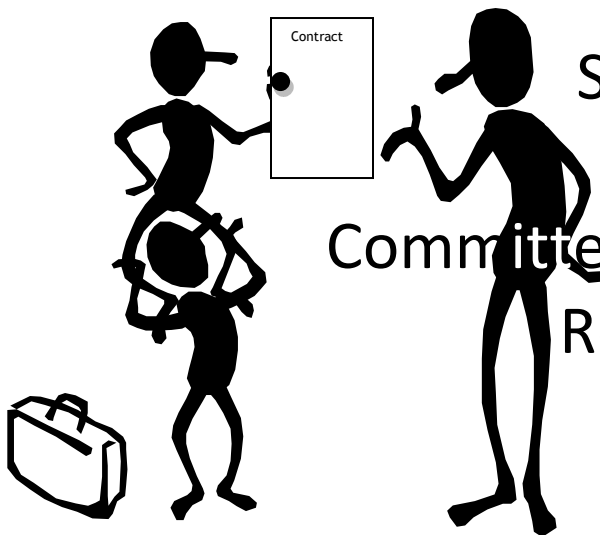


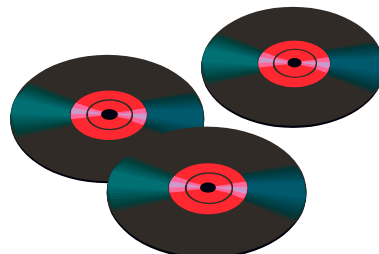
City Council
November 25, 2013
Monday



Special Meeting 4:00 P.M.
Worksession 4:30 P.M.
Committee of the Whole 5:00 P.M.
Regular Meeting 6:00 P.M.

Cowles Council Chambers
City Hall
491 E. Pioneer Avenue
Homer, Alaska

Produced and
Distributed by the City Clerk's Office -11/12/2013-rk



November/December 2013

Monday 25th	CITY COUNCIL Special Meeting 4:00 p.m., Worksession 4:30 p.m., Committee of the Whole 5:00 p.m., and Regular Meeting 6:00 p.m.
Tuesday 26th	ECONOMIC DEVELOPMENT ADVISORY COMMISSION Sewer Tour 9:30 a.m.
Thursday 28th Friday 29th	CITY OFFICES closed in observance of THANKSGIVING HOLIDAY.
Tuesday 3rd	LIBRARY ADVISORY BOARD Regular Meeting 5:00 p.m.
Wednesday 4th	PLANNING COMMISSION Worksession 5:30 p.m. and Regular Meeting 6:30 p.m. PORT AND HARBOR ADVISORY COMMISSION Special Meeting 5:00 p.m.
Thursday 5th	KAREN HORNADAY PARK COMMITTEE Meeting 5:30 p.m.
Monday 9th	CITY COUNCIL Committee of the Whole 5:00 p.m. and Regular Meeting 6:00 p.m.

Regular Meeting Schedule
City Council 2nd and 4th Mondays 6:00 p.m.
Library Advisory Board 1st Tuesday 5:00 p.m.
Economic Development Advisory Commission 2nd Tuesday 6:00 p.m.
Parks and Recreation Advisory Commission 3rd Thursday of the month with exception of December 5:30 p.m.
Planning Commission 1st and 3rd Wednesday 6:30 p.m.
Port and Harbor Advisory Commission 4th Wednesday 5:00 p.m.
(May – August 6:00 p.m.)
Transportation Advisory Committee Quarterly 3rd Tuesday 5:30 p.m.
Public Arts Committee Quarterly 3rd Thursday 5:00 p.m.
Lease Committee Quarterly 2nd Thursday 3:00 p.m.
Permanent Fund Committee Quarterly 2nd Thursday 5:15 p.m.

MAYOR AND CITY COUNCILMEMBERS AND TERMS
BETH WYTHE, MAYOR – 14
FRANCIE ROBERTS, COUNCILMEMBER – 15
BARBARA HOWARD, COUNCILMEMBER – 14
DAVID LEWIS, COUNCILMEMBER – 14
BRYAN ZAK, COUNCILMEMBER – 16
BEAUREGARD BURGESS, COUNCILMEMBER – 15
GUS VAN DYKE, COUNCILMEMBER - 16

**City Manager, Walt Wrede
City Attorney, Thomas Klinkner**

<http://www.cityofhomer-ak.gov/cityclerk> home page access, Clerk's email address is: clerk@ci.homer.ak.us
Clerk's office phone number: direct line 235-3130, other number 435-3106.

COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



**SPECIAL MEETING
4:00 P.M. MONDAY
NOVEMBER 25, 2013**

MAYOR BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
COUNCIL MEMBER GUS VAN DYKE
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

SPECIAL MEETING AGENDA

- 1. CALL TO ORDER, 4:00 P.M.**
- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)
- 3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**
- 4. PENDING BUSINESS**
- 5. NEW BUSINESS**
 - A. **Memorandum 13-153**, From City Clerk Re: Request for Executive Session Pursuant to AS 44.62.310 (a-c)(1 & 2) Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the Finances of the Public Entity and Matters, Subjects that Tend to Prejudice the Reputation and Character of Any Person, Provided the Person May Request a Public Discussion (Anderson Group, Performance and Contract).
Page 6
- 6. COMMENTS OF THE AUDIENCE**
- 7. ADJOURNMENT NO LATER THAN 4:30 P.M.**

Next Regular Meeting is Monday, December 9, 2013 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 13-153

TO: MAYOR WYTHER AND CITY COUNCIL

THROUGH:

FROM: JO JOHNSON, MMC, CITY CLERK

DATE: NOVEMBER 12, 2013

SUBJECT: REQUEST FOR EXECUTIVE SESSION PURSUANT TO AS 44.62.310 (A-C)(1 & 2) MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE PUBLIC ENTITY AND MATTERS, SUBJECTS THAT TEND TO PREJUDICE THE REPUTATION AND CHARACTER OF ANY PERSON, PROVIDED THE PERSON MAY REQUEST A PUBLIC DISCUSSION.

Pursuant to Council's Operating Manual – "Any Councilmember, the Mayor or City Manager may place consideration of an executive session on the agenda..."

City Manager Wrede requested an Executive Session regarding "Anderson Group, Performance and Contract" for the Special Meeting of November 25, 2013. This has been publicly and internally noticed since that time.

Attorney Klinkner will be present and staff will participate.

RECOMMENDATION:

Approve the request for Executive Session and conduct immediately in the Conference Room.

COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



WORKSESSION
4:30 P.M. MONDAY
NOVEMBER 25, 2013

MAYOR BETH WYTHER
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
COUNCIL MEMBER GUS VAN DYKE
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

WORKSESSION AGENDA

- 1. CALL TO ORDER, 4:30 P.M.**
- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)
- 3. 2014 Budget**
- 4. COMMENTS OF THE AUDIENCE**
- 5. ADJOURNMENT NO LATER THAN 4:50 P.M.**
Next Regular Meeting is Monday, December 9, 2013 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



COMMITTEE OF THE WHOLE
5:00 P.M. MONDAY
NOVEMBER 25, 2013

MAYOR BETH WYTHER
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
COUNCIL MEMBER GUS VAN DYKE
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

COMMITTEE OF THE WHOLE AGENDA

1. **CALL TO ORDER, 5:00 P.M.**
2. **AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)
3. **Matt Steffy, Recreation Needs Assessment, 10 minutes.**
4. **2014 BUDGET**
5. **CONSENT AGENDA**
6. **REGULAR MEETING AGENDA**
7. **COMMENTS OF THE AUDIENCE**
8. **ADJOURNMENT NO LATER THAN 5:50 P.M.**
Next Regular Meeting is Monday, December 9, 2013 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
AGENDA APPROVAL

COWLES COUNCIL CHAMBERS
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



REGULAR MEETING
6:00 P.M. MONDAY
NOVEMBER 25, 2013

MAYOR BETH WYTHER
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER BARBARA HOWARD
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
COUNCIL MEMBER GUS VAN DYKE
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

REGULAR MEETING AGENDA

Special Meeting 4:00 p.m., Worksession 4:30 p.m. and Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of October 28, 2013. City Clerk. Recommend adoption. **Page 27**
- B. **Memorandum 13-154**, from Deputy City Clerk Re: Liquor License Ownership Transfer for Kharacters. **Page 41**

- C. **Resolution 13-110**, A Resolution of the City Council of Homer, Alaska, Approving a Memorandum of Agreement Between the City of Homer and the Kachemak Nordic Ski Club Regarding the Maintenance and Operation of Nordic Ski Trails on City Owned Land in the Baycrest Ski Area. City Manager. Recommend adoption. **Page 57**

- D. **Resolution 13-111**, A Resolution of the Homer City Council Reissuing the Request for Proposals for the 1% for Arts Program on the Homer Spit Trail Phase II Project. City Clerk. Recommend adoption. **Page 67**

Memorandum 13-155 from Deputy City Clerk as backup. **Page 69**

- E. **Resolution 13-112**, A Resolution of the City Council of Homer, Alaska, Confirming that the City will Provide Local Matching Funds in an Amount Up to \$800,000 for Repair, Replacement, and Rehabilitation of Infrastructure and Facilities at the Homer Small Boat Harbor Load and Launch Ramp. City Manager/Port and Harbor Director. Recommend adoption. **Page 73**

Memorandum 13-156 from Community and Economic Development Coordinator as backup. **Page 75**

6. VISITORS

- A. **Gary Fandreia**, Cook Inlet Aquaculture Association, 10 minutes. **Page 135**
- B. **Linda Anderson**, Anderson Group, Lobbyist, 10 minutes.

7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

- A. Borough Report
- B. Commissions/Board Reports:
1. Library Advisory Board
 2. Homer Advisory Planning Commission
 3. Economic Development Advisory Commission
 4. Parks and Recreation Advisory Commission
 5. Port and Harbor Advisory Commission

- A. Memorandum 13-159, from Port and Harbor Director, Re:
Recommendation for Seafarer's Memorial Parking Lot Expansion.

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- C. Thank You from the Pratt Museum for FY 2013 Funds

Page 147

8. PUBLIC HEARING(S)

- A. **Ordinance 13-42(A)**, An Ordinance of the City Council of Homer, Alaska, Amending the Definition of "Discontinued" in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 24 Months. Zak. Introduction October 28, 2013, Refer to Planning Commission, Public Hearing and Second Reading November 25.

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- B. **Ordinance 13-43**, An Ordinance of the Homer City Council Authorizing the Expenditure of Homer Accelerated Water and Sewer Program (HAWSP) Funds for Paradise Place Sewer Main Extension and Approving the Creation of a Deferred Assessment on Benefitted Properties. City Manager/Public Works Director. Introduction October 28, 2013, Public Hearing and Second Reading November 25, 2013.

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Memorandum 13-150 from Public Works Inspector as backup.

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- C. **Ordinance 13-44**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager. Introduction October 28, 2013, Public Hearings November 25 and December 9, 2013, and Second Reading December 9, 2013.

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Memorandum 13-137 from City Manager, Re: Amendments to Employee Health Insurance Plan.

Page 173

Memorandum 13-138 from Fire Chief, Re: Fire Department Budget Requests.

Page 179

Memorandum 13-157 from Personnel Director, Re: Fully-Insured Health Plan Proposals as backup.

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- D. **Resolution 13-107**, A Resolution of the City Council of Homer, Alaska, Maintaining the City of Homer Fee Schedule at Current Rates. City Clerk. Recommended to follow Budget Ordinance 13-44 schedule.

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- E. **Resolution 13-108**, A Resolution of the City Council of Homer, Alaska, Maintaining the Port and Harbor Terminal Tariff No. 600 at the Current Rates. City Clerk. Recommended to follow Budget Ordinance 13-44 schedule.

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9. ORDINANCE(S)

10. CITY MANAGER’S REPORT

- A. City Manager’s Report

Page 271

11. CITY ATTORNEY REPORT

12. COMMITTEE REPORT

- A. Public Arts Committee
- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report
- G. Port and Harbor Building Task Force

13. PENDING BUSINESS

14. NEW BUSINESS

- A. **Memorandum 13-158**, from City Manager, Re: Recommendation for No Wake Buoy for Harbor Entrance.

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15. RESOLUTIONS

- A. **Resolution 13-113**, A Resolution of the City Council of Homer, Alaska, Approving a New Two Year Contract in the Amount of \$40,000 Per Year with Anderson Group, LLC for Legislative Consulting and Lobbying Services. City Manager.

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16. COMMENTS OF THE AUDIENCE

17. COMMENTS OF THE CITY ATTORNEY

18. COMMENTS OF THE CITY CLERK

19. COMMENTS OF THE CITY MANAGER

20. COMMENTS OF THE MAYOR

21. COMMENTS OF THE CITY COUNCIL

22. ADJOURNMENT

Next Regular Meeting is Monday, December 9, 2013 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PUBLIC COMMENTS
UPON MATTERS
ALREADY ON THE AGENDA

RECONSIDERATION

CONSENT AGENDA

Session 13-21 a Regular Meeting of the Homer City Council was called to order on October 28, 2013 at 6:00 p.m. by Mayor Mary E. Wythe at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: BURGESS, HOWARD, LEWIS, ROBERTS, ZAK

ABSENT: VAN DYKE (excused)

STAFF: CITY MANAGER WREDE
CITY CLERK JOHNSON
COMMUNITY & ECONOMIC DEVELOPMENT
COORDINATOR KOESTER
LIBRARY DIRECTOR DIXON
PORT AND HARBOR DIRECTOR HAWKINS
PUBLIC WORKS PROJECTS MANAGER NELSEN

Council met for a Worksession from 4:00 p.m. to 4:56 p.m. to discuss the 2014 Budget. Council met as a Committee of the Whole from 5:04 p.m. to 5:30 p.m. to hear a presentation from Ken Castner, Petition for Charter Commission Election, discuss the 2014 Budget and items on the consent agenda and regular meeting agenda.

Councilmember Van Dyke has requested excusal.

Mayor Wythe declared Councilmember Van Dyke's absence as excused. There was no objection from the Council.

Department Heads may be called upon from time to time to participate via teleconference.

AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The following changes were made: **CONSENT AGENDA - Ordinance 13-44**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager. Written public comments.

Mayor Wythe called for a motion for approval of the agenda as amended.

BURGESS/LEWIS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

Jim Lavrakas, Executive Director of the Homer Chamber of Commerce, spoke on behalf of the members who support Ordinance 13-42. The change is warranted as fair and reasonable.

Gail Edgerly, Executive Director of Homer Council on the Arts, expressed appreciation for the funds the organization receives from The Homer Foundation. The recent dance and aerial show Quixotic Fusion had two sold out performances and reached over 2,700 community members. During their week long visit, \$75,000 moved through the community with ticket sales, fundraisers, and grants.

Marjorie Scholl, Sprout Family Services, expressed gratitude to Claudia Haines for her work in expanding library services. She asked that a full-time position be funded for the library to provide library outreach services.

Lisa Asselin, former preschool teacher and parent, asked Council to fund a full time children's librarian position in the 2014 budget. The services are extraordinary, expertly delivered, and well thought out.

Adrienne Sweeney, city resident and business owner, expressed support for Ordinance 13-42.

Larry Slone, city resident, commented on Ordinance 13-44, employee health care benefits. The \$2,000 per month expenditure per employee is a tremendous amount. There are lots of people who are doing fine jobs without additional benefits. Ninety percent of the residents do not participate; the other ten percent are concerned. A charter commission may establish principles.

It was clarified the current budget reduces the health care coverage from its escalating path of \$2,000 per month to \$1,500 per month per employee.

Charles Davis, city resident, offered his support for Ordinance 13-42. The last time the nonconforming use was needed was for Guy Rosey. Council should come up with a generic solution that would work for everyone. The City does not have a compelling interest since

there are other motels up there. We need more money for library people. After 36 years he still lives here without water and sewer.

RECONSIDERATION

CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of September 23 and October 14, 2013. City Clerk. Recommend adoption.
- B. **Memorandum 13-148**, from Mayor, Re: Appointment of Corbin Arno to the Economic Development Advisory Commission, Reappointment of Councilmember Bryan Zak to the Economic Development Advisory Commission as Consulting Member, and Reappointment of Matt North to the Permanent Fund Committee.
- C. **Memorandum 13-151**, from Deputy City Clerk, Re: Liquor License Renewal for Salty Dawg Saloon and Café Cups.
- D. **Ordinance 13-42**, An Ordinance of the City Council of Homer, Alaska, Amending the Definition of "Discontinued" in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 36 Months. Zak. Recommended dates: Introduction October 28, 2013, Refer to Planning Commission, Public Hearing and Second Reading November 25.

Moved to Ordinances.

- E. **Ordinance 13-43**, An Ordinance of the Homer City Council Authorizing the Expenditure of Homer Accelerated Water and Sewer Program (HAWSP) Funds for Paradise Place Sewer Main Extension and Approving the Creation of a Deferred Assessment on Benefitted Properties. City Manager/Public Works Director. Recommended dates: Introduction October 28, 2013, Public Hearing and Second Reading November 25, 2013.

Memorandum 13-150 from Public Works Inspector as backup.

- F. **Ordinance 13-44**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures).

City Manager. Recommended dates: Introduction October 28, 2013, Public Hearings November 25 and December 9, 2013, and Second Reading December 9, 2013.

- G. **Resolution 13-107**, A Resolution of the City Council of Homer, Alaska, Maintaining the City of Homer Fee Schedule at Current Rates. City Clerk. Recommended to follow Budget Ordinance 13-44 schedule.
- H. **Resolution 13-108**, A Resolution of the City Council of Homer, Alaska, Maintaining the Port and Harbor Terminal Tariff No. 600 at the Current Rates. City Clerk. Recommended to follow Budget Ordinance 13-44 schedule.
- I. **Resolution 13-109**, A Resolution of the Homer City Council Awarding the Bid for the Port and Harbor Surplus Dock Fenders to the Firm of Alaska Marine Excavation LLC of Anchor Point, Alaska, in the Amount of \$25,500 and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk. Recommend adoption.

Memorandum 13-152 from Port and Harbor Director as backup.

Item D – Ordinance 13-42 was moved to Ordinances.

Mayor Wythe called for a motion for the approval of the recommendations of the consent agenda as read.

LEWIS/ROBERTS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

- A. **Jim Lavrakas**, Homer Chamber of Commerce, 10 minutes.

Jim Lavrakas, Executive Director of the Homer Chamber of Commerce, provided an overview of the Chamber's marketing program. Funds from the City are used exclusively for advertising and promoting Homer. He requested a \$50,000 contribution to the Chamber for next year's budget.

Some notable visitors to the City of Homer this year have been:

Trek America representatives from England, Germany, the Netherlands, and the U.S.; Cooke & Haggerty party; and Elizabeth Hey AAA's VIA magazine. Homer was also featured in Sunset Magazine. Mr. Lavrakas entertained an Anchorage Daily News photographer for the Shorebird Festival that resulted in over \$15,000 advertising with the ADN.

Future plans include increased promotions of Homer through television and website ads, the Alaska Milepost, a presence on 4th Avenue in Anchorage, a *They're Coming* campaign on the return of salmon to the Fishing Hole, a webcam for the harbor, and an effort to increase winter tourism.

B. Ken Castner, Petition for Charter Commission Election, 5 minutes.

Ken Castner and Ginny Espenshade made a presentation on the recently filed petition for a charter commission election.

Mr. Castner has filed a petition with the City for a charter commission to become a home rule city. There are many Alaskan cities with a home rule form of government. Being a home rule city means we can write our own constitution and establish how our government will operate as a city. We can even decide how our government is going to cooperate with non government organizations. A constitution can establish guidelines and open new pathways for the citizenry to feel more enfranchised with their government.

Mr. Castner put the petition together as he felt there is an ongoing marginalization of the electorate. The electorate is being asked to do less and less and there is a general malaise in the town that needs to be addressed. The process will allow us to talk about what the citizens expect of the elected officials.

Ginny Espenshade is attracted to the process as it is a way for Homer to decide if we have common core values. Can we develop guiding principles for the long term? She is a self-professed constitution geek who teaches fifth graders and is thrilled to live in a state where there are still people alive that wrote the state constitution. The process won't be easy work; is the community willing to do the work? To be meaningful it must be a diverse group and a group ready to roll up their sleeves.

The most recent home rule city is Nenana, who adopted their charter in 1982. The earliest cities adopted their charters in 1960. There are currently twelve home rule cities in Alaska: Cordova, Fairbanks, Kenai, Ketchikan, Kodiak, Nenana, North Pole, Palmer, Petersburg, Seward, Valdez, and Wrangell. Anchorage is a home rule borough. Cities can incorporate first and then become home rule at a later date.

A benefit Homer will have is hindsight. We can look at the other charters and see how many times they were amended or taken to court because the language wasn't clear.

Council suggested the process be inclusive and reach out to the community and make it meaningful. If the goal is to create consensus, it is important to be as inclusive as possible. A home rule city has significantly more power than the current government.

An example where a home rule government would be advantageous is for plat approvals of new subdivisions. A while back a group of Homer residents had to travel to Soldotna for a plat approval before the Borough Assembly. The approval was made by a group of people in the upper peninsula. Who is better suited to make local decisions than the local people?

The petition will be issued soon and 185 signatures must be collected. Following the certification of the petition, candidates that wish to serve on the commission are required to collect 50 signatures. An election will then be held to decide if there should be a charter commission, and if so, who the commissioners would be.

The process can either happen by Council passing a resolution or the citizens initiating the charter commission. Through the petition process, the sponsors enter into discussion about local government.

Mayor Wythe invited Mr. Castner and Ms. Espenshade to have an open forum at council meetings to present their cause. Council expressed the need to get the word out to the community.

Mayor Wythe called for a recess at 6:57 p.m. and reconvened the meeting at 7:03 p.m.

ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

Mayor Wythe called for a motion to suspend the order of business for a special mayor proclamation.

LEWIS/ROBERTS – SO MOVED.

Mayor Wythe commended Port and Harbor Director Bryan Hawkins for his award of Harbormaster of the Year.

A. **Mayor's Proclamation** - *Extra Mile Day* - November 1, 2013

Mayor Wythe read the proclamation.

B. Borough Report

C. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission
5. Port and Harbor Advisory Commission

PUBLIC HEARING(S)

- A. **Ordinance 13-39**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Land and Water Conservation Fund Grant from the State of Alaska Division of Parks and Outdoor Recreation in the Amount of \$75,000 and Appropriating the Required Local Match in the Amount of \$75,000 for Improvements to Karen Hornaday Park and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Introduction October 14, 2013, Public Hearing and Second Reading October 28, 2013.

Mayor Wythe opened the public hearing. In the absence of public testimony, Mayor Wythe closed the public hearing.

Mayor Wythe called for a motion for the adoption of Ordinance 13-39 by reading of title only for second and final reading.

LEWIS/ROBERTS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- B. **Ordinance 13-40**, An Ordinance of the Homer City Council, Amending HCC 7.04.010, State Statutes Adopted by Reference, HCC 7.04.020, Copies of State Traffic Code on File, HCC 7.04.030, Violation—Penalty, HCC 7.08.010, Compliance with State Law, HCC 7.08.045, Handicapped Parking, HCC 7.08.058, Removal of Impoundment Notice, and HCC 10.04.110, Violation—Penalty; and Repealing HCC 7.04.023, State Schedule of

Minor Traffic Offenses and Bail Forfeiture—Adopted, HCC 7.04.025, State Schedule of Minor Traffic Offenses and Bail Forfeiture--Conflict with General Penalty, HCC 7.06.100, Penalty and Fine Schedule, HCC 7.08.060, Violation—Penalty, HCC 7.20.010, Compliance with State Law, HCC 7.20.080, Violation—Penalty, HCC Chapter 24, Traffic Violation Mandatory Sentences, and HCC 7.28.060, Violation; Penalty; to Establish a Consolidated Traffic Fine Schedule. City Clerk. Introduction October 14, 2013, Public Hearing and Second Reading October 28, 2013.

Mayor Wythe opened the public hearing. In the absence of public testimony, Mayor Wythe closed the public hearing.

Mayor Wythe called for a motion for the adoption of Ordinance 13-40 by reading of title only for second and final reading.

LEWIS/ROBERTS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- C. **Ordinance 13-41**, An Ordinance of the City Council of Homer, Alaska, Appropriating a U.S. Fish & Wildlife Learning Landscape Grant with 50% In-Kind Matching Requirement, Up to \$25,000, for the Purpose of Completing Landscaping Improvements at Karen Hornaday Park Playground. City Manager/Public Works Director. Introduction October 14, 2013, Public Hearing and Second Reading October 28, 2013.

Memorandum 13-142 from Public Works Director as backup.

Mayor Wythe opened the public hearing. In the absence of public testimony, Mayor Wythe closed the public hearing.

Mayor Wythe called for a motion for the adoption of Ordinance 13-41 by reading of title only for second and final reading.

LEWIS/ROBERTS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

ORDINANCE(S)

- A. **Ordinance 13-42**, An Ordinance of the City Council of Homer, Alaska, Amending the Definition of “Discontinued” in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 36 Months. Zak. Recommended dates: Introduction October 28, 2013, Refer to Planning Commission, Public Hearing and Second Reading November 25.

Mayor Wythe called for a motion for the adoption of Ordinance 13-42 for introduction and first reading by reading of title only.

BURGESS/ZAK - SO MOVED.

Councilmember Lewis expressed approval the ordinance will go to the Planning Commission. He does not support the extension of time for a nonconforming use. Although Dennis Novak with the Bay View Inn was a great person, Council can't be involved in this decision. The ordinance needs to be looked at how it affects the entire city. We could not want to extend the nonconforming use for a jerk. We could get into trouble and have to spend money with a lawyer. He would like to see a better way of doing this.

Councilmember Burgess noted at the last meeting there was an ordinance for an exception for one owner. From a policy standpoint, that is a poor way to go about things. The discontinued use is important to address since people are losing the value of their property for reasons outside their control. There is a strong argument that a year is not enough time to settle an estate and continue a discontinued use. If the structure can't be used for the intended purpose, it devalues the use. He opposes three years. The planning and zoning code is in the best interest of the community in how we use land. He would like to see an amendment to 24-months.

BURGESS/ROBERTS – MOVED TO AMEND THE ORDINANCE FROM 36 MONTHS TO 24 MONTHS.

Councilmember Roberts supports the amendment and sending it to the Planning Commission for review.

Councilmember Zak commented this did not come about for the sole purpose of a particular property. Over the last several meetings we have addressed nonconforming uses. Business owners say 36 months is not long enough due to probate or a business owner selling their property and coming up with a new business plan. Nonconforming use is an issue and he

favors the ordinance going to the Planning Commission so they can look at code to see if 36 months is reasonable.

Councilmember Burgess commented it is great that we are discussing this because of the Bay View Inn. To an extent we undermine property values within a zone by extending this too far. He can think of two other instances, one being his neighbor who has a large shop and is now annexed in a residential area. If he opened his shop one day in 24 months he would be conforming and have another 24 months nonconforming use.

VOTE: (amendment) YES. LEWIS, BURGESS, ROBERTS, HOWARD

VOTE: NO. ZAK

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

CITY MANAGER'S REPORT

A. City Manager's Report

City Manager Wrede announced a road closure of East End Road between town and Kachemak Drive due to a landslide. Traffic has been diverted on Kachemak Drive.

There is opportunity to apply for a Homeland Security Grant of \$83,000. If awarded, the funds would be used to purchase a backup generator at the library. There is no match required. The Library has been identified as an important building in the Emergency Operations Plan; it could be a potential Emergency Operations Center.

The Kachemak Bay State Park Advisory Committee passed a motion to submit an application to have Kachemak Bay State Park designated as a dark sky park. They have asked for a letter of support from Council. City Manager Wrede will bring the request to Council as a resolution at the November 25th meeting. A representative from Kachemak Bay State Park will be present at the next meeting.

Public Works Project Manager Dan Nelsen reported on the status of several city projects to include:

- Downtown and Spit restrooms

- Harbor restroom shelter guard shacks at Lands End and the Deep Water Dock
- Spit Trail and Deep Water Dock Trail
- Paving of Deep Water Dock parking lot and bus area
- System 5 electrical improvements
- Boardwalk revitalization
- Karen Hornaday Park new shelter construction
- Crittenden/Waddell road paving project
- Redwood Tank removal project

There are currently 23 ongoing construction projects.

City Manager Wrede will follow through on the resolution sent to the Borough on the deed restriction for the HERC building.

CITY ATTORNEY REPORT

COMMITTEE REPORT

- A. Public Arts Committee
- B. Transportation Advisory Committee
- C. Permanent Fund Committee

Chair Barbara Howard reported there will not be a November meeting. She welcomed Matt North back to the committee.

- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report
- G. Port and Harbor Building Task Force

Chair Barbara Howard reported the next meeting is November 1st at 3:30 p.m. The task force will be reviewing the 25% stage drawing for the harbor building.

PENDING BUSINESS

NEW BUSINESS

- A. **Memorandum 13-149**, from City Clerk, Re: Selection/Appointment of Mayor Pro Tempore for 2013/2014.

HOWARD/LEWIS – MOVED TO NOMINATE FRANCIE ROBERTS TO BE MAYOR PRO TEMPORE.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

RESOLUTIONS

COMMENTS OF THE AUDIENCE

Larry Slone, city resident, reviewed Memorandum 13-137 on employee health benefits and stands corrected. The proposal by the City Manager is to budget \$1,500 per city employee/per month for health insurance. If we do not follow the recommendation, costs will increase to over \$2,000 per month/per employee. The City Manager's proposal is fiscally prudent; citizens have made the point clear with rejecting the prepared foods tax. He understands the employees will be taking a hit.

COMMENTS OF THE CITY ATTORNEY

City Attorney Klinkner was not present.

COMMENTS OF THE CITY CLERK

City Clerk Johnson had no comments.

COMMENTS OF THE CITY MANAGER

City Manager Wrede had no comments.

COMMENTS OF THE MAYOR

Mayor Wythe welcomed the City Manager back. She corrected a statement inferred to her earlier this evening. At the Committee of the Whole she made comments on the employee benefits package. What she said at that meeting is "Our compensation already is not attracting qualified persons. Reducing the benefits further will further reduce the ability to do

that.” It was inferred that she said quality employees. She has no doubt that we have quality employees; there are quality employees everywhere. However, there are not individuals qualified to conduct the business of the City of Homer everywhere. That is her concern, the ability to attract qualified employees.

COMMENTS OF THE CITY COUNCIL

Councilmember Howard congratulated Bryan Hawkins. She suggested that someone go to the Port and Harbor Advisory Commission meeting and present again. She urged people to remove the political signs that still remain 27 days after the election.

Councilmember Lewis commented it is budget time and we all want something. He would love to see soccer fields, a hockey rink funded, a new librarian, and all the positions filled, but we don't have the money. Unless we can find the funds some place else we won't be doing that. When you ask us for something, please give us an idea of where we can get the money from.

Councilmember Burgess commented we should talk about health care; it is a huge issue. Historically we pursued a self insurance option that worked out pretty well where we were not paying a middle man as mark up. When health costs were lower and we could manage our plan and provide direct employee incentives this worked out well. About two years ago this did not work out well. We had massive cost overruns and put \$800,000 back into the general fund to cover the costs. Proposed in the current budget, we have asked city staff to take a pretty substantial hit in the coverage that is afforded to them. Before, they had a Cadillac Rolls Royce plan by most standards. They are being brought into an industry standard line. They stick it to employees hard, just like they do to us in the private sector. Council would like to see a fixed cost scheme, but for now there are a lot of things up in the air. What are exchanges going to mean? It is a middle of the road thing. We also have to consider if we cut too many staff benefits we become a training ground for the oil industry. People put their foot in the door at the city; we train them well. Right about the time they are really useful to us they go and take a job in the private sector. We need to walk the fine line carefully. If you come here and want Council to spend money, where do we get the money? We are already on a lean budget. It is an illusion that we got more sales tax revenue. We have been taking money out of reserve funds and running down rainy day funds to meet operating expenses. There is no extra money left over. We have been operating in the long term in the negative.

Councilmember Zak commented he went the extra mile today with the rec folks of Homer by visiting the Sterling Community Center. He urged the rec group to never give up because there are all kinds of opportunities and ways. He congratulated Bryan Hawkins on his award and noticed that his comments were focused on the harbor team. This Friday there are opportunities to go the extra mile with the Rotary Health Fair. We can prepare for the future

with our own health. On Saturday night you can go to the Pratt Museum's annual event, Ritz at the Moulin Rouge at Wasabi's. The budget is limited. The Chamber is marketing for the community. We are all working together; we are all rowing in the same direction daily. He loves the core values idea of the charter commission as it is a common thread that brings us all together.

Councilmember Roberts congratulated Bryan Hawkins on his award. He deserves it as he does a great job; he is very humble in accepting the award. She echoed the comments of David and Beau that we don't have that kind of money. We have not put much in depreciation funds in a number of years. We need to save to repair our home, but we are shy in the depreciation area. She went to the Spit and visited the parks this weekend, looking at Public Works' projects. They are nice additions to our town. She is impressed that Public Works accomplished all these things in one season.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wythe adjourned the meeting at 7:54 p.m. The next Regular Meeting is Monday, November 25, 2013 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, MMC, CITY CLERK

Approved: _____



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 13-154

TO: MAYOR WYTHE AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, DEPUTY CITY CLERK
DATE: NOVEMBER 12, 2013
SUBJECT: LIQUOR LICENSE TRANSFER FOR KHARACTERS

We have been notified by the ABC Board of a liquor license transfer within the City of Homer for the following:

Type: Beverage Dispensary
Lic #: 1085
DBA Name: Kharacters
Service Location: 3851 Shelford St.
Owner: L&S Inc.
Applicant: Wonderful LLC
Mailing Address: PO Box 2581, Homer, AK 99603

RECOMMENDATION: Voice non objection and approval for the liquor license transfer.

Fiscal Note: Revenues.



CITY OF HOMER

POLICE DEPARTMENT

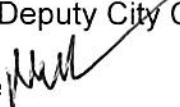
4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM

DATE: November 8, 2013

TO: Melissa Jacobsen, CMC, Deputy City Clerk

FROM: Mark Robl, Chief of Police 

SUBJECT: Liquor License Transfer

The Homer Police Department has no objection to the liquor license transfer for the following business:

Type:	Beverage Dispensary
Lic #:	1085
DBA Name:	Kharacters
Premise Address:	3851 Shelford St
Owner:	L&S Inc.
Applicant:	Wonderful, LLC
Mailing Address:	PO Box 2581, Homer, AK 99603

Faxed 11/8 m



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: MARK ROBL, POLICE CHIEF
FROM: MELISSA JACOBSEN, DEPUTY CITY CLERK
DATE: NOVEMBER 8, 2013
SUBJECT: LIQUOR LICENSE TRANSFER FOR KHARACTERS

We have been notified by the ABC Board of a liquor license transfer within the City of Homer for the following:

Type: Beverage Dispensary
Lic #: 1085
DBA Name: Kharacters
Service Location: 3851 Shelford St.
Owner: L&S Inc.
Applicant: Wonderful LLC
Mailing Address: PO Box 2581., Homer, AK 99603

This matter is scheduled for the November 25, 2013 City Council meeting. Please respond with objections/non-objections to these liquor license renewals by **Wednesday, November 13, 2013.**

Thank you for your assistance.

10475

Alcoholic Beverage Control Board
5848 E Tudor Rd
Anchorage, AK 99507

Transfer Liquor License

(907) 269-0350
Fax: (907) 272-9412
www.dps.state.ak.us/abc

License is: ☒ Full Year OR ☐ Seasonal List Dates of Operation: _____

SECTION A - LICENSE INFORMATION			FEES
License Year: 2012-2013	License Type: BEVERAGE Dispensary	Statute Reference Sec. 04.11.090	Filing Fee: \$100.00
License #: 1085			Rest. Desig. Permit Fee: \$
Local Governing Body: (City, Borough or Unorganized) Homer / Kenai Peninsula City BOROUGH	Community Council Name(s) & Mailing Address: Homer City Council 491 Pioneer Ave Homer AK 99603 Kenai Peninsula Borough 144 W. Binkley Soldotna AK 99669		Fingerprint: \$103.00 (\$51.50 per person)
Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): Wonderful LLC	Doing Business As (Business Name): Kharacters		TOTAL 203.00
Mailing Address: 1154 Kruehway	Street Address or Location of Premise: 3851 Shelford St Homer AK 99603		Business Telephone Number: 907-235-1455
City, State, Zip: Homer AK 99603			Fax Number: 907-235-8114
			Email Address: rondy100@hotmail.com
SECTION B - TRANSFER INFORMATION			
<input checked="" type="checkbox"/> Regular Transfer <input type="checkbox"/> Transfer with security interest: Any instrument executed under AS 04.11.670 for purposes of applying AS 04.11.360(4)(b) in a later involuntary transfer, must be filed with this Application (13 AAC 104.107). Real or personal property conveyed with this transfer must be described. Provide security interest documents. <input type="checkbox"/> Involuntary Transfer. Attach documents which evidence default under AS 04.11.670.		Name and Mailing Address of CURRENT Licensee: L & S IMC Business Name (dba) BEFORE transfer: Kharacters Street Address or Location BEFORE transfer: 3851 Shelford St Homer AK 99603	
SECTION C - PREMISES TO BE LICENSED			
Distance to closest school grounds: 1/2 mile	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No.	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input checked="" type="checkbox"/> Not applicable	
Distance to closest church: 1/2 mile	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No.		
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building		<input type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input checked="" type="checkbox"/> Diagram of premises attached	

Alcoholic Beverage Control Board
5848 E Tudor Rd
Anchorage, AK 99507

Transfer Liquor License

(907) 269-0350
Fax: (907) 272-9412
www.dps.state.ak.us/abc

SECTION D - LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

☐ Yes ☒ No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

☐ Yes ☒ No If Yes, attach written explanation.

SECTION E - OWNERSHIP INFORMATION - CORPORATION

Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an Individual ownership):

Telephone Number:

Fax Number:

Wonderful LLC

907-299-3519

907-285-8114

Corporate Mailing Address:

City:

State:

Zip Code:

1154 Kruehway

Homer

AK

99603

Name, Mailing Address and Telephone Number of Registered Agent:

Bondy Matthews 1154 Kruehway Homer AK 99603
907-299-3519

Date of Incorporation OR
Certification with DCED:

5/11/12

State of Incorporation:

Alaska

Is the Entity in "Good Standing" with the Alaska Division of Corporations?

☒ Yes ☐ No

If no, attach written explanation. Your entity *must* be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)

Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth
Kelly E. Matthews	Sec	50	1154 Kruehway Homer AK 99603 907-299-3350	907-285-1455	6/13/1984
Bondy Matthews	Pres	50	1154 Kruehway Homer AK 99603 907-299-3519	907-285-1455	3/13/1955

NOTE: If you need additional space, please attach a separate sheet.

Alcoholic Beverage Control Board
5848 E Tudor Rd
Anchorage, AK 99507

Transfer Liquor License

(907) 269-0350
Fax: (907) 272-9412
www.dps.state.ak.us/abc

SECTION F – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

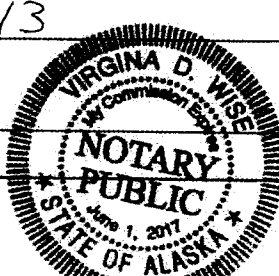
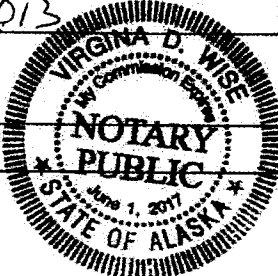
Individual Licensees/Affiliates (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:
Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:

Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Current Licensee(s) Signature	Signature of Transferee(s) Signature
Signature	Signature
Name & Title (Please Print) Randy Matthews President L&S inc	Name & Title (Please Print) Randy Matthews President Kelly Matthews Sec.
Subscribed and sworn to before me this 9 th day of September 2013	Subscribed and sworn to before me this 9 th day of September 2013
Notary Public in and for the State of Alaska	Notary Public in and for the State of Alaska
My commission expires: 06-01-15	My commission expires: 06-01-15



STATE OF ALASKA
ALCOHOL BEVERAGE CONTROL BOARD
Licensed Premises Diagram

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA: Kharacters

PREMISES LOCATION: 3861 Shelford Homer AK

Indicate scale by x after appropriate statement or show length and width of premises. 1 SQ. = 4 FT.

SCALE A: X 1 SQ. = 1 FT. **SCALE B:**

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.
DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.

SEE COPY ATTACHED

49

STATE OF ALASKA
ALCOHOL BEVERAGE CONTROL BOARD
Licensed Premises Diagram

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, counters, bars, coolers, stages, etc.

DBA: Kharacteries

PREMISES LOCATION: 3851 Sheffield (Crawl space & 2nd Story)

Indicate scale by x after appropriate statement or show length and width of premises. X 1 SQ. = 4 FT.

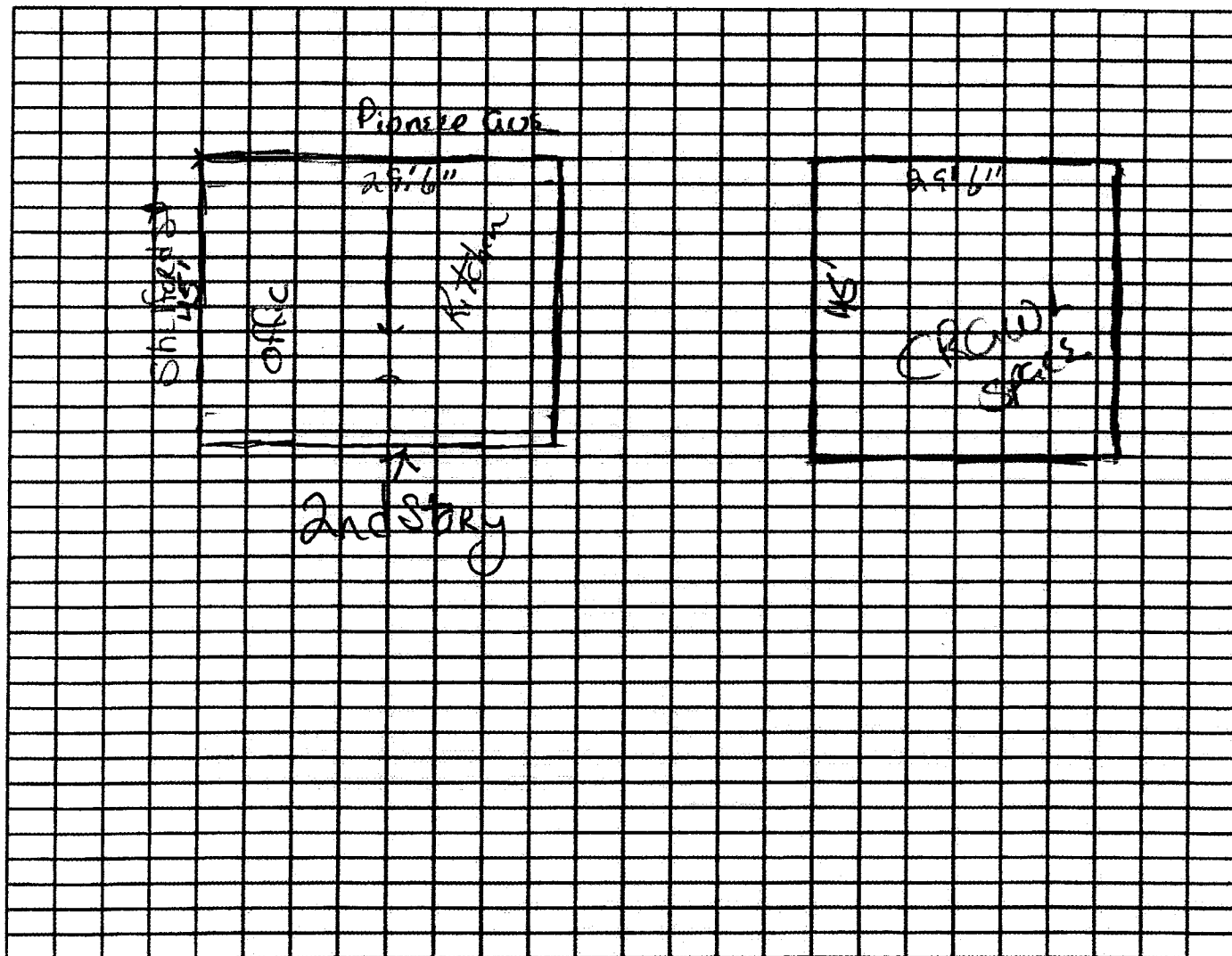
SCALE A: _____ 1 SQ. = 1 FT.

SCALE B:

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.

DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.





THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

**Department of Commerce, Community,
and Economic Development**

ALCOHOLIC BEVERAGE CONTROL BOARD

2400 Viking Drive
Anchorage, Alaska 99501
Main: 907.263.5900
TDD: 907.465.5437
Fax: 907.263-5930

November 7, 2013

City of Homer

VIA EMAIL: jjohnson@ci.homer.ak.us

Transfer Beverage Dispensary Liquor License #1085

Licensee: Wonderful LLC

dba: Kharacters

- | | | |
|--------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> New Application | <input checked="" type="checkbox"/> Transfer of Ownership | <input type="checkbox"/> Transfer of Location |
| <input type="checkbox"/> Restaurant Designation Permit | <input type="checkbox"/> DBA Name Change | |

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

SHIRLEY A. COTÉ
Director



Maxine Andrews
Business Registration Examiner
Direct line: 907-263-5922
Email: maxine.andrews@alaska.gov

State of Alaska
Alcoholic Beverage Control Board

Date of Notice: November 7, 2013

Application Type: New

 x **TRANSFER**
 x Ownership
 Location
 Name Change

Governing Body:	City of Homer Kenai Peninsula Borough
Community Councils:	n/a
License #:	1085
License Type:	Beverage Dispensary
D.B.A.:	Kharacters
Licensee/Applicant:	Wonderful LLC
Physical Location:	3851 Shelford Street Homer
Mail Address:	1154 Krueth Way Homer, AK 99603
Telephone #:	907-299-3519 Rondy Matthews
EIN:	45-5483279

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
Wonderful LLC	1154 Krueth Way Homer, AK 99603	907-299-3519	5/11/2012 Alaska	yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Kelly E Matthews	6/13/1954	1154 Krueth Way Homer, AK 99603	907-235-1455	Sec. (50%)
Rondy I Matthews	3/13/1955	1154 Krueth Way Homer, AK 99603	907-235-1455	Pres. (50%)

Current License #1085
Current Licensee: L& S Inc.
dba and location the same

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

SHIRLEY A. COTÉ
Director

A handwritten signature in black ink, appearing to read "Maxine Andrews".

