

ACTION AGENDA
Tuesday, March 26, 2013
Worksession
Committee of the Whole
Regular Meeting

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 4:00 P.M.

Councilmembers Zak has requested excusal.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

APPROVED without discussion.

3. Land Allocation Plan – Joint Worksession with Advisory Bodies

Memorandum 13-044 from Planning Technician as backup.

Memorandum 13-040 from Economic Development Advisory Commission as backup.

Memorandum 13-041 from Planning Commission as backup.

Memorandum 13-042 from Parks and Recreation Advisory Commission as backup.

Memorandum 13-043 from Library Advisory Board as backup.

Councilmembers discussed the Land Allocation Plan and recommendations from the advisory bodies.

4. COMMENTS OF THE AUDIENCE

There were two who commented.

5. ADJOURNMENT NO LATER THAN 4:50 P.M.

Mayor Wythe adjourned the meeting at 4:42 p.m.

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Mayor Wythe called the meeting to order at 5:00 p.m.

Councilmember Zak have requested excusal.

2. **AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)
3. **WELLNESS COMMITTEE REPORT**
4. **CITY LOGO AND GRAPHIC USAGE STANDARDS**
5. **CONSENT AGENDA**
6. **REGULAR MEETING AGENDA**
7. **COMMENTS OF THE AUDIENCE**

There were two who commented.

8. **ADJOURNMENT NO LATER THAN 5:50 P.M.**

Mayor Wythe adjourned the meeting at 5:32 p.m.

REGULAR MEETING AGENDA

Session 13-08, a Regular Meeting of the Homer City Council was called to order on March 26, 2013 at 6:00 p.m. by Mayor Mary E. Wythe at Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: BURGESS, DOLMA, HOWARD, LEWIS,
ROBERTS

ABSENT: DOLMA

STAFF: CITY MANAGER WREDE
DEPUTY CITY CLERK JACOBSEN
COMMUNITY & ECONOMIC DEVELOPMENT
COORDINATOR KOESTER
IT MANAGER POOLOS
PORT AND HARBOR DIRECTOR HAWKINS
PUBLIC WORKS DIRECTOR MEYER

Councilmember Zak's absence was excused.

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The agenda was approved by consensus of the council with the following change:

PRESENTATIONS- Lobbyist's Report written materials as backup.

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

There was no public comment.

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of March 11, 2013. City Clerk. Recommend adoption.
- B. **Memorandum 13-038**, from Mayor Wythe, Re: Reappointment of Caroline Venuti to the Transportation Advisory Committee.
- C. **Ordinance 13-08**, An Ordinance of the City Council of Homer, Alaska, Amending the 2013 Operating Budget by Appropriating Up to \$110,000 From the Sewer Reserve Fund for the Repair of Flood Damage at the Wastewater Treatment Plant and Implementing Mitigation Measures. City Manager/Public Works Director. Recommended dates: Introduction March 26, 2013, Public Hearing and Second Reading April 8, 2013.

Memorandum 13-039 from Public Works Director as backup.
- D. **Ordinance 13-09**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds and Establishing a Project Budget for Administration and Direct Services Provided in Support of the Homer Natural Gas Distribution System Special Assessment District. City Manager. Recommended dates: Introduction March 26, 2013, Public Hearing and Second Reading April 8, 2013.
- E. **Resolution 13-028**, A Resolution of the City Council of Homer, Alaska, Adopting the City of Homer Logo and the City of Homer Logo and Graphic Usage Standards. City Manager. Recommend adoption.

Memorandum 13-046 from Graphic Standards Team as backup.

- F. **Resolution 13-029**, A Resolution of the City Council of Homer, Alaska, Approving a Ten Year Lease with No Options for Fortune Sea, LLC on Lot 19, Homer Spit Subdivision No. 5. City Manager. Recommend adoption.
- G. **Resolution 13-030**, A Resolution of the City Council of Homer, Alaska, Awarding the Contract for the Light Vehicle Purchase for the Port and Harbor, Fire Department, and Police Department to the Firm of Kendall Ford Wasilla of Wasilla, Alaska, in the Amount of \$91,281.00 and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk. Recommend adoption.

