City sanding operations are initiated to allow the public to obtain and stockpile sand for the winter, i.e.: "Prepare for Winter Week".

It is possible to provide access to the sand pile, in a relatively safe manner before freeze up, to allow the public access to sand; for use later in the winter. Other than this time period, the public could not access sand.

- 4) **Work with private sector to develop safe and efficient access** to winter sand at several locations and eliminate public access to the Public Works sand pile.

- 5) **Continue to provide access** to sand, and attempt to minimize potential for liability.

Recommendation: City Council direct the City Manager to establish policy that eliminates public access to the Public Works winter sand pile. Work with Chamber of Commerce to identify private sector solutions to providing winter sand for residents.



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Memorandum

TO: KATIE KOESTER, CITY MANAGER
FROM: MELISSA JACOBSEN, CITY CLERK
DATE: NOVEMBER 3, 2017
SUBJECT: CANNABIS ADVISORY COMMISSION MEMBERSHIP

On April 13, 2015 the City Council adopted Ordinance 15-07(A)(S)(A) (Sponsor: Burgess). When Ordinance 15-07 was introduced on March 23, 2015, the recommended membership was seven members which included two City Councilmembers and the City Manager. The minutes reflect discussion that since this may be a policy making body it should be made up of the public and councilmembers/commissioners as voting members.

On March 23rd the ordinance was amended to change membership to two City Councilmembers, the Police Chief, and a member of the Planning Commission. Of the remaining four members, at least three would be city residents. The membership was amended from 7 to 8, then again from 8 to 9 with at least four of the five remaining members being city residents. The sitting Council felt it would be prudent to have the Police Chief participate as a voting member and an odd number of commissioners to help alleviate tie votes.

At the April 13th meeting the only amendment related to membership was that at least three of the five public members shall be city residents. The minutes reflect discussion that the Councilmembers are city residents, so having another seat open to a non-resident would create a broader base to allow for people who may have more expertise.



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Memorandum

TO: Mayor Zak and Homer City Council
FROM: Katie Koester, City Manager
DATE: November 21, 2017
SUBJECT: Presentation of 2018 budget without suspension of HART

For FY2016- FY2018 the General Fund has benefited approximately \$1.3m annually in diverted HART revenue. The ability to use those funds for general fund expenditures expires in 2019. Instead, the 2019 budget will be built with a voter approved amendment to HART that allows HART dollars to be spent on road and trail maintenance. However, in order to ensure there is sufficient funds available for road and trail capital projects in the future, there is a limit to what the City can spend on maintenance established in Ordinance 17-40 and Resolution 17-092; \$500,000 has to be reserved for road capital projects and \$50,000 for trail capital projects. Operating under these guidelines, the FY2018 budget would allow for \$665,343 of HART dollars to be spent on road maintenance. In comparison, the FY 2018 budget for paved roads, gravel roads and winter roads is \$717,422. General fund dollars will still need to be spent on road maintenance. Trail maintenance is much more difficult to estimate as the current budget does not track trail maintenance separately, but will need to in the future. The set aside funding and heightened awareness for trail maintenance will likely increase trail maintenance capacity and the PARAC has an important role to play in guiding this process. For this scenario, I estimated \$30,000 of existing budget is currently spent on maintaining trails.

2018 value of 3/4% sales tax	\$1,294,826
10% set aside for trails	\$129,482

HART ROADS

HART Roads Funds Available	\$1,165,343
Minimum set aside for capital projects	(\$500,000)
Available to offset road maintenance expenditures	\$665,343

Eligible HART Road Maintenance Expenditures

Gravel Roads	\$220,851
Paved Roads	\$211,080
Winter Roads	\$285,491
TOTAL	\$717,422

HART TRAILS

HART Trail Funds Available	\$129,482
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Minimum set aside for capital projects	(\$50,000)
Available to offset trail maintenance expenditures	\$79,482

Eligible HART Trail Maintenance Expenditures

(estimate, needs tracking and input from PARCAC)	\$30,000
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Total amount available to offset current GF maintenance expenditures	\$695,343
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As I mentioned above, I would propose offsetting the \$600,000 decrease in available general fund dollars by decreasing the transfer to reserves. The City is fortunate that through a combination of cost cutting measures in the operating budget and the suspension of HART, we have been able to build reserves which helps prepare for the decrease in reserve funding in the future. One scenario using the draft 2018 budget as a basis is listed below.