Maxine Andrews
Business Registration Examiner
Direct line: 907-263-5922
Email: maxine.andrews@alaska.gov

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 13-110

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE
CITY OF HOMER AND THE KACHEMAK NORDIC SKI CLUB
REGARDING THE MAINTENANCE AND OPERATION OF NORDIC SKI
TRAILS ON CITY OWNED LAND IN THE BAYCREST SKI AREA.

WHEREAS, The Kachemak Nordic Ski Club (KNSC) is a non-profit corporation which
has been constructing, maintaining, and operating nordic ski trails on public and private
lands for many years; and

WHEREAS, KNSC maintains a network of trails on public and private lands in the
Diamond Creek Watershed known as the Baycrest Ski Trails; and

WHEREAS, Some of the trails at the Baycrest complex traverse City owned parcels
(KPB Parcel Numbers 173-022-01 and 173-032-29); the title to which the City accepted via
Ordinance 07-03; and

WHEREAS, The City and KNSC entered into their first MOA regarding these trails in the
winter of 2008 and that agreement has expired; and

WHEREAS, The City and KNSC wish to enter into a new MOA and a draft document was
submitted to the City Council for its review at its regular meeting on November 25, 2013; and

WHEREAS, An MOA between the City and KNSC is in the best interest of the public
because it promotes public-private partnerships, saves tax dollars, enhances recreational
and economic development opportunities, and provides access to public lands for the use
and enjoyment of all.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves a
new Memorandum of Agreement between the City of Homer and the Kachemak Nordic Ski
Club, a copy of which is attached and incorporated herein.

PASSED AND ADOPTED by the Homer City Council this 25th day of November, 2013.

CITY OF HOMER

MARY E. WYTHER, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Impact: N/A



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

491 East Pioneer Avenue
Homer, Alaska 99603

citymanager@cityofhomer-ak.gov

(p) 907-235-8121 x2222

(f) 907-235-3148

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (MOA) between the City of Homer (City) and the Kachemak Nordic Ski Club (KNSC), a non-profit corporation, is made this 1st day of December, 2013.

This MOA is entered into with respect to operation and maintenance of recreational nordic ski trails on lands owned by the City in the Diamond Creek watershed. The Nordic Ski Club currently maintains about 30 kilometers of groomed ski trails in the watershed. The trail system is more commonly known as the Baycrest Ski Trails and some of the trails cross land recently acquired by the City. The Nordic Ski Club wishes to continue to maintain and operate the ski trails under agreement with the City. The City owned parcels are described as KPB Parcels 173-022-01 and 173-032-29. A detailed legal description is on file.

Recitals:

1. The City accepted title to the parcels referenced above via Ordinance 07-03. The land was conveyed by the University of Alaska through the Department of Natural Resources and the Kachemak Heritage Land Trust.
2. The Kachemak Heritage Land Trust raised the money for purchase of the land through years of hard work and fund raising. A primary source of funding was the Forest Legacy Program.
3. The City Council dedicated the two parcels as park and public lands in perpetuity (Ordinance 07-03) for the benefit of current and future generations.
4. The funding from the Forest Legacy Program contained stipulations and conditions that the property only be used for forestry programs, recreation, and conservation. The Council accepted title to the property with this understanding and all future uses must be consistent with these purposes.
5. The Kachemak Nordic Ski Club currently maintains over 30 kilometers of groomed nordic ski trails in the Baycrest / Diamond Creek area (which includes these parcels) and wishes to continue to do so under the agreement with the City.
6. The City wishes to authorize KNSC use and maintenance of existing ski trails.
7. This MOA is intended to establish the relationship between the City and KNSC.
8. This MOA constitutes a land use permit which specifically authorizes the activities described herein.
9. Nothing in this agreement obligates the City to provide funding or operational, maintenance, or program assistance of any kind.

LAND USE AGREEMENT PERMIT

The City of Homer hereby grants permission to the Kachemak Nordic Ski Club to maintain and operate existing groomed ski trails on the parcels described herein for the enjoyment of the public. A map of existing trails is attached and incorporated herein. This authorization is subject to the terms and conditions described below.

PERMIT: This permit conveys to KNSC no interest in the property. This permit is revocable immediately and without notice. It is issued for authorized purposes to KNSC. The permit represents a non-exclusive privilege authorizing special use of City of Homer land.

Violation of permit conditions or the conduct of activities not authorized by this permit will result in permit revocation and may result in a claim for damages by the City and other civil and criminal penalties as applicable under law. KNSC shall remove all chattels or improvements placed on the land by KNSC within 30 days of permit revocation. The City may, at its option, direct that all activities under this permit stop until a violation of the permit conditions is corrected. Continued activity after notice to stop will be deemed a trespass by the City.

The City reserves the right to permit other land use activities in the permit area, provided that the City determines that such use will not unduly impair KNSC's activities and is consistent with the land use designation (public use/ park) and stipulation associated with grant funding (forestry projects, recreation, conservation).

PERMIT TERM: This MOA / Permit is valid from December 1, 2013 through December 31, 2015. The permit is revocable with or without cause by the City. If KNSC wishes to terminate this permit prior to the end of the term, it must provide written notice 14 days prior to the termination date and comply with the provisions of the section entitled "Expiration" of this permit prior to the termination date. The permit may be renewed if both parties wish and it is understood that this agreement/ permit may eventually be replaced with a more formal lease.

DEFENSE AND INDEMNIFICATION

KNSC shall indemnify, defend, save, and hold the City, its elected officials and appointed officers, agents and employees, harmless from any and all claims, suits, demands, or liability of any nature, kind or character including costs, expenses, and attorney's fees resulting from KNSC's performance or failure to perform in accord with the terms of this permit in any way whatsoever. KNSC shall be responsible under this clause for any and all claims of any character resulting from KNSC or its officers, agents, employees, partners, attorneys, suppliers, and subcontractor's performance or failure to perform under this agreement in any way whatsoever. This defense and indemnification responsibility includes claims alleging acts or omissions by the City or its agents which are said to have contributed to the losses, failure, violations, or damage. However, KNSC shall not be responsible for any damages or claims arising from the sole negligence or willful misconduct of the City, its agents, or employees.

LIABILITY INSURANCE

KNSC shall purchase at its own expense and maintain in force at all times during the term of this permit the following insurance policies:

Commercial General Liability and Automobile Insurance for any automobiles owned by KNSC. Policy to include bodily injury, personal injury, and property damage with respect to the property and the activities conducted by KNSC in which the coverage shall not be less than \$1,000,000.00 per occurrence or such higher coverage as specified by the City. KNSC shall comply with the insurance policy requirements to maintain coverage for special events organized by KNSC. The policy purchased shall name the City as an additional insured with respect to the activities conducted on the property.

Proof of Insurance: KNSC shall deliver to the City certificates of insurance. This insurance shall be primary and exclusive of any other insurance held by the City. Failure to provide insurance as required by this section, or a lapse in coverage, is a material breach of the permit terms and the City may revoke the permit. Upon renewal of insurance coverage, during the contract, certificates of insurance shall be delivered to the City.

SPECIAL EVENT COVERAGE

In addition to commercial general liability insurance and automobile insurance, KNSC shall comply with the insurance policy requirements to maintain coverage for special events organized by KNSC.

TRANSFER

This permit may not be transferred or assigned without prior written approval by the City of Homer.

ACTIVITIES

The following activities are specifically authorized under this permit: Special Nordic Ski Events, maintenance of existing ski trails (winter and summer), operations and public use of ski trails, installation of trail signage.

KNSC shall consult with the City Planning Department regarding any substantial signs that may be subject to the sign code. New trails and trail construction, summer trails, and other recreational activities or facilities may be permitted provided that a developmental plan is submitted and approved by the Parks and Recreation Commission and if necessary, the Planning Commission.

SPECIAL AUTHORIZATION

KNSC and the City of Homer recognize and agree that maintaining and operating cross-country ski trails in the safest manner possible, using best management practices common to multi-use, non-motorized trails is in the best interest of both KNSC and the City. KNSC is hereby authorized to employ such best management practices including signs and temporary plastic barrier fencing as it deems necessary to maintain and operate the permitted trails for the safety of cross country skiers and to minimize conflicts with other forms of non-motorized recreation. The City reserves the right to limit this authorization as it deems necessary. Such improvements shall be removed by KNSC at the termination of this permit.

All activities and special authorization shall be conducted in a manner that will minimize land disturbance and will not cause a change in the character of the land or damage water courses, shorelines, or natural drainage patterns. KNSC agrees to consult with the City Planning Department regarding permits and other authorizations that may apply before conducting any such activities.

KNSC shall be liable for damage to any City owned property resulting from this activity. Damages resulting from the activities shall be repaired or replaced by KNSC at its expense; failure to repair damages subjects KNSC to all available remedies available to the City. The election of one remedy will not prohibit the City from pursuing any and all available remedies.

All activities shall avoid harming or disturbing bald eagles or their nest sites in accordance with the Bald Eagle Protection Act (16 USC 668). KNSC is responsible for compliance with all other federal, state, and local environmental laws and shall consult with the Planning Department if it has questions about compliance.

In addition to the above, KNSC's activities shall conform to the following conditions:

FIREWOOD COLLECTION: Cutting of live trees or vegetation is prohibited for the use of firewood. The gathering of wood from dead trees and down trees on the property is allowed within the course of activities listed.

OPEN FIRES: Open fires on the property are prohibited unless specifically authorized by the City Fire Chief and/ or State Fire Marshal.

TEMPORARY STRUCTURES: Only temporary structures may be placed on the property and shall be located not less than 75 feet from the mean or ordinary high water mark of all lakes, streams, or other bodies of water. Temporary structures are defined as being removable within 48 hours of notice.

SANITATION: The property shall be kept in a clean and sanitary condition and every effort shall be made to prevent the pollution of waters. Sanitary facilities are permitted but must be authorized by the City and be in accordance with Department of Environmental Conservation regulations.

SAFETY: KNSC is responsible for the safety of all persons conducting activities on the property under this permit. KNSC agrees to provide clientele with information regarding rules and regulations and other information pertaining to the property and the permit.

PROHIBITIONS: KNSC agrees to the following prohibitions:

VEGETATION: There shall be no clearing of trees, shrubs or vegetation except as permitted for permitted activities or otherwise authorized by the City.

WASTE BURIAL: The burial of waste or trash is prohibited. All waste must be transported off site in a reasonable time frame. The City may authorize other disposal of organic waste.

STORAGE: Storage of petroleum products is allowed in amounts necessary for activities required on the property only upon condition that KNSC exercise proper care, handling, and safe and proper storage. Fuel may not be placed within 100 feet of any wetland or the mean or ordinary high water mark of any lake, stream, or other body of water. Fuel must be stored in leak proof containers and placed in a secondary containment, impermeable berms and basins capable of retaining 155 percent of storage capacity plus 12 inches of free board to minimize uncontained leaks or spills.

ACCESS: KNSC shall not restrict public access to State waters or City owned land except as necessary to create safe working conditions to perform permitted activities, protect personal property, or public safety.

PUBLIC USE: KNSC may not restrict public use of shorelines.

SURVEY MONUMENTS: All survey monuments, witness corners, reference monuments, mining claims, posts, bearing trees, and subdivision monumentation shall be protected against destruction, obliteration, or damage. Any damage or obliterated markers shall be reestablished by KNSC in accordance with accepted survey practice established by the Kenai Peninsula Borough.

RIGHTS-OF-WAY: Activities within rights-of-way must comply with Title 14 of the Kenai Peninsula Borough Code.

ANADROMOUS STREAMS: Activities within 50 horizontal feet of streams designated anadromous must comply with applicable regulations.

CULTUREAL RESOURCES: KNSC shall not disturb historic or prehistoric resources. Should previously undiscovered artifacts of historic, prehistoric or archaeological importance be discovered, the site shall be protected from further disturbance and KNSC shall immediately cease activities and contact the City and the State Historic Preservation office.

WILDFIRES: KNSC shall take immediate action to suppress uncontrolled fires and report them to the proper authorities as soon as possible.

LOCATION: KNSC is responsible for properly locating itself and associated activities on the property.

SUITABILITY: The City of Homer does not represent or guarantee the safety, suitability, or condition of the property for any purpose for which KNSC is using or proposes to use the property. It is solely KNSC's responsibility to determine the value and suitability of the property for its intended uses.

INSPECTIONS: Authorized agents and employees of the City shall have access at all times to the property. At times when the property is in use, KNSC shall have a representative available to receive, on behalf of KNSC, any notices and instructions given by authorized City personnel in regard to performance under this permit and to take such action as required by the terms of this permit. KNSC shall maintain on file with the City, the name, title, address, and telephone number of an individual with overall authority for activities under this permit, and who shall be the point of contact for routine and emergency notices, information and correspondence, relative to the permit. Prior to termination of this permit and release of bond, if any, KNSC shall transport authorized agents of the City for required final inspection.

EXPIRATION: On or before the expiration date of this permit, KNSC shall remove all trash, waste, materials, equipment, and other personal property it has placed or caused to be placed on the property. If materials, equipment, or personal property are not removed by the expiration date, they may become the property of the City and may be otherwise disposed of by the City without obligation to KNSC.

ENVIRONMENTAL HAZARD: KNSC shall not keep any hazardous materials or create any environmental hazards for the public or KNSC's clientele on the property. The defense and indemnification clause set forth above of this agreement specifically extends to violations of this section.

NOTICES: All notices shall be sent to both parties as follows:

City of Homer
City Manager
491 E. Pioneer Ave.
Homer, AK 99603

Kachemak Nordic Ski Club
P.O. Box 1901
Homer, AK 99603

PERMIT FEES: None

TAXES: All applicable taxes or assessments shall be paid by KNSC

SEVERABILITY: Any provision or clause of this permit that is deemed invalid by the court or otherwise by law shall not affect the validity of the remainder of the agreement.

GOVERNING LAW; JURISDICTION: This agreement shall be governed by the laws of the State of Alaska. Any legal action brought in court regarding this permit shall be filed with the trial courts of Alaska, Third Judicial District, Kenai. It is understood and agreed by the parties that consultation and negotiation are the preferred first option for resolving all disputes.

LAWS AND PERMITS; KNSC shall abide by applicable federal, state, and local statutes, ordinances, rules, and regulations. KNSC is responsible for obtaining all applicable permits relative to its activities on City owned land and keeping such permits in good standing.

NO PARTNERSHIP: No provision of this permit shall be construed to create a partnership or joint venture or any other arrangement between the City and KNSC where the City would be in any way responsible for debts, losses, or liabilities of KNSC.

WAIVER: A waiver by the City of any provisions of this permit shall not be construed as a continuing waiver of a provision, or a waiver of other provisions of the permit. Any waivers of the permit conditions shall be done in writing by both parties.

ENTIRE PERMIT: This document sets forth the entire permit granted. No representations or promises not contained in this document have been made by the City. No modification to this permit is binding unless in writing and executed by both parties.

CONSTRUCITON: This permit shall be interpreted according to its fair meaning and intent, and not for or against either party.

CITY OF HOMER:

PERMITEE: Kachemak Nordic Ski Club

Walt Wrede
City Manager

David Brann
KNSC Board Member

ATTEST:

Jo Johnson
City Clerk

ACKNOWLEDGMENTS

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me on _____, 2013,
by Walt Wrede, City Manager of the City of Homer, an Alaska municipal corporation, on behalf of the
City of Homer.

Notary Public in and for Alaska

My Commission Expires: _____

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me on _____, 2013,
by David Brann, Board Member of the Kachemak Nordic Ski Club, an Alaskan non-profit corporation,
for and on behalf of the corporation.

Notary Public in and for Alaska

My Commission Expires: _____

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 13-111

A RESOLUTION OF THE HOMER CITY COUNCIL REISSUING THE
REQUEST FOR PROPOSALS FOR THE 1% FOR ARTS PROGRAM
ON THE HOMER SPIT TRAIL PHASE II PROJECT.

WHEREAS, A Request for Proposals was issued March 2013 for the 1% for Arts Program
on the Homer Spit Trail Phase II project; and

WHEREAS, On June 24, 2013 the Homer City Council adopted Resolution 13-064
awarding the art work contract for the project to Tarri Thurman and Marlon Prazen,
Mooserun Metalsmiths, of Homer, Alaska; and

WHEREAS, Mooserun Metalsmiths contacted the Clerk's office and said they are
unable to accept the award because they are closing their studio and relocation is pending;
and

WHEREAS, Members of the 1% Art Selection Committee were notified and
recommended it is in the best interest of the City to reissue the Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves
reissuing the Request for Proposals for the 1% for Arts Program on the Homer Spit Trail Phase
II Project.

PASSED AND ADOPTED by the Homer City Council this 25th day of November, 2013.

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

40

41 Fiscal Impact: Advertising costs \$300, Account No. 151-0792-5227.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 13-155

TO: MAYOR WYTHER AND HOMER CITY COUNCIL

THROUGH: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

FROM: ART SELECTION COMMITTEE, HOMER SPIT TRAIL, PHASE II PROJECT

DATE: OCTOBER 28, 2013

SUBJECT: NON-ACCEPTANCE OF AWARD

BACKGROUND

On June 24, 2013 through Resolution 13-064 Council awarded Mooserun Metalsmiths a contract in the Amount of \$11,000 for a Circle Hook sculpture as part of the 1% for Arts Program on the Homer Spit Trail Phase II Project.

After careful consideration of the offer from the Project Manager to postpone the installation of the sculpture until the fall of 2014, Mooserun Metalsmiths has contacted our office to state that at this time they are unable to accept the award due to closing of their studio and pending relocation.

The members of the Selection Committee were informed of this decision and have agreed that it is in the best interests of the City and the project to reissue the Request for Proposals as written with just the necessary amendments to the dates.

RECOMMENDATION

Approve recommendation to reissue the Request for Proposal for Artwork on the Homer Spit Trail Phase II Project.

CITY OF HOMER
HOMER, ALASKA

City Clerk

RESOLUTION 13-064

A RESOLUTION OF THE HOMER CITY COUNCIL
AWARDING THE ART WORK CONTRACTS FOR THE
HOMER SPIT TRAIL PHASE II TO TARRI THURMAN AND
MARLON PRAZEN OF MOOSERUN METALSMITHS OF
HOMER, ALASKA, IN THE AMOUNT OF \$11,000, AND
MELISSE REICHMAN OF HOMER, ALASKA, IN THE
AMOUNT OF \$11,000, AND AUTHORIZING THE CITY
MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The Request for Proposals was advertised in the Homer News on March 28, 2013, the Homer Tribune on April 3, 2013, the Alaska State Council on the Arts website, the Homer Council on the Arts, and posted on the City's website; and

WHEREAS, Proposals were due by 4:00 p.m. on Thursday, May 9, 2013 and six proposals were received by the City Clerk's Office; and


WHEREAS, The 1% for Art Selection Committee reviewed the proposals and recommended the awards for the art work to Tarri Thurman and Marlon Prazen of Homer, Alaska, for their work "Circle Hook" in the amount of \$11,000, and Melisse Reichman of Homer, Alaska, for her work "A Soulful Eye" in the amount of \$11,000; and

WHEREAS, This award is not final until notice is received by Tarri Thurman and Marlon Prazen of Homer, Alaska, and Melisse Reichman of Homer, Alaska, from the City of Homer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby awards the art work contracts for the Homer Spit Trail Phase II Project to Tarri Thurman and Marlon Prazen, Mooserun Metalsmiths, of Homer, Alaska, in the amount of \$11,000, and Melisse Reichman of Homer, Alaska, in the amount of \$11,000 and authorizes the City Manager to execute the appropriate documents and proceed accordingly.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 24th day of June, 2013.

CITY OF HOMER


MARY E. WYTHE, MAYOR

ATTEST:


JO JOHNSON, CMC, CITY CLERK

Fiscal Note: Acct. No. 415-928 Trail to Deep Water Dock and Coal Point; Acct. No. 151-792 to Spit Trail.



**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Port and Harbor Director

RESOLUTION 13-112

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
CONFIRMING THAT THE CITY WILL PROVIDE LOCAL MATCHING
FUNDS IN AN AMOUNT UP TO \$800,000 FOR REPAIR,
REPLACEMENT, AND REHABILITATION OF INFRASTRUCTURE
AND FACILITIES AT THE HOMER SMALL BOAT HARBOR LOAD AND
LAUNCH RAMP.

WHEREAS, The Alaska Department of Fish and Game (ADF&G), Division of Sport Fish,
has access to Federal funding from a variety of sources for enhanced boating and sport
fishing access; and

WHEREAS, ADF&G has proposed that federal funds be used for improvements at the
load and launch ramp in the Homer small boat harbor and, with City concurrence, has begun
the process of making budget requests for this purpose; and

WHEREAS, The funds being applied for require a 25% non-federal match; and

WHEREAS, The City Council approved a Cooperative Agreement between the City and
ADF&G regarding repair, replacement, and rehabilitation of infrastructure and facilities at the
load and launch ramp through approval of Resolution 12-008; and

WHEREAS, The Cooperative Agreement states that ADF&G will provide the first
\$350,000 and project management for the initial engineering and design phase; and

WHEREAS, ADF&G and its consultant PND Engineering, has produced a draft
document entitled "Homer Small Boat Harbor Launch Ramp Renovation Alternative Analysis
Report"; a copy of which was provided to the Council and is currently being reviewed by the
City; and

WHEREAS, ADF&G needs a commitment from the City with respect to the required local match in order to help secure the additional construction funding needed through an FY 2015 budget submittal; and

WHEREAS, If the City provides a local match and ADF&G is successful in its latest budget submittal, construction could begin as early as the fall of 2014.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby pledges and confirms that if and when full construction funding is secured, it will provide a local cash match in an amount up to \$800,000 for repair, replacement, and rehabilitation of infrastructure and facilities at the Homer small boat harbor load and launch ramp.

BE IT FURTHER RESOLVED that the City Manager is authorized to seek alternative funding sources and submit grant applications to assist with the non-federal match in order to mitigate potential impacts to the Port and Harbor Reserves.

PASSED AND ADOPTED by the Homer City Council this 25th day of November, 2013.

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: Local cash match up to \$800,000.



City of Homer

www.cityofhomer-ak.gov

Administration
491 East Pioneer Avenue
Homer, Alaska 99603
(p) 907-235-8121 x2222
(f) 907-235-3148

Memorandum 13-156

TO: Mayor Wythe and Homer City Council
THROUGH: Walt Wrede, City Manager
FROM: Katie Koester, Community and Economic Development Coordinator
DATE: November 13, 2013
SUBJECT: Homer Harbor Load and Launch Ramp Replacement

The State of Alaska Department of Fish and Game Division of Sport Fish and the City have working on replacing the Load and Launch ramp in the Homer Harbor through Federal Dingell-Johnson funds. This opportunity requires a 25% (\$800,000) City of Homer match. The purpose of this memo is to explore possibilities for meeting this requirement.

HARBOR FACILITY GRANT

The Load and Launch Ramp is an eligible project for the Harbor Facility Grant Program (this is the 50% match grant that the City applied for last session and will be funding half the improvements to the harbor this fall). The City could apply for the full \$800,000 and use the Dingell-Johnson funds as a match. However, there are challenges to relying on this funding source and the likelihood of success is slim.

Challenges:

Timing: The earliest funding would be available from the Harbor Facility Program is July of 2015. This would delay the project by 1 year which could escalate costs.

Competitiveness: There are two types of grants under this program: Tier 1 for harbor facilities who have never received a grant before, and Tier 2 for all others. Because the City of Homer received a grant in 2012, our application would be Tier 2. Tier 1 applications always take priority over Tier 2. There are many Tier 1 eligible applicants out there, but it depends entirely on who applies and how deep the Governor and Legislature decide to fund the program. In the history of the program, 21 Tier 1 grants have been funded and 6 tier 2 grants.

DIRECT APPROPRIATION FROM THE LEGISLATURE

The Council could amend their CIP list and ask for \$800,000 dollars match from the Legislature this year. If awarded, the timing would coincide with when federal funding is available and not delay the project. The project could be attractive to the Legislature because

of the large amount of funding leveraged and the quick ability to spend the funds to produce a deliverable product that is heavily used by the public.

Challenges: A lot of thought and public process has gone into the current CIP list. The Legislature may want local ‘skin in the game’ instead of the City relying on State and Federal funds for 100% of the project. Even if the project is placed prominently on the CIP list, there is no guarantee of funding.

LOAN

Port and Harbor could apply for a loan to cover the City’s portion of the match. The City could loan the funds to the Port and Harbor Enterprise fund, go through a private lender, or work with a State or Federal agency to guarantee a loan through a private lender.

Challenges: Interest rates are slowly increasing from their historic lows. For example, the USDA loan guarantee program is currently guaranteeing a 4.5% interest rate. Also, per the stipulations of the Dingell-Johnson funds, user fees at the load and launch ramp cannot be used to collateralize a loan.

**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Port and Harbor Director

RESOLUTION 12-008

A RESOLUTION OF THE CITY COUNCIL OF HOMER,
ALASKA, APPROVING A COOPERATIVE AGREEMENT
BETWEEN THE ALASKA DEPARTMENT OF FISH AND
GAME, DIVISION OF SPORT FISH, AND THE CITY OF
HOMER, REGARDING REPAIR, REPLACEMENT, AND
REHABILITATION OF INFRASTRUCTURE AND FACILITIES
AT THE HOMER LOAD AND LAUNCH RAMP.

WHEREAS, The Alaska Department of Fish and Game (ADF&G), Division of Sport
Fish, has access to federal funding for enhanced recreational boating and sport fishing access
from a variety of programs including Recreational Boating Access, Boating Infrastructure
Grants, and the Clean Vessel Act; and

WHEREAS, ADF&G has approached the City and proposes to use state and federal
funds to improve public recreational boating and sport fishing by cooperatively rehabilitating
and maintaining the load and launch ramp facility at the Homer boat harbor; and

WHEREAS, The Cooperative Agreement establishes the respective roles and
responsibilities of the parties and it provides that the state will secure the funding for the project
if the City agrees to take responsibility for construction management, maintenance and
operation; and

WHEREAS, This project has been endorsed in concept by the Port and Harbor Advisory
Commission and the Port and Harbor Revenue Bond Committee; and

WHEREAS, The Agreement has been reviewed by the City Administration and it
recommends approval.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves
the Cooperative Agreement between the Alaska Department of Fish and Game, Division of Sport
Fish, and the City of Homer, regarding repair, replacement, and rehabilitation of infrastructure
and facilities at the Homer load and launch ramp.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all appropriate documents and carry out the responsibilities of the City contained in the Agreement.

PASSED AND ADOPTED by the Homer City Council this 13th day of February, 2012.

CITY OF HOMER


JAMES C. HORNADAY, MAYOR

ATTEST


JO JOHNSON, CMC, CITY CLERK

Fiscal Note: Staff Time / public scoping and construction management.

COOPERATIVE AGREEMENT

COOP-12 -085

between the

ALASKA DEPARTMENT OF FISH AND GAME

and the

CITY OF HOMER

for

Homer Harbor Boat Launch Facility Renovation

This cooperative agreement is made and entered into between the Alaska Department of Fish and Game, Division of Sport Fish, hereinafter referred to as the ADF&G and the City of Homer, hereinafter referred to as the CITY. ADF&G enters into this agreement under the authority of state statutes AS16.05.050(12) and AS36.30.850(c) and one or more of the following Federal Aid in Sport Fish Restoration programs: Recreational Boating Access (CFDA # 15-605), Boating Infrastructure Grants (CFDA # 15-622) and Clean Vessel Act (CFDA # 15-616).

I. PURPOSE OF THE AGREEMENT

To improve public recreational boating and sport fishing access to the marine waters near Homer by cooperatively renovating and maintaining the boat ramps and boarding floats in Homer Harbor. This will be accomplished in two phases: Phase I – preliminary design and permitting, and Phase II – final design and construction.

II. COVENANTS OF THE STATE

The ADF&G does hereby agree:

1. To hire a design consultant to complete planning activities (Phase I) for the future renovation of the Homer Load and Launch Ramps and boarding floats, hereinafter referred to as the launch facility. Phase I will consist of design and permitting activities and Phase II will consist of final design and construction-related activities. Once Phase I is complete, this agreement will be amended to address additional funding needed for Phase II of the project. The total estimated cost of Phase I is \$350,000.00. The source

of funding shall be 75% from the Federal Aid in Sport Fish Restoration Act (Dingell-Johnson/Wallop-Breaux) and 25% from state matching funds. Availability of these funds shall be subject to approval of the project by the Federal Aid Office of the U.S. Fish and Wildlife Service (USF&WS).

2. To authorize the CITY to continue to manage and maintain the launch facility as a CITY facility. The CITY of Homer owns, operates, and maintains the existing facility, which is operated primarily for the use of recreational power boaters and sport anglers.

3. To perform a final inspection of the completed project to verify compliance with this agreement.

III. COVENANTS OF THE CITY

The CITY does hereby agree:

1. To dedicate to this project, CITY owned uplands *and/or* tidelands under and immediately adjacent to the launch facility. The parcel shall be used exclusively for boat launch ramps, boarding floats, a parking area for vehicles with boat trailers and other improvements incidental to this project. The parcel is shown on Attachment A.

The CITY warrants that it has the right, power, and authority to construct and maintain the improvements on the parcel and that there are no restrictions, covenants, easements, rights-of-way, or uses which would prevent the CITY from constructing and maintaining the improvements on the parcel.

2. To manage and maintain the launch facility for public use until December 31, 2033. The launch facility will be managed primarily for the benefit of the recreational boating and sport fishing public in providing access to public waters; consistent with current management. No change in this use will be made without prior written approval of ADF&G.

Management activities and maintenance services shall ensure orderly public use and keep the facility clean and in a good state of repair. Management and maintenance may be adjusted seasonally commensurate with seasonal public use.

ADF&G will consider the facility closed to the public if the CITY physically denies access, fails to provide adequate management or maintenance or allows incompatible uses of the facility that effectively limits public use by recreational boaters and sport anglers.

3. To obtain and comply with all federal, state and local permits required for construction and maintenance of the renovation project.

4. To install a sign identifying the participation of ADF&G, the Federal Aid in Sport Fish Restoration program, and sport anglers in facility development. To install additional signage as deemed appropriate, to indicate that the primary use of the facility is for sport fishing and recreational power boating access.

5. To be responsible, for a period of one year from the date of ADF&G's final inspection, for correcting all defects in the design or construction when the defect is brought to the attention of the CITY, without additional cost to ADF&G. The CITY will make good and be fully responsible for all damages to persons and property that arise from equipment or workmanship which is inferior, defective, or not in accordance with the terms of this agreement.

6. To maintain adequate insurance in conjunction with the design, construction and maintenance of the improvements.

7. To perform all aspects of the project in compliance with appropriate laws and regulations which include but are not limited to the following:

Local Building Codes- The CITY shall comply with applicable local buildings codes and shall obtain a building permit if required (AS 35.10.025).

Historic Preservation- The CITY shall comply with AS 41.35.070 to preserve historic, prehistoric and archeological resources threatened by public construction.

Public Contracts- The CITY shall comply with AS 36.05 in determining the wages and hours of labor on public contracts.

Political Activity- Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally assisted programs.

Civil Rights- Pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975 and Title IX of the Education Amendments of 1972, no person shall, on the grounds of race, color, national origin, age, sex or handicap, be excluded from participation in or be subjected to discrimination in any program or activity funded in whole or in part by federal funds.

Allowable costs/Cost principles-OMB Circular No. A-87, "Cost Principles of State and Local Governments" establishes principles and standards for determining costs applicable to grants, contracts, and other agreements with state and local governments. A cost is allowable for federal reimbursement only to the extent of benefits received by federal programs, and costs must meet the basic guidelines for allow ability, reasonableness, and allocability.

Drug-free Workplace Act- The CITY, by signing this agreement, certifies that they will provide a drug-free workplace.

Debarment/Suspension- The CITY, by signing this agreement, certifies that neither it nor its principals, or subcontractors, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from federal financial assistance programs or activities. Where the CITY is unable to certify to any of the statements in this certification, the CITY shall attach an explanation to this agreement.

Audits- The CITY acknowledges that the Phase I source of funding shall be 75% from the Federal Aid in Sport Fish Restoration Act (Dingell-Johnson/Wallop-Breaux) and 25% from state matching funds. Availability of these funds shall be subject to approval of the project by the Federal Aid Office of the U.S. Fish and Wildlife Service (USF&WS) under CFDA 15.605.

The City acknowledges that receipt of federal funds may create audit requirements under OMB Circular A-133. The CITY acknowledges that the State of Alaska single audit provisions of 2 AAC 45.010 may also apply.

Workers Compensation Insurance- The CITY shall provide and maintain, for all employees engaged in work under this agreement, coverage as required by AS 23.30.045, and, where applicable, any other statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act requirements. The policy must waive subrogation against the State.

Open Competition - The CITY shall comply with Executive Order 13202 dated February 17, 2001 prohibiting any requirements or bidding preferences based contractor affiliation with labor organizations.

8. If the CITY handles hazardous materials on the site, the CITY agrees to employ adequate procedures for safely storing, dispensing, and otherwise handling hazardous materials in accordance with applicable federal, state, and local laws. Hazardous materials include but are not limited to fuels and lubricants commonly used in vehicles and boats.

a. In the event of a hazardous materials spill by the CITY or the public using the site, the CITY shall act promptly, at its own expense, to contain the spill, repair any damage, absorb and clean up the spill area, and restore the site to a condition satisfactory to the ADF&G and in accordance with applicable federal, state, and local laws. The CITY shall be the lead agency in requesting additional funds from the legislature to cover the cost of spill clean-up. ADF&G shall support such requests.

b. If contamination of the site occurs as a result of the CITY's management of the site, the CITY shall indemnify, defend, and hold harmless the ADF&G from any and all claims, judgments, damages, penalties, fines, costs, liabilities, or losses.

IV. IT IS MUTUALLY AGREED THAT

1. ADF&G and the CITY shall cooperate in accomplishing the improvements to be provided under this agreement. ADF&G shall provide design criteria for the improvements and employ a private engineering firm to complete design and assist the city in obtaining necessary permits. The CITY shall be the lead agency in accomplishing all work necessary to make the improvements. The CITY may employ construction contractors as may be appropriate. The project shall be designed by a professional engineer registered in the State of Alaska unless exempt under AS 08.48.331.

2. The CITY shall perform the following tasks in accomplishing this project:

Phase I: Design and land status: The CITY shall obtain all required permits and dedicate the land as specified in paragraph III.1 above. Any funds not used for Phase I tasks shall be available for final design and construction-related (Phase II) activities.

Phase II: Final design and bidding: The CITY shall not proceed with final design or starting work with its own personnel or advertising for contractor bids until notified in writing by ADF&G that the USF&WS has approved the project. In the event USF&WS approval is not obtained by ADF&G or the non-federal match requirement cannot be acquired, this agreement shall be terminated. During the bidding process, the CITY shall send to ADF&G a copy of the bid package and all addenda that may be issued.

Construction: The CITY shall provide ADF&G a copy of the proposed construction schedule. The CITY shall also promptly notify ADF&G of all changes made to the schedule or the design. At the completion of the construction work, the CITY shall provide ADF&G a copy of the as-built plans. Reimbursement for construction work shall be contingent on ADF&G approval of work actually performed.

ADF&G review of designs, plans, specifications or other project-related documents will be to ensure conformance to the purpose of this agreement and shall not constitute engineering review nor relieve the CITY from responsibility to prepare an adequate design, meet code compliance, or assure that cost principles are applied to change orders.

3. The CITY will be reimbursed only for the cost of work actually completed which is directly related and allocable to the project and which ADF&G has approved. The CITY will not be reimbursed for administrative work or overhead it incurred while completing the project. Reimbursement will be made within 30 days of receipt and approval, by ADF&G, of a request for reimbursement from the CITY. All requests for reimbursement shall be adequately documented. Documentation may include copies of materials invoices, payroll ledgers, equipment logs, contract payments, etc. In the event of a late

payment, ADF&G will not pay late fees. Requests for reimbursement shall be mailed no more frequently than once a month to Jeff Breakfield at:

State of Alaska
Department of Fish and Game
Sport Fish Division, Region II
43961 Kalifornsky Beach Road, Suite B
Soldotna, Alaska 99669

The CITY shall maintain a separate set of accounting records for this project and shall retain these records for a period of three years from the termination of the agreement. These records shall be made available to the state for audit purposes.

With the exception of the final payment, requests for reimbursement shall be in amounts not less than \$10,000. If the CITY chooses to make monthly billings, such billings will be held by ADF&G until the total amount reaches at least \$10,000.

4. The CITY may charge user fees in accordance with Homer City Code 10.04.035, in effect on the effective date of this agreement. All future changes to the fee schedule shall be reviewed and approved by ADF&G. Fees shall be subject to the following criteria:

a. Fees for recreational boating and sport fishing use shall not exceed fees for other uses at the launch facility.

b. Fees shall not be imposed to recover the capital cost of the improvements covered by this agreement.

c. Fees shall not exceed the cost of operation, maintenance and improvement of the site.

d. Site specific fees that exceed the cost of operation, maintenance and improvement are program income. An area-wide fee, such as an annual launch permit, that allows the use of any CITY launch ramp usually is not considered program income. Fees collected and determined to be program income must be credited back to the Federal Aid in Sport Fish Restoration program through ADF&G. The basic policies for the treatment of program income by the USF&WS contained in 43 CFR Part 12 and OMB Circular A-102 apply to this agreement.

e. The CITY may establish a capital improvement account from user fees collected, to fund specified major improvements to the site and/or routine maintenance, repair or replacement of the infrastructure. Establishment of such an account shall be reviewed and approved by ADF&G. The CITY shall specify the improvement proposed, the estimated cost, and completion date when requesting approval. Fees accumulated in a

capital improvement account will not be considered program income if they are used for the approved improvement.

f. If required by future changes to federal regulations or at the request of ADF&G, the CITY shall provide ADF&G an accounting of fees collected and costs of operation, maintenance, and improvements. This accounting shall be on an annual basis and in sufficient detail to satisfy state and federal regulations.

g. Trailerable boats owned and operated by the ADF&G and the Department of Public Safety shall be allowed to use the facility at no cost in the course of carrying out their official duties to the extent such use does not interfere with public use of the facility.

5. The effective date of this agreement shall be from the date of final signature by ADF&G.

6. The design life of the facility is 20 years; therefore, this agreement shall remain in effect until December 31, 2033.

7. Either agency may terminate its involvement in this agreement by written notice to the other at least 90 days in advance of the date on which termination is to become effective. In the event that an agency terminates its involvement in this agreement, defaults in its duties under this agreement or this agreement expires, disposition of the sport fishing access improvements shall be accomplished by whichever of the following contingencies is appropriate:

a. Agreement expires on December 31, 2033:

ADF&G shall have the option to negotiate an extension of this agreement with the CITY for the continued use of the facility for public sport fishing access. ADF&G shall have 90 days after the expiration of this agreement in which to notify the CITY of its intent to exercise this option. If ADF&G does not exercise this option, all improvements shall become the property of the CITY.

b. ADF&G terminates its involvement:

If prior to December 31, 2033, ADF&G finds that there is no longer a need for the sport fishing access improvements covered by this agreement, then this agreement shall be terminated. Improvements funded by ADF&G shall become the property of the CITY at no additional cost to the CITY.

c. The CITY terminates its involvement:

If prior to December 31, 2033, the CITY closes the facility to the public, does not comply with the requirements of this agreement or terminates its involvement in the purpose of

this agreement, this agreement shall be terminated and the CITY shall reimburse ADF&G for:

1) the total funding it provided at the rate of 5 percent for each full year between the date of termination and December 31, 2033.

2) the appraised fair market value, on the date of the City's default, of any land acquired for the project with ADF&G funds.

This agreement shall be terminated when the City's reimbursement to ADF&G is completed. The CITY shall not be required to reimburse ADF&G in the event the facility must be closed to protect public safety because of casualty damage arising from a catastrophic occurrence.

8. The CITY may make improvements to the facility at its own expense provided the improvements are compatible with the purpose of this agreement and are approved in writing by ADF&G prior to construction.

9. Funding for major maintenance or repair of casualty damage will be negotiated on a case-by-case basis. Each agency's share of such funding shall be contingent on availability of funds.

10. The rights and responsibilities vested in each agency by this agreement shall not be assigned without the written consent of the other agency.

11. Agents and employees of each agency shall act in an independent capacity and not as officers, employees, or agents of the other agency in performance of this agreement.

12. Nothing in this agreement shall obligate either agency to the expenditure of funds or future payments of money in excess of those herein agreed upon or authorized by law.

13. Nothing in this agreement transfers title or land jurisdiction other than set forth herein.

14. The CITY shall indemnify, hold harmless and defend ADF&G from and against any claim of, or liability for error, omission or negligent act of the CITY under this agreement. The CITY shall not be required to indemnify ADF&G for a claim of, or liability for, the independent negligence of ADF&G. If there is a claim of, or liability for, the joint negligent error or omission of the CITY and the independent negligence of ADF&G, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. "CITY" and "ADF&G" as used within this paragraph, include the employees, agents and other contractors who are directly responsible, respectively, to each. The term "independent negligence" is negligence other than in ADF&G's selection, administration, monitoring or controlling of the CITY and in approving or accepting the CITY's work.

15. Both parties agree to comply with all applicable federal and state laws regulating ethical conduct of public officers and employees.

16. Each agency will comply with all applicable laws, regulations, and executive orders relative to Equal Employment Opportunity.

17. Nothing herein is intended to conflict with federal, state, or local laws or regulations. If there are conflicts, this agreement will be amended at the first opportunity to bring it into conformance with conflicting laws or regulations.

18. This agreement may be revised as necessary by mutual consent of both parties, by the issuance of a written amendment, signed and dated by both parties.

19. All approvals and notices required by this agreement shall be written and shall be sent by registered or certified mail to:

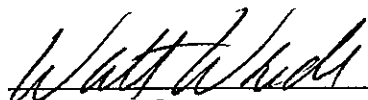
Director
Division of Sport Fish
Alaska Dept. of Fish & Game
P.O. Box 115526
Juneau, Alaska 99811-5526

City Manager
Homer City Hall
491 East Pioneer Ave.
Homer, Alaska 99603

20. This agreement is complete and has no other encumbrances, addenda, attachments, or amendments with the following exceptions: Attachment A – Homer Load and Launch Facility - project area.

21. SIGNATURES:

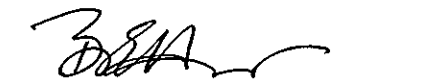
For the City of Homer



Walt Wrede
City Manager

3/28/12
Date

For the Alaska Department of Fish and Game

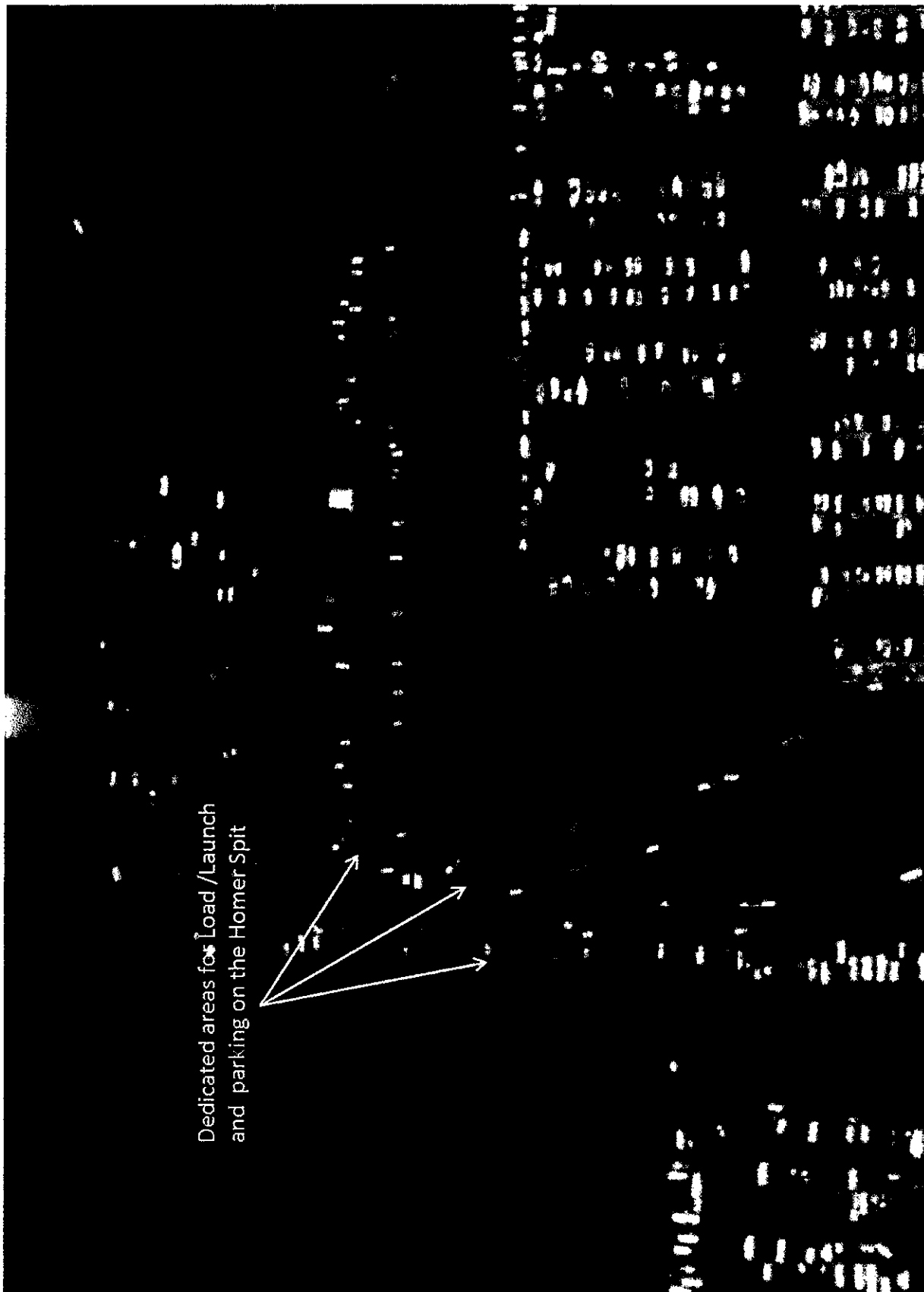

for Charles O. Swanton, Director
Division of Sport Fish

4/10/12
Date


Kevin Brooks, Director
Division of Administrative Services

4.16.12
Date

ATTACHMENT A



100

HOMER SMALL BOAT HARBOR LAUNCH RAMP RENOVATION ALTERNATIVE ANALYSIS REPORT

Prepared for:



**Alaska Department of Fish and Game, Sport Fishing Division
1255 W 8th St, Juneau, AK 99802**



**City of Homer
Homer, AK 99603**

Prepared by:



**PND Engineers Inc.
1506 W. 36th Ave.
Anchorage, Alaska 99503**

October 2013

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Appendix A: Conceptual Boat Launch Ramp Drawings and Float Details
Appendix B: Launch Ramp Alternatives ROM Cost Estimates

ABBREVIATIONS & ACRONYMS

AASHTO	American Association of State Highway and Transportation Officials
ADF&G	Alaska Department of Fish and Game
CIP	Cast-In-Place
PND	PND Engineers, Inc.
ROM	Relative Order of Magnitude
USGS	U.S. Geological Survey

EXECUTIVE SUMMARY

This report has been prepared for the Alaska Department of Fish and Game, Division of Sport Fish (Sport Fish) and the City of Homer (City) with the purpose of providing an analysis for the replacement of a boat launch ramp used by year-round recreational boaters in Homer Harbor. The boat launch experiences large increases in use during summer holidays at which time the capacity of the existing launch is strained. The current boat launch ramp had an original design life of 20 years and has been in place for over 30 years. Signs of wear and degradation are apparent and illustrates that the launch has reached the end of its service life and is in need of replacement.

