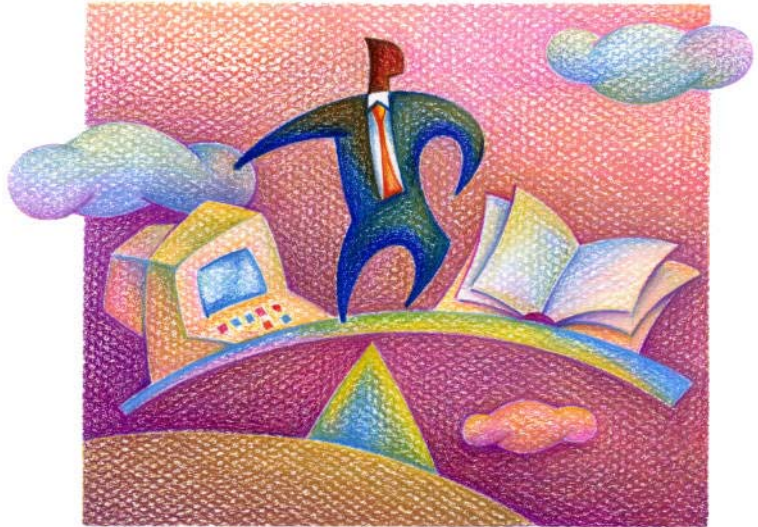


City Council
August 13, 2012
Monday



Special Meeting 4:00 P.M.
Committee of the Whole 5:00 P.M.
Regular Meeting 6:00 P.M.



Cowles Council Chambers
City Hall
491 E. Pioneer Avenue
Homer, Alaska

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August 2012

Monday 13 th	CITY COUNCIL Special Meeting 4:00 p.m., Committee of the Whole 5:00 p.m., and Regular Meeting 6:00 p.m.
Tuesday 14 th	KACHEMAK DRIVE PATH COMMITTEE Meeting 5:30 p.m. ECONOMIC DEVELOPMENT ADVISORY COMMISSION Regular Meeting 6:00 p.m.
Wednesday 15 th	PLANNING COMMISSION Worksession 5:30 p.m. and Regular Meeting 6:30 p.m.
Thursday 16 th	PARKS AND RECREATION ADVISORY COMMISSION Regular Meeting 5:30 p.m.
Monday 20 th	CITY HALL OPEN HOUSE 4:00 to 7:00 p.m.
Tuesday 21 st	WATER AND SEWER RATE TASK FORCE Meeting 5:15 p.m. TRANSPORTATION ADVISORY COMMITTEE Meeting 5:30 p.m.
Wednesday 22 nd	PORT AND HARBOR ADVISORY COMMISSION Regular Meeting 6:00 p.m.
Thursday 23 rd	KACHEMAK DRIVE PATH COMMITTEE Meeting 5:30 p.m.
Monday 27 th	CITY COUNCIL Committee of the Whole 5:00 p.m. and Regular Meeting 6:00 p.m.

Regular Meeting Schedule

- City Council 2nd and 4th Mondays 6:00 p.m.
- Library Advisory Board 1st Tuesday 5:00 p.m.
- Economic Development Advisory Commission 2nd Tuesday 6:00 p.m.
- Parks and Recreation Advisory Commission 3rd Thursday of the month with exception of December 5:30 p.m.
- Planning Commission 1st and 3rd Wednesday 6:30 p.m.
- Port and Harbor Advisory Commission 4th Wednesday 5:00 p.m.
- Transportation Advisory Committee Quarterly 3rd Tuesday 5:30 p.m.
- Public Arts Committee Quarterly 3rd Thursday 5:00 p.m.
- Lease Committee Quarterly 2nd Thursday 3:00 p.m.
- Permanent Fund Committee Quarterly 2nd Thursday 5:15 p.m.

MAYOR AND CITY COUNCILMEMBERS AND TERMS

- JAMES C. HORNADAY, MAYOR – 12
- MARY E. (BETH) WYTHER, COUNCILMEMBER – 13
- FRANCIE ROBERTS, COUNCILMEMBER – 12
- BARBARA HOWARD, COUNCILMEMBER – 14
- DAVID LEWIS, COUNCILMEMBER – 14
- BRYAN ZAK, COUNCILMEMBER – 13
- BEAUREGARD BURGESS, COUNCILMEMBER – 12

**City Manager, Walt Wrede
City Attorney, Thomas Klinkner**

<http://www.cityofhomer-ak.gov/cityclerk> home page access, Clerk's email address is: clerk@ci.homer.ak.us Clerk's office phone number: direct line 235-3130, other number 435-3106.

COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



SPECIAL MEETING
4:00 P.M. MONDAY
AUGUST 13, 2012

MAYOR JAMES C. HORNADAY
COUNCIL MEMBER BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

MEETING NOTICE
SPECIAL MEETING AGENDA

1. CALL TO ORDER, 4:00 P.M.

Councilmembers Roberts and Zak have requested excusal.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. NEW BUSINESS

A. **Memorandum 12-122**, From City Clerk, Re: Request for Executive Session Pursuant to AS §44.62.310(C)(1 & 5), Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the Finances of the Government Unit and Attorney-client Privilege (City Attorney Update on Pending Court Cases: Griswold vs. City of Homer and Dietzmann vs. City of Homer)

5. COMMENTS OF THE AUDIENCE

6. ADJOURNMENT

Next Regular Meeting is Monday, August 27, 2012 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

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Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM 12-122

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL

FROM: JO JOHNSON, CMC, CITY CLERK

DATE: AUGUST 7, 2012

SUBJECT: REQUEST FOR EXECUTIVE SESSION PURSUANT TO AS §44.62.310(C)(1 & 5), MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE GOVERNMENT UNIT AND ATTORNEY-CLIENT PRIVILEGE (CITY ATTORNEY UPDATE ON PENDING COURT CASES: GRISWOLD VS. CITY OF HOMER AND DIETZMANN VS. CITY OF HOMER).

Pursuant to Council's Operating Manual – "Any Councilmember, the Mayor or City Manager may place consideration of an executive session on the agenda..."

City Manager Wrede requested an Executive Session regarding "City Attorney Update on Pending Court Cases: Griswold vs. City of Homer and Dietzmann vs. City of Homer" for the Special Meeting of August 13, 2012. This has been publicly and internally noticed since that time.

Attorney Klinkner will be present.

RECOMMENDATION:

Approve the request for Executive Session and conduct immediately in the Conference Room.

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COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



COMMITTEE OF THE WHOLE
5:00 P.M. MONDAY
AUGUST 13, 2012

MAYOR JAMES C. HORNADAY
COUNCIL MEMBER BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

MEETING NOTICE
COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Councilmembers Roberts and Zak have requested excusal.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

3. BUDGET PRIORITIES FOR 2013

4. REGULAR MEETING AGENDA

5. COMMENTS OF THE AUDIENCE

6. ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, August 27, 2012 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

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COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



REGULAR MEETING
6:00 P.M. MONDAY
AUGUST 13, 2012

MAYOR JAMES C. HORNADAY
COUNCIL MEMBER BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

REGULAR MEETING AGENDA

**Special Meeting 4:00 p.m. and Committee of the Whole 5:00 p.m. in Homer City Hall
Cowles Council Chambers.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Councilmembers Roberts and Zak have requested excusal.

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

A. Homer City Council unapproved Special and Regular Meeting minutes of July 23, 2012.
City Clerk. Recommend adoption.

6. VISITORS

- 7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS**
- A. Borough Report
- B. Commissions/Board Reports:
1. Library Advisory Board
 2. Homer Advisory Planning Commission
 3. Economic Development Advisory Commission
 4. Parks and Recreation Advisory Commission
 5. Port and Harbor Advisory Commission
- 8. PUBLIC HEARING(S)**
- A. **BUDGET PRIORITIES FOR 2013**
- B. **Ordinance 12-31(A)**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Revolving Energy Fund, the Water and Sewer Depreciation Fund, and the Port and Harbor Depreciation Fund for Energy Upgrades and Improvements to Facilities and Authorizing the City Manager to Transfer Funds. City Manager/Finance Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.
- C. **Ordinance 12-32**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 General Fund Balance by Allocating \$544,280 for Depreciation Reserves for the Years 2010 and 2011 to City Hall, Parks And Recreation, Planning, Airport Terminal, Library, Fire, Police, Public Works, Leased Properties, Fire, Police, And Public Works Fleet Depreciation Reserve Accounts and Authorizing the City Manager to Transfer Funds. City Manager/Finance Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.
- D. **Ordinance 12-33(A)**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, **Appropriating \$10,567 for the Homer Hockey Association Zamboni Batteries**, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Finance Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Memorandum 12-113 from Systems Manager as backup.
Memorandum 12-114 from Port and Harbor Director as backup.
Memorandum 12-115 from Library Director as backup.
Memorandum 12-116 from Public Works Superintendent as backup.
Memorandum 12-024 from Public Works Director as backup.
Memorandum 12-110 from Community and Economic Development
Coordinator as backup.

E. **Ordinance 12-34**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating \$1,500.00 from the General Fund for an Open House Celebration for the Renovated City Hall. Roberts/Wythe. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

F. **Ordinance 12-35**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2013 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Library Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Memorandum 12-117 from Library Director as backup.

G. **Ordinance 12-36**, An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags. Lewis/Burgess. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

H. **Ordinance 12-37**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$15,000 from the Port and Harbor Reserve Fund for an Engineering Evaluation of the Existing Port and Harbor Building. City Manager/Port and Harbor Director. Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Ordinance 37(S), An Ordinance of the City Council of Homer, Alaska, Amending the **FY** 2012 Operating Budget by Appropriating up to \$15,000 from the Port and Harbor Reserve Fund for an Engineering Evaluation of **Four Identified Alternatives to Upgrade and/or Replace** the Existing Port and Harbor **Office** Building. City Manager/Port and Harbor Director.

Memorandum 12-121 from Port & Harbor Director as backup.
Memorandum 12-123 from City Manager as backup.

9. ORDINANCE(S)

- A. **Ordinance 12-38**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating up to \$7,000 from the Port and Harbor Reserve Fund for Paving Repairs at the Airport Terminal. City Manager/Public Works Director. Recommended dates: Introduction August 13, 2012 Public Hearing and Second Reading August 27, 2012.

Memorandum 12-126 from Public Works Director as backup.

- B. **Ordinance 12-39**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering Design Services for Priority Capital Improvements within the Homer Boat Harbor (Ramp 3 Float Replacement and System 5 Upgrades) with a Required Twenty Percent (20%) Local Match of \$110,000 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Port and Harbor Director. Recommended dates: Introduction August 13, 2012 Public Hearing and Second Reading August 27, 2012.

Memorandum 12-110 from Community and Economic Development Coordinator as backup.

- C. **Ordinance 12-40**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Recommended dates: Introduction August 13, 2012 Public Hearing and Second Reading August 27, 2012.

- D. **Ordinance 12-41**, An Ordinance of the City Council of Homer, Alaska, Appropriating \$60,000 from the General Fund Reserve and Transferring These Funds to the Kenai Peninsula Borough to Support Renovation of the Homer High School Track Complex Including All Additive Alternatives. City Manager. Recommended dates: Introduction August 13, 2012, Public Hearing and Second Reading August 27, 2012.

10. CITY MANAGER'S REPORT

- A. City Manager's Report
- B. Bid Report

11. CITY ATTORNEY REPORT

12. COMMITTEE REPORT

- A. Public Arts Committee
- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report
- G. Water and Sewer Rate Task Force

13. PENDING BUSINESS

14. NEW BUSINESS

- A. **Memorandum 12-124**, from Public Arts Committee, re: Selection Committee Recommendations for the Request for Proposals Incorporating Art into Four Public Restroom Facilities and the Homer Spit Trail Under the 1% for the Arts Program.

15. RESOLUTIONS

- A. **Resolution 12-071**, A Resolution of the City Council of Homer, Alaska, Noting the Insufficiency of the Petition for Webber Subdivision Road Reconstruction and Paving Improvement Special Assessment District. City Clerk.

Memorandum 12-125 from City Clerk as backup.

- B. **Resolution 12-072**, A Resolution of the City Council of Homer, Alaska, Awarding a Contract to _____, of _____, _____, in the Amount of \$_____ for the 2012 Streets Paving Project and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director.
- C. **Resolution 12-073**, A Resolution of the City Council of Homer, Alaska, Supporting the Homer Chamber of Commerce *Hoo-Rah Homer* Event Planned for June 13 – 16, 2013. Mayor/City Council.
- D. **Resolution 12-074**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Negotiate a Transfer of Responsibility Agreement with the Alaska

Department of Transportation and Public Facilities which Designates the City as the Entity Responsible for Engineering, Design, and Construction of Traffic Control Improvements at the Intersection of Main Street and the Sterling Highway. City Manager.

Memorandum 12-127 from City Manager as backup.

16. COMMENTS OF THE AUDIENCE

17. COMMENTS OF THE CITY ATTORNEY

18. COMMENTS OF THE CITY CLERK

19. COMMENTS OF THE CITY MANAGER

20. COMMENTS OF THE MAYOR

21. COMMENTS OF THE CITY COUNCIL

22. ADJOURNMENT

Next Regular Meeting is Monday, August 27, 2012 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

**PUBLIC COMMENTS
UPON MATTERS
ALREADY ON THE AGENDA**

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RECONSIDERATION

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CONSENT AGENDA

Session 12-20 a Special Meeting of the Homer City Council was called to order on July 23, 2012 at 4:00 p.m. by Mayor James C. Hornaday at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: BURGESS, HOWARD, LEWIS, ROBERTS,
WYTHE, ZAK

STAFF: CITY MANAGER WREDE
CITY CLERK JOHNSON
CITY ATTORNEY WELLS (telephonic)
CITY ATTORNEY KLINKNER

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

NEW BUSINESS

- A. **Memorandum 12-112**, From City Clerk, Re: Request for Executive Session Pursuant to AS 44.62.310 (c)(1) Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the Finances of the Public Entity. (Update on Lawsuit: Hogan vs. City of Homer). City Attorney Wells will participate telephonically.

Mayor Hornaday called for a motion to approve the recommendations of Memorandum 12-112 to meet in Executive Session with Attorney Wells to discuss Hogan vs. City of Homer.

WYTHE/LEWIS – SO MOVED.

City Manager Wrede requested the Port and Harbor Director be allowed to participate in Executive Session.

WYTHE/LEWIS – MOVED TO AMEND TO INCLUDE THE CITY MANAGER, PORT AND HARBOR DIRECTOR, AND CITY ATTORNEYS.

There was no discussion.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

WYTHE/LEWIS - MOVED TO ADJOURN TO EXECUTIVE SESSION.

There was no discussion.

VOTE: YES. LEWIS, BURGESS, ZAK, HOWARD, WYTHE, ROBERTS

Motion carried.

Council adjourned to Executive Session at 4:03 p.m. and reconvened the meeting at 4:45 p.m.

Mayor Pro Tempore Wythe reported Council met with the staff and legal counsel and reviewed and received an update regarding the Hogan vs. City of Homer case. Council provided instruction for legal counsel and staff to move forward.

COMMENTS OF THE AUDIENCE

There were no comments of the audience.

ADJOURNMENT

There being no further business to come before the Council, Mayor Hornaday adjourned the meeting at 4:46 p.m. The next Regular Meeting is Monday, August 13, 2012 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, CMC, CITY CLERK

Approved: _____

Session 12-21 a Regular Meeting of the Homer City Council was called to order on July 23, 2012 at 6:00 p.m. by Mayor James C. Hornaday at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: BURGESS, HOWARD, LEWIS, ROBERTS,
WYTHE, ZAK

STAFF: CITY MANAGER WREDE
CITY CLERK JOHNSON
CITY ATTORNEY KLINKNER
CITY PLANNER ABOUD
COMMUNITY & ECONOMIC DEVELOPMENT
COORDINATOR KOESTER
FINANCE DIRECTOR MAURAS
LIBRARY DIRECTOR DIXON
PORT AND HARBOR DIRECTOR HAWKINS
PUBLIC WORKS DIRECTOR MEYER
SYSTEMS MANAGER POOLOS

Department Heads may be called upon from time to time to participate via teleconference.

Council met for a Special Meeting from 4:00 p.m. to 4:45 p.m. and conducted an Executive Session to discuss Hogan vs. City of Homer. Council met as a Committee of the Whole from 5:00 p.m. to 5:52 p.m. to discuss Natural Gas Distribution Special Assessment District and Regular Meeting Agenda items.

AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The agenda was approved by consensus of the Council with the following changes: **PUBLIC HEARINGS** - **Ordinance 12-29**, An Ordinance of the Homer City Council Amending Homer City Code Chapter 15.10.010 to Exclude Oscar Munson Subdivision Lot 34 from the Ocean Drive Loop Special Service District. Lewis/Wythe. Written public comment; **Ordinance 12-30**, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating a Legislative Grant in the Amount of \$8,150,000 for Construction of the Natural Gas Pipeline from Anchor Point to Homer and Kachemak City. City Manager. Grant Agreement, Corrections from City Attorney Klinkner; **RESOLUTIONS** - **Resolution 12-069**, A Resolution of the City Council of Homer, Alaska, Initiating a Special Assessment District to Provide a Natural Gas Distribution System in the City, and Authorizing the City Manager to Prepare a Proposed Improvement Plan. City Manager. Written public comment; **Resolution 12-070**, A Resolution of the City Council of Homer, Alaska, Approving a Main Extension Contribution in Aid of Construction Agreement Between the City of Homer and Enstar Natural Gas Company for Construction of a Natural Gas Main Extension from Anchor Point through Homer to the Eastern Boundary of Kachemak City

and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Main Extension Contribution in Aid of Construction Agreement.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

Karin Marks, city resident and business owner, supports Resolution 12-069. Natural gas will provide affordable heat and make Homer a year round town.

Donna Rae Faulkner, city resident, supports Ordinance 12-36.

Cheryl Rykaczewski, city resident, supports Ordinance 12-36. She asked that everyone be included in the improvement district for the gas line, making affordable energy for all.

Pat Melone, city resident and business owner, encourages a city-wide improvement district for affordable natural gas.

Monte Davis, city resident and Executive Director of Homer Chamber of Commerce, supports a city-wide improvement district for natural gas. It would be a lot more expensive and take longer if the City doesn't initiate it. The average Homer household conversion would start to see savings within three years. As to the argument in building the gas line for Enstar, the road system was built to haul propane and fuel oil.

Rachel Lord, city resident, supports Resolution 12-069, Ordinance 12-36, and harbor improvement projects.

RECONSIDERATION

CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special Meeting minutes of June 14 and June 25, 2012 and Regular Meeting minutes of June 25, 2012. City Clerk. Recommend adoption.

Mayor Hornaday called for a motion for the approval of the recommendations of the consent agenda as read.

WYTHE/LEWIS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

- A. **Monte Davis**, Executive Director, Homer Chamber of Commerce, Proposed Economic Development Project

Monte Davis, Executive Director of the Homer Chamber of Commerce, unveiled the Chamber's big weekend event planned for June 14 – 16, 2013. It will be an air show called Hoo-Rah Homer to thank the military. He outlined the events planned that include a Wounded Warriors Day for veterans to go fishing, kayaking, and touring the bay at no cost. There will be a military style obstacle course and a statute unveiling at the intersection of Deep Water Dock Road and the Spit Road as a tribute to the Coast Guard. There are tours planned aboard a navy ship, army vehicles, and rotor wing airplanes. An air show, community barbeque, and concert on the Homer High School football field are planned. There will be a John Chapple memorial 5k run. Senators, representatives, and government officials will be in attendance. He asked Council for a resolution in support of the basic concept. Council's support will help the Chamber collect funds and enable them to hire an event coordinator.

ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORTS

REPORT/COMMISSION

- A. **Mayor's Recognition** – Phil Needham, Efforts and Work at Karen Hornaday Park Ball Fields.

Mayor Hornaday read and presented the recognition to Phil Needham.

- B. **Mayor's Recognition** – City of Homer Sewer Treatment Facility Winner of the Great Alaska Energy Challenge for the Category "Biggest Change – Electricity"

Mayor Hornaday read and presented the recognition to Public Works Director Carey Meyer.

- C. Borough Report

- D. Commissions/Board Reports:

1. Library Advisory Board

Eileen Faulkner, Chair of the Library Advisory Board, reported the board endorses the mid year budget request for library funds to purchase a new software system. The current system is outdated and costs over \$12,000 annually in upgrades. Last year the system crashed and was down for 10 days. The new software is open source and will provide support, adding increased capabilities without cost. A much needed computer check out and research station can be located in the children's area. Patrons can view what books they have checked out in the past. Participants in the outreach program will be delivered books they have not yet seen. Patrons can be sent hold notifications via email and the software will be compatible with smart phones. The

new system will provide for electronic direct orders with vendors. Within three years the Library will realize the savings of the software purchase, and within five years costs will be \$25,000 less than the current system. She asked Council to support the Library's request (Ordinance 12-32).

2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission

Deb Lowney, Parks and Recreation Advisory Commissioner, thanked council for recognizing volunteers such as Phil Needham, Deb Cox, and Miranda Weiss. On Saturday the commission had Parks Day at Jack Gist Park combined with a work day. There was a fairly good turnout of volunteers to work in the park. She encouraged Council to focus on the list of items that need attention. Those include removal of debris and old chicken wire fence, supporting the development of the HERC building, and improvements to Karen Hornaday Park, Jack Gist Park, and the Fishing Hole. At Jack Gist Park we can work to make everything work for all user groups and be good neighbors.

5. Port and Harbor Advisory Commission

PUBLIC HEARING(S)

- A. **Ordinance 12-26**, An Ordinance of the City Council of Homer, Alaska, Amending Table 3 Permitted Sign Characteristics by Zoning District, Following Homer City Code 21.60.060, Signs on Private Property, to Permit Changeable Copy Signs for Institutional Uses Permitted in the RR, UR And RO Zoning Districts. Planning. Introduction June 25, 2012, Public Hearing and Second Reading July 23, 2012.
Memorandum 12-102 from City Planner as backup.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-26 by reading of title only for second and final reading.

LEWIS/WYTHE - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- B. **Ordinance 12-27**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Community Coastal Impact Assistance Program (CIAP) Grant from

the State of Alaska in the Amount of \$448,116 for the Beluga Slough Trail Reconstruction Project, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Introduction June 25, 2012, Public Hearing and Second Reading July 23, 2012.

Memorandum 12-104 from Public Works Director as backup.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-27 by reading of title only for second and final reading.

WYTHE/BURGESS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. **Ordinance 12-28**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$30,000 from the Parks and Recreation Depreciation Reserve Fund for the Relocation of the Mariner Park Driveway Access. Introduction June 25, 2012, Public Hearing and Second Reading July 23, 2012.

Memorandum 12-105 from Public Works Director as backup.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-28 by reading of title only for second and final reading.

WYTHE/LEWIS – SO MOVED

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

D. **Ordinance 12-29**, An Ordinance of the Homer City Council Amending Homer City Code Chapter 15.10.010 to Exclude Oscar Munson Subdivision Lot 34 from the Ocean Drive Loop Special Service District. Lewis/Wythe. Introduction June 25, 2012, Public Hearing and Second Reading July 23, 2012.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-29 by reading of title only for second and final reading.

LEWIS/WYTHE - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- E. **Ordinance 12-30**, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating a Legislative Grant in the Amount of \$8,150,000 for Construction of the Natural Gas Pipeline from Anchor Point to Homer and Kachemak City. City Manager. Introduction June 25, 2012, Public Hearing and Second Reading July 23, 2012.

At the previous meeting, Mayor Hornaday ruled Councilmember Wythe had a conflict of interest on all matters pertaining to the gas pipeline to Homer due to her employment with Homer Electric Association.

Councilmember Wythe recused herself due to a financial conflict of interest and vacated her seat.

Mayor Hornaday opened the public hearing. In the absence of public testimony, Mayor Hornaday closed the public hearing.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-30 by reading of title only for second and final reading.

LEWIS/BURGESS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Councilmember Wythe returned to her seat.

ORDINANCE(S)

- A. **Ordinance 12-31**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Revolving Energy Fund, the Water and Sewer Depreciation Fund, and the Port and Harbor Depreciation Fund for Energy Upgrades and Improvements to Facilities and

Authorizing the City Manager to Transfer Funds. City Manager/Finance Director. Recommended dates: Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-31 for introduction and first reading by reading of title only.

WYTHE/ROBERTS - SO MOVED.

WYTHE/ROBERTS – MOVED TO AMEND LINES 31, 32, AND 33 TO HAVE THOSE READ THAT THE LOAN AMOUNT WILL BE PAID OFF IN FULL.

Although the low amounts were to be amortized over the pay back period, for the low amounts it is not worth amortizing out.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. **Ordinance 12-32**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 General Fund Balance by Allocating \$544,280 for Depreciation Reserves for the Years 2010 and 2011 to City Hall, Parks And Recreation, Planning, Airport Terminal, Library, Fire, Police, Public Works, Leased Properties, Fire, Police, And Public Works Fleet Depreciation Reserve Accounts and Authorizing the City Manager to Transfer Funds. City Manager/Finance Director. Recommended dates: Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-32 for introduction and first reading by reading of title only.

WYTHE/ROBERTS - SO MOVED.

Councilmember Wythe expressed appreciation to see the transfer to depreciation reserves. It is another step closer in bringing the City up to 40% of the depreciable fixed assets.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. **Ordinance 12-33**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, and

Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Finance Director. Recommended dates: Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Memorandum 12-113 from Systems Manager as backup.
Memorandum 12-114 from Port and Harbor Director as backup.
Memorandum 12-115 from Library Director as backup.
Memorandum 12-116 from Public Works Superintendent as backup.
Memorandum 12-024 from Public Works Director as backup.
Memorandum 12-110 from Community and Economic Development Coordinator as backup.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-33 for introduction and first reading by reading of title only.

WYTHE/LEWIS – SO MOVED.

Councilmember Burgess expressed opposition to spending over \$14,000 for tablet computers for council members. There are other solutions to meet the needs to eliminate paperwork and provide Council with email accounts.

Councilmember Wythe asked City Manager Wrede to explain the background for the tablet computer request. She questioned the \$338.60 amount to be expended with each new council member.

City Manager Wrede answered the \$338.60 would be the City's cost to set up personal devices. As to the background for the tablet request: City Attorney Wells earlier advised Council about the law and our requirements to take good care of public records and make them easily accessible without invading privacy with personal devices. Systems Manager Poolos advised what it would cost him to support using personal devices. Memorandum 12-113 lists savings in staff time and paper if we went to tablet computers.

Councilmember Roberts is convinced anyone on the council now or later would like to have a city-owned device. She can't afford to have her computer taken for a period of time. It is time to have something that works for the Council.

Councilmember Lewis echoed Councilmember Roberts' comments. His computer is a dinosaur and he doubts the System Manager could do anything with it. His computer is needed at home.

WYTHE/BURGESS - MOVED TO HAVE THIS PARTICULAR ITEM REMOVED FROM THE INITIAL VOTE AND VOTED ON SEPARATELY WHETHER OR NOT WE WILL ALLOCATE THOSE FUNDS.

There was no discussion.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Councilmember Zak noted the Clerk's statistics through May indicate there are 3,503 pages of council packets. That amount times seven is 24,000 pages for Mayor and Council. He is in favor of saving all that paper and ink.

Councilmember Burgess is not opposed to digital record keeping and for council to have a dedicated device in the case of public records needs. He is not convinced \$14,000 and training on one device is the best solution. There may be a more effective means for the taxpayer.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Councilmember Wythe requested to return to the vote of Ordinance 12-33 for clarity purposes.

LEWIS/BURGESS - MOVED TO AMEND TO AWARD THE HOMER HOCKEY ASSOCIATION \$10,567 FOR THE PURCHASE OF ZAMBONI BATTERIES.

Councilmember Lewis requested funds from the budget reserve. The Hockey Association does not have the money for the Zamboni batteries and they have to be purchased now in time for the season. There have been many upgrades and repairs needed to the rink that have been put off for lack of funds. This year they will add an extra \$10 for a sheet of ice which will be \$260 coming out of parents' pockets. We give a lot to different organizations. The hockey rink brings money into town and keeps it in town.

Councilmember Wythe expressed the need for substantial adjustments to the title and ordinance. She believes including the amendment in a budget expense is not an appropriate place.

VOTE: (amendment) YES. ZAK, BURGESS, LEWIS

VOTE: NO. ROBERTS, WYTHE, HOWARD

Mayor Hornaday broke the tie with a YES vote.

Motion carried.

City Clerk Johnson advised additional language was needed within the ordinance to include the Homer Hockey Association.

Mayor Hornaday called for a recess at 6:57 p.m. and reconvened the meeting at 7:04 p.m.

LEWIS/ROBERTS - MOVED TO AMEND IN THE TITLE AFTER THE "PROJECTS FROM VARIOUS RESERVE ACCOUNTS," TO ADD: APPROPRIATING \$10,567 FOR THE HOMER HOCKEY ASSOCIATION ZAMBONI BATTERIES.

There was no discussion.

VOTE: (amendment) YES. LEWIS, ROBERTS, WYTHER, ZAK, HOWARD, BURGESS

Motion carried.

LEWIS/WYTHER - MOVED TO AMEND LINE 16 TO READ: WHEREAS THE HOMER HOCKEY ASSOCIATION HAS EXPERIENCED SIMILAR EXPENSES; AND WHEREAS THE HOMER HOCKEY ASSOCIATION IS A MAJOR CONTRIBUTOR TO THE CITY ECONOMY.

There was no discussion.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

LEWIS/WYTHER - MOVED TO AMEND LINE 44 SECTION 3 AND EVERYTHING AFTER THAT WILL INCREASE IN NUMBERS; IT WILL READ WHEREAS HOMER CITY COUNCIL HEREBY AMENDS THE GENERAL RESERVE FUND FOR THE FOLLOWING ADDITIONS: HOMER HOCKEY ASSOCIATION ZAMBONI BATTERIES/ACCT. NO. TO BE ANNOUNCED/\$10,567.

There was no discussion.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

WYTHER/LEWIS - MOVED FOR THE APPROVAL OF ORDINANCE 12-33 AS AMENDED.

City Manager Wrede asked to incorporate packet page 171 (a listing of 2012 Mid year Budget Amendments) by reference. He suggested adding the following language to Section 1: The Homer City Council hereby appropriates to the general fund from the fund reserve a line item description of appropriations is attached and incorporated herein.

Mayor Hornaday called for a motion to amend section 1 to add: The Homer City Council hereby appropriates to the general fund from the fund reserve a line item description of appropriations is attached and incorporated herein.

WYTHER/ROBERTS – SO MOVED.

There was no discussion.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

WYTHER/LEWIS - MOVED FOR THE APPROVAL OF THE TABLETS AS RECOMMENDED BY THE SYSTEMS MANAGER.

VOTE: YES. LEWIS, ROBERTS, WYTHER, ZAK, HOWARD
VOTE: NO. BURGESS

Motion carried.

- D. **Ordinance 12-34**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating \$1,500.00 from the General Fund for an Open House Celebration for the Renovated City Hall. Roberts/Wyther. Recommended dates: Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

ROBERTS/WYTHER - MOVED FOR THE ADOPTION OF ORDINANCE 12-34.

Mayor Hornaday does not think it is an appropriate expenditure.

Councilmember Wyther asked if there were contingency funds remaining after construction. Public Works Director Meyer answered there were not.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- E. **Ordinance 12-35**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2013 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Library Director. Recommended dates: Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Memorandum 12-117 from Library Director as backup.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-35 for introduction and first reading by reading of title only.

LEWIS/WYTHER - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- F. **Ordinance 12-36**, An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags. Lewis/Burgess. Recommended dates: Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-36 for introduction and first reading by reading of title only.

LEWIS/BURGESS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- G. **Ordinance 12-37**, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$15,000 from the Port and Harbor Reserve Fund for an Engineering Evaluation of the Existing Port and Harbor Building. City Manager/Port and Harbor Director. Recommended dates: Introduction July 23, 2012, Public Hearing and Second Reading August 13, 2012.

Memorandum 12-121 from Port & Harbor Director as backup

Mayor Hornaday called for a motion for the adoption of Ordinance 12-37 for introduction and first reading by reading of title only.

