

ACTION AGENDA

Tuesday, May 28, 2013
Worksession
Committee of the Whole
Regular Meeting

WORKSESSION AGENDA

1. CALL TO ORDER, 4:00 P.M.

Mayor Wythe called the meeting to order at 4:01 p.m.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

3. Water and Sewer Rates

4. COMMENTS OF THE AUDIENCE

There were two who commented.

5. ADJOURNMENT NO LATER THAN 4:50 P.M.

Mayor Wythe adjourned the meeting at 4:52 p.m.

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Mayor Wythe called the meeting to order at 5:00 p.m.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

3. Diamond Creek Recreational Area Plan, Homer Soil and Water District, 10 minutes.

4. Resolution 13-056, A Resolution of the City Council of Homer, Alaska, Amending the Land Allocation Plan to Make Approximately 10,000 Square Feet in the NW Corner of Lot 2, Tract 1-A, Fishing Hole Subdivision Available for Lease to Qualified Non-Profit Organizations, Establishing the Parameters for Such an Offering, and Authorizing the City Manager to Proceed With a Request for Proposals. City Council.

- 5. CONSENT AGENDA
- 6. REGULAR MEETING AGENDA
- 7. COMMENTS OF THE AUDIENCE

There were three who commented.

- 8. ADJOURNMENT NO LATER THAN 5:50 P.M.

Mayor Wythe adjourned the meeting at 5:59 p.m.

REGULAR MEETING AGENDA

Session 13-12, a Regular Meeting of the Homer City Council was called to order on May 28, 2013 at 6:00 p.m. by Mayor Mary E. Wythe at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: BURGESS, DOLMA, HOWARD, LEWIS, ROBERTS, ZAK

STAFF: CITY MANAGER WREDE
 CITY CLERK JOHNSON
 COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR KOESTER
 FINANCE DIRECTOR LI
 FIRE CHIEF PAINTER
 LIBRARY DIRECTOR DIXON

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The agenda was approved by consensus of the Council with the following changes:

CONSENT AGENDA - Ordinance 13-19, An Ordinance of the City Council of Homer, Alaska, Amending the 2013 Operating Budget to Provide for Natural Gas Conversions to City Buildings by Appropriating \$396,000 from the General Reserve, \$54,000 from the Harbor Reserve, \$48,000 from the Sewer Reserve, and \$28,000 from the Water Reserve Funds. City Manager/Public Works Director. Memorandum 13-077 from Public Works Director as backup.
PUBLIC HEARINGS - Resolution 13-048, A Resolution of the Homer City Council Amending the City of Homer Fee Schedule Under Water and Sewer Fees. City Clerk. Written public comments.
RESOLUTIONS - Resolution 13-056, A Resolution of the City Council of

Homer, Alaska, Amending the Land Allocation Plan to Make Approximately 10,000 Square Feet in the NW Corner of Lot 2, Tract 1-A, Fishing Hole Subdivision Available for Lease to Qualified Non-Profit Organizations, Establishing the Parameters for Such an Offering, and Authorizing the City Manager to Proceed With a Request for Proposals. City Council. Written public comments.

2. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

There were seven who commented.

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of May 13, 2013. City Clerk. Recommend adoption.
- B. **Ordinance 13-19**, An Ordinance of the City Council of Homer, Alaska, Amending the 2013 Operating Budget to Provide for Natural Gas Conversions to City Buildings by Appropriating \$396,000 from the General Reserve, \$54,000 from the Harbor Reserve, \$48,000 from the Sewer Reserve, and \$28,000 from the Water Reserve Funds. City Manager/Public Works Director. Recommended dates: Introduction May 28, 2013, Public Hearing and Second Reading June 10, 2013.

Memorandum 13-077 from Public Works Director as backup.

- C. **Resolution 13-049**, A Resolution of the City Council of Homer, Alaska, Establishing a 2013 Mil Rate of 9.962541 Mils for the Ocean Drive Loop Special Service District. City Manager. Recommend adoption.

Memorandum 13-072 from City Manager as backup.

- D. **Resolution 13-050**, A Resolution of the Homer City Council Establishing the Property Tax Mil Levy Rate at 4.5 for 2013. City Manager. Recommend adoption.
- E. **Resolution 13-051**, A Resolution of the Homer City Council Approving and Adopting the Updated City of Homer Emergency Operations Plan. City Manager/Fire Chief. Recommend adoption.
- F. **Resolution 13-052**, A Resolution of the Homer City Council Dedicating a Ball Field at Jack Gist Park in Memory of Paula Setterquist. City Clerk/Parks and Recreation Advisory Commission. Recommend adoption.

Memorandum 13-075 from Parks and Recreation Advisory Commission as backup.

- G. **Resolution 13-053**, A Resolution of the Homer City Council Approving a Plaque at Karen Hornaday Park Recognizing Mae Harrington for her Donation of the Land for the Park. City Clerk/Parks and Recreation Advisory Commission. Recommend adoption.

Memorandum 13-076 from Parks and Recreation Advisory Commission as backup.

- H. **Resolution 13-054**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Enter Into Lease Negotiations with Alaskan Coastal Freight, LLC for a Five Year Lease on a 100 Foot by 220 Foot Piece of Land on the South End of Lot 13, Homer Spit Subdivision No. 2. City Manager. Recommend adoption.

Memorandum 13-074 from Lease Committee as backup.

ADOPTED without discussion.