Memorandum 13-045 from Port and Harbor Director as backup.

- H. **Resolution 13-031**, A Resolution of the City Council of Homer, Alaska, Inviting the Governor to Have the Governor's Family Picnic in Homer. Mayor. Recommend adoption.

APPROVED/ADOPTED without discussion

6. VISITORS

None

7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

- A. **Anderson Group**, Lobbyist Report, via Skype, 10 minutes

Linda Anderson and Yuri Morgan updated the council on legislative activity in Juneau, primarily the status of the state operating budget.

- B. Borough Report

- C. Commissions/Board Reports:

- 1. Library Advisory Board
- 2. Homer Advisory Planning Commission
- 3. Economic Development Advisory Commission
- 4. Parks and Recreation Advisory Commission

Deb Lowney, Parks and Recreation Advisory Commissioner, commented on the Parks and Recreation Advisory Commission activities, including tree clearing at Hornaday Park to clear out near fences and help with drainage, consideration of the Diamond Creek Management Plan which they encourage the council to approve, Mariner Park improvements now that the driveway has been relocated, supporting a recreation facility, and a new pavilion and day use area improvements at Hornaday Park. They were approved for a \$7,500 Land/Water Conservation Grant it does require matching funds, but it is exciting to know they were approved and came in number one on the list. They encourage council to move forward with matching funds for improvements at the camp ground and the always huge issue of drainage. The commission is working on the program for adopting parks and adopting trails, in April Church on the Rock is going to adopt a portion of the improvements at Hornaday park, she hopes it will continue past this spring, and again, Rotary is going to take on Ben Walters park. She shared the commission's concern about the importance of having the spit camp ground opened the summer and dealing with the issue of the dredge spoils in the area. With the gas line coming in the commission encouraged the use of the cleared areas for trails. Lastly Ms. Lowney emphasized the importance of recreation in our community; this past month there has been major events each weekend including ski races, wrestling, the fishing derby, and sea to ski happening this weekend. Hotels are being filled and stores and restaurants are being blanketed with visitors coming in. The revenue these events bring into the community is amazing and appreciated by all. Let's keep putting services and support into recreation so we can provide it adequately. After hearing about the City's wellness program, let's talk about a community wellness program and that comes from giving parks and trails a real face lift and maintaining to promote wellness to our community.

5. Port and Harbor Advisory Commission

D. Mayor Wythe's Report – Juneau Trip of February 26-28, 2013

Mayor Wythe commented that she and City Manager Wrede will be going back to Juneau in April for their second trip. This first trip was pretty busy and they were able to identify funds that we knew were there and one for \$5 million in the STIP which is an authorization to allocate fund for Lake Street reconstruction, if the funds come through from the federal government.

8. PUBLIC HEARING(S)

- A. **Ordinance 13-07**, An Ordinance of the City Council of Homer, Alaska, Amending the 2013 Operating Budget by Appropriating up to \$42,450 from the Sewer, Water and Fleet Reserve Fund for the Purchase of a Steamer Truck. City Manager/Public Works Director. Recommended dates: Introduction March 11, 2013, Public Hearing and Second Reading March 26, 2013.

Memorandum 13-037 from Public Works Superintendent as backup.

There were no public comments.

ADOPTED without discussion.

9. ORDINANCE(S)

10. CITY MANAGER'S REPORT

A. City Manager's Report

City Manager Wrede reminded the council and listeners about the Tsunami Warning Test tomorrow at 945 a.m.

Mr. Wrede noted that the Borough Assembly approved the loan agreement for the Natural Gas Special Assessment District and the City has signed a construction contract with Enstar. He invited Public Works Director Meyer to come forward and give feedback about the process from the Public Works perspective.

Public Works Director Meyer explained that it is Public Works' responsibility to coordinate the placement of utilities within street rights of way. Public Works has been concerned about minimizing cost and impact to community as the project has been coming together so they have been spending a lot of time with Enstar during their bidding process to encourage them to communicate what will be expected of the potential contractors, resulting in the mutual recognition that much coordination will be needed for this large project that is moving along quickly. Public Works plans to work closely with Enstar and the other utilities to have locates completed ahead of the contractors as they progress through the subdivisions. The goal is to have resolve problems before the contractors begin work in the neighborhoods. Regarding communication with property owners, Public Works Director Meyer said he envisions that the city's website will have a link to Enstar's project site so people will be able to keep track of Enstar's progress.