LEWIS/HOWARD - SO MOVED.

Councilmember Wythe asked if the monies appropriated earlier to the Port and Harbor Improvement Committee for expenses relating to the engineering evaluation had been exhausted.

City Manager Wrede will verify that information prior to the second reading on August 13.

Councilmember Wythe remembers other options besides improving the existing Port and Harbor building. She asked that this ordinance will incorporate looking at other alternatives presented to the committee in the past.

Discussion on amending the ordinance to include language to look at other alternatives for the Port and Harbor building was made. Resolution 12-065 expands the committee's search for other resources.

City Manager Wrede said it was the intent of the Port and Harbor Director, Public Works Director, and himself that the money would be used not only to evaluate the existing building,

but to line out all three options and compare fixing the building with renovating another building, or building new.

Councilmember Wythe asked for a substitute ordinance for the next meeting that will provide authority for expenditure of the funds, defining the work we anticipate doing.

Councilmember Roberts noted Lines 22 and 23 refer to a new or renovated Port and Harbor building, but does not give the option of not using the site.

Councilmember Wythe expressed the need for the language so it is exactly in line of what we are requesting. It is a sensitive issue and we want the language to be clear.

City Manager Wrede commented there were members of the Port and Harbor Improvement Committee and the Port and Harbor Advisory Commission that thought we would not be doing our due diligence if we didn't look at the existing building. It is part of our mandate.

Councilmember Howard sees Ordinance 12-37 as providing funding for the essential piece of missing information which is what is wrong with the current building. Resolution 12-065 talks about funding sources for whatever alternative we may decide on.

City Manager Wrede commented Resolution 12-065 expands the mandate of the committee; Ordinance 12-37 appropriates money to do so.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

CITY MANAGER'S REPORT

A. City Manager's Report

1. Mid Year Budget Amendments: This agenda contains three mid-year budget amendment ordinances. Three ordinances were used because the proposed transfers involve depreciation accounts for multiple budget years, 2012 operating expenses, and new capital projects. It seemed cleaner to do it that way rather than try to accomplish all of that in one ordinance. These ordinances attempt to do two things: 1) appropriate excess revenues from FY 2011 and 2) appropriate funds to cover unanticipated operating expenses. The City took in revenues that exceeded budget projections for 2011. Over 400,000 of that was sales taxes due to the rising costs of things like fuel. Revenue Sharing turned out to be more than was budgeted and the City also saw an increase in the jail contract. PERS relief had to be shown as revenue which skews the numbers somewhat. The administration is proposing to appropriate most of the excess revenues into depreciation accounts to compensate for the fact that no funds were transferred into these accounts in either 2010 or 2011. Funds are also appropriated to repay the Revolving Energy Fund. The ordinances also propose appropriating money and amending the current FY 2012 Operating Budget to address unanticipated increases in

fuel, electricity, and overtime costs. Most of the major cost increases have explanations in the margin however, we will be happy to explain any line item at the meeting.

2. Land Negotiations: The Council recently adopted Resolution 12-54 (A) which authorized the City Manager to negotiate a purchase agreement for Lot 75 Bunnells Subdivision. Contact has been made with the property owner and a commercial appraisal has been ordered.
3. Intersection of Lake and Pioneer: You may recall that Lake Street is scheduled to receive a make-over which includes fixing drainage problems, new pavement, and a new bike lane. We were recently informed by DOT/PF that they may have access to additional funds to upgrade traffic control at the intersection of Lake and Pioneer. This intersection was identified as one that would need improvements in this timeframe. DOT/PF prefers roundabouts and thinks one would work well at this location. However, they wanted to check with the community first. They wanted a quick answer because if the City had a preference, they would need to include it in the environmental and permitting documents, which they are working on now. We did not want to be held responsible for delaying the project further. We told them that the administration had no objection to roundabouts or specifically, one at that location, but that we would bring this to the Council's attention. We told them that if they went with a roundabout, that they would need to address the most common questions related to truck traffic and pedestrian safety. DOT/PF plans to hold a public meeting on this topic as well.
4. Intersection Main and Sterling: We had a teleconference with DOT/PF about this intersection last week. The traffic engineer wanted us to know that he was submitting a proposal/recommendation for "safety" funding for this intersection and for the intersection of Main and Pioneer. We used the opportunity to re-emphasize that the Council wants traffic control at Main and Sterling ASAP. We have since been debating the pros and cons of allowing DOT/PF to apply for the intersection money and then using the \$2 Million the City has to fix up Main Street itself. But this might take longer than the community wants. We all agreed that the fastest way to get something done at Main and Sterling is for the City to assume responsibility for the project and manage construction. This is a topic we could use some guidance on from Council.
5. High School Track: The Borough received a Legislative Grant for 1.1 Million for the Homer High School track. The construction bids are now in and it appears that the Borough has enough money for the base contract and Alternative 1 which is the long/triple jump. Approximately \$51,000 is needed to complete the other alternatives which include the shot put area, blue track, and exterior curbing. An active search is on for the rest of the money. I have been reminded that the City of Kenai is providing some matching funding for the track there. I have been asked by Borough and School Board representatives if the City of Homer would consider helping out. Please let me know if Council is interested. A good argument could be made that these improvements benefit the entire community.
6. Banners: Perhaps you have noticed that banners are appearing at businesses all over town. This seems to be getting quite popular in communities all around the state. Under the City code, these banners can be considered advertising and/or signs. It could be argued that banners in some cases cause sign code violations. The planning department has been debating how to react and whether an enforcement effort is necessary. Since the summer is already half over and since reasonable people can differ over these banners,

their impact, and whether they should or should not be enforced under the sign code, we have decided not to spent time and resources on enforcement efforts right now (unless there was a safety issue, an extreme case, or the banners proliferated rapidly). We concluded it made sense to evaluate these banners and their impact this summer and make enforcement policy or code changes over the winter if it seems appropriate. It did not seem like a good use of time and resources to jump right into another sign code controversy! When it comes to zoning code enforcement, there are much higher priorities.

7. Harbor Projects: This agenda contains a resolution expressing the Council's support for a grant application to help finance improvements in the harbor. These projects and this grant application is recommended by the Port and Harbor Commission and the Port and Harbor Improvement Committee. A resolution of support from the governing body is required as part of the grant application submittal. The matching funds will be raised through a revenue bond sale and Council has already approved fee increases so that the bonds can be repaid. Katie has a draft grant application completed and she is presently circulating it internally for comments. Let us know if Council members want to review it.
8. Library Grants: The Homer Public Library recently applied for a Tier I grant from the Rasmuson Foundation for collection enhancement in the amount of \$18,852. Also, the Friends of the Homer Public Library received a grant from the National Endowment for the Arts (NEA) for a program entitled "The Things They Carried" which is the title of an acclaimed book. The author will be visiting Homer and Ann Dixon can give you more details at the meeting.
9. Capital Projects: Engineering and design is underway on portions of the Cruise Ship Grant project and the Council has awarded a contract for construction of new fenders at the Deep Water Dock. The approved street repaving project will take place this summer. The MOU is about complete with DOT/PF and we expect to start the design phase of the Spit Trail extension this summer. Contracts have been awarded for the Beluga Slough Trail improvements. Permits are now lined up for moving the entrance to Mariner Park and construction might occur this summer or fall. The Kachemak Drive Water and Sewer Project is essentially complete. A surveyor is working on the Nick Dudiak Fishing Lagoon to determine how much material needs to be removed. We expect to bid that work out this fall and the lagoon should be ready for new fish from ADF&G next summer. I am sure there are other projects I forgot to mention in my haste to complete this report. Please don't hesitate to ask questions about these or any other capital projects.
10. Land Use Planning: Council will recall that some time ago, it decided not to lease any land (new leases) or make any long term land use decisions on the 11 acre parcel that contains the Pier One Theatre and the campground; the parcel wedged between the fishing hole and the harbor. The reason for doing so was that there are numerous competing visions about the best use of the property and while it appears to be mostly vacant now, it is likely to be very valuable in the future. The City paid well over a million dollars to acquire the property and my understanding is that port and harbor enterprise funds were used. Council said it would not do anything there until a long term land use plan was prepared and it tasked the staff with preparing the plan. The planning department is beginning work on a plan and is currently gathering as much information as it can about the property. One of the things that has spurred us to get moving on this is a

new proposal to establish a trailhead for the proposed new water trail there. I can talk a little more about that and I suspect that Dave Brann will be addressing you soon on this.

11. Natural Gas: This agenda contains a lot of information and action items regarding natural gas. At the Committee of the Whole, Tom Klinkner will be there to discuss some of the more prominent topics regarding special assessment districts and financing for them. A memo from him is included in the packet. On the regular meeting agenda, there is second reading of the ordinance accepting the grant and appropriating the money, a resolution initiating a special assessment district which includes the entire town, and a resolution approving a construction contract with Enstar to build the main extension from Anchor Point to here.

City Manager Wrede answered questions from Council on the intersections of Lake Street and Pioneer Avenue and Main Street and the Sterling Highway. Council expressed an interest to get the intersection of Main Street and the Sterling Highway fixed as soon as possible with the \$2M set aside for the project. Council rejected the prospect of delaying the project another three years while the State of Alaska Department of Transportation applies for intersection safety funds. The intersection is dangerous with more than enough accidents, both vehicular and pedestrian.

Although the DOT plan calls for a roundabout, the City passed a resolution to get the work done with the current \$2M. The Main Street/Sterling Highway intersection could be constructed in the fall. The City would contract for the work to be done and define the construction dates. A term contract with Kenney Engineering would allow them to undertake the project. A resolution will be brought forward at the next meeting.

City Manager Wrede will bring an ordinance forward on August 13th to appropriate \$51,000 for the Homer High School Track project. This would include a shot put area, blue track, and exterior curbing.

- B. Bid Report
- C. Games Report
 1. Alaska Marine Conservation Council
- D. Records Destruction Report

CITY ATTORNEY REPORT

City Attorney Klinkner had submitted a written report defining his work on the Auction Block litigation and the natural gas special assessment district. Council had no questions of the attorney.

COMMITTEE REPORT

- A. Public Arts Committee

- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report
- G. Water and Sewer Rate Task Force

PENDING BUSINESS

NEW BUSINESS

RESOLUTIONS

- A. **Resolution 12-063**, A Resolution of the City Council of Homer, Alaska, Approving and Accepting the Donation of Two Paintings, *Kittywake II* and *Life's A Beach*, by Homer Artist Gaye Wolfe. City Clerk/Public Arts Committee.

Memorandum 12-118 from Public Arts Committee as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 12-063 by reading of title only.

ZAK/LEWIS - SO MOVED.

Mayor Hornaday commented the Kittywake is a historic vessel and transported Fish and Game. The City is certainly appreciative of Gaye Wolfe's donation.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- B. **Resolution 12-064**, A Resolution of the City Council of Homer, Alaska, Expressing Support for a Municipal Harbor Facility Grant Application to the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the Amount of \$4,206,000 for Ramp 3 Gangway and Approach, Harbor Floats Replacement and Upgrades to Electrical and Potable Water at System 5 and Authorizing the City Manager to Submit the Appropriate Documents. City Manager.

Mayor Hornaday called for a motion for the adoption of Resolution 12-064 by reading of title only.

BURGESS/WYTHE - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- C. **Resolution 12-065**, A Resolution of the City Council of Homer, Alaska, Expanding the Scope of Work for the Port and Harbor Improvement Committee to Develop a Plan to Resource Funds from Various Sources for the Purpose of Upgrading the Port and Harbor Building. City Clerk/Port and Harbor Advisory Commission.

Memorandum 12-121 from Port and Harbor Director as backup.

Mayor Hornaday called for a motion for the adoption of Resolution 12-065 by reading of title only.

LEWIS/HOWARD - SO MOVED.

Councilmember Wythe would like to see language include whether it be a new or renovated Port and Harbor building, specifically looking at alternative availability on the Spit. Other properties on the Spit may be available for purchase.

Councilmember Howard commented the committee enthusiastically takes on the task.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- D. **Resolution 12-066**, A Resolution of the City Council of Homer, Alaska, Awarding a Contract to Arno Construction of Homer, Alaska, in the Amount of \$5,880.00 for the Homer Airport Pressurized Sewer Service Line Replacement Project (Bald Mountain Air Sewer Service) and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk/Public Works Director.

Memorandums 12-089 and 12-120 from Public Works Inspector as backup.

At a previous meeting, Mayor Hornaday had ruled Councilmember Burgess had a conflict of interest due to his business relationship with Bald Mountain Air.

Councilmember Burgess recused himself for a financial conflict of interest in his business with Bald Mountain Air and vacated his seat.

Mayor Hornaday called for a motion for the adoption of Resolution 12-066 by reading of title only.

LEWIS/HOWARD – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Councilmember Burgess returned to his seat.

E. **Resolution 12-067**, A Resolution of the City Council of Homer, Alaska, Noting the Insufficiency of the Petition for Ocean Drive Loop Road Reconstruction and Paving Improvements. City Clerk.

Mayor Hornaday called for a motion for the adoption of Resolution 12-067 by reading of title only.

WYTHE/ROBERTS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

F. **Resolution 12-068**, A Resolution of the City Council of Homer, Alaska, Noting the Insufficiency of the Petition for Kachemak Drive Phase III Water and Sewer Improvement Special Assessment District. City Clerk.

Mayor Hornaday called for a motion for the adoption of Resolution 12-068 by reading of title only.

WYTHE/ROBERTS - SO MOVED.

Councilmember Lewis commented on the failure of the HSAD, and asked how much more the water/sewer improvements would cost at a later date.

City Manager Wrede noted there is a gap in the middle of Kachemak Drive and dead ends on either end. It means more flushing and not as great of water quality as we may otherwise have. A couple years ago the Public Works Director brought forward a proposal to build the water line with stipulations that nobody could tap into it until there was sewer.

Public Works Director Meyer believes it would be a huge benefit for improved water quality in the neighborhood and on the Spit to have more loop lines. It is disappointing the HSAD failed. Council authorized him to apply for and accept grant monies to complete the design of this. Once

the design is complete he will be motivated to come back to Council and see if there are other ways to complete the construction.

Councilmember Lewis inquired about costs to complete the water line when contractors are working in the area versus coming back at a later date.

Public Works Director Meyer answered we are beyond the point of including Kachemak Drive Phase III in Phase II. We are waiting for DEC approval for property owners to tie on to Phase II improvements that Herndon Construction completed. There are fixed costs associated with mobilizing equipment and manpower to the site. The project will be more expensive to do at a later date.

Councilmember Howard noted as learned in the water and sewer rate study, all taxpayers pick up the costs for the flushing. It is unfortunate the district failed.

Mayor Hornaday noted there are environmental issues too.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

G. **Resolution 12-069**, A Resolution of the City Council of Homer, Alaska, Initiating a Special Assessment District to Provide a Natural Gas Distribution System in the City, and Authorizing the City Manager to Prepare a Proposed Improvement Plan. City Manager.

Memorandum 12-119 from City Attorney as backup.

At a previous meeting Mayor Hornaday ruled Councilmember Wythe had a conflict of interest in matters related to the gas line to Homer.

Councilmember Wythe recused herself due to a financial conflict of interest and vacated her seat (for both Resolutions 12-069 and 12-070).

Mayor Hornaday called for a motion for the adoption of Resolution 12-069 by reading of title only.

LEWIS/BURGESS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

H. **Resolution 12-070**, A Resolution of the City Council of Homer, Alaska, Approving a Main Extension Contribution in Aid of Construction Agreement Between the City of

Homer and Enstar Natural Gas Company for Construction of a Natural Gas Main Extension from Anchor Point through Homer to the Eastern Boundary of Kachemak City and Authorizing the City Manager to Execute the Appropriate Documents. City Manager.

Mayor Hornaday called for a motion for the adoption of Resolution 12-070 by reading of title only.

BURGESS/LEWIS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Councilmember Wythe returned to her seat.

COMMENTS OF THE AUDIENCE

There were no comments of the audience.

COMMENTS OF THE CITY ATTORNEY

City Attorney Klinkner had no comment.

COMMENTS OF THE CITY CLERK

City Clerk Johnson had no comment.

COMMENTS OF THE CITY MANAGER

City Manager Wrede had no comment.

COMMENTS OF THE MAYOR

Mayor Hornaday had no comment.

COMMENTS OF THE CITY COUNCIL

Councilmember Wythe is glad to see we are moving forward with the Port and Harbor project. In the long run it will be very valuable for the City to maintain that asset.

Councilmember Zak congratulated Councilmember Lewis for passing the ordinance to get Zamboni batteries. He did a good job explaining the economic impact on the City of Homer. He thanked Chamber of Commerce Executive Director Monte Davis for presenting Hoo-rah Homer. The idea has a lot of momentum.

Councilmember Roberts expressed concern about the mid-year budget amendment. She does not think the mid-year budget amendment is the place to add on a non profit; it is more of the regular budget process and impulsive. Most of the public did not have a chance to weigh in and she would be very wary of doing that in the future.

Councilmember Burgess is very pleased to see Council moving forward with natural gas efforts. It shows a lot of leadership and initiative on the part of the Council.

Councilmembers Lewis and Howard had no comment.

ADJOURNMENT

There being no further business to come before the Council, Mayor Hornaday adjourned the meeting at 7:41 p.m. The next Regular Meeting is Monday, August 13, 2012 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, CMC, CITY CLERK

Approved: _____

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VISITORS

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**ANNOUNCEMENTS/
PRESENTATIONS/
BOROUGH REPORT/
COMMISSION REPORTS**

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PUBLIC HEARING(S)

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**CITY OF HOMER
PUBLIC HEARING NOTICE
CITY COUNCIL MEETING**

BUDGET PRIORITIES FOR 2013

Ordinances 12-31(A), 12-32, 12-33(A), 12-34, 12-35, 12-36 and 12-37

A **public hearing** is scheduled for **Monday, August 13, 2012** during a Regular City Council Meeting. The meeting begins at 6:00 p.m. in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

BUDGET PRIORITIES FOR 2013

Ordinance 12-31(A), 12-32, 12-33(A), 12-34, 12-35, 12-36 and 12-37 internet address:

<http://www.cityofhomer-ak.gov/ordinances>

Ordinance 12-31(A), An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Revolving Energy Fund, the Water and Sewer Depreciation Fund, and the Port and Harbor Depreciation Fund for Energy Upgrades and Improvements to Facilities and Authorizing the City Manager to Transfer Funds. City Manager/Finance Director.

Ordinance 12-32, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 General Fund Balance by Allocating \$544,280 for Depreciation Reserves for the Years 2010 and 2011 to City Hall, Parks And Recreation, Planning, Airport Terminal, Library, Fire, Police, Public Works, Leased Properties, Fire, Police, And Public Works Fleet Depreciation Reserve Accounts and Authorizing the City Manager to Transfer Funds. City Manager/Finance Director.

Ordinance 12-33(A), An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, **Appropriating \$10,567 for the Homer Hockey Association Zamboni Batteries**, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Finance Director.

Ordinance 12-34, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating \$1,500.00 from the General Fund for an Open House Celebration for the Renovated City Hall. Roberts/Wythe.

Ordinance 12-35, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2013 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Library Director.

Ordinance 12-36, An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags. Lewis/Burgess.

Ordinance 12-37, An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$15,000 from the Port and Harbor Reserve Fund for an Engineering Evaluation of the Existing Port and Harbor Building. City Manager/Port and Harbor Director.



All interested persons are welcomed to attend and give testimony. Written testimony received by the Clerk's Office prior to the meeting will be provided to Council.

** Copies of proposed Ordinances, in entirety, are available for review at Homer City Clerk's Office. Copies of the proposed Ordinances are available for review at City Hall, the Homer Public Library, the City of Homer Kiosks at City Clerk's Office, Captain's Coffee, Harbormaster's Office, and Redden Marine Supply of Homer and the City's homepage - <http://clerk.ci.homer.ak.us>. Contact the Clerk's Office at City Hall if you have any questions. 235-3130, Email: clerk@ci.homer.ak.us or fax 235-3143.

Jo Johnson, CMC, City Clerk

Publish: Homer Tribune – August 8, 2012

A handwritten signature in black ink, appearing to read 'Jo Johnson', is written over the text 'Publish: Homer Tribune – August 8, 2012'.

CLERK'S AFFIDAVIT OF POSTING

I, Renee Krause, CMC, Deputy City Clerk I for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for Ordinance 12-31(A), Amending the FY 2012 Revolving Energy Fund, the Water and Sewer Depreciation Fund, and the Port and Harbor Depreciation Fund for Energy Upgrades and Improvements to Facilities and Authorizing the City Manager to Transfer Funds; Ordinance 12-32, Amending the FY 2012 General Fund Balance by Allocating \$544,280 for Depreciation Reserves for the Years 2010 and 2011 to City Hall, Parks And Recreation, Planning, Airport Terminal, Library, Fire, Police, Public Works, Leased Properties, Fire, Police, And Public Works Fleet Depreciation Reserve Accounts and Authorizing the City Manager to Transfer Funds; Ordinance 12-33(A), Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, Appropriating \$10,567 for the Homer Hockey Association Zamboni Batteries; Ordinance 12-34, Amending the 2012 Operating Budget by Appropriating \$1,500.00 from the General Fund for an Open House Celebration for the Renovated City Hall; Ordinance 12-35, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2013 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials, and Authorizing the City Manager to Execute the Appropriate Documents; Ordinance 12-36, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags; Ordinance 12-37, Amending the 2012 Operating Budget by Appropriating Up to \$15,000 from the Port and Harbor Reserve Fund for an Engineering Evaluation of the Existing Port and Harbor Building at the City of Homer kiosks located at City Clerk's Office, Captain's Coffee Roasting Co., Harbormaster's Office, and Redden Marine Supply of Homer, on July 27, 2012 and that the City Clerk posted same on City of Homer Homepage on July 26, 2012.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer
this 26th day of July, 2012.




Renee Krause, CMC, Deputy City Clerk I

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ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-31

An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Revolving Energy Fund, the Water and Sewer Depreciation Fund, and the Port and Harbor Depreciation Fund for Energy Upgrades and Improvements to Facilities and Authorizing the City Manager to Transfer Funds.

Sponsor: City Manager/Finance Director

1. City Council Regular Meeting July 23, 2012 Introduction
 - a. 2012 Mid Year Budget Amendments
 - b. Ordinance 11-02(S)(A)

2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. Ordinance 12-31(A) as amended by Council July 23, 2012
 - b. 2012 Mid Year Budget Amendments
 - c. Ordinance 11-02(S)(A)

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**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Finance Director

ORDINANCE 12-31(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE FY 2012 REVOLVING ENERGY FUND, THE WATER AND SEWER DEPRECIATION FUND, AND THE PORT AND HARBOR DEPRECIATION FUND FOR ENERGY UPGRADES AND IMPROVEMENTS TO FACILITIES AND AUTHORIZING THE CITY MANAGER TO TRANSFER FUNDS.

WHEREAS, The Energy projects were completed in accordance to Ordinance 11-02(S)(A). Certain projects were paid for through the AEA Grant, the balance was paid using THE Revolving Energy Fund & Depreciation Reserves. These funds were to be paid back in accordance to the payback period (or the period of time that is was determined for the City to recover the costs of the project through energy savings.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby appropriates to the Revolving Energy Fund as follows:

Payback to Energy Fund

<u>Account</u>	<u>Description</u>	<u>Loan Amount</u>	<u>Payback Period (yrs.)</u>	<u>2012 Payback</u>
100-149	Airport HVAC	22.00	1.4 1	15.71 22.00
100-160	Police Lighting Upgrades	121.00	6.0 1	20.17 121.00
100-160	Police HVAC Improvements	21.00	6.2 1	3.39 21.00
100-149	Airport Terminal Lighting	85,631.00	8.1	10,571.73
100-170	Public Works Piping Insulation	1,064.00	8.1	131.36
Pay to Fund 151-718			10,742.35	10,867.09
200-400	Raw Water Pump Station Motor Upgrade	6,284.00	13.4	468.96
Pay to Fund 151-718				468.96

47	<u>Account</u>	<u>Description</u>	Loan	Payback	2012
48			<u>Amount</u>	<u>Period (yrs.)</u>	<u>Payback</u>
49					
50	200-500	Sewer Trtmt Pump Motor	1,350.00	4.7	287.23
51	200-500	Sewer Trtmt Lighting Upgrade	65,318.00	8.6	7,595.12
52	200-500	Sewer Trtmt Lagoon			
53		Solar Aerator	103,953.00	8.7	11,948.62
54	Pay to 151-718				19,830.97

55					
56	400-600	Homer Harbor Lighting	29,294.00	8.9	3,291.46
57	Pay to Fund 151-718				3,291.46

58					
59	<i>Summary:</i>				
60		Payback from General Fund to Energy Fund		10,742.35	10,867.09
61		Payback from Water Fund to Energy Fund			468.96
62		Payback from Sewer Fund to Energy Fund			19,830.97
63		Payback from Port & Harbor Fund to Energy Fund			3,291.46
64				<u>34,333.74</u>	34,458.48

65	Payback to Depreciation Reserves				
66					
67	200-400	Raw Pump Station			
68		Pump Upgrade	166,089.00	13.4	12,394.70
69	Pay to Fund 256-378				12,394.70

70					
71	200-500	Sewer Treatment Lagoon			
72		Solar Aerator	6,843.00	8.7	786.55
73	Payback to 256-379				786.55

74					
75	400-600	Homer Harbor Lighting	126,845.00	8.9	14,252.25
76	Payback to Fund 151-718				14,252.25

77					
78	<i>Summary:</i>				
79		Payback from Water Fund to Depreciation Reserves			12,394.70
80		Payback from Sewer Fund to Depreciation Reserves			786.55
81		Payback from Port & Harbor to Depreciation Reserves			<u>14,252.25</u>
82					27,433.50

83

84 Section 2. This is a budget amendment ordinance, is temporary in nature, and shall not be

85 codified.

86

87 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

88

89

90

91

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

92
93
94
95
96
97 ATTEST:
98
99

100 _____
101 JO JOHNSON, CMC, CITY CLERK
102
103

104 YES:

105 NO:

106 ABSENT:

107 ABSTAIN:
108

109 First Reading:

110 Public Hearing:

111 Second reading:

112 Effective Date:
113

114 Reviewed and approved as to form:
115

116 _____
117 Walt Wrede, City Manager
118

119 Date: _____
120
121
122
123

Thomas F. Klinkner, City Attorney

Date: _____

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CITY OF HOMER

2012 - Mid-year Budget Amendments

Pay Back to Energy Fund

Funding Source		Loan Amount	Payback Period	2012 Payback
100-149	Airport HVAC Improvement	22.00	1.4	15.71
100-160	Police Station Lighting Upgrade	121.00	6.0	20.17
100-160	Police Station HVAC Improvements	21.00	6.2	3.39
100-149	Airport Terminal Lighting	85,631.00	8.1	10,571.73
100-170	Public Works Piping Insulation	1,064.00	8.1	131.36
	Pay to Fund 151-718			10,742.35
200-400	Raw Water Pump Station Motor Upgrade	6,284.00	13.4	468.96
	Pay to Fund 151-718			468.96
200-500	Sewer Treatment Plant Pump Motor	1,350.00	4.7	287.23
200-500	Sewer Treatment Plant Lighting Upgrade	65,318.00	8.6	7,595.12
200-500	Sewer Treatment Plant Lagoon Solar Aerat	103,953.00	8.7	11,948.62
	Pay to Fund 151-718			19,830.97
400-600	Homer Harbor Lighting	29,294.00	8.9	3,291.46
	Pay to Fund 151-718			3,291.46

Summary:

Payback from General Fund to Energy Fund	10,742.35
Payback from Water Fund to Energy Fund	468.96
Payback from Sewer Fund to Energy Fund	19,830.97
Payback from Port & Harbor Fund to Energy Fund	3,291.46
	34,333.74

Pay Back to Depreciation Reserves

Funding Source		Loan Amount	Payback Period	2012 Payback
200-400	Raw Water Pump Station Motor Upgrade	166,089.00	13.4	12,394.70
	Pay to Fund 256-378			12,394.70
200-500	Sewer Treatment Plant Lagoon Solar Aerat	6,843.00	8.7	786.55
	Pay to Fund 256-379			786.55
400-600	Homer Harbor Lighting	126,845.00	8.9	14,252.25
	Pay to Fund 151-718			14,252.25

Summary:

Payback from Water Fund to Depreciation Reserves	12,394.70
Payback from Sewer Fund to Depreciation Reserves	786.55
Payback from Port & Harborto Depreciation Reserves	14,252.25
	27,433.50

Note: Energy Projects were completed in accordance to Ordinance 11-02(S)(A). Certain projects were paid for through an AEA Grant, the balance was paid using Energy Fund & Depreciation Reseves. These funds were to be paid back in accordance to the payback period (or the perioc of time that it was determined for the City to recover the costs of the project through savings).

**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Public Works Director

ORDINANCE 11-02(S)(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE FY 2011 OPERATING BUDGET BY APPROPRIATING FUNDS OF \$131,335 FROM THE HARBOR RESERVE AND \$172,932 FROM THE WATER/SEWER RESERVE TO ESTABLISH A BUDGET FOR THE IMPLEMENTATION OF THE ENERGY CONSERVATION MEASURES IN THE RESPECTIVE LOCATIONS AND REQUIRE THAT THE SAVINGS FROM THESE LOCATION IMPROVEMENTS WOULD BE RETURNED TO THE RESERVE FUNDS.

WHEREAS, In March of 2010, Ordinance 10-14, the Homer City Council created a Revolving Energy Fund to provide a long term source of funding for energy efficiency projects in City facilities and that seed money for the fund be provided by transferring assets from existing depreciation reserve accounts; and

WHEREAS, In June 2010, Ordinance 10-28(S), the Homer City Council accepted and appropriated a grant of \$227,800.00 from the Alaska Energy Authority for the Energy Audits & Energy Conservation Measure Project that provided a total budget of \$542,800; and

WHEREAS, Siemens Industry, Inc. was selected (through the RFP process) as the most qualified firm to complete this energy use evaluation/conservation measure implementation project and began work in September 2010; and

WHEREAS, Siemens has completed the facility evaluations and has identified projects totaling \$795,191 that have reasonable payback timeframes and would reduce annual energy costs by \$99,179 (See Memorandum 11-007(S) prepared by Public Works); and

WHEREAS, An additional \$304,267 would be necessary to complete the recommended energy efficiency improvements not provided for by the available grant or revolving loan funding; and

WHEREAS, The additional funds needed are for sewer and harbor infrastructure energy conservation measures and the Water/Sewer and Harbor Reserves have the funds to complete these projects.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY 2011 Operating Budget by appropriating funds of \$131,335 from the Harbor Reserve and \$172,932 from the Water/Sewer Reserve for the purpose of completing the Energy Audits & Energy Conservation Measure Project and establishes the budget for the project in the amount of \$847,067 requiring that the savings from the location improvements be returned to the Reserve Funds.

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-32

An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 General Fund Balance by Allocating \$544,280 for Depreciation Reserves for the Years 2010 and 2011 to City Hall, Parks And Recreation, Planning, Airport Terminal, Library, Fire, Police, Public Works, Leased Properties, Fire, Police, And Public Works Fleet Depreciation Reserve Accounts and Authorizing the City Manager to Transfer Funds.

Sponsor: City Manager/Finance Director

1. City Council Regular Meeting July 23, 2012 Introduction
 - a. 2012 Mid Year Budget Amendments
 - b. Resolution 06-100

2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. 2012 Mid Year Budget Amendments
 - b. Resolution 06-100

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Finance Director

5 **ORDINANCE 12-32**
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, AMENDING THE FY 2012 GENERAL FUND
9 BALANCE BY ALLOCATING \$544,280 FOR DEPRECIATION
10 RESERVES FOR THE YEARS 2010 AND 2011 TO CITY
11 HALL, PARKS AND RECREATION, PLANNING, AIRPORT
12 TERMINAL, LIBRARY, FIRE, POLICE, PUBLIC WORKS,
13 LEASED PROPERTIES, FIRE, POLICE, AND PUBLIC WORKS
14 FLEET DEPRECIATION RESERVE ACCOUNTS AND
15 AUTHORIZING THE CITY MANAGER TO TRANSFER
16 FUNDS.