Four alternative layouts for the new replacement ramp were examined. Components of design that were considered as part of the comparison process include float and ramp layout, pile design, erosion control, cut and fill requirements, and dredging requirements. The objective of the design comparison is to evaluate relative ramp capacity, ease of vessel launch and retrieval, permitting considerations and cost of replacement.

Comparison of the alternative layouts were performed, including a summary of advantages and disadvantages and a relative order of magnitude (ROM) cost comparison. A summary of the estimated costs, based on timber float units, are shown in Table 0-1: Cost Comparison Summary.

Alternative	Description	ROM Cost
1	Existing Configuration (5 lanes / 2 Floats)	\$3,452,800
2	Lane Reconfiguration (5 lanes / 2 Floats)	\$3,452,800
3	One Lane Expansion (6 Lanes / 3 Floats)	\$4,746,900
4	Two Lane Expansion (7 Lanes / 3 Floats)	\$5,342,700

Table 0-1: Cost Comparison Summary

Introduction

The Homer Small Boat Harbor Launch Ramp, shown in Figure 0-1, is a major access point for many recreational boaters to Kachemak Bay and lower Cook Inlet. The ramp is open year-round for the launch and retrieval of many vessels. The launch ramp was installed nearly 30 years ago and has long surpassed the original 20 year design life. After many years in use the condition of the launch is deteriorating and is due for replacement and possibly an expansion to allow for continued recreational access to the waters surrounding Homer, Alaska.

This report is divided into 4 sections. Section 1 describes the existing site conditions and details issues with the existing ramp that necessitate replacement. Section 2 compares the advantages and disadvantages of four alternate boat launch ramp layouts and float configurations. Section 3 details the various types of materials that can be used for float and launch ramp construction. Finally, Section 4 presents boat launch alternative ROM cost estimates and comparisons.

The general components that comprise each boat launch alternative include float and ramp quantities and layout, pile quantities, embankment erosion control measures and general site condition improvements, cut and fill requirements, and dredging needs.



Figure 0-1: Project Location

1 Existing Site Conditions

1.1 Boat Launch Ramps Physical Condition

The existing Homer Small Boat Harbor Launch Ramp consists of a five lane, 96-foot wide by approximately 350-foot long concrete launch ramp with two 8-foot wide timber floats.

The existing launch facility is used year-round, even in winter as weather conditions allow, and over time has experienced damage from heavy use and from winter ice in combination with the large tidal range of the area. During winter, the existing floats periodically freeze solid to the ramp, inhibiting floatation and are sometimes damaged when they suddenly release due to the incoming tide eventually breaking them loose. During peak times of the summer season, the facility becomes impacted by heavy launch traffic, reducing the level of service and causing delays in vessel launch and retrieval.

The Homer Small Boat Harbor Launch Ramp Facility, shown in Figure 1-1 was originally constructed in 1986 by the State of Alaska Division of Harbors. Now, nearly 30 years old, the boat launch ramp has exceeded its 20-year life expectancy and the float exhibits insufficient floatation and damage, and the concrete ramp planks are seriously deteriorated and have exposed rebar.



Figure 1-1: Existing Homer Boat Launch Ramp

The degradation of the launch ramp and surrounding areas are apparent and a replacement is warranted. The float timbers show considerable wear from years of heavy use and general long-term exposure to a marine environment. Freeze-thaw cycles and wear have caused spalling of the concrete ramp planks exposing sections of rebar. The surface of the concrete panels exhibits general degradation particularly in areas that are tidally submerged. Figure 1-2 shows the condition of the existing launch ramp concrete panels. The exposed rebar and degraded surface

may pose serious safety hazards to people and vehicles. The exposed rebar can be a tripping hazard to people walking on the ramp, can damage tires and if it becomes upturned it greatly increases the risk for injury or damage to property. The rough surface originally part of the concrete planks has also worn smooth, increasing the potential for slipping and reduced traction for launching and retrieving efforts.

The slope of the existing launch ramp is currently at an approximate 11.5-percent grade, which is less than the 12 to 15 percent recommended by the States Organization for Boating Access (SOBA). A shallower slope requires that vehicles must back further into the water to enable the vessel being launched to float free from the trailer.



Figure 1-2: Existing Concrete Launch Planks

1.2 Boat Launch Ramp Traffic Capacity and Float and Lane Layout

The existing boat launch ramp is adequately-sized to handle every day and most weekend usage with limited wait time. However, during busy summer weekends the ramp capacity becomes overwhelmed, reportedly resulting in long wait times.

Currently, the launch is laid out with two exterior lanes, floats located adjacent to the exterior lanes, and three lanes between the floats. There are four lanes from which users can launch with the assistance of floats adjacent to the lane. The lane located in the center of the launch ramp (or “quick-lane”) does not have an adjacent float and is typically utilized by more experienced users who do not require side-access while launching their boats. Since the quick-launch lane is located between two adjacent active lanes, those who would otherwise be able to make a quick launch of their boats before exiting the launch ramp may be impeded by other users to either side.

2 Boat Launch Alternatives

Four (4) launch alternatives are proposed for the Homer Small Boat Harbor Launch Ramp Renovation Project. The alternatives include:

- Existing Configuration (5 lanes / 2 floats)
- Lane Reconfiguration (5 lanes / 2 floats)
- One-Lane Expansion (6 lanes / 3 floats)
- Two-Lane Expansion (7 lanes / 3 floats)

Each alternative is described in the following sections. Advantages, disadvantages and ROM cost estimates are provided for each alternative.

2.1 Alternative 1: In-Kind Replacement of Existing Launch Ramp (5 lanes / 2 floats)

Replacement of the existing ramp without changing the current configuration is the most straightforward alternative.

The advantages to this alternative include: reduced permitted footprint and in-water fill volumes, reduced construction effort, and low cost. A conceptual layout of Alternative 1 is shown in Figure 2-1.

This alternative does not increase the capacity of the launch ramp and there would not be a decrease in user wait time with this alternative. Also, in comparison to Alternative 2, it may not be the most efficient use of existing space. The central lane of the existing launch ramp is intended for use by those who do not need floating dock support alongside their boat while launching. The central lane is for more experienced users and the potential for quick launch and retrieval times may be impeded by vessel congestion on either side.

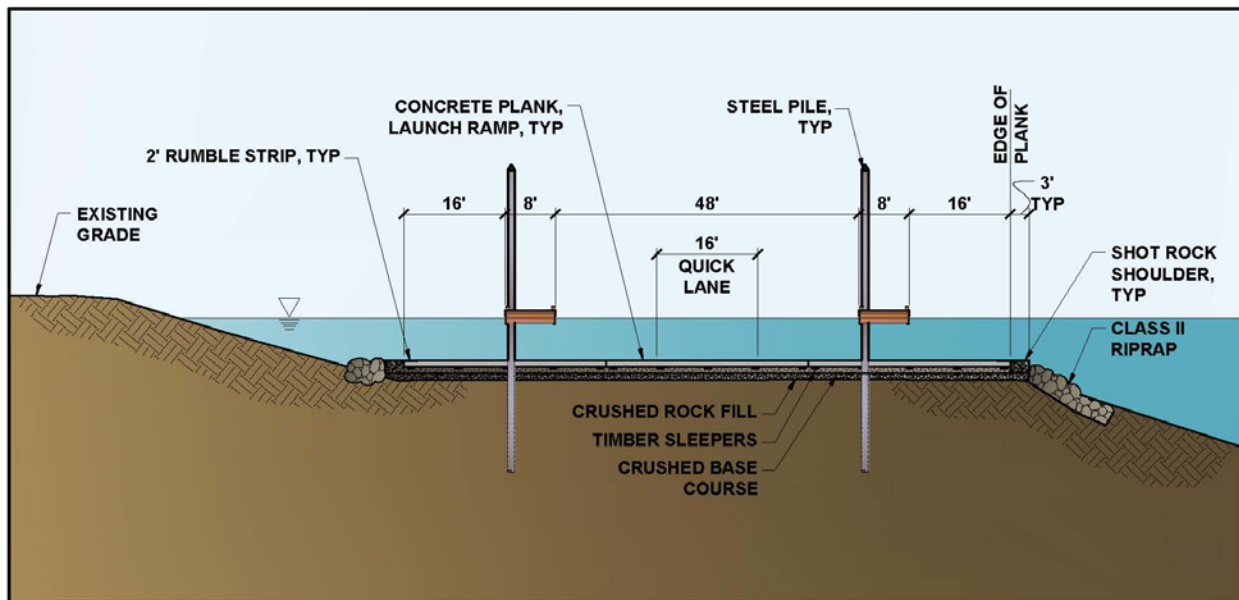


Figure 2-1: Alternative 1: Existing Configuration

ALTERNATIVE #1 SUMMARY:Advantages

- Lowest project footprint and in-water fill volumes (permitting consideration)
- Lowest cost alternative (same as Alternative #2)

Disadvantages

- No increase in boat launch capacity
- Potentially less than optimal lane layout

2.2 Alternative 2: Lane Reconfiguration of Launch Ramp (5 lanes / 2 floats)

Reconfiguring the lanes without expansion is a lower-cost alternative to expansion of the launch ramp. It may be possible to reconfigure the lanes such that recreational boaters can more efficiently use the lanes, resulting in a quicker turnaround for each individual user and consequently a greater capacity to handle all users during peak usage. No additional footprint is required for this alternative to be permitted.

Alternative 2 seeks to increase the efficiency of the launch ramp in comparison to Alternative 1 by changing the location of a float relative to the lanes without increasing the existing footprint or increasing cost. The western most float would remain in the same location and the eastern most float would be moved (approximately 16 feet) to the west, as shown in Figure 2-2. In this configuration, the “quick-launch” lane, intended for experienced users, would be on an outside edge of the launch ramp. This layout provides more direct vessel access to/from the harbor and minimizes the amount of technical navigation around other users.

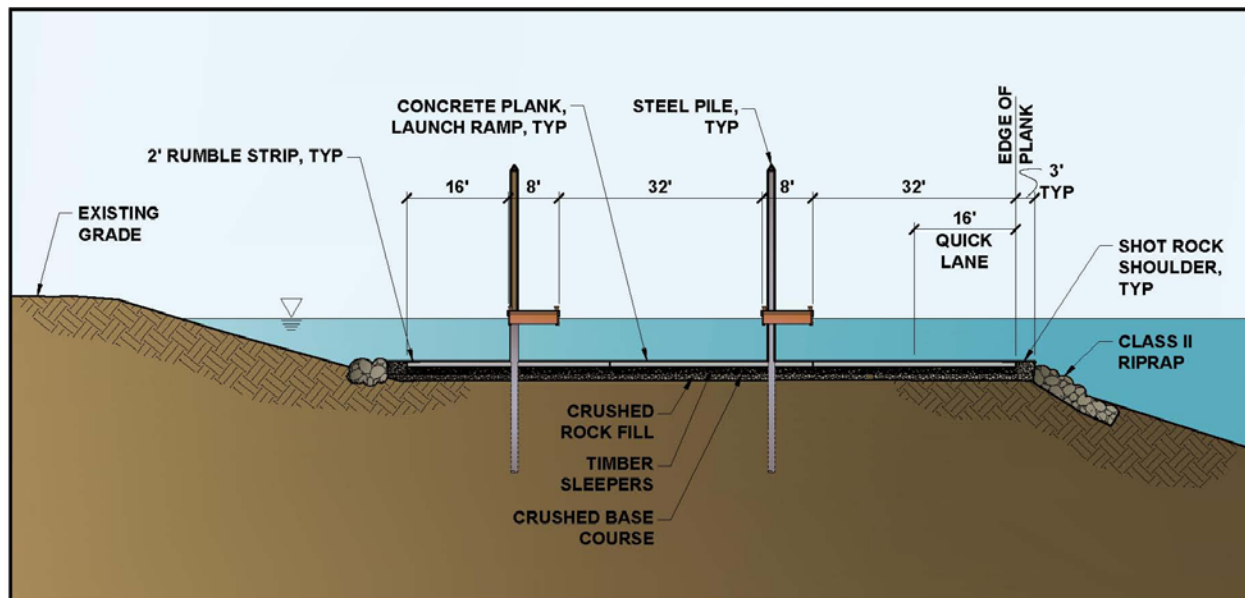


Figure 2-2: Alternative 2: Lane Reconfiguration

ALTERNATIVE #2 SUMMARY:Advantages

- Lowest project footprint and in-water fill volumes (permitting consideration)
- Lowest cost alternative (same as Alternative #1)
- Improved lane layout with reorganization of lanes
- Likely improved boat launch capacity

Disadvantages

- No increase in boat launch lanes

2.2 Alternative 3: One-Lane Expansion of Launch Ramp (6 lanes / 3 floats)

A one-lane expansion of the launch will require the addition of a single launch lane and a new float. The existing ramp would be widened to the east to accommodate installation of the additional lane and float. Figure 2-3 shows the proposed layout. In this configuration, all six lanes would be adjacent to a float, the existing “quick lane” is eliminated.

The main advantage of this alternative is the increased capacity to handle a large volume of traffic on busy weekends and holidays. By adding another lane, capacity is potentially increased 20% so long as access to the boat launch is also adequate to handle the traffic.

A disadvantage of this alternative is the increased cost, relative to the first two alternatives. This alternative requires the addition of an entirely new float, three floats in total. Additional earthwork and fill material will also be required as the width of the launch would be increased by approximately 25% from the existing launch, which is not necessary for Alternatives 1 and 2.

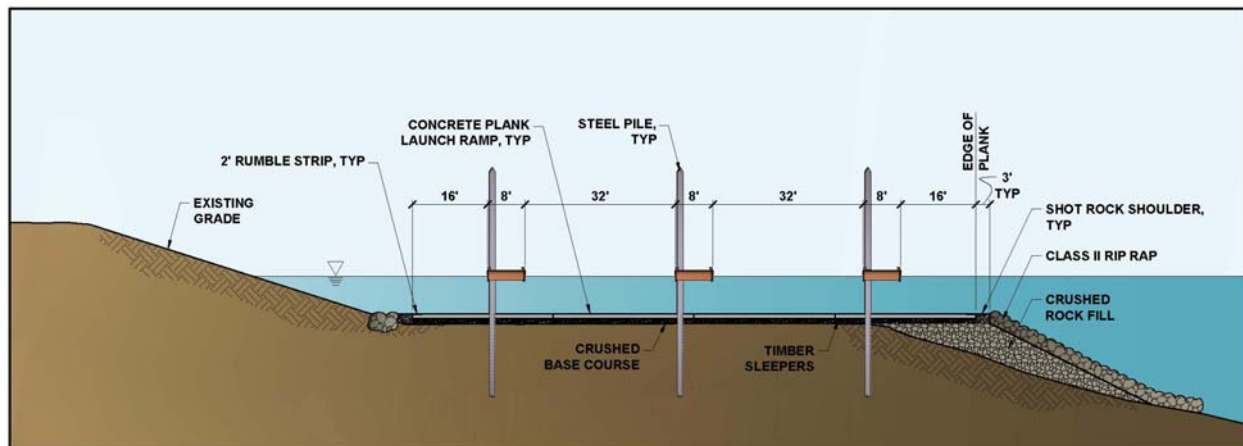


Figure 2-3: Alternative 3: One-Lane Expansion

ALTERNATIVE #3 SUMMARY:Advantages

- Increased capacity (one new boat launch lane)
- Improved lane layout with reorganization of lanes
- Floats located adjacent to each launch lane

Disadvantages

- Increased project footprint and larger in-water fill volumes (permitting consideration)
- Requires one additional new float
- Increased cost relative to Alternatives 1 and 2
- No quick launch lane

2.3 Alternative 4: Two-Lane Expansion of Launch Ramp (7 lanes / 3 floats)

A two-lane expansion of the launch will include two new launch lanes and a single new float. Figure 2-4 shows the proposed layout. In this configuration, six lanes would be adjacent to a float and the “quick lane” would be retained relocated to the outside similar to Alternative 2.

The advantage to this alternative is by adding two lanes the handling capacity will increase approximately 40% so long as the adjacent facilities are also adequate to handle the traffic. Each lane would be adjacent to a float. This alternative would also allow for reorganization of the lanes providing a better lane layout.

A disadvantage of this alternative is the additional 40 foot of width required to add two new lanes and one new float. This will require additional earthwork and fill material quantities as the width is being increased by about 40% from the existing launch. This is an additional cost not necessary in Alternatives 1 and 2, and is larger than in Alternative 3.

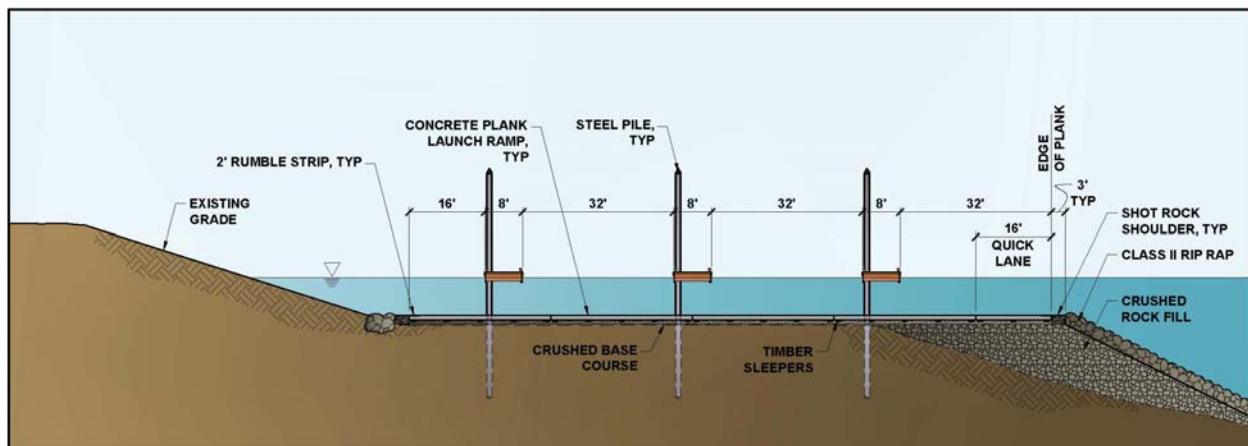


Figure 2-4: Alternative 4: Two-Lane Expansion

ALTERNATIVE #4 SUMMARY:Advantages

- Increased capacity (two new boat launch lanes, one new float)
- Improved lane layout with reorganization of lanes

Disadvantages

- Increased project footprint and larger in-water fill volumes (permitting consideration)
- Highest cost alternative

3 Design Alternatives

3.1 Float Design Alternatives

Several float designs were considered for the Homer Small Boat Harbor Launch Ramp Renovation project including timber floats, concrete floats, and modular pipe floats (both HDPE and steel pipe). Description of the alternatives and a summary of advantages and disadvantages are provided in the subsequent sections.

3.1.1 Timber Floats

Timber floats are the most common float type used for recreational boat launch facilities due to their lower cost, durability and ease of repair. Timber floats typically consist of prefabricated units with primary structural glulam walers, timber framing and a variety of decking materials. All timber materials used in construction of the float are pressure treated with preservatives to protect against the marine environment. Conventional floatation for the units consists of either polyurethane coated polystyrene floatation billets or polystyrene filled polyethylene floatation drums. Since the launch ramp will ground out during low tides, PND does not recommend typical polyethylene tub design where all primary structural components of the float are located completely above water and the floatation billets are exposed. The float design should incorporate timber members at the sides of the floats to provide protection and support for the float when the units are grounded. Timber floats have the lowest cost of the alternatives, with an estimated materials cost of \$100 per square foot.



Figure 3-1: Timber Launch Ramp Float Unit

3.1.2 Concrete Floats

Concrete launch ramp floats consist of prefabricated float units with polystyrene flotation that is encased within the concrete. The concrete deck and sides of the float serve as integral parts of the float structural system; reinforcing steel and high-strength concrete are used in construction of the float to serve as the primary force resisting elements. Concrete floats are typically robust; however, the float units are difficult and costly to repair when damage occurs. The supplied material cost for concrete floats is estimated at \$150 per square foot.



Figure 3-2: Concrete Float Units

3.1.3 Modular Pipe Floats

Modular pipe floats are typically fabricated from either welded galvanized steel pipe or high density polyethylene (HDPE) pipe that serves as both the primary structural members and flotation for the float. A variety of decking materials can be connected to the top of the pipe flotation elements to create the surface of the float. Pipe floats provide a durable system for locations where floats are seasonally removed because the pipe allows the floats to ground out and are resistant to damage. The float units are very robust and able to withstand rough handling and launching. Modular pipe floats are the most expensive of the alternatives considered with an estimated supplied materials cost of \$175 per square foot for HDPE pipe float units and \$250 per square foot for steel pipe units.



Figure 3-3: Modular Pipe Float Units

3.1.4 Recommended Float Design

Timber floats are the recommended float type for the Homer Small Boat Harbor Launch Ramp Renovation project. Timber floats are the lowest cost alternative and are durable and easy to maintain and have a proven track record in similar applications throughout Alaska.

3.2 Ramp Design Alternatives

Design alternatives considered for surfacing of the launch ramp included precast concrete panels, cast-in-place concrete surfacing and asphalt concrete surfacing.

3.2.1 Precast Concrete Planks

Precast concrete plank surfacing is the most common design utilized for recreational boat launch ramps in Alaska. Advantages of precast concrete plank surfacing include ease of construction, durability, increased quality control during fabrication. The concrete planks are prefabricated using high strength concrete and steel reinforcing rebar. Prefabrication of the panels allows for a high level of quality control ensuring that the panels will perform as intended in the as-built condition. The planks are subsequently installed at the project site on and bolted to sleepers connecting them together to form a continuous planar surface.

3.2.2 Cast-In-Place Concrete

Cast-in-place concrete launch ramps typically consist of a concrete slab that is reinforced with rebar to meet temperature and structural requirements. A temporary cofferdam is typically required in order to dewater the site and allow installation of the below water portions of the ramp. Installing, maintaining, dewatering and removal of a temporary cofferdam results in high costs and may not be environmentally acceptable. For these reasons cast-in-place concrete was not considered as a cost effective launch ramp alternative for the portions of the ramp that will be located below water.

3.2.3 Asphalt Concrete

Asphalt concrete is a mixture of asphalt cement binder and crushed aggregate to form a firm, flexible surface. Installation of asphalt surfacing would be limited to above water areas, with the extents of installation limited by the tidal range at the site. The area of application is typically limited to the upper third of the tidal range to prevent algae growth on the surface which can significantly reduce traction on the ramp. Asphalt concrete, a permeable surface, is more susceptible to deterioration caused by salt water exposure, freeze-thaw cycles and inundation. The use of asphalt surfacing in areas below high tide line (within regulatory agency jurisdiction) would have to be fully vetted with permit agencies as it is believed to be unlikely that regulatory agencies would approve the use of asphalt concrete within jurisdictional waters since the site is located within the Kachemak Bay Critical Habitat Area. Asphalt concrete was removed from consideration as a feasible surfacing alternative due to the limitations listed above.

3.3 Launch Ramp Facility Improvements

The proposed launch ramp renovations will include several design modifications, as summarized below, that will improve the functionality and usability of the ramp for all alternatives considered.

The proposed ramp renovation will include steepening the ramp from the existing 11.5% grade to 13% grade. This modification will improve usability, reduce materials and comply with the SOBA launch ramp grade recommendation of 12 to 15-percent. The proposed design will incorporate a vertical curve transition at the top of the launch ramp to allow smooth passage onto the ramp and improve trailer visibility. In order to reduce project costs, asphalt concrete surfacing will be utilized as an approach apron, at the top of the ramp and above the high tide line, avoiding areas of regulatory jurisdiction.

Surfacing of the concrete ramp will incorporate a modern V-groove pattern that is oriented at 60-degree from centerline allowing water to drain from the surface. This surfacing provides improved traction for vehicles, wears well over the life of the ramp, and has an attractive appearance. The new launch ramp floats will incorporate requirements for compliance to the American with Disabilities Act (ADA) including required ramp access route requirements, minimum dimensions and clearance requirements. Rip rap will be installed along the exposed faces of the new ramp embankment to protect from erosion. Additional rip rap is proposed at the end of the launch ramp to prevent erosion and undermining of the ramp planks from prop wash when users enter their trailers under power or 'power load'.

Additional consideration should be given to the ramp operations which could potentially expedite launch and load activities. Designation of 'launch only' and 'retrieve only' lanes could potentially improve wait times at the facility. Providing published literature or posting of signs designating launch and load procedures could also improve operations at the facility.

4 Cost Estimates

4.1 Basis of Estimates

The cost estimates were developed from conceptual design and estimated material quantities. The accuracy of the estimates directly corresponds to the level of completion of design, cost may vary as the design is progressed and project scope is refined. Cost estimates were built up using anticipated and historical production rates for each type of work to be completed. Project costs were developed from the “bottomup” using the estimating program Hard Dollar® V10.1. The estimating program utilizes a work crew and work item analysis estimate method to develop anticipated costs. In-house pricing data and historical costs were utilized to populate the estimating database. Durations for individual project components were developed based upon in-house historical data and information received from relevant contractors where historical data was not available. Final costs were vetted against both in-house and outside relevant estimates.

The estimates developed encompass the launch ramp renovation only and do not include costs for additional renovations or improvements to the adjacent uplands areas. The estimated costs are for construction only and do not include estimating uncertainties or unexpected construction costs. (i.e. variations in final quantities or confining permit stipulations). Costs for engineering, permitting inspections and/or contract administration are excluded. Construction equipment rates are based on average historical rates and information obtained from relevant heavy civil marine contractors. Separate cost elements are provided for support equipment, fueling and servicing of contractor equipment during construction. Labor rates are based on current prevailing wage determinations for heavy civil construction projects. Labor rates include markup for pension, federal and state taxes, medical, workman’s compensation, and overtime premiums.

In order to provide a reliable basis for developing the estimates, assumptions were made to define critical work elements and factors that will have significant influence on the total estimated cost. It is assumed that the construction portion of the project will be issued as a fixed fee, lump-sum contract to a single primary contractor. The contractor is assumed to be responsible for providing, mobilizing and demobilizing all materials, labor, equipment and incidentals necessary to complete construction of the project scope.

Assumptions:

- Manhours, Labor Costs, and Equipment Costs are based on 12 hours shifts. Production rates based on 12 hour shifts.
- Fuel cost at \$4.50 per gallon

Inclusions:

- Contractor profit and risk for equipment is included in the equipment rates and is assumed at 15%
- Contractor profit and risk for materials is assumed at 10%.
- Contractor consumables (welding consumables, etc.) are included where appropriate

Exclusions:

- Equipment standby or overwintering costs.
- Weather day provisions.
- Escalation.
- Revetment on existing, undisturbed slopes near the project location.

4.2 ROM Estimates

A summary of the estimated costs for each alternative are provided in Table 4-1 below. The presented costs reflect a design using timber float units. The incremental cost increase for construction using the alternative float types are provided in Table 4-2.

Description	Total Cost
Launch Ramp Replacement - Option 1 / Option 2	\$3,452,800
Mobilization / Demobilization	\$125,000
Site Demolition	\$128,200
Earthwork	\$434,200
Provide and Install Ramp	\$1,479,100
Float Replacement	\$718,300
Contractor Indirects and Support Equipment	\$254,000
Contingency (Assumed 10% of Construction Cost)	\$314,000
Launch Ramp Replacement - Option 3	\$4,746,900
Mobilization / Demobilization	\$125,000
Site Demolition	\$128,200
Earthwork	\$833,000
Provide and Install Ramp	\$1,854,100
Float Replacement	\$1,064,400
Contractor Indirects and Support Equipment	\$310,200
Contingency (Assumed 10% of Construction Cost)	\$432,000
Launch Ramp Replacement - Option 4	\$5,342,700
Mobilization / Demobilization	\$125,000
Site Demolition	\$128,200
Earthwork	\$1,094,200
Provide and Install Ramp	\$2,095,000
Float Replacement	\$1,064,400
Contractor Indirects and Support Equipment	\$349,900
Contingency (Assumed 10% of Construction Cost)	\$486,000

Table 4-1: ROM Estimate Summary

Alternative	Float Type			
	Timber	Concrete	HDPE Pipe Floats	Steel Pipe Floats
Option 1/2	-	\$256,000	\$384,000	\$768,000
Option 3/4	-	\$376,000	\$564,000	\$1,128,000

Table 4-2: Float Type Comparison, Cost in Addition to Timber Float Cost

5 Conclusions and Recommendations

The purpose of this report is to present analysis and recommendations of alternatives for the Homer Small Boat Harbor Launch Ramp Renovations. As previously described, critical components of the launch ramp have been evaluated and compared in function and cost. Alternatives for the launch ramp configuration were presented with ROM cost estimates. PND's recommended design for the launch ramp consists of a precast concrete panel surfaced ramp with timber floats. This combination has proven performance in similar locations and should result in the lowest cost launch facility upgrade regardless of the layout alternative selected.

Appendix A: Conceptual Drawings

HOMER SMALL BOAT HARBOR LAUNCH RAMP RENOVATIONS

OCTOBER, 2013
HOMER, ALASKA

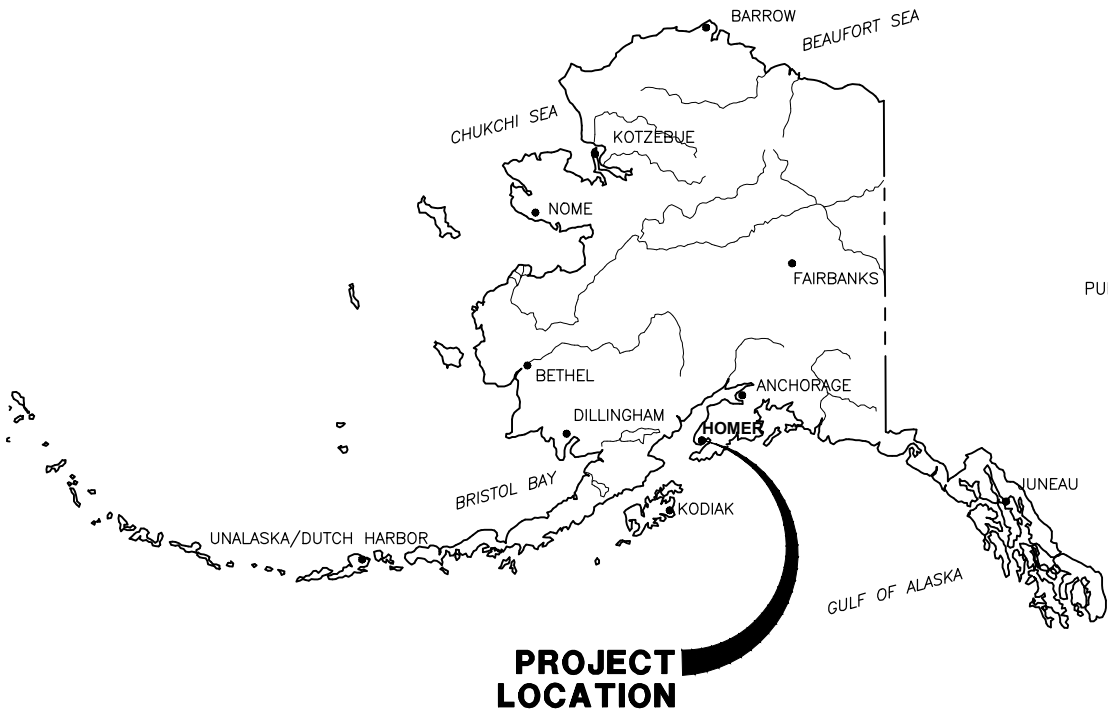


BETH WYTHE
MAYOR – CITY OF HOMER

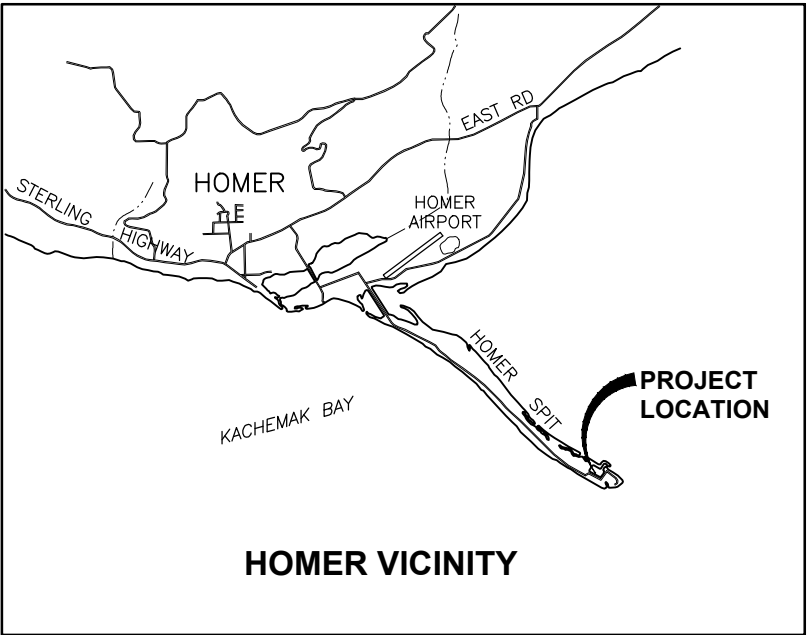
WALT WREDE
CITY MANAGER – CITY OF HOMER

CAREY S. MEYER, P.E.
PUBLIC WORKS DIRECTOR – CITY OF HOMER

BRYAN HAWKINS
HARBOR MASTER – CITY OF HOMER



STATE OF ALASKA



SHEET INDEX

TITLE SHEET AND INDEX	1
CONCEPT 1 PLAN & SECTION	2
CONCEPT 2 PLAN & SECTION	3
CONCEPT 3 PLAN & SECTION	4
CONCEPT 4 PLAN & SECTION	5
COMMON RAMP ELEVATION	6
RAMP (BILLET) FLOAT DETAILS	7



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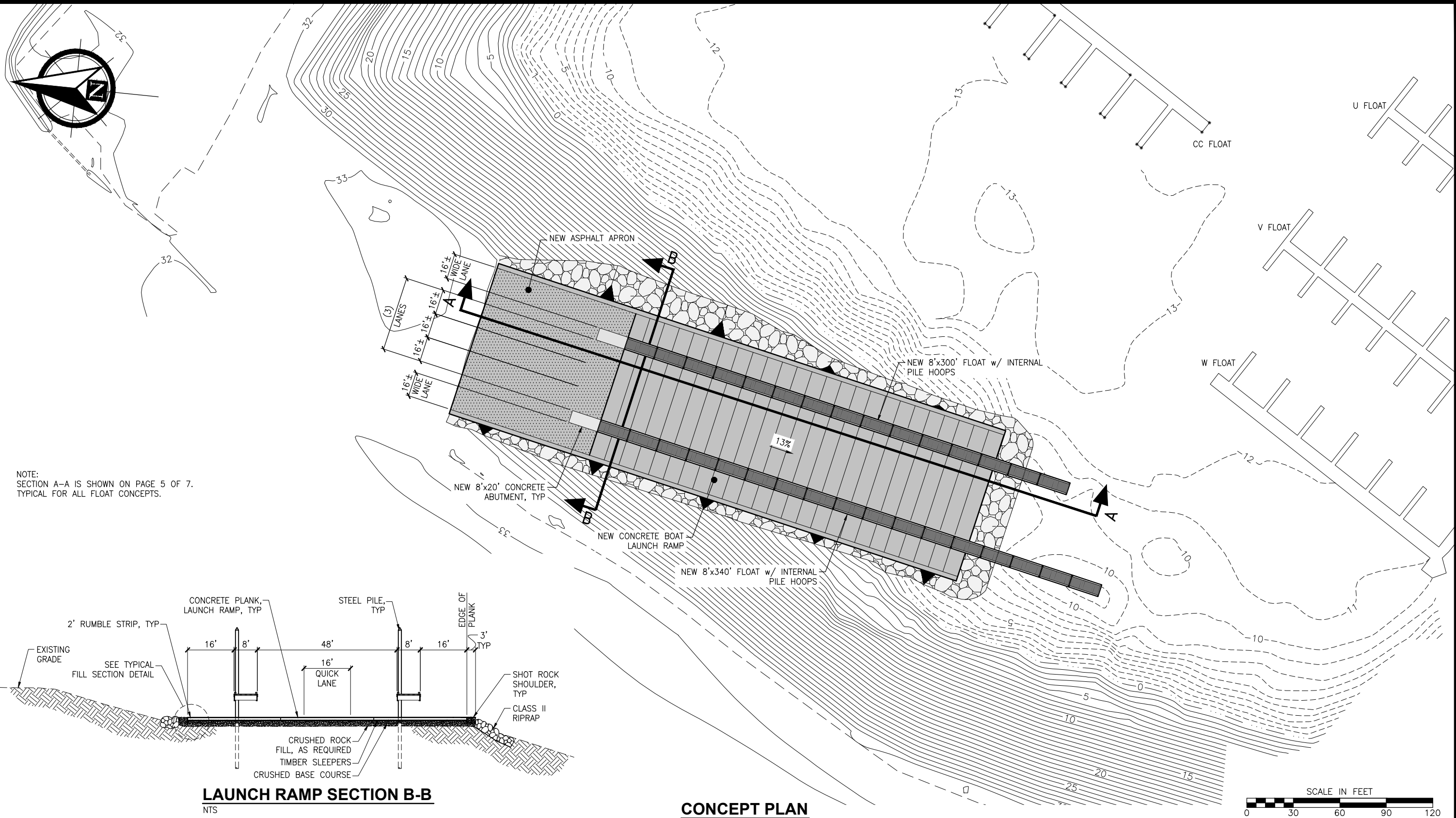
P | N | D
ENGINEERS, INC.

PROJECT: **HOMER SMALL BOAT HARBOR
LAUNCH RAMP RENOVATION**

TITLE: **TITLE SHEET AND INDEX**

DESIGNED BY: CDC/DCF DATE: OCTOBER 2013
CHECKED BY: DST PROJECT NO: 131030

SHEET NO: **1** OF **7**



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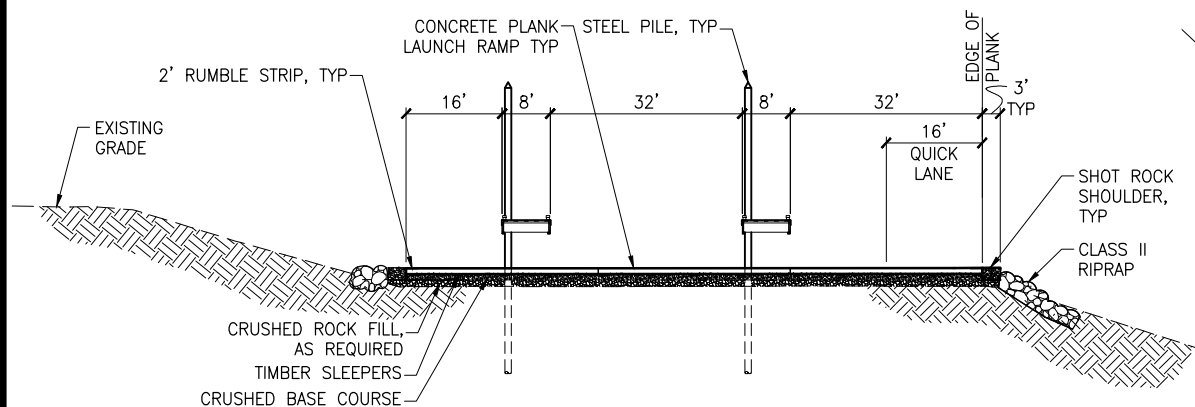
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Fax: 907.563.4220
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ENGINEERS, INC.

PROJECT: HOMER SMALL BOAT HARBOR LAUNCH RAMP RENOVATION			
TITLE: CONCEPT 1 PLAN & SECTION EXISTING CONFIGURATION (5 LANES / 2 FLOATS)			
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CHECKED BY: DST	PROJECT NO: 131030		



NOTE:
SECTION A-A IS SHOWN ON PAGE 5 OF 7
TYPICAL FOR ALL FLOAT CONCEPTS



LAUNCH RAMP SECTION B-B
NTS

CONCEPT PLAN

SCALE IN FEET
0 30 60 90 120

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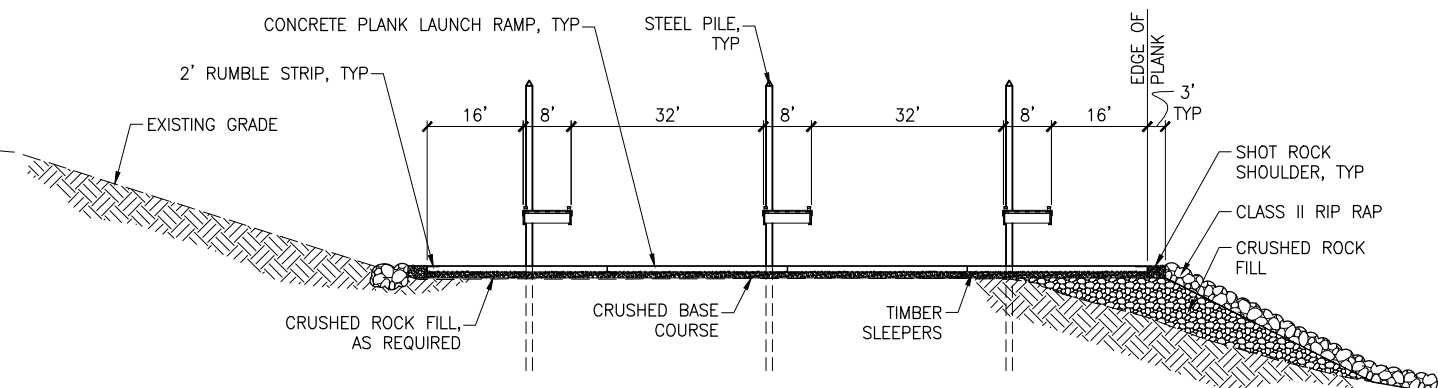
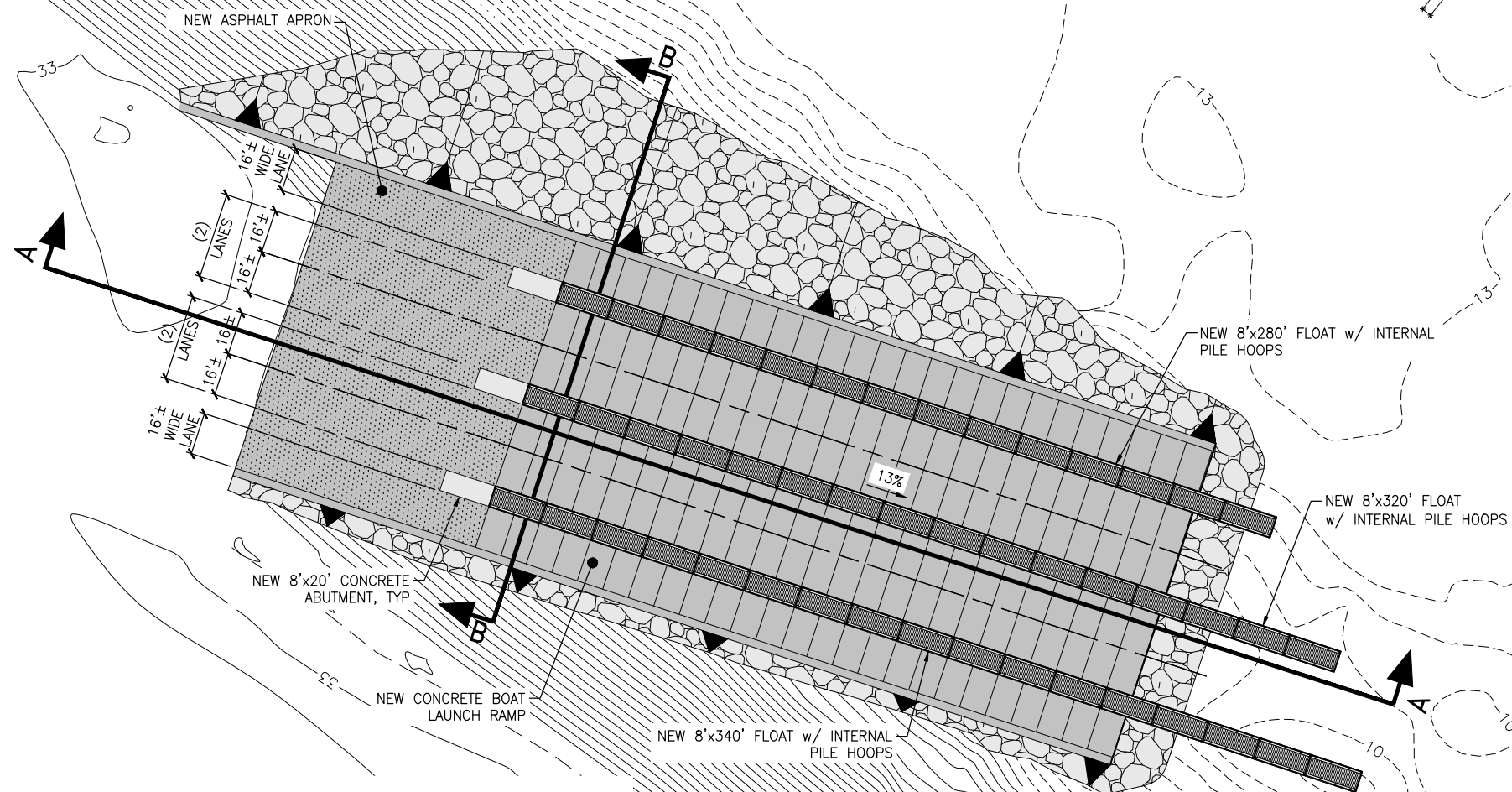
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Anchorage, Alaska 99503
Phone: 907.561.1011
Fax: 907.563.4220
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ENGINEERS, INC.