	2018 Budget	2018 Scenario	Difference
Total GF Revenue	\$12,451,754	\$11,852,271	(\$599,483)
Transfers to Reserves			
Seawall	\$10,000	\$10,000	\$0
Fire Fleet	\$200,000	\$100,000	(\$100,000)
PW Fleet	\$200,000	\$100,000	(\$100,000)
Police Fleet	\$200,000	\$100,000	(\$100,000)
Library	\$100,000	\$50,000	(\$50,000)
IT	\$200,000	\$100,000	(\$100,000)
ADA	\$100,000	\$50,000	(\$50,000)
City Hall	\$149,107	\$49,624	(\$99,483)
Total	\$1,159,107	\$559,624	(\$599,483)

One item this scenario does not address is the overhead allocation that is charged to each fund to share in the overhead of Mayor/Council, City Clerk, Administration, Information Technology, Finance, City Hall, Janitorial, and Public Works Admin. In the 2015 budget, HART Road paid \$115,365 in overhead and HART Trails \$28,841. One solution would be to charge a project specific overhead fee instead of a general fee charged directly to the fund.

In Conclusion

Though the future will continue to be tight, City Council has limited growth in the operating budget over the last 3 years and set aside an average of \$1m a year for reserves. Though we will still need to proceed cautiously, I am hopeful that combined with a steady tax base and no further erosion to state funding, the City of Homer will be able to weather the current economic downturn.

Table 1

Per-Capita Tax Revenues

This table lists only those municipalities which levy a sales, severance, property or other type of local tax.

Municipality	Property Tax	Sales Tax	Other Tax (1)	Total Tax	Population	Tax Per Capita
North Slope Borough	\$386,127,153	\$0	\$0	\$386,127,153	10,420	\$37,056
Valdez	\$48,928,301	\$0	\$409,848	\$49,338,149	4,011	\$12,301
Municipality of Skagway	\$1,821,411	\$7,068,042	\$120,267	\$9,009,720	1,040	\$8,663
Pilot Point	\$0	\$642,583	\$0	\$642,583	76	\$8,455
Egegik	\$0	\$0	\$812,706	\$812,706	104	\$7,814
Bristol Bay Borough	\$4,196,650	\$0	\$1,797,161	\$5,993,811	887	\$6,757
Whittier	\$626,526	\$557,265	\$322,638	\$1,506,429	253	\$5,954
Saint Paul	\$0	\$376,326	\$1,771,910	\$2,148,236	427	\$5,031
Unalaska	\$5,929,241	\$7,766,849	\$9,212,254	\$22,908,344	4,605	\$4,975
City and Borough of Juneau	\$47,205,860	\$46,187,130	\$4,890,873	\$98,283,863	33,277	\$2,954
Cordova	\$2,305,133	\$3,347,140	\$130,813	\$5,783,086	2,321	\$2,492
City and Borough of Yakutat	\$364,617	\$924,232	\$148,430	\$1,437,279	613	\$2,345
Seward	\$1,007,672	\$4,883,996	\$458,605	\$6,350,273	2,740	\$2,318
Haines Borough	\$2,825,480	\$2,828,963	\$109,808	\$5,764,251	2,493	\$2,312
Dillingham	\$2,383,255	\$2,620,237	\$478,994	\$5,482,486	2,386	\$2,298
Akutan	\$0	\$0	\$2,098,763	\$2,098,763	933	\$2,249
King Cove	\$0	\$854,750	\$1,145,831	\$2,000,581	900	\$2,223
Nome	\$3,051,603	\$5,121,497	\$151,997	\$8,325,097	3,819	\$2,180
Ketchikan	\$5,488,642	\$11,461,271	\$486,838	\$17,436,751	8,277	\$2,107
Wasilla	\$0	\$17,504,642	\$0	\$17,504,642	8,468	\$2,067
Homer	\$3,101,669	\$7,533,680	\$0	\$10,635,349	5,153	\$2,064
Kodiak	\$921,916	\$11,512,936	\$210,098	\$12,644,950	6,288	\$2,011
Hoonah	\$0	\$1,550,134	\$0	\$1,550,134	783	\$1,980
Denali Borough	\$0	\$0	\$3,503,040	\$3,503,040	1,781	\$1,967
North Pole	\$819,274	\$2,845,466	\$516,272	\$4,181,012	2,138	\$1,956
Petersburg Borough	\$3,167,360	\$3,030,191	\$55,461	\$6,253,012	3,199	\$1,955
Municipality of Anchorage	\$515,260,957	\$0	\$68,130,079	\$583,391,036	298,908	\$1,952
City and Borough of Sitka	\$6,194,986	\$10,014,174	\$1,000,917	\$17,210,077	8,929	\$1,927
Craig	\$602,456	\$1,552,438	\$0	\$2,154,894	1,180	\$1,826
City and Borough of Wrangell	\$1,703,619	\$2,642,785	\$39,114	\$4,385,518	2,442	\$1,796
Sand Point	\$0	\$908,182	\$688,517	\$1,596,699	951	\$1,679
Soldotna	\$287,379	\$6,920,246	\$0	\$7,207,625	4,319	\$1,669
Seldovia	\$181,892	\$179,068	\$0	\$360,960	226	\$1,597
Kenai Peninsula Borough	\$62,078,842	\$30,103,266	\$0	\$92,182,108	57,763	\$1,596
Adak	\$0	\$331,940	\$89,537	\$421,477	275	\$1,533
False Pass	\$0	\$28,735	\$80,210	\$108,945	73	\$1,492
Kenai	\$3,771,925	\$6,781,037	\$0	\$10,552,962	7,229	\$1,460
Aleutians East Borough	\$0	\$0	\$4,268,884	\$4,268,884	2,969	\$1,438
Matanuska Susitna Borough	\$119,269,340	\$0	\$9,474,899	\$128,744,239	100,178	\$1,285
Palmer	\$1,316,111	\$6,503,870	\$0	\$7,819,981	6,135	\$1,275
Ketchikan Gateway Borough	\$8,427,766	\$8,452,793	\$50,666	\$16,931,225	13,778	\$1,229
Kotzebue	\$0	\$3,711,382	\$295,408	\$4,006,790	3,267	\$1,226
Kodiak Island Borough	\$14,397,697	\$0	\$1,839,867	\$16,237,564	13,819	\$1,175
Bethel	\$0	\$5,720,309	\$1,376,723	\$7,097,032	6,205	\$1,144
Fairbanks North Star Borough	\$107,140,828	\$0	\$4,392,485	\$111,533,313	98,645	\$1,131
Chignik	\$0	\$0	\$105,464	\$105,464	95	\$1,110
Nenana	\$197,740	\$181,723	\$7,527	\$386,990	380	\$1,018