17
18 WHEREAS, The City's General Fund Reserve for FY 2011 increased by \$1,125,890; and

19
20 WHEREAS, Due to budget constraints for the years of 2010 and 2011 Depreciation
21 Reserves were not set aside; and

22
23 WHEREAS, Pursuant to Resolution 06-100 which requires the City to attain a cash
24 balance in depreciation reserve accounts equal to 40% of depreciable capital assets, it is sensible
25 financial management to allocate the depreciation funds for FY 2010 and FY 2011.

26
27 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
28

29 Section 1. The Homer City Council hereby appropriates to the City Hall, Parks and
30 Recreation, Planning, Airport Terminal, Library, Fire, Police, Public Works, Leased Properties,
31 and the Fire, Police, and Public Works Fleet Depreciation Reserves as follows:
32

<u>Account</u>	<u>Description</u>	<u>Amount</u>	
		<u>2010</u>	<u>2011</u>
33 Revenue:			
34 156-384	City Hall Reserves	10,000	10,000
35 156-385	Parks & Recreation	20,000	20,000
36 156-387	Planning	10,000	10,000
37 156-388	Airport Terminal	15,000	15,000
38 156-390	Library	15,000	15,000
39 156-393	Fire	30,000	30,000
40 156-394	Police	30,000	30,000
41 156-395	Public Works	50,000	50,000
42 156-396	Leased Properties	10,000	10,000
43 152-381	Fire Fleet	15,000	15,000
44 152-382	Police Fleet	15,000	15,000
45 152-383	Public Works Fleet	52,140	52,140

47	Expenditure:		
48	<u>Account</u>	<u>Description</u>	<u>Amount</u>
49			
50	100-100-5990	General Fund Balance	(\$544,280)
51			

52 Section 2. The City Manager is authorized to execute the appropriate documents.

53
54 Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be
55 codified.

56
57 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

58
59 CITY OF HOMER

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61
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63 _____
64 JAMES C. HORNADAY, MAYOR

65 ATTEST:

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67 _____
68 JO JOHNSON, CMC, CITY CLERK

69
70
71 YES:
72 NO:
73 ABSENT:
74 ABSTAIN:

75
76 First Reading:
77 Public Hearing:
78 Second reading:
79 Effective Date:

80
81 Reviewed and approved as to form:

82
83 _____
84 Walt Wrede, City Manager

83 _____
84 Thomas F. Klinkner, City Attorney

85
86 Date: _____

85
86 Date: _____

87
88

CITY OF HOMER

2012 - Mid Year Budget Amendment(s)

1) 2011 Increase in General Fund Balance \$1,125,890.

For 2010 and 2011, Depreciation Reserves were not set aside. This Budget Amendment sets aside amount equal to what was set aside in 2012 for both years.

From 100-100-5990 to:

		2010	2011	Total
156-384	City Hall Reserves	10,000	10,000	
156-385	Parks & Recreation	20,000	20,000	
156-387	Planning	10,000	10,000	
156-388	Airport Terminal	15,000	15,000	
156-390	Library	15,000	15,000	
156-393	Fire	30,000	30,000	
156-394	Police	30,000	30,000	
156-395	Public Works	50,000	50,000	
156-396	Leased Properties	10,000	10,000	
152-381	Fire Fleet	15,000	15,000	
152-382	Police Fleet	15,000	15,000	
152-383	Public Works	52,140	52,140	
		272,140	272,140	544,280

CITY OF HOMER
2013 OPERATING BUDGET

FUND: 100 GENERAL FUND COMBINING STATEMENT

FUND BUDGET:	FY 2009	FY 2010	FY2011	FY2012	FY2013	FY2014 Budget	FY2015
	Actual	Actual	Actual	Adopted	Primary	Projection	Budget
				Budget	Budget		Projection
REVENUE							
Property Taxes	\$ 2,934,631	\$ 2,960,163	\$ 2,922,280	\$ 2,844,472	\$ -	\$ -	\$ -
Sales & Use Taxes	4,336,888	4,463,546	4,763,805	4,451,802	-	-	-
Permits & Licenses	21,472	22,965	25,040	24,900	-	-	-
Fines & Forfeitures	16,065	15,551	17,460	15,500	-	-	-
Use of Money & Property	28,333	15,308	31,680	16,000	-	-	-
Revenues from Other Agencies	1,406,136	1,252,709	1,629,064	1,334,469	-	-	-
Charges for Services	910,175	529,636	483,462	527,725	-	-	-
Other Revenue	65,342	19,317	32,722	10,000	-	-	-
Airport	165,781	166,666	168,569	179,885	-	-	-
Total General Fund Revenue	\$9,884,823	\$9,445,860	\$10,074,081	\$9,404,753	\$0	\$0	\$0
Transfers from other Funds							
Charges to Other Funds	1,490,832	1,251,184	1,259,098	1,470,794	-	-	-
Total Transfer from other Funds	1,490,832	1,251,184	1,259,098	1,470,794	-	-	-
Total Revenues & Transfers	\$11,375,655	\$10,697,044	\$ 11,333,179	\$ 10,875,547	\$ -	\$ -	\$ -
Expenditures							
* Personnel	7,356,074	7,096,592	7,094,872	7,146,151	-	-	-
Operations & Maintenance	3,098,282	2,664,500	2,829,910	3,108,845	6,352	6,479	6,609
Capital Outlay	93,433	-	-	-	-	-	-
Debt Service	121,813	106,670	99,824	99,824	99,824	101,820	103,856
Total Operating Expenditures	10,669,603	9,867,762	10,024,606	10,354,820	106,176	108,299	110,465
Operating Surplus before Transfers	706,052	829,282	1,308,573	520,727	(106,176)	(108,299)	(110,465)
Operating Transfers To:							
370 Animal Shelter Depreciation Reserve	-	-	-	-	-	-	-
384 City Hall Depreciation Reserve	4,647	-	-	10,000	10,000	10,200	10,404
385 Parks & Recreation Res.	12,000	-	-	20,000	20,000	20,400	20,808
387 Planning Projects Reserve	8,000	-	-	10,000	10,000	10,200	10,404
388 Airport Terminal Depreciation Reserve	6,035	-	-	15,000	15,000	15,300	15,606
390 Library Depreciation Reserve	6,035	-	-	15,000	15,000	15,300	15,606
393 Fire Depreciation Reserve	21,726	-	-	30,000	30,000	30,600	31,212
394 Police Depreciation Reserve	21,726	-	-	30,000	30,000	30,600	31,212
395 PW Depreciation Reserve	40,616	-	-	50,000	50,000	51,000	52,020
396 Leased Property Depreciation	24,140	-	-	-	-	-	-
Sustainability (AML Account)	-	-	-	-	-	-	-
Watershed Land Acquisition(Ord 09-0	124,115	-	-	-	-	-	-
380-383 Fleet Allocation Reserve	50,000	-	-	82,140	82,140	83,783	85,459
367 Public Arts Reserve	-	-	-	5,000	5,000	5,100	5,202
369 Seawall Maintenance Reserve	13,000	10,000	10,000	10,000	10,000	10,200	10,404
174-732 Junk Cars	-	10,000	-	-	-	-	-
Arctic Winter Games - Ord 05-24	-	-	-	-	-	-	-
Animal Control Debt	52,754	45,372	60,136	52,754	52,754	52,754	52,754
360 Leave Cash Out Bank	138,222	114,602	112,547	113,352	113,352	115,619	117,931
Total Operating Transfers:	523,018	179,974	182,683	443,246	443,246	451,056	459,022
Total Expenditures & Operating Transfers	11,192,620	10,047,736	10,207,289	10,798,066	549,422	223,918	228,396
Total Deficit/Surplus	183,034	649,308	1,125,890	77,481	(549,422)	(223,918)	(228,396)
Beginning Fund Balance	4,467,355	4,650,389	5,299,698	6,425,588	6,503,069	5,953,647	5,729,729
Ending Fund Balance	4,650,389	5,299,698	6,425,588	6,503,069	5,953,647	5,729,729	5,501,333
Fund Balance Adjustment (PERS)							
Available Fund Balance	\$ 4,650,389	\$ 5,299,698	\$ 6,425,588	\$ 6,503,069	\$ 5,953,647	\$ 5,729,729	\$ 5,501,333

CITY OF HOMER
HOMER, ALASKA

Wythe

RESOLUTION 06-100

A RESOLUTION OF THE HOMER CITY COUNCIL EXPRESSING ITS INTENT AND DESIRE REGARDING FUTURE BUDGET APPROPRIATIONS TO DEPRECIATION RESERVE ACCOUNTS AND THE CASH BALANCES IN THOSE ACCOUNTS.

WHEREAS, Maintaining healthy cash balances in depreciation reserve accounts is good fiscal policy because it provides security in the event emergency appropriations are needed and allows the City to repair and replace aging and outdated buildings and equipment as needed and on schedule, and

WHEREAS, Over the past ten years, the City has experienced relatively tight budgets and as a result, has been forced to limit contributions to depreciation reserve accounts, defer needed maintenance expenditures, and defer procurement of new equipment, and

WHEREAS, Over the past two budget cycles, the City Council has made a concerted effort to increase contributions to depreciation reserve accounts in response to new GASB 34 guidelines and the fact that the City's buildings and equipment are aging and in need of repair and replacement, and

WHEREAS, In recent budget discussions, the City Council has identified increased contributions to depreciation reserve accounts and maintaining healthy cash balances in those accounts as a top fiscal priority.

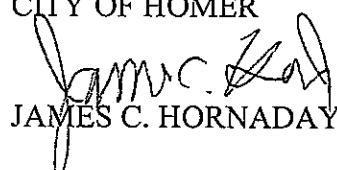
NOW THEREFORE BE IT RESOLVED, That the Homer City Council finds that increasing appropriations to depreciation reserve accounts (building and fleet reserves) and gradually growing the cash balances in those accounts is sound fiscal policy and a worthy goal, and

BE IT FURTHER RESOLVED, That the Council hereby establishes a goal of gradually, over ten years, attaining a cash balance in depreciation reserve accounts equal to 40% of depreciable capital assets (excluding land), and

BE IT FURTHER RESOLVED, That the goal established above shall apply to all General Fund, Port and Harbor Enterprise Fund, and Water and Sewer Enterprise Fund depreciation reserve accounts.

PASSED AND APPROVED by the Homer City Council this 14th day of August, 2006.

ATTEST: 
MARY L. CALHOUN, CMC, CITY CLERK

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

Fiscal Note: Grow Cash Balances in All Depreciation Reserve Accounts to approximately 35 Million within 10 years.

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ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-33

An Ordinance of the City Council of Homer, Alaska, Amending the FY 2012 Operating Budget, Including Appropriations to the General Fund and the Port and Harbor Fund and Funding New Projects from Various Reserve Accounts, and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Finance Director

1. City Council Regular Meeting July 23, 2012 Introduction
 - a. 2012 Mid year Budget Amendments – General Fund
 - b. Memorandum 12-113 from Systems Manager as backup
 - c. 2012 Mid year Budget Amendments – Port and Harbor
 - d. Memorandum 12-114 from Port and Harbor Director as backup
 - e. 2012 Mid year Budget Amendments – Reserve Accounts
 - f. Memorandum 12-115 from Library Director as backup
 - g. Memorandum 12-116 from Public Works Superintendent as backup
 - h. Memorandum 12-024 from Public Works Director as backup
 - i. Memorandum 12-110 from Community and Economic Development Coordinator as backup

2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. Ordinance 12-33(A) as amended by Council July 23, 2012
 - b. 2012 Mid year Budget Amendments – General Fund
 - c. Memorandum 12-113 from Systems Manager as backup
 - d. 2012 Mid year Budget Amendments – Port and Harbor
 - e. Memorandum 12-114 from Port and Harbor Director as backup
 - f. 2012 Mid year Budget Amendments – Reserve Accounts
 - g. Memorandum 12-115 from Library Director as backup
 - h. Memorandum 12-116 from Public Works Superintendent as backup
 - i. Memorandum 12-024 from Public Works Director as backup
 - j. Memorandum 12-110 from Community and Economic Development Coordinator as backup

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1 CITY OF HOMER
2 HOMER, ALASKA

3 City Manager/
4 Finance Director

5 ORDINANCE 12-33(A)
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, AMENDING THE FY 2012 OPERATING BUDGET,
9 INCLUDING APPROPRIATIONS TO THE GENERAL FUND
10 AND THE PORT AND HARBOR FUND AND FUNDING NEW
11 PROJECTS FROM VARIOUS RESERVE ACCOUNTS,
12 **APPROPRIATING \$10,567 FOR THE HOMER HOCKEY**
13 **ASSOCIATION ZAMBONI BATTERIES,** AND
14 AUTHORIZING THE CITY MANAGER TO EXECUTE THE
15 APPROPRIATE DOCUMENTS.
16

17 WHEREAS, The City's expenses increased the first half of FY 2012; and

18 **WHEREAS, The Homer Hockey Association has experienced similar expenses; and**

19 **WHEREAS, The Homer Hockey Association is a major contributor to the City's**
20 **economy; and**
21

22 WHEREAS, The City Manager and Department Directors believe it is in the best interest
23 of the City to increase the FY 2012 operating budget to account for these increases.
24

25 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
26

27 **Section 1. The Homer City Council hereby appropriates to the General Fund from**
28 **the Fund Reserve; a line item description of appropriations is attached and incorporated**
29 **herein.** The Homer City Council hereby appropriates to the General Fund from the fund reserve
30 and to the Port and Harbor Fund, from the port and Harbor Reserve Fund as follows:
31
32
33

34	General Fund	279,560.00
35	Port and Harbor Fund	5,000.00

36
37 **Section 2.** The Homer City Council hereby amends the Library Reserve Fund, Public
38 Works Reserve Fund, Water and Sewer Reserve Fund, and the Port and Harbor Reserve Fund for
39 the following additional projects as follows:
40

41	Library Software	
42	156-390 Library Reserves	31,750.00
43	Steam/Boiler Unit	
44	156-390 Public Works Reserves	16,666.66

45
46

47	256-378	Water Reserves	16,666.67
48	256-379	Sewer Reserves	<u>16,666.67</u>
49			50,000.00

50
51 Design & Engineering for harbor improvement projects
52 456-380 Port and Harbor Reserves 235,000.00

53
54 **Section 3. The Homer City Council hereby amends the General Reserve Fund for**
55 **the following additions:**

56
57 **100-350-5814 Homer Hockey Association 10,567.00**

58
59 Section 34. The City Manager is authorized to execute the appropriate documents.

60
61 Section 45. This is a budget amendment ordinance, is temporary in nature, and shall not
62 be codified.

63
64 ENACTED BY THE HOMER CITY COUNCIL this ____ day of _____, 2012.

65
66 CITY OF HOMER

67
68
69
70 _____
71 JAMES C. HORNADAY, MAYOR

72 ATTEST:

73
74
75 _____
76 JO JOHNSON, CMC, CITY CLERK

77
78 YES:
79 NO:
80 ABSENT:
81 ABSTAIN:

82
83 First Reading:
84 Public Hearing:
85 Second reading:
86 Effective Date:

87
88 Reviewed and approved as to form:

89
90 _____
91 Walt Wrede, City Manager

90 _____
91 Thomas F. Klinkner, City Attorney

92

93 Date: _____
94

Date: _____

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CITY OF HOMER
2012 - Mid year Budget Amendment(s)

General Fund:

Operating Expens: Department	2012 Budget	Expenses through 6/30/12	Budget Amendment Request	Justification
Overtime (5105)				
100-120 Finance	2,500.00	8,446.04	7,500.00	Required due to staffing shortages
100-149 Airport	2,050.00	2,855.61	4,000.00	Winter Weather - Harsh Winter
100-161 Dispatch	34,070.00	27,849.12	22,000.00	Required due to staffing shortages
100-171 General Maintenance	1,700.00	2,418.84	3,100.00	Winter Weather - Harsh Winter
100-174 Winter Roads	11,400.00	32,713.48	20,000.00	Winter Weather - Harsh Winter
100-176 Motor Pool	1,000.00	1,245.77	1,300.00	Winter Weather - Harsh Winter
Fuel (5203)				
100-114 Leased Property	28,000.00	27,001.57	28,000.00	Boys & Girls Club not considered at Budget Time
100-145 Library	26,014.00	18,885.82	10,000.00	Cost increased in 2011, not captured in 2012 Budget
100-149 Airport	24,000.00	20,746.09	16,000.00	Cost increased in 2011, not captured in 2012 Budget
100-171 General Maintenance	14,000.00	7,831.98	2,000.00	Harsh Winter
100-176 Motor Pool	90,660.00	70,974.36	50,000.00	Harsh Winter
Veh/Boat Maint (5207)				
100-176 Motor Pool	120,000.00	85,173.79	25,000.00	Unexpected heavy equip. maintenance
Bldg & Ground Maint (5209)				
100-145 Library	500.00	5,125.00	3,560.00	
100-171 General Maintenance	10,000.00	10,491.54	5,000.00	Window Replacement & Office Imp
Prof & Spec Svcs (5210)				
100-170 Public Works	2,000.00	1,856.67	1,700.00	Additional Licensing Requirements
Rents & Leases (5214)				
100-174 Winter Roads	15,000.00	12,925.00	10,000.00	Snow Hauling Truck Rental
Communications (5215)				
100-130 Planning	400.00	392.07	400.00	
100-140 City Hall	15,000.00	12,293.64	15,000.00	Costs increased in 2011, not captured in 2012 Budget
100-145 Library	2,617.00	3,068.98	3,400.00	
100-170 Public Works	20,000.00	12,580.04	5,000.00	
Electric (5217)				
100-114 Leased Property	9,000.00	9,824.85	10,000.00	Boys & Girls Club not considered at Budget Time
100-145 Library	23,742.00	14,004.35	6,300.00	Cost increased in 2011, not captured in 2012 Budget
100-171 General Maintenance	23,000.00	13,011.35	3,000.00	Cost increased in 2011, not captured in 2012 Budget
Tools/Equipment (5231)				
100-176 Motor Pool	3,000.00	4,614.32	2,000.00	Specialty tools needed for newer vehicles and equipment
Computers & Related (5233)				
100-113 Information System	15,000.00	2,488.99	15,000.00	Tablet Purchase (See Back up information)
Snow Removal (5244)				
100-140 City Hall	3,500.00	5,535.00	6,500.00	Increased due to winter conditions
100-145 Library	6,280.00	5,610.00	3,800.00	Increased due to winter conditions

279,560.00

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City of Homer

Office of the Systems Manager
491 East Pioneer Avenue
Homer, Alaska 99603-7645

Fax: (907) 235-3148
Telephone: (907) 435-3156
E-mail: npoolos@ci.homer.ak.us

MEMORANDUM 12-113

DATE: 7/16/2012

TO: HOMER CITY COUNCIL

FROM: NICK POOLOS, SYSTEMS MANAGER

THROUGH: REGINA MAURAS, FINANCE DIRECTOR

SUBJECT: ALLOCATE \$14,310 FOR THE PURCHASE OF TABLET DEVICES

Per Council's direction, following the Council Work Session on April 16, 2012; Nick Poolos, Jo Johnson, and Walt Wrede evaluated several tablets in the Homer Public Library's collection. The 10" tablet form factor provided a screen large enough to easily read emails and view council packets, while still being a lightweight highly portable device.

Per the recommendations from the City Attorney, the Mayor and Council should be reading, responding and composing email from a City provided device. In the subsequent discussions at the June 13th meeting, Council raised concerns over the cost of purchasing tablets for their own use versus extending City IT resources support to the Mayor and Council's personal computing devices. The overall cost for the software licenses and staff time to support each personal device came to \$338.60 the first year and \$125.00 reoccurring every year after, or a cost of \$713.60 for 3 years. Any change to the makeup of Council would bring a new personal device which would incur the full \$338.60 cost for the first year of the new device.

The other use of a tablet device would be for accessing the Council Packet thus saving the cost of printing, assembling, and distributing the main packet and supplemental packet materials. The council packet is produced, with an average cost of \$14.50 per copy, 23 times per year. The cost of printing, assembling and duplicating the supplemental packet materials is another \$9.27 per copy. The yearly cost of producing the packet materials is \$546.71 (\$333.50 for the main packet and \$213.21 for the supplemental materials) per copy.

Given the costs of producing the paper packet, extending the tablet program to the department heads also makes fiscal sense. Purchasing 20 tablets and accessories at a total cost of \$14,309 (\$715.49 per tablet) would allow for City Departments to full participate in the paperless council meetings.

By going to a digital packet, the City will save \$8,479 over three years and \$23,238 over five years. Also, paper reduction for Council Meetings aligns with the City's Climate Action Plan.

RECCOMENDATION: Allocate the funds to purchase 20 tablets.

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Cost Savings available through Tablet Purchase

Year	No Tablet Purchase		Tablets Purchased		Total	Tablet Savings
	Initial Costs	Department Copies	Tablet Purchase	Accidental Damage		
Year 1	Initial Costs personal devices	\$2,380	\$14,310		\$14,360	-\$5,725
	Council Packet Production Department Copies	\$4,921 \$1,334	\$50			
Year 2	Personal Devices ongoing Cost	\$875	\$50		\$14,410	\$1,542
	Council Packet Production Department Copies	\$5,068 \$1,374				
Year 3	Personal Devices ongoing Cost	\$901	\$600		\$15,010	\$8,479
	Council Packet Production Department Copies	\$5,220 \$1,415				
Year 4	Personal Devices ongoing Cost	\$928	\$500		\$15,510	\$15,742
	Council Packet Production Department Copies	\$5,377 \$1,458				
Year 5	Personal Devices ongoing Cost	\$956	\$500		\$16,010	\$23,238
	Council Packet Production Department Copies	\$5,538 \$1,501				

Notes:

- 1) Staff costs were projected to increase at 3% per year, consumable costs were assumed to be static
- 2) No accounting was made for a change in Council membership a new member will incur the initial \$340 cost their first year

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City of Homer

Port / Harbor

4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

MEMORANDUM 12-114

TO: HOMER CITY COUNCIL
CC: CITY MANAGER WALT WREDE
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER 
DATE: JULY 11, 2012
SUBJECT: MID-YEAR 2012 BUDGET AMENDMENTS

Due to an increased amount of spalling damage to the concrete float system's walking surface over the past two winters, Port Maintenance has had to step up their efforts in the float repair category. There is a total of 164,195 square feet of floats in the harbor, of which 102,906 square feet are made of concrete.

Through much research and hands-on trials, we believe that we have found a method and product that gives us the best to-date results for repairing the chuck holes in the concrete float walking surfaces. Port Maintenance has surveyed all the float systems and has been working through a prioritized "worst" to "not too bad yet" repair list.

Port Maintenance's 2012 float repair account 400-611-5258 was budgeted for \$10,000.00. At the mid-year mark, this line item had been expended. These types of repairs must be done during the summer months due to the fact that the materials used for repair require curing without freezing. The effect of simply waiting for the next budget cycle for funding is that we would not be able to address this spalling issue until next year's spring/summer season.

Recommendation

Approve the transfer of \$5,000.00 from the Port and Harbor Reserves 456-380 to Port Maintenance float/ramp repair account 400-611-5258 for the purposes of continuing these repairs in 2012.

CITY OF HOMER

2012 - Mid year Budget Amendment(s)

Port & Harbor

Operating Expenses: Department		2012 Budget	Expenses through 6/30/12	Budget Amendment Request
400-611-5258	P&H Maintenance	10,000.00	7,789.04	5,000.00

Funding to come from: 456-380 Port & Harbor Reserves

CITY OF HOMER

2012 - Mid year Budget Amendment(s)

RESERVE ACCOUNTS

Library Software			
Funding from:	156-390	Library Reserves	31,750.00
Steam/Boiler Unit			
Funding from:	156-390	Public Works Reserves	16,666.66
	256-378	Water Reserves	16,666.67
	256-379	Sewer Reserves	16,666.67
			<u>50,000.00</u>
Design & Engineering for harbor improvement projects:			
Funding from:	456-380	Port & Harbor Reserves	235,000.00

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MEMORANDUM 12-115

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL

THRU: REGINA MAURAS, FINANCE DIRECTOR

FROM: ANN DIXON, LIBRARY DIRECTOR AND NICK POOLOS, SYSTEMS
MANAGER

DATE: JULY 16, 2012

SUBJ: BUDGET REQUEST TO PURCHASE NEW LIBRARY SOFTWARE

Many services offered at Homer Public Library (HPL) are managed by automation software, known as an Integrated Library System (ILS). This software handles core functions such as circulation, cataloging, acquisitions, and reports.

The product used by the Library since 2006 is called Symphony and is produced by the SirsiDynix company. Though it was likely the best choice at the time it was purchased, technology has changed considerably in the last six years. Symphony has drawbacks, including cost, that limit the Library's ability to provide optimal service to the public, create efficient staff workflows, and adapt to ongoing changes in technology in a cost-effective manner.

Symphony is designed for large libraries with separate departments for various functions and for library systems comprised of multiple branches. Its complexity is cumbersome for a mid-sized stand-alone library such as HPL, where one person is the Interlibrary Loan "department" and where staff members perform numerous types of library tasks. The system often complicates workflows for staff and does not offer much flexibility. The various function modules do not integrate smoothly with each other. The reports function is daunting and time-consuming.

The current system is not particularly user-friendly for patrons, either, despite the efforts of library staff to improve the public access catalog for patrons. Many people ask for help searching the library catalog. We know that others, who don't ask, leave without finding what they are looking for. This system does not effectively display and integrate all the different types of resources a library these days has available – books, audiobooks, DVDs, magazines, online databases, e-books, and other electronic materials – which further hinders people's searches for information.

The Library's webpages are the most actively used portion of the City's website. Increasingly the public is coming to the Library website from mobile devices. Another drawback to the current system is the difficulty integrating new technologies, such as social media and mobile devices.

Even trying to set up e-mail notification for overdue materials has proved frustrating.

In addition to these technical problems, the current ILS system is expensive and costs more each year. Last year's increase of \$781 was typical, from \$11,318 in FY2011 to \$12,099 in FY2012. As well, the built-in fee structure prevents us from making improvements in workflow efficiency and service to the public. For example, there is an additional license fee for a module to enable electronic ordering which would be more efficient than our current procedures. These modules cost \$3000 to \$6000 to initially license and cost \$300 to \$600 annually thereafter. A fee would also be charged, approximately \$1800 for an additional license, to set up a "station" (circulation computer) in the children's room so we could check out materials there during children's programs or designated hours when a children's librarian would be available to help patrons.

Finally, technical support is often difficult to obtain and leaves the issue unresolved or only correctable with an additional cost.

Library staff and the IT director have investigated numerous options and determined that a more responsive, more efficient, less expensive system can be put into place. After extensive research we have chosen an open-source software product called Evergreen, with technical support from Equinox. It offers the flexibility, integration, and affordability we are seeking. The system is currently being used at the Haines Public Library, as well as the King County Library system around Seattle, and more than 800 other libraries worldwide. The initial expense of \$33,660 includes start-up costs that will be paid back within three to four years through significant savings on annual fees.

The new system should be adequate for at least 5 years. At that time the Library will have saved more than \$25,000 over our current system. It is realistic to expect the new system to last longer than 5 years, garnering additional savings of at least \$13,000 per year. Furthermore, this system will allow the Library to better serve the public, staff to work more efficiently, and improve access to all the types of resources available through the Library.

It is desirable to purchase the software and begin the conversion process before the end of this fiscal year. A typical conversion project takes 4 to 6 months to complete. It is essential to accomplish this task during the winter months, when staff has more time available to work on special projects than during the busy summer season. We will need to start in November or early December in order to be functioning smoothly before the May 1 renewal date for Sirsi and before the summer rush begins. This time frame also works well with updates and projects already scheduled by the IT director with other departments.

RECOMMENDATION: Approve funds from the library reserve account totaling \$33,660 for the installation, migration, and support of new Integrated Library System software.

Comparison of Costs for Evergreen and Sirsi Symphony Over 5 Years

	Evergreen	Evergreen Total	Sirsi	Sirsi Total	Evergreen Savings
Year 1					
Initial Cost	\$29,400	\$33,660	\$4,500	\$16,599	-\$17,061
Annual Support Fee	\$4,260		\$12,099		
Year 2	\$4,686	\$38,346	\$13,309	\$29,908	-\$8,438
Year 3	\$5,155	\$43,501	\$14,640	\$44,548	\$1,047
Year 4	\$5,670	\$49,171	\$16,104	\$60,651	\$11,481
Year 5	\$6,237	\$55,408	\$17,714	\$78,366	\$22,958

Notes:

- 1) Annual Fees for both vendors calculated with a 10% increase per year
- 2) Sirsi Annual Fee for Year 1 is based off 2012 fee plus 10%
- 3) Sirsi Year 1 calculations assume purchase of Electronic Ordering module and additional circulation station, based on FY 2011 quote

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**CITY OF HOMER
PUBLIC WORKS DEPARTMENT**

Jan C. Jonker, Superintendent
3575 Heath St.
Homer, Alaska 99603

Telephone: (907)235-3170
Fax: (907)235-3145

EMAIL : jjonker@ci.homer.ak.us

MEMORANDUM 12-116

To: Walt Wrede, City Manager
From: Jan Jonker, Public Works Superintendent *JCS*
Thru: Carey Meyer, PW Director
Date: Wednesday, July 11, 2012
Subject: New Steamer / Boiler Unit

As you recall, last winter our steam boiler malfunctioned and was destroyed beyond repair. At that time, due to the lengthy lead time for a new unit, we located a used one in Canada and made this purchase. This was a stop gap purchase which needed to be made expeditiously and we had discussed and planned to order a new boiler unit this summer.

Steam Boiler Unit

We have requested and received two price quotes from certified vendors for this equipment, one being in Canada. The quotes are;

- Industrial Boiler & Controls, Inc., Anchorage \$43,816.00 FOB Homer
- GenTex Oilfield Manufacturing, Alberta, Canada \$38,500.00 w/no shipping
- Estimated shipping from Alberta to Homer is \$ 3,000.00
- Total GenTex quote w/shipping \$41,500.00

It is also noted on the quotes that Industrial Boiler unit will be delivered 90 days ARO and GenTex unit is 14-16 weeks ARO. Industrial Boiler is also the designated area dealer for this equipment and provides sales & service in Alaska.

Additional Appurtenances – (\$4,710.00)

We will also need to purchase two Steam Hose reels for this unit @ \$1,105.00 each as well as purchase some materials to fabricate a steel skid for this unit which will be built in house. Estimated materials for the skid is \$2,500.00.

Recommendation: Approve up to \$50,000 for this procurement. Cost to be split equally between PW Reserve, Water Reserve & Sewer Reserve accounts.



Industrial Boiler & Controls, Inc.

108 E. Dowling Road, Suite B
P.O. Box 91418
Anchorage, Alaska 99509-1418
(907) 562-2827

VAPOR POWER INTERNATIONAL

QUOTATION
12-13638

City Of Homer
Homer Alaska

July 3, 2012

Attention;
Levi
Pax 907-235-3145

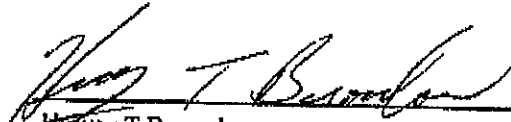
<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1	1	Vapor Steam Generator Model No. 4992-4BT 40 BHP, 1,380 lbs/hr from and at 212° F 300 psi design, 250 psi max operating No. 2 Oil Fired - Includes 2 instruction manuals - Prime mover by others - Tachometer drive and display, not mounted	\$ 43,816.00

PRICE: -All prices are F.O.B. Franklin Park, Illinois – freight paid to Homer, Alaska
-Standard warranty is 12 months from startup or 18 months after shipment, whichever comes first. Warranty is for parts only and does not include labor.

TERMS: With order 50% of unit price
30 days after ship date 50% of unit price

Note: Any changes to these standard Terms of Payment will require Vapor Credit Department approval.