6. VISITORS

- A. Diamond Creek Recreational Area Plan, Homer Soil and Water District, 10 minutes.

Todd Schroeder, Homer Soil and Water District, provided an overview of the Diamond Creek Recreational Area Plan.

7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

- A. **Mayor's Proclamation** - Mary Epperson Day – June 6

Mayor Wythe read the proclamation.

- B. Borough Report

- C. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission

Dave Brann, Parks and Recreation Advisory Commissioner, provided a report on the commission's projects.

5. Port and Harbor Advisory Commission

8. PUBLIC HEARING(S)

A. **Ordinance 13-17(S)**, An Ordinance of the City of Homer, Alaska, Making Technical Corrections to the Homer City Code Before its Republication by Code Publishing, Inc. City Clerk. Introduction May 13, 2013, Public Hearing and Second Reading May 28, 2013.

Memorandum 13-061 from City Attorney as backup.

There was no public testimony.

ADOPTED with discussion.

B. **Ordinance 13-18**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Commercial Vessel Passenger Tax Program Pass Through Grant from the Kenai Peninsula Borough for FY 2012 in the Amount of \$21,710.00, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Introduction May 13, 2013, Public Hearing and Second Reading May 28, 2013.

There was no public testimony.

ADOPTED without discussion

C. **Resolution 13-048**, A Resolution of the Homer City Council Amending the City of Homer Fee Schedule Under Water and Sewer Fees. City Clerk. Public Hearings May 28 and June 10, 2013.

Memorandum 13-073 from Water and Sewer Rate Task Force as backup.

There was no public testimony.

9. ORDINANCE(S)

10. CITY MANAGER'S REPORT

A. City Manager's Report

City Manager Wrede introduced John Li, the new Finance Director.

The health insurance broker will be in town the week of June 24th. A Worksession was scheduled for Thursday, June 27th at 5:15 p.m. to meet with him.

The Governor's picnic is planned for July 25.

Council agreed to schedule several worksessions in July to form a strategic plan. The plan will be worked out prior to the CIP.

B. Bid Report

11. CITY ATTORNEY REPORT

12. COMMITTEE REPORT

A. Public Arts Committee

B. Transportation Advisory Committee

Francie Roberts, Transportation Advisory Committee Chair, provided a report on the committee's work.

C. Permanent Fund Committee

D. Lease Committee

E. Port and Harbor Improvement Committee

F. Employee Committee Report

13. PENDING BUSINESS

14. NEW BUSINESS

15. RESOLUTIONS

A. **Resolution 13-055**, A Resolution of the Homer City Council Supporting the Diamond Creek Recreation Area Plan and Adopting the Plan as it Applies to City Owned Lands Acquired Through the Forest Legacy Program. City Manager.

ADOPTED without discussion.

B. **Resolution 13-056**, A Resolution of the City Council of Homer, Alaska, Amending the Land Allocation Plan to Make Approximately 10,000 Square Feet in the NW Corner of Lot 2, Tract 1-A, Fishing Hole Subdivision Available for Lease to Qualified Non-Profit Organizations, Establishing the Parameters for Such an Offering, and Authorizing the City Manager to Proceed With a Request for Proposals. City Council.

POSTPONED to June 10.

A substitute resolution to amend the Request for Proposals criteria and new resolution to begin the process of re-platting the lot will be presented.

16. COMMENTS OF THE AUDIENCE

There were two who commented.

17. COMMENTS OF THE CITY ATTORNEY

City Attorney Klinkner was not present.

18. COMMENTS OF THE CITY CLERK

City Clerk Johnson had no comment.

19. COMMENTS OF THE CITY MANAGER

City Manager Wrede had no comment.

20. COMMENTS OF THE MAYOR

Mayor Wythe thanked Council for managing the last meeting in her absence. Her trip was a happy and sad event.

21. COMMENTS OF THE CITY COUNCIL

Councilmember Howard welcomed the mayor back and thanked Francie for her involvement in the Emergency Operations Plan. She likes the new location of the pavilion at Mariner Park. It may be the newest of wedding chapels for Homer. The water quality annual report is well done and very informative. She hopes folks read and appreciate the water and sewer system.

Councilmembers Lewis, Burgess, and Dolma had no comment.

Councilmember Zak appreciates Jon Faulkner sharing about the water and sewer rates. The allocation from the general fund is an interesting thought on how much to fund to the enterprise fund. It might answer questions for the system capabilities and inefficiencies. He appreciates the Wooden Boat Society and the members that came and shared ideas for the multiple uses for the Spit. The strategic plan will figure out why people like it here. It is not just about the economic dollar; there is value returned to the community by non profits. They are facing their own economic challenges with grant funding going away. The Senior Center asked that the City show support to them which is helpful when obtaining grants for funding. It is a sore subject to talk about non departments and non profits, but a little funding goes a long way.

Councilmember Roberts is glad to have the mayor back. She is glad Council passed the EOP. There were many people in the community that served on the committee to make the updates. It is an important plan to have and they went through it with a fine tooth comb. She supports the

resolutions recognizing Paula Setterquist and Mae Harrington. They both gave a lot to the community. She is valiantly trying to use the iPad in lieu of paper. She asked that the files be named consistently and that the Clerk publish that.

22. ADJOURNMENT

There being no further business to come before the Council, Mayor Wythe adjourned the meeting at 6:59 p.m. the next Regular Meeting is Monday, June 10, 2013 at 6:00 p.m., Committee of the Whole 5:00 p.m., and Worksession 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.