(1) Could include: bed, alcohol, car rental, raw fish, tobacco and other miscellaneous taxes

Average statewide per-capita revenue (Excludes North Slope) \$1,855

Average statewide per-capita revenue (Including North Slope) \$2,353

Municipality	Property Tax	Sales Tax	Other Tax (1)	Total Tax	Population	Tax Per Capita
Pelican	\$54,055	\$38,092	\$9,829	\$101,976	101	\$1,010
Lake and Peninsula Borough	\$0	\$0	\$1,482,180	\$1,482,180	1,668	\$889
Thorne Bay	\$0	\$421,313	\$6,324	\$427,637	510	\$839
Klawock	\$0	\$674,663	\$11,318	\$685,981	820	\$837
Gustavus	\$0	\$364,200	\$71,402	\$435,602	533	\$817
Aleknagik	\$0	\$67,397	\$98,238	\$165,635	246	\$673
Fairbanks	\$15,209,182	\$0	\$6,116,410	\$21,325,592	32,116	\$664
Larsen Bay	\$0	\$14,344	\$36,466	\$50,810	85	\$598
Cold Bay	\$0	\$0	\$45,390	\$45,390	78	\$582
Galena	\$0	\$267,061	\$0	\$267,061	484	\$552
Unalakleet	\$0	\$353,398	\$11,801	\$365,199	745	\$490
Port Alexander	\$0	\$22,080	\$2,636	\$24,716	62	\$399
Bettles	\$0	\$0	\$4,283	\$4,283	11	\$389
Saint Marys	\$0	\$179,204	\$38,587	\$217,791	561	\$388
Saint Michael	\$0	\$127,429	\$0	\$127,429	428	\$298
Emmonak	\$0	\$241,048	\$0	\$241,048	827	\$291
Kake	\$0	\$172,566	\$0	\$172,566	620	\$278
Fort Yukon	\$0	\$154,342	\$0	\$154,342	564	\$274
Houston	\$377,513	\$165,744	\$13,750	\$557,007	2,096	\$266
Point Hope	\$0	\$188,126	\$0	\$188,126	711	\$265
Nuiqsut	\$0	\$0	\$117,446	\$117,446	446	\$263
Shaktolik	\$0	\$71,548	\$0	\$71,548	274	\$261
Saxman	\$0	\$107,556	\$0	\$107,556	413	\$260
Buckland	\$0	\$111,025	\$0	\$111,025	463	\$240
Russian Mission	\$0	\$77,607	\$0	\$77,607	334	\$232
Hooper Bay	\$0	\$251,990	\$18,582	\$270,572	1,210	\$224
Elim	\$0	\$72,401	\$0	\$72,401	340	\$213
Marshall	\$0	\$97,500	\$0	\$97,500	462	\$211
Quinhagak	\$0	\$154,496	\$124	\$154,620	745	\$208
Scammon Bay	\$0	\$116,253	\$0	\$116,253	561	\$207
Pilot Station	\$0	\$125,484	\$0	\$125,484	625	\$201
Mountain Village	\$0	\$173,755	\$0	\$173,755	902	\$193
Deering	\$0	\$29,344	\$0	\$29,344	157	\$187
Napakiaik	\$0	\$68,978	\$0	\$68,978	379	\$182
Noorvik	\$0	\$116,043	\$0	\$116,043	638	\$182
Selawik	\$0	\$154,725	\$0	\$154,725	873	\$177