DELIVERY: 90 days after receipt of an approved purchase order


Harvey T Brownlow
President

Industrial Boiler & Controls, Inc. Representative

PRICES QUOTED ABOVE ARE CURRENTLY IN EFFECT, AND ARE FIRM FOR 90 DAYS FROM DATE OF THIS QUOTATION. PREVIOUS QUOTATIONS ON THIS EQUIPMENT ARE VOIDED BY THIS QUOTATION. ALL PRICES ARE SUBJECT TO ADDITION OF ANY APPLICABLE SALES, USE OR SIMILAR TAXES.

N: word/ibc/proposal/12-13638/hhb

Jan Jonker

From: Joe De Wit <jdewit@gentex.ca>
Sent: Tuesday, July 10, 2012 12:27 PM
To: Jan Jonker
Cc: Tony Carlson
Subject: RE: Steamer

Hey Jan,

A budgetary price for the 4992-4BT with mechanical controls is \$38,500.00 USD. This price does not include shipping to Alaska. At this time delivery is roughly 14-16 weeks upon placement of the order. If you have any other questions please let me know.

THX

Joe

GenTex Oilfield Manufacturing Inc.
Joe de Wit
Sales Representative (Canada & United States)
Phone: (403) 341-4155
jdewit@gentex.ca

From: Jan Jonker [<mailto:Jonker@ci.homer.ak.us>]
Sent: 07/09/2012 9:47 AM
To: Joe De Wit
Subject: RE: Steamer

Hi Jo-

Am looking to purchase a NEW boiler and need a quote amount for budget request.

Looking for Vapor Steam Generator, Model No. 4992-4BT with mechanical controls. Can you provide me with a budget number so I can get this going through our political process.

Hope your summer is going well.

Mr. Jan C. Jonker, Superintendent
City of Homer, DPW
3575 Heath St.
Homer, AK 99603
907-235-3170

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**CITY OF HOMER
PUBLIC WORKS**

3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170
FACSIMILE (907)235-3145

MEMORANDUM 12-024

TO: Walt Wrede, City Manager
FROM: Carey Meyer, Public Works Director
DATE: February 7, 2012
RE: **Steamer Equipment Replacement**

In January, the equipment inside the steamer truck malfunctioned and melted down. The accident occurred on an unusually bitter cold morning; an autopsy concluded that the probable cause of death was a frozen water/fuel regulator that allowed the boiler to continue to be heated even though there was no longer any water in the boiler.

The availability of this equipment is critical to providing thawing service to the community. The equipment is used to steam hydrants (several times a winter to minimize frost heaving and hydrant failure), open frozen sewer lines, thaw blocked culverts and open frozen ditches. It is especially vital during breakup. Although Public Works was able to borrow a steamer from ADOT for one day, our hydrant steaming, ditch opening and culvert thawing operations have come to a standstill. Significant damage to public infrastructure and private property could result if thawing capabilities are not available.

Public Works has contacted vendors that supply new skid mounted steaming equipment. The delivery of new equipment is 8-10 weeks out, and will require significant research to determine which one best meets our needs. The expected cost of a new steamer unit is \$40,000 – \$50,000

A reconditioned steam unit is available in Alberta Canada; the only one Public Works has been able to locate. The cost of this unit is \$24,775.01 (plus \$2,500 shipping).

Public Works mechanics have attempted to repair the steamer utilizing parts from the steamer unit surplused in 2003. This attempt has failed.

At this time, Public Works believes that purchasing the used steamer unit is the only way to acquire the critical equipment necessary to meet our immediate needs. Based on the implications of not having thawing capacities, Public Works will evaluate and make future recommendations regarding the purchase of a new steamer unit, so that the community has redundant thawing capabilities.

Recommendations: The City Council pass an ordinance approving the purchase of a used steamer unit and authorizing the City manager to execute all necessary documents. The cost should be split equally between the PW Reserve, Water Reserve and Sewer Reserve accounts.

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**CITY OF HOMER
CITY HALL**

MEMORANDUM 12-110

To: Mayor Hornaday and City Council
 From: Katie Koester, Community and Economic Development Coordinator
 Through: Walt Wrede, City Manager
 Date: June 25, 2012
 Subject: Update on Municipal Harbor Grant

The purpose of this memo is to update the Mayor and Council on the information listed in Resolution 12-043 authorizing the City Manager to issue revenue bonds for the required 50% match portion of the Municipal Harbor Facility Grant Program.

- 1) **Updated total estimate for Harbor Improvement Projects.** Resolution 12-043 lists the total amount for the three harbor improvements projects (Replacing Ramp 3 and Harbor Floats and System 5 Upgrades), as \$9,094,000. The latest estimate from the engineer is \$9,119,000 (a \$25,000 difference).
- 2) **Do not bond for Denali Commission Waterfront Improvement Grant required local match.** Resolution 12-043 includes the Denali Commission Waterfront Improvement Project required local match of \$110,000 in the bond sale. This grant is for the design and engineering phase of replacing Ramp 3 and Harbor Floats and System 5 upgrades. The City needs to have this phase of the project done before the bond sale to finish the harbor improvement projects on schedule. The Municipal Harbor Grant requires the construction of all projects to be complete 18 months after notice of award. Projects need to be closed out December 2014 for the current application cycle. The recommendation is to not bond for the match and come up with the \$110,000 from a combination of reserves and cruise ship passenger vessel pass thorough funds from the Borough (\$32,000).
- 3) **Backing out design and engineering costs from the Harbor Improvement Projects.** Design and Engineering expenses are ineligible for the Municipal Harbor Grant Program and cannot be included in the application. Furthermore, that phase of the project needs to be complete by the time the Municipal Harbor Grant funds are awarded to keep the project on schedule.

Project	PnD February Estimate	Design and Engineering	Construction Only Total	50% Construction
Ramp 3	\$795,000	\$62,000	\$733,000	\$366,500
Harbor Float Replacement	\$7,353,000	\$570,000	\$6,783,000	\$3,391,500
System 5	\$971,000	\$75,000	\$896,000	\$448,000
TOTAL	\$9119,000	\$707,000	\$8,412,000	\$4,206,000

The Denali Commission grant will cover over half the design and engineering expenses. The City needs to come up with \$235,000 (including local match for Denali Commission grant) for the remainder. This cannot be included in a bond because of timing issues. The recommendation is that these funds come from reserves. An amendment to the current budget will come before you next meeting (July 23rd) reflecting this change.

Design and Engineering	
Denali Commission	\$440,000
KPB CPV funds	\$32,000
City of Homer (Reserves)	\$235,000
TOTAL	\$707,000

- 4) **Remove Load and Launch Ramp from the Municipal Harbor Grant Application.** Alaska Department of Fish and Game (ADF&G) has identified federal funds to replace the Load and Launch ramp, a 3.5 million dollar project. The City is expected to come up with a 25% match for the construction portion of the project (\$787,500). The City may not use the Load and Launch Ramp federal grant funding as a match for the Municipal Harbor Grant because:
- a. The city does not have solid proof of funding for the grant application (such as an award letter). ADF&G is unsure when the funding will come through for this project.
 - b. It is unlikely the Load and Launch Ramp can be completed in the 18 month time frame the Municipal Harbor Grant requires (by December 2014).

The City may consider bonding for the entire \$787,500 local match for the construction phase of the Load and Launch Ramp. This would increase the amount the City needs to bond for to just shy of \$5 million. Resolution 120943 authorizes the City to bond for up to 5 million dollars.

Bond Sale	
50% Construction \$ for 3 Projects	\$4,206,000
Load and Launch Ramp	\$787,500
TOTAL	4,993,500

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-34

An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating \$1,500.00 from the General Fund for an Open House Celebration for the Renovated City Hall.

Sponsor: Roberts/Wythe

1. City Council Regular Meeting July 23, 2012 Introduction
2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

Roberts/Wythe

3
4 **ORDINANCE 12-34**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
7 ALASKA, AMENDING THE 2012 OPERATING BUDGET BY
8 APPROPRIATING \$1,500.00 FROM THE GENERAL FUND
9 FOR AN OPEN HOUSE CELEBRATION FOR THE
10 RENOVATED CITY HALL.

11
12 WHEREAS, The City Council of Homer, Alaska, adopted Resolution 10-82 and
13 Ordinances 11-04 and 11-47 authorizing the remodeling of the Homer City Hall; and

14
15 WHEREAS, The renovation project has been completed and the Public Arts Committee
16 is planning an open house on August 20, 2012 to invite members of the public for refreshments
17 and to see the changes to the building; and

18
19 WHEREAS, The amount of \$1,500.00 will be allocated from the General Fund to
20 purchase refreshments for the Open House Celebration on August 20, 2012.

21
22 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

23
24 Section 1. The Homer City Council hereby appropriates \$1,500.00 for the Open House
25 Celebration for the renovated Homer City Hall as follows:

26
27 Expenditure:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
100-140-5210	Open House Celebration City Hall	\$1,500.00

28
29
30
31
32 Section 2. This is a budget amendment ordinance, is temporary in nature, and shall not be
33 codified.

34
35 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

36
37 CITY OF HOMER

38
39
40
41 _____
42 JAMES C. HORNADAY, MAYOR

43 ATTEST:

44
45 _____
46 JO JOHNSON, CMC, CITY CLERK

47 YES:
48 NO:
49 ABSENT:
50 ABSTAIN:
51
52 First Reading:
53 Public Hearing:
54 Second reading:
55 Effective Date:
56
57 Reviewed and approved as to form:
58
59 _____
60 Walt Wrede, City Manager
61
62 Date: _____
63

Thomas F. Klinkner, City Attorney
Date: _____

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-35

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY 2013 in the Amount of \$6,500.00, with a Local Match of \$7,000.00 for Books and Library Materials, and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Library Director

1. City Council Regular Meeting July 23, 2012 Introduction
 - a. Memorandum 12-117
 - b. Alaska Public Library Assistance Grant Agreement FY2013

2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. Memorandum 12-117
 - b. Alaska Public Library Assistance Grant Agreement FY2013

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Library Director

5 **ORDINANCE 12-35**
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, ACCEPTING AND APPROPRIATING A STATE OF
9 ALASKA PUBLIC LIBRARY ASSISTANCE GRANT FOR FY
10 2013 IN THE AMOUNT OF \$6,500.00, WITH A LOCAL
11 MATCH OF \$7,000.00 FOR BOOKS AND LIBRARY
12 MATERIALS, AND AUTHORIZING THE CITY MANAGER
13 TO EXECUTE THE APPROPRIATE DOCUMENTS.
14

15 WHEREAS, The City submitted an application for the Alaska Public Library Assistance
16 Grant for books and library materials; and
17

18 WHEREAS, The State awarded the grant in the amount of \$6,500.00, requiring a local
19 match of \$7,000.00.
20

21 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
22

23 Section 1. The Homer City Council hereby accepts and appropriates a State of Alaska
24 Public Library Assistance Grant in the amount of \$6,500.00 with a local match of \$7,000.00 for
25 books and library materials as follows:
26

<u>Account</u>	<u>Description</u>	<u>Amount</u>
Revenue:		
100-030-4507	State of Alaska Public Library Assistance Grant	\$6,500.00
Expenditure:		
100-146	Books and Library Materials Local Match	\$7,000.00

34
35 Section 2. The City Manager is authorized to execute the appropriate documents.
36

37 Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be
38 codified.
39

40 ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.
41

42 CITY OF HOMER
43

44
45 _____
46 JAMES C. HORNADAY, MAYOR

47 ATTEST:

48

49

50

51 _____
JO JOHNSON, CMC, CITY CLERK

52

53

54 YES:

55 NO:

56 ABSENT:

57 ABSTAIN:

58

59 First Reading:

60 Public Hearing:

61 Second reading:

62 Effective Date:

63

64 Reviewed and approved as to form:

65

66

67 _____
Walt Wrede, City Manager

68

Thomas F. Klinkner, City Attorney

69 Date: _____

Date: _____

70

71

72

73



Homer Public Library

500 Hazel Avenue

Homer, Alaska 99603

ph: 907-235-3180 • fax: 907-235-3136 • <http://library.ci.homer.ak.us>

Memorandum 12-117

TO: Mayor and Council

THROUGH: Walt Wrede, City Manager

FROM: Ann Dixon, Library Director

DATE: July 11, 2012

SUBJECT: Alaska Public Library Assistance Grant Award and Budget Revision

Each year the Homer Public Library applies for the Alaska Public Library Assistance Grant, a matching grant funded by the State of Alaska. As in past years, we were awarded the grant. When we applied for the grant, the amount offered and requested was \$7,000. However, the State Library, which administers the grant, has reduced that amount to \$6,500 because not enough money was appropriated to fully fund the grants. In that case, each grant to qualifying libraries is reduced proportionally.

The Homer Public Library is obligated to match at the original amount of \$7,000. The funds are intended to be spent on books and library materials. Our current book budget will meet the \$7,000 requirement.

I have revised the budget, as requested by the Alaska State Library. The agreement is ready to be approved and signed. It must be received by the State Library by September 1 in order to receive this year's award.

RECOMMENDATION: Approve Ordinance 12-32 accepting the Alaska Public Library Assistance Grant and authorizing the Library Director and the City Manager to execute the Grant Agreement.

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Alaska Public Library Assistance Grant Agreement FY2013

This agreement made and entered into this sixth day of July 2012, by and between the **Alaska State Library**, hereafter referred to as the Grantor; and the **Homer Public Library**, hereafter referred to as the Grantee.

Whereas, the State of Alaska has appropriated funds for public library assistance; and whereas, the application of the Grantee for a grant for public library assistance has been approved. NOW THEREFORE, for and in consideration of the mutual covenants herein contained the parties hereto agree as follows:

The Grantor will agree to:

1. Furnish funds in the amount of **\$6,500**.
2. Provide advisory services in furtherance of the grant project.

The Grantee will agree to:

1. Expend local funds of at least **\$7,000** for project purposes. Funds may be expended only for public library purposes and must be clearly attributable to public library services and operations.
2. Provide at least the following services free to residents of the municipality or community:
 - Establish and maintain a collection of books and other materials for loan;
 - Provide access to interlibrary loans;
 - Provide reading or other educational programs for children; and
 - Provide reference information.
3. Abide by the conditions set forth in its application and approved by the Grantor, including:
 - The number and timing of open hours;
 - The existing and ongoing educational requirements for the library director.
4. Expend at least \$3,500 on library materials and online services for each outlet.
5. Have trained staff on duty in the library during the scheduled open hours.
6. Submit a Final Grant and Technology Report and Public Library Annual Report by September 1, 2013.
7. Maintain accurate records for auditing purposes.
8. Return any grant funds unexpended or unencumbered by June 30, 2013, and all funds for which there is no proper accounting.
9. Repay any portion of grant funds that have not actually been matched by local funds over the course of the grant period.
10. Receive prior approval from the Grantor for any line item change that exceeds 10% of the line item, except that no prior approval is required for:
 - Line item changes of less than \$100; or
 - Line item changes that add funds to library materials and online services.

The source of funding for this agreement is as follows:

State Sources	\$6,500
----------------------	----------------

By accepting this award or agreement, the grantee may become subject to the audit requirements of State of Alaska Administrative code 2 AAC 45.010. As a result, the grantee may be required to provide for an audit and to permit independent auditors to have access to their records and financial statements. The grantee should consult with an independent auditor for assistance in determining audit requirements for each fiscal year.

The undersigned understands and agrees to the conditions of this agreement.

Both Signatures Are Required.

For the Library

For the Legal Entity

Signature

Signature

Title

Date

Title

Date

**PLEASE MAKE A PHOTOCOPY OF THE SIGNED AGREEMENT FOR YOUR RECORDS
 RETURN BY SEPTEMBER 1, 2012 TO: GRANTS ADMINISTRATOR, ALASKA STATE LIBRARY,
 344 WEST THIRD AVENUE, SUITE 125, ANCHORAGE, AK 99501**

PUBLIC LIBRARY ASSISTANCE GRANT FY2013

Budget Revision

Budget Summary	Local Funds for Project	Grant Funds Requested	Total Project Budget
a. Personnel			
1. Salaries and Wages (Actual funds)	352,985		352,985
2. Value of volunteer labor		Not applicable	
3. Benefits	191,447		191,447
b. Collection (Library Materials)			
1. Books	23,000	6,500	29,500
2. Subscriptions	8,994		8,994
3. Audiovisuals	6,420		6,420
4. Online Services & Internet Service Provider (ISP Fees) (Expenditures up to \$500 total)	500		500
5. Microforms, Computer Software for Patron Use, Games and Toys	0		0
c. Other Expenditures			
1. Building Operations	74,637		74,637
2. Furniture, Equipment, & Computers	9,245		9,245
3. Travel	6,787		6,787
4. Supplies	9,825		9,825
5. Online Services & Internet Service Provider/ISP Fees (Expenditures beyond \$500 total)	20,773		20,773
6. Services	11,049		11,049
7. All Other Unreported Expenditures.	5,110		5,110
d. Total	720,772		727,272

As Amended for Library Name: Homer Public Library

Signature July 9, 2012
Date

Approved: _____
Date

For the Alaska State Library

Instructions:

1. The Alaska State Library must approve any change of more than 10% to any budget line on your original grant application. Please show the entire revised budget in the budget summary above.
2. Changes of less than \$100 to any line item or any change that adds funds to amounts budgeted for library materials (lines B1 through B5) do NOT need to be approved by the State Library, even if the change is more than 10%.
3. The librarian should sign this form, then fax it to 907-269-6580 or mail it to Alaska State Library, 344 West Third Avenue, Suite 125, Anchorage, AK 99501 or send a scanned copy to: *Patience.Frederiksen@alaska.gov*
4. The grants administrator at the Alaska State Library will sign this form and fax or mail it back to you.
5. Keep the signed copy of this budget revision with your original grant application.
6. Call 1-800-776-6566 if you have questions.

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-36

An Ordinance of the Homer City Council, Enacting Homer City Code Chapter 5.42 Prohibiting Sellers from Providing Customers with Disposable Plastic Shopping Bags.

Sponsor: Lewis/Burgess

1. City Council Regular Meeting July 23, 2012 Introduction
2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. Written public comment

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

Lewis/Burgess

3 **ORDINANCE 12-36**

4
5
6 AN ORDINANCE OF THE HOMER CITY COUNCIL,
7 ENACTING HOMER CITY CODE CHAPTER 5.42
8 PROHIBITING SELLERS FROM PROVIDING CUSTOMERS
9 WITH DISPOSABLE PLASTIC SHOPPING BAGS.

Deleted: THE USE OF

10
11 WHEREAS, The use of disposable plastic shopping bags in Homer creates burdens on
12 the local solid waste disposal system and degrades the environment; and

13
14 WHEREAS, To decrease the use of disposable plastic shopping bags in the City, it is
15 necessary to restrict such use; and

16
17 WHEREAS, It is in the best interest of the health, safety and welfare of City residents to
18 restrict the use of disposable plastic shopping bags in the City.

19
20 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

21
22 Section 1. Homer City Code Chapter 5.42 Disposable Plastic Shopping Bags, is hereby
23 enacted to read as follows:

24
25 Chapter 5.42
26 **DISPOSABLE PLASTIC SHOPPING BAGS**

- 27
28 5.42.010 Purpose.
29 5.42.020 Definitions.
30 5.42.030 Prohibition on use of disposable plastic shopping bags.
31 5.42.040 Penalty.

32
33 5.42.010 Purpose. The purpose of this chapter is to reduce the generation of waste from
34 disposable plastic shopping bags.

35
36 5.42.020 Definitions. In this chapter:

37 a. "Buyer" means a person who is a buyer under Kenai Peninsula Borough Code
38 5.18.900.

39 b. "Disposable plastic shopping bag" means a bag made from plastic or any material
40 marketed or labeled as "biodegradable" or "compostable" that is neither intended nor suitable for
41 continuous reuse and that is less than 2.25 mils thick, designed to carry customer purchases from
42 the seller's premises, except for: bags used by customers inside stores to package bulk items such
43 as fruit, vegetables, nuts, grains, candy, or small hardware items, such as nails and bolts; bags
44 used to contain dampness or leaks from items such as frozen foods, meat or fish, flowers or
45 potted plants; bags used to protect prepared foods or bakery goods; bags provided by pharmacists
46 to contain prescription drugs; newspaper bags, laundry or dry cleaning bags; or bags sold for

Deleted: a bag made of plastic film.

Deleted: for one-time use

50 consumer use off the seller's premises for such purposes as the collection and disposal of
51 garbage, pet waste, or yard waste.

52 c. "Seller" means a person who is a seller under Kenai Peninsula Borough Code
53 5.18.900.

54
55 5.42.030 Prohibition on use of disposable plastic shopping bags. No seller may provide
56 to a buyer, any disposable plastic shopping bag for the purpose of carrying a buyer's purchased
57 goods from the seller's premises.

Deleted: use, or

58
59 5.42.040 Penalty. The penalty for each violation of this chapter shall be a fine of \$50.00.

60
61 Section 2. Section 1 of this Ordinance is of a permanent and general character and shall
62 be included in the City Code.

63
64 Section 3. This Ordinance shall take effect on January 1, 2013.

65
66 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of
67 _____ 2012.

68
69 CITY OF HOMER

70
71
72
73 _____
74 JAMES C. HORNADAY, MAYOR

75
76 ATTEST:

77
78
79 _____
80
81 JO JOHNSON, CMC, CITY CLERK

82
83
84 YES:

85 NO:

86 ABSTAIN:

87 ABSENT:

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89 First Reading:

90 Public Hearing:

91 Second Reading:

92 Effective Date:

Deleted: ¶
----- Page Break -----

96 Reviewed and approved as to form:

97

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100 _____
Walt E. Wrede, City Manager

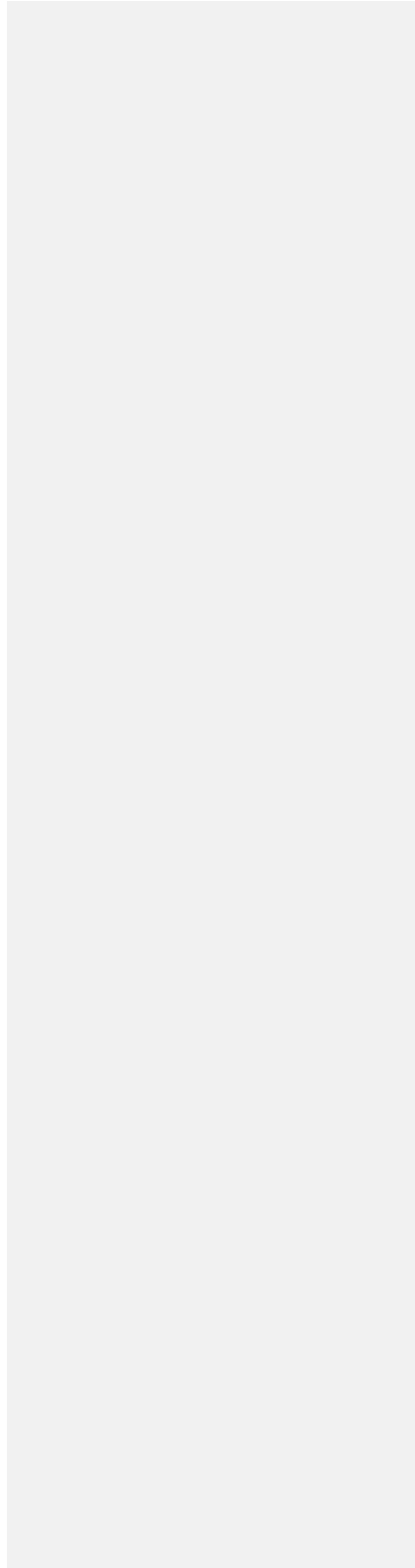
Thomas F. Klinkner, City Attorney

101

102

103 Date: _____

Date: _____



Jo Johnson

From: Kat Haber [kathaber@aol.com]
Sent: Tuesday, July 24, 2012 10:28 AM
To: Jo Johnson
Subject: Bag Ban Support

I support the Bag Ban being considered by the Council.

Naturally,
Kat

Director, WILD Foundation
Affinity Rep, HaberVision.com
Mentor, TEDxYouth@Homer2012:Let'sPlay! Thursday, July 26 from 5-9:30 at the Mariner Theater
Organizer, TEDxVailWomen

Mayor c/c
7/30/12

Jo Johnson

From: Phil Rozenski [Phil.Rozenski@hilexpoly.com]
Sent: Monday, July 30, 2012 12:59 PM
To: Department Clerk
Subject: Plastic Bag Legislation in Homer

Mayor Hornaday,

As an employee of Hilex Poly, an industry leading manufacturer and recycler of plastic bag and film products, I have been following the recent conversation in Homer to potentially ban plastic grocery bags. As discussions on the issue continue, I wanted to share some information about the real impacts of bag bans and an alternative – recycling – that achieves the goal of reducing litter while protecting the 30,800 Americans employed by the plastic bag manufacturing and recycling industry.

Experience shows bag legislation cripples green job growth while producing no benefits for the environment or consumers. My concern is that a proposal to ban bags in Homer will not take into account that plastic bags are 100 percent recyclable, can contain recycled content (true closed-loop recycling) and can be reused for many household purposes as nine out of 10 Americans already do. Eliminating free plastic grocery bags forces consumers to search for alternatives such as paper or cloth bags. Both options weigh more and take more energy to produce, contributing to greater emissions, not less. Additionally, some reusable bags have been found to contain harmful bacteria and viruses that pose health threats to consumers.

Most importantly, implementing a bag ban would not address the issue of litter in a meaningful way. In fact San Francisco reported plastic bags to be only **0.6 percent** of litter before the City implemented a plastic bag ban. One year after the ban, plastic bag litter was actually reported to be **0.64 percent**.

Put simply, banning plastic bags in Homer would:

- Put thousands of manufacturing jobs at risk
- Increase dependence on foreign oil
- Increase global greenhouse gas emissions
- Decrease recycling of plastic bags, sacks and wraps
- Have minimal impact on the small fraction (**less than 0.5 percent**) of plastic bags that are part of the U.S. municipal solid waste stream

Hilex Poly is committed to working with lawmakers like yourself to develop comprehensive recycling programs. Through our Bag-2-Bag program, we enable people to deposit their used plastic bags and wrap into bins at local retailers for recycling. In 2011 alone, Hilex recycled more than 35 million pounds of post-consumer plastic bags, sacks and wraps.

I hope this information was helpful in describing why recycling is a better option and bag bans are, simply put, bad public policy. I ask that you please consider the alternatives to anti-bag laws in order to preserve consumer choice, jobs and our industry. If you have any questions or would like to discuss the facts about plastic bags and the impacts of plastic bag legislation, please let me know; I am available to discuss this further with you at any time.

v/r

Philip R. Rozenski
Director of Marketing and Sustainability
618 402-4244
phil.rozenski@hilexpoly.com

Learn the facts about plastic bags at www.bagtheban.com

Hilex Poly Co., LLC

1780 Belt Way Drive

St. Louis, MO 63114

This e-mail message and all documents which accompany it are intended only for the use of the individual or entity to which addressed, and may contain privileged or confidential information. Any unauthorized disclosure or distribution of this e-mail message is prohibited. If you have received this e-mail message in error, please notify the sender and delete this from all computers.

Jo Johnson

From: Walt Wrede
Sent: Monday, August 06, 2012 8:31 AM
To: Jo Johnson
Subject: FW: bags

JO:

Comments for Council packet.

Walt

From: Kate Mitchell [<mailto:nomarkate@yahoo.com>]
Sent: Saturday, August 04, 2012 10:35 AM
To: Monte Davis
Cc: Walt Wrede
Subject: bags

Altho I appreciate the Homer city council tackling the trash problem--
I have a problem with the approach.

How about something proactive for the business community. How about the city putting up the initial investment to bring in enough reusable bags with a catchy HOMER logo on it to get all of us out of the plastics business.

Put the Homer Chamber in charge of selling them at a really good price- with a small profit to the chamber for handling the project and funds into their annual budget.
None of us love plastic bags, we all recognize there impact on the land fill. But, as a business owner, I hate to see this kind of legislation--I know there a big infastructure projects to be worked on in our behafe and believe that is where the energy should be directed.

P.S. if we practiced local purchase it would be even better.

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ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-37

An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating Up to \$15,000 from the Port and Harbor Reserve Fund for an Engineering Evaluation of the Existing Port and Harbor Building.

Sponsor: City Manager/Port and Harbor Director

1. City Council Regular Meeting July 23, 2012 Introduction
 - a. Memorandum 12-121 from Port and Harbor Director as backup
2. City Council Regular Meeting August 13, 2012 Public Hearing and Second Reading
 - a. Ordinance 12-37(S)
 - b. Memorandum 12-121 from Port and Harbor Director as backup
 - c. Memorandum 12-123 from City Manager as backup

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Port and Harbor Director

5 **ORDINANCE 12-37**
6

7 AN ORDINANCE OF THE CITY COUNCIL OF
8 HOMER, ALASKA, AMENDING THE 2012
9 OPERATING BUDGET BY APPROPRIATING UP TO
10 \$15,000 FROM THE PORT AND HARBOR RESERVE
11 FUND FOR AN ENGINEERING EVALUATION OF
12 THE EXISTING PORT AND HARBOR BUILDING.
13

14 WHEREAS, The Port and Harbor building project has been on the City of
15 Homer's Capital Improvement Project List for a number of years; and
16

17 WHEREAS, The project was considered for funding through a revenue bonding
18 process but was removed because no state matching funds were available; and
19

20 WHEREAS, The Port and Harbor Improvement Committee and Port and Harbor
21 Advisory Commission recognize the need for an engineering evaluation to assess the
22 status of the current Port and Harbor Building and determine the need, whether it be a new
23 or renovated Port and Harbor Building; and
24

25 WHEREAS, The evaluation will be necessary for pursuing state and federal funding
26 opportunities.
27

28 NOW, THEREFORE, BE IT ORDAINED by the City of Homer:
29

30 Section 1.: The FY 2012 Operating Budget is hereby amended by appropriating up
31 to \$15,000 from the Port and Harbor Reserve Fund for an engineering evaluation of the
32 existing Port and Harbor Building.
33

34 Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
37 456-380	38 Engineering Evaluation of 39 Port and Harbor Building	\$15,000

40 Section 2. This ordinance is a budget amendment only, is not of a permanent
41 nature and is a non code ordinance.
42

43 PASSED AND ADOPTED by the Homer City Council this _____ day of
44 _____, 2012.
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CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:

NO:

ABSENT:

ABSTAIN:

First Reading:

Public Hearing:

Second reading:

Effective Date:

Reviewed and approved as to form:

Walt Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Port and Harbor Director

5 **ORDINANCE 12-37(S)**
6

7 AN ORDINANCE OF THE CITY COUNCIL OF
8 HOMER, ALASKA, AMENDING THE **FY** 2012
9 OPERATING BUDGET BY APPROPRIATING UP TO
10 \$15,000 FROM THE PORT AND HARBOR RESERVE
11 FUND FOR AN ENGINEERING EVALUATION OF
12 **FOUR IDENTIFIED ALTERNATIVES TO**
13 **UPGRADE AND/OR REPLACE** THE EXISTING
14 PORT AND HARBOR **OFFICE** BUILDING.
15

16 WHEREAS, The Port and Harbor building project has been on the City of
17 Homer's Capital Improvement Project List for a number of years; and
18

19 WHEREAS, The project was considered for funding through a revenue bonding
20 process but was removed because no state matching funds were available; and
21

22 WHEREAS, The Port and Harbor Improvement Committee and Port and Harbor
23 Advisory Commission recognize the need for an engineering evaluation to assess the
24 status of the current Port and Harbor Building and determine the need, whether it be a new
25 or renovated Port and Harbor Building; and
26

27 WHEREAS, The evaluation will be necessary for pursuing state and federal funding
28 opportunities.
29

30 NOW, THEREFORE, BE IT ORDAINED by the City of Homer:
31

32 Section 1.: The FY 2012 Operating Budget is hereby amended by appropriating up
33 to \$15,000 from the Port and Harbor Reserve Fund for an engineering evaluation of **four**
34 **identified alternatives to upgrade and/or replace** the existing ~~P~~port and ~~H~~harbor **office**
35 **B**uilding **as follows**:
36

37 Expenditure:

38 <u>Account No.</u>	<u>Description</u>	<u>Amount</u>
39 456-380	40 Engineering Evaluation of 41 Port and Harbor Building	42 \$15,000

43 **Section 2. These funds are appropriated to evaluate four alternatives which**
44 **include an engineering review of the existing port and harbor building, acquisition**
45 **and remodel of another existing building, new construction at the current site, and**
46 **new construction at alternative sites.**
47

48 Section 23. This ordinance is a budget amendment only, is not of a permanent
49 nature and is a non code ordinance.

50
51 PASSED AND ADOPTED by the Homer City Council this _____ day of
52 _____, 2012.