PROJECT:		HOMER SMALL BOAT HARBOR LAUNCH RAMP RENOVATION	
TITLE:		CONCEPT 2 PLAN & SECTION LANE RECONFIGURATION (5 LANES / 2 FLOATS)	
DESIGNED BY:	CDC/DCF	DATE:	OCTOBER 2013
CHECKED BY:	DST	PROJECT NO:	131030
SHEET NO:		3 OF 7	



NOTE:
SECTION A-A IS SHOWN ON PAGE 5 OF 7.
TYPICAL FOR ALL FLOAT CONCEPTS.



LAUNCH RAMP SECTION B-B
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CONCEPT PLAN



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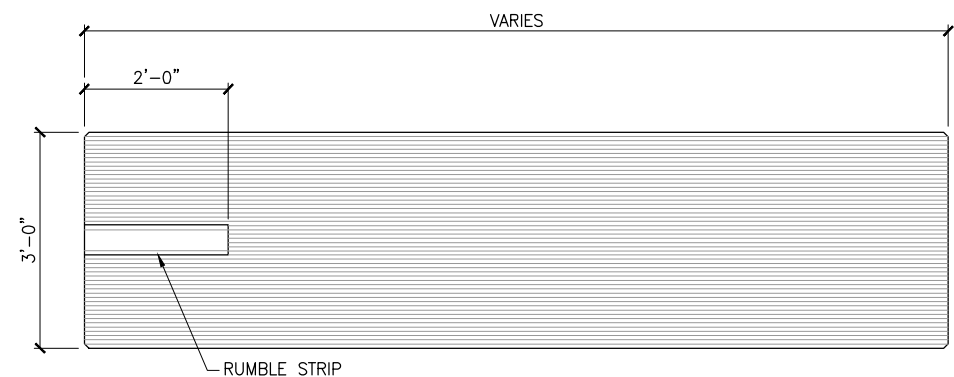
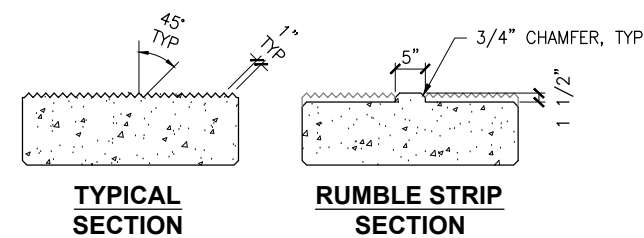
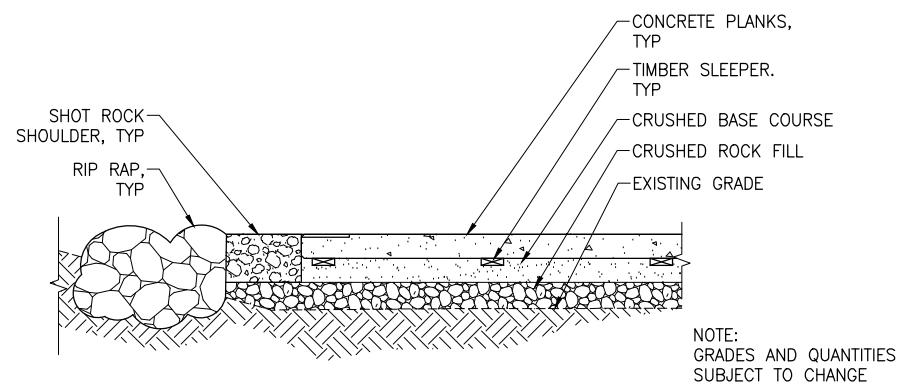
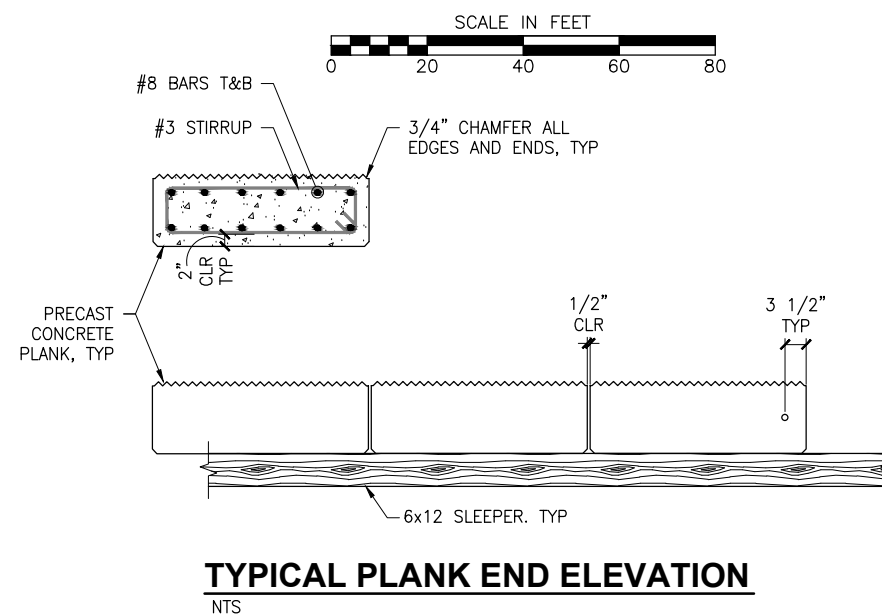
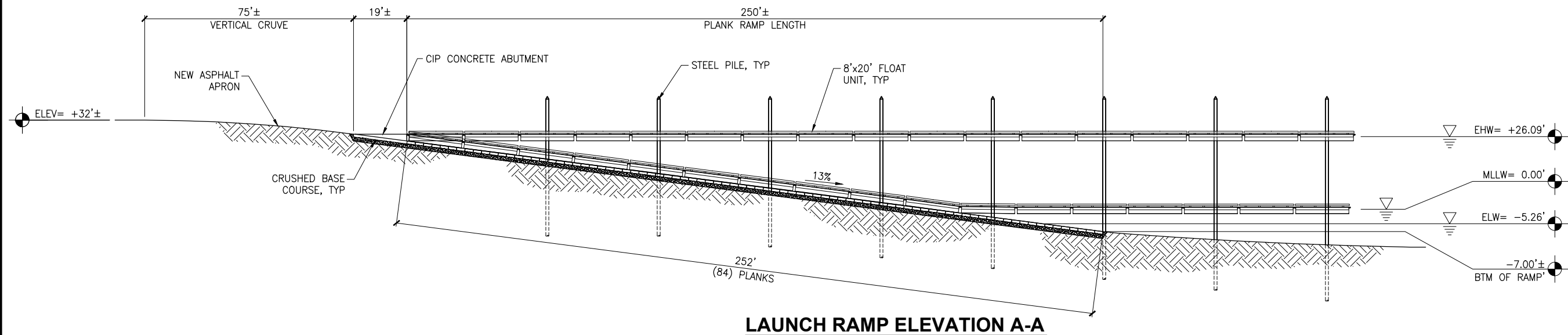
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PROJECT: HOMER SMALL BOAT HARBOR LAUNCH RAMP RENOVATION	
TITLE: CONCEPT 3 PLAN & SECTION ONE-LANE EXPANSION (6 LANES / 3 FLOATS)	
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CHECKED BY: DST	PROJECT NO: 131030
SHEET NO: 4 OF 7	



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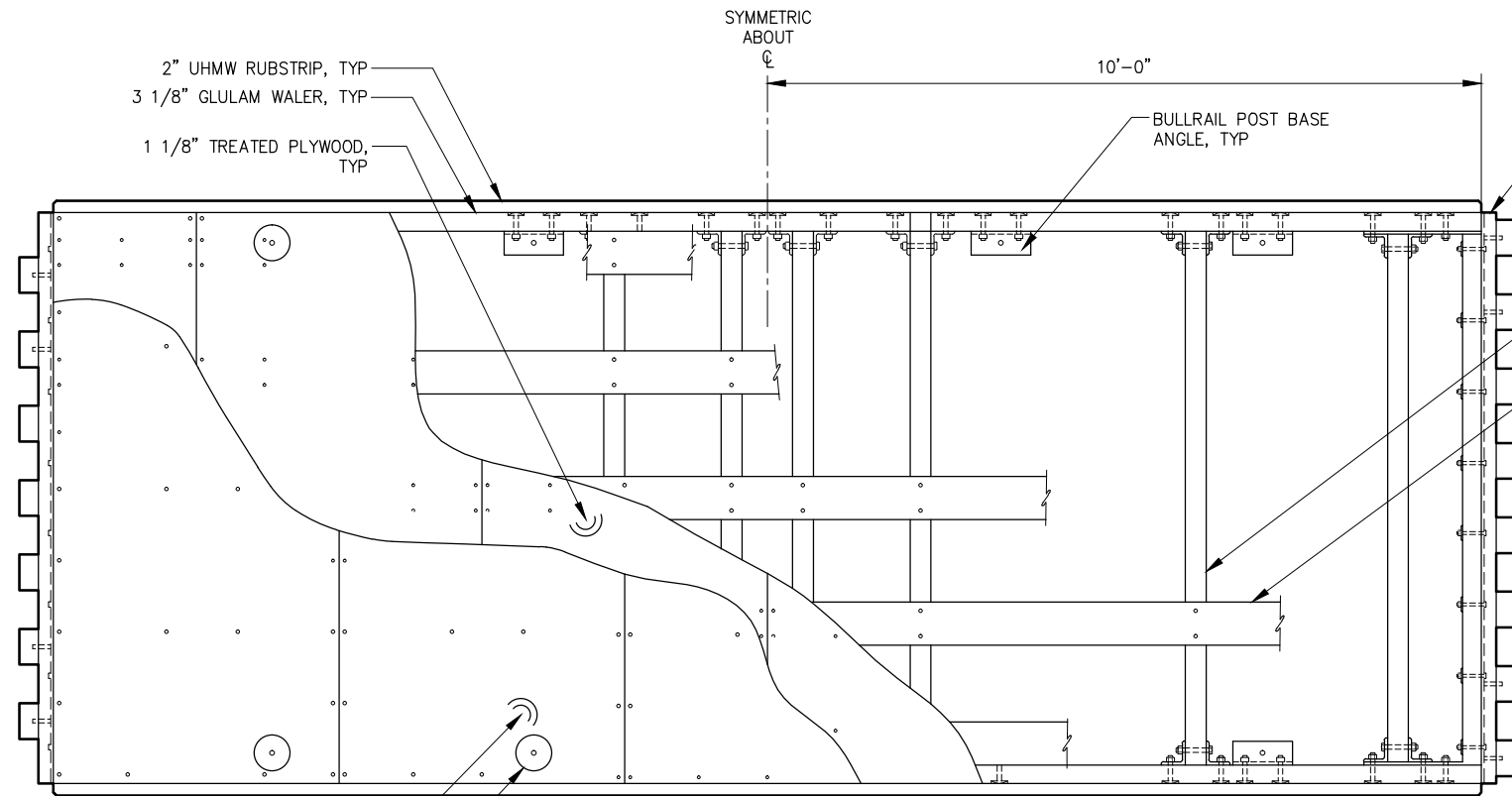
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ENGINEERS, INC.

PROJECT: **HOMER SMALL BOAT HARBOR LAUNCH RAMP RENOVATION**

TITLE: **COMMON RAMP ELEVATION**

DESIGNED BY: CDC/DCF DATE: OCTOBER 2013
CHECKED BY: DST PROJECT NO: 131030

SHEET NO: **6** OF **7**



FLOAT PLAN

NTS

NOTE:
FOAM BILLETS NOT SHOWN FOR CLARITY. END FLOAT SIMILAR BUT
w/ HINGE ONE END ONLY, 4x8 BULLRAIL OPPOSITE END.

STEEL PIANO HINGE WELDMENT
EACH END OF FLOAT. WELDMENT
TO BE SYMMETRICAL ABOUT
CENTERLINE OF FLOAT, TYP

PIANO HINGE PIPE SEGMENT,
TYP. OFFSET PIPE SEGMENTS
AS SHOWN TO CONSTRUCT
HINGE ASSEMBLY.

4x6, TYP

2x8 SUB-DECK PLANK,
TYP

SYMMETRIC
ABOUT
CL

4'-0"

4x8 TIMBER
BULLRAIL

UHMW BULLRAIL
POST, TYP

1/4" TRACTION PL

1 1/8" TREATED
PLYWOOD

2x8 SUB-DECKING,
TYP

2"x12" UHMW RUBSTRIP

3 1/8"x24" GLULAM
WALER, TYP

3x6 RUNNER, TYP

3/4" UHMW SKID,
TYP

4x6 TOP CROSS BEAM, TYP

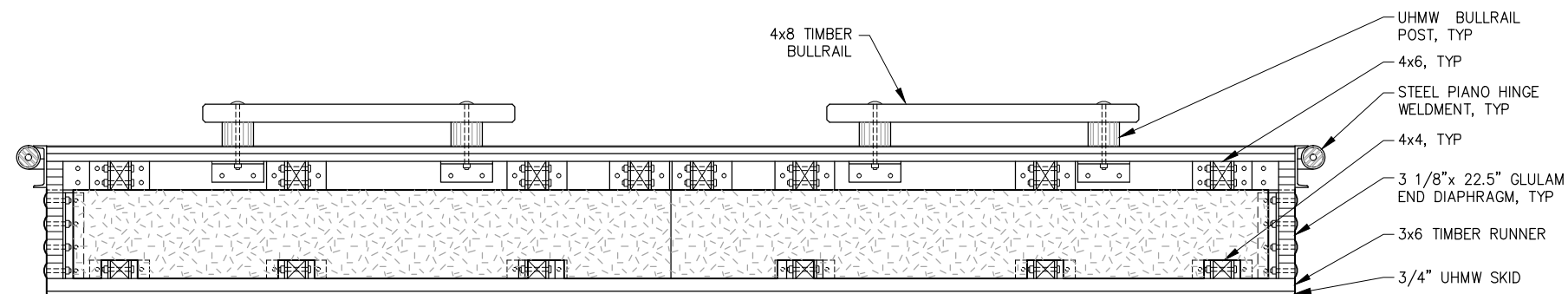
4x4 BOTTOM CROSS BEAM, TYP

@ BILLET

@ CROSSBEAM

FLOAT SECTION

NTS



FLOAT ELEVATION

NTS

NOTES FOR END FLOAT ONLY:

1. NO HINGE ON OUTBOARD END OF FLOAT.
2. PROVIDE BULLRAIL SECTION AND UHMW RUBSTRIP FULL WIDTH
ACROSS END OF FLOAT w/ (2) BULLRAIL POST BASES AND
ANGLE BRACKETS CONNECTED TO END GLULAM.



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**HOMER SMALL BOAT HARBOR
LAUNCH RAMP RENOVATION**

RAMP (BILLET) FLOAT DETAILS

DESIGNED BY: CDC/DCF	DATE: OCTOBER 2013
CHECKED BY: DST	PROJECT NO: 131030

SHEET NO: **7** OF **7**

Appendix B: **ROM Cost Estimates**

Description	Material Quantity	Unit of Measure	Unit Cost	Total Cost
Launch Ramp Replacement - Option 1 / Option 2	1	LS	\$3,452,800	\$3,452,800
Mobilization / Demobilization	1	LS	\$125,000	\$125,000
Site Demolition	1	LS	\$128,200	\$128,200
Earthwork	1	LS	\$434,200	\$434,200
Provide and Install Ramp	1	LS	\$1,479,100	\$1,479,100
Float Replacement	1	LS	\$718,300	\$718,300
Contractor Indirects and Support Equipment	1	LS	\$254,000	\$254,000
Contingency (Assumed 10% of Construction Cost)	1	LS	\$314,000	\$314,000
Launch Ramp Replacement - Option 3	1	LS	\$4,746,900	\$4,746,900
Mobilization / Demobilization	1	LS	\$125,000	\$125,000
Site Demolition	1	LS	\$128,200	\$128,200
Earthwork	1	LS	\$833,000	\$833,000
Provide and Install Ramp	1	LS	\$1,854,100	\$1,854,100
Float Replacement	1	LS	\$1,064,400	\$1,064,400
Contractor Indirects and Support Equipment	1	LS	\$310,200	\$310,200
Contingency (Assumed 10% of Construction Cost)	1	LS	\$432,000	\$432,000
Launch Ramp Replacement - Option 4	1	LS	\$5,342,700	\$5,342,700
Mobilization / Demobilization	1	LS	\$125,000	\$125,000
Site Demolition	1	LS	\$128,200	\$128,200
Earthwork	1	LS	\$1,094,200	\$1,094,200
Provide and Install Ramp	1	LS	\$2,095,000	\$2,095,000
Float Replacement	1	LS	\$1,064,400	\$1,064,400
Contractor Indirects and Support Equipment	1	LS	\$349,900	\$349,900
Contingency (Assumed 10% of Construction Cost)	1	LS	\$486,000	\$486,000

Notes:

Costs are based on conceptual level design, see associated project narrative.

Costs are presented in current (October 2013) dollars and do not include escalation.

Item No.	Description	Material Quantity	Unit of Measure	Unit Cost	Total Cost
1	Launch Ramp Replacement - Option 1 / Option 2	1	LS	\$3,452,800	\$3,452,800
1.1	Mobilization / Demobilization	1	LS	\$125,000	\$125,000
1.2	Site Demolition	1	LS	\$128,200	\$128,200
1.2.1	Pull Existing Piles	1	LS	\$59,600	\$59,600
1.2.2	Remove and Dispose of Existing Floats	1	LS	\$20,600	\$20,600
1.2.3	Remove Existing Ramp Planks	1	LS	\$34,300	\$34,300
1.2.4	Remove Existing Concrete Abutments	1	LS	\$13,700	\$13,700
1.3	Earthwork	1	LS	\$434,200	\$434,200
1.3.1	Excavation	130	C.Y.	\$14.62	\$1,900
1.3.2	Provide and Install Gravel Fill	1,100	C.Y.	\$15.73	\$17,300
1.3.3	Provide and Place Crushed Base Course	1,300	C.Y.	\$80.92	\$105,200
1.3.4	Rip Rap, Class I	160	C.Y.	\$198.13	\$31,700
1.3.5	Rip Rap, Class II	950	C.Y.	\$239.16	\$227,200
1.3.6	Provide and Place Asphalt Surfacing	170	TN	\$299.41	\$50,900
1.4	Provide and Install Ramp	1	LS	\$1,479,100	\$1,479,100
1.4.1	Provide and Install Timber Sleepers	19,500	Board Feet	\$3.53	\$68,900
1.4.2	Provide and Install Precast Concrete Planks	24,000	S.F.	\$57.60	\$1,382,500
1.4.3	Provide and Install Concrete Abutments	27	C.Y.	\$1,026	\$27,700
1.5	Float Replacement	1	LS	\$718,300	\$718,300
1.5.1	Provide and Install Piling (12.75x0.5")	15	Each	\$9,113	\$136,700
1.5.2	Provide and Install Floats (8' x 340')	2,720	Square Feet	\$114	\$309,000
1.5.3	Provide and Install Floats (8' x 300')	2,400	Square Feet	\$114	\$272,600
1.6	Contractor Indirects and Support Equipment	1	LS	\$254,000	\$254,000
1.6.1	Contractor Pre-Planning	10	Day	\$1,000	\$10,000
1.6.2	Lodging and Per Diem	1	LS	\$50,000	\$50,000
1.6.3	Support Labor and Equipment	60	Day	\$648	\$38,900
1.6.4	Salaried Indirect Staff	60	Day	\$1,900	\$114,000
1.6.5	Construction Survey	10	Day	\$3,070	\$30,700
1.6.6	Small Tools	5,200	Hour	\$2.00	\$10,400
1.7	Contingency (Assumed 10% of Construction Cost)	1	LS	\$314,000	\$314,000

Notes:

- 1) Costs are based on conceptual level design, see associated project narrative.
- 2) Costs are presented in current (October 2013) dollars and do not include escalation.

Item No.	Description	Material Quantity	Unit of Measure	Unit Cost	Total Cost
2	Launch Ramp Replacement - Option 3	1	LS	\$4,746,900	\$4,746,900
2.1	Mobilization / Demobilization	1	LS	\$125,000	\$125,000
2.2	Site Demolition	1	LS	\$128,200	\$128,200
2.2.1	Pull Existing Piles	1	LS	\$59,600	\$59,600
2.2.2	Remove and Dispose of Existing Floats	1	LS	\$20,600	\$20,600
2.2.3	Remove Existing Ramp Planks	1	LS	\$34,300	\$34,300
2.2.4	Remove Existing Concrete Abutments	1	LS	\$13,700	\$13,700
2.3	Earthwork	1	LS	\$833,000	\$833,000
2.3.1	Excavation	160	C.Y.	\$14.38	\$2,300
2.3.2	Provide and Install Gravel Fill	4,700	C.Y.	\$15.68	\$73,700
2.3.3	Provide and Place Crushed Base Course	1,550	C.Y.	\$80.90	\$125,400
2.3.4	Rip Rap, Class I	170	C.Y.	\$198.24	\$33,700
2.3.5	Rip Rap, Class II	2,250	C.Y.	\$239.16	\$538,100
2.3.6	Provide and Place Asphalt Surfacing	200	TN	\$299.00	\$59,800
2.4	Provide and Install Ramp	1	LS	\$1,854,100	\$1,854,100
2.4.1	Provide and Install Timber Sleepers	24,000	Board Feet	\$3.53	\$84,800
2.4.2	Provide and Install Precast Concrete Planks	30,000	S.F.	\$57.61	\$1,728,200
2.4.3	Provide and Install Concrete Abutments	40	C.Y.	\$1,028	\$41,100
2.5	Float Replacement	1	LS	\$1,064,400	\$1,064,400
2.5.1	Provide and Install Piling (12.75x0.5")	23	Each	\$9,139	\$210,200
2.5.2	Provide and Install Floats (8' x 340')	2,720	Square Feet	\$114	\$309,000
2.5.3	Provide and Install Floats (8' x 320')	2,560	Square Feet	\$114	\$290,800
2.5.4	Provide and Install Floats (8' x 280')	2,240	Square Feet	\$114	\$254,400
2.6	Contractor Indirects and Support Equipment	1	LS	\$310,200	\$310,200
2.6.1	Contractor Pre-Planning	10	Day	\$1,000	\$10,000
2.6.2	Lodging and Per Diem	1	LS	\$50,000	\$50,000
2.6.3	Support Labor and Equipment	80	Day	\$649	\$51,900
2.6.4	Salaried Indirect Staff	80	Day	\$1,900	\$152,000
2.6.5	Construction Survey	10	Day	\$3,070	\$30,700
2.6.6	Small Tools	7,800	Hour	\$2.00	\$15,600
2.7	Contingency (Assumed 10% of Construction Cost)	1	LS	\$432,000	\$432,000

Notes:

- 1) Costs are based on conceptual level design, see associated project narrative.
- 2) Costs are presented in current (October 2013) dollars and do not include escalation.

Item No.	Description	Material Quantity	Unit of Measure	Unit Cost	Total Cost
3	Launch Ramp Replacement - Option 4	1	LS	\$5,342,700	\$5,342,700
3.1	Mobilization / Demobilization	1	LS	\$125,000	\$125,000
3.2	Site Demolition	1	LS	\$128,200	\$128,200
3.2.1	Pull Existing Piles	1	LS	\$59,600	\$59,600
3.2.2	Remove and Dispose of Existing Floats	1	LS	\$20,600	\$20,600
3.2.3	Remove Existing Ramp Planks	1	LS	\$34,300	\$34,300
3.2.4	Remove Existing Concrete Abutments	1	LS	\$13,700	\$13,700
3.3	Earthwork	1	LS	\$1,094,200	\$1,094,200
3.3.1	Excavation	180	C.Y.	\$14.44	\$2,600
3.3.2	Provide and Install Gravel Fill	9,500	C.Y.	\$15.68	\$149,000
3.3.3	Provide and Place Crushed Base Course	1,750	C.Y.	\$80.91	\$141,600
3.3.4	Rip Rap, Class I	180	C.Y.	\$197.78	\$35,600
3.3.5	Rip Rap, Class II	2,900	C.Y.	\$239.17	\$693,600
3.3.6	Provide and Place Asphalt Surfacing	240	TN	\$299.17	\$71,800
3.4	Provide and Install Ramp	1	LS	\$2,095,000	\$2,095,000
3.4.1	Provide and Install Timber Sleepers	27,000	Board Feet	\$3.53	\$95,300
3.4.2	Provide and Install Precast Concrete Planks	34,000	S.F.	\$57.61	\$1,958,600
3.4.3	Provide and Install Concrete Abutments	40	C.Y.	\$1,028	\$41,100
3.5	Float Replacement	1	LS	\$1,064,400	\$1,064,400
3.5.1	Provide and Install Piling (12.75x0.5")	23	Each	\$9,139	\$210,200
3.5.2	Provide and Install Floats (8' x 340')	2,720	Square Feet	\$114	\$309,000
3.5.3	Provide and Install Floats (8' x 320')	2,560	Square Feet	\$114	\$290,800
3.5.4	Provide and Install Floats (8' x 280')	2,240	Square Feet	\$114	\$254,400
3.6	Contractor Indirects and Support Equipment	1	LS	\$349,900	\$349,900
3.6.1	Contractor Pre-Planning	10	Day	\$1,000	\$10,000
3.6.2	Lodging and Per Diem	1	LS	\$50,000	\$50,000
3.6.3	Support Labor and Equipment	95	Day	\$649	\$61,700
3.6.4	Salaried Indirect Staff	95	Day	\$1,900	\$180,500
3.6.5	Construction Survey	10	Day	\$3,070	\$30,700
3.6.6	Small Tools	8,500	Hour	\$2.00	\$17,000
3.7	Contingency (Assumed 10% of Construction Cost)	1	LS	\$486,000	\$486,000

Notes:

- 1) Costs are based on conceptual level design, see associated project narrative.
- 2) Costs are presented in current (October 2013) dollars and do not include escalation.

VISITORS



Providing and protecting your salmon resource.

Cook Inlet Aquaculture Association

A non-profit regional association which exists to:

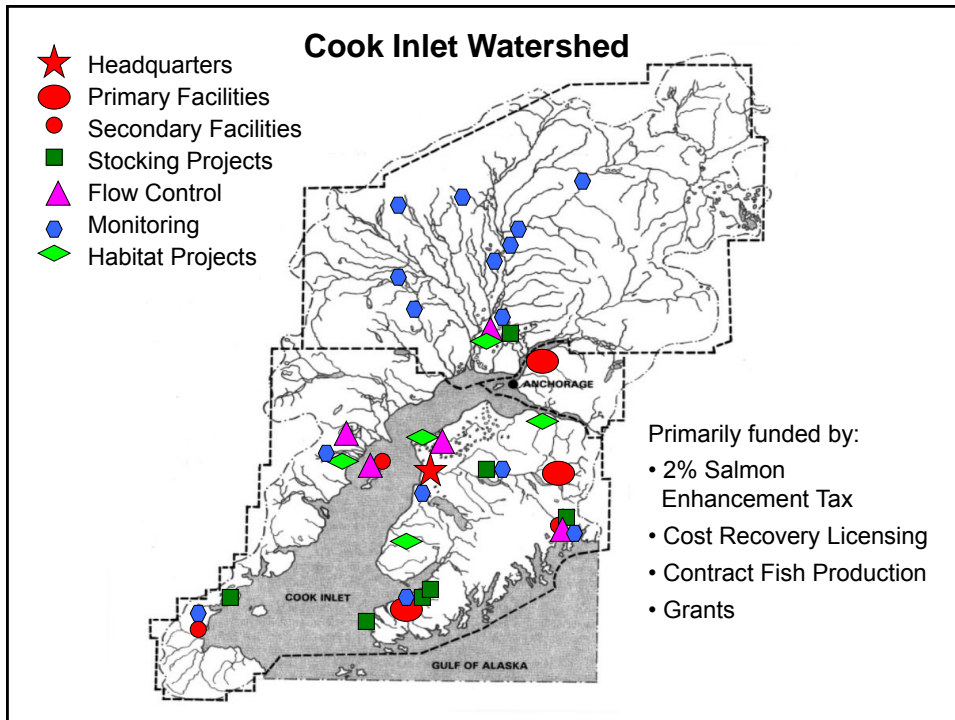

- (1) protect self-perpetuating salmon stocks and habitats upon which they depend;
- (2) rehabilitate self-perpetuating salmon stocks;
- (3) rehabilitate salmon habitat; and
- (4) maximize the value of the Cook Inlet (Area H) common property salmon resource by applying science and enhancement technology where appropriate.



Providing and protecting your salmon resource.

Board of Directors


- Cook Inlet Fishermen's Fund
- Cook Inlet Seiners Association
- Kenai Peninsula Fishermen's Association
- North Pacific Fisheries Association
- Northern District Setnetters of Cook Inlet
- United Cook Inlet Drifters Association
- Inlet Wide Commercial Fishermen Representatives
- City of Homer
- City of Kachemak
- City of Seward
- Cook Inlet Region, Inc.
- Kenai Peninsula Borough
- Matanuska-Susitna Borough
- Municipality of Anchorage
- Processor Representatives
- Port Graham/Nanwalek Representative





Providing and protecting your salmon resource.

Tutka Bay Lagoon Hatchery


- State of Alaska-owned facility operated by CIAA since 1992
 - No operations 2004 to 2010 due to low pink salmon prices
- Pink salmon facility with a permitted capacity of 125,000,000 eggs






Providing and protecting your salmon resource.

- 125 million pink salmon eggs should result in 100 million fry
- Short-term rear (2–3 months) pink salmon fry in net pens once they emerge from incubation
- 100 million fry should result in an average return of 3 million adults available for common property/cost recovery fishery




3 million adults @ 3.2 lbs @ 0.35/lb = \$3,360,000 ex-vessel value



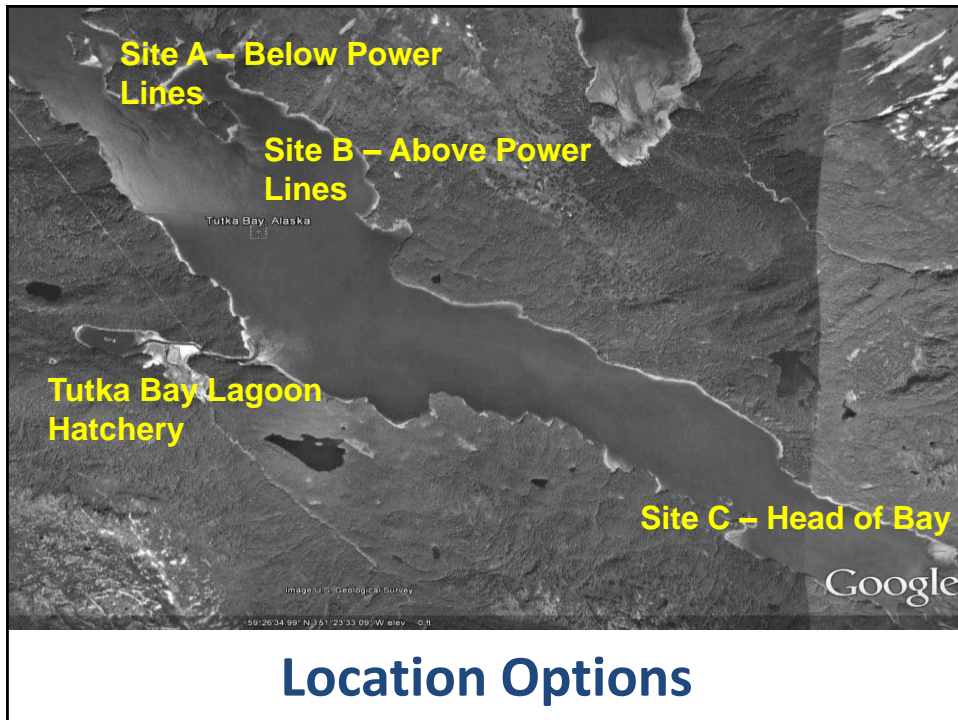
Providing and protecting your salmon resource.

Net Pen Site Request




- Fry have been transferred 12 net pens located in Tutka Bay Lagoon
- Strategy not the best for the success of the program and management of the fishery
- CIAA requested permission from State Parks to install a secondary net pen site at an alternative remote rearing site

On hold due to recent court case





Leisure and Hazel Lakes


- Average 2 million sockeye fry are stocked annually
- Provide economic & social value
- Fertilization/limnology project annually
- Stocking
 - Tustumena stock until 2004, average return of 149,000 adults through combined Leisure/Hazel lakes stocking
 - 2004 onward used Hidden Lake stock, average return of adults has dropped to 25,000
 - Transitioning to English Bay Lakes stock
- Initiating enumeration project to investigate drop in returns

 Providing and protecting your salmon resource.


Typical smolt trap deployment ↓



↑
Typical weir deployment

 Providing and protecting your salmon resource.

Port Graham Hatchery





Providing and protecting your salmon resource.

- Permitted for 125 million pink salmon
- Potential economic value similar to Tutka Bay Lagoon Hatchery

**3 million adults @ 3.2 lbs @ 0.35/lb
= \$3,360,000 ex-vessel value**



Providing and protecting your salmon resource.

Questions?

Gary Fandrei
gfandrei@ciaanet.org
www.ciaanet.org



ANNOUNCEMENTS
PRESENTATIONS
BOROUGH REPORT
COMMISSION REPORTS



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4350 Homer Spit Road
Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

Memorandum 13-159

TO: MAYOR BETH WYTHE & HOMER CITY COUNCIL
CC: WALT WREDE, CITY MANAGER
THROUGH: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER *BH*
FROM: PORT & HARBOR ADVISORY COMMISSION
DATE: NOVEMBER 12, 2013
SUBJECT: RECOMMENDATION FOR SEAFARER'S MEMORIAL PARKING LOT EXPANSION

Over the years, the Port and Harbor Commission has discussed the possibility to expand the Seafarer's Memorial parking lot from its existing location over to the boardwalk. Following are some of the strongest justifications for moving ahead with this improvement:

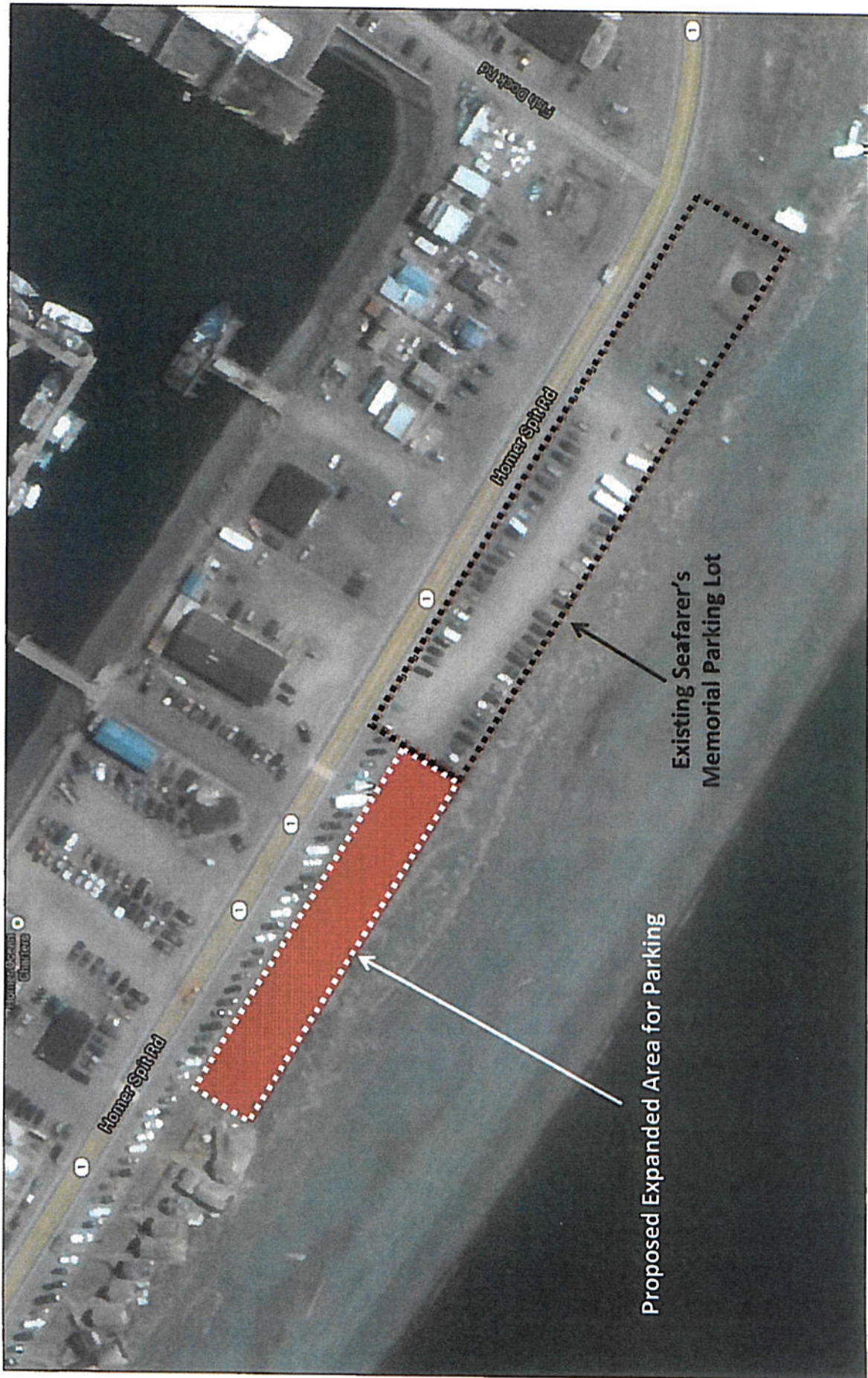
- **Economic growth:** There is a considerable lack of parking in this area of the Spit during summer months, and the commission is convinced that increased parking will help to increase sales and sales taxes.
- **Beneficial use of dredged materials:** Dredged materials would be used for the build-up portion of the project, which would also work to reduce construction costs as these materials are a by-product of our annual dredging program in the harbor.
- **Public safety:** Staff would work with ADOT to reconfigure the current diagonal boardwalk parking and create off-street parking with designated entrances to/from Homer Spit Road. Staff sees this as a priority public safety improvement.

Recommendation

Port and Harbor Advisory Commission recommends to City Council that they fund the design, engineering, and permitting for the project; further that the Council consider using Homer Accelerated Roads and Trails (H.A.R.T) funds in lieu of Harbor Reserves, but if necessary, the Harbor Reserves could be considered. Staff estimates design, engineering, and permitting costs to be \$10,000.00.

Fiscal Note: \$10,000.00 from H.A.R.T funding or Port and Harbor Reserves 456-380

Attached: Homer Harbor Entrance Overview of Proposed Parking Lot Expansion
Port & Harbor Advisory Commission October 30, 2013 Meeting Minutes
Memo to PHC from Port Director/Harbormaster Re: Memorial Parking Lot Expansion dated September 18, 2013



A. Port and Harbor Director's Report for September and October 2013

Harbormaster Hawkins reviewed the September and October reports in the packet. In response to questions he confirmed that Bill Sullivan is following up on his improvements and is doing a good job. He commented about the placement of a rock with a plaque to designate a marker for the water trail; work being done on the Deep Water Dock fine tuning the area where the fenders were replaced; harbor erosion entrance project completion; the Tustumena is back and it's amazing how many local people are working on that boat.

Harbormaster Hawkins also explained a "vessel of concern contract" that has been drafted to be used as needed when vessels come to the harbor that need to be allowed in, but needs firm guidelines for them to be there. Guidelines have included bonding, deadlines, scope of work, and strict timeline when they would leave. It is to ensure the harbor doesn't get stuck with the vessel.

PUBLIC HEARING

PENDING BUSINESS

A. Seafarer's Memorial Parking Lot Expansion

Chair Ulmer called for a motion regarding the Seafarer's Memorial Parking Lot Expansion Project.

HOWARD/ZIMMERMAN MOVED THAT THE PORT AND HARBOR ADVISORY COMMISSION SEND THE PROJECT FOR THE SEAFARER MEMORIAL PARKING LOT EXPANSION FORWARD TO THE COUNCIL RECOMMENDING THAT THEY FUND THE DESIGN, ENGINEERING, AND PERMITTING FOR THE PROJECT; FURTHER THAT THE COUNCIL CONSIDER USING HART FUNDS IN LIEU OF HARBOR RESERVES, BUT IF NECESSARY, THE HARBOR RESERVES COULD BE CONSIDERED.

There was discussion that the Commission could hold a public hearing for this funding, as well as the hearing that would occur for the Council to pass an ordinance allocating funds. There will also be a public comment period for the permitting process.

Question was raised about preliminary cost estimates for engineering services. Harbormaster Hawkins said to raise the fill, buy the capping material, and paving, he got a very rough estimate of \$100,000, and the rule of thumb is generally 10% of that would be for engineering.

Discussion ensued about gravel instead of paving, and dealing with the water runoff. Harbormaster Hawkins noted that if the paving is done right there won't be puddles and developing a bio-swale is an option for dealing with the runoff. The water will definitely have to be addressed.

VOTE: YES: CARROLL, HARTLEY, HOWARD, STOCKBURGER, ULMER, ZIMMERMAN

Motion carried.

B. No-Wake Buoy



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4350 Homer Spit Road

Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

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Memorandum

TO: PORT & HARBOR ADVISORY COMMISSION
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER
DATE: SEPTEMBER 18, 2013
SUBJECT: SEAFARER'S MEMORIAL PARKING LOT EXPANSION PROJECT

At the Port and Harbor Commission's July 24, 2013 meeting, City Staff and commissioners walked the area between the Seafarer's Memorial Park and the Hillstrand boardwalk. The group discussed improvements to the property, making it into an off-street parking lot.

I have spoken with ADOT, Corps, and other City Staff regarding this project. The next step in the process is to get the project recognized by City Council and seek funding for design engineering and permitting. The estimated cost for design, engineering, and permitting will be provided to staff by Public Works in time for the meeting.

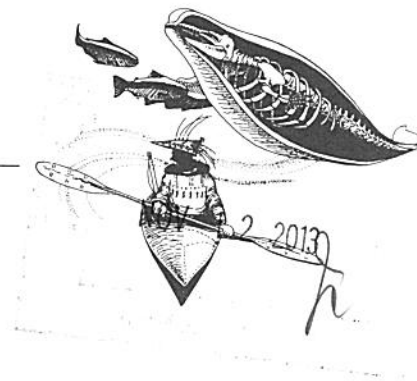
Regarding the funding for engineering, City Council has been involved in ongoing conversations about road and trail improvement projects. It's possible that this parking expansion improvement project could be a good candidate for funding from the HART fund. This possibility is because expanding the Port and Harbor parking capacity in the Homer Spit's central business area has obvious benefits to the public from a safety and economic growth standpoint.

Recommendation

Port and Harbor Advisory Commission make a motion to City Council recommending they fund the design, engineering and permitting for the Seafarer's Memorial Parking Lot Expansion project. Further, that Council considers funding this first stage of the project using either HART funds or Port and Harbor Reserves.

Pratt Museum

Homer Society of Natural History, Inc.



November 7, 2013

Beth Wythe, Mayor
Homer City Council Members
City of Homer
491 East Pioneer Avenue
Homer, Alaska 99603

Dear Madam Mayor and City Council Members,

On behalf of the staff, Board of Directors, and volunteers of the Pratt Museum, thank you for your contribution of \$16,625, the fourth quarter payment of the City's total pledge of \$66,500 for Fiscal Year 2013.

To engage our community and visitors, provide hands-on educational opportunities, and address pressing issues affecting the lives of our community takes investment from community members; it takes annual contributions from individual donors, businesses, foundations, public agencies—and the City of Homer.

The award-winning Pratt Museum is a source of pride in this community, on the Kenai Peninsula, in Southcentral Alaska and across the state. We thank you for your investment in this community treasure, and for your continued support of your museum.

Please do not hesitate to contact me directly at 435-3333 or director@prattmuseum.org.

Sincerely,

Diane Converse
Museum Director/CEO



3779 Bartlett Street, Homer, Alaska 99603

Email: info@prattmuseum.org

Web: www.prattmuseum.org

147

(907) 235-8635

Fax: 235-2764



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PUBLIC HEARING(S)

**CITY OF HOMER
PUBLIC HEARING NOTICE
CITY COUNCIL MEETING**

**Ordinances 13-42(A), 13-43, and 13-44
Resolutions 13-107 and 13-108**

A **public hearing** is scheduled for **Monday, November 25, 2013** during a Regular City Council Meeting. The meeting begins at 6:00 p.m. in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Ordinances 13-42(A), 13-43, and 13-44 internet address:
<http://www.cityofhomer-ak.gov/ordinances>

Ordinance 13-42(A), An Ordinance of the City Council of Homer, Alaska, Amending the Definition of "Discontinued" in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 24 Months. Zak.

Ordinance 13-43, An Ordinance of the Homer City Council Authorizing the Expenditure of Homer Accelerated Water and Sewer Program (HAWSP) Funds for Paradise Place Sewer Main Extension and Approving the Creation of a Deferred Assessment on Benefitted Properties. City Manager/Public Works Director.

Ordinance 13-44, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager.

Resolutions 13-107 and 13-108 internet address:
<http://www.cityofhomer-ak.gov/resolutions>


Resolution 13-107, A Resolution of the City Council of Homer, Alaska, Maintaining the City of Homer Fee Schedule at Current Rates. City Clerk.

Resolution 13-108, A Resolution of the City Council of Homer, Alaska, Maintaining the Port and Harbor Terminal Tariff No. 600 at the Current Rates. City Clerk.



All interested persons are welcomed to attend and give testimony. Written testimony received by the Clerk's Office prior to the meeting will be provided to Council.