Togiak	\$0	\$121,579	\$32,598	\$154,177	888	\$174
Aniak	\$0	\$52,418	\$35,041	\$87,459	532	\$164
Old Harbor	\$0	\$26,787	\$8,559	\$35,346	228	\$155
Nunapitchuk	\$0	\$77,290	\$12,765	\$90,055	607	\$148
Wales	\$0	\$25,227	\$0	\$25,227	171	\$148
Kotlik	\$0	\$92,689	\$0	\$92,689	645	\$144
Kachemak	\$68,158	\$0	\$0	\$68,158	483	\$141
Diomede	\$0	\$13,047	\$0	\$13,047	94	\$139
Koyuk	\$0	\$44,847	\$0	\$44,847	333	\$135
Anderson	\$0	\$0	\$27,711	\$27,711	217	\$128
Stebbins	\$0	\$80,558	\$0	\$80,558	627	\$128
Savoonga	\$0	\$90,000	\$0	\$90,000	723	\$124
Tenakee Springs	\$0	\$15,854	\$1,523	\$17,377	142	\$122
Eek	\$0	\$41,200	\$0	\$41,200	348	\$118
Brevig Mission	\$0	\$48,201	\$0	\$48,201	415	\$116
Chevak	\$0	\$113,669	\$0	\$113,669	1,023	\$111
Gambell	\$0	\$76,450	\$0	\$76,450	698	\$110

(1) Could include: bed, alcohol, car rental, raw fish, tobacco and other miscellaneous taxes

Average statewide per-capita revenue (Excludes North Slope) \$1,855

Average statewide per-capita revenue (Including North Slope) \$2,353

Municipality	Property Tax	Sales Tax	Other Tax (1)	Total Tax	Population	Tax Per Capita
Mekoryuk	\$0	\$24,301	\$0	\$24,301	222	\$109
Hydaburg	\$0	\$43,408	\$0	\$43,408	402	\$108
Shishmaref	\$0	\$61,543	\$0	\$61,543	574	\$107
Kivalina	\$0	\$42,245	\$0	\$42,245	412	\$103
Teller	\$0	\$26,267	\$0	\$26,267	261	\$101
Tanana	\$0	\$23,635	\$0	\$23,635	240	\$98
Kiana	\$0	\$40,102	\$0	\$40,102	425	\$94
Chefornak	\$0	\$42,150	\$0	\$42,150	457	\$92
Shungnak	\$0	\$25,496	\$0	\$25,496	290	\$88
Barrow	\$0	\$0	\$362,095	\$362,095	4,933	\$73
Angoon	\$0	\$27,402	\$794	\$28,196	426	\$66
White Mountain	\$0	\$10,380	\$0	\$10,380	187	\$56
Napaskiak	\$0	\$24,919	\$0	\$24,919	444	\$56
Toksook Bay	\$0	\$27,074	\$0	\$27,074	622	\$44
Ouzinkie	\$0	\$5,585	\$0	\$5,585	172	\$32
Port Lions	\$0	\$0	\$4,443	\$4,443	174	\$26
McGrath	\$0	\$0	\$8,237	\$8,237	327	\$25
Nunam Iqua	\$0	\$5,032	\$0	\$5,032	210	\$24
Kwethluk	\$0	\$17,270	\$0	\$17,270	793	\$22
Nightmute	\$0	\$3,334	\$0	\$3,334	285	\$12
Manokotak	\$0	\$4,984	\$0	\$4,984	482	\$10
Anaktuvuk Pass	\$0	\$0	\$3,452	\$3,452	393	\$9
Statewide	\$1,376,812,209	\$229,203,933	\$129,254,888	\$1,735,271,030	737,625	\$2,347