53

54

55

56

CITY OF HOMER

57

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60

JAMES C. HORNADAY, MAYOR

61

62

63 ATTEST:

64

65

66

67 _____
JO JOHNSON, CMC, CITY CLERK

68

69

70 YES:

71 NO:

72 ABSENT:

73 ABSTAIN:

74

75 First Reading:

76 Public Hearing:

77 Second reading:

78 Effective Date:

79

80 Reviewed and approved as to form:

81

82

83 _____
Walt Wrede, City Manager

Thomas F. Klinkner, City Attorney

84

85 Date: _____

Date: _____

86


87



City of Homer
Port / Harbor
4350 Homer Spit Road
Homer, Alaska 99603-8005

Telephone (907) 235-3160
Fax (907) 235-3152
E-mail port@ci.homer.ak.us
Web Site <http://port.ci.homer.ak.us>

MEMORANDUM 12-121

TO: PORT & HARBOR ADVISORY COMMISSION
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER 
DATE: JUNE 15, 2012
SUBJECT: FUNDING FOR A NEW HARBOR OFFICE

There has been a lot of discussion over the past year about replacing the Homer Harbor Office. Funding options, building new or rebuilding, costs, the possibility of purchasing another building on the Spit and remodeling, and overslope development have all been topics discussed both at the Port and Harbor Commission and Harbor Improvement Committee meetings.

At the last Port and Harbor Commission meeting, the subject of funding the Harbor Office project by way of a G.O. bond was briefly discussed and it was decided that it should be on the agenda for the next meeting. Reviewing the past year's work, it seems that there is general agreement by the Commission that the Harbor Office is in need of some type of improvement; but it's also apparent that the subject is too complex an issue to be tackled at the commission level.

The Port Improvement Committee's resolution states that they are only responsible for the projects for the revenue bonding; and since the Harbor Office is no longer a part of that list, they would need new direction from City Council to continue with this project.

Recommendation

Motion to City Council requesting to re-task the Harbor Improvement Committee to research all options for the Harbor Office upgrade project. The Improvement Committee's work should also include a focused effort to locate and analyze any possible funding sources that can help us accomplish our goal. The results of this study should be brought back to the Commission for a joint work session with the Improvement Committee.

PENDING BUSINESS

- A. Memorandum dated June 15, 2012 to Port and Harbor Advisory Commission from Harbormaster
Re: Funding for a New Harbor Office

HOWARD/HARTLEY MOVED TO RECOMMEND TO CITY COUNCIL TO TASK THE PORT AND HARBOR IMPROVEMENT COMMITTEE WITH TRYING TO RESOURCE MONEY FROM VARIOUS SOURCES TO UPGRADE THE HARBOR OFFICE.

Question was raised as to what sources of funding might be available. Commissioner Howard indicated they will likely be looking toward state and federal funding through grants and matching funds of some sort. There was some discussion of a general obligation bond, but that will probably go from the Commission saying no, to the public saying no. They will have to work with the legislative elements for assistance. There is time to continue looking for money, but for now we need to understand the condition of the facility regarding safety.

Commissioner Wedin commented that he heard the lobbyist report to Council and was distressed to find out that the port didn't get any funds from Juneau. He said he did some research on the lobbyist and expressed his concern that she is spread thin as Homer is one of twelve clients. He feels the Commission should take a more active role in lobbying for port funding. He has had some experience with it and thinks for a little bit of money a few of them could travel to Juneau to meet with some key people. The port does have a need and he thinks this group is passionate about it and represents themselves better than someone who doesn't know their needs. Commissioner Hartley commented about the importance of support from our delegation and this year part of the delegation didn't follow through for us. The group discussed the benefits of being the squeaky wheel and being better involved in the process. They acknowledge the need to have a design plan in place for a building appropriate for harbor staff before looking for funding in Juneau and how to budget for that.

Harbormaster Hawkins commented that he doesn't know what design cost would be or what level of design would be required. There was discussion about advertising a request for proposals and also that there is an engineering firm under contract for harbor related projects who may be able to help.

HOWARD/HARTLEY MOVED TO AMEND THE MOTION TO ADD REQUESTING THE COUNCIL FUND AN ENGINEERING EVALUATION OF THE HARBOR FACILITY THAT WE NEED TO HOUSE OUR STAFFING.

Commissioner Carroll raised issue regarding the cost. There was discussion that this is money that will be spent and it won't need to be done a second time. It will need to be done within the next four to five years, starting now should put us in the window of a 2016 to 2017 completion timeframe for the building. It was also noted that when working with the legislature, requests have to be in the first two weeks of the session or its pretty well dead in the water. Hopefully it can happen in 2013, but more likely not until 2014. Lastly, point was raised that they can't get grant funding without a building plan in place.

VOTE: (Amendment): YES: ULMER, WEDIN, HARTLEY, HOWARD
NO: CARROLL

Motion carried.

PORT AND HARBOR ADVISORY COMMISSION
REGULAR MEETING
JUNE 27, 2012

There was no further discussion on the main motion as amended.

VOTE: (Main Motion as Amended): YES: HOWARD, ULMER, WEDIN, HARTLEY
NO: CARROLL

Motion carried.

There was discussion noting the recommendation in the staff report includes that the Port Improvement Committee would bring the results from their work to the Port and Harbor Commission for a joint worksession.

NEW BUSINESS

INFORMATIONAL ITEMS

- A. Monthly Statistical & Performance Report May 2012
- B. Weekly Crane and Ice Report
- C. Deep Water Dock Report
- D. Pioneer Dock Report & Ferry Landings Report
- E. Water Usage Report
- F. National Fisherman Article "Coast Guard Cutter ends Japanese Ghost Ship's Journey" dated July 2012
- G. Memorandum dated June 18, 2012 to the Port and Harbor Advisory Commission from Harbormaster Re: Daniel D Incident
- H. Lease Expirations updated 5/24/12
- I. Commissioner Attendance Schedule for City Council Meetings 2012

Harbormaster Hawkins did a slide presentation with photos from the Daniel D. incident, fender damage on the Deep Water Dock, the damaged dolphin at Pioneer Dock, the broom for the maintenance crew's forklift, John Crandall's barge project, the R and S float sleeving project, the float at the bottom of ramp 3, the covering at the ramp 4 fish cleaning tables to keep the birds out, concrete patch project on P float, and the winter ice in the harbor.

The Commission talked briefly about the laydown items and the CIP. Harbormaster Hawkins said he has a new CIP project for water on the float system 2. He sees it an economic benefit as it has ninety, 24' slips in a location with great floats and nice ramp access, but people swap away from it to get to where there is water. He believes if they put water there, the float system will fill up. Another project he is proposing is restrooms where the outhouses are.

COMMENTS OF THE AUDIENCE

There were no audience comments.

COMMENTS OF CITY STAFF

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MEMORANDUM 12-123

TO: Mayor Hornaday and Homer City Council

FROM: Walt Wrede

DATE: August 7, 2012

SUBJECT: Ordinance 12-37 (S)

Ordinance 12-37 was introduced at the regular Council meeting on July 23, 2012. In response to questions during discussion, the administration clarified that it was the intent of both the Port and Harbor Commission and the staff to use the proposed appropriation of \$15,000 to look at other alternatives in addition to the existing port and harbor office building. The Council agreed with that approach and requested that the administration bring back a substitute ordinance that makes it clear the money will be used for an engineering review of four alternatives which include upgrading the existing building, acquisition and remodeling of another existing building, new construction at the current site, and new construction at a different site. Ordinance 12-37 (S) accomplishes that objective.

During discussion, the Council also inquired whether there was any money left from the appropriation it made earlier for cost estimating on the proposed harbor bond projects. The Council appropriated \$20,000 for this work from the Port and Harbor Reserve account and the funds were included in the approved FY 2012 Operating Budget. The Finance Department reports that the City paid an engineering firm (PN&D) \$7,500 to complete that work. That means \$12,500 remains in the account which will not be spent since the original objective has been accomplished.

So, Council has the option of authorizing the use of the remaining \$12,500 for this work. I believe the original intent of that appropriation is consistent with this ordinance since it was for cost estimation on proposed harbor projects, which is largely what we are doing with Ordinance 12-37 (S). If Council agrees, then all it would have to do is make a motion to amend the amount in Ordinance 12-37 (S) from \$15,000 to \$2,500 and direct that the money be placed in the same account that holds the remaining \$12,500 from the prior project.

One thing Council might want to consider is whether another public hearing is necessary. Ordinance 12-37 (S) changes and expands the scope of work contained in the original ordinance. It is a significantly different ordinance in that respect. That information might generate additional public interest and comment.

RECOMMENDATION: Amend Ordinance 12-37 (S) to appropriate \$2,500 instead of \$15,000, direct that the funds go into the account holding the remaining \$12,500 from the prior project, and postpone second reading until another public hearing can be held because the ordinance has significantly changed.

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ORDINANCE(S)

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ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-38

An Ordinance of the City Council of Homer, Alaska, Amending the 2012 Operating Budget by Appropriating up to \$7,000 from the Port and Harbor Reserve Fund for Paving Repairs at the Airport Terminal.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. Memorandum 12-126 from Pubic Works Director as backup

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Public Works Director

5 **ORDINANCE 12-38**

6
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, AMENDING THE 2012 OPERATING BUDGET BY
9 APPROPRIATING UP TO \$7,000 FROM THE PORT AND
10 HARBOR RESERVE FUND FOR PAVING REPAIRS AT THE
11 AIRPORT TERMINAL.

12
13 WHEREAS, The Airport Terminal parking lot was originally paved during terminal
14 construction in 1993; and

15
16 WHEREAS, During recent concrete replacement work at the front entrance it was
17 observed that the asphalt along the front curb area has settled and is creating drainage problems
18 (see Memorandum 12-126); and

19
20 WHEREAS, The current 2012 operating budget does not contain sufficient funds to
21 accomplish this work; and

22
23 WHEREAS, The Airport Reserve Account balance is presently \$63,652.

24
25 NOW, THEREFORE, BE IT ORDAINED by the City of Homer:

26
27 Section 1. The FY 2012 Operating Budget is hereby amended by appropriating up to
28 \$7,000 from the Airport Reserve Account for parking lot pavement repair at the airport terminal.

29
30 Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
156-388	Airport Terminal Paving Repair	\$7,000

31
32
33
34
35 Section 2. This ordinance is a budget amendment only, is not of a permanent nature and
36 is a non code ordinance.

37
38 PASSED AND ADOPTED by the Homer City Council this _____ day of _____,
39 2012.

40
41 CITY OF HOMER

42
43
44 _____
45 JAMES C. HORNADAY, MAYOR
46
47

48 ATTEST:
49
50
51 _____
52 JO JOHNSON, CMC, CITY CLERK

53
54
55 YES:
56 NO:
57 ABSENT:
58 ABSTAIN:

59
60
61 First Reading:
62 Public Hearing:
63 Second reading:
64 Effective Date:

65
66 Reviewed and approved as to form:

67
68 _____
69 Walt Wrede, City Manager

70
71 Date: _____
72

Thomas F. Klinkner, City Attorney

Date: _____



MEMORANDUM 12-126

TO: Walt Wrede, City Manager
FROM: Carey Meyer, Public Works Director
DATE: August 8, 2012
RE: **Airport Parking Lot – Asphalt Repair**

Discussion

The airport parking lot was originally paved during terminal construction in 1993. While performing the recent concrete replacement work at the front entrance we observed that the asphalt along the front curb area has settled and is creating drainage problems. Additionally the existing asphalt in this area is deteriorating, which if not addressed will create significant drainage and maintenance problems.

Peninsula Asphalt Paving is currently working for PW repairing numerous asphalt areas that have been necessitated by our water, sewer and roadway repairs which have taken place since this past winter.

I requested a quote from Peninsula Asphalt Paving to provide the asphalt repair at the Airport parking lot. This works will consist of an area approximately 170' in length x 12' in width (2040 square feet) along the entire front curbed area at a unit price of \$3.25/square foot totaling \$6,630.00.

Fiscal Information

Presently our operating budget contains a balance of

- 100.149.5202 Operating Supplies: \$2,852.11
- 100.149.5208 Equipment Maintenance.: \$3,207.41
- 100.149.5210 Professional Services.: \$3,512.70

The Airport Reserve Account balance is presently \$63,652.00.

Recommendation

The City Council pass an ordinance amending the 2012 operating budget by appropriating up to \$7,000 from the Airport Reserve Account for pavement repair in the Airport Terminal parking lot.

Fiscal Note: Airport Reserve Account 156-388

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ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-39

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Denali Commission Grant in the Amount of \$440,000 for Engineering Design Services for Priority Capital Improvements within the Homer Boat Harbor (Ramp 3 Float Replacement and System 5 Upgrades) with a Required Twenty Percent (20%) Local Match of \$110,000 and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Port and Harbor Director

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. Memorandum 12-110 from Community and Economic Development Coordinator as backup
 - b. Denali Commission Financial Assistance Award
 - c. Project Budget

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Port and Harbor Director

5 **ORDINANCE 12-39**
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, ACCEPTING AND APPROPRIATING A DENALI
9 COMMISSION GRANT IN THE AMOUNT OF \$440,000 FOR
10 ENGINEERING DESIGN SERVICES FOR PRIORITY
11 CAPITAL IMPROVEMENTS WITHIN THE HOMER BOAT
12 HARBOR (RAMP 3, FLOAT REPLACEMENT AND SYSTEM 5
13 UPGRADES) WITH A REQUIRED TWENTY PERCENT (20%)
14 LOCAL MATCH OF \$110,000 AND AUTHORIZING THE
15 CITY MANAGER TO EXECUTE THE APPROPRIATE
16 DOCUMENTS.
17

18 WHEREAS, The City submitted an application for the Denali Commission Grant for
19 design and pre-construction activities for priority capital improvements within the Homer Boat
20 Harbor; and
21

22 WHEREAS, The Denali Commission awarded the grant in the amount of \$440,000,
23 requiring a twenty percent (20%) local match of \$110,000.
24

25 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
26

27 Section 1. The Homer City Council hereby accepts and appropriates a Denali
28 Commission Grant in the amount of \$440,000 with a required twenty percent (20%) local match
29 of \$110,000 for engineering design services for priority capital improvements within the Homer
30 Boat Harbor (Ramp 3, Float Replacement and System 5 Upgrades) as follows:
31

32 Revenue:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
415-920	Denali Commission Grant	\$440,000

36 Expenditure:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
456-380	20% Local Match	\$110,000

38
39
40
41
42 Section 2. The City Manager is authorized to execute the appropriate documents.
43

44 Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be
45 codified.
46

47 ENACTED BY THE HOMER CITY COUNCIL this ____ day of _____, 2012.

48

49

CITY OF HOMER

50

51

52

JAMES C. HORNADAY, MAYOR

53

54 ATTEST:

55

56

57

JO JOHNSON, CMC, CITY CLERK

58

59

60 YES:

61 NO:

62 ABSENT:

63 ABSTAIN:

64

65 First Reading:

66 Public Hearing:

67 Second reading:

68 Effective Date:

69

70 Reviewed and approved as to form:

71

72

Walt Wrede, City Manager

Thomas F. Klinkner, City Attorney

73

74 Date:_____

75 Date:_____

76

77

78

79

80



**CITY OF HOMER
CITY HALL**

MEMORANDUM 12-110

To: Mayor Hornaday and City Council
 From: Katie Koester, Community and Economic Development Coordinator
 Through: Walt Wrede, City Manager
 Date: June 25, 2012
 Subject: Update on Municipal Harbor Grant

The purpose of this memo is to update the Mayor and Council on the information listed in Resolution 12-043 authorizing the City Manager to issue revenue bonds for the required 50% match portion of the Municipal Harbor Facility Grant Program.

- 1) **Updated total estimate for Harbor Improvement Projects.** Resolution 12-043 lists the total amount for the three harbor improvements projects (Replacing Ramp 3 and Harbor Floats and System 5 Upgrades), as \$9,094,000. The latest estimate from the engineer is \$9,119,000 (a \$25,000 difference).
- 2) **Do not bond for Denali Commission Waterfront Improvement Grant required local match.** Resolution 12-043 includes the Denali Commission Waterfront Improvement Project required local match of \$110,000 in the bond sale. This grant is for the design and engineering phase of replacing Ramp 3 and Harbor Floats and System 5 upgrades. The City needs to have this phase of the project done before the bond sale to finish the harbor improvement projects on schedule. The Municipal Harbor Grant requires the construction of all projects to be complete 18 months after notice of award. Projects need to be closed out December 2014 for the current application cycle. The recommendation is to not bond for the match and come up with the \$110,000 from a combination of reserves and cruise ship passenger vessel pass thorough funds from the Borough (\$32,000).
- 3) **Backing out design and engineering costs from the Harbor Improvement Projects.** Design and Engineering expenses are ineligible for the Municipal Harbor Grant Program and cannot be included in the application. Furthermore, that phase of the project needs to be complete by the time the Municipal Harbor Grant funds are awarded to keep the project on schedule.

Project	PnD February Estimate	Design and Engineering	Construction Only Total	50% Construction
Ramp 3	\$795,000	\$62,000	\$733,000	\$366,500
Harbor Float Replacement	\$7,353,000	\$570,000	\$6,783,000	\$3,391,500
System 5	\$971,000	\$75,000	\$896,000	\$448,000
TOTAL	\$9119,000	\$707,000	\$8,412,000	\$4,206,000


The Denali Commission grant will cover over half the design and engineering expenses. The City needs to come up with \$235,000 (including local match for Denali Commission grant) for the remainder. This cannot be included in a bond because of timing issues. The recommendation is that these funds come from reserves. An amendment to the current budget will come before you next meeting (July 23rd) reflecting this change.

Design and Engineering	
Denali Commission	\$440,000
KPB CPV funds	\$32,000
City of Homer (Reserves)	\$235,000
TOTAL	\$707,000

- 4) **Remove Load and Launch Ramp from the Municipal Harbor Grant Application.** Alaska Department of Fish and Game (ADF&G) has identified federal funds to replace the Load and Launch ramp, a 3.5 million dollar project. The City is expected to come up with a 25% match for the construction portion of the project (\$787,500). The City may not use the Load and Launch Ramp federal grant funding as a match for the Municipal Harbor Grant because:
- a. The city does not have solid proof of funding for the grant application (such as an award letter). ADF&G is unsure when the funding will come through for this project.
 - b. It is unlikely the Load and Launch Ramp can be completed in the 18 month time frame the Municipal Harbor Grant requires (by December 2014).

The City may consider bonding for the entire \$787,500 local match for the construction phase of the Load and Launch Ramp. This would increase the amount the City needs to bond for to just shy of \$5 million. Resolution 120943 authorizes the City to bond for up to 5 million dollars.

Bond Sale	
50% Construction \$ for 3 Projects	\$4,206,000
Load and Launch Ramp	\$787,500
TOTAL	4,993,500

 <p style="text-align: center;">Financial Assistance Award</p> <p style="text-align: center;">DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>	Award Number	01412-00			
	Award Title	Small Boat Harbor Float			
	Performance Period	May 1, 2012 through December 31, 2014			
Authority 112 Stat 1854	CFDA Number 90.100	Recipient Organization & Address City of Homer 491 E Pioneer Ave Homer, AK 99603-7624			
Denali Commission Finance Officer Certification	Ms. Jennifer Price 05/25/2012	Phone:	Recipient DUNS # 040171563 TIN # 920030963		
Cost Share Distribution Table					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$440,000.00		\$0.00		\$440,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
City of Homer		\$110,000.00		\$0.00	\$110,000.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$440,000.00	\$110,000.00	\$0.00	\$0.00	\$550,000.00
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
Award Conditions to the Financial Assistance Award Between the Denali Commission and The City of Homer For Small Boat Harbor Float Replacement Design Award No. 1412 See Below...					
Signature of Authorized Official - Denali Commission		Typed Name and Title		Date	
Electronically Signed		Mr. Joel Neimeyer Federal Co-Chair		05/22/2012	

AWARD ATTACHMENTS

City of Homer

01412-00

1. Award Conditions

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and
The City of Homer
For Small Boat Harbor Float Replacement Design
Award No. 1412***

1. Scope of Work

The Denali Commission (Manager) is providing \$440,000 in FY06 FTA Section 5309 SAFETEA-LU funds to the City of Homer (Recipient) for the design phase of the subject project. The City of Homer is providing \$110,000 to meet the required match. Denali Commission funds and other project funds will be managed by the City of Homer.

This project is the design phase for reconstruction/replacement of 1,700 lineal feet of harbor basin floats A, E, F, G, H, I, J, R and S floats. The floats were originally installed in the 1970's and are deteriorated and beyond their service life.

The design phase will include scoping and preliminary engineering; NEPA environmental document development, processing and approval; Right of Way clearances, float installation permitting and final design including PS&E, and construction bid documents.

This project will benefit community residents and visitors, and surrounding small communities by providing safe harbor infrastructure which will accommodate the commercial, subsistence, sport fishing and tourism/small business community.

Project performance, and goals and objectives shall be monitored and measured on a quarterly basis using the documentation of record (project nomination) as a reference point, making updates as necessary. The following items shall be monitored and reported in the narrative of the quarterly report:

1. Improves safety and efficiency
2. Reduces maintenance costs
3. Improves intermodal connections

The project sponsor (Recipient) has demonstrated the administrative capability for managing Denali Commission funds, as documented by the Denali Commission Transportation Program Manager (Manager) and retained in the subject award file. Denali Commission, in consultation with the Federal Highway Administration, Alaska Division (FHWA) will provide financial management and project development technical assistance throughout the project to assist in successful project execution.

All payments for design and/or construction tasks associated with the subject project are on a reimbursable payment basis.

Contractual and consulting services used in this project shall be procured in an open and fair competitive manner, consistent with the Federal Acquisition Requirements (FARS) and other applicable federal law.

Contractual services procured through sole-source contracts, or through processes that do not meet the FAR and/or Title 23 requirements, will not be eligible for Denali Commission funding.

Prior to starting the competitive-bid process for design engineering and/or construction management services, the Recipient will meet in a pre-bid meeting with the Manager to review the procurement process.

The Manager, in consultation with FHWA, will work with the Recipient to develop a procurement process applicable to project conditions. The Manager will approve the procurement process prior to advertising for design engineering and/or construction management services.

Subsequent to the successful award of a design engineering and/or construction management contract, the Recipient, the successful firm and the Manager will conduct a post-award meeting to review FHWA requirements associated with the contract tasks.

DESIGN

Design development and management will begin with a competitive bid process for design engineering services that meets Title 23 USC requirements, including advertising in regional and statewide publications. Prior to advertising, the project sponsor will submit the procurement process and advertising package to the Manager for approval. Subsequent to selection, the Recipient will conduct a post-award meeting as outlined in the paragraph above.

A selected design-qualified engineering firm will execute tasks and develop products including, the National Environmental Policy Act (NEPA), design, utilities, and Right of Way approvals, including the Buy America Steel program, appropriate for Title 23 USC requirements and site conditions. The Manager, in consultation with FHWA will conduct subsequent product reviews and approvals as needed. If the project is funded for and scheduled for construction, the engineering firm will prepare construction bid documents for review and approval, and will execute subsequent advertising, selection and negotiation tasks for the Recipient.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining on the award after the full scope of work has been completed will be de-obligated from the award and made available for other transportation projects.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
Design	5/1/2012	12/31/2014			0	\$0.00
Project Close-out	1/01/2015	03/31/2015			0	\$0.00

3. Award Performance Period

The Award performance period is May 1, 2012 through December 31, 2014. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB Circular A-87 are applicable to this Award. Direct costs associated with the City of Homer project are allowed under this document. Indirect costs associated with the City of Homer management of Denali Commission funds are allowed at the rate established by Denali Commission at 5.00% for 2012 for Title 23 funds. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, OMB A-102, applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that City of Homer will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a “Request for Reimbursement”, Standard Form 270 (SF-270) submitted by City of Homer. Requests for reimbursements may be made at the end of each quarter or as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (denalicommissionfinance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with OMB A-102. Please contact the Denali Commission’s Finance Manager

at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Two forms of project reporting are required under this Award, listed below. City of Homer shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is April 1, 2012 through June 30, 2012 and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:
<http://harvester.census.gov/sac/>

- c. In addition to reporting quarterly, City of Homer shall meet twice annually with the Commission to report lessons learned and project status.

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. *Public Policy Laws and Assurances*

Award Recipients are required to comply with the public policy laws and assurances on SF 424b (non-construction projects). This form must also be signed by a certifying official of the organization.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	City of Homer
Ms. Tessa DeLong Transportation Program Manager 510 "L" Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1624 Fax: 907-271-1415 E-mail: tdelong@denali.gov	Mr. Bryan Hawkins Project Manager 491 E. Pioneer Avenue Homer, Alaska 99603 Phone: 907-435-3157 Fax: 907-235-3152 Email: bhawkins@ci.homer.ak.us
Ms. Monica Armstrong Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: marmstrong@denali.gov	Mr. Walt Wrede 491 E. Pioneer Avenue Homer, Alaska 99603 Phone: 907-435-3157 Fax: 907-235-3152 Email: wwrede@ci.homer.ak.us



Financial Assistance Award

DENALI COMMISSION
 510 L Street, Suite 410
 Anchorage, Alaska 99501
 (907) 271-1414 (phone)
 (907) 271-1415 (fax)
 www.denali.gov

Award Number 01412-01

Award Title Small Boat Harbor Float

Performance Period May 1, 2012 through December 31, 2014

Recipient Organization & Address

City of Homer
 491 E Pioneer Ave
 Homer, AK 99603-7624

Authority
 112 Stat 1854

CFDA Number
 90.100

Denali Commission Finance Officer Certification

Ms. Jennifer Price
 06/13/2012

Phone:
Recipient DUNS # 040171563 **TIN #** 920030963

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$0.00		\$440,000.00		\$440,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
City of Homer		\$0.00		\$110,000.00	\$110,000.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$0.00	\$0.00	\$440,000.00	\$110,000.00	\$550,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Signature of Authorized Official - Denali Commission
 Electronically Signed

Typed Name and Title
 Mr. Joel Neimeyer
 Federal Co-Chair

Date
 06/10/2012

AWARD ATTACHMENTS

City of Homer

01412-01

1. Award Conditions

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and
The City of Homer
For The Small Boat Harbor Float, Gangway, Ramp Replacement, Electrical and
Potable Water Upgrade - Design
Award No. 1412, Amendment 1
May, 2012***

All changes to the award conditions are noted below.

1. Scope of Work

The purpose of this amendment is to provide a correct scope of work for the project. The scope of work provided in the original award conditions document was incorrect.

The following scope replaces the scope in the original award document:

This project is the design phase for reconstruction/replacement of harbor basin floats, replacing Ramp 3 and Ramp 3 approach, and providing vessel shore power and water at System 5. A combined total of 1,706 lineal feet of float will be replaced, including the section of A float that connects E-K floats, and all of J Float, R Float, and S Float. Ramp 3 will be replaced with a 100-foot long covered aluminum ramp and the approach trestle will be replaced with a modern industry standard pedestrian trestle. System 5 is the large vessel transit float system in the Homer harbor. Operations at System 5 will be greatly improved with one centrally located heat traced water source and 26 new power pedestals.

The design phase will include scoping and preliminary engineering; NEPA environmental document development, processing and approval; Right of Way clearances, float, gangway, and ramp replacement, electrical and potable water upgrades, permitting and final design including PS&E, and construction bid documents.

This amendment also updates the title of the project to reflect the following:

Small Boat Harbor Float, Gangway, Ramp Replacement, Electrical and Potable Water Upgrade - Design

There are no other changes to the original Financial Assistance Award, as amended.

**CITY OF HOMER
PROJECT BUDGET**

REQUEST FOR PROJECT # 415-920 DATE 8/7/2012
General Ledger Activity # = 1

Project Name: HARBOR FLOAT REPLACEMENT DESIGN
 Project Start Date: 8/1/2012 Project End Date: 10/15/2012

Project Description: REPLACE A, J, S, R FLOATS IN SMALL BOAT HARBOR

Funding Source: Denali Commission Grant - \$440,000 + \$110,000 Harbor Reserve match + \$150,000 addnl. Harbor Reserve funding

Other Comments:
 Ramp 3 design = \$62,000; Harbor Float Replacement design = \$570,000; System 5 design = \$75,000

Codes	Expense Description	Project Budget	
		Grant	Match
5101/2	Project -Salaries & Benefits	<u>\$10,000</u>	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection		
5212	Engr / Arch / Design	<u>\$110,000</u>	<u>\$110,000</u>
5216	Postage / Freight		
5227	Advertising	<u>\$2,000</u>	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	\$ <u>570,000</u>	\$ <u>110,000</u>

Approvals

<u>Carey Meyer</u> Requesting Department	<u>8/7/12</u> Date
<u>Regina Paulsen</u> Finance Department	<u>8-7-2012</u> Date
<u>[Signature]</u> City Manager	 Date

Resolution : 10-85 Ordinance: _____

Copies Sent: City Clerk: _____ Finance Dept.: _____
 Requesting Dept.: _____ Project File: _____

**CITY OF HOMER
PROJECT BUDGET**

REQUEST FOR PROJECT # 415-920 DATE 8/7/2012
General Ledger Activity #: 2

Project Name: SYSTEM 5 ELECTRICAL IMPROVEMENTS DESIGN
 Project Start Date: 8/1/2012 Project End Date: 10/15/2012

Project Description: IMPROVE ELECTRICAL SERVICE SYSTEM 5 FLOAT

Funding Source: Denali Commission Grant - \$440,000 + \$110,000 Harbor Reserve match + \$150,000 addnl. Harbor Reserve funding

Other Comments:
 Ramp 3 design = \$62,000; Harbor Float Replacement design = \$570,000; System 5 design = \$75,000

Codes	Expense Description	Project Budget	
		Grant	Match
5101/2	Project -Salaries & Benefits	<u>3,000</u>	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection		
5212	Engr / Arch / Design	<u>\$ 70,500</u>	
5216	Postage / Freight		
5227	Advertising	<u>\$ 1500</u>	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	<u>\$ 75,000.-</u>	<u>\$.</u>

Approvals

<u>Carey Meyer</u> Requesting Department	<u>8/7/12</u> Date
<u>Reggie Rowles</u> Finance Department	<u>8-7-2012</u> Date
<u>[Signature]</u> City Manager	 Date

Resolution : _____ Ordinance: _____

Copies Sent: City Clerk: _____ Finance Dept.: _____
 Requesting Dept.: _____ Project File: _____

**CITY OF HOMER
PROJECT BUDGET**

REQUEST FOR PROJECT # 415-920 DATE 8/7/2012
General Ledger Activity #: 3

Project Name: RAMP 3 REPLACEMENT DESIGN
 Project Start Date: 8/1/2012 Project End Date: 10/15/2012

Project Description: REPLACE SMALL BOAT HARBOR RAMP 3

Funding Source: Denali Commission Grant - \$440,000 + \$110,000 Harbor Reserve match + \$150,000 addnl. Harbor Reserve funding

Other Comments:
 Ramp 3 design = \$62,000; Harbor Float Replacement design = \$570,000; System 5 design = \$75,000

Codes	Expense Description	Project Budget	
		Grant	Match
5101/2	Project -Salaries & Benefits	\$ 2,500	
5202	Materials		
5210	Professional Services		
	Project Management		
	Inspection		
5212	Engr / Arch / Design	\$ 59,000	
5216	Postage / Freight		
5227	Advertising	\$ 1,500	
5261	Construction		
5262	Contingency		
5901	c/o Equipment, Furnishing >\$1,000		
5903	c/o Buildings & Improve >\$1,000		
	TOTAL	\$ 62,000	\$ -

Approvals

Carey Meyer _____ Date 8/7/12
 Requesting Department
Rebecca Maurer _____ Date 8-7-2012
 Finance Department
Walt Schade _____ Date _____
 City Manager

Resolution : _____ Ordinance: _____

Copies Sent: City Clerk: _____ Finance Dept.: _____
 Requesting Dept.: _____ Project File: _____

ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-40

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Special Act Appropriations Project (SAAP) Grant in the Amount of \$881,818 and Authorizing a 45% Matching Requirement from the Homer Accelerated Water and Sewer Fund (HAWSP) in the Amount of \$396,818 for the Purpose of Completing Water Distribution/Storage Improvement Projects and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. SAAP Project Summary and Work Plan with maps
 - b. Project Budget

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Public Works Director

5 **ORDINANCE 12-40**
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
8 ALASKA, ACCEPTING AND APPROPRIATING A SPECIAL
9 ACT APPROPRIATIONS PROJECT (SAAP) GRANT IN THE
10 AMOUNT OF \$881,818 AND AUTHORIZING A 45%
11 MATCHING REQUIREMENT FROM THE HOMER
12 ACCELERATED WATER AND SEWER FUND (HAWSP) IN
13 THE AMOUNT OF \$396,818 FOR THE PURPOSE OF
14 COMPLETING WATER DISTRIBUTION/STORAGE
15 IMPROVEMENT PROJECTS AND AUTHORIZING THE CITY
16 MANAGER TO EXECUTE THE APPROPRIATE
17 DOCUMENTS.
18

19 WHEREAS, The City submitted an application for a Special Act Appropriations Project
20 Grant for the purpose of completing water distribution/storage improvement projects to include
21 Redwood Tank Removal, Kachemak Drive Water Main Extension, Water System
22 Distribution/Storage Improvements, and Replacement of Old Cast Iron Water Main on the
23 Homer Spit; and
24

25 WHEREAS, The Special Act Appropriations Project Grant was awarded to the City in
26 the amount of \$881,818, requiring a 45% match of \$396,818 from the Homer Accelerated Water
27 and Sewer Fund; and
28

29 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
30

31 Section 1. The Homer City Council hereby accepts and appropriates a Special Act
32 Appropriations Project Grant in the amount of \$881,818 with a required 45% match of \$396,818
33 from the Homer Accelerated Water and Sewer Fund for the purpose of completing water
34 distribution/storage improvement projects as follows:
35

36 Revenue:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
_____	Special Act Appropriation Projects Grant	\$881,818

42 Expenditure:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
205-375	45% HAWSP Fund Match	\$396,818

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Section 2. The City Manager is authorized to execute the appropriate documents.

Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be codified.

ENACTED BY THE HOMER CITY COUNCIL this ___ day of _____, 2012.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

YES:
NO:
ABSENT:
ABSTAIN:

First Reading:
Public Hearing:
Second reading:
Effective Date:

Reviewed and approved as to form:

Walt Wrede, City Manager

Thomas F. Klinkner, City Attorney

Date: _____

Date: _____

SAAP Project Summary and Workplan
Design of Various Water System Improvements
Homer, Alaska

Project Description - The proposed project consists of completing the design and preparing bid documents for the following water system improvement projects that will improve water quality, replace aging infrastructure, reduce operation and maintenance costs, and improve water system service dependability:

- **Redwood Tank Removal** – This wooden water tank (built in 1975) requires frequent maintenance and is functionally obsolete. (See Attachment A)
- **Kachemak Drive Water Main Extension** – Completing this main extension would connect a 23,000 linear foot dead end line with a 6,800 linear foot dead end line; improving water quality, reducing main flushing and bleeding costs, and provide increased service dependability to a large part of the community. (see Attachment B)
- **Water System Distribution/Storage Improvements** – This project includes connecting two isolated pressure zones with a main extension, construction of a new water storage tank, abandonment of an existing water tank (built in 1965), replacement of a pressure reducing station (built in 1965), and installation of micro-hydro turbines on a gravity feed transmission main in three existing pressure reducing stations to generate electricity. (see Attachment C)
- **Replacement of Old Cast Iron Water Main** – The five mile long Homer Spit (center of commercial and recreational fishing and port facilities) was provided water service in the 1960's. Several sections of cast iron water main have been replaced. This project would replace sections of old cast iron water main that serve this important economic area/activity. (See Attachment D)

Water and Sewer System Plan - As part of the design of this project, the computer model of the existing water and sewer system will be utilized to size piping and evaluate potential effects on the existing system. The project will be designed by engineers registered in the State of Alaska. The design of the project will be reviewed by the State of Alaska - Department of Environmental Conservation and will receive "Approval to Construct" and "Approval to Operate". The water and sewer treatment plants have the capacity to serve any new customers, and the existing water distribution system and sewer collection system can deliver water and wastewater to the plant without any additional improvements.

Geographic Location of Project - See Attachments A-D for the location of the proposed projects.

Environmental Results – Outputs and Outcomes of the Project - The proposed projects are not expected to negatively impact the environment. All work will occur within dedicated street rights-of-way or easements. The projects will be designed to be consistent with the Alaska Coastal Management Program. Permits will be obtained from the Corps of Engineers for work within areas designated as wetlands. The proposed projects will improve drinking water quality in much of the community and reduce operation and maintenance costs. All required local, state, and federal environmental permits will be obtained.

Estimated Project Design Costs

Item	Estimated Cost
Redwood Tank Removal	\$30,213
Kachemak Drive Main Extension	\$105,000
Water System Distribution/Storage Improvements	\$579,000
	\$170,000
Total Design Cost	\$884,213

The City of Homer Public Works and Finance Department will administer the grant. The City's administrative costs will be charged to the grant. Only eligible design costs will be charged to grant.

Project Funding Sources

Funding Source	Amount
Homer Accelerated Water Sewer Program*	\$399,213
CAAP Grant	\$485,000
Total Funding Package	\$884,213

* City water and sewer reserve account

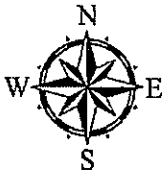
Proposed Project Schedule

The following table shows the proposed schedule for the design of the water system improvement projects.

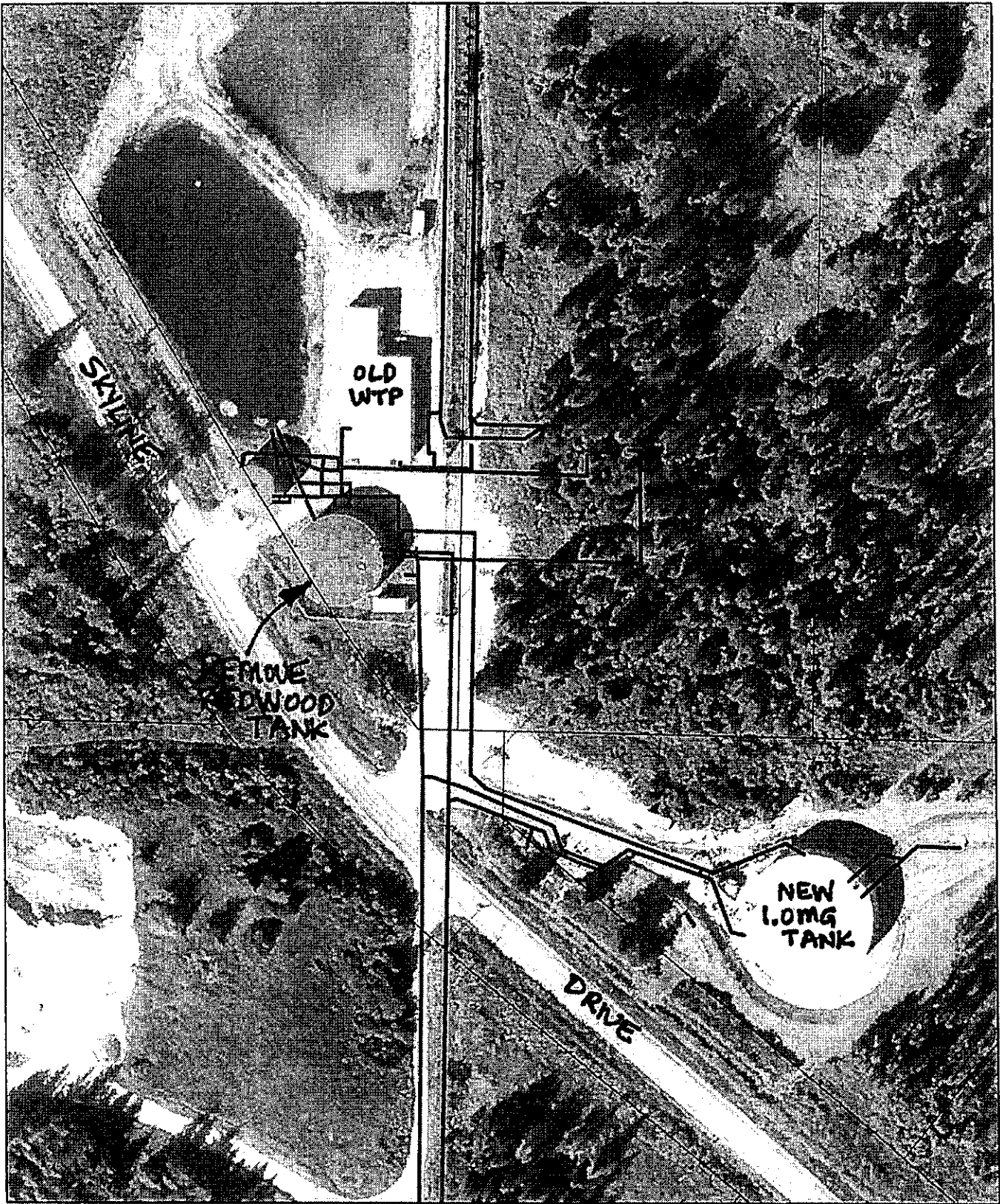
Design Redwood Tank Removal	Anticipated Date
Begin Design	September 1, 2012
Complete Field Survey/Geotechnical	October 1, 2012
95% Preliminary Design Complete	December 31, 2012
Environmental/Regulatory Permits Obtained	February 1, 2013
Bid Documents Complete	March 15, 2013

Design All Other Water Projects	Anticipated Date
Begin Design	September 1, 2012
Complete Field Survey/Geotechnical	October 15, 2012
35% Preliminary Design Complete	March 15, 2013
Environmental/Regulatory Permits Complete	April 1, 2013
65% Design Complete	June 15, 2013
Environmental/Regulatory Permits Submitted	July 1, 2013
95% Design Complete	October 15, 2013
Environmental/Regulatory Permits Obtained	November 30, 2013
Bid Document Complete	February 15, 2014
Grant Closeout	March 30, 2014

ATTACHMENT A

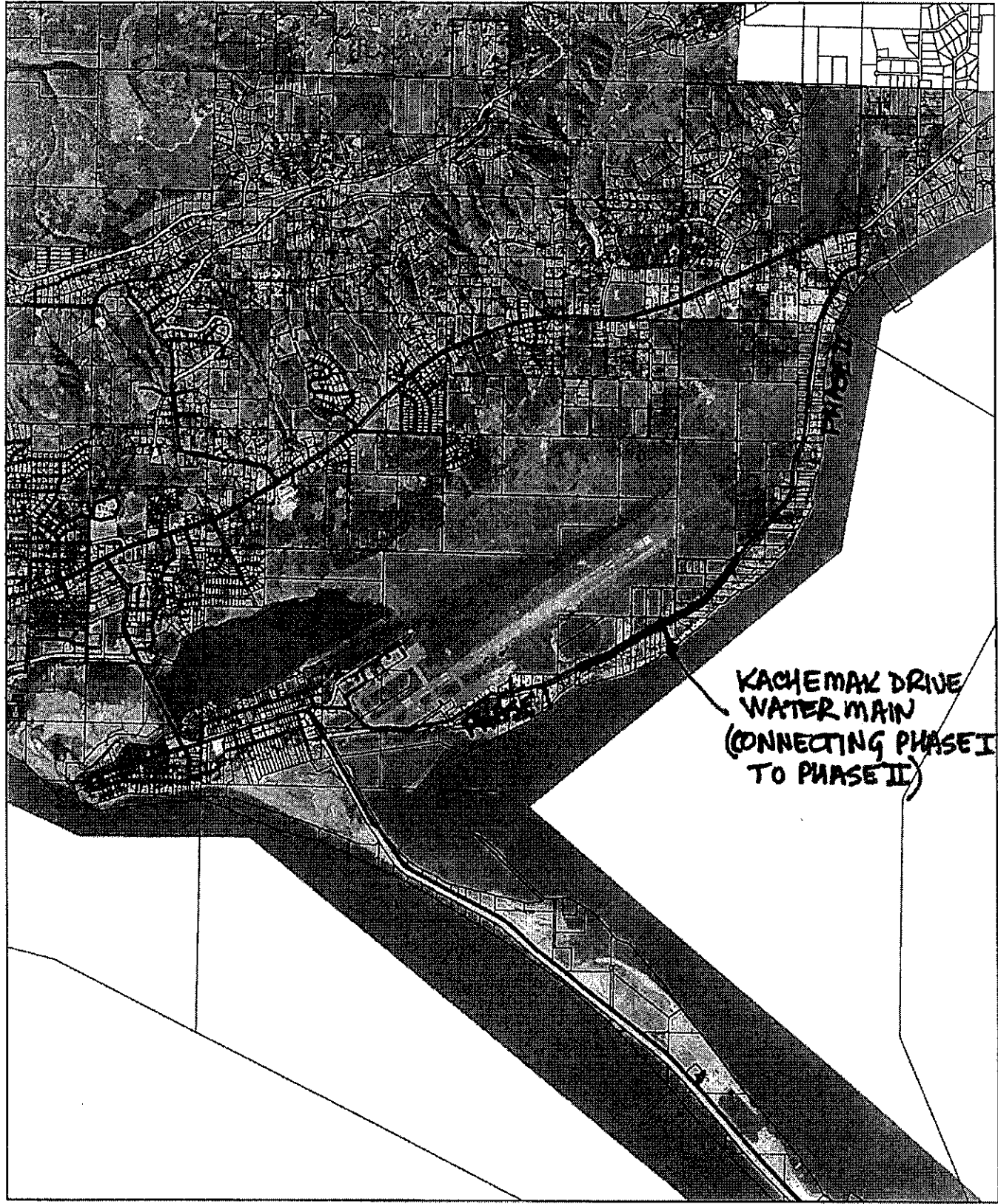


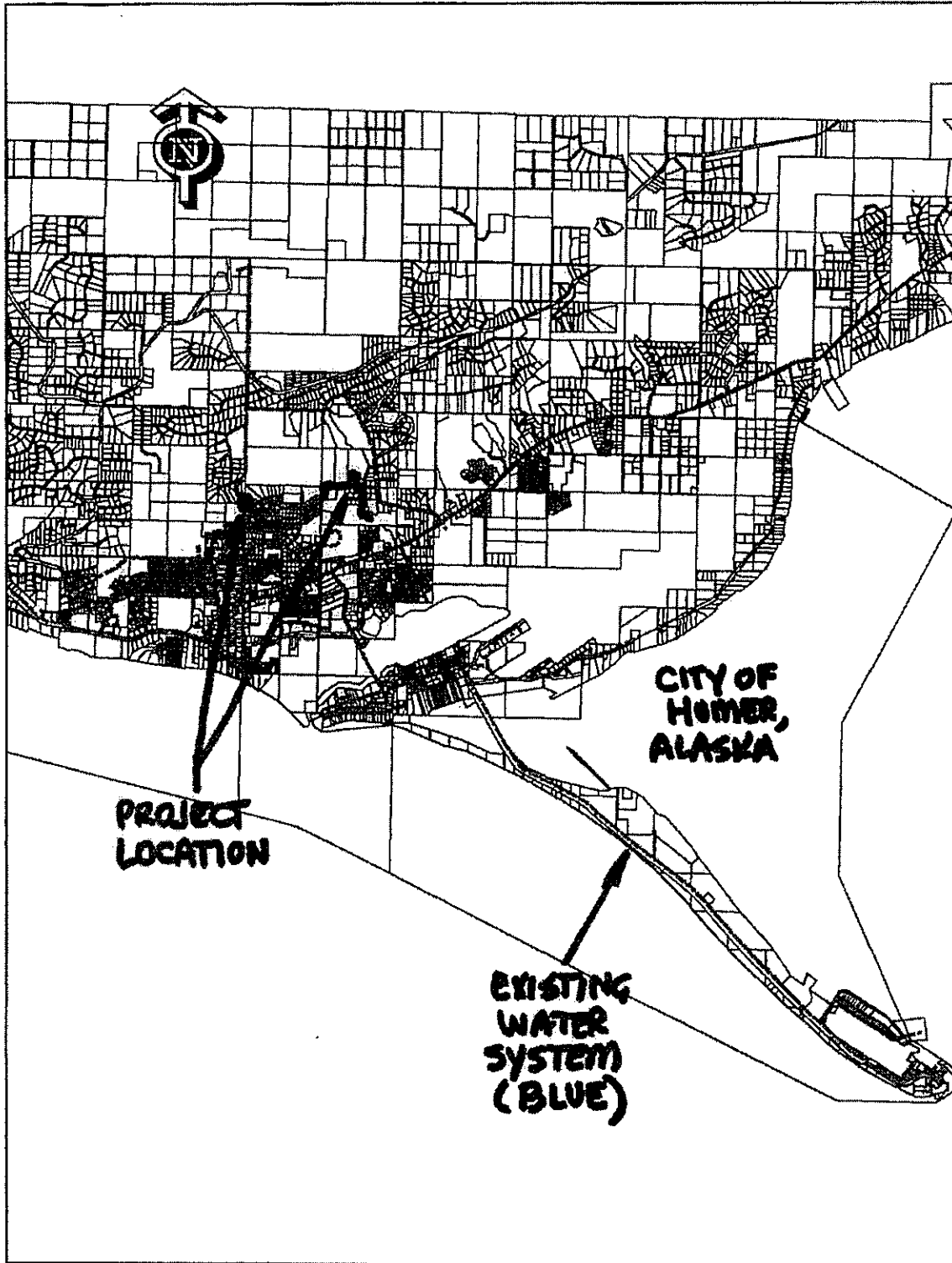
1 inch = 100 feet



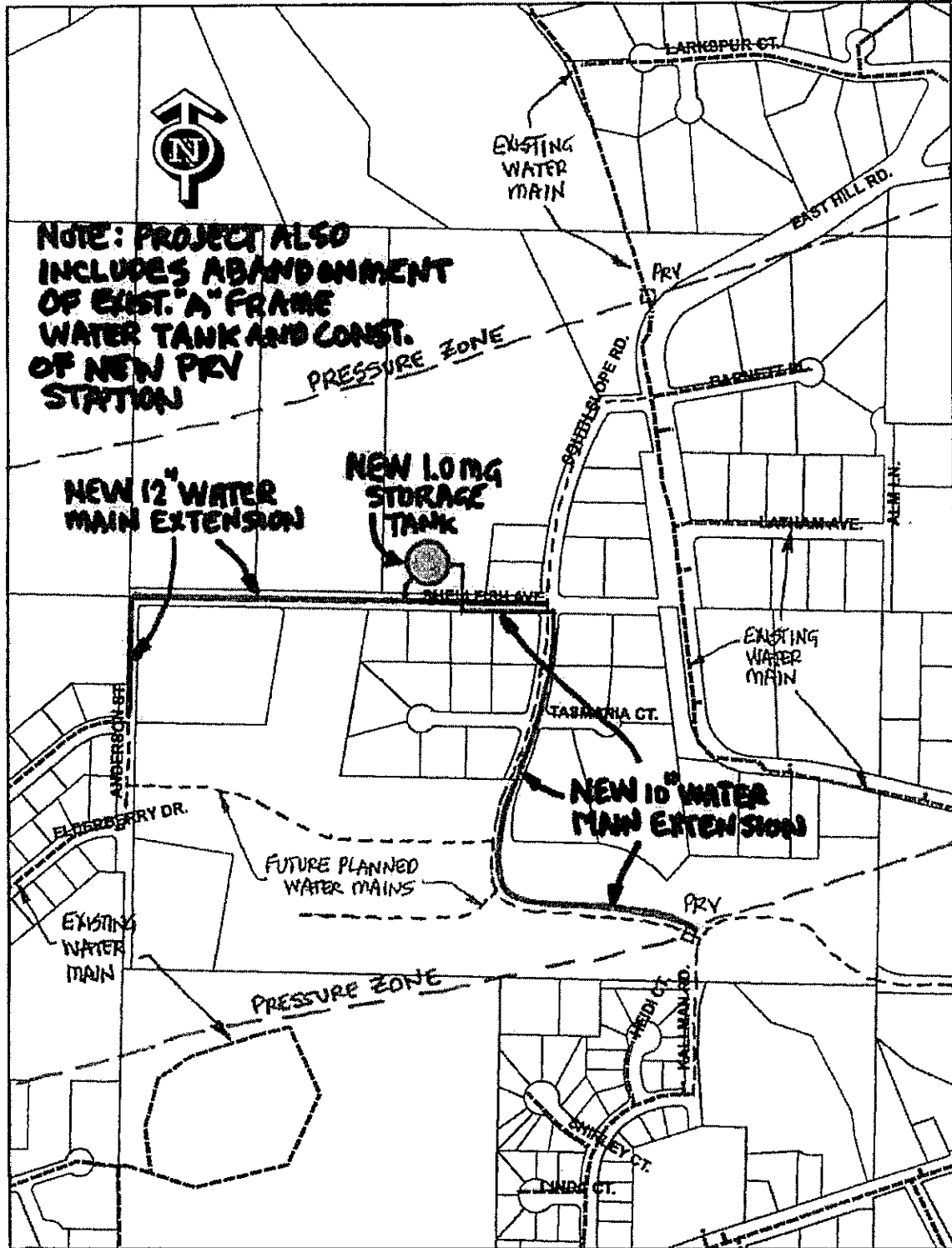
ATTACHMENT B

1 inch = 3,000 feet





VICINITY MAP -
HOMER WATER STORAGE / DISTR. IMPROVEMENTS 1 inch = 5,000 feet



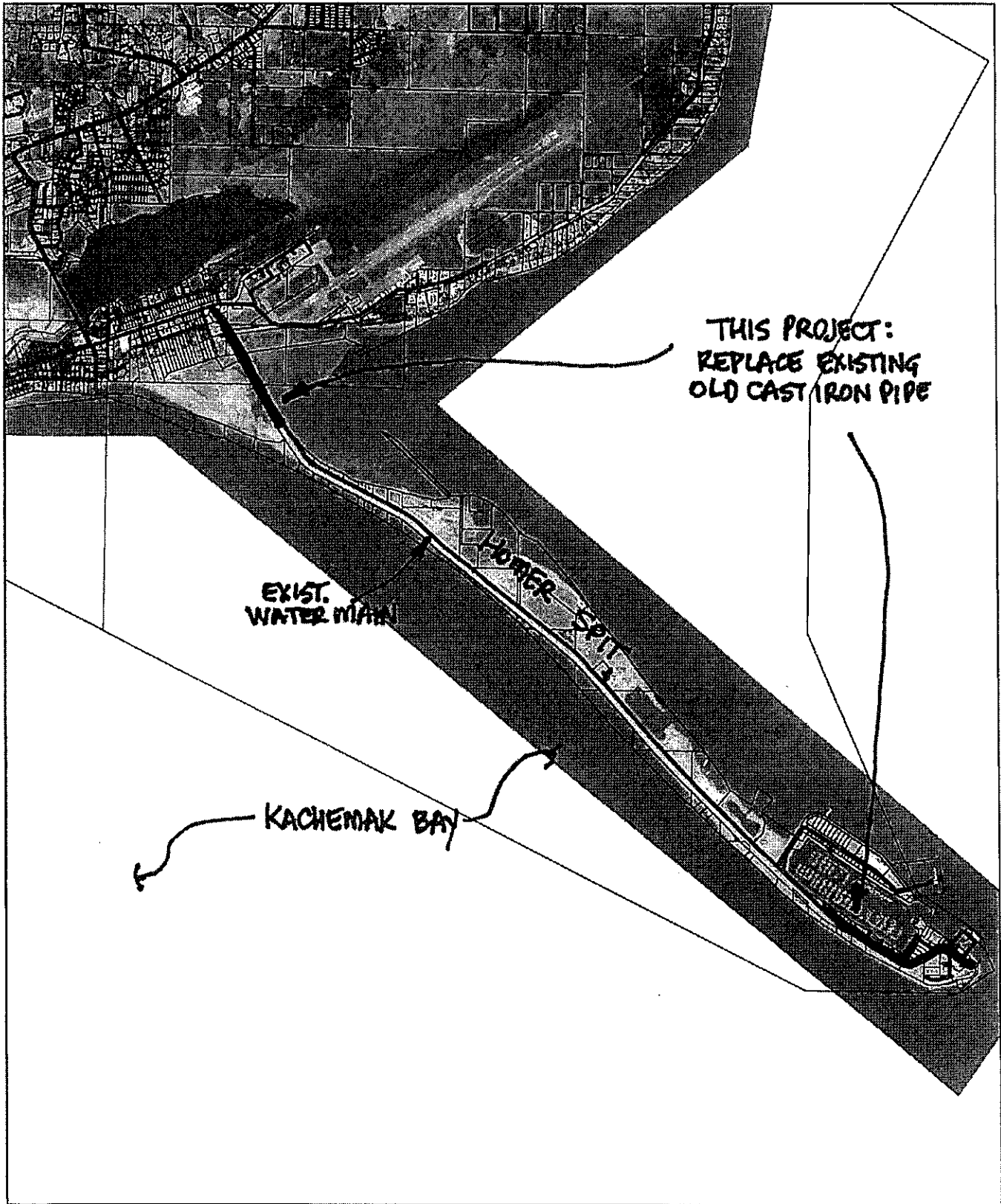
**PROJECT MAP -
HOMER WATER STORAGE/DISTR. IMPROVEMENTS**

1 inch = 500 feet

ATTACHMENT D



1 inch = 3,000 feet



**THIS PROJECT:
REPLACE EXISTING
OLD CAST IRON PIPE**

**EXIST.
WATER MAIN**

KACHEMAK BAY

HUBER SPITE

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ORDINANCE REFERENCE SHEET
2012 ORDINANCE
ORDINANCE 12-41

An Ordinance of the City Council of Homer, Alaska, Appropriating \$60,000 from the General Fund Reserve and Transferring These Funds to the Kenai Peninsula Borough to Support Renovation of the Homer High School Track Complex Including All Additive Alternatives.

Sponsor: City Manager

1. City Council Regular Meeting August 13, 2012 Introduction
 - a. Kenai Peninsula Borough Bid Tab for ITB 12-068 Homer High School Track Renovations

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**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 12-41

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, APPROPRIATING \$60,000 FROM THE GENERAL FUND RESERVE AND TRANSFERRING THESE FUNDS TO THE KENAI PENINSULA BOROUGH TO SUPPORT RENOVATION OF THE HOMER HIGH SCHOOL TRACK COMPLEX INCLUDING ALL ADDITIVE ALTERNATIVES.

WHEREAS, The Kenai Peninsula Borough received a Legislative Grant in the amount of \$1,100,000 for renovation and improvements at the Homer High School Track Complex; and

WHEREAS, Bids for construction have been received and the Borough has barely enough funding to cover the base bid and a minimal contingency; and

WHEREAS, Mayor Navarre has identified enough additional funding to cover the first additive alternative (long/triple jump); and

WHEREAS, Additional funding in the amount of \$60,000 is needed for the remaining additive alternatives which include a blue track, exterior curbing, and shot put facility; and

WHEREAS, The new track complex will be available to the public and the Homer Community Recreation Program, will attract other High Schools to Homer for track meets, and will provide economic, social, recreational, and health benefits to the entire community; and

WHEREAS, The City of Homer and the Kenai Peninsula Borough School District have a history of working together to promote athletics and an active and healthy populace.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council finds that the proposed renovation and improvements at the Homer High School Complex will provide economic, social, and community health benefits for local residents and that a City contribution to the construction costs is in the public interest.

39 Section 2. The Homer City Council hereby appropriates \$60,000 from the General Fund
40 Reserve and transfers the funds to the Kenai Peninsula Borough for the Homer High School
41 Track renovation project including all additive alternatives as follows:

42
43 Expenditure:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
100-100- 5990	Homer High School Track Renovation	\$60,000

47
48 Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not
49 be codified.

50
51 ENACTED BY THE HOMER CITY COUNCIL this _____day of _____, 2012.

52
53 CITY OF HOMER

54
55 _____
56 JAMES C. HORNADAY, MAYOR

57 ATTEST:
58
59 _____
60 JO JOHNSON, CMC, CITY CLERK

61
62 YES:
63 NO:
64 ABSENT:
65 ABSTAIN:
66
67 First Reading:
68 Public Hearing:
69 Second Reading:
70 Effective Date:

71
72 Reviewed and approved as to form:

73
74 _____
75 Walt Wrede, City Manager

76
77 _____
78 Thomas F. Klinkner, City Attorney

Date: _____

Date: _____

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB12-068 Homer High School Track Renovations

CONTRACTOR	BASE BID	ADDITIVE ALT 1 (long/triple jump)	ADDITIVE ALT 2 (blue track)	ADDITIVE ALT 3 (exterior curb)	ADDITIVE ALT 4 (shot put)	TOTAL EXTENDED BID PRICE
Jay-Brant General Contractors	\$1,062,131.00	\$11,785.00	\$28,115.00	\$53,442.00	\$5,463.00	\$1,160,936.00
Prosser-Dagg Construction	\$1,018,665.99	\$43,725.93	\$27,520.59	\$57,541.10	\$3,859.65	\$1,151,313.26

CITY MANAGER'S REPORT

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MANAGERS REPORT
August 13, 2012

TO: MAYOR HORNADAY / HOMER CITY COUNCIL

FROM: WALT WREDE

UPDATES / FOLLOW-UP

1. Mid Year Budget Amendments: This agenda contains three mid-year budget amendment ordinances. Three ordinances were used because the proposed transfers involve depreciation accounts for multiple budget years, 2012 operating expenses, and new capital projects. It seemed cleaner to do it that way rather than try to accomplish all of that in one ordinance. These ordinances attempt to do two things: 1) appropriate excess revenues from FY 2011 and 2) appropriate funds to cover unanticipated operating expenses. The City took in revenues that exceeded budget projections for 2011. Over 400,000 of that was sales taxes due to the rising costs of things like fuel. Revenue Sharing turned out to be more than was budgeted and the City also saw an increase in the jail contract. PERS relief had to be shown as revenue which skews the numbers somewhat. The administration is proposing to appropriate most of the excess revenues into depreciation accounts to compensate for the fact that no funds were transferred into these accounts in either 2010 or 2011. Funds are also appropriated to repay the Revolving Energy Fund. The ordinances also propose appropriating money and amending the current FY 2012 Operating Budget to address unanticipated increases in fuel, electricity, and overtime costs. Most of the major cost increases have explanations in the margin however, we will be happy to explain any line item at the meeting.
2. Land Negotiations: The Council recently adopted Resolution 12-54 (A) which authorized the City Manager to negotiate a purchase agreement for Lot 75 Bunnells Subdivision. Contact has been made with the property owner and a commercial appraisal has been ordered.
3. Intersection of Lake and Pioneer: Based upon the conversation Council had at the last meeting during the Manager's Report, we have gotten back to ADOT/PF and informed them that the City of Homer has no objection to planning for a round-about at the intersection of Lake St. and Pioneer. Intersection improvements would become part of the larger Lake St. Rehabilitation project. You will recall that DOT/PF wanted to know the City's opinion before it started the planning, environmental assessment, and permitting process. ADOT/PF will hold community meetings to solicit public comments after the preliminary design is complete.
4. Intersection Main and Sterling: Based upon the conversation Council had at the last meeting regarding this intersection, it was agreed that I should bring back a resolution which says that the City is willing to assume responsibility for construction of intersection improvements. The main reason for the resolution

was to get the issue on the table for additional discussion and action. A resolution to that effect is included in the packet. Also included is additional information requested by Council which will assist it in deciding how to proceed with respect to the resolution.