**** Copies of proposed Ordinances, in entirety, are available for review at Homer City Clerk's Office. Copies of the proposed Ordinances are available for review at City Hall, the Homer Public Library, the City of Homer Kiosks at City Clerk's Office, Captain's Coffee, Harbormaster's Office, and Redden Marine Supply of Homer and the City's homepage - <http://clerk.ci.homer.ak.us>. Contact the Clerk's Office at City Hall if you have any questions. 235-3130, Email: clerk@ci.homer.ak.us or fax 235-3143.**

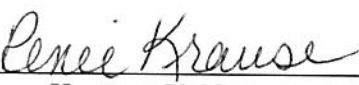
Jo Johnson, MMC, City Clerk 

Publish: Homer News: November 21, 2013

CLERK'S AFFIDAVIT OF POSTING

I, Renee Krause, CMC, Deputy City Clerk I for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for Ordinance 13-42(A), Amending the Definition of "Discontinued" in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 24 Months; Ordinance 13-43, Authorizing the Expenditure of Homer Accelerated Water and Sewer Program (HAWSP) Funds for Paradise Place Sewer Main Extension and Approving the Creation of a Deferred Assessment on Benefitted Properties; Ordinance 13-44, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures); Resolution 13-107, Maintaining the City of Homer Fee Schedule At Current Rates; Resolution 13-108, Maintaining the Port and Harbor Terminal Tariff No. 600 at the Current Rates at the City of Homer kiosks located at City Clerk's Office, Captain's Coffee Roasting Co., Harbormaster's Office and Redden Marine on November 15, 2013 and that the City Clerk posted same on City of Homer Homepage on November 8, 2013.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer this 13th day of November, 2013.



Renee Krause, CMC, Deputy City Clerk I



ORDINANCE REFERENCE SHEET
2013 ORDINANCE
ORDINANCE 13-42

An Ordinance of the City Council of Homer, Alaska, Amending the Definition of “Discontinued” in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 36 Months.

Sponsor: Zak

1. City Council Regular Meeting October 28, 2013 Introduction
2. City Council Regular Meeting November 25, 2013 Public Hearing and Second Reading

**CITY OF HOMER
HOMER, ALASKA**

Zak

ORDINANCE 13-42(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE DEFINITION OF "DISCONTINUED" IN HOMER
CITY CODE 21.61.015, DEFINITIONS, TO EXTEND THE TIME
REQUIRED TO DISCONTINUE A NONCONFORMING USE FROM 12
MONTHS TO ~~36~~ 24 MONTHS.

WHEREAS, The City's zoning code permits the continuation of a lawful nonconforming use subject to limitations; and

WHEREAS, One such limitation is that the right to maintain a nonconforming use terminates when the use ceases and has not substantially resumed for a period of 12 consecutive months; and

WHEREAS, Due to factors outside the control of the former or successor operator of a nonconforming use, the time required for a successor operator to resume the operation of the use may exceed 12 months, resulting in an unfair forfeiture of the right to maintain the use; and

WHEREAS, A ~~36~~ 24-month limit on the time a nonconforming use may cease will provide a more reasonable time for a successor operator to accomplish the steps necessary to resume operation of the use.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The definition of "Discontinued" in HCC 21.61.015, Definitions, is hereby amended to read as follows:

"Discontinued" means that a nonconforming use has ceased, and has not substantially resumed, for a period of 24 ~~36-12~~ consecutive months, regardless of intent.

Section 2. This Ordinance is of a permanent and general character and shall be included in the City Code.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of _____ 2013.

[Added language underlined. ~~Deleted language stricken through.~~]

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form.

Walt Wrede, City Manager

Thomas F. Klinkner, City Attorney

Date: _____

Date: _____

Fiscal Note: N/A

[Added language underlined. ~~Deleted language stricken through.~~]

Jo Johnson

Laydown @
Oct. 28 meeting

From: Frank Griswold <fsgriz@alaska.net>
Sent: Monday, October 28, 2013 2:36 PM
To: Jo Johnson
Cc: Rick Abboud
Subject: Proposed Ordinance 13-42

Dear Mayor and Council members,

There is no public need or other legal justification for proposed Ordinance 13-42; it is designed to financially benefit one private interest at the expense of the general public. Nonconforming uses are presumably detrimental to the public interest or they would not be restricted by the Homer Zoning Code in the first place. The "right" to use property for a particular use is not a fundamental attribute of property ownership. Rather, it is a contingent right that is dependent upon state law and local zoning regulations. See *City of Des Moines v. Gray Businesses*, 130 Wn. App. 600 (2005); 158 Wn.2d 1024 (2006). According to Patricia E. Salkin, American Law of Zoning, vol. 2, 12-233 to 12-235 (Thompson Reuters/West 5th edition, 2009), the periods of vacancy, discontinuance, or abandonment that may trigger a permanent cessation of nonconforming use can range from 30 days to two years. I am not aware of any municipality that has a 36-month discontinuance provision. The 12-month discontinuance period currently stipulated under HCC 21.61.015 is fair and reasonable. A 36-month discontinuance period is clearly excessive and unreasonable. Proposed Ordinance 13-42 should be voted down.

Frank Griswold

ORDINANCE REFERENCE SHEET
2013 ORDINANCE
ORDINANCE 13-43

An Ordinance of the Homer City Council Authorizing the Expenditure of Homer Accelerated Water and Sewer Program (HAWSP) Funds for Paradise Place Sewer Main Extension and Approving the Creation of a Deferred Assessment on Benefitted Properties.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting October 28, 2013 Introduction
 - a. Memorandum 13-150 from Public Works Inspector as backup
 - b. Map of proposed sewer extension
2. City Council Regular Meeting November 25, 2013 Public Hearing and Second Reading
 - a. Memorandum 13-150 from Public Works Inspector as backup
 - b. Map of proposed sewer extension

City Manager/
Public Works Director

AN ORDINANCE OF THE HOMER CITY COUNCIL AUTHORIZING THE EXPENDITURE OF HOMER ACCELERATED WATER AND SEWER PROGRAM (HAWSP) FUNDS FOR PARADISE PLACE SEWER MAIN EXTENSION AND APPROVING THE CREATION OF A DEFERRED ASSESSMENT ON BENEFITTED PROPERTIES.

WHEREAS, To receive City sewer service, the owner of Lot 3, Block 2, Paradise South Subdivision must extend a sewer main 700 feet west along Paradise Place from Spencer Drive to the western edge of Lot 3, Block 2; and

WHEREAS, This sewer main extension also would front and benefit Lots 1 and 4, Block 1, and Lots 1 and 2, Block 2, Paradise South Subdivision, and the cost of design and construction of the main extension should be allocated equally among the five benefitted properties; and

WHEREAS, Lot 1, Block 1, and Lot 1, Block 2, Paradise South Subdivision already receive city sewer service from an existing main, and both were considered adjacent to that main and paid main extension costs at the time of their connection; and

WHEREAS, The owners of the other benefitted properties have declined to participate in a special assessment district to finance the main extension; and

WHEREAS, In the past the City has reimbursed a property owner who extends a sewer main for the costs of the extension that are allocated to other benefitted properties, and made those other benefitted properties subject to deferred assessments for their allocated portion of the main extension costs; and

WHEREAS, The Public Works Department and the City Attorney recommend that the City pay the part of the main extension cost that would be allocated to Lot 1, Block 1, and Lot 1, Block 2, Paradise South Subdivision because each lot already paid main extension costs when it connected to the City sewer system; and

WHEREAS, Lot 4, Block 1, and Lot 2, Block 2, Paradise South Subdivision should be subject to deferred assessments for their portion of the main extension cost that are due and payable to the City only if and when the owner of the lot applies for a connection permit to receive City sewer service.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The owner of Lot 3, Block 2, Paradise South Subdivision initially shall pay the cost of design and construction of a 700 foot sewer main extension west along Paradise Place from Spencer Drive to the western edge of Lot 3, Block 2. The estimated cost of the sewer main extension is \$37,000.

Section 2. The cost of the sewer main extension described in Section 1 shall be allocated equally among Lots 1 and 4, Block 1, and Lots 1, 2 and 3, Block 2, Paradise South Subdivision, as illustrated in the following table:

Property Description (Lots in Paradise South Subdivision):	Allocation of Estimated Cost
Lot 1, Block 1	\$7,400
Lot 4, Block 1	\$7,400
Lot 1, Block 2	\$7,400
Lot 2, Block 2	\$7,400
Lot 3, Block 2	\$7,400
Total Estimated Cost	\$37,000

Section 3. The City Council authorizes the City to reimburse the owner of Lot 3, Block 2, Paradise South Subdivision the portion of the actual cost (whether greater or less than the estimated cost stated herein) of design and construction of the sewer main extension that benefits Lots 1 and 4, Block 1, and Lots 1 and 2, Block 2, Paradise South Subdivision. The estimated total amount of the reimbursement is \$29,600. HAWSP Funds shall be used to make this reimbursement:

Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
205-375	HAWSP Funds Paradise Place Sewer Main Extension	\$29,600

Section 4. Lot 4, Block 1, and Lot 2, Block 2, Paradise South Subdivision shall be subject to deferred assessments in an amount equal to one-fifth of the actual cost (whether greater or less than the estimated cost stated herein) of design and construction of the sewer main extension. A deferred assessment shall be due and payable when the owner of the lot applies for a connection permit to receive City sewer service.

Section 5. This ordinance is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of _____ 2013.

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

110 Reviewed and approved as to form.

111

112 _____

113 Walt Wrede, City Manager

114

115 Date: _____

116

117

118 Fiscal Note: Estimated project cost design and construction of the sewer main extension is
119 \$37,000 with the portion of the cost that is allocated to four of the benefitted properties paid
120 for by the HAWSP (\$29,600). Two benefitted properties will be subject to deferred
121 assessments; that will be borne by HAWSP until the owner of the lot applies for a connection
122 permit to receive City sewer service.

Thomas F. Klinkner, City Attorney

Date: _____



City of Homer

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Memorandum 13-150

To: Walt Wrede, City Manager

From: Dan Gardner, PW Inspector

Date: October 15, 2013

Subject: **Proposed Paradise Place Sewer Main Extension
From Spencer Drive East for 700 Lineal Feet
Approval to Create Deferred Assessments on Benefitted Properties**

A property owner on Paradise Place is in need of replacing their on-site sewer system, and desires to connect to the City sewer collection system. The referenced lot is identified as Lot #1 Delehanty on the attached map. A 700 foot sewer mainline extension would be required for this lot to have sewer service. The owner has made contact with all but four lot owners in the area north and west of their lot and there is not anyone that is interested in participating in a sewer LID. Based on this information, the owners of Lot #1 have pursued a design for the 700 foot extension and also have a cost estimate for the extension and are ready to pursue construction.

When the proposed 700 foot extension is completed, there will be a total of 5 benefitting properties. One of the properties would be owned by the “developer”, and identified on the attached map as Lot 1 Delehanty. Two of the lots have active city sewer service and are identified as Lot #4 Springer and Lot #5 Schulz. These two lots paid extension costs at the time of their connection, and the lots were considered “adjacent to the main” at the time of their connection. Based on this fact, and the city attorney’s opinion, the city should pay for the extension costs for the main along these two lots. The remaining two lots are Lot #2 Anderson and lot #3 Lucas, neither of which are interested in connecting at this time.

Homer City Code does provide for a method that allows a “developer” who extends a main to be reimbursed by benefitting properties when connections are made. The method is seldom utilized because it requires considerable upfront documentation, only applies to connections made within 10 years, and the situation is difficult to monitor after construction is complete.

Another approach to this situation, used in the past as recently as 2007 on Fairview Avenue and again in 2009 on Fairview Avenue, is for the City to reimburse the “developer” for the costs of extending that portion of main that benefits others and create deferred assessments

(based on fairly apportioned construction costs) on benefited properties. These assessments are due and payable to the City, only if and when connection permit applications are made.

Below is a cost estimate and methodology approach for deferred assessments:

The lot owner needing service (Lot #1 on attached map) is required to extend the sewer main from Spencer Drive, west to the western edge of their property to be eligible for sewer service (approximately 700 feet). This proposed extension would front and benefit Lot numbers 2, 3, 4, and 5 in addition to the “developer’s” lot.

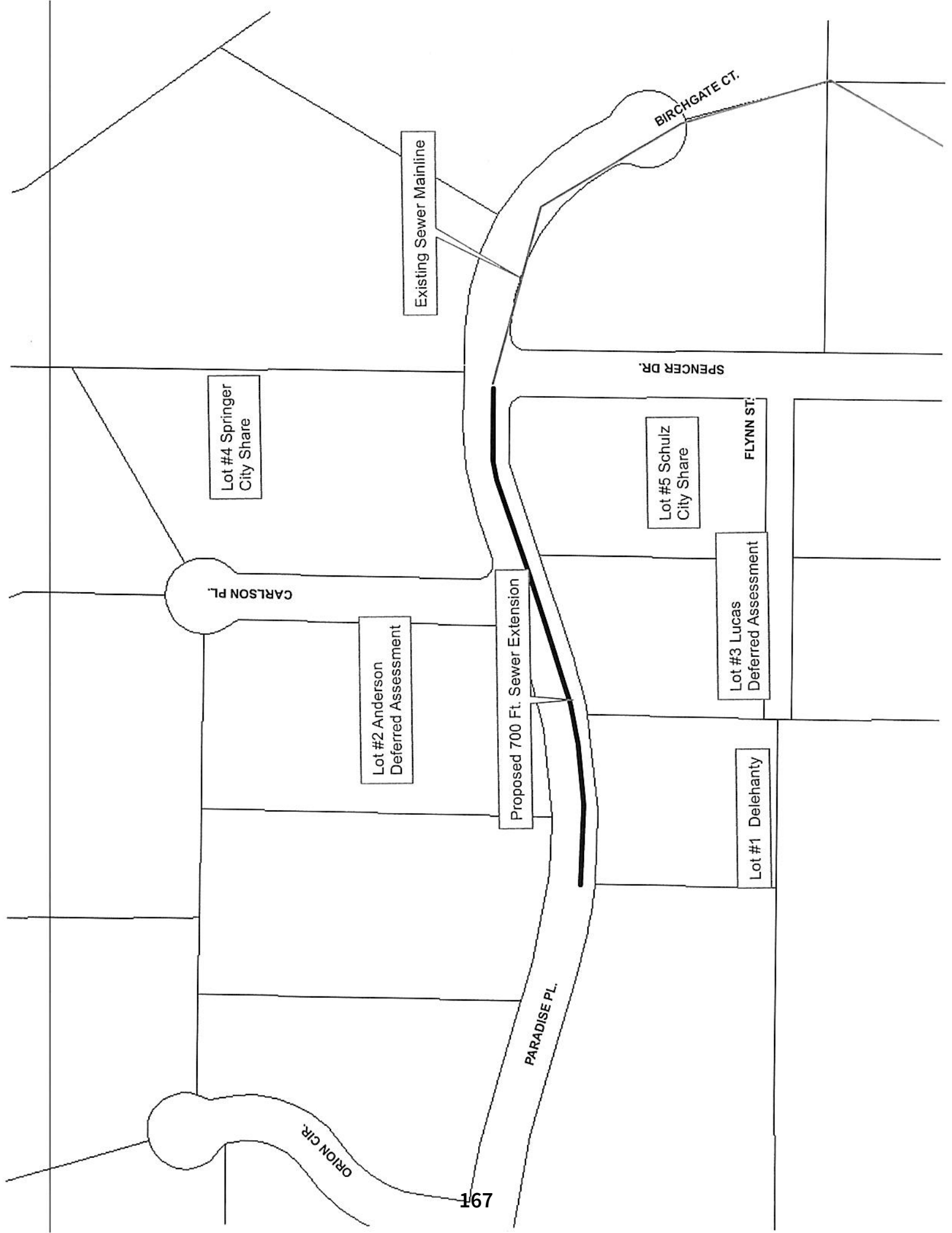
The total cost of design and construction would then be shared equally between the 5 benefitting properties.

Estimated Cost Responsibility

Lot #1	\$ 7400
Lot #2	\$ 7400
Lot #3	\$ 7400
Lot #4	\$ 7400
Lot #5	\$ 7400
Total Cost =	\$ 37,000

Recommendation

City Council authorize expenditure of Homer Accelerated Water & Sewer Program (HAWSP) funds for construction of the proposed Paradise Place Sewer Main Extension, and approve the creation of deferred assessments on benefitted properties. The owner of Lot #1 (see attached map) will initially cover all costs associated with design and construction. As soon as the improvements are installed and approved, the City will reimburse the owner the value of the deferred assessments based on the actual, documented design and construction costs and according to the cost share table referenced above.



Existing Sewer Mainline

BIRCHGATE CT.

SPENCER DR.

Lot #4 Springer
City Share

Lot #5 Schulz
City Share

FLYNN ST.

CARLSON PL.

Lot #2 Anderson
Deferred Assessment

Proposed 700 Ft. Sewer Extension

Lot #3 Lucas
Deferred Assessment

Lot #1 Delehanty

PARADISE PL.

ORION CIR.

ORDINANCE REFERENCE SHEET
2013 ORDINANCE
ORDINANCE 13-44

An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures).

Sponsor: City Manager

1. City Council Regular Meeting October 28, 2013 Introduction
2. City Council Regular Meeting November 25, 2013 Public Hearing and Second Reading
 - a. Memorandum 13-137 from City Manager as backup
 - b. Memorandum 13-138 from City Manager as backup
 - c. Memorandum 13-157 from Personnel Director as backup
 - d. Written public comments
 - e. Capital Projects Section of Budget 2014

**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 13-44

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
APPROPRIATING FUNDS FOR THE CALENDAR YEAR 2014 FOR
THE GENERAL FUND, THE WATER-SEWER FUND, THE
PORT/HARBOR FUND, DEBT FUNDS, AND CAPITAL RESERVE
FUNDS (CONDITIONAL EXPENDITURES).

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statute, Title 29, the appropriations for
Calendar Year ending December 2014 are appropriated as follows:

General Fund	\$11,836,954
Water-Sewer Fund	\$ 3,801,211
Port/Harbor Fund	\$ 4,678,077
Capital Projects	\$ 62,000
Internal Service Funds	\$ <u>2,377,175</u>
Total Expenditures	\$ 22,755,417

Section 2. Such amounts are appropriated to the objects and purposes stated in the
adopted budget.

Section 3. A copy of the budget shall be certified by the City Clerk and filed in the
Office of the City Clerk.

Section 4. The supporting Line Item Budget detail as presented by the Administration
and reviewed by the City Council is incorporated as part of this Budget Ordinance.

Section 5. The property tax mill levy is set at 4.5 mills for 2014.

Section 6. This Ordinance is limited to approval of the Budget and appropriations for
Calendar Year 2014, is a non code Ordinance and shall become effective January 1, 2014.

PASSED AND ENACTED by the Homer City Council on this ____ day of December,
2013.

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Introduction:
Public Hearing:
Second Reading:
Effective Date:

AYES:
NOES:
ABSTAIN:
ABSENT:

Reviewed and approved as to form:

Walt Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____

Fiscal Note: See Line Item Budget and detail.



City of Homer

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Memorandum 13-137

TO: Mayor Wythe and Homer City Council

FROM: Walt Wrede

DATE: October 5, 2013

SUBJECT: Amendments to Employee Health Insurance Plan

Introduction

In June of this year, the City Council held a workshop to hear a presentation from the City's insurance broker / consultant on the state of the employee health insurance plan. The picture presented was bleak despite recent amendments to the benefit package, the implementation of employee premiums, an increase in the City contribution, and the implementation of a new wellness program. Health care costs are rising so rapidly that it affects every decision we make about the budget. Health Insurance is now driving the bus. There are many factors contributing to this including escalating medical costs, an aging workforce, and very high utilization of a rich plan.

Following is a quick recap of the workshop information. In calendar year 2012, the City budgeted \$1,300 per employee per month for health insurance. Actual expenses for that year were \$1,912.82 per employee per month. The City experienced cost overruns for that year of \$641,115. In 2013 (this year), the City contribution was raised to \$1,500 per employee, per month. The average cost was \$1,871.20 per employee per month at the end of May and based upon that trend, it was projected that the City would lose another \$371,290 in 2013. The Council transferred \$800,000 from reserves to the self-insurance fund as part of the mid-year budget amendment. This transfer covered real and projected losses for these two years but it did little to replenish the insurance reserve fund.

To make matters worse, the broker projected that if no changes were made to the plan, the cost in 2014 would be \$2,050.81 per employee, per month or \$2,486,588 a year. This would require another \$600,000 and would likely result in significant budget cuts. It was clear to everyone that this trend is not sustainable.

Response

The consensus of the Council was that we needed to again address rapidly rising health care costs. Several ideas were floated about how to approach it. The Council was informed that the Administration was already working on amendments to the plan for consideration. It was generally agreed that the best and most appropriate course of action would be for the administration to amend the plan and for the Council to approve it as part of the normal budget process. The City Manager reported that the administration's goal was to keep the City contribution at the same level as 2013; \$1,500 per employee, per month. The extra funds needed would be made up through changes in the plan and a larger employee contribution.

Since the June workshop, HR Director Andrea Petersen and Insurance broker Jeff Paxton have been working almost non-stop to come up with plan amendments that satisfy our goals. Finance Director John Li and I were brought into the conversation at crucial decision making points. The broker also called upon other experts and an actuarial as needed. Our goals going into this process were:

- Maintain the current (FY 13) City contribution of \$1,500 per employee, per month in order to slow the rapid growth in City expenses for health insurance and protect other programs from budget cuts.
- Protect existing jobs and programs
- Produce health insurance plan options for employees that are still very good plans compared to industry standards and comparable cities and organizations.
- Minimize to the extent possible the financial impacts to employees.
- Compensate employees for the loss in benefits with a COLA (if possible).
- Mitigate the potential impacts of the excise tax.
- Have the amendments approved as part of the normal budget process.

Andrea and Jeff worked very hard to come up with a plan that was sustainable and at the same time minimized to the extent possible the impacts on employees. This was a very difficult task given the magnitude of the problem. I believe they reviewed and adjusted at least 80 different plans using different assumptions, utilization trends, and interpretations of the data. We started out thinking that we would do as much as we could with plan amendments and try to minimize premiums (money deducted from paychecks). The two plans forwarded to employees ended up containing both plan amendments and increases in premiums. Significant increases in premiums was necessary because if we relied totally on plan amendments, we would have had deductibles and out of pocket max levels so high that the end result was a plan that essentially covered only catastrophic events.

We met with employees the weeks of September 23 and 30 to explain the need for changes and go over the new, proposed insurance plans. The reaction was what you might expect.

Employees in general were not very happy. Many employees knew this was coming sooner or later and were not surprised. Others appreciated the fact that they have a choice between two different plans. Employees who are recent arrivals let us know that these are still good plans compared with what is available in most other places.

But, there is no way to sugar coat this. If implemented, this would be a significant reduction in employee benefits and real hit to their wallets. I don't like reducing employee benefits and would increase them if I had the resources to do so. They deserve it. The biggest impact will be disproportionately to employees in middle income brackets who have families. From my conversations with employees, it seems like the premiums are a bigger concern than increases in deductibles and other plan amendments. This is a lot to absorb all at once and will really impact family budgets. The Council could reduce premiums or delay their full implementation but that would likely require budget cuts elsewhere, new revenues, or acceptance of the risk that there might be additional cost overruns and no replenishment of the reserve fund.

Based upon the feedback we received from employees, we reduced the new premiums 20% across the board with the exception of the premium for employee only. The plans were calculated to cover the Plan costs and replenish the reserve fund. After a lot of additional number crunching, I concluded that this reduction in premiums was an acceptable risk. If this decision turns out to be a bad move, the risk is that the reserve fund will not be replenished and further adjustments may be necessary.

It is projected that the two plan options that have been rolled out would save the City approximately \$600,000 in 2014 assuming we did nothing and maintained the status quo. It is important to be clear about this though. We have not cut the City budget for health insurance. We have simply stopped the escalation in cost. The City contribution to insurance is maintained at last year's level. The employees are making up the additional cost through plan amendments and premiums. It is hoped that these plans will result in employees thinking more like consumers and making typical consumer choices when it comes to purchasing health care services. The result could be less utilization and lower costs.

Characteristics of the New Plans

Copies of the proposed health insurance plans that have been provided to the employees are attached for your information. A copy of the current plan is also attached for comparison purposes. In short, the primary amendments contained in the new plans are:

- Two plans for employees to choose from; a "Core Plan" and a "Buy-Up Plan."
- Unbundling of medical, dental, and vision plans.
- Higher co-pays, higher deductibles, and higher out of pocket limits.

- The preferred Provider Organization (PPO) Network will no longer be silent to the participant
- Higher premiums (payroll deductions)
- A new co-pay for office visits.
- New fees for spouses who have insurance at their own employer but choose to seek coverage by the City Plan.
- Payments / incentives to employees who “opt-out” and take coverage with their spouse’s plan.

The Process Going Forward

It is my understanding that the Council’s expectation is that the Administration will amend the health insurance plan to reduce the City’s costs, hold the City contribution to the same level as the FY 2013 Budget, and submit the package to Council as part of the normal budget approval process. We have completed our work. I believe that we have produced the best product we could given the circumstances and the limited financial resources available to us. This has been a very painful process as you might imagine. But I believe that if implemented, the new plan will slow the rapid escalation in health care costs and still provide a very good benefit to employees. I very much want to provide a COLA this year but chances are that I may not be in a position to do so in the draft budget. I would welcome any Council discussion about COLAs or providing assistance with the premiums however, you should be aware going in that this will likely mean cuts somewhere else or new revenue.

The Budget schedule calls for the City Manager to deliver the draft budget to the Council by October 14. This is the date of a regular Council meeting and the Committee of the Whole will be used for an introduction to the draft FY 2014 Budget. As part of the budget discussion, we can also review the proposed health insurance plan.

I would strongly recommend that the Council let us know early on whether it is in favor of this plan or not. Council will have two opportunities to do this, at the meeting on the 14th, when the budget is delivered to you and on October 28th, when the budget is formally introduced by ordinance. The reason for requesting that you act quickly on this is that in order to implement the new plan beginning January 1, 2014, we must start an open enrollment period on November 1. The open enrollment period will last for two months until the end of December.

Future Recommendations

As we worked our way through this process, it became clear to me that a self- insured plan may no longer be the most cost effective approach for the City. The self-insured plan has served us very well for many years. For a long time, the City had the best coverage at the

lowest cost per employee of any City. But things have changed, and changed rapidly. We now have some of the highest costs per employee. There are many possible reasons for this. The reasons include rising medical costs overall, an aging workforce, a rich plan that results in high utilization and costs, and a very small pool over which to spread the risk.

I would recommend that the City stick with the self-insured plan for at least one more year until we have more information about some of the variables and uncertainties that currently exist. As things shake out, we might recommend a variety of changes next year that could reduce costs further. For example:

- The exchanges: As you know, the Affordable Health Care Act includes insurance exchanges which are currently being established. These exchanges may provide options that are not available now.
- Private Insurance: As we amend the benefit package to get closer to industry standards, the bids we receive from the private sector insurance companies become more and more attractive. We are rapidly moving toward the time when private insurance will be cheaper than the self- insurance plan.
- Plan Utilization: The proposed plan is projected to change utilization as employees make choices about where and how to spend their money. In short, there is a possibility that utilization may decrease, thus reducing costs.

Council will also need to consider how it will respond if costs continue to escalate in future years. Will the City increase its contribution? Will the City and employees split the additional costs based upon some formula? Employees are very worried about this because they know health care costs will only continue to go up. These are discussion items we will need to have as we move forward.

Thanks for your time and consideration. As always, do not hesitate to contact me if you have any questions or comments.



City of Homer

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Volunteer Fire Department

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Memorandum 13-138

TO: Mayor and City Council
THROUGH: Jo Johnson, Acting City Manager
FROM: Robert Painter, Fire Chief
DATE: October 7, 2013
SUBJECT: Fire Department Budget Requests

Honorable Mayor Wythe & City Council:

Having reviewed the City Manager's Budget Memo to Council I would like to provide comment regarding the lack of support for the numerous funding requests presented to the City Manager regarding urgently needed and necessary maintenance issues regarding the existing station and the serious lack of advanced life support coverage during the summer months.

The Homer Volunteer Fire Department was established in 1952 by volunteers dedicated to providing fire protection and ambulance service to their neighbors. In 1979, following years of fundraising, the existing station on Pioneer Avenue was constructed using mostly volunteer time and labor and dedicated in 1980. Following consolidation with the City of Homer in 1990, the station and other assets were transferred to the city's care. Except for a major seismic construction upgrade and other necessary repairs in 1996/97 there has been little done to the station except routine maintenance. The majority of the floor coverings (rubber tile and carpeting) is original to the building (installed in 1979) and is simply wearing out. The exterior of the building, last stained more than 5 years ago, is also in desperate need of repainting and staining to maintain both the structure of the building and to prevent rot and decay of this critical infrastructure.

We realize that replacing the existing fire station with a new Public Safety Building has been identified as a capital priority but this process, with all good intentions, will still take at least 3-5 years before completion, if funding is obtained. In the meantime, it is vital that the existing facility be adequately maintained so that it retains its value and functionality. Deferring routine maintenance is neither wise, nor fiscally prudent if there is money in the building depreciation account.

As indicated in the City Manager's memorandum, his budget only included funding to replace the exterior fire escape and to replace aging and obsolete gas detectors and calibration equipment necessary for the safety of our responders.

For Fiscal Year 2014 the Fire Department also requested funding for two, full-time seasonal Emergency Service Specialists (Firefighter/EMT-3) personnel to help provide coverage during the summer when a number of our volunteer responders are on leave and our paid staff tend to take annual leave (full staffing places 3 personnel [Fire Chief, Departmental Services Coordinator and ESS] in the station during the workweek 8 am until 5 pm, but only 1 on duty [ESS] 24 hours). As the call volume of the fire department continues to rise almost every year, our volunteer membership is harder pressed to be available around the clock, especially during the daytime hours when the majority of calls are handled. These two seasonal employees would aid in providing a more immediate response to calls both during the day and help ensure that advanced life support is available 24/7 as required by our ambulance certification level. As the fire department has had a vacant full-time position for some time (Assistant Chief), the remaining staff strives to provide continuous EMS coverage, often resulting in overtime and on-call pay.

I can assure the Mayor and City Council it is not my desire or intention to create a fully paid fire department. The community has been well served by the mostly volunteer fire department for over 60 years, and we strongly desire to retain both the volunteer spirit and level of professionalism demonstrated by HVFD from its inception. None-the-less, I do believe that we have reached a crossroads in the evolution of the fire service in Homer and must, for the benefit of our community, add more paid personnel during the busiest time of year to relieve the stress on both paid staff and volunteers alike.

I request the Council's support of my request for additional seasonal personnel in the 2014 budget.



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Memorandum 13-157

TO: MAYOR WYTHE AND COUNCIL
THROUGH: WALT WREDE
FROM: ANDREA PETERSEN
DATE: NOVEMBER 13, 2013
SUBJECT: FULLY-INSURED HEALTH PLAN PROPOSALS

Introduction

Employers that offer health insurance benefits finance those benefits in one of two ways: they purchase health insurance from an insurance company (fully-insured plans), or they provide health benefits directly to employees (self-insured plans). Typically, these plans differ by who assumes the insurance risk, plan characteristics, employer size, and market share. Currently the City is self-insured, but evaluates the fully-insured plans on an annual basis. Here are some of the details that differentiate the two types of plans:

Fully-Insured Plans

Risk: In a fully-insured plan, the employer pays a per-employee premium to an insurance company, and the insurance company assumes the risk of providing health coverage for insured events.

Plan characteristics: In fully-insured arrangements, premiums vary across employers based on employer size, employee population characteristics, and health care use. Premiums can also change on an annual basis within the same employer because of changes in the demographics of the employed group, utilization and the overall health of the group. However, employers are charged the same premium for each employee.

Employer size: Small employers that offer health benefits are typically fully-insured; however, this trend is changing and smaller employers are switching to self-insured plans.

Self-Insured Plans

Risk: In a self-insured plan, instead of purchasing health insurance from an insurance company and paying the insurer a per-employee premium, the employer acts as its own insurer. In the simplest form, the employer uses the money that it would have paid the insurance company and instead directly pays health care claims to providers through the third party administrator. In addition, self-insured plans purchase a stop loss policy for protection from large claims. Stop loss insurance is a policy that takes effect after a certain amount has been paid in claims. The stop loss premium is calculated

for each employee for each month. The premium is based on the number of participants, age of the participants and other information. The stop loss premium is renewed on an annual basis.

Plan characteristics: Employers can often offer multiple self-insured health plans to employees. The plan can also be tailored to decrease utilization in a certain area of the benefit or to reduce the overall expenses.

Employer size: In 2011, 68.5 percent of workers in firms with 50 or more employees were in self-insured plans, whereas only 10.8 percent of workers in firms with fewer than 50 employees were in self-insured plans

Brief Overview of Fully-Insured Proposals for 2014 Plan Year

The City reviewed proposals from three fully-insured companies (Aetna, Premera, and Aetna Alaska Political Subdivision). The details of each proposal are attached.

2014 Health Plan Proposals									
In-Network Medical	Premera	Premera	Premera	Premera	Aetna	Aetna AK Political Subdivision	Aetna AK Political Subdivision	Aetna AK Political Subdivision	Aetna AK Political Subdivision
Deductible (Individual/Family)	\$100 / \$300	\$500 / \$1,500	\$1,000 / \$3,000	\$1,250 / \$2,500	\$100 / \$300	\$250 / \$750	\$500 / \$1,500	\$750 / \$2,500	\$2,000 / \$4,000
Out of Pocket Max (Individual/Family)	\$500 / \$1,500	\$2,000 / \$6,000	\$2,000 / \$6,000	\$5,000 / \$10,000	\$700 / \$1,400	\$500	\$1,000	\$2,000	\$3,000 / \$6,000
Coinsurance	90% / 10%	80% / 20%	70% / 30%	80% / 20%	90% / 10%	90% / 10%	80% / 20%	80% / 20%	80% / 20%
Estimated Annual Premium	\$ 3,901,889.76	\$ 3,409,768.80	\$ 3,151,254.72	\$ 2,472,846.72	\$ 2,860,724.04	\$ 4,167,237.60	\$ 3,142,654.44	\$ 2,551,851.36	\$ 1,858,384.92
Aetna AK Political Subdivision									
Dental	Premera	Aetna	Aetna Subdivision						
Deductible (Individual/Family)	\$50 / \$150	\$50 / \$150	\$50 per person						
Annual Maximum	\$1,500	\$1,500	\$1,500						
Preventive Services	100%	80%	80%						
Basic Services	80%	80%	80%						
Major Services	50%	60%	50%						
Orthodontia Benefit (lifetime)	\$1,000	70% to \$750	0						
Estimated Annual Premium	\$ 186,439.56	\$ 146,847.24	\$ 120,987.00						

There are many pros and cons to consider when evaluating full-insured plans. Some of the considerations include:

- Estimated premiums are only good for one year.
- At least a two year commitment may be required.
- Every eligible employee must enroll in the health benefits.
- The City will not receive performance reports regarding utilization and overall health of participants.
- Customer service needs may not meet current standards.

The 2014 self-insured health plans were compared to other municipalities within the Kenai Peninsula. The comparison found that the City of Homer is still competitive with the other municipalities. In addition, transitioning to a fully-insured plan in 2014 will result in terminating contracts with Mercer (Jeff Paxton, Benefit Broker), Meritain (Third-Party Administrator and Symetra (Stop-Loss Policy). The City may be expected to pay early contract termination fees. Health Care Reform and the new Health Exchanges are other areas to consider when reviewing the health benefits package. There is a copious amount of information in the attachments and this memo. Please let me know if you have any questions or concerns.



City of Homer
Medical/Vision Plan Proposal
Effective Date: January 1, 2014



Benefits		In Network	Out of Network
Lifetime/Annual Max Maximum		Unlimited	
Deductible			
Individual		\$100	\$300
Family		\$300	\$900
Coinurance (Plan Pays / Member Pays)		90 / 10%	40/60%: Hospital/CD Facility 90/10%: ARP/Other Facilities & Other Professionals
Out of Pocket Max			
Individual (includes deductible)		\$500	N/A
Family (includes deductible)		\$1,500	N/A
Office Visits (including Urgent Care)		90% after deductible	90% after deductible
Diagnostic Lab & X-Ray		90% after deductible	40% after deductible: Hospital/CD Facility 90% after deductible: ARP/Other Facilities & Other Professionals
Preventive Care			
Preventive Care Office Visits		Covered in full	Covered in full
Preventive Care DX&L		Covered in full	40% after deductible: Hospital/CD Facility 90% after deductible: ARP/Other Facilities & Other Professionals
Hospital Benefits			
Inpatient		90% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 90% after deductible: ARP/Other Facilities & Other Professionals
Outpatient Surgery		90% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 90% after deductible: ARP/Other Facilities & Other Professionals
Emergency Room (copay waived if admitted to inpatient facility)			90% after deductible
Prescription Drugs			
Retail (90 day supply)		\$5/\$10	\$5/\$10
Mail Order (90 day supply)		\$10/\$30	Not Covered
Mental Health			
Inpatient (unlimited days)		90% after deductible - Preferred	40% after deductible: Hospital/CD Facility 90% after deductible: ARP/Other Facilities & Other Professionals
Outpatient (unlimited visits)		90% after deductible	90% after deductible
Manipulations (Spinal and other) (24 visits PCY)		90% after deductible	90% after deductible
Vision Exam (1 PCY; \$350 PCY, shared with Vision Hardware)		AK Mandate 90%	90% (deductible waived)
Vision Hardware (1 pair of frames every 2 years, combined \$90 dollars retail max. Contacts \$170 PCY max; Vision Exam/Test and Hardware annual max \$350)		Covered in full	Covered in full
Rates		Premiera Proposal #1	
Employee	25		\$1,281.44
Employee Spouse	22		\$2,947.31
Employee Child(ren)	14		\$2,942.19
Employee Spouse Child(ren)	40		\$4,677.25
Estimated Monthly Premium	101		\$325,157.48
Estimated Annual Premium			\$3,901,889.76

This is a summary of benefits. This is not a contract.





City of Homer
Medical/Vision Plan Proposal
Effective Date: January 1, 2014



Benefits		In Network	Out of Network
Lifetime/Annual Max Maximum		Unlimited	
Deductible			
Individual		\$500	\$1,500
Family		\$1,500	\$4,500
Coinsurance (Plan Pays / Member Pays)		80 / 20%	40/60%: Hospital/CD Facility 80/20%: ARP/Other Facilities & Other Professionals
Out of Pocket Max			
Individual (includes deductible)		\$2,000	N/A
Family (includes deductible)		\$6,000	N/A
Office Visits (including Urgent Care)		80% after deductible	80% after deductible
Diagnostic Lab & X-Ray		80% after deductible	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Preventive Care			
Preventive Care Office Visits		Covered in full	Covered in full
Preventive Care DX&L		Covered in full	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Hospital Benefits			
Inpatient		80% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Outpatient Surgery		80% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Emergency Room (copay waived if admitted to inpatient facility)			80% after deductible
Prescription Drugs			
Retail (90 day supply)		\$5/\$10	\$5/\$10
Mail Order (90 day supply)		\$10/\$30	Not Covered
Mental Health			
Inpatient (unlimited days)		80% after deductible - Preferred	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Outpatient (unlimited visits)		80% after deductible	80% after deductible
Manipulations (Spinal and other) (24 visits PCY)		80% after deductible	80% after deductible
Vision Exam (1 PCY; \$350 PCY, shared with Vision Hardware)		AK Mandate 90%	90% (deductible waived)
Vision Hardware (1 pair of frames every 2 years, combined \$90 dollars retail max. Contacts \$170 PCY max; Vision Exam/Test and Hardware annual max \$350)		Covered in full	Covered in full
Rates		Premiera Proposal #2	
Employee	26		\$1,119.82
Employee Spouse	22		\$2,575.58
Employee Child(ren)	14		\$2,571.11
Employee Spouse Child(ren)	40		\$4,087.34
Estimated Monthly Premium	101		\$284,147.40
Estimated Annual Premium			\$3,409,768.80

This is a summary of benefits. This is not a contract.





City of Homer
Medical/Vision Plan Proposal
Effective Date: January 1, 2014



Benefits		In Network	Out of Network
Lifetime/Annual Max Maximum		Unlimited	
Deductible			
Individual		\$1,000	\$3,000
Family		\$3,000	\$9,000
Coinsurance (Plan Pays / Member Pays)		70 / 30%	40/60%: Hospital/CD Facility 70/30%: ARP/Other Facilities & Other Professionals
Out of Pocket Max			
Individual (includes deductible)		\$2,000	N/A
Family (includes deductible)		\$6,000	N/A
Office Visits (including Urgent Care)		70% after deductible	70% after deductible
Diagnostic Lab & X-Ray		70% after deductible	40% after deductible: Hospital/CD Facility 70% after deductible: ARP/Other Facilities & Other Professionals
Preventive Care			
Preventive Care Office Visits		Covered in full	Covered in full
Preventive Care DX&L		Covered in full	40% after deductible: Hospital/CD Facility 70% after deductible: ARP/Other Facilities & Other Professionals
Hospital Benefits			
Inpatient		70% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 70% after deductible: ARP/Other Facilities & Other Professionals
Outpatient Surgery		70% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 70% after deductible: ARP/Other Facilities & Other Professionals
Emergency Room (copay waived if admitted to inpatient facility)			70% after deductible
Prescription Drugs			
Retail (90 day supply)		\$5/\$10	\$5/\$10
Mail Order (90 day supply)		\$10/\$30	Not Covered
Mental Health			
Inpatient (unlimited days)		70% after deductible - Preferred	40% after deductible: Hospital/CD Facility 70% after deductible: ARP/Other Facilities & Other Professionals
Outpatient (unlimited visits)		70% after deductible	70% after deductible
Manipulations (Spinal and other) (24 visits PCY)		70% after deductible	70% after deductible
Vision Exam (1 PCY; \$350 PCY, shared with Vision Hardware)		AK Mandate 90%	90% (deductible waived)
Vision Hardware (1 pair of frames every 2 years, combined \$90 dollars retail max. Contacts \$170 PCY max; Vision Exam/Test and Hardware annual max \$350)		Covered in full	Covered in full
Rates			Premiera Proposal #3
Employee	25		\$1,034.92
Employee Spouse	22		\$2,380.32
Employee Child(ren)	14		\$2,376.18
Employee Spouse Child(ren)	40		\$3,777.45
Estimated Monthly Premium	101		\$262,604.56
Estimated Annual Premium			\$3,151,254.72

This is a summary of benefits. This is not a contract.



City of Homer
Medical/Vision Plan Proposal
Effective Date: January 1, 2014



Benefits		In Network	Out of Network
Lifetime/Annual Max Maximum Deductible		Unlimited	
Individual			
Family (aggregate deductible)		\$1,250	
Coinsurance (Plan Pays / Member Pays)			
Out of Pocket Max		80 / 20%	40/60%: Hospital/CD Facility 80/20%: ARP/Other Facilities & Other Professionals
Individual (includes deductible)		\$5,000	N/A
Family (includes aggregate deductible)		\$10,000	N/A
Office Visits (including Urgent Care)		80% after deductible	80% after deductible
Diagnostic Lab & X-Ray		80% after deductible	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Preventive Care			
Preventive Care Office Visits		Covered in full	Covered in full
Preventive Care DX&L		Covered in full	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Hospital Benefits			
Inpatient		80% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Outpatient Surgery		80% after deductible - Preferred; 60% after deductible - Participating	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Emergency Room (copay waived if admitted to inpatient facility)			80% after deductible
Prescription Drugs			80% after deductible
Retail (90 day supply)		80% after deductible	80% after deductible
Mail Order (90 day supply)		80% after deductible	Not Covered
Mental Health			
Inpatient (unlimited days)		80% after deductible - Preferred	40% after deductible: Hospital/CD Facility 80% after deductible: ARP/Other Facilities & Other Professionals
Outpatient (unlimited visits)		80% after deductible	80% after deductible
Manipulations (Spinal and other) (12 visits PCY)		80% after deductible	80% after deductible
Vision Exam (1 PCY; \$350 PCY, shared with Vision Hardware)		AK Mandate 90%	90% (deductible waived)
Vision Hardware (1 pair of frames every 2 years, combined \$90 dollars retail max. Contacts \$170 PCY max; Vision Exam/Test and Hardware annual max \$350)		Covered in full	Covered in full
Rates		Premiera Proposal #4	
Employee	25		\$812.12
Employee Spouse	22		\$1,867.87
Employee Child(ren)	14		\$1,864.63
Employee Spouse Child(ren)	40		\$2,964.24
Estimated Monthly Premium	101		\$206,070.56
Estimated Annual Premium			\$2,472,846.72

This is a summary of benefits. This is not a contract.





City of Homer
Medical/Vision Plan Proposal
Effective Date: January 1, 2014



Benefits		In Network		Out of Network
Lifetime/Annual Max Maximum		Unlimited		
Deductible				
Individual		\$100		\$100
Family		\$300		\$3,000
Coinsurance (Plan Pays / Member Pays)		90 / 10%		70 / 30%
Out of Pocket Max				
Individual (includes deductible)		\$700		\$700
Family (includes deductible)		\$1,400		\$1,400
Office Visits		Primary: 100% after deductible Specialists: 90% after deductible		70% after deductible
Diagnostic Lab & X-Ray		90% after deductible		70% after deductible
Hospital Benefits				
Inpatient		90% after deductible		70% after deductible
Outpatient Surgery		90% after deductible		70% after deductible
Emergency Room (copay waived if admitted)		90% after deductible		70% after deductible
Prescription Drugs		90% after deductible		
Retail (90 day supply)		\$5 / \$15		70% after deductible
Mail Order (90 day supply)		\$10 / \$30		Not Covered
Vision Exam		1 exam every 12 months		
Vision Hardware		\$200 allowance every 24 months		
Rates		Aetna Proposal		
Employee	25	\$1,070.95		
Employee Spouse	22	\$2,356.09		
Employee Child(ren)	14	\$1,927.71		
Employee Spouse Child(ren)	40	\$3,319.95		
Estimated Monthly Premium	101	\$238,393.67		
Estimated Annual Premium		\$2,860,724.04		

This is a summary of benefits. This is not a contract.