(1) Could include: bed, alcohol, car rental, raw fish, tobacco and other miscellaneous taxes

Average statewide per-capita revenue (Excludes North Slope) \$1,855
Average statewide per-capita revenue (Including North Slope) \$2,353



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM

DATE: November 22nd, 2017
TO: Katie Koester, City Manager
FROM: Mark Robl, Chief of Police
SUBJECT: Drone Operations

I have heard of concerns from the public about the possible acquisition of a drone for use by the police department. There are a lot of misconceptions about drone use. I'd like to address some of these and explain how the use of the drone will be controlled.

FAA laws are in place that tightly control drone use. Drones can be bought on-line and used by anyone, yet very few people operate them in accordance with the law. Drones cannot be flown over people or homes with very few exceptions. Drones have to be operated in accordance with the airspace regulations in place for the area of operations. In Homer this means there are limited places where you can legally have your drone take off from and fly. Anyone operating the drone for the police department will be licensed to do so by the FAA and will ensure the operation complies with the law.

Police Department operations have to also comply with privacy laws and constitutional law. We will not be able to fly over anyone's home without a search warrant except in very limited emergency circumstances. The same laws that apply to all police operations on the ground apply to drone use as well. I anticipate the majority of our drone use will be for search and rescue and for providing different views of emergency scenes. Even in these cases, the police department will have to obtain emergency approval from the FAA to operate the drone over people or private property.

We will not commence any drone operations without a controlling policy in place. If the purchase is approved we will write a policy before any flights occur. I suggest we have the council review and approve this policy so the public has an opportunity to comment and voice their concerns.



Kachemak Bay Family Planning Clinic
Board of Directors
3959 Ben Walters Lane
Homer, Alaska 99603
(907)235-3436



City of Homer
491 East Pioneer Avenue
Homer, Alaska 99603

20 November 2017

Dear Mayor Zak, Council Members and City of Homer,

On behalf of Kachemak Bay Family Planning Clinic (KBFPC) and the R.E.C. Room (a Youth Resource & Enrichment Co-op), I want to thank the City of Homer for its support of area non-profits in 2017. KBFPC received a Homer Foundation – City of Homer grant for \$4,335 which provided valuable general operating support. In addition, I thank the Homer Foundation for administering this important program.

City support of non-profits is prudent use of tax payer money; it ensures that safety-net services continue for the most vulnerable in our community and improves the health and well-being of community members across all demographics. Non-profits employ approximately 12% of our workforce (2014 data) and the relatively small financial infusion from the City is key to generating millions in revenues that provide essential services and impact the entire economic sector in the City.

The City of Homer grant leverages resources from other funders while helping us keep our doors open to everyone in our community, regardless of their ability to pay. It's especially appreciated now, as we experience reductions in federal and state funding. Thanks to this grant and other generous support from our community, we provided quality reproductive health care services – including screenings for breast and cervical cancer, birth control consultation and supplies, infertility and preconception counseling, pregnancy testing, and STD/STI testing and treatment – for approximately 1,000 men and women every year.

Youth in Homer rely on the R.E.C. Room as a safe and welcoming place to meet with friends after school and get connected with other local resources. Over 900 teens to participated in our youth education programs and healthy alternative activities, including school-based, peer-led health education.

Community commitment and support make our work possible. Our thanks, again, to the City of Homer, the Homer Foundation, and all our community partners who support KBFPC to serve as a trusted source of up-to-date, accurate and affordable reproductive health care and education since 1983.

Thank you,
Yours sincerely,

A handwritten signature in purple ink that reads "Mary Lou Kelsey".

Mary Lou Kelsey
KBFPC Board President

Supported in part by Title X Funding

*Kachemak Bay Family Planning Clinic is a 501(c)3 non-profit organization, FEIN 92-0106486.
All donations are tax deductible to the extent allowed by law.*