5. High School Track: At the last meeting, there seemed to be a consensus that I should bring back an ordinance that appropriates money to complete the HS track renovation project, including all of the additive alternatives. Again, the primary reason for bringing this ordinance forward was to get the issue on the table for additional discussion and possible action.
6. Harbor Projects: Things are moving ahead with the proposed harbor improvements (the bond projects). Katie has completed and submitted the grant application for Municipal Harbor Grant Funds. Carey has the engineers lined up and ready to begin the engineering and design phase so that the projects are “shovel ready.” This agenda contains an ordinance accepting and appropriating a grant of over \$400,000 from the Denali Commission. You will recall that this grant was specifically for engineering and design of the Ramp 3, harbor float replacement, and System 5 upgrades. The local match is included in the mid-year budget amendment. The Spit Trail MOU is ready to be signed and design work could begin this fall. Work is moving ahead on the Cruise Ship head tax grant project.
7. Natural Gas: I have formed an internal natural gas planning group to focus on the proposed gas distribution special assessment district. This is a very complex project and it will require cooperation and coordination between a number of City departments. Our goal is to meet on a regular basis and make sure we are coordinating well and maximizing efficiency and productivity. We have had two meetings so far. We are focused now on the development plan. Work products that you will hear about soon will include a development plan, budget, and project schedule. We had a meeting last week with officials from Enstar including the Director of Operations, the Project Engineer, and the Project Manager. The project Manager is moving to Homer for the duration and is looking for housing. The primary focus of the meeting was on design, communication, and permitting for gas lines in City streets. Enstar has begun work and let contracts for environmental studies, ROW location, permitting, and design. Please let me know if you have questions about any of this.
8. Capital Projects: Engineering and design is underway on portions of the Cruise Ship Grant project and the Council has awarded a contract for construction of new fenders at the Deep Water Dock. The approved street repaving project will take place this summer. The MOU is about complete with DOT/PF and we expect to start the design phase of the Spit Trail extension this summer. Contracts have been awarded for the Beluga Slough Trail improvements. Permits are now lined up for moving the entrance to Mariner Park and construction might occur this summer or fall. The Kachemak Drive Water and Sewer Project is essentially complete. A surveyor is working on the Nick Dudiak Fishing Lagoon to determine how much material needs to be removed. We expect to bid that work out this fall and the lagoon should be ready for new fish from ADF&G next summer. I am sure there are other projects I forgot to mention in my haste to

complete this report. Please don't hesitate to ask questions about these or any other capital projects. Carey will provide a full and more detailed report on capital projects at a future meeting.

9. FY 2013 Operating Budget: Yes, it is that time again. Regina has completed her initial work on the draft budget and the Department Heads are currently reviewing it and proposing amendments. This Committee of the Whole contains an agenda item entitled "Council Budget Priorities." This always causes confusion because there is nothing yet for the Council to really comment on. This was placed on the budget approval schedule several years ago because a few Council members were not happy that the Council did not get to provide any input until the Manager's Draft Budget was completed and submitted to Council. So, this is an opportunity for Council to weigh in early and let me know what your budget priorities are so that I have that information and can take it into consideration. There is also a public hearing scheduled. Again, this is an opportunity for the public to get their comments in early about priorities before the draft budget is prepared.

ATTACHMENTS

1. Letter from National Parks Conservation Association
2. Letter from Kachemak Heritage Land Trust re: Conservation Easement
3. Letter from Kate Mitchell re: Homer Marine Trades
4. Washington Post Article: Karen Hornaday Park Playground



Kachemak Heritage Land Trust

315 Klondike Avenue • Homer, AK 99603 • ph: 907-235-5263 • fax: 907-235-1503 • www.kachemaklandtrust.org

June 15, 2012

City of Homer
Attn: Walt Wrede, City Manager
491 E. Pioneer Ave.
Homer, AK 99603

Dear Mr. Wrede,

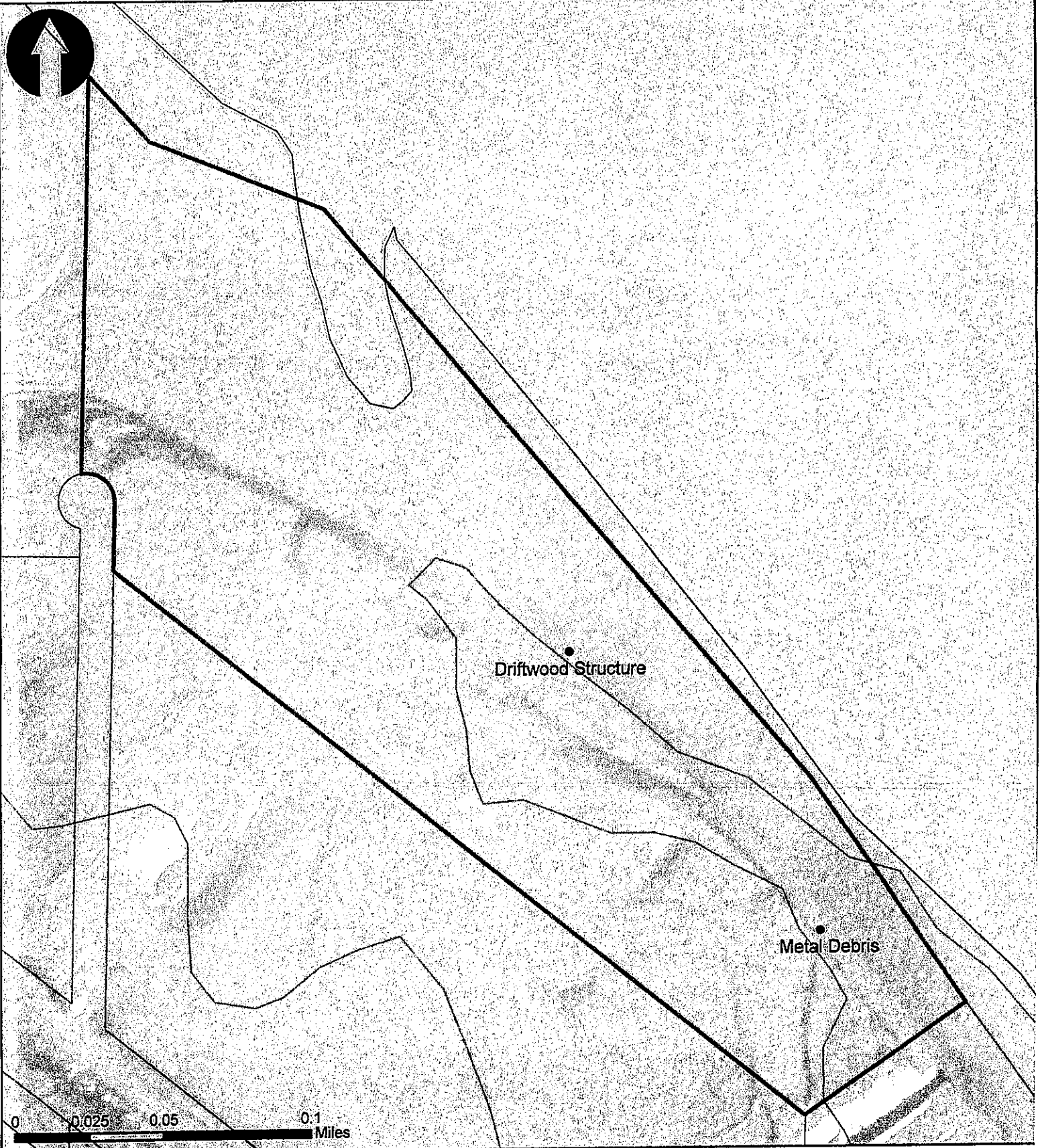
Every year, Kachemak Heritage Land Trust staff and volunteers carefully monitor all conservation easements by physically walking, inspecting, and photographing each property. This information becomes part of our permanent files to document the condition of the property over time.

I am writing to inform you that Hannah Bradley, the KHL T 20 12 Conservation Intern, Patrick Miller, our new Stewardship Coordinator, and I completed the annual monitoring of the City of Homer's on June 5, 2012. As I discussed with you today by phone, the driftwood structure is still present on the easement (and appears to have been slightly more built up than in 2011). Additionally, we noticed some metal debris that was not present in 2011 (see attached photo and map). Thank you for offering to have the Homer Parks and Recreation staff disassemble the driftwood structure and look into the feasibility of removing the metal debris. Please let me know when this work has been completed so that we can update our records.

The next monitoring visit to the Louie's Lagoon easement will occur in the summer of 2013, and I will mail a letter prior to that visit. Enjoy the summer season!

Sincerely,

Mandy Bernard
Conservation Director



Kachemak Heritage Land Trust

315 Klondike Ave., Homer, AK 99603
 (907) 235-5263, www.KachemakLandTrust.org

- Supplemental Photopoints
- ▭ KPB Platted Parcels
- ▭ Easement
- ▭ Own

**Louie's Lagoon
 2012 Monitoring
 Photopoints**

NAD 1983 State Plane Alaska 4 FIPS 5004 Feet,
 Transverse Mercator. Created April 2012. The information depicted
 on this map is a graphical representation of best available sources.
 KHLT assumes no responsibility for any errors on this map.



Photo Point:	
Supplemental	
Photo Direction:	
Southeast	
GPS Coordinates (if new point):	
X -151.46091 Y 59.62381	
Man-made driftwood structure.	
MB	

Photo Point:	
Supplemental	
Photo Direction:	
Northeast	
GPS Coordinates (if new point):	
X -151.45842 Y 59.62247	
Mechanical debris.	
MB	

KHLT – Louie's Lagoon, 6/5/12

I certify that these photos have not been edited.

M. M. ...



Alaska's national parks and the National Park Service contribute to our local economy and our lives--be it jobs, visitors, places we ourselves enjoy, or our rich heritage and diverse and intriguing wildlife. As a business supporter, you well know what further sacrifices in the Park system will mean to our state, our towns and boroughs and to you personally.

Dear Mayor Hornaday,

In preparation for the **100th anniversary of the National Park System** in 2016, NPCA has joined a number of organizations to craft the National Parks for A New Century: Statement of Joint Principles. It is a means for letting our national leaders know the many reasons our parks should be protected and preserved, not only for their constituent communities, but for all Americans.

Please see the attached for the full text of the six Joint Principles. As you will see they demonstrate broad support for strong national park programs, specifically for:

- Keeping America's promise to our children
- Protecting and cherishing our heritage
- Promoting powerful partnerships
- Evolving with a changing America
- Enhancing our quality of life
- Delivering lasting memories

It is our goal to gather at least **1000 signatures** by **August 15th**. We are getting close but not quite there yet. Signers to date include the Alaska Geographic Association, REI, Whaling History Alliance, Denali Citizens Council, Friends of Glacier Bay, Garden Club of America and other park friends and tourism groups. For the longer list and to sign up electronically, please visit the Summit 2016 website at <http://www.2016parks summit.org/next-steps/sign-on-form.html>

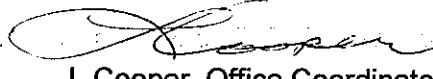
Here's how you can help.

If you agree to the Statement, please use the attached form to sign on as a sponsor.

Thanks for your attention to this request. Collectively we can send to our lawmakers a powerful, widespread, nonpartisan expression of support for our National Parks.

Sincerely,


Jim Stratton, Regional Director
NPCA Alaska Region


L Cooper, Office Coordinator
NPCA Alaska Region

Questions or need further information? Please contact: L Cooper (lcooper@npca.org) 907-277-6722 or Karen Nozik (knozick@npca.org) 202-454-3390



Join the List of Signers on the
National Parks for a New Century: Statement of Joint Principles!

Your Name: _____

Organization You Represent: (if applicable) _____

If an Organization:

Number of Members: _____

Which Best Describes Your Organization? National/Regional/State/Local

Your Title (ex: President, CEO): _____

Contact Information:

Email: _____

Street 1: _____

Street 2: _____

City: _____

State/ZIP: _____

Phone: _____

I am authorized to speak on behalf of the above organization and understand that my organization will be listed as a signer for the above statement which will be available to the public.

I grant permission for the organizers of this statement to contact me regarding efforts to advance these principles.

Signed: _____ Date: _____

Return to: NPCA, 750 W. 2nd Avenue, Suite 205, Anchorage, AK 99501 email: lcooper@npca.org Fax: 907-277-6723
OR submit electronically at: <http://www.2016parksummit.org/next-steps/sign-on-form.html>

NATIONAL PARKS FOR A NEW CENTURY: STATEMENT OF JOINT PRINCIPLES

PURPOSE

America's national parks include some of the most beautiful, majestic and awe-inspiring places on Earth as well as places commemorating momentous elements of our culture and history. Our parks embody American values, our national heritage, and our continuing story. The centennial of the National Park Service in 2016 provides an exceptional opportunity for national leaders to partner with the American people in restoring, celebrating and visiting our parks and readying the Park Service to serve our children and grandchildren through the next century. This document outlines the core principles shared by the national parks community in support of America's national parks and their owners, the American people. These principles demonstrate broad support for strong national parks and National Park Service programs and progress through advocacy, service, philanthropy and partnerships. National Parks and National Park Service programs are both important to our common heritage. These Principles apply equally to parks and to programs of the National Park Service as it enters its second century. They are the basis for a Centennial Agenda to guide action by our political leaders, philanthropists, and park supporters, as we approach the National Park Service's second century.



JOINT PRINCIPLES

Together, we call on America's leaders to unite around a Centennial Agenda that engages the American people in an active partnership to protect and revitalize our national parks, and encourages them to take advantage of the many opportunities our parks and National Park Service programs present. This Centennial Agenda should adhere to the following principles:

- 1. Keep America's Promise to Our Children:** We borrow national parks from our children. As we enjoy today's opportunities to experience our national parks and heritage, we must also restore, preserve, and protect the parks' air, water, animal and plant life, as well as cultural and historic landscapes, so future generations can experience them as we do.
- 2. Protect and Cherish Our Heritage:** The National Park Service should have adequate resources to serve the American people, through basic federal funding, philanthropic giving, visitor support, and innovative partnerships. National parks and our heritage should be honored, cherished and cared for, so they may exist for future generations to enjoy.
- 3. Promote Powerful Partnerships:** Our national parks and Park Service programs depend on powerful, diverse partnerships. Partnerships help achieve conservation goals, propel visitation, engage youth, preserve cultural heritage, and foster recreation, volunteerism and public service, healthy lifestyles, sustainable jobs and economic vitality. Support from partners and volunteers will thrive as long as there is a clear commitment to sustained federal support for national parks and programs.
- 4. Evolve with a Changing America:** The National Park System and its programs should continue to evolve and reflect the growing diversity of our nation, increasing urbanization, and conservation needs in our expanding national community. The National Park Service and its partners must also reflect this diversity in the faces they project and the creativity, innovation, and entrepreneurship they summon to preserve our collective heritage.
- 5. Enhancing our Quality of Life:** National parks and their programs help produce healthy minds and bodies. They should foster connections to communities through trails, waterways, and other means, facilitated by the National Park Service and partners. They should be used to teach us, through our visits and in America's classrooms, about our natural and cultural heritage, and be available for present and future generations to tap as a reservoir to enhance our enjoyment, health, and quality of life.
- 6. Deliver Lasting Memories:** Families and friends expect to enjoy memorable, outstanding visits to National Park Service sites. Educational and interpretive programs, lodging and food, trails and other recreation facilities should be exceptional, park-appropriate and responsive to visitor needs, and natural and cultural resources should be in the best possible condition. High quality park experiences should be affordable for all and accessible both physically and virtually.

To: Walt and Jim

From: Kate Mitchell, Homer Marine Trades

Short progress report—just an fyi-

Homer MARINE TRADES Association officially organized Oct 1 2011.

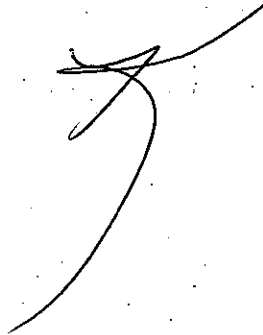
This is a 501C6- business organization to promote Homer's Marine Trades and the city of Homer as a good place to do business.

I have enclosed a couple ads we have placed in fisheries magazines to help bring work to Homer.

We will not be coming to you with our tin cup asking for funding or such. As a business organization we strive to self fund to promote our businesses.

We will be co-operating with the Port of Homer in a booth at Pacific Fish EXPO.

That is a fine way to promote Homer and its Marine Trade Businesses.

A handwritten signature in black ink, appearing to be the name 'Kate Mitchell', written in a cursive style.

Homer Marine Trades Association

www.homermarinetrades.com

P.O. Box 2864

Homer, Ak 99603-2864

E-mail: homermarinetrades@gmail.com

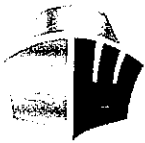


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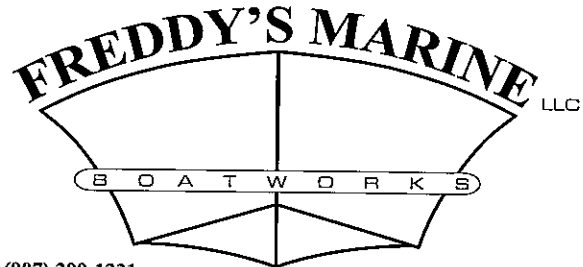
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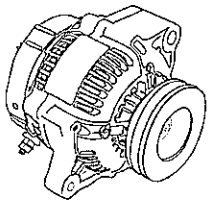


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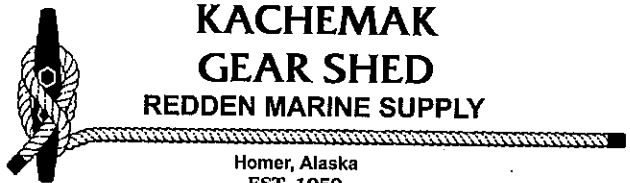
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Fax: (907) 235-7233 • Open 7 days a week



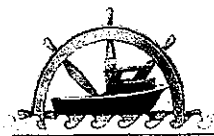
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Phone 907-235-7857
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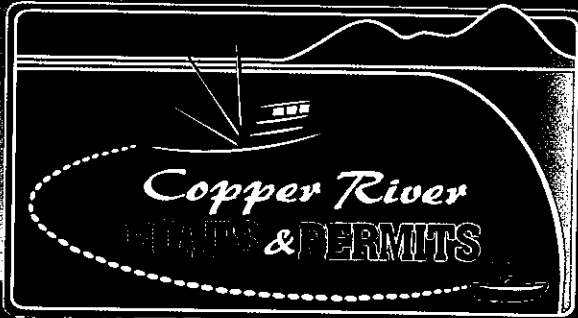
Marine Stewardship Council Certification Oregon Pink Shrimp Trawl Fishery

Intertek Moody Marine Ltd., are currently undertaking a recertification assessment of the above fishery against the Marine Stewardship Council's Principles and Criteria for Sustainable Fishing. We would welcome the view of interested parties on the suitability of this fishery for recertification.

Please forward any comments to:

Amanda Park
 Intertek Moody Marine Ltd.
 Phone: 1-902-422-4511
 Fax: 1-902-422-9780
 or Email:
amanda.park@intertek.com

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CITY ATTORNEY REPORT

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COMMITTEE REPORT

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PENDING BUSINESS

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NEW BUSINESS

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Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM 12-124

TO: MAYOR HORNADAY AND CITY COUNCIL

FROM: PUBLIC ARTS COMMITTEE

THROUGH: WALT WREDE, CITY MANAGER

DATE: AUGUST 3, 2012

RE: SELECTION COMMITTEE RECOMMENDATIONS FOR THE REQUEST FOR PROPOSALS INCORPORATING ART INTO FOUR PUBLIC RESTROOM FACILITIES AND THE HOMER SPIT TRAIL UNDER THE 1% FOR THE ARTS PROGRAM

Background

During the June 28, 2012 Special Meeting of the Public Arts Committee (PAC) discussion and recommendations were made to appoint representatives for 1% for the Arts Selection Committees. An excerpt of the minutes has been included.

The PAC moved and seconded a recommendation to have two separate Selection Committees for the Request for Proposals (RFP) issued on the Restroom Facilities and the completion of the Spit Trail. Staff noted that the Request for Proposal for the Spit Trail will be issued in the upcoming weeks. Gaye Wolfe volunteered to sit on the Restroom RFP Selection Committee and Marianne Aplin volunteered for the Spit Trail RFP Selection Committee when it was formed.

The PAC members discussed and agreed that a representative from the Parks and Recreation Commission and the Port and Harbor Commission should be invited to sit on the committees due to the nature and location of each project in lieu of the Building Director. They also wanted to include member(s) of the Harbor staff for the Spit restrooms since they were located on the Spit. The PAC, after consultation and suggestion from Staff, that due to limited availability, Mr. Meyer or Angie could field the role of representatives for downtown city personnel.

Upon request from the PAC members, staff solicited the Parks and Recreation Advisory Commission, Port & Harbor Advisory Commission, the Port & Harbor Staff and Public Works Staff. Mr. Meyer had previously informed the PAC Staff that he would be sitting on each Selection Committee under the Architectural/Design position.

The following persons have agreed and are recommended by the PAC to serve on the Selection Committee for the RFP Incorporating Art into Four Public Restroom Facilities:

Director of Building or Rep: Determined this position was not applicable and in its place recommended that Parks and Recreation and Port & Harbor Commissioners be invited to participate.

Parks & Recreation Commission: Deb Lowney, Tricia Lillibridge

Port & Harbor Commission: Declined Invitation to Participate

User Department: Angie Otteson, Rachel Tussey, Dana Harrington and Lisa Ellington

(Due to Staff commitments and time restrictions Harbor Administrative personnel will share the responsibilities of the committee)

PAC Member: Gaye Wolfe

Architectural/Design: Carey Meyer

Artist: Diane McBride

The following persons have agreed and are recommended by the PAC to serve on the Selection Committee for the RFP Incorporating Art in to Homer Spit Trail when the RFP is issued.

Director of Building or Rep: Determined this position was not applicable and in its place recommended that Parks and Recreation and Port & Harbor Commissioners be invited to participate.

Parks & Recreation Commission: Robert Archibald

Port & Harbor Commission: Declined Invitation to Participate

User Department: Angie Otteson, Rachel Tussey, Dana Harrington and Lisa Ellington

(Due to Staff commitments and time restrictions Harbor Administrative personnel will share the responsibilities of the committee)

Kachemak Bay Research Reserve: Catie Bursch, Marine Educator /Illustrator

PAC Member: Marianne Aplin

Architectural/Design: Carey Meyer

Artist: Deb Lowney

Recommendation

Approve the Recommendations submitted for the Selection Committee for the Public Restrooms Request for Proposal and the Homer Spit Trail under the 1% for the Arts Program.

Excerpt of Item from Public Arts Committee Minutes, June 28, 2012 Special Meeting:

C. 1% for the Arts Program – Cruise Ship Enhancement Project (Postponed from the May 16, 2012 meeting)

Vice Chair Wolfe introduced the item by reading of the title into the record. Ms. Krause stated that the draft RFP was in the supplement packet for their review. She stated that the dates in the document were flexible and was based on the Public Works Director request to have this process done sooner rather than later. She further stated that these dates may change if Mr. Meyer feels this is too soon. The dates and time frames are based on the same schedule as the RFP issued for the City Hall project.

Ms. Krause also informed the committee that the selection committee was also needed however with Michele and Angie not in attendance and not knowing what their schedules they may not be able to be on the selection committee.

Discussion continued on the commitment that would be required of the member appointed to the selection committee. The recommendations for the Committee must be submitted for approval to Council. Conversation also included where art can be in the architecture of the building on the exterior, having two separate RFP's one for the Restrooms and one for the Trails; it was noted that these are two separate projects with different art requirements; the trail would not be completed this summer or winter; the restrooms would be started this summer or fall.

Ms. Aplin volunteered to serve on the Trails Selection Committee and Ms. Wolfe volunteered to sit on the Restroom Selection Committee.

The committee entertained discussion on who should be appointed to the selection committee according to in the Administrative Guidelines; Ms. Krause stated that Mr. Meyer had previously indicated that he would serve as a representative member of the architectural/design team; the committee stated that a member representative from the Parks Commission and Port Commission plus Angie Otteson and Mike Riley could represent user department; the Trail and restrooms are on the Spit so the Harbormaster or one of his staff should be appointed also. Vice Chair Wolfe asked if staff could send out the invites to those people. She will try to locate interested artists.

The committee reviewed the proposed trail and suggested that the trail should go along the water side instead of the road side in some of the areas. Ms. Krause responded to questions regarding time frame of meetings which were held in the afternoon and lasted approximately an hour to two hours. She additionally stated that she needed to confirm with Mr. Meyer on the RFP for the Trail. Ms. Aplin stated she would be going on vacation in October. The selection committee recommendations need to be sent to Council for approval and appointment. She would like to have this completed by the first meeting in August. Ms. Wolfe commented that it may present some difficulty in locating an artist that will not be submitting a proposal.

Ms. Wolfe gave a brief explanation on architectural elements incorporated into the architectural design for the committee. The artist submitting the proposal will be submitting the design or art, there is guidelines but no specific design, the committee will be selecting the proposed artwork. Vice Chair Wolfe provided examples for clarification for a member of the committee. The number of artists or proposers is not limited and the composition of the selection committees is outlined in the Administrative Guidelines. The restrooms are not specifically for the local businesses. They are a user group. The restrooms are for the public. A recommendation for a member of the Port & Harbor Commission and Parks & Recreation Commission was made also since Angie Otteson and or Mike Riley should be asked since they will have to maintain the facilities.

APLIN/WOLFE – MOVED TO SEPARATE INTO TWO 1% FOR THE ARTS PROJECTS, TRAILS AND RESTROOMS FOR ESTABLISHING A SELECTION COMMITTEE AND THAT THE REQUEST FOR PROPOSALS STATE THAT THE AWARD MAY BE FOR ONE OR MORE RESTROOMS OR SECTIONS OF TRAIL.

There was a brief discussion on the total amount designated for the projects for 1% and the number of artists selected can be one for each restroom and section of trail.

VOTE.YES. NON-OBJECTION.UNANIMOUS CONSENT.

Motion carried.

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RESOLUTIONS

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

City Clerk

3
4 **RESOLUTION 12-071**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
7 ALASKA, NOTING THE INSUFFICIENCY OF THE PETITION
8 FOR WEBBER SUBDIVISION ROAD RECONSTRUCTION
9 AND PAVING IMPROVEMENT SPECIAL ASSESSMENT
10 DISTRICT.

11
12 WHEREAS, The petition was circulated from May 2012 to July 2012; and

13
14 WHEREAS, Signatures from property owners in favor of the road improvements petition
15 equal 42% of the property value; and

16
17 WHEREAS, Pursuant to HCC 17.04.040(a)(2) the sufficiency of the petition requires
18 signatures of the record owners of not less than one half in value of the real property in the
19 proposed improvement district; and

20
21 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, notes
22 the insufficiency of the petition for Webber Subdivision Road Reconstruction and Paving
23 Improvements.

24
25 BE IT FURTHER RESOLVED this does not preclude further petitioning by property
26 owners for road improvements for a modified area or any other type of improvement by
27 initiating a new petition.

28
29 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 13th day of
30 August, 2012.

31
32 CITY OF HOMER

33
34
35
36 _____
JAMES C. HORNADAY, MAYOR

37 ATTEST:

38
39
40 _____
41 JO JOHNSON, CMC, CITY CLERK

42
43 Fiscal Note: N/A

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Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



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Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM 12-125

TO: MAYOR HORNADAY AND HOMER CITY COUNCIL

FROM: JO JOHNSON, CMC, CITY CLERK

DATE: AUGUST 7, 2012

SUBJECT: WEBBER SUBDIVISION ROAD RECONSTRUCTION AND PAVING
IMPROVEMENT SPECIAL ASSESSMENT DISTRICT

On March 28, 2012 application was made by Carol and Thomas Renfrew to initiate a Special Assessment District. On April 11, 2012 a Request for Road Reconstruction and Paving was mailed to property owners within the district. Signatures of interested property owners were returned by the deadline, indicating sixteen (16) benefitted properties were in favor of the Special Assessment District/Local Improvement District. These signatures were sufficient to proceed to the next phase in the improvement district process, which was the petition.

In April the process for local improvement districts was amended by City Council via Ordinance 12-15. The first step (Request for Road Reconstruction and Paving) was eliminated and the newly adopted procedure began the improvement process with the petition.

On May 30, 2012 property owners within the improvement district were sent a petition with a letter explaining the newly adopted process of Ordinance 12-15. A deadline to return the signed petition was set for July 31, 2012. On this date the applicants Carol and Thomas Renfrew verbally requested an extension to gain sufficient signatures to advance the petition. New revisions of Ordinance 12-15 eliminated the option of petitioners' ability to request a 30 day extension of the petition. I conferred with City Attorney Klinkner on authorizing an extension on the petition and he confirmed there is no longer an option for a 30 day extension on a petition under the current city code.

The petition for a Special Assessment District failed for Webber Subdivision with only 42% of property values in support of the road improvement.

RECOMMENDATION:

For informational purposes only.

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Office of the City Clerk

Jo Johnson, CMC, City Clerk
Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603
(907) 235-3130
(907) 235-8121
ext: 2224, 2226, or 2227
Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

May 30, 2012

Dear Property Owner:

A request for road improvements was made for your neighborhood. The request was made by Tom Renfrew and Carol Porter-Renfrew on March 28, 2012. You were notified and many of you returned the form indicating you were interested and would like more information.

In April the process for local improvement districts was amended by the Homer City Council via Ordinance 12-15. The first step in the former process was called the request/application period. That step has been eliminated and the process now begins with a petition. We are obligated to follow the newly adopted procedure for all pending local improvement districts, thus you may find some of this process redundant.

A Special Assessment District may be initiated with petition signatures of the record owners of one half or more in value of the real property in the proposed district. We have compiled a list of the property owners within the boundaries of the Waddell Street improvement district, including your parcel(s).

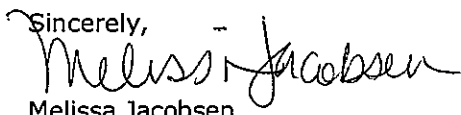
If you support the road reconstruction and paving improvements and wish for the City to determine a cost estimate of the project you will need to sign and return the Property Owner Petition. By signing you are indicating that you may favor the road improvements and wish to hear more about the project, including costs. The Property Owner Petition must be returned to the City Clerk by **July 31, 2012**.

If you are not interested in starting the road reconstruction and paving improvements you do not need to sign the Property Owner Petition. Your lack of response indicates that you are not in favor of the Special Assessment District.

Pursuant to the Homer Accelerated Roads and Trails Program, property owner contribution to road improvements is \$30 per front foot for gravel and \$17 per front foot for paving. Projects will be authorized only after a public hearing to insure public participation in the process.

We will determine the amount of interested property owners by the number of signatures that are returned. You will be notified of the results once the petition deadline has passed.

Please call with questions you may have about the Special Assessment District. We would be happy to assist you.

Sincerely,

Melissa Jacobsen
Deputy City Clerk

Enc. Property Owner Petition
Map of proposed project

REQUEST FOR ROAD RECONSTRUCTION AND PAVING FOR WADDELL STREET & WADDELL ROAD

Tom Renfrew & Carol Porter-Renfrew of 645 Waddell St. Homer, Alaska, filed a request for road reconstruction and paving improvements.
Request Date: March 28, 2012

District Name: Webber Subdivision Road Reconstruction and Paving Improvement Requested: Water _ Sewer _ Road Reconstruction X Paving X

We the undersigned owners of real property fronting, predominately, Waddell Street and Waddell Road, located within Webber, Webber No. 7, Bluff Park No. 4 Harmon Porter Addn., and Bluff Park Harmon Porter 1997 Addn. Subdivisions within the City of Homer, Alaska, request that a Homer Accelerated Roads and Trails Program Special Assessment District for road reconstruction and paving improvements be created to include the properties listed below. We represent the owners of at least one-half or more in value of the real property to be benefited by these improvements.

Pursuant to the Homer Accelerated Roads and Trails Program, property owner contribution to road improvements is \$30 per front foot for gravel and \$17 per front foot for paving. Projects will be authorized only after a public hearing to insure public participation in the process.