ALASKA POLITICAL SUBDIVISIONS
Medical Plan Comparison Chart
Effective July 1, 2013

Eligibility: Full-Time Permanent Employees (30+ hours) on 31st day of pay; Part-Time Permanent Employees (15-30 hours) who elect coverage on 31st day of pay; Elected Officials who receive a salary - effective date when sworn into office.

Eligible Dependents: Spouse or Domestic Partner (same sex) and Children up to age 26; Newborns automatically covered first 60 days (legislative).

Plan Provision	Plan I	Plan II	Plan III	Plan IV HDHP
Calendar Year Deductible	\$250/\$750	\$500/\$1,500	\$750/\$2,250	\$2,000 Individual Plan \$4,000 Family Plan
Office Visit Deductible (In addition to calendar year deductible)	\$10/Visit	\$10/Visit	\$10/Visit	N/A
Out-of-Network Hospital Admission Deductible (Additional)	\$500 per admission	\$500 per admission	\$500 per admission	\$500 per admission
Deductible Carryover	Does not apply			N/A
Coinsurance - In-network	90%	80%	80%	80%
Coinsurance - Out of network	70%	60%	60%	60%
Emergency Room	90%, 50% for non-emergency use	80%, 50% for non-emergency use	80%, 50% for non-emergency use	80%, 50% for non-emergency use
In-Network Out of Pocket Limit	\$500 (Doesn't include deductible)	\$1000 (Doesn't include deductible)	\$2000 (Doesn't include deductible)	\$3,000 Individual Plan \$6,000 Family Plan
Out-of-Network Out of Pocket Limit - Additional	N/A	N/A	N/A	\$1,000 Individual Plan \$2,000 Family Plan
Prescription Drugs - Retail (30 day max supply) Medications obtained from a non-network pharmacy are reimbursable at 80% after the separate pharmacy deductible (Plans I, II and III). For Plan IV, combined medical and pharmacy deductible must be met before reimbursement applies. Member must pay up front.	After separate \$50/\$150 annual deductible, the member's coinsurance is: 1) Generics - 0% 2) Brand Formulary - 20%* 3) Brand Non-Formulary 30% * * Minimum and Maximum copays apply	After separate \$50/\$150 annual deductible, the member's coinsurance is: 1) Generics - 0% 2) Brand Formulary - 20%* 3) Brand Non-Formulary 30% * * Minimum and Maximum copays apply	After separate \$50/\$150 annual deductible, the member's coinsurance is: 1) Generics - 0% 2) Brand Formulary - 20%* 3) Brand Non-Formulary 30% * * Minimum and Maximum copays apply	After deductible, the following copayments apply: 1) Generics - \$10 2) Brand Formulary - \$20 3) Brand Non-Formulary - \$35
Mail Order Pharmacy (90 day max supply)	Generics - \$10 copay Brands - \$30 copay	Generics - \$10 copay Brands - \$30 copay	Generics - \$10 copay Brands - \$30 copay	After deductible, the following copayments apply: 1) Generics - \$20 2) Brand Formulary - \$40 3) Brand Non-Formulary - \$60
Mandatory Generics	Applies	Applies	Applies	Applies

This chart is meant to be a summary only of the main features of the plan of benefits. Please refer to the Aetna Plan booklet certificates for the State of Alaska Political Subdivisions, including summary of changes, for additional details.

ALASKA POLITICAL SUBDIVISIONS
Medical Plan Comparison Chart
Effective July 1, 2013

Plan Provision	Plan I	Plan II	Plan III	Plan IV HDHP
Preventive Care Including cancer screenings (Paps, PSA, Mammograms and Colorectal Cancer Screening)	100% coverage for adult/well child care No deductible	100% coverage for adult/well child care No deductible	100% coverage for adult/well child care No deductible	100% coverage for adult/well child care No deductible
Spinal Disorders	Subject to Medical Necessity			25 visits
Durable Medical Equipment	Unlimited	Unlimited	Unlimited	\$10,000 maximum per year
Skilled Nursing - Convalescent Facility	120 days per year	120 days per year	120 days per year	120 days per year
Home Health Care	Unlimited	Unlimited	Unlimited	60 Visits per year
Private Duty Nursing	Unlimited	Unlimited	Unlimited	70 8-hr shifts per year
Hospice	90% after deductible, no maximums	80% after deductible, no maximums	80% after deductible, no maximums	80% after deductible, no maximums
Mental Health or Chemical Dependency Treatment – Inpatient	90% after deductible	80% after deductible	80% after deductible	80% after deductible
Mental Health or Chemical Dependency Treatment – Outpatient	90% after deductible	80% after deductible	80% after deductible	80% after deductible
Pre-Existing Conditions	\$1000 first 12 months (Does not apply to children under the age of 19)			

This chart is meant to be a summary only of the main features of the plan of benefits. Please refer to the Aetna Plan booklet certificates for the State of Alaska Political Subdivisions, including summary of changes, for additional details.

POLITICAL SUBDIVISION HEALTH AND LIFE PREMIUMS - Effective July 1, 2013

Plan is on Calendar Year, Premiums set on Fiscal year

Traditional Plans

Traditional Plans							
Plan I - Suffix 31							
\$250 ded, 90% coinsurance, \$500 out of pocket limit							
Employee	Medical Premium		DVA Premium	Total Monthly Premium	Combined Family Health Premium	Basic Life	Combined Family Life Premium
Child/Children			Dependent DVA		Includes Medical & DVA for all Covered Family		Includes Life for all Covered Family
Spouse			Optional				
Spouse and Children							

Employee coverage is mandatory for all permanent employees and includes medical and dental-vision-audio, Basic Life and AD&D coverage. Medical/Life insurance is optional for dependents and may be selected with or without the DVA portion of the package. The DVA coverage CANNOT be selected without the medical/life Health insurance premiums are paid directly to Aetna. Life insurance premiums are paid directly to Unum You must pay life insurance premiums on all employees for whom you pay health premiums.

POLITICAL SUBDIVISION HEALTH AND LIFE PREMIUMS - Effective July 1, 2013

Plan is on Calendar Year, Premiums set on Fiscal year

High Deductible Health Plan Option

Plan IV - Suffix 34		Medical Premium	DVA Premium	Total Monthly Premium	Combined Family Health Premium	Basic Life	Combined Family Life Premium
Ind: \$2000 ded, 80% coinsurance, \$3000 out of pocket limit					Includes Medical & DVA for all Covered Family		Includes Life for all Covered Family
Fam: \$4000 ded, 80% coinsurance, \$6000 out of pocket limit							
Employee		\$ 642.01	+ Included = \$ 642.01			\$0.59	
Child/Children		\$ 503.15	+ \$ 85.00 = \$ 588.15			\$0.09	\$0.68
Spouse		\$ 744.23	+ \$ 81.00 = \$ 825.23			\$0.19	\$0.78
Spouse and Children		\$ 1,247.28	+ \$ 165.75 = \$ 1,413.03			\$0.28	\$0.87

Employee coverage is mandatory for all permanent employees and includes medical and dental-vision-audio, Basic Life and AD&D coverage. Medical/Life insurance is optional for dependents and may be selected with or without the DVA portion of the package. The DVA coverage **CANNOT** be selected without the medical/life Health insurance premiums are paid directly to Aetna. Life insurance premiums are paid directly to Unum. You must pay life insurance premiums on all employees for whom you pay health premiums.



City of Homer
Dental Plan Proposal
Effective Date: January 1, 2014



Benefits		In / Out of Network
Annual Maximum		\$1,500 PCY
Deductible		
Individual		\$50
Family		\$150
Preventive Services		100%
Basic Services		80%
Major Services		50%
Orthodontia Benefit (Lifetime)		\$1,000
Rates		Premera
Employee	25	\$62.87
Employee + Spouse	22	\$135.17
Employee + Child(ren)	14	\$152.31
Employee + Family	<u>40</u>	\$221.47
Estimated Monthly Premium	101	\$15,536.63
Estimated Annual Premium		\$186,439.56

This is a summary of benefits. This is not a contract.



**City of Homer
Dental Plan Proposal
Effective Date: January 1, 2014**



Benefits		In / Out of Network
Annual Maximum		\$1,500 PCY
Deductible		
Individual		\$50
Family		\$150
Preventive Services		80%
Basic Services		80%
Major Services		60%
Orthodontia Benefit (Lifetime)		70% to \$750
Rates		Aetna
Employee	25	\$54.41
Employee + Spouse	22	\$105.30
Employee + Child(ren)	14	\$120.83
Employee + Family	<u>40</u>	\$171.72
Estimated Monthly Premium	101	\$12,237.27
Estimated Annual Premium		\$146,847.24

This is a summary of benefits. This is not a contract.

Dear Mayor Wythe,

The Language and Literacy Work group of our Best Beginnings Homer coalition has indentified the need for a Full Time Youth Services (Children's) Librarian as a main goal to support the literacy development of young children and families in our community. We are writing to request that the Homer City Council include funding for a Full Time Youth Services (Children's) Librarian in the 2015 budget.

Our work group has met with the Friends of the Library along with library staff and Ann Dixon, the director, to discuss the need for this position and how it would benefit our community.

- The position is currently funded part time at 28 hours per week, however demand in the children's library is growing at a pace that cannot be met at current staffing levels.
- Number of participants at Story Hour has increased almost 10% each year for the last two years. Frequently there are 40 to 60 participants for each Story Hour, requiring a second session however there are no staff to run the 2nd session!
- With the closure of the Boys & Girls Club and the increased traffic in the Children's Library, a Youth Services (Children's) Librarian staffing the Children's Library during peak hours would increase oversight of the materials and facility (including safety), help reduce noise level, as well as allow for a check-out desk in the enclosed space thus decreasing noise and congestion at the main check out desk. This would also allow other staff more time to devote to adult patrons and other duties sidetracked due to the youth demand.
- Literacy skills with young children evolve rapidly and a certified Youth Services (Children's) librarian is needed to help parents and care-givers foster the skills that meet the needs of 21st century learners. A FT position could help parents, child care providers, and professionals navigate through the resources available in the library and the various new technologic resources too!
- In a community where preschool options are limited, children's programming at the library is often the only option for some children to prepare for kindergarten. There is a direct correlation between development of early childhood literacy skills and higher test scores in school. As well, children who attend library story hours and other programming are more prepared for Kindergarten and as a result less school district money is needed for intervention services in K-2nd grade.
- A Youth Services (Children's) Librarian provides an invaluable service in helping families choose developmentally appropriate materials for children, modeling literacy skills for parents and care-givers, assisting in brain development of children, and acting as a conduit for materials and resources for child development that the community at large has to offer.

We appreciate your consideration of our request. Below please find 3 emails from parents/grandparents who wanted to share their personal stories about the need for this position.

If you would like to discuss this project in person / hear from more parents, please attend our Family Meeting with Rep Seaton & Sen Micciche on Sat. Oct 26 11a-12p at Homer Head Start. Its open to the public, parents, professionals and kids are welcome!

Sincerely,

Jenny Martin

Best Beginnings Homer coordinator

435-7101

Dear Homer City Council members,

I am writing in support of funding for a full time children's librarian. Having lived in Homer for 12 years now, I was a frequent visitor to the old library. I was thrilled when our new facility was built and equally delighted when I brought my then 6 month old to his first story time. I quickly learned that it was more than just stories, our children were led through active play, independent time with books and then free play afterwards. It is a great way to socialize our children, as well as, network with other families! We've graduated from the Lap-Sit to the Preschool Hour, and the addition of art time is awesome. I also enjoyed the story time that was held at the McNeil Fire Department, being in my neck of the woods, it was a wonderful outreach program that was helpful in cold winter months. I feel that there is a great need for a full-time librarian. That individual would fill a great need within our community for providing more high-quality, fun, engaging and educational activities for our children. For children under the age of 5 yrs- from what I know of- there is only the lovely Sprout play groups and library story time for children to interact with others kids. The story times are always well attended and often overflowing. If there were more activities offered as a result of a full-time librarian, they would be well attended and help ease the present crowded story hours that happen once a week.

Sincerely,

Rebekah Theriot

rebekahas@hotmail.com

Dear Homer City Council members,

Please add money to your budget in 2015 for a full time children's librarian. I grew up in Boise, ID, and trips to the Carnegie library were frequent and treasured events. When, at age 12, my family moved to Glendale, CA, the first thing we did was find the local library -- another Carnegie -- they all looked alike then. The children's librarian and the nice lady at the reference desk were my heroes. When my children (Gart Curtis and Margo Reveil) were growing up we had books everywhere AND went to the local library frequently.

One thing about the difference between an adult's and a children's s librarian is a focus on questions. An adult comes to a librarian with specific questions and needs. But a child comes to a librarian with vaguely formed curiosities. Children usually have not learned to form questions beyond, "Why! Mommy!" A children's librarian takes the time and has expertise to understand the almost inarticulate question and to hone the questioning skill of a child and to find the book that will satisfy this week's curiosity.

I want my grandchildren in Homer to have access to the information which my librarian brought to me and which later librarians brought to my children, who are now my grandchildren's parents.

A friend of mine, who is a past children's librarian and, later, the manager of a large city library system in CA has added these technologically updated notes.

Public libraries of today are community gathering places....children's librarians are very important to make certain children are occupied and safe and secure. What better place for children to be?....Children's librarians many times are able to light the candles of children's interest in reading. After a story hour nearly ALL of the children take home a book which will spark their interest until the next library visit. We all know that children who are good readers do much better in life.

Also! children's librarians can guide children in the use of the internet, making certain the sites they visit for the information they need for school, etc. are valid sites with legitimate information. Many children who use children's libraries growing up become the community leaders of tomorrow with a good understanding of the need for community service and connection.

Sincerely,

Kay Curtis

kayckc@copper.net

Dear Homer City Council members:

The children's library is very important to our family. We are raising our four year old nephew with special needs. When he first came to live with us he would become over stimulated and unregulated in the community. We spent most of our time in the home environment where he felt safe and comfortable. One of our goals for him was to be successful in different environments. Our older daughter received so much joy from participating in the library over the years we felt the first environment we would introduce was the children's library, with the ultimate goal of attending story time. The first day we went into the children's room he was amazed by all the books, artwork and puzzles. However, he only lasted about 5 minutes and then we had to go. We went back everyday for an entire week, spending a little more time each day. Well, then he met Claudia Haines, the children's librarian, and an instant connection was made. He was enthralled at the first story time and the focus on the books and the story helped him to overcome the stimulants of the environment. He made a friend in Claudia and looks forward to seeing her as much as he does the children's library. Some days, we are able to stay for the entire story time and sometimes not and that's okay. The thing that matters is he knows he can always go to the children's library and be welcomed with open arms. Please include a full time Youth Services librarian in the 2015 city budget to continue providing these services our family relies on!

Sincerely,

Tara Hagge

thagge@sproutalaska.org

From: Mary Griswold [<mailto:mgmt@xyz.net>]

Sent: Tuesday, November 05, 2013 7:48 PM

To: Barbara Howard; Beauregard Burgess; Bryan Zak; David Lewis; Francie Roberts; Department Clerk

Subject: 2014 budget

The City of Homer runs a library and community recreation program that need more money for their worthwhile and appreciated programs, money the city says it does not have. Yet, the 2014 budget again contains \$66,500 for the Pratt Museum. The city agreed in 1967 to maintain the museum if for any reason it ceased to exist under its own management. For 46 years, the museum has used this agreement as a special invitation to receive operating funds from the city. In the early days, the museum helped the city entertain visiting dignitaries and allowed the city to hold meetings in its facility when there was no room in the small city office across the road. The 1967 agreement even provides that the city may use the museum auditorium as and for council chambers. Times have changed. The museum is flourishing; the city has its own facilities. The city should confine its expenditures to its own responsibilities. \$66,500 would be a big help for the library and community recreation program.

Mary Griswold
city resident



HOMER LITTLE LEAGUE
P.O. Box 11, Homer, AK 99603
www.homerlittleleague.org

November 12, 2013

Homer City Council Members:

On behalf of the Board members of Homer Little League, I would like to ask for your approval of the \$35,000 in the 2014 Budget requested to obtain a Parks and Recreation Needs Assessment toward improving the parks, recreation and cultural spaces of our town's infrastructure for the long term. We applaud the citizen group ReCreate Rec in taking action and responsibility in identifying the need for recreational *resources* in Homer and the larger umbrella of municipal parks and recreation *support* for the current venues.

As an organization that has been active in this community for literal generations in promoting healthy recreation and teamwork for our youth, Homer Little League has pledged financial support to help close the gap in obtaining a Needs Assessment. The professional and unbiased study of our city's current provisions and needs ensures broad representation of our recreational interests. The communication and support provided by a master plan creates opportunities for continued funding in *maintenance* of existing parks and fields and *development* of adequate spaces for community recreation.

A Community Center would provide a space for our kids to actually get some Spring Training, a place to play catch before the frost and mud finally leave our fields by the end of May?! Thank you for your consideration of approving funds for a Parks and Recreation Needs Assessment to address the needs of our community in a realistic and timely manner.

Sincerely,
Kathy Beachy
President

Dear Council members,

My name is Kate Crowley and I am a city resident as well as a member of the citizen group, ReCreate Rec. Since we began meeting in April, we have worked to familiarize ourselves with the issues at hand. There has been many a discussion about the needs and challenges which face our Community Rec program as well as the many national rec programs which operate here in Homer, such as, Popeye wrestling, Pop Warner football, Bruins basketball and the Boys and Girls Club. I am sure you have heard people talk about the lack of a solid space for these programs to exist in longevity as well as the need for a place for Toddler gym time and Senior fitness programs. As we delve further into the wants and needs of the community, there is the ever-present question of a funding source. There has been much discussion about trying to reinstate a citywide sales tax as well as exploration of a rec service area within the Borough. I want to assure you that we are trying to do our research about these two options and would like to put forth an initiative for the October 2014 Ballot which solves this funding source problem. As we discuss with everyone the funding source ideas, more and more comes to light about what people would like to see *included* and what people are lacking in their recreational lives. For instance, user groups such as the Homer Council On the Arts, The Kachemak Nordic Ski Club, Homer Hockey Association, Homer Little League and Homer Adult Softball League have all expressed interest in this Rec movement because their needs *could be addressed* through the formation of the rec service area. One of the roles of rec service areas can be to allow organizations like theirs to apply for grants and assistance on an annual basis and receive help with maintaining trails, fields, rink maintenance, shared studio space, and sometimes something as simple as new uniforms or equipment. In order to write a strong list of recreational responsibilities and carry them out in a successful way, we need to know more detailed information than we ourselves can collect. A needs assessment is needed. I ask your help in getting this needs assessment and I feel that the information collected will certainly frame a healthy and much needed step forward in solving the challenges faced by the recreation community in terms of space and operation and maintenance of those spaces as well as make a strong argument for funding (in the form of taxation).

I know that some groups in the past have come to the table with funds and we are following suit. ReCreate Rec has raised \$3500 in pledges from our supporters and will hopefully reach our goal of \$5000 by the Nov. 25th Council meeting. These people are ready to put their money toward a needs assessment and we hope that you can see the importance of this needs assessment in the process of improving and maintaining recreation opportunities for the people of Homer and the Southern Kenai Peninsula.

I have asked Matt Steffy (a Parks and Rec commissioner and someone who has professional experience with designing and conducting Parks and Rec

needs assessments within our state) to be available to answer questions at the work session on Nov. 25th at 4pm. Mayor Wythe has approved this. During the work session, I hope that he can answer any questions you have about needs assessments and how they work as well as what \$35,000 will get in the needs assessment world.

Please approve the Amendment to the Budget for a Parks and Rec needs assessment. I believe it is the first step towards a strong solution to our Recreational needs and will give us the information necessary to get support for a Recreational related tax of some kind.

Thank you for your service for our City. I look forward to speaking with you about this soon.

Kate Crowley
ReCreate Rec

November 13, 2013

Beth Wythe, Mayor
Homer City Council Members
City of Homer
491 East Pioneer Avenue
Homer, Alaska 99603

Dear Madam Mayor and City Council Members,

The Homer Arts and Culture Alliance (HACA) is expressing our support for an inclusive assessment for recreation and cultural needs in Homer. The ReCreate Rec group is taking a broad approach to addressing this community's need for activity spaces.

We are fortunate to live in a place rich with natural beauty and many recreational and cultural activities. Healthy communities incorporate many things including diverse recreation opportunities, access to inspirational art and performances, engaging hands-on learning activities, and the preservation and celebration of our cultural heritage. A vibrant arts and culture community creates a ripple effect throughout the area it serves. This goes beyond the direct economic impacts to such diverse benefits as building critical thinking skills in our young people to helping us build stronger connections with each other through shared understanding.

We encourage the City to build on existing plans along with the current work of individual organizations and groups like ReCreate Rec and HACA to continue to enhance this community's quality of life and economic development in a sustainable way. Considering recreation and cultural needs together makes sense as there are shared and mutual goals and programming. This approach comes with the broad base of support that will be needed to secure the necessary operating funds.

Thank you for your consideration of ReCreate Rec's request. We appreciate your efforts on behalf of Homer and look forward to working with you in the future.

Sincerely,

Homer Arts and Culture Alliance

*Bunnell Street Art Center, Homer Council on the Arts, Kachemak Bay Campus of KPC,
Kenai Peninsula Orchestra, Pier One Theater, Pratt Museum*

Date: November 4, 2013
To: Mayor Wythe and City Council Member
cc: City Manager ; Finance Director
From: Barbara Howard
Subject: City of Homer Budget FY 2014

In response to Mayor Wythe's request for budget amendments to be included in the November 25 agenda packet I offer the following:

Summary of Budget Priorities:

The request for three (3) seasonal EMT's and the dispatcher cannot be taken lightly as these requests are at the core of municipal government responsibilities as you have heard me say over and over. The million dollars we lost with the food tax has been absorbed over the past several years by not funding depreciation funds; by ignoring the call for critical employee positions to be filled and robbing the savings accounts all along funding the non essentials because "we always have". This year I say, enough of unsustainable financial management practices. It is time for the rubber to meet the road. Therefore the following amendments are offered for your consideration and hopefully your support. This is not easy; certainly not popular by some standards, but it is the right thing to do.

- | | | |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Amendment #1: | Elimination of lobbyist position | \$22,000.00 |
| | Justification: With clearer direction from the legislatures and along with the revised CIP book Mayor Wythe and others will be very successful in delivering Homer's request this year. | |
| Amendment # 2: | Elimination of funds to Homer Foundation | \$19,000.00 |
| | Justification: During 2013 over \$75,000 has been assigned to the Foundation. | |
| Amendment # 3 | Reduce Pratt Museum by | \$20,000.00 |
| | Justification: Basic needs come first. | |

These amendments should pay for the seasonal EMT's.

The funding for the authorized but not funded dispatcher would come from the overtime that is being spent on the current dispatch crew. Excessive overtime (which is the situation now) is very expensive in dollars and priceless in employee fatigue and morale issues. The city manager will provide the cost of the current overtime at the meeting.

I am asking the Finance Director to prepare the paperwork to support these amendments.

Thank you

2014 Proposed Budget Amendment Form

Department Number:

\$50,000 IN
NEW EXPENSES

CUT OVERTIME IN POLICE PATROL BY \$20,000
(CONSULTED WITH CM) AND USE TO PARTIALLY FUND VACANT/
AUTHORIZED BUT UNFUNDED DISPATCH POSITION. \$50,000 IN
NEW EXPENDITURES TO COME FROM NEW PROJECTED
TAX REVENUES.

Prepared By:

W. WREDE

City of Homer
2014 Operating Budget

2014 Proposed Budget Amendment Form

Fund Name: GENERAL FUND

Department Number:

Account #	Account name	Page #	Increase	Decrease	Balance
	TO BE DETERMINED		35,000		35,000
156-0387	PLANNING RESERVES	159	25,000		
156-0385	PARKS RESERVES	157	10,000		

Rationale: TRANSFER \$10,000 FROM PARKS & REC. RESERVES AND \$25,000 FROM PLANNING RESERVES TO A NEW ACCOUNT FOR A PARKS & RECREATION NEEDS ASSESSMENT AS REQUESTED BY THE PARKS & REC. COMMISSION,

Requested By:

COUNCIL MEMBERS
LEWIS & HOWARD

Prepared By:

W. WREDE

City of Homer
2014 Operating Budget



CAPITAL PROJECT FUNDS

Capital Project Funds are established to account for the financial resources, which are limited to expenditures for capital outlays, expended to acquire or construct major capital assets of a relative permanent nature. Such financial resources include grants, contributions, bond proceeds, and operating transfers from other funds.

Capital Project Funds provide a formal mechanism to ensure that revenues dedicated to certain project are used only for that project and enable the City administration to report to grantors of [Capital Project Fund] revenue that their requirements regarding the use of the revenue are fully satisfied.

The City of Homer uses two major types of Capital Project Funds:

- **Depreciation Reserves**
- **Project Reserves**

Depreciation Reserves include:

- General Fund Depreciation Reserves (156)
- Fleet Depreciation Reserves (152)
- Utility (Water & Sewer) Depreciation Reserves (256)
- Port & Harbor Depreciation Reserves (456 & 452)

Project Reserves Include:

- General Fund Capital Project Reserves (151)
- General Non Capital Project Reserves (157)
- HAWSP (Homer Accelerated Water & Sewer Projects) (205)
- Water & Sewer Projects (215)
- Port & Harbor Projects (415)
- Other (Special) Reserves
 - ✓ Land (150)
 - ✓ HART(Homer Accelerated Roads & Trails) – Roads (160)
 - ✓ HART(Homer Accelerated Roads & Trails) – Trails (165)
 - ✓ Port – Cruise Ship Tax (460)
 - ✓ Ocean Dr. Loop Special Service Dist. (808)

City of Homer
2014 Operating Budget

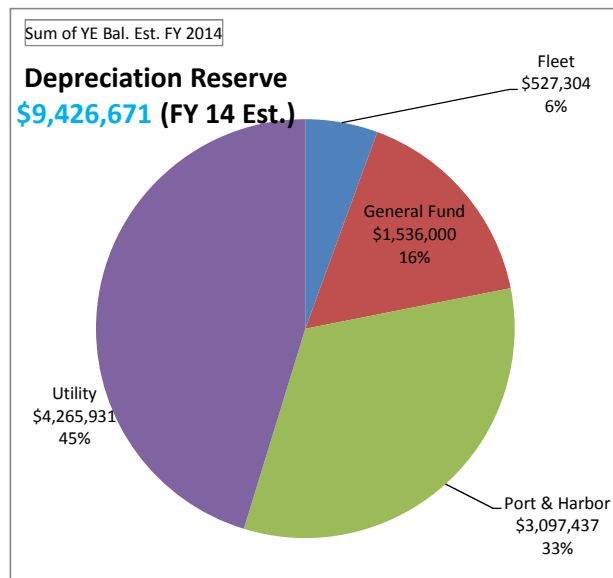
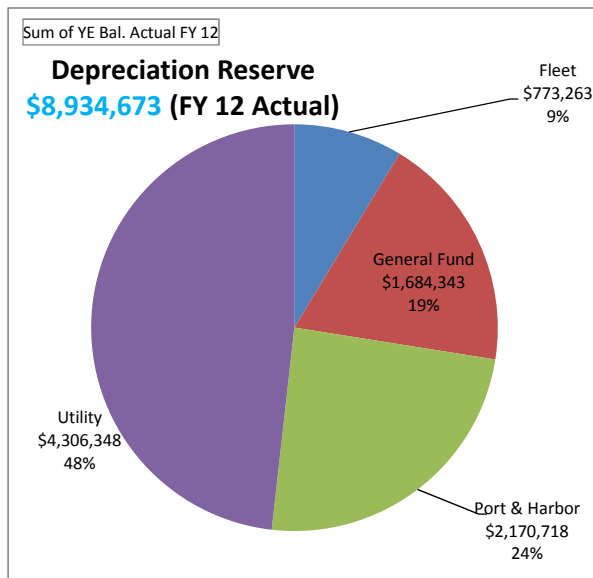
Notes:

1. **General Fund Capital Project Reserves** (151) are either funded in full or in part by grants or loaning agencies.
2. **General Non-Capital Project Reserves** (157) are to account for projects that are funded either in full or in part by grants or loaning agencies. These are usually small in dollar amount.
3. **HART** (Homer Accelerated Roads & Trails) ROADS) and **HAWSP** (Homer Accelerated Water & Sewer Projects) share one third (50/50) of the total Sales Tax Receipts received by the City (the two thirds go to General Fund). New roads, new trails, and refurbishing existing ones are funded through this HART fund. New Water & Sewer infrastructures are funded through HAWSP.
4. **Port & Harbor Depreciation Reserves** (456 & 452) – Fund 456 includes the depreciation reserves and the Harbor Bond Reserve. Fund 452 is established to account for the Port & Harbor Enterprise Fund's fleet reserves.

**City of Homer
2014 Operating Budget**

Depreciation Reserve - Summary

Reserve			YE Bal. Actual	Additions	Subtractions	YE Bal. Est.	Additions	Subtractions	YE Bal. Est.
Name	A/C #	A/C Name	FY 12	FY 13	FY 13	FY 2013	FY 14	FY 14	FY 2014
General Fund	156-0367	Public Art	3,181	0	0	3,181	0	0	3,181
General Fund	156-0369	Sewall	30,640	10,000	0	40,640	10,000	0	50,640
General Fund	156-0370	Animal Shelter	12,132	0	(6,548)	5,584	0	0	5,584
General Fund	156-0375	General	421,800	1,306	0	423,107	0	0	423,107
General Fund	156-0384	City Hall	(69,432)	0	(7,561)	(76,993)	0	0	(76,993)
General Fund	156-0385	Park & Rec	101,848	0	(3,141)	98,707	0	0	98,707
General Fund	156-0387	Planning	61,075	0	0	61,075	0	0	61,075
General Fund	156-0388	Airport	98,302	0	(6,602)	91,700	0	(12,000)	79,700
General Fund	156-0390	Library	80,443	0	(20,344)	60,099	0	0	60,099
General Fund	156-0393	Fire	142,322	0	(1,960)	140,362	0	(37,500)	102,862
General Fund	156-0394	Police	196,766	0	(1,960)	194,806	0	(65,000)	129,806
General Fund	156-0395	Public Works	392,347	0	(12,214)	380,133	0	(3,333)	376,800
General Fund	156-0396	Leased Pro	194,571	0	0	194,571	0	0	194,571
General Fund	156-0397	Fishing Hole	(360)	2,250	0	1,890	0	0	1,890
General Fund	156-0398	IT	0	10,000	(3,736)	6,264	0	0	6,264
General Fund	156-0399	Sister City	18,708	0	0	18,708	0	0	18,708
Utility	256-0378	Water	2,215,273	570	(151,548)	2,064,295	100,000	(66,418)	2,097,877
Utility	256-0379	Sewer	2,065,520	200,000	(187,505)	2,078,015	100,000	(35,518)	2,142,497
Utility	256-0380	Spit Reservoir Tank Repair	(6,040)	0	0	(6,040)	0	0	(6,040)
Utility	256-0381	Soundview/Woodard CK Sanitary	(98,404)	0	0	(98,404)	0	0	(98,404)
Utility	256-0932	Ocean Dr Sewer - Ord 08-38	90,000	0	0	90,000	0	0	90,000
Utility	256-0934	Hillside, Ocean Dr Lp Ord 08-38	40,000	0	0	40,000	0	0	40,000
Port & Harbor	456-0380	P & H Reserve	1,583,525	454,252	(527,892)	1,509,884	681,686	(62,000)	2,129,570
Port & Harbor	456-0382	P & H Bond Reserve	500,000	327,672	0	827,672	300,000	(280,000)	847,672
Port & Harbor	452-0374	P & H Fleet Reserve	87,194	30,000	(26,999)	90,195	30,000	0	120,195
Fleet	152-0374	Port & Harbor	0	0	0	0	0	0	0
Fleet	152-0375	General	58,661	591	0	59,251	0	0	59,251
Fleet	152-0380	Administrative	41,929	0	0	41,929	0	0	41,929
Fleet	152-0381	Fire	145,856	15,000	(43,858)	116,998	0	0	116,998
Fleet	152-0382	Police	68,132	19,275	(40,071)	47,336	0	(40,000)	7,336
Fleet	152-0383	Public Works	328,323	52,140	(200,202)	180,261	0	(8,834)	171,427
Fleet	152-0391	Insurance	130,363	0	0	130,363	0	0	130,363
Total			8,934,673	1,123,056	(1,242,141)	8,815,587	1,221,686	(610,602)	9,426,671

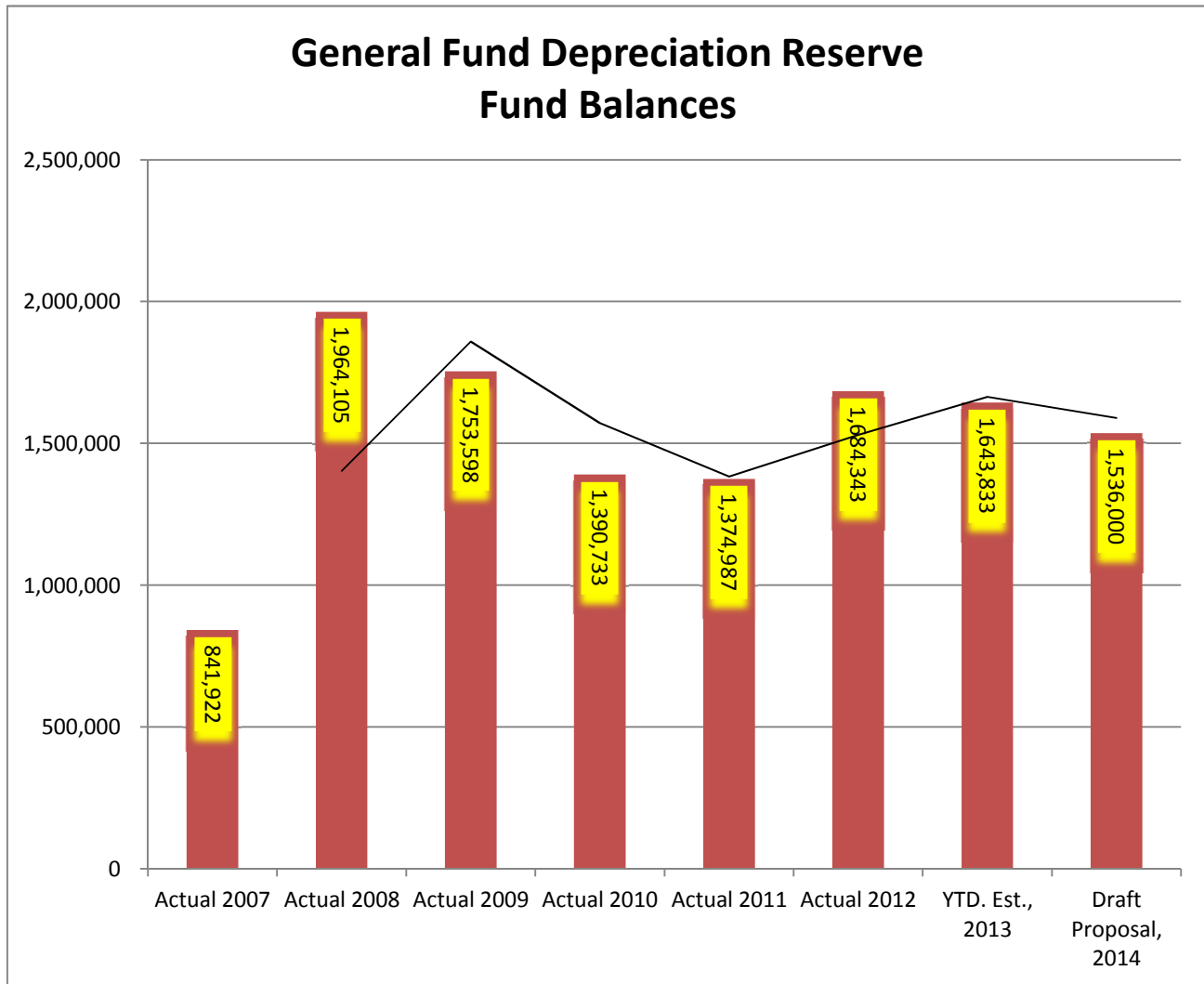


City of Homer
2014 Operating Budget

Depreciation Reserve
General Fund - 156

	<u>Beg. Balance</u>	<u>Additions</u>	<u>Subtractions</u>	<u>Ending Balance</u>
Actual 2007				841,922
Actual 2008	841,922	1,356,844	(234,662)	1,964,105
Actual 2009	1,964,105	196,053	(406,559)	1,753,598
Actual 2010	1,753,598	34,568	(397,434)	1,390,733
Actual 2011	1,390,733	313,572	(329,318)	1,374,987
Actual 2012	1,374,987	747,530	(438,174)	1,684,343
YTD. Est., 2013	1,684,343	23,556	(64,066)	1,643,833
Draft Proposal, 2014	1,643,833	10,000	(117,833)	1,536,000

FY 2014				
Proposed by City Manager		10,000	(117,833)	
Proposed by City Council				

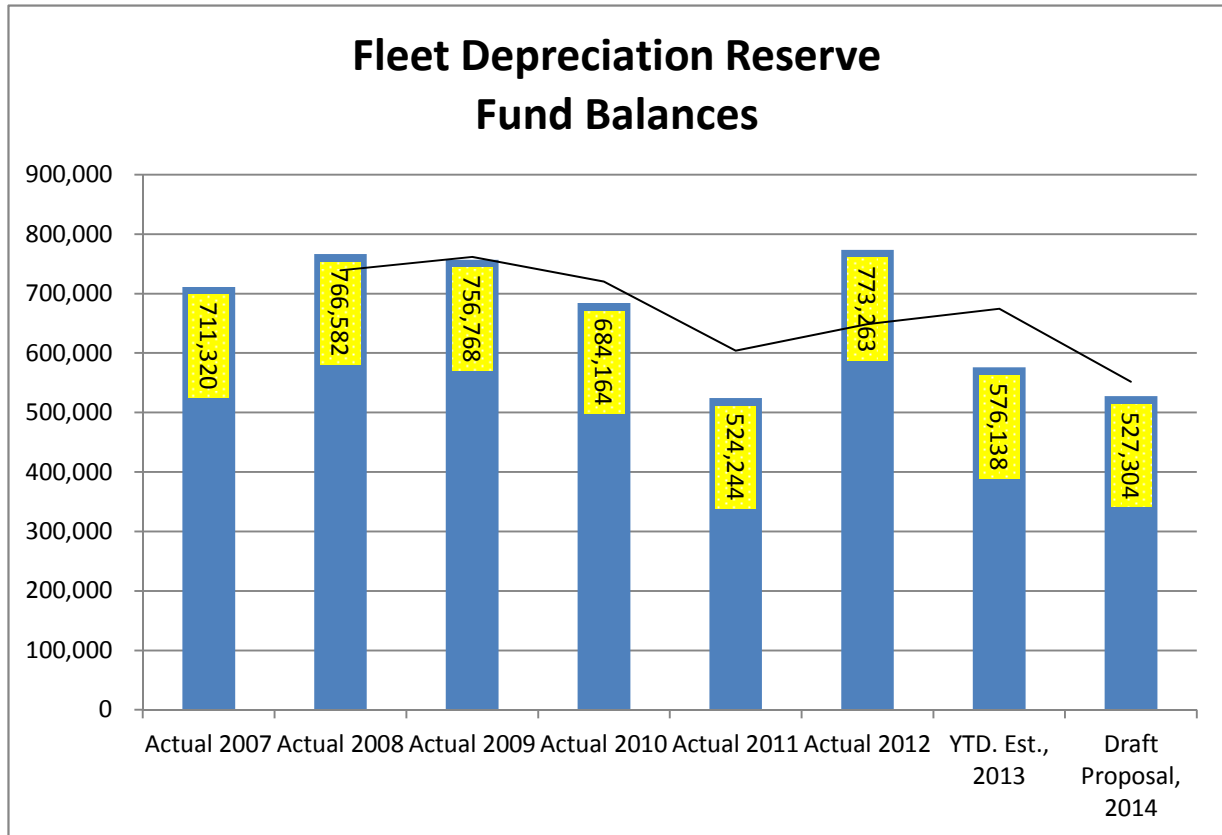


City of Homer
2014 Operating Budget

Depreciation Reserve
Fleet - 152

	<u>Beg. Balance</u>	<u>Additions</u>	<u>Subtractions</u>	<u>Ending Balance</u>
Actual 2007				711,320
Actual 2008	711,320	570,384	(515,123)	766,582
Actual 2009	766,582	85,780	(95,594)	756,768
Actual 2010	756,768	30,941	(103,545)	684,164
Actual 2011	684,164	34,877	(194,797)	524,244
Actual 2012	524,244	249,019	0	773,263
YTD. Est., 2013	773,263	87,006	(284,131)	576,138
Draft Proposal, 2014	576,138	-	(48,834)	527,304

FY 2014				
Proposed by City Manager		-	(48,834)	
Proposed by City Council				

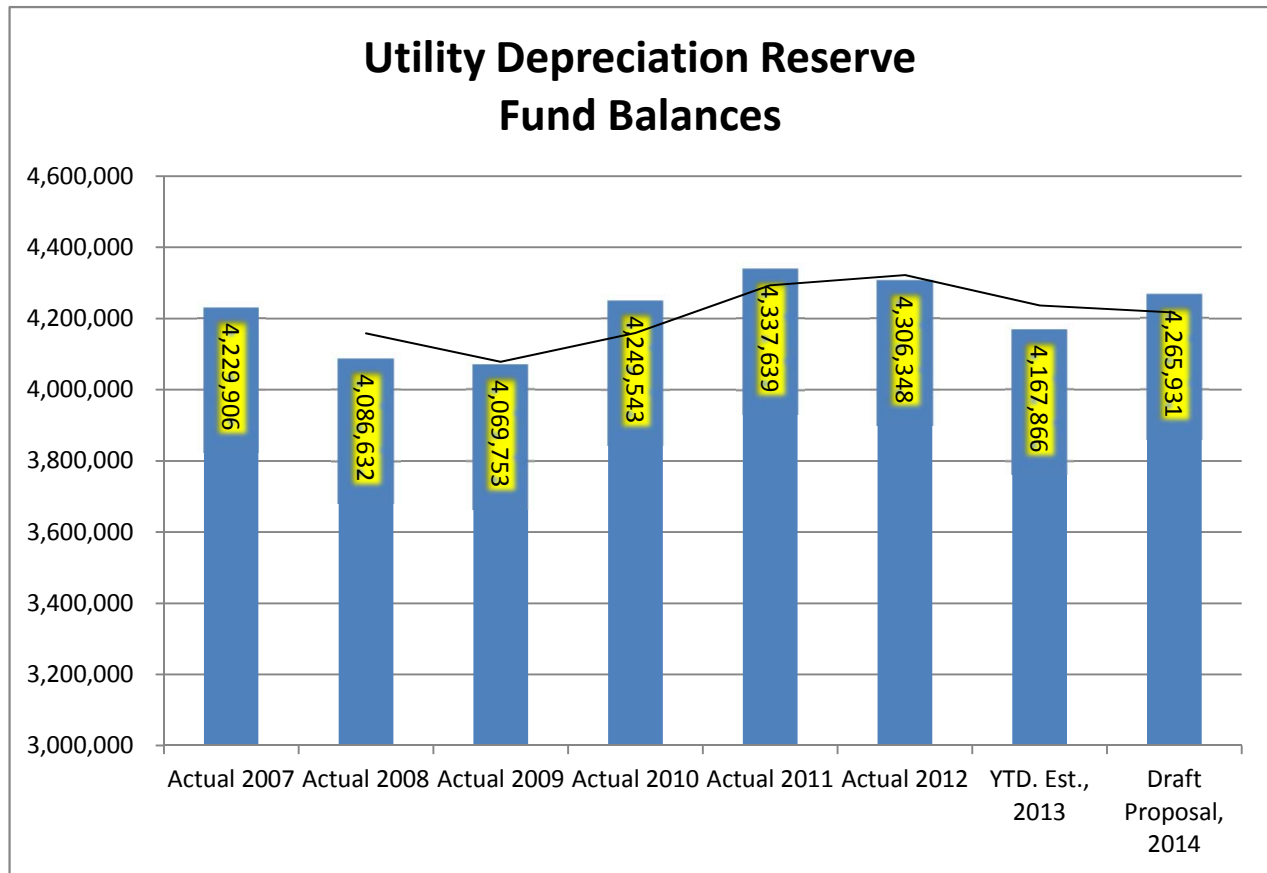


City of Homer
2014 Operating Budget

Depreciation Reserve
Utility (Water & Sewer) - 256

	<u>Beg. Balance</u>	<u>Additions</u>	<u>Subtractions</u>	<u>Ending Balance</u>
Actual 2007				4,229,906
Actual 2008	4,229,906	303,023	(446,297)	4,086,632
Actual 2009	4,086,632	253,386	(270,266)	4,069,753
Actual 2010	4,069,753	504,035	(324,245)	4,249,543
Actual 2011	4,249,543	500,000	(411,905)	4,337,639
Actual 2012	4,337,639	224,081	(255,372)	4,306,348
YTD. Est., 2013	4,306,348	200,570	(339,053)	4,167,866
Draft Proposal, 2014	4,167,866	200,000	(101,935)	4,265,931