Councilmember Burgess asked what will be the best way for public members to communicate their concerns during the tree removal process. Public Works Director Meyer explained that the work is being done in the rights of way, and they will be cleared. Enstar will be working to minimize impacts to vegetation close and root systems close to the right of way. Members of the public are welcome to call or email Public Works with concerns about their trees.

There was discussion regarding construction timelines and construction may begin as early as May 15.

City Manager Wrede said he had a meeting with the bond bank regarding their sale schedule, and he plans to have the city's application ready for the board's meeting on May 2. The bond sale will be mid-June and close at the end of June. This will tie in nicely with the Municipal Harbors Grant funds and improvements on system 5 could start this fall.

City Manager Wrede also commented briefly regarding the Deep Water Dock TORA, and Harbormaster Hawkins gave an update on the drill rig, explaining that the weather has held them up but they have the green light from the Coast Guard and three tugs standing by in the harbor.

11. CITY ATTORNEY REPORT

12. COMMITTEE REPORT

- A. Public Arts Committee
- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report
- G. Water and Sewer Rate Task Force

Mayor Wythe commented that the task force held its final public hearing and elected to move forward with their draft plan. She noted that this is only a recommendation to council it is not set in stone. She hopes to present at the next worksession.

13. PENDING BUSINESS

14. NEW BUSINESS

15. RESOLUTIONS

16. COMMENTS OF THE AUDIENCE

Cathy Ulmer, city resident, said she appreciates the city's wellness plan and reminded everyone that tomorrow is the 49th anniversary of the 1964 earthquake.

Public Works Director Meyer announced that there will be an open house regarding the spit trail improvements tomorrow at 4 pm with maps and information. There will be a formal presentation at the Port and Harbor Commission meeting at 5:00.

17. COMMENTS OF THE CITY ATTORNEY

18. COMMENTS OF THE CITY CLERK

Deputy City Clerk Jacobsen commented about the openings on the City's advisory bodies.

19. COMMENTS OF THE CITY MANAGER

City Manager Wrede said it is great to see Barbara back.

20. COMMENTS OF THE MAYOR

Mayor Wythe said she is happy to see Barbara here and looking well.

21. COMMENTS OF THE CITY COUNCIL

Councilmember Howard thanked her husband and daughter for encouraging her not to send in her resignation in back in January but to wait another month. She was glad to be here and appreciated the council's patience while she was away. She also congratulated the South Peninsula Hospital for being awarded as one of the top 100 critical access hospitals in the United States for the second year in a row. There are 1300 designated hospitals, 13 in Alaska, and two received recognition, our own hospital and also Ketchikan. She congratulated the Board of Directors, the CEO, and more importantly the magnificent staff and doctors that support our hospital. Imagine where we would be if we didn't have this fine of medical care.

Councilmember Lewis welcomed Barbara back. He and Beau have to be careful because she will keep them in line.

Councilmember Burgess said he is happy to have Barbara back. He encouraged the public to take time to look at where the gas lines are going to go, to interface with the city, and to keep an eye on what is happening with the gas line. Get ahead of the process, inform yourself, and reach out. It's about to get interesting here.

Commissioner Dolma welcomed Barbara back. This is going to be a busy summer, not only with the gas line, but with parks, trails, and the docks.

Mayor Pro Tempore Roberts said she is really happy to have Barbara back, she really missed her a lot and it is good to see her back at the table. She noted a correction to City Manager Wrede's comment, that he was correct that Enstar didn't take her money last week when she signed up for service, they did take it this week.

22. ADJOURNMENT

There being no further business to come before the Council the meeting is adjourned at 7:05 p.m. The next Regular Meeting is Monday, April 8, 2013 at 6:00 pm and Committee of the whole at 5:00 pm. All meeting scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.