If you are in favor of these improvements please sign in the Signature and Date slot. Please date your signature. We ask that you include your phone number for future reference, although this is not mandatory. **Deadline for this petition is July 31, 2012.** For this petition to be sufficient, signatures representing at least one half or more in value of the real property to be benefited must be secured. If sufficient, a neighborhood meeting will be held.

IN WITNESS WHEREOF, we have set our hands:

Signature/Date (Phone Number Optional)	Property Owner Name & Address	Legal Description & Parcel Number	Assessed Property Value
	Rex D. Kaufman PO Box 15362 Fritz Creek, AK 99603	Lot 1, Bluff Park No. 4 Harmon Porter Addn. 175-100-54	\$231,000
	Wilfred V. Jr. & Jacqueline J. Dentz 656 Waddell Rd. Homer, AK 99603	Lot 2, Bluff Park No. 4 Harmon Porter Addn. 175-100-55	\$346,500
	Kevin L. Gottlieb 1842 Bootlegger Cove Dr. Anchorage, AK 99501	Lot 3, Bluff Park No. 4 Harmon Porter Addn. 175-100-56	\$387,900
	John & Barbara Valensi 418 Mt. Vernon Dr. Council Bluffs, IA 51503	Lot 4, Bluff Park No. 4 Harmon Porter Addn. 175-100-57	\$115,900
	Charles A. Gibson & Deborah A. Poore 710 Waddell St. Homer, AK 99603	Lot 5, Bluff Park No. 4 Harmon Porter Addn. 175-100-58	\$234,100

REQUEST FOR ROAD RECONSTRUCTION AND PAVING FOR WADDELL STREET & WADDELL ROAD

Tom Renfrew & Carol Porter-Renfrew of 645 Waddell St. Homer, Alaska, filed a request for road reconstruction and paving improvements.
Request Date: March 28, 2012

District Name: Webber Subdivision Road Reconstruction and Paving Improvement Requested: Water _ Sewer _ Road Reconstruction X Paving X

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IN WITNESS WHEREOF, we have set our hands:

Signature/Date (Phone Number Optional)	Property Owner Name & Address	Legal Description & Parcel Number	Assessed Property Value
	Thomas D. Renfrew & Carol L. Porter-Renfrew 645 Waddell St. Homer, AK 99606	Lot 8, Bluff Park No. 4 Harmon Porter Addn. 175-100-61	\$286,200
	Matthew Early 609 Waddell St. Homer, AK 99603	Lot 9, Bluff Park No. 4 Harmon Porter Addn. 175-100-62	\$238,300
	Kurt St. Jean 722 Waddell St. Homer, AK 99603	Lot 6A, Bluff Park Harmon Porter 1997 Addn. 175-100-64	\$227,900
	David K. & Jennifer A. Olsen PO Box 3944 Homer, AK 99603	Lot 7A, Bluff Park Harmon Porter 1997 Addn. 175-100-66	\$202,400
	John Phillip Rummery 579 Waddell St. Homer, AK 99603	Lot 2 Block 2, Webber Subdivision 175-182-02	\$149,100

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IN WITNESS WHEREOF, we have set our hands:

Signature/Date (Phone Number Optional)	Property Owner Name & Address	Legal Description & Parcel Number	Assessed Property Value
	Thomas J. & Jacqueline W. McDonough 555 Waddell St. Homer, AK 99603	Lot 4 Block 2, Webber Subdivision 175-182-04	\$144,700
	Kary B. Greeley 3430 Main St. Ste B2 Homer, AK 99603	Lot 5 Block 2, Webber Subdivision 175-182-05	\$194,400
	Kyoko Haseo C/O PO Box 1972 Soldotna, AK 99669	Lot 6 Block 2, Webber Subdivision 175-182-06 Lot 7 Block 2, Webber Subdivision 175-182-07 Lot 8 Block 2, Webber Subdivision 175-182-08	\$40,200 \$40,200 \$141,200
	Homer Hotels, LLC 575 Sterling Hwy Homer, AK 99603	Lot 11-A, Webber Subdivision No. 7 175-183-11	\$124,400

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 IN WITNESS WHEREOF, we have set our hands:

Signature/Date (Phone Number Optional)	Property Owner Name & Address	Legal Description & Parcel Number	Assessed Property Value
	Leonard H. Van Sandt 2020 Campbell Pl. Anchorage, AK 99507	Lot 13-A, Webber Subdivision No. 7 175-183-13	\$148,600
	Stephen R. & Kathleen A. Boyle 544 Waddell St. Homer, AK 99603	Lot 14-A, Webber Subdivision No. 7 175-183-14	\$133,800
	John R. & Judith E. Johnson 236 W. Rezanof Dr. Kodiak, AK 99615	Lot 15-A, Webber Subdivision No. 7 175-183-15	\$186,100
	Laura L. Todd PO Box 688 Homer, AK 99603	Lot 16-A, Webber Subdivision No. 7 175-183-16	\$97,400
	Michael C. & Rebecca B. Frye 580 Waddell St. Homer, AK 99603	Lot 17-A, Webber Subdivision 175-183-17	\$235,200

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IN WITNESS WHEREOF, we have set our hands:

Signature/Date (Phone Number Optional)	Property Owner Name & Address	Legal Description & Parcel Number	Assessed Property Value
	Paul D. Gutzler 567 Waddell St. Homer, AK 99603	Lot 3 Block 2, Webber Subdivision 175-182-03	\$143,800
	Charles & Barbara Deal PO Box 2584 Homer, AK 99603	Lot 18-A, Webber Subdivision No. 7 175-183-18	\$146,600
	Douglas L. Tuttle & Barbara D. Kaun PO Box 3542 Homer, AK 99603	Lot 12-A, Webber Subdivision No. 7 175-183-12	\$159,800
	Claudia L. Carlson PO Box 124 Homer, AK 99603	Lot 1 Block 2, Webber Subdivision 175-182-01	\$165,300

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Clerk/
4 Public Works Director

5 **RESOLUTION 12-072**
6

7 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
8 ALASKA, AWARDED A CONTRACT TO _____,
9 OF _____, _____, IN THE AMOUNT OF
10 \$_____ FOR THE 2012 STREETS PAVING PROJECT
11 AND AUTHORIZING THE CITY MANAGER TO EXECUTE
12 THE APPROPRIATE DOCUMENTS.
13

14 WHEREAS, The City Council authorized the expenditure of Homer Accelerated Roads
15 and Trails (HART) funds on May 14, 2012 (Ordinance 12-065) in the amount of \$900,000 for
16 the 2012 Streets Paving Project; and
17

18 WHEREAS, In accordance with the Procurement Policy the Invitation to Bid was
19 advertised in the Homer Tribune on July 11 and 18, 2012, in the Peninsula Clarion on July 15,
20 2012, posted on the Clerk's home page, and sent to in-state plans rooms; and
21

22 WHEREAS, Bids were due on August 9, 2012 and _____ bids were received; and
23

24 WHEREAS, Bids were opened and the firm of _____ was determined to
25 be the low responsive bidder and found to be qualified to complete the work; and
26

27 WHEREAS, This award is not final until written notification is received by the firm from
28 the City of Homer.
29

30 NOW, THEREFORE, BE IT RESOLVED, that the City Council of Homer, Alaska,
31 approves the award of the construction contract for the 2012 Streets Paving Project to the firm of
32 _____, of _____, _____, in the amount of \$_____ and authorizes
33 the City Manager to execute the appropriate documents to complete construction.
34

35 PASSED AND ADOPTED by the Homer City Council this 13th day of August, 2012.
36

37 CITY OF HOMER
38
39

40 _____
41 JAMES C. HORNADAY, MAYOR
42

43 ATTEST:
44

45 _____
46 JO JOHNSON, CMC, CITY CLERK
47

47 Fiscal Note: \$_____, Project No. 160-766, 2012 Streets Paving Project

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INVITATION TO BID
By the City of Homer, Alaska, for the
2012 Paving Project

Sealed bids for the construction of **2012 Paving** project will be received at the office of the City Clerk, City Hall, City of Homer, 491 East Pioneer Avenue, Homer, Alaska, until 2:00 PM, Thursday, **August 9, 2012**, at which time they will be publicly opened and read. The time of receipt will be determined by the City Clerk's time stamp. Bids received after the time fixed for the receipt of the bids shall not be considered. Bidders are required to be on the plan holder's list to be considered responsive. To be on the Bidder's List (and to obtain bid documents contact: City Clerk, 491 E. Pioneer Avenue, Homer, Alaska 99603, (907) 235-3130.

The project is funded through the City of Homer Accelerated Road and Trails fund. The City's local bidders 5% preference requirements and state prevailing wage rates will apply. The project consists of furnishing all labor, materials, equipment, tools, supervision, and other facilities necessary to perform the desired services. The work includes, but is not limited to, the following:

Grind 155,000 SF of asphalt pavement, adjust sewer manholes and water valves to grade, incorporate ground asphalt into subgrade, import 500 CY of leveling course, install 160,000 SF of asphaltic pavement, install striping and other miscellaneous work.

Please direct all technical questions regarding this project to: Jan Jonker, City of Homer, Public Works Department, 3575 Heath Street, Homer, Alaska, 99603, (907) 235-3170

A pre-bid conference will be held on Thursday, **July 23, 2012** at 1:30 PM at the Homer Public Works Offices to answer any questions bidders may have.

Plans and specifications may be downloaded at no charge or hard copies can be obtained at the office of the City Clerk upon payment of \$195 per set (\$230 for overnight delivery). City of Homer Standard Construction Specifications 2011 Edition (containing general contract provisions) may be downloaded from the City's web site. All fees are non-refundable. The City of Homer reserves the right to accept or reject any or all bids, to waive irregularities or informalities in the bids, and to award the contract to the lowest responsive bidder.

DATED this 6th day of July, 2012.

CITY OF HOMER

Walt Wrede, City Manager

Homer Tribune – July 11, July 18, 2012
Peninsula Clarion – July 15, 2012

Fiscal Note: 160-766

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 Mayor/City Council

4 **RESOLUTION 12-073**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
7 ALASKA, SUPPORTING THE HOMER CHAMBER OF
8 COMMERCE *HOO-RAH HOMER* EVENT PLANNED FOR
9 JUNE 13 – 16, 2013.

10
11 WHEREAS, The concept of Hoo-Rah Homer represents forward thinking that will
12 positively affect the community of Homer for years to come; and
13

14 WHEREAS, Hoo-Rah Homer will offer the community of Homer the opportunity to
15 thank our service men and women; and
16

17 WHEREAS, Hoo-Rah Homer will involve almost every community business and
18 individual; and
19

20 WHEREAS, Hoo-Rah Homer will be a family oriented and fun-filled four day event filled
21 celebration.
22

23 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska,
24 supports the concept and fulfillment of Hoo-Rah Homer for the proposed dates of June 13, 14,
25 15, and 16 of 2013.
26

27 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 13th day of
28 August, 2012.
29

30 CITY OF HOMER
31
32

33
34 _____
35 JAMES C. HORNADAY, MAYOR

36 ATTEST:
37
38

39 _____
40 JO JOHNSON, CMC, CITY CLERK

41 Fiscal Note: N/A

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1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager

4 **RESOLUTION 12-074**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,
7 ALASKA, AUTHORIZING THE CITY MANAGER TO
8 NEGOTIATE A TRANSFER OF RESPONSIBILITY
9 AGREEMENT WITH THE ALASKA DEPARTMENT OF
10 TRANSPORTATION AND PUBLIC FACILITIES WHICH
11 DESIGNATES THE CITY AS THE ENTITY RESPONSIBLE
12 FOR ENGINEERING, DESIGN, AND CONSTRUCTION OF
13 TRAFFIC CONTROL IMPROVEMENTS AT THE
14 INTERSECTION OF MAIN STREET AND THE STERLING
15 HIGHWAY.

16
17 WHEREAS, The Main Street / Sterling Highway intersection has been identified by the
18 Alaska Department of Transportation and Public Facilities (ADOT/PF) and the Homer Police
19 Department as the most dangerous intersection in the community; and

20
21 WHEREAS, The Homer Intersections Study, completed by ADOT/PF in 2005 identified
22 this intersection as one that should have traffic control improvements installed by this date due to
23 traffic counts and accident data; and

24
25 WHEREAS, The City and ADOT/PF have discussed a number of ways to obtain funding
26 to construct intersection improvements but to date, no such funding has been obtained and
27 previous cost estimates exceeded the amount of funding the City was able to contribute; and

28
29 WHEREAS, The City has obtained a Legislative Grant in the amount of \$2,000,000 for
30 improvements to this intersection and/or Main Street itself; and

31
32 WHEREAS, The City Council views this as a public safety issue, wants to see the
33 problem addressed as quickly as possible, is on record as supporting construction of a traffic
34 signal if that appears to be the quickest and most affordable solution, and is willing to contribute
35 the Legislative Grant toward the cost of construction; and

36
37 WHEREAS, ADOT/PF has recently indicated to the City that a traffic signal could be
38 constructed without all of the desirable associated intersection improvements for the amount of
39 money available and further, that the quickest way to get this done is for the City to assume
40 responsibility for construction.

41 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council finds that
42 assuming primary responsibility for construction of intersection improvements at Main Street
43 and the Sterling Highway is in the public interest and it is willing to contribute the Legislative
44 Grant for that purpose.

45
46 BE IT FURTHER RESOLVED that the Council hereby authorizes the City Manager to
47 negotiate a Transfer of Responsibility Agreement with ADOT/PF which designates the City as
48 the entity responsible for engineering, design, and construction of traffic control improvements at
49 the intersection of Main Street and the Sterling Highway.

50
51 PASSED AND ADOPTED by the Homer City Council this 13th day of August, 2012.

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53
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57

CITY OF HOMER

JAMES C.HORNADAY, MAYOR

58 ATTEST:

59
60
61

JO JOHNSON, CMC, CITY CLERK

62
63
64 Fiscal Note: \$2 Million Legislative Grant

MEMORANDUM 12-127

TO: Mayor Hornaday / Homer City Council

FROM: Walt Wrede

DATE: August 7, 2012

SUBJECT: Main Street and Sterling Highway Intersection

At the last Council meeting, during the Manager's Report, I informed you that ADOT/PF was proposing to apply for HSIP Funds to construct traffic control improvements at the intersections of Main Street and the Sterling Highway and Main Street and Pioneer Ave. HSIP funds are available for improvements at dangerous intersections. There was discussion about how long it was taking to obtain improvements at this intersection and what the available options might be to get this done.

One available option to get improvements constructed quickly was for the City to assume responsibility for design and construction. It was agreed that I should bring a resolution forward that expressed support for this approach in order to get the issue on the table and generate further discussion and action. The Council also asked for more information about DOT/PF's intent, the scope of the project they were proposing, and how much money the City would be leaving on the table if it simply went ahead and did this work itself in order to save time.

This agenda contains a resolution authorizing the City Manager to negotiate a Transfer of Responsibility Agreement with ADOT/PF that makes the City the responsible party for engineering and construction. Since the last meeting, ADOT/PF, based upon the City's comments, has revised its application for HSIP funds and upgraded the budget (\$2.8 Million) and the scope of work (all desirable intersection enhancements including turning lanes on Main Street). DOT/PF says this work can be accomplished in three years or less. I think this development changes the landscape significantly.

If the City chooses to move ahead and build the improvements itself in the next year, it will potentially be leaving a significant amount of money on the table, not to mention an improvement that will be better than what the City can afford on its own (the legislative grant). This is after all, the intersection of two State roads and improvements here are ultimately a State responsibility. This of course, must be weighed against the public safety risks associated with waiting another 2 or 3 years.

In our view (Carey and I), the best option for the City may be to allow the State to go ahead with its proposal and for the City to pledge its \$2 Million toward the project and related improvements to Main Street. This would accomplish several things. First, it would insure that the City received good improvements there, not temporary or half baked ones. Second, the local match would help this project

score much higher and increase the likelihood of funding. Third, a higher priority, well funded project is more likely to be constructed quickly.

Other alternatives for discussion include 1) let DOT/PF move ahead as planned and use the legislative grant entirely for improvements on Main Street itself 2) seek a Legislative re-appropriation of the grant money and use it for City owned streets that are a high priority like the proposed new East-West Corridor from Lake to Bartlett, and 3) adopt this resolution and construct a traffic signal as quickly as possible.

RECOMMENDATION: Vote this resolution down, pledge the legislative grant toward the project and associated improvements to Main St. itself, and send a message to ADOT/PF that says the City is willing to pledge the funds provided that it gets reasonable assurance that the intersection improvements can be completed within 2 years. If not, request interim improvements like a blinking light / four- way stop.

Walt Wrede

From: Bosin, Anna D (DOT) [anna.bosin@alaska.gov]
Sent: Friday, July 27, 2012 9:13 AM
To: Walt Wrede; Thomas, Scott E (DOT); Carey Meyer
Cc: Rick Abboud; Lincoln, Gary E (DOT); Linnell, John R (DOT); Morton, Kenneth M (DOT); Biloan, Joselyn (DOT)
Subject: RE: Homer Intersections

Thank you for your comments. Please see my response in RED below:

From: Walt Wrede [mailto:wwrede@ci.homer.ak.us]
Sent: Thursday, July 26, 2012 11:00 AM
To: Bosin, Anna D (DOT); Thomas, Scott E (DOT); Carey Meyer
Cc: Rick Abboud
Subject: RE: Homer Intersections

Anna:

Thanks for providing the City of Homer with the opportunity to comment.

Main St. and Pioneer: We have no comments on this intersection proposal at this time. What DOT/PF proposes there looks like it would work well under present conditions. We will proceed with this nomination as reviewed

Main St. and Sterling: We appreciate the attention to this intersection and we encourage you to make the application. Maybe we were told this, but we were disappointed to see that the proposal is bare bones and does not include intersection improvements like turning lanes on Main St. If we had known this could be done for only \$1.1 Million we might have suggested that the City do the project itself earlier. Perhaps the intent is for this to be a stop gap measure to address an immediate problem until other improvements can be funded later, like turning lanes or a roundabout. But who knows how long that will take. If possible, the City recommends asking for the additional funds necessary to make this fully functional intersection. After internal review of this draft nomination, and the re-evaluation of the HSIP program funds for this FFY13, we will be modifying this intersection nomination to be "Main St and Sterling Highway Intersection Improvement." We will include in this nomination package a planning level estimate for both a roundabout and a signalized intersection with turning lanes on Main Street. During the design process, the possibility of either a roundabout or signalized intersection will be vetted.

If it is not possible to request additional funding, perhaps we could talk about adding the \$2 Million the City received through a Legislative grant to get the intersection needed. The City Council is currently considering its options with respect to that grant. The \$2M you have can be used to supplement the design/ROW for improvements. Without those funds set aside exclusively for this project, we cannot use them as a credit towards meeting the benefit cost analysis.

Hope these comments are helpful. Please call if you have questions.

Regards,

Walt Wrede
City Manager

From: Bosin, Anna D (DOT) [mailto:anna.bosin@alaska.gov]
Sent: Monday, July 23, 2012 1:29 PM
To: Thomas, Scott E (DOT); Walt Wrede; Carey Meyer
Subject: RE: Homer Intersections

Hi Walt and Carey-

Scott is out until next Monday. Do you have any comments, questions, concerns regarding the HSIP nomination package for projects proposed in Homer? Please let me know so I can incorporate them. I am hoping to get this finalized this week for submittal to headquarters first thing next week. Thanks!

-Anna

Anna Bosin, P.E.
HSIP Coordinator
AKDOT&PF
907.269.0643
907.269.0654 fax

From: Thomas, Scott E (DOT)
Sent: Monday, July 16, 2012 1:12 PM
To: Walt Wrede; 'cmeyer@ci.homer.ak.us'
Cc: Biloan, Joselyn (DOT); Bosin, Anna D (DOT); Vanderwood, Randy D (DOT)
Subject: Homer Intersections

Walt, Carey,

Attached are DRAFT nominations only for Homer: Sterling and Main, Pioneer and Main. I have tested All Way Stop operations for warrants and traffic simulation at summer Level of Service B. It meets criteria as pointed out in 2005 and will perform acceptably. In Design we could consider Yellow/Red in the winter season vs Red/Red in the summer.

However, that presents some concerns, for consistency at this time, I would propose we start with the concept of red/red year around to keep everyone clear with the least confusion.

Will go to HQ July 30th, then FHWA approval by Sept 30th.

If approved, the 2 intersections would be eligible for federal funds and take 2 to 3 years to deliver with permitting, ROW, etc. Given our funding schedules, I recommend this. This would leverage your other Main Street funds.

Scott Thomas
Traffic Safety Engineer
DOT/PF Central Region
907-269-0633
scott.thomas@alaska.gov

MEMORANDUM

State of Alaska


Department of Transportation & Public Facilities
Design and Engineering Services – Central Region
Traffic, Safety and Utilities Section

TO: Jeff Jeffers, P.E.
State Traffic Engineer
Headquarters

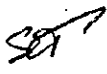
DATE: July 31, 2012

TO: Jennifer Witt, Chief
Planning and Administrative Services
Central Region

FILE NO:

THRU: Ken Morton, P.E. 
Preconstruction Engineer
Central Region

PHONE NO: 269-0639

FROM: Scott Thomas, P.E. 
Regional Traffic Engineer

SUBJECT: 2012 CR HSIP Nominations
(FFY 2013+) Submittal 1

New Candidate Nominations for the 2012 HSIP Program are attached for approval. Thirteen (13) new projects are submitted for consideration in the Statewide Transportation Improvement Program (STIP) and AMATS Transportation Improvement Program (TIP). We request the State Traffic Engineer submit these new candidates to the Federal Highway Administration for HSIP Program approval.

In addition to the new project candidate nomination packets, a six-year HSIP Program funding plan has been updated and is included for review. Please note that more nominations are needed to cover FFY14. This will require a variety of HSIP scopes that meet the STSP on fast schedules. Central Region plans to continue to nominate HSIP projects past the July 31st deadline.

Nomination	Project	B/C	Project Cost	Est. Annual Maint. Cost	Goals, STSP Conformance
13CR01	Sterling Highway & Main Street (Homer) Intersection Improvements	0.31:1	\$2,804,000	\$0-\$7,500	Intersection angle collisions reduction
13CR02	Muldoon Road Channelization Improvements: 11 th Court to Boundary Ave	0.74:1	\$3,823,000	\$15,000	Intersection angle collisions reduction, non-motorized collision reduction
13CR03	Parks Hwy & Petersville Rd Intersection Improvements	2.05:1	\$364,000	\$1,500	Intersection angle collisions reduction

2012 HSIP Nominations for FFY13+ CR HSIP

13CR04	Sterling Hwy & North Fork Rd (Anchor Pt) Intersection Improvements	2.07:1	\$341,000	\$1,500	Intersection angle collisions reduction
13CR05	Pioneer Ave & Main St (Homer) Intersection Improvements	0.31:1	\$404,000	\$1,500	Intersection angle collisions reduction, special users crash reduction
13CR06	O'Malley Rd & Elmore Rd Intersection Improvements	0.47:1	\$345,300	\$1,500	Intersection angle collisions reduction
13CR07	Bogard Rd & Seldon Rd Intersection Improvements	0.44:1	\$335,000	\$1,500	Intersection angle collisions reduction
13CR08	Glenn Highway Continuous Lighting, MP 27-31	0.44:1	\$9,231,300	\$75,000	All Nighttime and animal collision reduction
13CN01	Central Region Guardrail Delineation Enhancements	Est. 5.2: min	\$772,000	\$3,000	Single Vehicle Run off Road Collisions reductions with guardrail, Secondary lane departure reduction in head-on collisions.
13CN02	Seward Hwy MP 85.5 Avalanche Warning System	N/A	\$2,275,000	TBD (~3,000)	Severe crash risk prevention through offsite detection of avalanches. Entirely Phase 2 ITS obligation and delivery.
13CN03	C Street Advance Train Warning System	N/A	\$404,300	\$1,500	Rail-Highway Xing Traffic Control Devices to maximize reduction in rear-end crashes, train-vehicle crashes due to queuing.
13CN04	C Street Railroad Crossing, Pathway Traffic Control Devices	N/A	\$240,000	\$1,500	Rail-Highway Xing Traffic Control Devices towards crash prevention
13CN05	Kodiak Areawide Delineation Improvements	N/A	\$433,000	\$1,500	Lane Departure Crash Reduction
	TOTAL Nominations		\$21,771,900		

Central Region's HSIP screening includes evaluating the *High Accident Location Screening Process Intersection and Segment Spreadsheets* included in this report as well as sliding spot analysis. These spreadsheets show locations throughout the region where thresholds of 1 fatality or 2 major injuries or safety indices are met. In addition to using these spreadsheet tools, the Central Region reached out to the Municipality of Anchorage, Matanuska-Susitna Borough, and the City of Homer, and the Alaska Railroad Corporation for nomination input and review of this round of projects.

If you have any questions or need additional information, please contact Anna Bosin, P.E., HSIP

2012 HSIP Nominations for FFY13+ CR HSIP

Coordinator at 269-0643, or Scott Thomas P.E., Regional Traffic Engineer at 269-0639.

cc: Anna Bosin, P.E., HSIP Coordinator; Traffic, Safety & Utilities, Central Region, DOT/PF;
Scott Thomas, P.E., Regional Traffic Engineer; Traffic, Safety & Utilities, Central Region,
DOT/PF;
Gary Lincoln, P.E., Chief, Highway Design Section, Central Region DOT/PF;
John Linnell, P.E., Chief, Traffic, Safety & Utilities, Central Region, DOT/PF;
Stephanie Mormillo, P.E., Municipal Traffic Engineer, Municipality of Anchorage;
Tom Brooks, P.E., Chief Engineer, Alaska Railroad Corporation;
Dan Breeden, P.E., Director, MSCVE Division, DOT/PF.

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MEMORANDUM 11-023

TO: Mayor Hornaday / Homer City Council

FROM: Walt Wrede

DATE: February 15, 2011

SUBJECT: Main Street / Sterling Highway Intersection

At the last meeting I informed the Council that the Department of Transportation had recently contacted me regarding the Main Street / Sterling Highway intersection. In short, the Department stated that it wanted to nominate this intersection improvement project for the STIP but would like the City's concurrence before it did so. It was stated that \$2 Million was not enough money to construct either a roundabout or a traffic signal. The cost estimate for a traffic signal is \$3 Million and the estimate for a roundabout is \$4 million. Both projects would require an extensive reconstruction of the intersection. The advantage to adding this project to the STIP is that additional federal funding can be leveraged. A disadvantage is that it likely means the project will take longer to complete. DOT/PF reiterated that it preferred a roundabout and offered to allow the City to help further define the project scope of work. The additional work could include bringing Main Street up to City urban road standards, which is attractive because the City has been requesting that for years.

This meeting agenda contains a resolution that requests that DOT/PF place this intersection project on the STIP list and expand the scope of work to include bringing Main Street up to City urban road standards and completing the promised traffic control improvements at the Main St. / Pioneer Ave. intersection. It says that in exchange, the City will provide the \$2 Million Legislative grant it received for the project as a match and take over ownership and maintenance responsibility for Main Street. I drafted this resolution to get this topic officially on the table and open for discussion and Council action.

Following are several things to consider as you are ponder this resolution:

1. Other intersections. This resolution may not be asking for enough. You may recall that the intersections study listed four or five intersections at which traffic control improvements are justified by 2011. This included Pioneer and Sterling and Heath and Sterling. All of these projects were once combined and nominated as a single STIP project. The project was dropped when federal highway receipts plummeted. It looks as though there might be a significant new federal investment in basic infrastructure in the next few years. Having all of these intersections on the STIP list now might be very beneficial.

2. Time is of the essence: Council has stated that it wants traffic control at this intersection ASAP. It might be worth considering a clause that says something to the effect that if this intersection cannot be improved within a certain time frame, that the \$2 Million be used to construct a traffic signal without all of the other intersection improvements.
3. Affirm the Current Position: The Council has the option of declining to request that this project be added to the STIP and reaffirming that it wants a traffic signal ASAP, without the desired intersection improvements, if necessary.

RECOMMENDATION: Approve the attached resolution.

Resolution Details

FAILED

CITY OF HOMER
HOMER, ALASKA

City Manager

RESOLUTION 11-017

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, REQUESTING THAT THE STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES ADD THE PROPOSED MAIN STREET / STERLING HIGHWAY INTERSECTION IMPROVEMENTS PROJECT TO THE STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP), EXPAND THE PROJECT TO INCLUDE BRINGING MAIN STREET UP TO URBAN ROAD STANDARDS AND ADDING TRAFFIC CONTROL IMPROVEMENTS AT MAIN STREET AND PIONEER AVENUE, AND STIPULATING THAT IN RETURN, THE CITY WILL COMMIT \$2 MILLION IT RECEIVED FROM A LEGISLATIVE GRANT FOR THE PROJECT AS A MATCH AND ASSUME RESPONSIBILITY FOR OWNERSHIP AND MAINTENANCE OF MAIN STREET.

WHEREAS, The Alaska Department of Transportation and Public Facilities (ADOT/PF) produced a Homer Intersections Study several years ago which identified the Main Street / Sterling Highway intersection as the intersection most in need of traffic control; and

WHEREAS, The City of Homer received a legislative grant in the amount of \$2 Million dollars for Main Street and Main Street / Sterling Highway Improvements in 2008; and

WHEREAS, The City has been working with DOT/PF for several years in an attempt to secure upgrades for Main Street and has stated that it will assume ownership and maintenance responsibility for Main Street if the State brings it up to urban road standards similar to what occurred at Bartlett Street; and

WHEREAS, In 2009, DOT/PF informed the City again that it preferred to construct a roundabout at the Main Street / Sterling intersection, that \$2 Million was not enough for a roundabout, and that it was not enough to improve both the intersection and Main Street itself; and

WHEREAS, The City Council subsequently determined that this intersection was dangerous and needed traffic control as quickly as possible and requested that DOT/PF install a traffic signal using the funds available; and

WHEREAS, DOT/PF has informed the City that \$2 Million is not enough even for a traffic signal because significant intersection improvements would be required including underground utility work, curb and gutter work, turning lanes, and land acquisition; and

WHEREAS, DOT/PF recently informed the City that it would like to nominate the project for the Statewide Transportation Improvement Program (STIP List) so that it could obtain the additional federal funding necessary to complete the project and invited the City to help define the project parameters.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby requests that the ADOT/PF place the Main Street / Sterling Highway Intersection Improvements Project on the STIP List and that the project scope be expanded to include bringing Main Street up to City urban road standards and installation of the promised traffic control improvements at the Main Street / Pioneer Avenue intersection.

BE IT FURTHER RESOLVED in exchange, the City agrees to commit the \$2 Million it received in a legislative grant for the Main Street / Sterling Highway Intersection to the project as a match and assume ownership and maintenance responsibility for Main Street.

PASSED AND ADOPTED by the Homer City Council this 15th day of February, 2011.

CITY OF HOMER

JAMES C. HORNADAY, MAYOR
ATTEST:

JO JOHNSON, CMC, CITY CLERK

Fiscal Note: N/A

Walt Wrede

From: Jo Johnson
Sent: Tuesday, August 07, 2012 11:20 AM
To: Walt Wrede
Subject: Main Street Intersection

February 28, 2011 – City Manager’s Report:

City Manager Wrede reported he informed DOT the Main Street/Sterling Highway Intersection resolution failed and that Council prefers to go ahead with a scaled back intersection improvement with a traffic signal. Council is not pleased it will be another two years before the project and requests an interim short term improvement to address immediate safety concerns. Council will opt for the bigger STIP project later on.

Jo Johnson

City Clerk
City of Homer
491 E. Pioneer Ave.
Homer, AK 99603
907-235-3130 Fax 907-235-3143

PUBLIC RECORDS LAW DISCLOSURE: Most e-mails from or to this address will be available for public inspection under Alaska public records law.

**COMMENTS OF THE
AUDIENCE**

**COMMENTS OF THE
CITY ATTORNEY**

**COMMENTS OF THE
CITY CLERK**

**COMMENTS OF THE
CITY MANAGER**

**COMMENTS OF THE
MAYOR**

**COMMENTS OF THE
CITY COUNCIL**

ADJOURNMENT