FY 2014			
City Manager	200,000	(101,935)	
City Council			



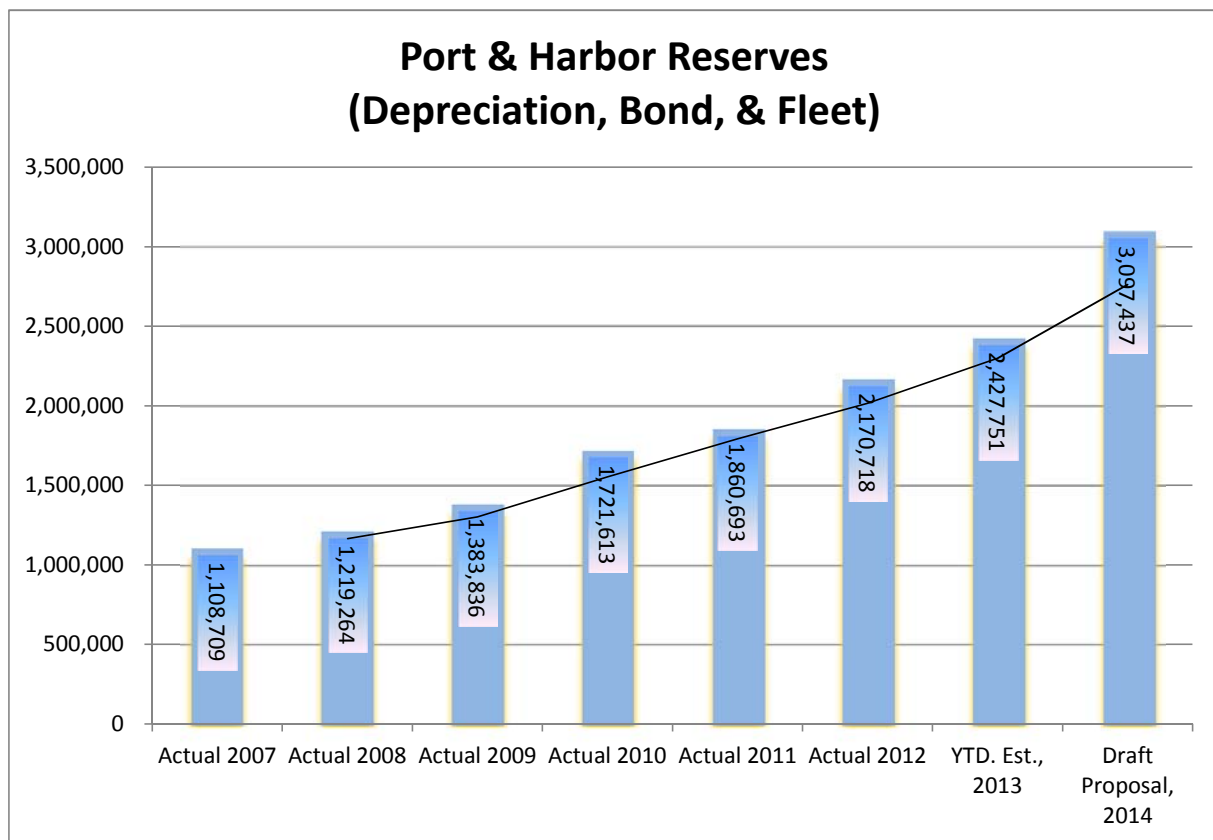
**City of Homer
2014 Operating Budget**

Depreciation Reserve

Port & Harbor - 456 & 452

	<u>Beg. Balance</u>	<u>Additions</u>	<u>Subtractions</u>	<u>Ending Balance</u>
Actual 2007				1,108,709
Actual 2008	1,108,709	405,071	(294,515)	1,219,264
Actual 2009	1,219,264	335,900	(171,328)	1,383,836
Actual 2010	1,383,836	463,842	(126,066)	1,721,613
Actual 2011	1,721,613	530,000	(390,920)	1,860,693
Actual 2012	1,860,693	992,010	(681,984)	2,170,718
YTD. Est., 2013	2,170,718	811,924	(554,891)	2,427,751
Draft Proposal, 2014	2,427,751	1,011,686	(342,000)	3,097,437

FY 2014				
City Manager		1,011,686	(342,000)	
City Council				



City of Homer
2014 Operating Budget

Project Reserves - Summary

Project Category	FY 11 Ending Bal. (Actual)	FY 12 "+"	FY 12 "-"	FY 12 Ending Bal. (Actual)	FY 13 "+"	FY 13 "-"	FY 13 Ending Bal. (Estimated)	FY 14 Proposed "+"	FY 14 Proposed "-"	FY 14 Ending Bal. (Estimated)
GF - Capital Proj.	877,758	2,151,668	(2,832,471)	196,954	7,749,047	(7,831,134)	114,867			114,867
GF - Non-Capital Proj.	(69,050)	32,886	(26,224)	(62,388)	11,501	(36,891)	(87,778)			(87,778)
Other Projects	5,909,852	1,204,604	(336,265)	6,778,191	869,301	(1,247,573)	6,399,919			6,399,919
Port & Harbor Proj.	51,454	1,076,736	(1,041,902)	86,288	2,778,378	(2,655,508)	209,158			209,158
Water & Sewer Proj	(1,005,614)	1,578,397	(1,633,463)	(1,060,680)		(169,460)	(1,230,140)			(1,230,140)
Water & Sewer-HAWSP	(3,199,283)	3,003,005	(2,803,008)	(2,999,286)	1,221,549	(1,206,514)	(2,984,251)			(2,984,251)
<u>Grand Total</u>	<u>2,565,117</u>	<u>9,047,296</u>	<u>(8,673,333)</u>	<u>2,939,080</u>	<u>12,629,776</u>	<u>(13,147,080)</u>	<u>2,421,776</u>			<u>2,421,776</u>

City of Homer
2014 Operating Budget

Project Reserves			FY 2012			FY 2013			FY 2014
	Fund-Proj #	Proj Name	Ending Bal. (Actual)	FY 13 Additions	FY 13 Subtractions	Ending Bal. (Estimated)	Proposed Additions	Proposed Subtractions	Ending Bal. (Estimated)
1	GF - Capital Proj.	151-0275 Special Proj Fund	924,404	0	0	924,404			924,404
2	GF - Capital Proj.	151-0375 General	35,169	0	0	35,169			35,169
3	GF - Capital Proj.	151-0718 Homer Energy Audits	95,230	0	0	95,230			95,230
4	GF - Capital Proj.	151-0719 Live Fire Training Trailer	(14,275)	0	0	(14,275)			(14,275)
5	GF - Capital Proj.	151-0720 Computer Software Upgrade	26,433	0	0	26,433			26,433
6	GF - Capital Proj.	151-0721 Library	118,294	0	(8,359)	109,935			109,935
7	GF - Capital Proj.	151-0722 Library Building	20,282	0	0	20,282			20,282
8	GF - Capital Proj.	151-0723 Library Expansion	40,575	0	0	40,575			40,575
9	GF - Capital Proj.	151-0726 Hockey	750	0	0	750			750
10	GF - Capital Proj.	151-0727 Mariner Park	22,582	0	0	22,582			22,582
11	GF - Capital Proj.	151-0728 Animal Shelter	45,228	0	0	45,228			45,228
12	GF - Capital Proj.	151-0735 Jack Gist Park	(89,757)	0	0	(89,757)			(89,757)
13	GF - Capital Proj.	151-0736 Fire Small Grants	(7,500)	0	0	(7,500)			(7,500)
14	GF - Capital Proj.	151-0738	0	0	0	0			0
15	GF - Capital Proj.	151-0741 Ocean Drive Bluff Erosion	(501,714)	0	0	(501,714)			(501,714)
16	GF - Capital Proj.	151-0746	0	0	0	0			0
17	GF - Capital Proj.	151-0769 Anchor Point Natural Gas Line	0	0	0	0			0
18	GF - Capital Proj.	151-0772 Beluga Slough Trail	3,000	270	(270)	3,000			3,000
19	GF - Capital Proj.	151-0774	0	0	0	0			0
20	GF - Capital Proj.	151-0775 City Hall Renovations	(567,010)	0	(16,059)	(583,068)			(583,068)
21	GF - Capital Proj.	151-0776 KHPI Phase I	45,510	26,292	(38,889)	32,914			32,914
22	GF - Capital Proj.	151-0777 Cruise Ship Enhancement	0	52,167	(155,339)	(103,172)			(103,172)
23	GF - Capital Proj.	151-0778 South Peninsula Gasline	0	7,605,000	(7,491,210)	113,790			113,790
24	GF - Capital Proj.	151-0779 Fish Lagoon Improvement	0	0	0	0			0
25	GF - Capital Proj.	151-0785 2004 Homeland Security (fire)	(5,558)	0	0	(5,558)			(5,558)
26	GF - Capital Proj.	151-0788 Seawall Maintenance	(202)	0	0	(202)			(202)
27	GF - Capital Proj.	151-0792 Spit Trail Completion	31,000	65,318	(110,532)	(14,214)			(14,214)
28	GF - Capital Proj.	151-0793	0	0	0	0			0
29	GF - Capital Proj.	151-0795	(333)	0	0	(333)			(333)
30	GF - Capital Proj.	151-0798 Natural Gas SAD	(21,946)	0	(5,376)	(27,322)			(27,322)
31	GF - Capital Proj.	151-0863 Manley Building Fuel Cleanup	(3,208)	0	0	(3,208)			(3,208)
32	GF - Capital Proj.	151-0865 WR Bell/Reber Trail	0	0	0	0			0
33	GF - Capital Proj.	151-0936	0	0	(5,101)	(5,101)			(5,101)
34	GF - Non-Capital Proj.	157-0375 General	14,669			14,669			14,669
35	GF - Non-Capital Proj.	157-0703 Hoka Hey	(19,077)			(19,077)			(19,077)
36	GF - Non-Capital Proj.	157-0713 Community Economic Stimulus	(15,830)			(15,830)			(15,830)
37	GF - Non-Capital Proj.	157-0730 Library Book Grant	19,364	1,562	(16,899)	4,027			4,027
38	GF - Non-Capital Proj.	157-0731 Commercial Vehicle Inspection	10,870			10,870			10,870
39	GF - Non-Capital Proj.	157-0736 Fire Small Grants	(7,900)			(7,900)			(7,900)
40	GF - Non-Capital Proj.	157-0739 Police Small Grants	(18,002)			(18,002)			(18,002)
41	GF - Non-Capital Proj.	157-0745 Drug Forfeiture	9,955	550	(6,305)	4,200			4,200

City of Homer
2014 Operating Budget

Project Reserves				FY 2012 Ending Bal. (Actual)	FY 13 Additions	FY 13 Subtractions	FY 2013 Ending Bal. (Estimated)	Proposed Additions	Proposed Subtractions	FY 2014 Ending Bal. (Estimated)
	Fund-Proj #	Proj Name								
42	GF - Non-Capital Proj.	157-0749	Pier One FEMA reimbursable	(990)			(990)			(990)
43	GF - Non-Capital Proj.	157-0770	Wetland Study	(60,952)			(60,952)			(60,952)
44	GF - Non-Capital Proj.	157-0780	Safety Saturation	(5,734)		(1,562)	(7,296)			(7,296)
45	GF - Non-Capital Proj.	157-0781	Police Small Grants	8,165			8,165			8,165
46	GF - Non-Capital Proj.	157-0782	Public Works Misc Grants	(348)			(348)			(348)
47	GF - Non-Capital Proj.	157-0783	Trails Grants	(1,057)			(1,057)			(1,057)
48	GF - Non-Capital Proj.	157-0786	Conference Center Feasibility	(761)			(761)			(761)
49	GF - Non-Capital Proj.	157-0791	State Grant	0			0			0
50	GF - Non-Capital Proj.	157-0796	Pratt Museum (Ord 04-41A)	0			0			0
51	GF - Non-Capital Proj.	157-0797	Employee Sustainability Handbook	500			500			500
52	GF - Non-Capital Proj.	157-0799		0	6,286	(9,532)	(3,246)			(3,246)
53	GF - Non-Capital Proj.	157-0860	Scenic Byways	4,740			4,740			4,740
54	GF - Non-Capital Proj.	157-0862	Climate Action Plan	(0)			(0)			(0)
55	GF - Non-Capital Proj.	157-0868	Planning Grants (Misc)	0			0			0
56	GF - Non-Capital Proj.	157-0869	JAG active Shooter Grant	0			0			0
57	GF - Non-Capital Proj.	157-0933		0	3,103	(2,593)	510			510
58	Water & Sewer-HAWSP	205-0375	HAWSP	(2,999,286)	1,221,549	(1,206,514)	(2,984,251)			(2,984,251)
59	Water & Sewer Proj	215-0710	E End Utility Upgrade	0			0			0
60	Water & Sewer Proj	215-0748	Coastal Impact Assist Program	(0)			(0)			(0)
61	Water & Sewer Proj	215-0814	Water Storage Tank	(0)			(0)			(0)
62	Water & Sewer Proj	215-0815	Bartlett/Hohoe Reconstruction	0			0			0
63	Water & Sewer Proj	215-0816	Hillside Acres	(53,786)			(53,786)			(53,786)
64	Water & Sewer Proj	215-0820	East Road Sewer	(0)			(0)			(0)
65	Water & Sewer Proj	215-0821	West Lakeshore Dr Water	0			0			0
66	Water & Sewer Proj	215-0822	Thompson Drive Sewer	(0)			(0)			(0)
67	Water & Sewer Proj	215-0825	WS Master Plan	(0)			(0)			(0)
68	Water & Sewer Proj	215-0826	Kach Dr Phase I Sewer	0			0			0
69	Water & Sewer Proj	215-0827	Ocean Loop Sewer	(120)			(120)			(120)
70	Water & Sewer Proj	215-0828	Design Redwood Tank Removal	0		(19,213)	(19,213)			(19,213)
71	Water & Sewer Proj	215-0829	PVC Pipe Replacement	(15,276)			(15,276)			(15,276)
72	Water & Sewer Proj	215-0831	Kach Dr Phase II	(134,463)		(677)	(135,140)			(135,140)
73	Water & Sewer Proj	215-0832	Sanitary Sewer	(738,982)			(738,982)			(738,982)
74	Water & Sewer Proj	215-0833	Pressure Reducing Valve	(19,999)			(19,999)			(19,999)
75	Water & Sewer Proj	215-0834	Design Kachemak Dr Water Main	0		(32,122)	(32,122)			(32,122)
76	Water & Sewer Proj	215-0835	Design Water Dist/Stor Imp	0		(93,262)	(93,262)			(93,262)
77	Water & Sewer Proj	215-0836	Design Old Cast Iron Water Main Replace	0		(24,186)	(24,186)			(24,186)
78	Water & Sewer Proj	215-0859	E End Road W/S Expansion	(524,614)			(524,614)			(524,614)
79	Water & Sewer Proj	215-0865	Design Water Treatment Plant	431,146			431,146			431,146
80	Water & Sewer Proj	215-0866	Electric Turbine/Hyro	(4,584)			(4,584)			(4,584)
81	Water & Sewer Proj	215-0867	MD Hill PRV Stairs	0			0			0
82	Port & Harbor Proj.	415-0380	Port Reserve	2,395			2,395			2,395

City of Homer
2014 Operating Budget

Project Reserves			FY 2012			FY 2013			FY 2014
	Fund-Proj #	Proj Name	Ending Bal. (Actual)	FY 13 Additions	FY 13 Subtractions	Ending Bal. (Estimated)	Proposed Additions	Proposed Subtractions	Ending Bal. (Estimated)
83 Port & Harbor Proj.	415-0397	Hickory Dock	102,600	8,550	(1,196)	109,954			109,954
84 Port & Harbor Proj.	415-0910	DWD Reimbursement	(29,618)	121,165	(143,370)	(51,823)			(51,823)
85 Port & Harbor Proj.	415-0915	TSA Port Security Grant	0			0			0
86 Port & Harbor Proj.	415-0916	Harbormaster conference	0			0			0
87 Port & Harbor Proj.	415-0917	4 & 5 Restrooms	(0)			(0)			(0)
88 Port & Harbor Proj.	415-0920	Boat Harbor Upgrades - Denali Grant	(16,778)	146,140	(314,000)	(184,638)			(184,638)
89 Port & Harbor Proj.	415-0921	Ramp 4 Fish Cleaning Facility	(0)			(0)			(0)
90 Port & Harbor Proj.	415-0923	Security Gates & Surv Eq. DWD	2,501			2,501			2,501
91 Port & Harbor Proj.	415-0924	DWD Expansion Ph I	0			0			0
92 Port & Harbor Proj.	415-0926	DWD improvements	(155)	2,291,956	(1,917,540)	374,261			374,261
93 Port & Harbor Proj.	415-0927		0			0			0
94 Port & Harbor Proj.	415-0928		0	29,711	(19,961)	9,750			9,750
95 Port & Harbor Proj.	415-0929	DWD Fender repair - FEMA Reimb	25,504	117,149		142,653			142,653
96 Port & Harbor Proj.	415-0931	Cruise Ship -restrooms/guard shack	0	56,377	(251,753)	(195,376)			(195,376)
97 Port & Harbor Proj.	415-0932	HAZWOPER Training Grant	(160)	7,330	(7,330)	(160)			(160)
98 Port & Harbor Proj.	415-0935		0		(358)	(358)			(358)
99 Other Projects	150-0392	Land	(269)			(269)			(269)
100 Other Projects	160-0xxx	HART-Roads	6,329,417	719,678	(1,180,217)	5,868,878			5,868,878
101 Other Projects	165-0xxx	HART-Trails	362,576	117,655	(33,415)	446,816			446,816
102 Other Projects	174-0732	Junk Cars	0			0			0
103 Other Projects	460-0927	Port - Cruise Ship Tax	67,297	21,710	(33,941)	55,066			55,066
104 Other Projects	808-0375	Ocean Dr Lp Special Svc District	19,170	10,258		29,428			29,428

Budget Requests Over \$5000

CITY OF HOMER
2014 OPERATING BUDGET

Line	Fund-Dept-A/C	Requests (>= \$5000) Description	BY	Amount	City Manager Approved		Capital Projects			Notes	Page Ref.
					Part of Operating Budget	Capital Project Draft Budget Submitted	City Manager Amend.	Council Amend.	FY 2014 Council Adopted		
A	B	C	D	E	F	G	H	I	J	K	L
1	100-0101-5210	Service to Transition Paper to Electronic Documents	Clerk	10,000	10,000					Operating	162
2	100-0111-5227	Advertising for Open Positions	HR	10,000	10,000					(HR) Operating	163
3	100-0113-xxxx	Server Virtualization project: Phase 1 (serv/storage)	IT	37,500	37,500					(IT) Operating	166
4	100-0113-xxxx	Server Virtualization project: Phase 1 (software)	IT	30,000	30,000					(IT) Operating	167
5	100-0145-5101/2	Youth Services Librarian (15A from 8A) to Full-time	Library	16,358						Library	168
6	100-0145-5103/4	Temporary Summer Library Aide (3A) new position	Library	7,742						Library	169
7	100-0145-5228	Book Budget Increase from \$33,000-\$43,000)	Library	10,000	10,000					Library	170
8	100-0145-5990	Replace Public Use Technology Equipment	Library	18,453						Library Reserves	171
9	100-0152-5103/4	Seasonal ESS (12A)	Fire	54,088						Fire	174
10	100-0171-5101/2	Building Maintenance Tech I (8A) Full-time	PW	59,858						Public Works	187
11	100-0175-5103/4	Parks Seasonal Temp (2A) 832 Hrs.	PW	11,596						Parks & Rec	188
12	100-0178-5101/2	Building Custodian (3A) Fulltime position	PW	49,968						Public Works	186
13	152-0382	New Vehicle Purchases (2)	Police	80,000		40,000				Police Fleet	177
14	152-0383	End Dump Truck for Roads & Drainage	PW	135,000						PW Fleet Reserves	184
15	152-0383	Vehicle for New project Manager (split w/WS)	PW	8,834		8,834				PW Fleet Reserves	190
16	156-0375	Public Safety Network upgrades -Memo-13-130	IT	24,000						(IT) GF	164
17	156-0375	Server and Client Security and Automation	IT	30,000						(IT) GF	165
18	156-0388	Remove underground fuel tank at Airport Terminal	PW	12,000		12,000				Airport Reserves	183
19	156-0393	Multi - Gas Detector	Fire	10,000		10,000				Fire	172
20	156-0393	Fire Exit Stair Replacement	Fire	27,500		27,500				Fire	173
21	156-0393	Fire Station Exterior Paint/Stain	Fire	24,000						Fire	175
22	156-0393	Floor Coverings - replacement	Fire	35,000						Fire	176
23	156-0394	Phone System Replacement	Police	40,000		40,000				Police	178
24	156-0394	Air-conditioning system	Police	25,000		25,000				Police	179
25	156-0395	Replant 1995 JD410 Backhoe (share w/WS reserve)	PW	3,333		3,333				PW Reserves	192
26	156-0395	Expand Public Works Building	PW	425,000						Public Works	193
27	256-0378	Water Storage Tank -Diffuser	W & S	11,500		11,500				WS Reserves	180
28	256-0378/0379	Mid 4x4 Pu	W & S	27,500		27,500				WS Reserves	181
29	256-0378	Mixed Oxidant Disinfection WTP	W & S	29,000		29,000				WS Reserves	182
30	256-0378/0379	Mid/size pickup for W/S Maintenance	W & S	26,500						WS Reserves	185
31	256-0379	Snowplow and flatbed	W & S	9,600		9,600				WS Reserves	189
32	256-0378/0379	Vehicle for New Project Manager (Split w/PW fleet)	W & S	17,668		17,668				WS Reserves	190
33	256-0378/0379	Sewage Lagoon Improvements (liner, discharge rep)	W & S	16,500						WS Reserves	191
34	256-0378/0379	Repaint 1995 JD410 Backhoe (share w/PW reserve)	W & S	6,667		6,667				WS Reserves	192
35	452-0374	Used 2 wheel-drive vehicle	P & H	12,000		12,000				PH - Fleet	196
36	456-0380	Float Sweeper	P & H	5,000		5,000				PH Reserves	194
37	456-0380	Maint.Cameras at Fish Dock	P & H	15,000		15,000				PH Reserves	199
38	456-0380	Black Gold Waste Oil Heater/Port Maint shop	P & H	15,000		15,000				PH Reserves	197
39	456-0380	Fish Dock Cold Storage Door Replacement	P & H	15,000		15,000				PH Reserves	198
40	456-0380	Fish Dock Gratings	P & H	25,000						PH Reserves	195
41											
42											
43											
44											
45											
47											
Total				1,427,165	97,500	330,602	-	-	-		

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department City Clerk Date 8/16/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Service to Transition

Paper to Electronic Documents

Fund Name: General Fund

Account Name: City Clerk

Account # 100.101.5210

Estimated Cost: **\$10,000**

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

Presently the Clerk stores 30 years of permanent paper documents. There is a real need to scan the paper and transition to electronic document management. A database that provides a search mechanism, retrieval, and display of record images is necessary. An electronic document management system will aid in document disaster recovery in the event of a catastrophic event. Additionally, the system will reduce storage space and costs.

Requestor's Name: Jo Johnson, City Clerk

Department Head Approval: _____

City Manager Recommendation: _____ Date 16-Aug-13

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department _____ Personnel _____ Date 8/20/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Advertising for Open Positions

Fund Name: General Fund

Account Name: Advertising

Account # 100-0111-5227

Estimated Cost: \$10,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Advertising for open positions are currently being charged directly to the department. Requiring the HR Department to manage all recruitment advertising will assist other departments in managing their advertising budgets more effectively.

Requestor's Name: Andrea Petersen

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department IT Date _____

Level of Need: Urgent ☐ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Fund Name: General Fund - IT

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: _____

Account # _____

Estimated Cost: **\$24,000**

Justification:

This is the public safety Network upgrades outlined as the "4.9 " network in Council memo 13-130. This will enable IT to Build out a new public safety wireless network to enhance and replace the existing connections. This network currently supports security camera's in various City facilities. The new network will support additional fixed connections from security cameras and mobile connections from vehicles in the future.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department IT Date _____

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Server and Client Security and Automatio

Fund Name: General Fund - IT

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: _____

Account # _____

Estimated Cost: **\$30,000**

Justification:

The City's current antimalware product is lacking in features and functionality. This request will allow IT to license and implement Microsoft System Center Endpoint Protection via Enterprise CAL and appropriate server licenses. The city will also obtain client software automation, reporting and compliance tools at no additional cost. This project was outlined as Phase 2 in Council Memo 13-130.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department IT Date _____

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Server Virtualization Project: Phase 1
Servers and Storage

Fund Name: General

Account Name: Servers / Storage

Account # _____

Estimated Cost: **\$37,500**

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

The City Server's are over 6 years old and are in need of replacement . Instead of replacing 14 servers. IT has proposed a server virtualization project in Council Memo 13-130. This is the Servers and Storage Hardware to support Phase I of that plan.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department IT Date _____

Level of Need: Urgent ☐ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Server Virtualization Project: Phase 1
Software

Fund Name: General Fund - IT

Account Name: Software

Account # _____

Estimated Cost: **\$30,000**

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

The City Server's are over 6 years old and are in need of replacement . Instead of replacing 14 servers. IT has proposed a server virtualization project in Council Memo 13-130. This is the Virtualization and Backup software to support Phase I of that plan.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Library Date 8.15.2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Youth Services Librarian

Salary Range & Step 15A/B

Full-time ☒

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

Our Youth Services Librarian position is currently funded to be part-time at 28 hours/week. However, the demand for youth services is growing and can no longer be met at this level. In 2011 over 2,622 children and parents attended early learning story times at the Library; in 2012 attendance increased to 2,883; and with attendance in the first seven months of 2013 at 1,916, a 2013 total of 3,000 or more is anticipated. An additional 278 parents and children attended a grant-funded outreach "traveling storytime" from January to April 2013. To accomodate the large groups attending these story times -- not infrequently, 40 to 60 people -- an additional session or two each week is needed. However, our current Youth Services Librarian does not have enough hours in her week to add any more sessions or outreach activities, along with her other duties. Best Beginnings Homer has identified funding for a full-time children's librarian as a top priority for Language and Literacy development in the community. This request would expand the existing part-time position to full time, not create an entirely new position.

Requestor's Name: Ann Dixon

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Library Date 8.15.2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Temp. (Summer) Library Aide

Salary Range & Step 3A

Full-time ☒

Part-time ☐ Hours Per Year 520

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

Every year, use of the Library increases substantially from June to September, anywhere from one to three thousand additional visitors per month. Requests for new library cards rise and Internet use nearly doubles. Circulation of library materials increases dramatically, from one to three thousand more items per month, to the point that we have difficulty keeping up with re-shelving the materials, even with the help of numerous volunteers. In addition, the Summer Reading Program involves extra time and effort to implement programs, stamp reading logs, and answer questions. All this activity increases staff workload significantly, at the same time that most staff members want to take off time for travel, outdoor activities, and visitors. Even our three on-call subs are often unavailable in the summer. With staff member Holly Brennan taking on additional IT responsibilities in the coming year, this position would also help staff keep up with other tasks Holly will no longer be able to perform. A cost-effective solution is to hire a summer Library Aide to help cover the front desk, shelve books, assist with children's programming, troubleshoot basic computer problems, and answer common questions. This would ease summer stress on staff, as well as improve service to the public at a very reasonable cost.

Fun fact: On 8/12/13 more than 700 people used the library in 8 hours!

Requestor's Name: Ann Dixon

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Library Date 8.15.2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Book Budget Increase

Fund Name: 100

Account Name: 145-Library

Account # 100.145.5228

Estimated Cost: **\$10,000**

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The Library's budget for books was seriously underfunded in the 1990s. It has gradually improved since 2000 but has not kept pace with inflation or public demand for materials. Compared with similar public libraries in our region, funding for books in Homer has lagged far behind. For example, in 2012 the book budget for Kenai Library was \$48,525; Kodiak, \$50,322; Soldotna \$40,000; and Homer, \$23,000. In 2013 our budget rose to \$33,000 -- in improvement, to be sure. But the on-going underfunding has created a backlog of out-of-date nonfiction materials, worn out classics, and favorites that need replacing, in addition to the on-going demand for new books of all genres. The average publication date of books in the Adult Nonfiction section, for example, is 1992 -- more than 20 years old. An additional \$10,000 for the book budget will move us closer to a sufficient level to improve our collection and support the information needs of our community.

Requestor's Name: Ann Dixon

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Library Date 8.15.13

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Depreciation Reserves to Replace
Public Use Technology Equipment

Fund Name: 100

Account Name: 145-Library

Account # _____

Estimated Cost: **\$18,453**

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The Library owns \$80,099 worth of equipment, all for public use: 39 computers, 3 printers, Wifi equipment, an assortment of digital devices for accessing e-books and audiobooks, a digital projector, videoconference equipment, a Smart TV, microfilm readers, a video magnifier, document camera, and an electric typewriter. This equipment must be replaced periodically. Currently there is no replacement schedule or depreciation reserve to insure that replacement funds are available. We have been fortunate to receive grant funds for much of this equipment but cannot count on grant funds to replace it. All the equipment is heavily used by the public; for example, in 2012, 49,640 Internet sessions were logged on public computers. The IT department has recommended creating a replacement schedule and depreciation account to budget for known equipment needs, rather than waiting until equipment fails, seeking emergency funds, and dealing with the disruption of services that the public relies upon for information access.

Requestor's Name: Ann Dixon

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Fire Department Date 8/7/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Multi-gas Detector

Fund Name: Fire Services

Account Name: Small Tools and Equipment

Account # 100.151.5231

Estimated Cost: **\$10,000**

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The two existing multi-gas detectors used by the fire department are obsolete and no longer supported by the manufacturer. These two new units, along with a new calibration system for monthly testing, as required by OSHA and NFPA will replace these important tools for firefighter safety. In addition, with possible confined space rescue obligations with Public Works and the addition of natural gas to Homer our old detectors did not identify methan (natural gas) except as a component of the lower explosive limit (LEL) of the gas. The brand and type of sensor selected is highly recommended by Enstar (the same type as they use) and other fire departments and has an excellent record of reliability and longevity.

Requestor's Name: Robert Painter, Chief

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Fire Department Date 8/29/2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Fire Exit Stair Replacement

Fund Name: Admininstration

Account Name: Building & Grounds Maintenance

Account # 1001505209

Estimated Cost: \$27,500

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

Upon visual inspection of the exterior fire escape stairway at the fire station it was determined that there was significant dry rot in the wooden structure of the stairs. As this is required exiting of the fire station it is urgent that these get replaced before they become unsafe for use. Public Works was consulted in determining the cost of the project.

Requestor's Name: Robert L. Painter, Chief

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Fire Department Date 8/7/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Seasonal ESS

Salary Range & Step 12-A

Full-time ☐

Part-time ☒ Hours Per Year 1488

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

This proposal would fund the hire of **2 seasonal full-time Emergency Service Specialist during the busy summer months of June 1 through August 31 (3 months)** during which time our regular full-time staff traditionally take family leave time. These seasonal ESS could fill multiple roles within the department: backfill of ESS on leave, additional call coverage during regular shifts (when day-time crews are especially busy) and will be able to accomplish additional duties around the station to ensure prompt response of minimal EMS crews around the clock (when regular full-time ESS are not on leave). Statistically the day-time shift 8 am until 5 pm is the busiest. When any of the paid staff are on leave (or otherwise unavailable), daytime staffing is down to 2 people which delays EMS response (80% of our calls) waiting for a volunteer to respond or could put the crew of 2 at risk if the patient is heavy.

Requestor's Name: Robert Painter, Chief

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Fire Department Date 8/29/2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Fire Station Exterior Paint/Stain

Fund Name: Admininstration

Account Name: Building & Grounds Maintenance

Account # 1001505209

Estimated Cost: \$24,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The entire exterior of the fire station was last completely repaired/repainted in 1996/1997 with the wood siding last restained in 2003. It is apparent that the exterior of the station requires a complete repainting (with repair of damaged stucco, etc.) and restaining of the wood siding. Though we are anticipating replacing the entire station within the next five years (with funding) it is vitally important that the existing structure be adequately maintained in order to retain its value and functionality. Public Works was consulted and determined the cost estimate for this project.

Requestor's Name: Robert L. Painter, Chief

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014**

Requesting Department Fire Department Date 9/16/2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Floor coverings- replacement

Fund Name: Fire Department Administration

Account Name: Building and Grounds Maint.

Account # 100.150.5209

Estimated Cost: **\$35,000**

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The vast majority of flooring in the fire station is original to the building (1980) and is seriously worn, damaged, stained and in need of replacement. The only flooring replaced was when the bathrooms were remodeled in 1996/97 and carpeting in one office when it was converted from a bunkroom in 1993. This project would replace all current flooring in the entryway, stairways and upstairs with new rubber tile and commercial grade carpeting.

Requestor's Name: Robert Painter, Chief

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Police Date 8/17/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description New Vehicle Purchases

Fund Name: General Fund

Account Name: Fleet Reserve

Account # 100.160-382

Estimated Cost: \$80,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The approval of this request will result in the purchase of two new patrol vehicles for general patrol use. It will require that an additional \$40,000 be placed into the police departments fleet reserve budget. The police department is currently operating five vehicles with over 100,000 miles on them and two with over 150,000 miles. These vehicles are well beyond the point of retirement and cannot be counted on to perform safely during pursuits. They are often out of service for maintenance and the maintenance costs per vehicle are rapidly increasing. The types of repairs being required are getting bigger and more expensive and have exceeded the capabilities of our public works department. It is essential that we upgrade our fleet and begin to replace these aging vehicles. We lost one vehicle from our fleet this year when a drunk driver struck it and totaled it out. We have also parked one of our 1999 vehicles and are not driving it anymore due to the numerous problems it has. Funding this request will improve our response times, readiness and safety.

Requestor's Name: Mark Robl

Department Head Approval: Mark Robl

City Manager Recommendation: _____ Date 8/17/2013

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Police Date 8/17/2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Phone System Replacement

Fund Name: General Fund

Account Name: Communications

Account # 100-160-5215

Estimated Cost: \$40,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The approval of this request will result in the purchase and installation of a new phone system for the police department. Our current system is over 20 years old. Parts are no longer available for some of the current equipment and the only technician with experience on the system is in Anchorage. Last year we had several extended outages that affected our entire building and our 911 lines. The outages commonly occur with no warning to us so we can be unable to take calls from the public for hours before we are aware of a problem. We have had our 911 lines down for up to 6 hours at a time before repairs could be made. It is critically important to replace this equipment. This is a life and safety issue for the community.

Requestor's Name: Mark Robl

Department Head Approval: Mark Robl

City Manager Recommendation: _____ Date 8/17/2013

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Police Date 8/17/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Airconditioning System

Fund Name: General Fund

Account Name: Building Maintenance

Account # 100-160-5209

Estimated Cost: \$25,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

One of the critical components of our radio system is the central electronics bank, (CEB). It sits in a dedicated room in the central area of our building on the ground floor. The room has no outside airflow and remains very hot, even during winter months. The temperature in the CEB room is consistently 20 to 30 degrees above the optimum operating temperatures for the equipment. This has resulted in several suspected heat related equipment failures over the past few years. These have caused radio system failures, lost recorded data and expensive repairs. As the system continues to age, we have been told to expect more heat related failures of this equipment. Funding this request will provide an air conditioning system to keep this room at the proper operating temperatures.

Requestor's Name: Mark Robl

Department Head Approval: Mark Robl

City Manager Recommendation: _____ Date 8/17/2013

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Water Storage Tank - Diffuser

Fund Name: Water Reserve Fund

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: _____

Account # 256-378

Estimated Cost: \$11,500

Justification:

Provides for equipment installation in the 1.0 Million Gallon tank that will reduce Disinfection Byproduct creation in the storage tank/water system to help meet more stringent EPA drinking water standards.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/20/2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Mid Size 4x4 PU

For WTR/ SWR dept.

Fund Name: Sewer Reserve

Account Name: SWR RESERVES

Account # 215.379

Estimated Cost: \$27,500

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

This purchase is to replace Water and Sewers current unit #107, a 2001 Chevy S-10 with 108,000 miles and has become unreliable for year round use. The new 4x4 will replace this vehicle with unit #107 to go to Parks for seasonal use.

We will surplus out Parks 1991 Chev. S-10 unit 106. This vehicle's odometer has rolled over and had stopped working with the last known miles at 115,920.

Requestor's Name: Hill / Frazier / Otteson

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Mixed Oxidant Disinfection at WTP

Fund Name: Water Reserve Fund

Account Name: _____

Account # 256-378

Estimated Cost: \$29,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Provides for new type of chlorination equipment at the water treatment plant that will reduce Disinfection Byproduct creation water system to help meet more stringent EPA drinking water standards.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Remove underground fuel tank

Airport Terminal

Fund Name: Airport Reserve Fund

Account Name: _____

Account # 156-388

Estimated Cost: \$12,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Remove existing underground fuel tank at Airport Terminal and install day fuel tank in mechanical room. Conversion to natural gas allows for abandonment of existing underground tank (eliminating long term liability associated with underground fuel storage tanks).

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/20/2013

Level of Need: Urgent ☒ Essential ☐ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description New End Dump Truck

for Roads and Drainage

Fund Name: GF Reserves

Account Name: PW Fleet Reserve

Account # 152.383

Estimated Cost: \$135,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Existing end dump is a 1982 Ford End Dump unit #156 which is worn out with heavy corrosion to the frame rails and body. This unit had 25,580 miles on it when the odometer was replaced with an hour meter and has 7206 hrs use since. A new truck will also allow us to spec in modern safety related items such as a Jacobs brake.

We will surplus out the above unit 156.

Requestor's Name: Hill / Wythe

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Mid-size pickup purchase
for Water/Sewer maintenance

Fund Name: Water and Sewer Reserve

Account Name: _____

Account # 215.378 / 215.379 (50%/50%)

Estimated Cost: \$26,500

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Replaces undependable, high maintenance, 13 year old truck with over 100,000 miles used by water distribution/sewer collection system maintenance personnel.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 8/26/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Building Custodian

Salary Range & Step 3 -A

Full-time ☒

Part-time ☐ Hours Per Year 2080

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

With only two Custodians there is not enough time to properly clean the buildings. Maintenance fills in creating excess overtime. Building square footage and access has increased. Due to schedule limitations, cleanliness of buildings is not at desirable level especially in public areas and during flu seasons.

(Other ideas: Contract out some buildings (airport, library), or add two PT positions.

Requestor's Name: Mike Riley

Department Head Approval: Carey Meyer

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 8/26/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title Building Maintenance Tech I

Salary Range & Step 8 - A

Full-time ☒

Part-time ☐ Hours Per Year 2080

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

The workload to maintain our new and older buildings is creating more maintenance labor requirements. Building maintenance is currently reactive to problems instead of being proactive to help help maintain buildings at a higher level. Building maintenance is under staffed when reviewing the nation comparsion information. Due to new background security checks, temporary hires may not be able to access HPD without an escort which is not feasible.

Other options include making current half time winter plowing position full time and gaining half time building maintenance capabiity.

Requestor's Name: Mike Riley

Department Head Approval: Carey Meyer

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 8/26/2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title Parks Seasonal Temp

Salary Range & Step 2 - A

Full-time ☐

Part-time ☒ Hours Per Year 832

Request Other Than Personnel:

Description _____

Fund Name: _____

Account Name: _____

Account # _____

Estimated Cost: _____

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

This seasonal position was eliminated in the 2012 budget. Based on the need to catch up on deferred Park Maintenance and the additional efforts needed to maintain four new restrooms; re-establishing this position would improve Park maintenance and provide the additional new capacity needed to service and maintain the new and existing restrooms and provide the level of Parks maintenance the community has been provided in past years.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/20/2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Snowplow and flatbed

For WTR/ SWR dept.

Fund Name: Sewer Reserve

Account Name: SWR RESERVES

Account # 215.379

Estimated Cost: \$9,600

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

This purchase is to install a snowplow and flatbed on Water and Sewers current unit #104,. The flat bed is needed for transporting large items that will not fit in a conventional bed. The slowplow will allow water/sewer operators to acess facilities during snow events. It could also be used as a back up for Public Work.

Requestor's Name: T.Cook

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Vehicle for New Project Manager

Fund Name: General & Water/Sewer Funds

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: _____

Account # 156.395 / 215.378 / 215.379

Estimated Cost: \$26,500

Justification:

Provides vehicle for new Project Manager.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Sewage lagoon improvements

(liner, discharge repairs)

Fund Name: Sewer Reserve Fund

Account Name: _____

Account # 256-379

Estimated Cost: \$16,500

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Provides for renovation and repair of sewage lagoon liner and discharge piping.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Repaint 1995 JD410 Backhoe

Fund Name: General & Water/Sewer Funds

Account Name: PW & WTR/SWR RESERVES

Account # 156.395 / 215.378 / 215.379

Estimated Cost: \$10,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Our 1995 JD410 Backhoe is 18 years old and needs to be repainted. This equipment is used for roads and water & sewer repairs.

1/3 each funding from GF, Water & Sewer Reserves.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Public Works Date 9/1/2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Public Works Bldg Expansion

Fund Name: General Fund Reserve

Account Name: 156-375

Account # _____

Estimated Cost: \$425,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Justification:

Expands Public Work building to provide additional office/conference room capacity. Renovate existing heating and ventilation/improve

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Port and Harbor Date 8-20,2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Float sweeper

Fund Name: Harbor reserves

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Account Name: _____

Account # 456-380

Estimated Cost: \$5,000

Justification:

walk behind sweepers are used for snow removal, they do a much better job of cleaning the snow down to the deck which reduces that amount of ice build up that normally occurs with snow blowers.
This will give staff a dedicated sweeper for system 5 .

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Port and Harbor Date 8-21, 2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description _____

Fish Dock gratings

Fund Name: Port and Harbor reserves

Account Name: _____

Account # 456-380

Estimated Cost: \$25,000

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Justification:

This is a continuation of a long term project of replacing every grating on the dock.
We have completed approximately 2/3 of the gratings and hope to have them all replaced by the fall of 2014.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Port and Harbor Date 8-21,2013

Level of Need: Urgent ☐ Essential ☒ Necessary ☐ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description used 2 wheel drive vehicle

Fund Name: Port and harbor fleet reserves

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Account Name: _____

Account # 452-374

Estimated Cost: \$12,000

Justification:

This will replace the 1970 era Blazer that parking enforcement has been using on the Spit for the past three years.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Port and Harbor Date 8-21, 2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Black Gold waste oil heater for the port maintenance shop

Fund Name: Port and Harbor reserves

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost _____

Account Name: _____

Account # 456-380

Estimated Cost: \$15,000

Justification:

this will allow maintenance staff to use the used oil collected from the harbor to help heat the maintenance shop building . We believe that this project will pay us back in energy savings withen three to five years.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Port and Harbor Date 8-21, 2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐ _____

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Fish dock cold storage door replacement

Fund Name: port and harbor reserves

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Account Name: _____

Account # 456-380

Estimated Cost: \$15,000

Justification:

replacement of existing infrastructure , we should realize energy efficiencies from this improvement. In this project we will also upgrade the access control, to a card reader like is now on the dock cranes.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2014

Requesting Department Port and Harbor Date 8-21, 2013

Level of Need: Urgent ☐ Essential ☐ Necessary ☒ Desirable ☐

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time ☐

Part-time ☐ Hours Per Year _____

Request Other Than Personnel:

Description Maintenance cameras for the Fish Dock

Fund Name: Port and Harbor reserves

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Account Name: _____

Account # 456-380

Estimated Cost: \$15,000

Justification:

This project will assist staff in managing what is a 24/7 operation on the fish dock. during hours when staff aren't present to observe and direct activities on city property. Or as in the case of damage , cameras will aid staff in assigning repair costs to the responsible parties.

Requestor's Name: _____

Department Head Approval: _____

City Manager Recommendation: _____ Date _____

Approved _____

Denied _____

Comments _____

2014 Proposed Budget Amendment Form

Department Number:

[illegible]

Requested By: _____

Prepared By: _____

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 13-107

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
MAINTAINING THE CITY OF HOMER FEE SCHEDULE AT THE
CURRENT RATES.

WHEREAS, Fees are reviewed annually during the budget cycle; and

WHEREAS, It was determined there were no rate adjustments to the City of Homer Fee
Schedule at this time.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby maintains the City of
Homer Fee Schedule at the current rates.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this _____ day of
December, 2013.

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 13-108

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
MAINTAINING THE PORT OF HOMER TERMINAL TARIFF NO. 600
AT THE CURRENT RATES.

WHEREAS, Fees are reviewed annually during the budget cycle; and

WHEREAS, It was determined there were no adjustments to the Port of Homer
Terminal Tariff No. 600 at this time.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby maintains the Port of
Homer Terminal Tariff No. 600 at the current rates.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this _____ day of
December, 2013.

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A

ORDINANCE(S)

CITY MANAGER'S REPORT



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

491 East Pioneer Avenue
Homer, Alaska 99603

citymanager@cityofhomer-ak.gov

(p) 907-235-8121 x2222

(f) 907-235-3148

MANAGER'S REPORT

November 25, 2013

TO: MAYOR WYTHER / HOMER CITY COUNCIL

FROM: WALT WREDE

UPDATES / FOLLOW-UP

NOTE: Some of these items appeared in the last report. I have updated them and brought them back in case the Council wanted to discuss.

1. Deep Water Dock Tidelands: As noted in prior reports, the City has applied for conveyance of approximately 13 acres of state owned tide and submerged lands under and around the Deep Water Dock. The City current has a long term lease with the State and the Department of Natural Resources (DNR) for use of these lands. Conveyance of title to the City is important because it will facilitate proposed dock expansion and provide the City with more control over uses of the dock. DNR is presently in the process of evaluating the City's request. It has reached a preliminary finding and proposes to convey the land. We are currently in the public comment period on the proposed conveyance. A copy of the public notice is attached for your information. After the comment period closes, DNR will produce a Final Findings and Decision.
2. Kachemak Drive Path: Attached for your information are two letters from the Homer Foundation and the Homer Area Trails Group regarding a recent presentation to the Council from Homer Area Trails.
3. AAHPA Resolutions: Attached are a set of resolutions that were recently adopted by the Alaska Association of Harbor and Port Administrators. We bring these to you for your information. Bryan will be available to discuss them if you wish. If Council wants to adopt a similar City resolution(s) we can bring them forward for consideration at the next meeting.
4. Deep Water Dock Feasibility Study: Good news here. The amended TORA is now (finally!) signed and we hope to begin the feasibility study soon.
5. Mariner Lagoon: You may have noticed that the entrance to the Lagoon has been closed by recent storms and the result was a big lake. The City, in cooperation with the Corps of Engineers, has dredged the entrance when necessary in order to maintain flushing action and prevent erosion and damage to bird habitat. At the time this

report was written, the Public Works Department was preparing to re-open the entrance in response to public comments and concern.

6. Proposed New Legislation: The Alaska Department of Fish and Game has permitting authority in the Kachemak Bay and Fox River Critical Habitat Area. You will recall that there is a conflict between this plan and relevant state statutes regarding whether a drill rig can moor at the Deep Water Dock and put its legs down. ADF&G has strongly recommended that legislation is needed to address this problem. We are taking this issue on and Katie will be working with ADF&G and our legislators to craft legislation for introduction this session.
7. Improvements at Load and Launch Ramp: This agenda contains a resolution which pledges that the City will provide a 25% match for the proposed load and launch ramp improvements. The source of the funds is yet to be determined as you can see from the Now Therefore Be It Resolved clause. Attached is a memorandum from Katie which discusses some of the possible funding sources. Council may want to consider whether it wants to add this project to the CIP List. It is not there now but putting it there might help leverage funds from other sources.
8. Public Safety Building: At the time this report was written, the RFP for GC/CM proposals was being prepared and we anticipate it will be on the street prior to the meeting. We have tried to project how long it might take before we get some preliminary cost estimates and the soonest might be late February or early March. Keep in mind that we need to advertise, select a proposal review team, select a contractor, draft a scope of work and a contract, have Council approve the contract, and commence work. This process takes time. Recall that one of the first things you want them to do is evaluate several sites. In light of this, and the fact that community buy-in with this project seems tenuous at best right now, Council might want to re-evaluate its lobbying strategy for this upcoming session.
9. Grant Aviation: The City has settled its lawsuit against Grant Aviation for \$25,000. We have received the funds and are in the process of dismissing the lawsuit.
10. New Port and Harbor Building: The most recent committee meeting was very productive. Based upon the meeting, the staff has given new direction to the architects. Cost savings and budget cuts were requested in some key areas and other possible sources of money were identified to fund some features of the proposed design. The consultants were asked to prepare new costs estimates for the Committee meeting on December 4.
11. Planning Commission Initiative: I recently attended a Planning Commission workshop to discuss traffic calming and pedestrian safety. The Commission is interested in this topic, wanted an update on what was being done in this area (if anything) and if there was a role it could play. I provided updates on where we are and discussions to date. We agreed that an appropriate role for the planning staff would be to take the lead in drafting a policies and procedure manual with assistance and input from Public Works, Police, and the Transportation Committee. The Commission would review the document and send it to the Council for final approval.

ATTACHMENTS

1. Letter from State DNR, Re: Deep Water Dock Tidelands
2. Letters from Homer Foundation and Homer Area Trails Group
3. AAHPA Resolutions
4. Trans-Foreland Pipeline Project
5. City of Homer Project Update



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Natural Resources

Division of Mining, Land & Water
Water Resources Section

550 West 7th Avenue, Suite 1020
Anchorage, Alaska 99501-3579
Main: 907.269.8600
TDD: 907.269.8411
Fax: 907.269.8947

October 25, 2013

City of Homer
Walt Wrede, City Manager
491 East Pioneer Ave
Homer, AK 99603

Re: Proposed tidelands Conveyance for the City of Homer

Dear Mr. Wrede,

The purpose of this letter is to provide notice to the city of Homer of a proposed conveyance of state tidelands to the city of Homer in accordance with AS 38.05.945.

Enclosed is a copy of the public notice that explains the proposed actions. Please distribute this letter to those within your organization that may have an interest and submit your comments, if any, by November 26, 2013.

Please contact the adjudicator of this case file, John Dwyer at (907) 269-8531, or email at john.dwyer@alaska.gov if you have any questions concerning these actions.

Sincerely,

A handwritten signature in black ink, appearing to read "John Dwyer".

John Dwyer
Municipal Entitlement Adjudicator

STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
PUBLIC NOTICE UNDER AS 38.05.945
CONVEYANCE OF TIDE AND SUBMERGED LAND UNDER AS 38.05.825

CITY OF HOMER
ALASKA DIVISION OF LANDS
ADL 231763

The Department of Natural Resources (DNR), Division of Mining, Land and Water, Resource Assessment & Development, Municipal Entitlement Unit proposes to convey 13.273 acres of state owned tide and submerged lands (tidelands) to the City of Homer pursuant to AS 38.05.825. The tide and submerged land being considered is located in Kachemak Bay off of the Homer Spit.

The public is invited to comment on this action as described in the Preliminary Decision. The Preliminary Decision is available on the DNR Municipal Entitlement website at: <http://dnr.alaska.gov/mlw/muni/>. The public notice is available on the Alaska Online Public Notice System: <http://dnr.alaska.gov/commis/pic/pubnotfrm.htm>.

You may request a copy of the Preliminary Decision or the public notice from the DNR, Resource Assessment and Development Section, Municipal Entitlement Unit, Attention John Dwyer, 550 W. 7th Avenue, Suite 1050, Anchorage, AK 99501-3579; by phone (907) 269-8531, by fax (907) 269-8915 or by electronic mail: john.dwyer@alaska.gov. Comments may be provided in written form to the Division, Attention: John Dwyer at the same above address, fax or electronic mail and must be received **on or before November 26, 2013** in order to ensure consideration.

Following the comment deadline, those written responses received will be considered and this decision may be modified to incorporate public comments in a Final Finding and Decision (FFD). Only persons who comment in writing during the public comment period will be eligible to file an administrative appeal of the FFD. A copy of the FFD will be sent to any person who comments on the PD. The FFD will include the appeal instructions. Please direct all inquiries or questions to John Dwyer at the above address, phone, fax or by electronic mail.

The Department of Natural Resources is prepared to accommodate individuals with disabilities by providing auxiliary aids or services when requested. Individuals with audio impairments who wish to respond to this decision by telephone may call the Department of Natural Resources, Public Information Center in Anchorage between the hours of operation: 10:00 a.m. to 5:00 p.m., Monday through Friday at TTY: (907) 269-8411.

Homer Area Trails
4297 Kachemak Drive
Homer, Alaska 99603
(907) 235-2628

September 30, 2013

Joy Steward, Executive Director
The Homer Foundation
PO Box 2600
Homer, Alaska 99603

Dear Joy,

Thank you for your letter of September 25, 2013. Because I was out of town on September 23, I did not hear the City Council meeting and thus did not know that Lynne Burt had publicly announced that Homer Area Trails is a 501(c)3 organization under the Homer Foundation. I am grateful to you for informing Homer Area Trails of this announcement.

Lynne Burt's statement was inaccurate on two counts: (1) Homer Area Trails is an Alaska non-profit, not a federal 501(c)3 non-profit, and (2) Homer Area Trails has no formal agreement with the Homer Foundation. Lynne and I plan to meet this week to discuss why she made this statement and make sure such a problem does not arise again.

This letter, with a copy to City Manager Walt Wrede, serves to correct Lynne Burt's inaccurate statements and to clarify that there is no formal agreement between Homer Area Trails and the Homer Foundation.

Sincerely,

Lindianne Sarno, Co-director
Homer Area Trails

Copies to:

Walter Wrede, City Manager, City of Homer
Lynne Burt, Co-director, Homer Area Trails
Kevin Walker, Co-director, Homer Area Trails



September 25, 2013

Homer Area Trails
4297 Kachemak Drive
Homer, AK 99603

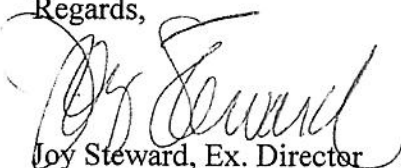
Dear Lindianne Sarno, Kevin Walker and Lynn Burt,

While listening to the City Council Meeting on the radio Monday evening I heard your presentation regarding the Kachemak Drive Trail. I was however, concerned when Lynn Burt announced that HAT was a 501(c)(3) organization under the Homer Foundation.

During a meeting between HAT and the Homer Foundation on May 29th the Homer Foundation expressed interest in your project, and confirmed that we have the ability to act as a fiscal sponsor for community projects. As our policy dictates, an agreement of this nature would have to be spelled out in a written Memorandum of Agreement. No formal agreement currently exists between the Homer Foundation and HAT.

We ask that you clarify with the City administration that there is currently no formal agreement between HAT and the Homer Foundation. We are still open to the possibility of an agreement, but we would have the same questions and concerns as the City regarding ownership of the land and permission to go forward with the project.

Regards,


Joy Steward, Ex. Director
The Homer Foundation

PO Box 2600 Joy Steward
Homer, AK 99603 Executive Director
907-235-0541 (voice) info@homerfund.org
907-235-2021 (fax) www.homerfund.org

Alaska Association of Harbormasters and Port Administrators



RESOLUTION NO. 2013-01

A RESOLUTION OF THE ALASKA ASSOCIATION OF HARBORMASTERS AND PORT ADMINISTRATORS IN SUPPORT OF FULL FUNDING FOR THE STATE OF ALASKA HARBOR FACILITY GRANT PROGRAM IN THE FY 2015 STATE CAPITAL BUDGET.

Whereas, the Alaska Association of Harbormasters and Port Administrators recognizes the majority of the public boat harbors in Alaska where constructed by the State during the 1960s and 1970s; and

Whereas, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

Whereas, these harbor facilities are ports of refuge and areas for protection for ocean-going vessels and fishermen throughout the State of Alaska, especially in coastal Alaskan communities; and

Whereas, the State of Alaska over the past nearly 30 years has transferred ownership of most of these State owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

Whereas, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the state's failure to keep up with deferred maintenance; and

Whereas, consequently, when local municipal harbormasters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

Whereas, in response to this financial burden, the Governor and the Alaska Legislature passed legislation, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Harbor Facility Grant program, AS 29.60.800; and

Whereas, the Alaska Association of Harbormasters and Port Administrators, is pleased with the Department of Transportation and Public Facilities administrative process to review, score and rank applicants to the Harbor Facility Grant Program, since state funds may be limited; and

Whereas, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

Whereas, the municipalities of the Aleutians East Borough, the City and Borough of Sitka, and the City of Whittier have offered to contribute \$8,120,000 in local match funding for FY2015 towards four harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

Whereas, completion of these harbor facility projects is all dependent on the 50% match from the State of Alaska's Harbor Facility Grant Program; and

Whereas, during the last seven years the Municipal Harbor Facility Grant Program has been fully funded only twice; and

Whereas, during the last seven years the backlog of projects necessary to repair and replace these former State owned harbors has increased to over \$90,000,000.

Now therefore be it resolved that the Membership of the Alaska Association of Harbormasters and Port Administrators urges full funding in the amount of \$8,120,000 by the Governor and the Alaska Legislature for the State of Alaska's Municipal Harbor Facility Grant Program in the FY 2015 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

Passed and approved by a duly constituted quorum of the Alaska Association of Harbormasters and Port Administrators on this 23rd day of October, 2013.


Philip Benner, President

ATTEST:

Kim Elliot

Kim Elliot, Executive Secretary

Alaska Association of Harbormasters and Port Administrators



RESOLUTION NO. 2013-03

A RESOLUTION OF THE ALASKA ASSOCIATION OF HARBORMASTERS AND PORT ADMINISTRATORS IN SUPPORT OF THE FORMATION OF AN AD-HOC ABANDONED AND DERELICT VESSEL TASK FORCE WITHIN THE STATE OF ALASKA.

Whereas, with the passage of HB 131 in 2013, the State of Alaska acknowledged the threat that abandoned and derelict vessels pose to communities throughout the State of Alaska; and

Whereas, HB 131 strengthened the powers of the State, municipalities and local communities in dealing with derelict and abandoned vessels; and

Whereas, the formation of an ad-hoc abandoned and derelict vessel task force would assist in bringing together State and Federal agencies and interested stakeholders from throughout the State to begin development of a statewide database and program for dealing with derelict and abandoned vessels.

Now therefore be it resolved that the Membership of the Alaska Association of Harbormaster and Port Administrators supports the formation of an ad-hoc abandoned and derelict vessel task force within the State of Alaska and requests that a member of the AAHPA Board of Directors be appointed to the task force.

Passed and approved by a duly constituted quorum of the Alaska Association of Harbormasters and Port Administrators on this 23rd day of October, 2013.

ATTEST:


Phillip Benner, President

Kim Elliot

Kim Elliot, Executive Secretary

Alaska Association of Harbormasters and Port Administrators



RESOLUTION NO. 2013-02

A RESOLUTION OF THE ALASKA ASSOCIATION OF HARBORMASTERS AND PORT ADMINISTRATORS IN SUPPORT OF THE ADDITION OF PORT AND HARBOR EMPLOYEES TO THE LIST OF EMPLOYEES COVERED BY AS 12.55.135.

Whereas, State of Alaska statute AS 12.55.135. Sentences of Imprisonment for Misdemeanors establishes minimum terms of imprisonment for defendants convicted of assaulting or harassing uniformed or otherwise clearly identified peace officers, fire fighters, correctional employees, emergency medical technicians, paramedics, ambulance attendants or other emergency responders or medical professionals; and

Whereas, port and harbor employees in communities throughout the State of Alaska routinely perform enforcement and emergency response duties commensurate with those performed by peace officers, fire fighters, correctional employees, emergency medical technicians, paramedics, ambulance attendants or other emergency responders or medical professionals; and

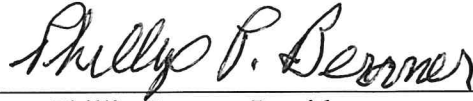
Whereas, defendants convicted of assaulting or harassing port and harbor employees in several recent cases have received sentences well below the minimums established in AS 12.55.135 for defendants convicted of assaulting or harassing uniformed or otherwise clearly identified peace officers, fire fighters, correctional employees, emergency medical technicians, paramedics, ambulance attendants or other emergency responders or medical professionals; and

Whereas, the Alaska Association of Harbormaster and Port Administrators desires to strengthen the deterrent to unlawfully assault or harass port and harbor employees throughout the State of Alaska.

Now therefore be it resolved that the Membership of the Alaska Association of Harbormaster and Port Administrators supports the addition of port and harbor employees to the list of employees covered by State of Alaska statute AS 12.55.135. Sentences of Imprisonment for Misdemeanors, which establishes minimum terms of imprisonment for defendants convicted of assaulting or harassing uniformed or otherwise clearly identified peace officers, fire fighters,

correctional employees, emergency medical technicians, paramedics, ambulance attendants or other emergency responders or medical professionals.

Passed and approved by a duly constituted quorum of the Alaska Association of Harbormasters and Port Administrators on this 23rd day of October, 2013.



Phillip Benner, President

ATTEST:



Kim Elliot, Executive Secretary



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Natural Resources

State Pipeline Coordinator's Office

411 West 4th Avenue, Suite 2C
Anchorage, Alaska 99501-2343
Main: 907.269.6403
Fax: 907.269.6880

October 31, 2013

Letter No.: 13-513-AS
Case File Serial No.: ADL 231689
File Code: (30) 1.3.6
(76) 3.2.2

Mayor Mary Wythe
City of Homer
P.O. Box 1822
Homer, AK 99603

Re: Trans-Foreland Pipeline Project

Dear Mayor Wythe:

Trans-Foreland Pipeline Company, LLC has submitted an amended application to the State Pipeline Coordinator's Office (SPCO) for a pipeline right-of-way lease for a 29-mile oil pipeline. The pipeline is proposed to be buried in uplands and tidelands, and anchored to the seafloor across the submerged lands of Cook Inlet. Approximately 22 submerged miles of the pipeline are on State lands, and approximately four miles of buried pipeline will be located in the State-owned North Kenai Spur Highway right-of-way. The pipeline will extend from the Cook Inlet Energy Kustatan Production Facility to the Kenai Pipeline Company Tank Farm in Nikiski, both located in the Kenai Peninsula Borough. The proposed right-of-way occurs within the boundaries of the Kenai Peninsula Borough, near the communities of Nikiski, Salamatof and Kenai.

This notice provides an opportunity for entities with direct financial interests that would be affected by the proposed project to raise objections. The enclosed public notice contains more information about the project and the State's right-of-way leasing process.

The Trans-Foreland Pipeline Project amended right-of-way application and associated documents are available at the SPCO website: <http://dnr.alaska.gov/commis/pco/>. Please feel free to contact Graham Smith at (907) 269-6859 for more information.

Sincerely,

A handwritten signature in black ink, appearing to read "Allison K. Iversen".

Allison K. Iversen
Acting State Pipeline Coordinator
Department of Natural Resources

Enclosure: Public Notice

STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
STATE PIPELINE COORDINATOR'S OFFICE
NOTICE OF APPLICATION UNDER AS 38.35.070

TRANS-FORELAND PIPELINE PROJECT
RIGHT-OF-WAY LEASE APPLICATION – ADL 231689
AMENDED APPLICATION RECEIVED OCTOBER 23, 2013

The Commissioner of the Department of Natural Resources, pursuant to Alaska Statute (AS) 38.35.070, hereby gives notice that Trans-Foreland Pipeline Company, LLC submitted an amended pipeline right-of-way lease application dated October 23, 2013, in accordance with the Alaska Right-of-Way Leasing Act, AS 38.35.050, for a proposed Trans-Foreland Pipeline Project Right-of-Way Lease, ADL 231689.

The applicant proposes to construct an approximately 29-mile pipeline to transport oil across Cook Inlet. The pipeline is proposed to be buried in uplands and tidelands, and anchored to the seafloor across the submerged lands of Cook Inlet. Approximately 22 submerged miles of the pipeline are on State lands, and approximately four miles of buried pipeline will be located in the State-owned North Kenai Spur Highway right-of-way. The pipeline will extend from the Cook Inlet Energy Kustatan Production Facility to the Kenai Pipeline Company Tank Farm in Nikiski, both located in the Kenai Peninsula Borough.

The proposed right-of-way will traverse the following sections within the Seward Meridian:

Sections 2, 3, 9 – 11, and 16 – 19, Township 6 North, Range 12 West
Sections 24 – 26 and 31 – 35, Township 6 North, Range 13 West
Sections 2, 11, 14, 23, 25, 26 and 36, Township 6 North, Range 14 West
Sections 21, 22, 27 and 34, Township 7 North, Range 12 West
Sections 4, 9 – 11, 14, 23, 26 and 35, Township 7 North, Range 14 West

The application is available at the State Pipeline Coordinator's Office (SPCO) website: <http://dnr.alaska.gov/commis/pco>. The public may obtain hard copies of the application, at cost, from the SPCO (see address below).

Copies of the amended application will also be available at the following locations:

- Kenai Community Library
- Soldotna Public Library
- Homer Public Library
- Anchor Point Public Library
- Ninilchik Community Library

AS 38.35.200 governs judicial review of a decision of the Commissioner:

AS 38.35.200 Judicial review of decisions of commissioner on application.

- (a) An applicant or competing applicant or a person who has direct financial interest affected by the lease who raises objections within 60 days of the publication of notice under AS 38.35.070 are the only persons with standing to seek judicial review of a decision of the commissioner under AS 38.35.100.*
- (b) The only grounds for judicial review of a decision of the commissioner are*
- 1. failure to follow the procedures set out in this chapter; or*
 - 2. abuse of discretion so capricious, arbitrary, or confiscatory as to constitute a denial of due process.*

Any objections pursuant to AS 38.35.200 must be submitted in writing to the address below by 5:00 p.m. on December 31, 2013.

State Pipeline Coordinator's Office
411 West 4th Avenue, Suite 2
Anchorage, AK 99501-2343
Phone: (907) 269-6403 Fax: (907) 269-6880
Email: spco.records@alaska.gov

The State of Alaska, Department of Natural Resources, State Pipeline Coordinator's Office, complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services or special modifications to participate in this review may call 269-8411 TTY/TDD. Please provide sufficient notice in order for the department to accommodate your needs.

The State Pipeline Coordinator's Office reserves the right to waive technical defects in this publication. Please contact the SPCO for more information.

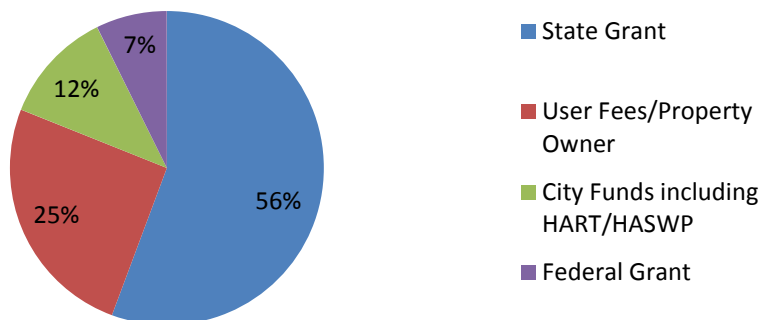
Allison K. Iversen
Acting State Pipeline Coordinator
Department of Natural Resources



City of Homer Project Update

The City of Homer Public Works Department has been busy this summer maintaining, improving and constructing new infrastructure. As Homer heads into winter, it is a good time to take stock of all that has been accomplished.

2013 COH Funding Source for all Construction Projects



The pie chart to the left shows how the funding for capital construction projects is divided this year. The largest category, state grants, consists of grants obtained through the state capital budget process with the help of Homer legislators. User Fees/ Property Owner represents funding from user fees such as moorage at the Port and Harbor and special assessment districts where property owners each pay for a share of an improvement. The City of Homer taxpayer paid for 12% of the improvements, mostly through the Homer Accelerated Road and Trail and Homer Accelerated Water and Sewer Programs where a percentage of sales tax is dedicated to road/trail and water/sewer projects, respectively. Federal grants make up the smallest slice of the pie at 7%.

Natural Gas

Trunk Line

The trunk line brings gas from Anchor Point into Homer. It is complete and gas is flowing. (Funding: State Legislative Grant and user tariff)

Distribution System

A little over one mile of the Natural Gas Distribution system scheduled for this year is left to construct. Contractor United Technologies Incorporated anticipates wrapping up this years construction by mid-November. Construction will resume next year on the second phase (outer City) as soon as weather allows in the spring. (Funding: Property owners through a special assessment district)

Converting City Buildings to Natural Gas

City facilities scheduled to be converted to natural gas this year include: sewer treatment plant, public works, animal shelter, library, city hall and airport terminal. Conversions began the first week of November. (Funding: City of Homer General Fund and Sewer Reserve)



Enstar contractors trenching the trunk line.

Homer Spit

Harbor Entrance/ Spit Trail Shore Protection

This project protects the new spit trail extension and the mouth of the harbor from erosion. Rip rap was installed this summer and the project is 100% complete. (Funding: Cruise Ship Passenger Vessel tax revenue through ADOT)

Spit Restrooms

Public Restrooms at End of the Road Park (end of the spit next to Land's End) and the Deep Water Dock will be complete in November. (Funding: Cruise Ship Passenger Vessel tax revenue)

Deep Water Dock Fender Replacement

New heavy-duty fenders and floating camels were installed this summer on the face of the Deep Water Dock. This will provide better protection for large vessels, including cruise ships, that dock in Homer. (Funding: Cruise Ship Passenger Vessel tax revenue)

Spit Trail Extension

This project extends the popular Homer Spit Trail from the Nick Du diak Fishing Lagoon to the end of the Spit at End of the Road Park and around the Harbor basin. Trail improvements include paved lookout areas with benches and interpretive signage. Construction of the lookouts has begun and End of the Road Park will be paved this fall with construction completion anticipated in spring of 2014. (Funding: Cruise Ship Passenger Vessel tax revenue through ADOT)



View of the new feders at the Deep Water Dock from the water.



The staging area provides a dry place and restrooms for cruise ship passengers and other users of the Deep Water Dock.

Spit Trail Boardwalk Replacement Project

This project replaces the aging boardwalk along the Harbor. The project is 80% complete and waiting for handrails to be installed in November. (Funding: Cruise Ship Passenger Vessel tax revenue through ADOT)

Deep Water Dock Trail/ Cruise Ship Bus Staging Area

This project creates a shelter and paved staging area for cruise ship passengers complete with public restrooms and a guard shack. Construction is in its final stages and should be complete by mid-November. (Funding: Cruise Ship Passenger Vessel tax revenue)

Water Sewer

Redwood Tank Demolition

The 40 year old water tank was removed this fall. (Funding: Water Reserve)

Sewer Treatment Plant Headworks Intake Screen Replacement

The original treatment plant headworks (screening and solids removal at the beginning of the sewer treatment process) is being upgraded to facilitate better treatment. New screens are currently in production with a target installation date this December. (Funding: Sewer Reserve)

Kachemak Drive Water and Sewer, Phase II

Water and sewer lines from East End Road south 8200 feet on Kacehmak Drive were installed this summer. (Funding: Property owners through a special assessment district and Homer Accelerated Water and Sewer Program)

Downtown Homer

Downtown Restrooms

Two new public restrooms are nearing completion - one at WKFL park and the other on the west end of Pioneer across from Bartlett and Main. The restroom structure is complete and interior finish work will be wrapped up by the middle of November. (Funding: Cruise Ship Passenger Vessel tax revenue)



Restroom on Pioneer Avenue.

Karen Hornaday Park Pavilion

The final stage of Phase II improvements to Karen Hornaday Park are well underway. This includes building a new picnic shelter complete with a fire circle and benches. The shelter should be complete by mid-November. (Funding: State of Alaska Legislative Grant. Bench and fire pit sponsored by Homer-Kachemak Bay Rotary Club and private donor).



Karen Hornaday Park Pavillion under construction.



New signage and cross walks in Old Town make it a safer environment for pedestrians.

Old Town Pedestrian Safety Improvements

The businesses and residents in Old Town have been working with the City on pedestrian crossings, road improvements, non-motorized trails and signage. Paving and signage is complete and striping will occur with decent weather in the spring. (Funding: Homer Area Roads and Trails)

Beluga Slough Trail Improvements

Slippery plastic board walk was replaced this summer with estuary friendly raised boardwalk on the popular Beluga Slough trail. Interpretive signage along the trail is the last stage to complete this project. (Funding: Coastal Impact Assistance Program, U.S. Fish and

Wildlife)

City Roads

City Street Repaving

Various local streets were paved this summer including portions of Soundview, Fish Dock Road, Ice Dock Road, Smoky Bay Way, Klondike Avenue W. Fairview, Town Heights Land, Greatland street and FAA drive. (Funding: Homer Accelerated Roads and Trails)

Crittenden/Waddell Road

This project brought the road and drainage at Crittenden and Waddell up to urban road standards. (Funding: property owners through a special assessment district and Homer Accelerated Roads and Trails)



Paving Fish Dock Road on the Homer Spit.

More in the works...

Projects currently in the design phase:

New Water Storage Tank

Shellfish Water Main Extension

Kachemak Drive Phase III Water Main Extension

Homer Spit Cast Iron Water Main Replacement

New Port and Harbor Building

New Satellite Fire Station on Skyline Drive

Deep Water Dock Expansion (feasibility study)

New Public Safety Building (Preliminary Design)

Ramp 3 Replacement

Electrical Upgrades for Large Vessels (System 5 at Homer Harbor)

Harbor Float Replacement

Chip Pad Runoff Water Quality Improvements

Homer Spit Barge Haulout Facility

CITY ATTORNEY REPORT

COMMITTEE REPORTS

PENDING BUSINESS

NEW BUSINESS



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4350 Homer Spit Road
Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

Memorandum 13-158

TO: MAYOR BETH WYTHE & HOMER CITY COUNCIL
CC: WALT WREDE, CITY MANAGER
THROUGH: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER *BH*
FROM: PORT & HARBOR ADVISORY COMMISSION
DATE: NOVEMBER 12, 2013
SUBJECT: RECOMMENDATION FOR NO-WAKE BUOY FOR HARBOR ENTRANCE

The question of vessel traffic safety at the entrance of the harbor has been an ongoing issue, source of complaints, and near-miss stories for many years. I have met with USCG and Coast Guard Auxiliary to discuss the possibility of enforcement at the harbor entrance. I was informed that because the entrance resides on City property, it is, in their judgment, the City's responsibility to enforce. Of course an actual maritime incident resulting in property damage or loss of life would prompt Federal action, but normal day-to-day enforcement is deemed City responsibility.

My solution to this chronic problem is to install visual reminders on a buoy in the location indicated on the overview (see attached) and also at select locations throughout the main fairway, such as JJ Float and the end of the Fuel Float. These signs will remind boaters to keep their speed in check. I spoke with the Chief of Police on this issue and he confirmed that citations could be written using video footage as evidence, as per HCC 10.08.210. At this point I'm not recommending a fixed camera system, but we will have harbor officers watch the entrance on a random schedule and film violators. Evidence and contact information would then be passed on to HPD for enforcement action per HCC 10.08.210 Vessel Speed Limits.

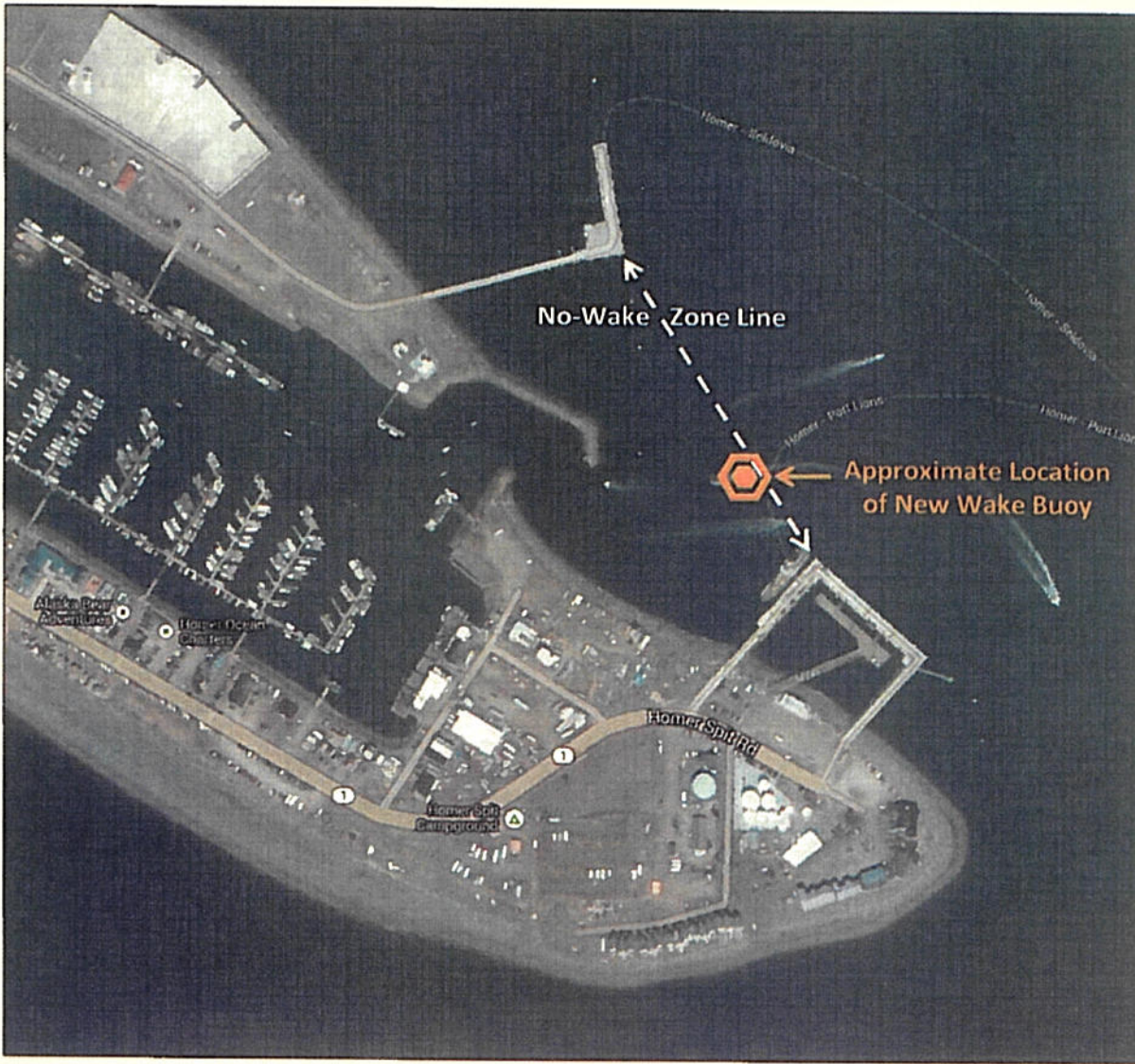
At the Port and Harbor Advisory Commission's October meeting, the commission reviewed HCC 10.08.210 and decided that they would like to review the code during their January meeting to determine if any revisions are needed to bring the code up to-date with current use. They also made a motion to City Council approving this No Wake buoy course of action and expenditure.

Recommendation

Port and Harbor Advisory Commission recommends to City Council to fund purchasing the No-Wake Zone float buoy out of the 2013 operations budget. Staff estimates total costs including additional signage not to exceed \$7,000.00 and that this project be funded out of Port and Harbor Reserves instead of operations budget.

Fiscal Note: \$7,000.00 from Port and Harbor Reserves 456-380

Attached: Homer Harbor Entrance Overview of Proposed No-Wake Buoy Location
Port & Harbor Advisory Commission October 30, 2013 Meeting Minutes
Memo to PHC from Port Director/Harbormaster Re: No-Wake Buoy dated September 18, 2013



Harbormaster Hawkins advised that the recommendation in the staff report can be changed to recommend that the project be funded in the 2013 operating budget, instead of the 2014 harbor reserve account. He reviewed the information in the staff report, explaining that the buoy would be installed each the spring and removed in the winter using the harbor tug, they would purchase two buoys that are the same model the Coast Guard uses in the Kasilof river. It will be white, lit, and say "No Wake". There are no issues through City Code, or through the Chief of Police. Citations can be written, and periodic videotaping will occur. He would also like to place more no wake signs at the JJ float and load/launch ramp. Mr. Hawkins referenced the aerial photo to show areas of placement.

The Commission brought up issue with the 2 mph speed limit in the harbor and agreed to discuss it at a future meeting.

HOWARD/ZIMMERMAN MOVED THAT THE PORT AND HARBOR ADVISORY COMMISSION SEND FORTH A RECOMMENDATION TO THE CITY COUNCIL TO FUND PURCHASING THE NO WAKE ZONE FLOAT BUOY OUT OF THE 2013 OPERATIONS BUDGET.

There was no further discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

- A. Port & Harbor Commission Annual Review of Port of Homer Terminal Tariff No. 600

Harbormaster Hawkins commented that this will likely come back to the Commission after the first of the year for a thorough review. Currently there are no changes recommended.

There was brief discussion and the Commission did not recommend any changes.

- B. Homer Spit Handicap Parking

Harbormaster Hawkins reviewed his staff report and advised that staff is able to work on this to ensure compliance for handicap parking.

- C. November Meeting Schedule

The Commission discussed scheduling in relation to Fish Expo in Seattle and the Thanksgiving holiday. The group agreed to hold their next meeting on December 4th at 5 pm at the City Hall Conference Room.

INFORMATIONAL ITEMS

- A. Monthly Statistical & Performance Report August & September 2013
B. Weekly Crane and Ice Report



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4350 Homer Spit Road
Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

Memorandum

TO: PORT & HARBOR ADVISORY COMMISSION
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER
DATE: SEPTEMBER 18, 2013
SUBJECT: NO-WAKE BUOY IN HOMER HARBOR

Since the Port and Harbor Commission's meeting July 24, 2013, I have met with harbor staff and the USCG Cutter Hickory's crew to work out the details and costs of installing a seasonal, no-wake channel marker for the harbor entrance.

Because this buoy is considered an aid to navigation, Port and Harbor will be required to register its exact location with USCG, follow the rules on reporting and maintaining an aid to navigation, and maintain the required marker lighting. Staff has determined that the buoy will have to be installed every year in the spring and pulled in the fall due to the winter weather. This task can be easily and safely managed in-house using the Harbor Tug and deck winch.

Costs for equipping the harbor with a no-wake buoy are estimated at \$7,000.00.

Recommendation

Port and Harbor Advisory Commission make a motion to City Council recommending this project be funded in the 2014 annual budget under Harbor Reserves account #456-380.

RESOLUTIONS

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 13-113

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
APPROVING A NEW TWO YEAR CONTRACT IN THE AMOUNT OF
\$40,000 PER YEAR WITH ANDERSON GROUP, LLC FOR
LEGISLATIVE CONSULTING AND LOBBYING SERVICES.

WHEREAS, Anderson Group, LLC has successfully provided legislative consulting and lobbying services to the City of Homer in 2011, 2012, and 2013; and

WHEREAS, The current contract between the City and Anderson Group, LLC expires on December 31, 2013; and

WHEREAS, Linda Anderson has expressed an interest in continuing this relationship with the City and has submitted a proposal and draft contract for City Council consideration; and

WHEREAS, The proposal suggests a contract with a term of two years beginning on January 1, 2014 and ending on December 31, 2015 and a compensation rate that is unchanged from the previous contracts (\$40,000 per year); and

WHEREAS, The Draft City FY 2014 Operating Budget contains \$40,000 for professional legislative consulting and lobbying services and the Council has expressed an interest in retaining those services.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves a new two year contract in the amount of \$40,000 per year with Anderson Group, LLC for legislative consulting and lobbying services; and

BE IT FURTHER RESOLVED that a copy of the draft contract is attached and incorporated herein and the City Manager is authorized to sign a contract that is not substantially changed from the approved draft.

PASSED AND ADOPTED by the Homer City Council this 25th day of November, 2013.

CITY OF HOMER

MARY E.WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: \$40,000 per year compensation (\$20,000 Account No. 100.0100.5248 / \$20,000
Account No. 600.0400.5248).



In Juneau:
319 Seward Street, Ste. 11
Juneau, AK 99801
907.586.1977 p
907.586.1061 f

In Fairbanks:
3165 Riverview Drive
Fairbanks, AK 99709
907.474.9463 p
907.479.9113 f

November 12, 2013

Walt Wrede, City Manager
City of Homer
491 E. Pioneer Avenue
Homer, Alaska 99603

Dear Mr. Wrede:

Anderson Group has very much appreciated the opportunity to provide legislative consulting and lobbying services on behalf of the City of Homer during the past three years. We believe we have been a significant factor in the positive legislative results on Homer's behalf through real-time information and proactive engagement of our services. I know you will agree that communication timeliness combined with being at the right time and place in Juneau is crucial.

Please accept this letter of interest in continuing this contract for in 2014 and 2015. We believe that this continuity is invaluable when carrying issues between Sessions to achieve success. As discussed last year, the second year of this proposal is contingent upon funding by the City Council. If the contract is not funded for example in 2015, the contract is invalid. We have developed a strong working relationship over the past three years and gained extensive knowledge about Homer and the workings of the Council. We hope that you too are now familiar enough with Anderson Group and our deliverables to consider the two-year contract.

In concert with you, the Mayor, City Council and key staff members, we will continue to devote the time required to help protect the City of Homer's interests and ensure positive outcomes of state legislation, regulatory and executive actions, and capital projects.

We propose the following terms for the Councils consideration:

- 1) Base contract fee of \$40,000.00 (*no change*)
- 2) 2-year contract to 2014 and 2015 Legislative Sessions (*new for consideration*)

Walt, we have enjoyed working with you, Mayor Wythe, the Council and your professional staff. You have been immediately responsive to requests for information, professional dialogue with key public officials, and analysis of legislative proposals and their impact to your community. We wish to continue what we believe to be a successful and beneficial relationship on behalf of the community of Homer. For further information, including our history and experience, please visit www.andersongroupllc.com.

Sincerely,

Linda Anderson, President
Anderson Group, LLC

2014 - 2015 CONTRACT FOR SERVICES

City of Homer and Anderson Group, LLC

This Contract, effective as of January 1, 2014, is between the City of Homer (hereinafter referred to as "Client"), of 491 E. Pioneer Avenue, Homer, Alaska 99603, and Anderson Group, LLC (hereinafter referred to as "Contractor"), of 3165 Riverview Drive, Fairbanks 99709.

RECITALS

WITNESSETH that:

Whereas, the need for such a Contract has been deemed necessary by Client;

Whereas, Client is entering into this Contract by direct negotiations and not by competitive bid because this is a contract for professional consulting services and Client has determined that it is not feasible to solicit these services through competitive bidding due to the professional nature of the services and the specific qualifications required of the Contractor; and

Whereas, Contractor is willing to undertake the performance of this Contract under its terms.

AGREEMENT

For consideration received, recited herein, Contractor agrees to provide services to Client and/or its designated representative, as set forth in Section H, the Statement of Work.

A. PERIOD OF PERFORMANCE

Subject to either party's right to terminate, the period of performance under this Contract shall commence on January 1, 2014 and expire on December 31, 2015. Performance may be extended for additional periods by the written contract of both parties.

B. CONSIDERATION

For services rendered under this Contract, Client agrees to compensate Contractor the sum total of \$40,000 in calendar year 2014 and \$40,000 in calendar year 2015 to be paid each year in five equal payments by the fifteenth day of the month for five consecutive months beginning in January 2014 and January 2015, respectively. If

payment is received 30 days past the date due, a 5% late payment fee on the amount owing will apply, and interest will accrue at the maximum legal rate.

Contractor agrees to make at least two trips to Homer each year to consult with the Council and staff. Contractor and Client agree to each pay the costs associated with one trip per year. Where feasible and prudent, Contractor agrees to control costs by coordinating trips to Homer with other scheduled trips to Anchorage.

Contractor specifically recognizes that the limitation upon this Contract is essential and expressly agrees to be bound thereby. Contractor may submit invoices for reimbursement for travel expenses, lodging, food and entertainment expenses pre-authorized by Client.

C. INDEMNIFICATION

Contractor shall indemnify and hold harmless Client for any and all liability or claim for injury to persons or damage to property arising out of Contractor's performance or non-performance of this Contract.

Client shall indemnify and hold harmless Contractor for any and all liability or claim for injury to persons or damage to property arising out of Client's performance or non-performance of this Contract.

D. ASSIGNMENT AND SUBCONTRACTS

This is a Contract for professional services and no portion of this Contract may be assigned, delegated, or sub-contracted without the written permission of Client or its designee. Client is aware of the existence of a contract between Contractor and Yuri Morgan, an independent contractor, and Client hereby gives its written permission as to this sub-contract and for Contractor to assign tasks and use the services of Mr. Morgan.

E. TAXES

Contractor is, for all purposes, including taxes, workers compensation, and insurance an independent Contractor and not Client's employee. Contractor agrees to make all Social Security, federal or state tax payments or other payments as required by law.

F. STATE OF ALASKA REPORTING REQUIREMENTS

Contractor is responsible to meet all reporting deadlines as required by the Alaska Public Offices Commission with regard to "Lobbyist" Reports and filings. Client is responsible to meet all reporting deadlines as required by the Alaska Public Offices Commission with regard to "Employer of Lobbyist" Reports and filings.

G. COMPLETE CONTRACT

This Contract contains the complete agreement concerning the arrangement between the parties and shall, as of the effective date, supersede all other contracts between the parties. The parties stipulate and agree that neither of them has made any representation with respect to the subject matter of this Contract or any other representations except as are specifically set forth herein, and that neither of them has relied upon any representations in entering into this Contract, except as are specifically set forth herein. Each of the parties acknowledges that he or it has relied on its own judgment in entering into this Contract.

H. STATEMENT OF WORK

Contractor shall perform the following services for Client for the duration of this Contract:

1. Work to secure capital and/or operating budget funding as requested by Client;
2. Political strategy development tailored to meet the specific objectives of Client;
3. Identification of and monitoring the progress of all legislation introduced or proposed for introduction in the Alaska Legislature which may affect Client;
4. Bi-weekly and ad hoc reporting to Client and in sufficient detail to keep Client reasonably apprised of the status and likelihood of passage of such legislation;
5. Evaluation of all relevant legislation and advisory to Client of circumstances which necessitate the presence of Client in Juneau to lobby, testify, or otherwise act to protect the interests of Client;
6. Engagement with members of the Legislature and Administration on behalf of Client on all proposed legislation, regulations and executive actions affecting Client, and coordination with other industry lobbyists and associations when strategically advantageous to Client;
7. Coordination and organization of Client visits to Juneau during the legislative session, including meetings and/or social functions with key public officials.

Client and/or its designees shall be responsible for the following:

1. Provide Contractor with all legislative and administrative priorities and pertinent information necessary for legislative committee and administrative hearings and meetings;
2. Organize and provide technical support to promote Client's goals, i.e. professional testimony;

3. Be available to provide timely input and testimony either via teleconference or in person before legislative committees and administration officials relative to Client's priorities.

I. CONFLICT RESOLUTION PROCEDURES

Contractor shall communicate, coordinate, and report to Client as required under this Contract. Except as otherwise provided, if Contractor receives instruction from other clients that Contractor reasonably, in good faith, believes to be contradictory to instructions provided by Client on a specific issue, Contractor shall declare a conflict by giving notice thereof to each client. After giving said notice of conflict, Contractor shall not carry out any of the duties, tasks, or functions requested by any of the contradictory instructions. Contractor will assist in conciliation efforts to resolve client differences. Said failure to act shall not constitute a breach of this Contract nor shall it decrease the Contract sum or travel reimbursement payable to Contractor hereunder. Contractor shall refrain from so acting until such time as Contractor receives non-contradictory written instructions on the same subject from each client, or from one of said clients who represents to Contractor that the officials have conferred and are now in agreement as to how to proceed. Contractor shall then carry out said instructions as otherwise required by this Contract. Regardless of the existence of a specific conflict, Contractor shall continue to perform all other duties required under this Contract that are not involved in the conflict.

J. TERMINATION

This Contract may be terminated by either party for any reason upon 30 days written notice; in the event such notice is given by either party during the first five months of a year in which this agreement is in effect, compensation will be pro-rated for the portion of five months that this Contract was in effect.

Any notice of termination by Contractor shall be executed by Contractor. Any notice of termination by Client shall be executed by the City Manager of the City of Homer.

K. GENERAL CONDITIONS

1. The Contractor's and the Client's performance under this Contract shall comply with all applicable statutes, regulations, ordinances, policies and ethical rules.
2. No waiver of any provision of this Contract shall be effective unless in writing signed by both parties. The failure by any party to object to non-performance of, or to seek to compel performance of, an obligation under this Contract shall not constitute a waiver of any subsequent breach of the same or any different obligation.
3. The laws of the State of Alaska shall govern the rights and duties of the parties under this Contract. Venue for any action or proceeding arising from this Contract shall be in the state court at Homer, Alaska.

4. This Contract and the exhibits to it constitute the entire agreement between the parties, superseding all previous representations, discussions and any verbal agreements between them.

5. This Contract may not be modified, limited or added to except by a writing signed by both parties.

6. Notices concerning this Contract shall be given by the parties in writing and shall be personally delivered or mailed to a party at the address set out above. Notice shall be complete when delivered or faxed or emailed.

7. If any provision of this Contract is held to be unenforceable, in whole or in part, such holding will not affect the validity of the other provisions of this Contract.

8. This Contract constitutes the complete and entire statement of all terms, conditions and representations of the agreement between the parties with respect to its subject matter.

IN WITNESS WHEREOF, the parties have executed this Contract and represent that they have the express authority to sign on behalf of the respective agency or party listed below.

CONTRACTOR:
ANDERSON GROUP, LLC

CLIENT
CITY OF HOMER



BY: _____
Linda C. Anderson, President

BY: _____
Walt Wrede, City Manager

DATE: December 1, 2013

DATE: _____

COMMENTS OF THE AUDIENCE
COMMENTS OF THE CITY ATTORNEY
COMMENTS OF THE CITY CLERK
COMMENTS OF THE CITY MANAGER
COMMENTS OF THE MAYOR
COMMENTS OF THE CITY COUNCIL
ADJOURNMENT

